

**HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING - BOARD OF EDUCATION
November 9, 2009**

AGENDA

- I. Call to order, 6:30 p.m., Board Room, Educational Support Service Center
 - A. Pledge of Allegiance
 - B. Approval of agenda/items for discussion
 - C. Approval of minutes - October 26, 2009 special meeting
 - D. Call to the public
 - E. Superintendent's Report
 - ◆ Oath of Office - Michelle Hutchinson
 - ◆ Happenings - Community Education
 - ◆ 2008/2009 Auditors' Report
 - F. Board reports & requests

- II. Action Items
 - A. Payment of Invoices
 - B. Preliminary Qualification Application
 - C. Future Natural Gas Purchases

- III. Closed Session
 - A. Negotiations

- IV. Information Items
 - A. Future meetings: November 23, 2009, special, 6:30 p.m. Board Room, Educational Support Center; December 21, 2009, regular, 6:30 p.m. Board Room, Educational Support Center
 - B. Information Items: Finance Committee Meetings - November 9, 5:30 p.m.; Board Goals Workshop, November 23, 4:00 p.m.

- V. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.D.

DETAILED AGENDA

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION

(Recommended action): That the agenda for the November 9, 2009 regular meeting be approved and that public participation be allowed on all items except Item III.A. - Closed Session. Motion by _____, supported by _____. _____

I.C. APPROVAL OF MINUTES - OCTOBER 26, 2009 SPECIAL MEETING (SEE ATTACHED)

(Recommended action): That the minutes of the October 26, 2009 special meeting be approved. Motion by _____, supported by _____. _____

I.D. CALL TO THE PUBLIC

I.E. SUPERINTENDENT'S REPORT

- Oath of Office - Michelle Hutchinson
- Happenings - Community Education
- 2008/2009 Auditors' Report

I.F. BOARD REPORTS & REQUESTS

II.A. PAYMENT OF INVOICES (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of October 31, 2009, and the payment of invoices totaling \$1,746,050.95 and payroll obligations totaling \$3,177,854.88. Motion by _____, supported by _____. _____

II.B. PRELIMINARY QUALIFICATION APPLICATION (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent for Business & Operations, approves the Preliminary Qualification Application for the 2010 Renovation Bond as presented. Motion by _____, supported by _____. _____

II.C. FUTURE NATURAL GAS PURCHASES (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, authorizes the administration to enter into a contract with Lakeshore Energy Services, LLC for the purchase of natural gas for a period of up to _____ months. The price shall not exceed \$____ MMBtu with an approximate total purchase of 64,094 MMBtu on an annualized basis. Motion by _____, supported by _____. _____

III.A. CLOSED SESSION

(Recommended action): That the Board of Education enters into closed session to discuss negotiations. Motion by _____, supported by _____. Roll call vote.

IV.A. FUTURE MEETINGS

November 23, 2009, special, 6:30 p.m. Board Room, Educational Support Center; December 21, 2009, regular, 6:30 p.m. Board Room, Educational Support Center

IV.B. INFORMATION ITEMS

Finance Committee Meetings - November 9, 5:30 p.m.; Board Goals Workshop, November 23, 4:00 p.m.

V. ADJOURNMENT

Hartland Consolidated Schools
Special meeting - Board of Education
October 26, 2009

Members present: C. Aberasturi, T. Dumond, N. Kessel, K. Kaszyca, E. McPherson-Brown, C. Sinelli
Members absent: None
Admin. Present: L. Mayes, J. Sifferman, S. Bacon, C. Hughes, B. Cain, A. Howerton, A. Lashbrook, M. Otis, G. Waldrup
Guests: S. Russano, K. Callihan, C. Rutkowski, J. Meo, M. Meo, T. Darling

President Kaszyca called the meeting to order at 6:30 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Kessel, supported by McPherson-Brown that the agenda for the October 26, 2009 special meeting be approved, and that public participation be allowed on all items. Motion carried 6-0. 10/26 AGENDA APPROVED

Motion by Aberasturi, supported by Dumond that the minutes of the October 19, 2009 special meeting be approved. Motion carried 6-0. 10/19 MINUTES APPROVED

There was no response to the Call to the Public. CALL TO PUBLIC

Superintendent Sifferman noted that she has received calls from concerned parents regarding the H1N1 virus. She indicated that the district is in contact with the Livingston County Department of Health and is following their recommendations regarding absences and possible building closures. Ms. Sifferman noted that districts can use either a building percentage or a district-wide percentage when determining whether to stay open. Hartland will adhere to the 25% absence mark at which point we cannot count the day as an instruction day with only 75% or less student attendance. She also noted that the percentage of absences seems to be coming down from last week, with an average today of 8%. Mr. Bacon noted that even with 20% absent, the district must remember that this means 80% of our students are in the buildings to learn. SUPT. REPORT

Ms. Sifferman indicated that she had been invited to a conference with Governor Granholm at Brighton Schools last week, but unfortunately the Governor did not have any good news. Governor Granholm stated that unless the legislature agreed to some of the revenue-producing concepts currently on the table, school districts could expect an additional pro-ration of \$127.00 in January.

Mr. Bacon did a financial update based on the information the district has received so far. He noted that we were able to increase our fund balance as of 6/30/09 by approximately \$352,000 for a total of a little less than \$3.5 million. Unfortunately with the known decrease in state aid of \$165.00 per pupil plus the loss of 17 more students than budgeted, the district will lose a little over \$1,000,000 without counting the additional \$127 per pupil loss on the horizon. He also noted that the projections for 2010/11 have only gotten worse with possible reductions in state aid of another \$300 - \$600 per pupil. Mr. Bacon indicated that the district would need to reduce expenditures for 2010/11 by approximately \$3.5 million in order to preserve some fund balance. Other factors that will affect the district's financial health include a projected increase in the retirement rate of .9%, a projected increase in health DISTRICT FINANCIAL UPDATE

insurance costs of 3% and an early projection for student enrollment that shows a decrease of 70 students for 2010/11. On a positive note, Mr. Bacon stated that we continue to have good relations with our employee groups, a cohesive Board, a strong administrative team and great students, which gives us an advantage over most other districts.

FINANCIAL
UPDATE
(CON'T)

Mr. Dumond congratulated the equestrian team for winning a third straight state title. He also congratulated the Legacy Disc Golf team for winning a state championship. Ms. Kessel noted that Connection House will be running an alternative to Devil's Night and is looking for donations. She also congratulated the Senior Center on a wonderful show. Ms. Sinelli thanked Ms. Sifferman for forwarding the dates for the upcoming building staff meetings for the bond.

BOARD REPORTS

Motion by Kessel, supported by McPherson-Brown that the Board of Education appoints Michelle Hutchinson to serve on the Hartland Board of Education through June 30, 2010. Mr. Aberasturi noted that he will be voting "no" as he believes Mr. Meo is the more qualified candidate. Motion carried 5-1 (Aberasturi - nay).

HUTCHINSON
APPOINTED

Motion by Kessel, supported by Aberasturi that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, makes no designation for the unreserved fund balance as of June 30, 2009. Motion carried 6-0.

DES. FUND
BALANCE

Mr. Bacon began the discussion regarding the purchase of natural gas for 2011. He noted that right now, pricing is less than what the district is paying on its current contract. Today's price is \$7.52 and we are currently paying \$7.98. Mr. Aberasturi and Ms. Kessel indicated that they were comfortable putting forward a motion today to get the ball rolling.

DISCUSSION:
NATURAL GAS
PURCHASE

Motion by Aberasturi and Kessel, supported by McPherson-Brown that the Board of Education approves the expenditure up to \$8.00 mmBTU for the purchase of natural gas for 2011. Motion carried 6-0. Mr. Aberasturi asked if it would be possible to do monthly or quarterly extensions so the district could take advantage of price drops. Mr. Bacon indicated that he believed that was possible.

PURCHASE OF
NAT. GAS FOR
2011
APPROVED

The Board discussed the possibility of rescheduling their Board workshop from November 18 to before the Board meeting on November 23.

WORKSHOP
DATES

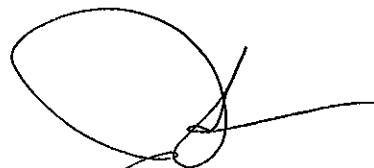
The meeting was adjourned at 7:35 p.m.

ADJOURNMENT

Respectfully submitted,



Elsie McPherson-Brown
Secretary



Paula Waters
Recording Secretary

ADMINISTRATION OF OATH OF OFFICE

Superintendent: Do you, (Board member name), solemnly swear or affirm that you will support the Constitution of the United States and the Constitution of this State, and that you will faithfully discharge the duties of the office of member of the Board of Education according to the best of your ability?

Board Member: Response (I do.)

HARTLAND CONSOLIDATED SCHOOLS
Hartland, Michigan

Date of Board Meeting: November 9, 2009

Financial Reports as of: October 31, 2009


Check registers to be approved:

Date	Description	General Fund	Athletic	Cafeteria	Capital Proj	Debt	TOTAL
10/15/09	A/P Check Run	492,301.70	74,289.79	23,673.63	414,194.94	16,841.06	1,021,301.12
10/29/09	A/P Check Run	371,861.98	16,184.15	693.89	96,314.75	0.00	485,054.77
10/31/2009	Prepays/Voids	22,912.55	(332.67)	48,622.11	167,814.63	678.44	239,695.06
TOTAL		887,076.23	90,141.27	72,989.63	678,324.32	17,519.50	1,746,050.95

Payrolls to be approved:

Date	W/T-Dues	FlexCare Transfer	Net Paycks & Direct Deposit	Taxes St Of Mich	Taxes Federal		TOTAL
10/02/2009	15,581.48	5,915.93	750,753.53	41,281.85	280,097.34		1,093,630.13
10/16/2009	15,207.77	5,915.93	718,088.92	38,929.84	262,455.75		1,040,598.21
10/30/2009	15,312.19	5,915.93	720,442.41	39,022.53	262,933.48		1,043,626.54
TOTAL	46,101.44	17,747.79	2,189,284.86	119,234.22	805,486.57		3,177,854.88

MEMO

TO: Board of Education
FROM: Scott Bacon 
Subject: Natural Gas Purchases
DATE: October 27, 2009

Following up on our discussion at last night's Board meeting, I have spoken with our representative and we can buy natural gas a month at a time. Obviously pricing may prevent that (based upon the trigger price) so there may be a need for the administration to purchase a few months at a time. I would suggest the motion read "12 months". Also, at some point administration may need to come back for a new motion if/when it appears the market may not come down to the trigger price. In that case, we would need to consider a different trigger point. Please review the draft motion and provide any comments or suggestions. The "not to exceed" price will be set prior to the motion being passed.

Proposed Motion

That the board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, authorizes the administration to enter into a contract with Lakeshore Energy Services LLC for the purchase of natural gas for a period of up to _____ months. The price shall not exceed _____ MMBTU with an approximate total purchase of _____ MMBTU's on an annualized basis.

NOTE: The proposed motion as presented would allow us to consider riding out a downward push on price. Of course it also risks that the price could jump back up. Certainly we would be in contact with our consultant regarding market speculations. If the Board would feel more comfortable, the motion could read that administration must purchase at the first opportunity to buy at or below the trigger point.

c: Janet Sifferman