

**HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING - BOARD OF EDUCATION
February 9, 2009**

AGENDA

- I. Call to order, 7 p.m., Board Room, Hartland Educational Support Service Center
 - A. Pledge of Allegiance
 - B. Approval of agenda/items for discussion
 - C. Approval of minutes - January 26, 2009 special meeting
 - D. Call to the public
 - E. Superintendent's Report
 - Happenings at Community Education
 - F. Board reports & requests

- II. Action Items
 - A. Payment of Invoices
 - B. Regular School Election Resolution
 - C. LATEC Consortium Agreement
 - D. Architect Contract - Kingscott Associates
 - E. Tentative Agreement - Maintenance Group

- III. Information Items
 - A. Future meetings: February 23, 2009, special, 7 p.m., Board Room, Hartland Educational Support Service Center; March 9, 2009, regular, 7 p.m., Board Room, Hartland Educational Support Service Center
 - B. Information Items: Finance Committee Meeting - February 12, 4:00 p.m.

- IV. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.D.

DETAILED AGENDA

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION

(Recommended action): That the agenda for the February 9, 2009 regular meeting be approved, and that public participation be allowed on all items. Motion by _____, supported by _____.

I.C. APPROVAL OF MINUTES – JANUARY 26, 2009 MEETING- SEE ATTACHED

(Recommended action): That the minutes of the January 26, 2009 special meeting be approved. Motion by _____, supported by _____. _____

I.D. CALL TO THE PUBLIC

I.E. SUPERINTENDENT'S REPORT

- Happenings at Community Education

I.F. BOARD REPORTS & REQUESTS

II.A. PAYMENT OF INVOICES – SEE ATTACHED

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of January 31, 2009 and the payment of invoices totaling \$1,974,034.26 and payroll obligations totaling \$2,280,645.92. Motion by _____, supported by _____. _____

II.B. REGULAR SCHOOL ELECTION RESOLUTION – SEE ATTACHED

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, adopts the regular school election resolution for the May 5, 2009 school election as presented. Motion by _____, supported by _____. _____

II.C. LATEC CONSORTIUM AGREEMENT

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, approves the LATEC Consortium Agreement as presented. Motion by _____, supported by _____. _____

II.D. ARCHITECT CONTRACT – KINGSCOTT ASSOCIATES – SEE ATTACHED

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the contract with Kingscott Associates as presented. Motion by _____, supported by _____. _____

(continued)

II.E. TENTATIVE AGREEMENT - MAINTENANCE GROUP

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, approves the ratification of the tentative agreement between the Hartland Custodial Maintenance Association and the Board of Education as presented. Motion by _____, supported by _____. _____

III.A. FUTURE MEETINGS

February 23, 2009, special, 7 p.m., Board Room, Hartland Educational Support Service Center; March 9, 2009, regular, 7 p.m., Board Room, Hartland Educational Support Service Center

III.B. INFORMATION ITEMS

Finance Committee meeting, February 12, 4:00 p.m.

IV. ADJOURNMENT

Hartland Consolidated Schools
Special Meeting - Board of Education
January 26, 2009

Members present: T. Dumond, C. Sinelli, K. Kaszyca, E. Jankowski, N. Kessel, C. Aberasturi
Members absent: E. McPherson-Brown
Admin. Present: J. Sifferman, L. Mayes, S. VanEpps, S. Bacon, G. Waldrup, T. Sahouri, C. Hughes, K. Evenson, M. Cheney, K. Simpson, M. Otis, D. Minsker, L. Smither, B. Cain, T. Howerton, A. Lashbrook, D. Petish, L. Pumford
Guests: J. Denzer, S. Pearsall, C. Snuverink, P. Whelan, J. Delo, M. Kellett, D. Arnett, M. Day, J. Johnson, M. Zarosley, R. Nelson, L. Tormey, C. Laird, B. Ganster, S. Osterhoff, L. Haar, M. Gutteridge, K. Karol, K. Knoeferl, K. Letovsky

President Kaszyca called the meeting to order at 7:00 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Aberasturi, supported by Dumond that the agenda for the January 26, 2009 special meeting be approved, that policy be set aside allowing Item II.D. to be treated as an action item, and that public participation be allowed on all items. Motion carried 6-0. 1/26 AGENDA APPROVED

Motion by Jankowski, supported by Sinelli that the minutes of the January 12, 2009 regular meeting be approved. Motion carried 6-0. 1/12 MINUTES APPROVED

There was no response to Call to the Public. CALL TO PUBLIC

Superintendent Sifferman noted that January is Board Recognition month and noted an editorial that appeared in the *Daily Press & Argus* indicating the sacrifices these volunteers make and the yeoman service they do, but also noting that additional funding from the state would be more helpful than a proclamation. Ms. Sifferman then introduced each building principal who presented their building's recognition for the Board. SUPT. REPORT

Hartland High School - The Varsity Men's Choir performed an original composition entitled "I'm Dreaming of a Perfect School Board". BOARD APPRECIATION

LEGACY - Kelly Robson and student Cory Michelin presented a "Thank you" video shot by Corey and including many LEGACY students.

Ore Creek - An original piece of artwork created by student Courtney Laird.

Farms Intermediate - Students from Lisa Tormey's class created papier-mache "career snowmen" for each Board member.

Round Elementary - A calendar featuring pictures of Round Elementary students in their favorite places, i.e. rock wall, playground, computer lab.

Village Elementary - Gift bags and posters featuring thank-yous from Village students.

Lakes Elementary - Tote bags featuring pictures and quotes from Lakes students.

Creekside Elementary - Blankets handknotted by Creekside students presented to each Board member from a grade level or department.

Superintendent Sifferman thanked the Board for their generous service and asked that everyone stand and applaud the Board.

Ms. Sifferman noted that the stimulus packages currently being debated include monies for public education. Consequently she has received notice from the state to STIMULUS PKG.

compile a list of "shovel ready projects" that would fall within the parameters of the stimulus package. George Waldrup has put together a list of approximately \$15 million in shovel ready projects and sent this on to the state.

SUPT. REPORT
(CONT)

President Kaszyca thanked the principals and their staffs and students for the thoughtful and original gifts, noting it is an honor to serve. Ms. Jankowski indicated that she was overwhelmed by the kindness and also felt it was a privilege to serve. Ms. Sinelli thanked the administrators and staff for all that they do and reminded everyone of the upcoming Youth Appreciation Night sponsored by the Optimists' Club on February 16 at 7:00 p.m. Mr. Dumond thanked everyone for their generosity and noted that there is only one reason for serving and that is the children. He also noted that he had the privilege of participating in the recent judging of the Schools of Choice marketing project at the high school and was very impressed by the scope and imagination of the proposed concepts. Mr. Aberasturi thanked everyone for their generosity. Ms. Kessel also thanked everyone and reminded the Board and public of the upcoming annual Bowl for Kids' Sake in March for Big Brothers/Big Sisters. (Ms. Jankowski stepped out during Board Reports - 7:34 p.m.)

BOARD REPORTS

Motion by Kessel, supported by Aberasturi that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of December 31, 2008 and the payment of invoices totaling \$ 1,985,519.08 and payroll obligations totaling \$ 2,134,935.95. Motion carried 5-0.

PAYMENT OF
INVOICES

Motion by Aberasturi, supported by Dumond that the Board of Education, upon the recommendation of the Superintendent, approves the ratification of the tentative agreement between the Hartland Affiliates Association and the Board of Education as presented. Motion carried 5-0. Superintendent Sifferman thanked all involved in the completion of this agreement. (Ms. Jankowski returned here - 7:38 p.m.)

TA - AFFILIATES

Motion by Kessel, supported by Aberasturi that the Board of Education, upon the recommendation of the Assistant Superintendent of Curriculum and Instruction and the Reproductive Health Advisory Committee, approves the additions to the reproductive health curriculum as presented. Motion carried 6-0.

REP. HEALTH
ADDITIONS
APPROVED

Motion by Sinelli, supported by Jankowski that the Board of Education, upon the recommendation of the Superintendent, authorizes the Livingston Educational Service Agency (LESA) to represent Hartland Consolidated Schools, in conjunction with all Livingston County districts, during negotiations with Livingston County regarding a countywide broadband collaborative consortium arrangement. Mr. Aberasturi asked what the purpose was of having LESA represent the district. Ms. Sifferman noted that all county districts have been asked to pass this same motion that allows LESA to represent the county and show a consolidated, collaborative unit. Motion carried 6-0.

BROADBAND
CONSORTIUM
APPROVED

Motion by Kessel, supported by Dumond that the Board of Education, upon the recommendation of the Superintendent, approves the 2009/2010 Curriculum Guide for Hartland High School as presented. Motion carried 6-0.

2009/10 HHS
CURR. GUIDE
APPROVED

Ms. Sifferman noted the recent e-mail received from Tim Jackson regarding questions about the proposed LATEC agreement. Principal Hughes indicated that the 15-year stipulation in the contract is necessary to provide continuity when planning purchases of equipment and materials for trade programs, which are very costly. Mr. Kaszyca noted that he had several questions about the contract including if this is the same as the original agreement and if the district should use this opportunity to make changes. Mr. Hughes indicated that in his many years of experience with LATEC, the programs, and the contract, there has not been the need to amend; the contract has proven to be a solid document in the past. This will come before the Board again at the February 9, 2009 regular meeting.

LATEC
AGREEMENT
RENEWAL -
DISCUSSION

Mr. Bacon then discussed the ballot proposal for the non-homestead millage renewal that will appear at the May 5, 2009 election. He noted that though we now do this every year, it is still important that we get the word out. At just under \$5,000,000, this is an important source of revenue for the district. Ms. Sifferman indicated that she would be talking with the district's PTO's and PAC's about the proposal as well as doing an article in *Community Life*.

NON-
HOMESTEAD
MILLAGE
PROPOSAL
DISCUSSION

The meeting adjourned at 7:50 p.m.

ADJOURNMENT

Respectfully submitted,



Elsie McPherson-Brown
Secretary



Paula Waters
Recording Secretary

HARTLAND CONSOLIDATED SCHOOLS
Hartland, Michigan

Date of Board Meeting: February 09, 2009

Financial Reports as of: January 31, 2009

Check registers to be approved:

Date	Description	General Fund	Athletic	Cafeteria	Capital Proj	Debt	TOTAL
01/13/09	A/P Check Run	1,135,187.26	22,579.63	21,781.33	13,892.00	0.00	1,193,440.22
01/22/09	A/P Check Run	0.00	0.00	16,901.72	0.00	0.00	16,901.72
01/28/09	A/P Check Run	439,941.77	8,283.08	21,587.89	263,296.86	0.00	733,109.60
01/29/09	A/P Check Run	12,672.01	148.32	5,494.33	0.00	0.00	18,314.66
01/31/09	Prepays/Voids	10,151.04	1,678.90	5,932.45	-5,494.33	0.00	12,268.06
TOTAL		1,597,952.08	32,689.93	71,697.72	271,694.53	0.00	1,974,034.26

Payrolls to be approved:

Date	W/T-Dues	FlexCare Transfer	Net Paycks & Direct Deposit	Taxes St Of Mich	Taxes Federal		TOTAL
01/09/09	15,959.95	5,159.71	700,029.90	39,242.07	279,017.19		1,039,408.82
01/23/09	15,356.84	5,159.71	859,063.53	43,413.76	318,243.26		1,241,237.10
TOTAL	31,316.79	10,319.42	1,559,093.43	82,655.83	597,260.45		2,280,645.92

REGULAR SCHOOL ELECTION RESOLUTION

Hartland Consolidated Schools, Livingston County, Michigan (the "District").

A regular meeting of the board of education (the "Board") of the District was held in the Boardroom, Educational Support Service Center in the District, on the 9th day of February, 2009, at 7 o'clock in the p.m.

The meeting was called to order by Kevin Kaszyca, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. Pursuant to the Michigan Election Law, this Board has previously determined that the regular school election be held annually on the first Tuesday after the first Monday in May; and
2. It is necessary to conduct the District's regular election on Tuesday, May 5, 2009, to fill one or more Board positions; and
3. On or before Tuesday, February 24, 2009, the Board is required to certify any ballot proposition to be submitted to the voters at such election to the election coordinator or coordinators designated to conduct elections within the District (the "Election Coordinator").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The regular school election of the school electors of the District be called and held on Tuesday, May 5, 2009.
2. The propositions attached hereto as Exhibit "A" shall be submitted to the electors of the District at the regular school election.

3. The Election Coordinator is hereby requested to:
 - a. Utilize the Livingston Daily Press & Argus, a newspaper published or of general circulation within the District, for publication of notices in accordance with the election law requirements.
 - b. Utilize ballot proposition summary information, as prepared by legal counsel, in the forms of the notices of last day of registration and election in the form as set forth in Exhibit "B" attached hereto.
 - c. Provide a proof copy of the ballot to the District and its legal counsel in sufficient time to allow the ballot to be proofread prior to printing.

4. The Secretary of this Board is hereby authorized and directed to file a copy of this resolution with the Election Coordinator and with any Election Clerk or clerks designated to conduct elections within the District by 4:00 p.m., on Tuesday, February 24, 2009.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Motion declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Hartland Consolidated Schools, Livingston County, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on February 9, 2009, the original of which resolution is a part of the Board's minutes and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

PJB/keh

EXHIBIT "A"

OPERATING MILLAGE RENEWAL PROPOSAL

This proposal will allow the school district to continue to levy the statutory rate of 18 mills on all property, except principal residence and other property exempted by law, required for the school district to receive its revenue per pupil foundation allowance.

Shall the limitation on the amount of taxes which may be assessed against all property, except principal residence and other property exempted by law, in Hartland Consolidated Schools, Livingston County, Michigan, be increased by 18 mills (\$18.00 on each \$1,000 of taxable valuation) for the year 2009, to provide funds for operating purposes; the estimate of the revenue the school district will collect if the millage is approved and levied in 2009 is approximately \$4,720,862 (this is a renewal of millage which expired with the 2008 tax levy)?

EXHIBIT "B"

**SUMMARY OF BALLOT PROPOSITION TO BE INSERTED
IN THE NOTICES OF LAST DAY OF REGISTRATION AND
ELECTION:**

**HARTLAND CONSOLIDATED SCHOOLS
OPERATING MILLAGE RENEWAL PROPOSAL
EXEMPTING PRINCIPAL RESIDENCE
AND OTHER PROPERTY EXEMPTED BY LAW
18 MILLS FOR THE YEAR 2009**

Full text of the ballot proposal may be obtained at the administrative offices of Hartland Consolidated Schools, 9525 Highland Road, Howell, Michigan, 48843, telephone: (810) 626-2100.

II.D. Architect Contract
2006 Bond
Prepared by: Scott Bacon
February 9, 2009

On October 23, 2006, the Board authorized the hiring of Kingscott Associates as the district's architect/engineer for the 2006 Bond project. Kingscott Associates had also been the architect/engineer for the 2000 Bond. While the amount of the contract fee has been agreed upon since January 2007, it has been quite a struggle to come to an agreement on some of the language issues. Part of these ongoing issues was possibly caused by the district using a different attorney from Thrun Law Firm as well as dealing with a different representative from Kingscott.

At this point, the administration and Kingscott Associates have reached an agreement by using an "Authorization to Proceed" document. This document essentially states that both parties will abide by the "2000 Contract", subject to some "additional provisions". Our attorney is very familiar with the use of this type of contract document and has provided input into the final language.

I am comfortable that the district's interests are protected and recommend the Board authorize the Superintendent to sign the "Authorization to Proceed".