

**HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING - BOARD OF EDUCATION
September 13, 2010**

AGENDA

- I. Call to order, 6:30 p.m., Board Room, Educational Support Service Center
 - A. Pledge of Allegiance
 - B. Approval of agenda/items for discussion
 - C. Approval of minutes - August 30, 2010 special meeting
 - D. Call to the public
 - E. Superintendent's Report
 - F. Board reports & requests

- II. Action Items
 - A. Payment of Invoices
 - B. Curriculum Revisions
 - C. Tentative Agreement - Food Service Union
 - D. 2010/11 Tuition Rates

- III. Information Items
 - A. Future meetings: September 27, 2010, special, 6:30 p.m. Board Room, Educational Support Center; October 11, 2010, regular, 6:30 p.m. Board Room, Educational Support Center
 - B. Information Items: Curriculum Committee Meeting, October 12, 2010, 7:30 a.m., Central Office Conference Room, HESSC

- IV. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.D.

DETAILED AGENDA

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION

(Recommended action): That the agenda for the September 13, 2010 regular meeting be approved and that public participation be allowed on all items. Motion by _____, supported by _____.

I.C. APPROVAL OF MINUTES - AUGUST 30, 2010 SPECIAL MEETING (SEE ATTACHED)

(Recommended action): That the minutes of the August 30, 2010 special meeting be approved. Motion by _____, supported by _____.

I.D. CALL TO THE PUBLIC

I.E. SUPERINTENDENT'S REPORT

I.F. BOARD REPORTS & REQUESTS

II.A. PAYMENT OF INVOICES (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of August 31, 2010, and the payment of invoices totaling \$2,581,156.96 and payroll obligations totaling \$1,587,737.91. Motion by _____, supported by _____.

II.B. CURRICULUM REVISIONS

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent of Curriculum and Instruction approves the proposed curriculum revisions and additions as presented. Motion by _____, supported by _____.

II.C. TENTATIVE AGREEMENT - FOOD SERVICE UNION

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent for Business & Operations approves the tentative agreement ratified by the Food Service Workers as presented. Motion by _____, supported by _____.

II.D. TUITION RATES 2010/2011 - SEE ATTACHED

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the proposed tuition rates for the 2010/2011 school year as follows: \$1,834 - elementary, \$2,158 - secondary. Motion by _____, supported by _____.

(continued)

III.A. FUTURE MEETINGS

September 27, 2010, special, 6:30 p.m. Board Room, Educational Support Center; October 11, 2010, regular, 6:30 p.m. Board Room, Educational Support Center

III.B. INFORMATION ITEMS

Curriculum Committee Meeting, October 12, 2010, 7:30 a.m., Central Office Conference Room, HESSC

IV. ADJOURNMENT

Hartland Consolidated Schools
Special meeting - Board of Education
August 30, 2010

Members present: T. Dumond, M. Hutchinson, C. Sinelli, K. Kaszyca, C. Aberasturi (arrived 7:35 a.m.)
Members absent: R. Perkins, E. McPherson-Brown
Admin. Present: J. Sifferman, S. VanEpps, L. Mayes, S. Bacon, G. Waldrup, C. Hughes, S. Livingway, T. Howerton, M. Otis
Guests: N. Spranger, J. Jarvinen, T. Duncan, T. Wozny, J. Guarr, L. Tate

President Kaszyca called the meeting to order at 7:30 a.m. in the Administrative Conference Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Sinelli, supported by Hutchinson that the agenda for the August 30, 2010 special meeting be approved, and that public participation be allowed on all items. Motion carried 4-0. 8/30 AGENDA APPROVED

Motion by Dumond, supported by Sinelli that the minutes of the August 16, 2010 regular meeting be approved. Motion carried 4-0. 8/16 MINUTES APPROVED

There was no response to the Call to the Public. CALL TO PUBLIC

Superintendent Sifferman introduced Principal Livingway who presented new hire Tiffany Duncan to the Board. Ms. Duncan will teach social studies and computers at the middle school. Principal Hughes then introduced Kate Gregory as the new Dean of Students for Hartland High School and Jeremy Jarvinen who was hired at an earlier meeting to teach auto tech and CAD drafting at the high school. Ms. Sifferman reminded the Board about the Opening Day Breakfast on September 1 and tomorrow's New Teacher Orientation. (Mr. Aberasturi arrived here - 7:35.) SUPT. REPORT

Ms. Sinelli thanked Ms. Sifferman for her article in the Back-to-School issue of *Community Life*. BOARD REPORTS

Motion by Hutchinson, supported by Dumond that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Lyndsey Tate for the 2010/11 school year, at the Step 1, BA+20 salary tract pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion carried 5-0. Ms. Tate was introduced by Principal Hughes. NEW HIRES: TATE - HS

Motion by Sinelli, supported by Aberasturi that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Daniel Aldred for the 2010/11 school year, at the Step 1, BA salary tract pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion carried 5-0. Mr. Aldred was introduced by Principal Hughes. ALDRED - HS

Motion by Aberasturi, supported by Dumond that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Joseph Guarr for the 2010/11 school year, at the Step 1, BA salary tract pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion carried 5-0. Mr. Guarr was introduced by Principal Livingway. GUARR - OC

Motion by Sinelli, supported by Hutchinson that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Teri Wozny for the 2010/11 school year, at the Step 1, BA salary tract (\$38,083, salary to be set following student count day in September), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion carried 5-0. Ms. Wozny was introduced by Principal Hughes.

NEW HIRES:
WOZNY - HS

Laurie Mayes, Asst. Supt. of Curriculum and Instruction, reviewed the revisions to several of the district's curricula noting that the changes were generally to keep the documents in line with standards and benchmarks. She also introduced three new documents for Physics, Biology and Alternative Energy. These will come before the Board for action at the September 13, 2010 meeting. Ms. Sifferman asked if Ms. Mayes could circulate some dates for a Curriculum Committee meeting to discuss the new national core content standards.

DISCUSSION:
CURRICULUM
REVISIONS

The Board then discussed the various committee assignments and responsibilities. Ms. Sinelli noted that there would no longer be a Curriculum Coordinating Council and Ms. Mayes confirmed that this work would continue at the building level and through the Curriculum Committee. Ms. Sinelli volunteered to be the Senior Center representative as well as the LCASB rep but noted she might not be able to attend the annual meeting. Ms. Hutchinson agreed to be the LRN representative as she would be in Grand Rapids for classes during the conference.

COMMITTEE
ASSIGNMENTS

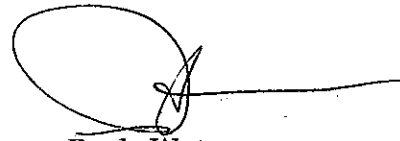
The meeting adjourned at 7:55 a.m.

ADJOURNMENT

Respectfully submitted,



Elsie McPherson-Brown
Secretary



Paula Waters
Recording Secretary

HARTLAND CONSOLIDATED SCHOOLS
Hartland, Michigan

Date of Board Meeting: September 13, 2010

Financial Reports as of: August 31, 2010

Check registers to be approved:

Date	Description	General Fund	Athletic	Cafeteria	Capital Proj	Debt	TOTAL
08/11/2010	A/P Check Run	1,046,257.95	2,275.44	1,695.00	190,949.86	867.83	1,242,046.08
08/18/2010	A/P Check Run	190,548.78	16,684.78	100.00	11,463.71	1,000.00	219,797.27
08/31/2010	A/P Check Run	1,010,718.16	30,412.89	458.28	46,834.83		1,088,424.16
	A/P Check Run						0.00
	A/P Check Run						0.00
08/31/2010	Prepays/Voids	9,143.04	(119.77)	130.25	21,735.93	0.00	30,889.45
TOTAL		2,256,667.93	49,253.34	2,383.53	270,984.33	1,867.83	2,581,156.96

Payrolls to be approved:

Date	W/T-Dues	FlexCare Transfer	Net Paycks & Direct Deposit	Taxes St Of Mich	Taxes Federal	TOTAL
08/06/2010	0.00	0.00	560,971.22	30,148.26	207,344.69	798,464.17
08/20/2010	0.00	0.00	554,209.08	29,893.76	205,170.90	789,273.74
TOTAL	0.00	0.00	1,115,180.30	60,042.02	412,515.59	1,587,737.91

II.C. TA – Food Service Group
Prepared by: Scott Bacon
September 13, 2010

Following is a recap of the proposed agreement reached with the food service workers. It is a three-year agreement. They have switched to the \$10/\$20 drug card insurance (same as the teachers). They have agreed to a 0% wage increase unless we receive an increase in the foundation allowance above the \$165 cut. If that occurs they will follow the teacher formula. They have agreed to use their first sick day without pay, unless there is an increase in the foundation allowance above the \$165. There are also some language changes that are mutually agreeable to both parties. The union ratified this agreement on September 2, 2010.

II.D. 2010/11 Tuition Rates
 Prepared by: Scott Bacon
 September 13, 2010

The following is the formula to be used for calculating tuition costs for the 2010/11 school year:

A. 2009/10 operating expenses	\$43,723,942.00
B. Deductible expenses	2,650,603.00
C. Adjusted operating cost	41,073,339.00
D. 2009/10 membership (September)	<u>5,544.34</u>
E. Per capita operating cost	<u>\$ 7,408.00</u>

F. Per capita cost + 25%	\$ 9,260.00
G. Less est. 2010/11 membership allowance	7,426.00
H. Maximum elementary (K-6) tuition charge	<u>\$ 1,834.00</u>

I. Per capita cost + 15%	\$ 8,519.00
J. Adjusted per capita cost + 12.5%	9,584.00
K. Less est. 2010/11 membership allowance	7,426.00
L. Maximum secondary tuition charge	<u>\$ 2,158.00</u>

It is hereby recommended that we charge \$1,834/year for elementary tuition (\$10.60/day), and \$2,158/year for secondary tuition (\$12.47/day) for the 2010/11 school year.

These figures were arrived at by using the formula provided in the Michigan School Code, and is the method used previously in the Hartland Schools.

Tuition rates:

	<u>2009/10</u>	<u>Proposed 2010/11</u>
Elementary	\$ 1,612	\$ 1,834
Secondary	\$ 1,929	\$ 2,158

NOTE: By past policy, future residents who qualify to attend as non-residents will pay only \$1.00 tuition. That policy will not change. Also, Schools of Choice students represent the large majority of non-resident students and they do not pay tuition.