

**HARTLAND CONSOLIDATED SCHOOLS  
REGULAR MEETING - BOARD OF EDUCATION  
October 12, 2009**

**AGENDA**

- I. Call to order, 6:30 p.m., Boardroom, Educational Support Service Center
  - A. Pledge of Allegiance
  - B. Approval of agenda/items for discussion
  - C. Approval of minutes - September 28, 2009 special meeting
  - D. Call to the public
  - E. Superintendent's Report
    - ◆ 2008/2009 Annual Report - L. Mayes
    - ◆ Student Resource Officer Report - Deputy Callahan
  - F. Board reports & requests
  
- II. Action Items
  - A. Payment of Invoices
  - B. Community Education Childcare Parent/Student Handbook
  
- III. Discussion Items
  - A. School Board Candidate Interview Schedule
  
- IV. Information Items
  - A. Future meetings: October 26, 2009, special, 7 p.m. Board Room, Educational Support Center; November 9, 2009, regular, 7 p.m. Board Room, Educational Support Center
  - B. Information Items: Finance Committee Meeting - Auditors - November 9, 2009, 5:30 p.m., Central Office Conference Room; Board Goals Workshop - November 18, 4:00 p.m., Board Room, Educational Support Center
  
- V. Adjournment

***This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.D.***

**DETAILED AGENDA**

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION

(Recommended action): That the agenda for the October 12, 2009 regular meeting be approved and that public participation be allowed on all items. Motion by \_\_\_\_\_, supported by \_\_\_\_\_.

I.C. APPROVAL OF MINUTES - SEPTEMBER 28, 2009 SPECIAL MEETING (SEE ATTACHED)

(Recommended action): That the minutes of the September 28, 2009 special meeting be approved. Motion by \_\_\_\_\_, supported by \_\_\_\_\_.

I.D. CALL TO THE PUBLIC

I.E. SUPERINTENDENT'S REPORT

- 2008/2009 Annual Report - L. Mayes
- Student Resource Officer Report - Deputy Callahan

I.F. BOARD REPORTS & REQUESTS

II.A. PAYMENT OF INVOICES (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of September 30, 2009, and the payment of invoices totaling \$3,725,216.46 and payroll obligations totaling \$1,807,260.87. Motion by \_\_\_\_\_, supported by \_\_\_\_\_.

II.B. COMMUNITY ED CHILDCARE PARENT/STUDENT HANDBOOK

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent of Personnel & Student Services, approves the Community Education Childcare Parent/Student Handbook as presented and discussed. Motion by \_\_\_\_\_, supported by \_\_\_\_\_.

III.A. SCHOOL BOARD CANDIDATE INTERVIEW SCHEDULE

For discussion

IV.A. FUTURE MEETINGS

October 26, 2009, special, 7 p.m. Board Room, Educational Support Center; November 9, 2009, regular, 7 p.m. Board Room, Educational Support Center

IV.B. INFORMATION ITEMS

Finance Committee Meeting - Auditors - November 9, 2009, 5:30 p.m., Central Office Conference Room; Board Goals Workshop - November 18, 4:00 p.m., Board Room, Educational Support Center

V. ADJOURNMENT

Hartland Consolidated Schools  
Special meeting - Board of Education  
September 28, 2009

Members present: K. Kaszyca, C. Aberasturi, N. Kessel, E. Jankowski, C. Sinelli, T. Dumond, E. McPherson-Brown (arrived 7:00 p.m.)

Members absent: None

Admin. Present: J. Sifferman, S. Bacon, S. VanEpps, L. Mayes, G. Waldrup, M. Otis, C. Hughes, K. Simpson, B. Cain

Guests: J. Meo, M. Meo, N. Smith, M. Hutchinson, R. Trost, B. Krueger, D. Krueger, N. Spranger, J. Walker, D. Madden, R. Schlosser, P. Twigg, S. Lorenzo

President Kaszyca called the meeting to order at 6:30 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Sinelli, supported by Dumond that the agenda for the September 28, 2009 special meeting be approved, and that public participation be allowed on all items. Motion carried 6-0. 9/28/09 AGENDA APPROVED

Motion by Dumond, supported by Jankowski that the minutes of the September 14, 2009 regular meeting and closed session be approved. Motion carried 6-0 9/14 MINUTES APPROVED

The Board began interviewing candidates for Eileen Jankowski's Board seat, which will be vacated as of September 30, 2009. Four candidates were interviewed in the order in which their resumes were received: Michelle Hutchinson, Rick Trost, Natalie Smith and John Meo. At the October 12, 2009 regular meeting the Board will discuss the interviews and take action to appoint a replacement for Ms. Jankowski. (Ms. McPherson-Brown arrived during the interviews - 7:00 p.m.) BOARD INTERVIEWS

There was no response to the Call to the Public. CALL TO PUBLIC

Superintendent Sifferman noted that contact information for our local representatives had been distributed to each Board member. She urged them to contact these representatives immediately regarding the proposed \$218 reduction per pupil in state aid. At the time the district was required to adopt its budget, June 30, the state was proposing a \$110 reduction, which was figured into the district's budget figures with the assumption that some fund balance would be used to bridge the gap. A \$218 reduction would require an additional \$1.2 million from the district's reserves, leaving very little for the coming years, which are projected to be even more difficult. Mr. Kaszyca asked how the proposed 45% cut to ISD funding would affect the district. Ms. Sifferman noted that several of the district's programs, including Data Director, ICT and Reading Apprenticeship, are subsidized with money from LESA. Ms. Sifferman then introduced Frank Konkel, who is the new reporter for the *Press & Argus* for the district. SUPT. REPORT

Superintendent Sifferman honored Eileen Jankowski for her nine years of service to the Board of Education, as well as her many other years of service to the district as a whole. Ms. Sifferman noted that Hartland Schools is where it is today because of Ms. Jankowski's contributions. Ms. Jankowski was presented with an engraved clocked documenting her years on the Board. (The Board broke here to have cake in her honor - 7:20 p.m.) TRIBUTE - JANKOWSKI  
BREAK - 7:20 P.M.

The Board reconvened at 7:35 and Ms. Sifferman introduced Doug Madden from Barton Malow, who updated the Board on the status of the 2006 Renovation Bond project. Mr. Madden noted that the bulk of the final phase of work centered on the HESSC with the installation of carpeting, an emergency generator, seven new rooftop HVAC units, renovation of some toilet rooms, the gymnastics room, refinishing the gym floor and extensive parking lot resurfacing. Outdoor storage units were also installed at Village, Round and Lakes; new EFS was installed in the Village courtyard; work at the high school included new security doors, installation of steps for the staff parking lot and lighting for the Ore Creek bridge. The major remaining item is a district-wide energy management system that would enable the maintenance department to monitor and maintain each building's energy systems from an offsite location.

RECONVENE -  
7:35 P.M.  
  
2006 RENO.  
BOND UPDATE

Ms. Kessel honored Ms. Jankowski for her commitment to the Board and the district's students and for always serving with grace and dignity. Mr. Kaszyca congratulated the varsity football team for their victory over Milford last Friday. Ms. Jankowski thanked everyone for their kind words and gifts. She noted that it has been a privilege to serve and she will miss the people.

BOARD REPORTS

Motion by Jankowski, supported by Kessel that the Board of Education, upon the recommendation of the Superintendent, approves the policy concerning religious advertising in *Community Life* as presented. Motion carried 7-0.

CL POLICY  
APPROVED

Motion by Kessel, supported by McPherson-Brown that the Board of Education, upon the recommendation of the Superintendent, adopts the updates to policies 2623, 3430.01, 4430.01, 5460, 6144, 7217, 8310, 8330, and 8470 as presented and discussed. Motion carried 7-0.

POLICY  
UPDATED  
APPROVED

Motion by Aberasturi, supported by Dumond that the Board of Education, upon the recommendation of the Superintendent and the Building & Site Committee, authorizes the administration to move forward with the 2010 Renovation Bond Issue ballot initiative for the February 2010 election. Motion carried 7-0.

2010 BOND  
ISSUE  
APPROVED

Motion by Kessel, supported by Jankowski that the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent for Business & Operations, authorizes the administration to amend the 2006 Bond Barton Malow contract as presented. Motion carried 7-0.

AMEND BARTON  
MALOW  
CONTRACT

The Board discussed the Community Education Childcare Parent/Student Handbook. Ms. Sifferman noted that this handbook had not come before the Board before, but should, as Community Education is a subsidiary of the district. It will come before the Board for action at the October 12, 2009 regular meeting.

DISCUSSION:  
CE CHILDCARE  
HANDBOOK

The meeting adjourned at 8:05 p.m.

ADJOURNMENT

Respectfully submitted,



Elsie McPherson-Brown  
Secretary



Paula Waters  
Recording Secretary

**HARTLAND CONSOLIDATED SCHOOLS**  
Hartland, Michigan

Date of Board Meeting: October 12, 2009

Financial Reports as of: September 30, 2009

**Check registers to be approved:**

Date	Description	General Fund	Athletic	Cafeteria	Capital Proj	Debt	TOTAL
09/11/2009	A/P Check Run	284,676.91	3,349.25	12,962.61	2,880.89	0.00	303,869.66
09/21/2009	A/P Check Run	455,813.11	27,646.12	33,426.92	1,079,428.63	0.00	1,596,314.78
09/24/2009	A/P Check Run	16,506.04	721.34	12,056.54	0.00	0.00	29,283.92
09/30/2009	A/P Check Run	1,021,343.25	8,859.78	1,588.62	34,576.59	0.00	1,066,368.24
09/30/2009	Prepays/Voids	710,542.86	1,259.36	17,577.64			729,379.86
<b>TOTAL</b>		<b>2,488,882.17</b>	<b>41,835.85</b>	<b>77,612.33</b>	<b>1,116,886.11</b>	<b>0.00</b>	<b>3,725,216.46</b>

**Payrolls to be approved:**

Date	W/T-Dues	FlexCare Transfer	Net Paycks & Direct Deposit	Taxes St Of Mich	Taxes Federal		TOTAL
09/06/2009	13,562.96	0.00	670,625.60	37,359.91	258,477.91		980,026.38
09/20/2009	13,532.96	0.00	575,883.22	30,958.64	206,859.67		827,234.49
<b>TOTAL</b>	<b>27,095.92</b>	<b>0.00</b>	<b>1,246,508.82</b>	<b>68,318.55</b>	<b>465,337.58</b>		<b>1,807,260.87</b>