

**HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING - BOARD OF EDUCATION
December 21, 2009**

AGENDA

- I. Call to order, 6:30 p.m., Board Room, Educational Support Service Center
 - A. Pledge of Allegiance
 - B. Approval of agenda/items for discussion
 - C. Approval of minutes - December 10, 2009 special meeting
 - D. Call to the public
 - E. Superintendent's Report
 - F. Board reports & requests

- II. Action Items
 - A. Payment of Invoices
 - B. Board Goals - 2009 - 2012
 - C. Collaborative Communication Committee Resolution
 - D. Regional Transportation Collaborative Resolution
 - E. Contract Award - HESSC Boiler (2006 Bond)

- III. Information Items
 - A. Future meetings: January 11, 2010, regular, 6:30 p.m. Board Room, Hartland Educational Support Service Center; January 25, 2010, special, 6:30 p.m. Board Room, Hartland Educational Support Service Center
 - B. Information Items

- IV. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.D.

DETAILED AGENDA

- I. CALL TO ORDER
- I.A. PLEDGE OF ALLEGIANCE
- I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION
(Recommended action): That the agenda for the December 21, 2009 regular meeting be approved, and that public participation be allowed on all items. Motion by _____, supported by _____. _____
- I.C. APPROVAL OF MINUTES – DECEMBER 10, 2009 MEETING (SEE ATTACHED)
(Recommended action): That the minutes of the December 10, 2009 special meeting be approved. Motion by _____, supported by _____. _____
- I.D. CALL TO THE PUBLIC
- I.E. SUPERINTENDENT’S REPORT
- I.F. BOARD REPORTS & REQUESTS
- II.A. PAYMENT OF INVOICES (SEE ATTACHED)
(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of November 30, 2009, and the payment of invoices totaling \$2,210,010.05 and payroll obligations totaling \$2,142,867.33. Motion by _____, supported by _____. _____
- II.B. BOARD GOALS – 2009-2012 (SEE ATTACHED)
(Recommended action): That the Board of Education adopts the proposed goals for 2009 – 2012 as presented. Motion by _____, supported by _____. _____
- II.C. COLLABORATIVE COMMUNICATION COMMITTEE RESOLUTION (SEE ATTACHED)
(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, adopts the Collaborative Communication Committee resolution as presented. Motion by _____, supported by _____. _____
- II.D. REGIONAL TRANSPORTATION COLLABORATIVE RESOLUTION (SEE ATTACHED)
(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Transportation Sub-Committee, adopts the Regional Transportation Collaborative Resolution as presented. Motion by _____, supported by _____. _____
- II.E. CONTRACT AWARD – HESSC BOILER (INFORMATION TO FOLLOW)
The bid award letter with the actual dollar amount will be e-mailed to you and available at the Board table on Monday. Currently have two good bids from the same company with different equipment.
(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the project manager, awards a contract to replace the boiler at the Educational Support Service Center to Dickerson Mechanical in the amount of \$ _____ as presented. Motion by _____, supported by _____. _____

III.A. FUTURE MEETINGS

January 11, 2010, regular, 6:30 p.m. Board Room, Hartland Educational Support Service Center;
January 25, 2010, special, 6:30 p.m. Board Room, Hartland Educational Support Service Center

III.B. INFORMATION ITEMS

IV. ADJOURNMENT

Hartland Consolidated Schools
Special Meeting - Board of Education
December 10, 2009

Members present: N. Kessel, K. Kaszyca, T. Dumond, C. Sinelli, C. Aberasturi
Members absent: E. McPherson-Brown, M. Hutchinson
Admin. Present: J. Sifferman, S. Bacon, S. VanEpps, G. Waldrup, M. Otis, L. Mayes
Guests: N. Spranger, R. Sluis

President Kaszyca called the meeting to order at 7:30 a.m. in the Boardroom of the Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Aberasturi, supported by Kessel that the agenda for the December 10, 2009 special meeting be approved, and that public participation be allowed on all items. Motion carried 5-0. 12/10 AGENDA. APPROVED

Motion by Dumond, supported by Sinelli that the minutes of the November 23, 2009 special meeting be approved. Motion carried 5-0. 11/23 MINUTES APPROVED

Ms. Robin Sluis spoke during Call to the Public regarding the February 23, 2010 Bond issue. CALL TO PUBLIC

Superintendent Sifferman reminded the Board of all of the holiday events taking place in our buildings over the next two weeks and urged them to attend whenever they could. SUPT. REPORT

Mr. Kaszyca noted that he attended his first band concert this week and was hoping to attend the choral concert as well. BOARD REPORTS

Motion by Sinelli, supported by Kessel that the Board of Education appoints Thom Dumond to serve as acting secretary for the December 10, 2009 special meeting due to the absence of Elsie McPherson-Brown. Motion carried 5-0. DUMOND-ACTING SEC.

Motion by Sinelli, supported by Kessel that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations and the Director of Operations, awards a contract to J.D. Candler Roofing in the amount of \$85,000 for the replacement of the roof at the "51" Building/Childcare Center. Motion carried 5-0. Mr. Waldrup noted that the bidding process had been very competitive and the winning bid was actually \$102,000 less than budgeted for the project. CONTRACT AWARD: ROOF-51 BLDG.

Motion by Aberasturi, supported by Dumond that the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent for Business & Operations, approves the resolution calling for a bond issue to be placed on the ballot for the February 23, 2010 election. Motion carried 5-0. BALLOT-2/23/10 APPROVED

The meeting adjourned at 7:50 a.m. ADJOURNMENT

Respectfully submitted,



Elsie McPherson-Brown
Secretary



Paula Waters
Recording Secretary

HARTLAND CONSOLIDATED SCHOOLS
Hartland, Michigan

Date of Board Meeting: December 21, 2009

Financial Reports as of: November 30, 2009

Check registers to be approved:

Date	Description	General Fund	Athletic	Cafeteria	Capital Proj	Debt	TOTAL
11/13/09	A/P Check Run	1,428,126.88	23,500.56	26,012.35	386,614.11	0.00	1,864,253.90
11/24/09	A/P Check Run	219,008.41	6,233.39	7,516.92	17,195.00	0.00	249,953.72
11/30/09	Prepays/Voids	55,911.54	687.00	36,203.89	3,000.00	0.00	95,802.43
TOTAL		1,703,046.83	30,420.95	69,733.16	406,809.11	0.00	2,210,010.05

Payrolls to be approved:

Date	W/T-Dues	FlexCare Transfer	Net Paycks & Direct Deposit	Taxes St Of Mich	Taxes Federal		TOTAL
11/13/09	16,063.75	5,915.93	753,397.60	41,384.21	284,002.40		1,100,763.89
11-27-09	16,063.75	5,915.93	717,924.29	38,924.29	263,275.18		1,042,103.44
TOTAL	32,127.50	11,831.86	1,471,321.89	80,308.50	547,277.58		2,142,867.33

DISTRICT GOALS ACTION PLAN 2009 – 2012

GOAL: Finance - To remain financially solvent while maintaining and enhancing our programming

Actions	Responsibility	Indicators of Success	Timeline
Not become a deficit district	Administration/ Board of Education	3 – 5 year fiscally solvent budget projections	February 2010 -
Tri-annual review and possible amendments to budget (October, January, April)	Bacon/ Finance Committee	Budget presentations to Board & public	Ongoing
Renovation Bond Issue	Board/Administration/ Staff/Community	Passage of bond	February 2010
Work with government officials to address funding issues	Board/Administration/ Staff/Community	Report interactions to Board	Ongoing
Develop list of creative options to reduce expenditures and increase revenue	Board/Administration/ Staff/Community	Generate list, take action	February 2010 -
Continue to explore consolidation efforts	Board/Administration	Generate list, take action	Ongoing
Develop budget plan to meet CCC's current curricular requirements	Administration/Board/ Staff	Change process reflected in budget	Ongoing

DISTRICT GOALS ACTION PLAN 2009 - 2012

GOAL: Student Achievement - To assess student achievement & programming and determine areas for growth and improvement

Actions	Responsibility	Indicators of Success	Timeline
Prioritize current programming in order to achieve highest level of student achievement possible	Board/Administration/ Staff/Community	Test scores & other related data	February 2010 -
Review programming to ensure compliance with Federal & State mandates	Board/Administration/ Staff	Report to Board from Administration	Ongoing
Continue working on plans to achieve AYP status in all buildings & programs	Administration/Staff	Report to Board from Administration	Ongoing
Develop plan for reporting district's ongoing levels of student achievement	Curriculum Comm/ Asst. Supt Curriculum	Reports to Board & public	Ongoing
Continuing update & review of curriculum	Curriculum Comm/ Asst. Supt Curriculum	Revised documents	Ongoing
Develop systemic collaborative opportunities focused on student achievement	Administration/Staff	Professional Learning Communities at each building with completed tasks & products	Ongoing

DISTRICT GOALS ACTION PLAN 2009 - 2012

GOAL: District Public Relations – Create and enhance a positive educational experience by involving all stakeholders (community, parents, students, staff)

Actions	Responsibility	Indicators of Success	Timeline
Activity Database for district functions & activities requiring volunteers	Tech Dept/Administration/ DPAC	Finalized Database	March 2010
Expand use of web site in public relations	Administration/Technology	Posting of surveys; Hits on web site; Use of web master; Public feedback	Ongoing
Improve Board member visibility in buildings & activities	Board	Participation and or attendance at district events and building visits	Continuous

DISTRICT GOALS ACTION PLAN 2009 - 2012

GOAL: District Culture – Continue & enhance a positive educational experience by involving all stakeholders (community, parents, students, & staff)

Actions	Responsibility	Indicators of Success	Timeline
Investigate use of surveys to measure climate & culture in both community & staff	Administration/Staff	Select and use of surveys	Ongoing
Negotiate fair contract agreements	Administration/Board/ Employees	Settled contracts	As contracts expire
Continue marketing/public relations program to promote Hartland Schools	Administration/Staff	Evidence of marketing campaign initiatives	Ongoing
Regular communication with staff	Administration	Well-informed staff	Ongoing
Continue to utilize <i>Community Life</i> to inform public	Administration/Board	Increased communication	Ongoing

DISTRICT GOALS ACTION PLAN 2009 - 2012
Facilities

GOAL: Facilities – Maintain and improve facilities

Actions	Responsibility	Indicators of Success	Timeline
Explore, evaluate and develop a plan for the maintenance of facilities	Administration	Completed plan	Ongoing
Develop plan for implementation of successful renovation bond	Administration	Timeline & initial report to Board on progress	Spring 2010
Continue to analyze facility needs and usage	Building & Site/ Administration	Report out to the Board	Annually

DISTRICT GOALS ACTION PLAN 2009 - 2012

GOAL: Technology – Ongoing implementation of Technology Plan

Actions	Responsibility	Indicators of Success	Timeline
Develop & follow technology plan	Administration/Staff/ Board	State mandated technology plan	Annually
Continue plans to integrate technology into curriculum	Administration/Staff	Increased use of technology in curriculum	Summer 2010
Develop budget plan to implement technology plan	Administration/Board/ Staff	Fully implemented technology plan	Spring 2010

COLLABORATIVE COMMUNICATION COMMITTEE RESOLUTION

Whereas, the education of the children of Livingston County is our top priority, and

Whereas, Livingston County school districts have been near the bottom of per pupil school funding since the inception of Proposal A, and

Whereas, Livingston County school districts have above average achievement results, and

Whereas, the State of Michigan has an ongoing structural deficit as it relates to the school aid fund which needs to be resolved, and

Whereas, we are committed to the preservation of five viable school districts in order to ensure high quality educational experiences for the students of Livingston County; and

Whereas, opportunities for cost-containment and reductions should be pursued collaboratively, including focusing on the areas of greatest expenditure.

Therefore, be it resolved that, the Hartland Consolidated Schools board of education will participate in a countywide collaborative communication committee for the purpose of articulating a common message and developing county solutions to the educational funding challenges, and

Further, be it resolved that, the Hartland Consolidated Schools will bring recommendations from the committee to the full board of education for formal action within an appropriate amount of time.

AYES: Members: _____

NAYS: Members: _____

ABSENT Members: _____

RESOLUTION DECLARED ADOPTED.

Secretary, Board of Education

BOARD OF EDUCATION RESOLUTION

Regional Transportation Collaborative

Hartland Consolidated Schools, Hartland, Michigan

At a regular meeting of the Board of Education of Hartland Consolidated Schools, Livingston County, Michigan (the "School District"), held at the Board of Education Offices at 9525 Highland Road, Howell, Michigan 48843, on the 21st day of December, 2009, at 6:30 p.m., Local Time.

PRESENT: MEMBERS: _____

ABSENT: MEMBERS: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, the Board of Education believes that schools in Michigan are confronting an economic crisis due to the Michigan School Aid Fund not collecting enough revenue to support current levels of school funding; and

WHEREAS, significant reductions that could exceed \$600 per pupil are projected for the School District's foundation allowance; and

WHEREAS, the Board of Education must develop a plan to mitigate the impact of the funding reductions while trying to preserve the quality of educational programs; and

WHEREAS, under the provisions MCL 380.627, to the extent allowed by law, if the most cost-effective business services are not available to constituent districts, an intermediate school board shall offer to provide for constituent districts located within the intermediate school district business services that can be accomplished more cost-effectively by an intermediate school district. An intermediate school district may charge a fee for these services, and may contract with a third party for provision of some or all of these services. These services may include student transportation; and

WHEREAS, the Livingston ESA has commissioned a study regarding the potential for sharing services through a regional transportation collaborative; and

WHEREAS, the Livingston County Association of School Boards received a report on November 18, 2009 from Management Partner Services that outlined annual county-wide

savings in excess of \$1 million if a regional transportation collaborative were to be implemented.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School District expresses its intent to participate in the Regional Transportation Collaborative pending the development of an operational plan that shall be made available to the School District by December 31, 2009.
2. The Superintendent of the School District is hereby authorized to appoint representatives of the School District to serve on a local planning team that will work with the Livingston Educational Service Agency to develop an annual operating budget and organizational chart that shall serve as the basis of the operational plan.
3. The School District commits to reaching a final decision regarding its desire to join the Regional Transportation Collaborative for the 2010-2011 school year by no later than February 19, 2010.

YEAS: MEMBERS: _____

NAYS: MEMBERS: _____

ABSTAIN: MEMBERS: _____

RESOLUTION DECLARED ADOPTED

President, Board of Education

Secretary, Board of Education

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted by the Board of Education of Hartland Consolidated Schools, County of Livingston, Michigan, at a regular meeting held on the 21st day of December, 2009, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

President, Board of Education

Secretary, Board of Education