

**HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING - BOARD OF EDUCATION
January 10, 2011**

AGENDA

- I. Call to order, 6:30 p.m., Boardroom, Educational Support Center
 - A. Pledge of Allegiance
 - B. Approval of agenda/items for discussion
 - C. Approval of minutes - December 6, 2010 regular meeting
 - D. Call to the public
 - E. Superintendent's Report
 - Happenings - Farms Intermediate School
 - F. Board reports & requests

- II. Action Items
 - A. Payment of Invoices
 - B. Hartland Senior Center Advisory Council - 2011 - 2013

- III. Discussion Items
 - A. Hartland High School Curriculum Guide - 2011/2012
 - B. MiPhy Survey
 - C. Public Hearing - Reproductive Health Curriculum

- IV. Information Items
 - A. January 24, 2011, special, 6:30 p.m., Boardroom, Educational Support Center; February 14, 2011, regular, 6:30 p.m. Boardroom, Educational Support Center
 - B. Board Goals Workshop, Tuesday, January 18, 2011, 5:00 p.m., Boardroom, Educational Support Center

- V. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.D.

DETAILED AGENDA

- I. CALL TO ORDER
- I.A. PLEDGE OF ALLEGIANCE
- I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION
(Recommended action): That the agenda for the January 10, 2011 regular meeting be approved, that policy be set aside allowing Item II.B. to be treated as an action item, and that public participation be allowed on all items. Motion by _____, supported by _____. _____
- I.C. APPROVAL OF MINUTES - DECEMBER 6, 2010 REGULAR MEETING (SEE ATTACHED)
(Recommended action): That the minutes of the December 6, 2010 regular meeting be approved. Motion by _____, supported by _____. _____
- I.D. CALL TO THE PUBLIC
- I.E. SUPERINTENDENT'S REPORT
 - Happenings - Farms Intermediate School
- I.F. BOARD REPORTS & REQUESTS
- II.A. PAYMENT OF INVOICES - SEE ATTACHED
(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of December 31, 2010 and the payment of invoices totaling \$1,931,094.96 and payroll obligations totaling \$1,837,969.99. Motion by _____, supported by _____. _____
- II.B. SENIOR CENTER ADVISORY BOARD - SEE ATTACHED
(Recommended action): That the Board of Education, pursuant to the Senior Center Bylaws, approves the proposed representatives to the Senior Center Advisory Board for 2011-2013 as presented. Motion by _____, supported by _____. _____
- III.A. HHS CURRICULUM GUIDE - 2011/2012 - SEE ATTACHED
For discussion
- III.B. MIPHY SURVEY
For discussion
- III.C. PUBLIC HEARING - REPRODUCTIVE HEALTH CURRICULUM
For discussion
- IV.A. FUTURE MEETINGS
January 24, 2011, special, 6:30 p.m., Boardroom, Educational Support Center; February 14, 2011, regular, 6:30 p.m. Boardroom, Educational Support Center
- IV.B. INFORMATION ITEMS
Board Goals Workshop, Tuesday, January 18, 2011, 5:00 p.m., Boardroom, Educational Support Center
- V. ADJOURNMENT

Hartland Consolidated Schools
Regular meeting - Board of Education
December 6, 2010

Members present: K. Kaszyca, E. McPherson-Brown, T. Dumond, C. Sinelli, M. Hutchinson
Members absent: C. Aberasturi, R. Perkins
Admin. Present: J. Sifferman, S. Bacon, L. Mayes, S. VanEpps, K. Evenson, M. Otis, G. Waldrup, L. Smither, D. Minsker, L. Pumford, M. Cheney, S. Livingway, J. Reck
Guests: B. Kaza, J. Strandbergh, D. Newson, J. Wooles, J. Cacombe, T. Mallia, B. Plott, T. Fenner, N. Lyttle, N. Spranger, S. Roberts, K. Ruggles, T. Matusik, J. Krebiehl, T. McClelland, B. Johnson, N. Lipon, J. Akey, M. Terrio, S. Kelland, E. York, B. Stratford, L. Schmidt, N. Schaefer, P. Wilson, L. Berrera, M. Hogan, S. Truax, T. Burns, M. Casault, E. Jensen, E. Thakypora, L. Lee, T. Pryde, A. Denbowski, M. Skinner, K. Havenhill, R. Gilhooly, E. Steiner, B. Isakson

President Kaszyca called the meeting to order at 6:32 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Sinelli, supported by Dumond that the agenda for the December 6, 2010 regular meeting be approved, and that public participation be allowed on all items. Motion carried 5-0. 12/6 AGENDA APPROVED

Motion by Dumond, supported by Hutchinson that the minutes of the November 22, 2010 special meeting be approved. Motion carried 5-0. 11/22 MINUTES APPROVED

There was no response to Call to the Public. CALL TO PUBLIC

Superintendent Sifferman noted that she has attended various events throughout the district over the past few weeks and is gratified by the many charitable activities going on in all of the buildings from adopt-a-family drives to the collection of coats and food. SUPT. REPORT

Ms. Hutchinson noted that she completed her final classes for her Level I Board Certification this past weekend. Mr. Dumond noted that he attended the Mega Event at Farms Intermediate School, which is a reward for students who participated in the fall fundraising effort. The school raised \$71,000 this year, well above previous years' totals. BOARD REPORTS

Motion by Sinelli, supported by McPherson-Brown that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of November 30, 2010, and the payment of invoices totaling \$1,607,328.80 and payroll obligations totaling \$1,853,681.19. Motion carried 5-0. PAYMENT OF INVOICES

Motion by Hutchinson, supported by Dumond that the Board of Education authorizes the Superintendent to follow the advice of legal counsel concerning the Adair lawsuit. Motion carried 5-0. ADAIR LAWSUIT

Motion by Dumond, supported by McPherson-Brown that the Board of Education, pursuant to the Revised School Code, hereby imposes a summer tax levy for July 1, 2011, as presented. Motion carried 5-0. SUMMER TAX COLLECTION

President Kaszyca noted the upcoming meetings in January, including a Board Goals Workshop on January 18.

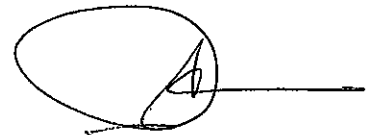
FUTURE
MEETINGS

The meeting was adjourned at 6:42 p.m.

ADJOURNMENT

Respectfully submitted,


Elsie McPherson-Brown
Secretary


Paula Waters
Recording Secretary

HARTLAND CONSOLIDATED SCHOOLS
Hartland, Michigan

Date of Board Meeting: January 20, 2011

Financial Reports as of: December 31, 2010

Check registers to be approved:

Date	Description	General Fund	Athletic	Cafeteria	Capital Proj	Debt	TOTAL
12/08/2010	A/P Check Run	-	1,995.00	12,492.88			14,487.88
12/14/2010	A/P Check Run	665,689.40	133.90	7,115.38	230.00		673,168.68
12/16/2010	A/P Check Run	578,000.00	130.00	7,732.19	0.00	0.00	585,862.19
12/22/2010	A/P Check Run	323,339.25	44,824.11	19,065.02	212,750.51	318.88	600,297.77
12/22/2010	A/P Check Run	47,572.09		0.00			47,572.09
12/31/2010	Prepays/Voids	5,348.67	460.00	3,897.68			9,706.35
TOTAL		1,619,949.41	47,543.01	50,303.15	212,980.51	318.88	1,931,094.96

Payrolls to be approved:

Date	W/T-Dues	FlexCare Transfer	Net Paycks & Direct Deposit	Taxes St Of Mich	Taxes Federal	TOTAL
12/10/2010	15,263.81	5,007.11	627,127.33	34,682.70	242,573.89	924,654.84
12/24/2010	15,263.81	5,007.11	623,078.79	34,143.03	235,822.41	913,315.15
						0.00
TOTAL	30,527.62	10,014.22	1,250,206.12	68,825.73	478,396.30	1,837,969.99



Hartland Senior Center

9525 Highland Rd.
Howell, Michigan 48843
(810) 626-2135 Fax (810) 626-2136
aliceandrews@hartlandschools.us

January 4, 2011

Hartland Board of Education Members,

The Hartland Senior Center is summiting for your approval the following list of nominees to serve on the Hartland Senior Center Advisory Council from January 2011 – December 31 2013.

Judy Knaiz
123 W. Peterson
Brighton, MI 48814

Penny Halstead
9220 Faussett
Fenton, MI 48430

Kathie Horning
P.O. Box 495
Hartland, MI 48353

Robert Militzer
P.O. Box 184
Hartland, MI 48353

Judy Ryan
163 W. Peterson
Brighton, MI 48114

Janice Wright
11050 Highland Rd.
P.N.C. Bank

If you have any questions or concerns please contact me. As always we appreciate your strong support for the Hartland Senior Center.

Sincerely,

Alice Andrews

HARTLAND HIGH SCHOOL



CHANGES FOR
COURSE OFFERINGS
&
CAREER GUIDE
FOR
2011-12

CHANGES TO COURSE OFFERINGS &
CAREER GUIDE

(TABLE OF CONTENTS)

Recommended Changes

1. Course Adjustments:

- A. Drop Psychology II and change name of Psychology I to Intro to Psychology.
- B. Extend the AP Calculus course with to include AP Calculus BC.
- C. Extend the French program to include a French IV/V.
- D. Extend Alternative Energy course into a Construction II Career Technology Education course called Alternative Energy Technology and Sustainable Building (2 hour block).
- E. Adjust the senior English British Literature and World Literature courses into A and B stand alone semester courses.

2. Course Offerings and Career Guide Changes:

- A. Add a Seat Time Waiver policy.
- B. Add an AP Application policy.
- C. Drop Pre-Requisite for Jewelry & Metals I.
- D. Adjust Composition Course sequence to reflect the 11th grade writing focus approved for 2010-11.
- E. Drop Core Math (2010-11 last year it was offered)
- F. Drop language making Leadership a Social Studies credit as it is simply an elective credit.
- G. Change graduation requirement language for senior English.

Course Adjustments

Drop Psychology II & Change Psychology I to Intro to Psychology:

Rationale: The staff currently teaching Psychology I, II and Advanced Placement Psychology feel that by dropping Psychology II students can open up their schedules for additional course work without having to take two semesters of psychology before AP Psychology. The concepts covered in Psychology II will be covered in AP Psychology.

Changes: Add Intro to Psychology in place of Psychology I. This is a name change only.

PREREQUISITES: None

Extend AP Calculus to include AP Calculus BC in our AP Calculus Program:

Rationale: The changes created to address the Michigan Merit Curriculum through the Rigorous Curriculum Steering Committee have created a need to keep students on track to prepare for college in mathematics. Currently over 30 juniors are enrolled and being successful in the first part of the AP Calculus program (AB). The next logical sequential order for them is AP Calculus BC. Putting this in place is not a program change simply an extension of our current traditional mathematics curriculum utilizing the same AP Calculus book.

Course Extension: Provide AP Calculus BC to the Calculus Program

PREREQUISITES: Success in AP Calculus AB (the first part of the AP Calculus Program)

Extend the French program to include a IV/V mix classroom:

Rationale: Because of the introduction of French I at the Middle School, the students' needs have changed. Currently there are seventy students in French II, which would necessitate the students having one, or two, classes of their own next year for French III. In addition, because so many students took French I at the Middle School years ago, there are currently seven students in French IV who are juniors and who would need a French V option next year. As there is no French V option at the moment, the school would have to pay for the students to take French V at a nearby college or an online course next year.

The extension of the program to include a French IV/V course would not only meet the needs of the current students but would also anticipate a future need. Beginning with the class of 2016, students will be required to take two years of a language before graduation. Given those requirements, and the fact that French is now being offered at the Middle School level, there is an anticipated need for an extension of the French program to include a French V.

Course Extension: French IV/V (no new textbooks or resources will be needed).

PREREQUISITES: French III and IV.

Extend Alternative Energy Technology I Into A Two Hour Block:

Rationale: Last year during the scheduling process we added Alternative Energy Technology to the Career Technology Education (CTE) department in order to capitalize on the Green Building and Sustainable Energy interest of our students. We cut the two hour Construction Technology course due to low interest with an anticipation of rebuilding the program via the Alternative Energy Technology course. In order to garner the CTE added cost dollars that were lost by not offering the Construction Technology course we need to have a replacement course that includes the green construction component. This course is essentially a name change and description change to meet the needs of the green building and sustainable energy sectors.

Course Description: Alternative Energy Technology and Sustainable Building

The course will review the evolution of alternative energies and will explore the green/renewable movement, solar technology, wind turbines, geothermal and material energy efficiencies will be studied. While exploring all facets of Alternative Energy, students will conduct research, do experiments, build working models and monitor actual working energy systems. Students will become competent in Green Building procedures, materials and equipment usage for the Sustainable Building trades by working with hands on projects throughout the course. Students will gain insight into future careers by building sheds, barns and green houses that are energy efficient and sustainable. (Articulated College credit in the area of Alternative Energy and Sustainable building will be available for this class.)

Change: Change the name of Construction Technology II to Alternative Energy Technology and Sustainable Building a two hour CTE course.

PREREQUISITES: Alternative Energy Technology (1 semester course)

Change Year Long World Literature and British Literature to A and B Courses:

Rationale: Changing the Senior English option literature courses to an A and B stand alone semester selection will allow for more flexibility in a student's schedule. This will allow students to take a semester of British Literature and a Semester of World Literature or a combination of British Literature and Creative Writing or Applied Communications. Other combinations would work as well and satisfy the requirements for a full year of senior English.

Change: Break the year long courses of senior English down into A and B stand alone courses.

PREREQUISITES: None

WORLD LITERATURE A: Eastern Civilizations and Asia:

The major emphasis in this course is on the critical analysis of works which have made a significant impact on civilization. Students will write reaction and comparison papers, and critique assigned literature. Cultures of study will include: Sumerian, Egyptian, Hebrew, Persian, Arabic, Indian, Chinese, and Japanese.

WORLD LITERATURE B: Classical Civilizations and Europe

The major emphasis in this course is on the critical analysis of works which have made a significant impact on civilization. Students will write reaction and comparison papers, and critique assigned literature. Areas of study will include: Ancient Greece, the Romans, the Middle Ages, the Renaissance, Rationalism, Romanticism, and Realism.

BRITISH LITERATURE & COMPOSITION "A"

This course is a study of British Literature with emphasis on familiarizing the student with the works of prominent British authors. Eras in British Literature will include Anglo Saxon, Medieval, Elizabethan/Renaissance and 17th Century. Prominent authors and works include *Beowulf*, Arthurian Legends, Chaucer, Shakespeare's *MacBeth*, Sidney, Marlow, Spenser among others. Vocabulary development will be stressed. Writing emphasis will be placed on the essay and other genres.

BRITISH LITERATURE & COMPOSITION "B"

This course is a study of British Literature with emphasis on familiarizing the student with the works of prominent British authors. Eras in British Literature will include Age of Reason, Pre-Romantic, Romantic, Victorian and contemporary literature. Prominent authors include Swift, Pope, Wordsworth, Coleridge, Byron, Keats, Shelley, Tennyson, Browning, Orwell and others. Major works include *Gulliver's Travels*, "A Modest Proposal", "The Rape of the Lock", "The Rime of the Ancient Mariner" and the novel *1984*. Vocabulary development will be stressed. Writing emphasis will be placed on the essay and other genres.

Policy Changes and Additions

Add a Seat Time Waiver Policy:

Rationale: More and more students are in need of a different approach to schooling which results in the acquisition of a Hartland High School diploma. The staff at HHS wishes to ensure that educational approaches such as utilizing a seat time waivers are appropriate for each situation.

Change: Add a Seat-Time Waiver Criteria

Eligibility

- A student may be eligible for a seat-time waiver for the following reasons:
 - Expulsion option
 - Major medical diagnosis that affects the students ability to attend school AND must provide documentation
 - Extenuating circumstances that interfere with attendance as approved by the seat-time waiver coordinator

Seat-Time Waiver Process

- The counselor must notify the seat-time waiver coordinator as soon as they are aware a student is interested/planning to enroll as a seat-time waiver student
- A student/parent has up through the 4th week of the semester to request a seat-time waiver
- All paperwork must be submitted to the counselor by the 4th week of the semester
- Once the student is enrolled in the seat-time waiver class(es), they cannot drop the seat-time waiver class without the penalty of an “E” grade
- The student is responsible to communicate with their mentor weekly by phone or email

Grading

- Tests/exams must be taken at school – the student must make arrangements through their mentor to take any tests/exams
- The grade(s) will appear only on the semester report card – the student will earn the letter grade received
- The class(es) must be completed by the last day of the semester
- Classes not completed will result in an “E” for the final semester grade

Add an Advanced Placement (AP) Application Agreement:

Rationale: We wish to ensure that parents and students understand the commitment being made when signing up for an Advanced Placement (AP) course. Too often students do not seriously consider what they are signing up for. This Application process will ensure that students and parents think about the challenge of signing up for an AP class prior to actually doing it.

Change: Add an AP Application Policy (this will be in the form of an application signed by students and the parents.

Advanced Placement Class Agreement

- I understand by signing up for the AP class/classes listed above I am making the commitment to complete this/these classes.
- I understand that I have only until the last day of school to request to drop an AP class for the upcoming school year.
- I understand that I will NOT be allowed to drop an AP class due to not completing the summer reading/assignments, though my grade may be affected.
- I understand that if I have an extenuating circumstance that would require me to drop an AP class, I can request to drop, however, I may be required to stay in the class until the end of the 1st marking period.*
- ***NOTE:** I understand a change will ONLY be made if the request to drop due to an extenuating circumstance is approved and if there is space available in the class I am requesting to change into. I also understand that my 1st marking period grade in the AP class may be averaged in with my 2nd & 3rd marking period grades and final exam grade to determine my overall semester grade for the class I changed into.

Drop the Pre-Requisite for Jewelry & Metals I:

Rationale: There is no need for students to have to take Intro to Art in order to be successful in Jewelry class.

Adjust the Composition Course Sequence:

Rationale: In 2010-11 the high school staff shifted the writing focus English courses to the 11th grade. This meant the need to have Composition courses available to seniors for a final year as they had not taken the writing focused courses. We will need to get back to Composition A and B, Contemporary Composition and AP Language and Composition as the junior class offerings. Seniors will be able to take Creative Writing, Applied Communications, World Literature, British Literature, AP Literature and Composition and various English electives.

Change: Drop Composition A and B from the senior English options list.

Drop the Core Math Program:

Rationale: The Rigorous Steering Committee made the decision to move to a traditional math program. During the past four years HHS has phased out the Core Math Program. The 2010-11 school year is the last year for students who started in Core Math I when it was offered.

Change: Strike Core Math from the Career Guide and Course Offerings catalog.

Change Leadership Course Language:

Rationale: We currently count Leadership class as an elective only. We feel that it is not a social studies credit so the language in the course description must reflect this.

Change: Drop "this class will count as a social studies credit" in the course description.

Change Graduation Requirement Language for Senior English:

Rationale: This year we implemented a curriculum course sequence change in the English Department to reflect a sequence that is writing intensive for grades 9-11. This moved Composition to 11th grade and literature courses to the senior year.

Change: Replace the graduation requirement language for senior English as follows:

Current Language:

One of the following as a senior: British Literature, World Literature, Applied Communications, Creative Writing, Composition, A.P. Literature (1 semester).

Suggested Language:

One semester of the following: British Literature (A and B), World Literature (A and B), A.P. Literature, Applied Communications, Creative Writing and an additional semester of an English elective course.

Note: A full year of British Literature, World Literature or A.P. Literature would satisfy this requirement.

Waters, Paula

From: Mayes, Laurie
Sent: Wednesday, December 15, 2010 10:12 AM
To: Waters, Paula
Cc: Sifferman, Janet
Subject: January 10th Board Meeting

We need to schedule a Public Hearing to approve some items from our reproductive health advisory committee that met last week.

Everyone is Not Doing It: Part 2 Emotional Roller Coaster (DVD) for grades 9-12 Growing Up! For Boys (DVD) for grades 5-12 Growing Up! For Girls (DVD) for grades 5-12 Teen Health (textbook) for grade 7 (there are specific chapters on reproductive health)

We would like the board to approve the entire textbook as well as a health book. We are using the remainder of the Curriculum Change money to buy these books.

Laurie A. Mayes
Assistant Superintendent of Curriculum
9525 Highland Rd.
Howell, Michigan 48843
810-626-2112