

Hartland Middle School Discipline Rubric

1. School rules apply to HMS students who attend school sponsored activities after school hours, on or off campus.
2. School officials will evaluate each situation individually based on the information available. This means teacher/admin has full authority to deviate from these guidelines as necessary. Please note that these possible consequences are not in any specific order.

Level 1	1st Incident: <i>Teacher</i>	2nd Incident: <i>Teacher</i>	3rd Incident: <i>Teacher</i>	4th Incident: <i>Administrator</i>
<ul style="list-style-type: none"> ◊ Dress code violation ◊ Gum chewing ◊ Food in the halls or classrooms ◊ Inappropriate language ◊ Minor misconduct ◊ Tardiness to class without a written pass 	<ul style="list-style-type: none"> ◊ Verbal warning ◊ Request that student change behavior ◊ Parent contact when appropriate ◊ Detention 	<ul style="list-style-type: none"> ◊ 1 hour detention ◊ Parent contact when appropriate ◊ Detention 	<ul style="list-style-type: none"> ◊ 2 hour detention ◊ Parent contact 	<ul style="list-style-type: none"> ◊ 1 day in-school suspension ◊ Parent contact ◊ Behavior contract when appropriate
Level 2	1st Incident: <i>Teacher</i>	2nd Incident: <i>Teacher</i>	3rd Incident: <i>Administrator</i>	4th Incident: <i>Administrator</i>
<ul style="list-style-type: none"> ◊ Verbal conflict ◊ Insubordination ◊ Failure to attend HW Hall ◊ Cheating, plagiarism, or forgery ◊ Disrespect to staff members or students ◊ Truancy/skipping class ◊ Disruptive behavior or misconduct 	<ul style="list-style-type: none"> ◊ 1 hour detention ◊ Parent contact when appropriate 	<ul style="list-style-type: none"> ◊ 2 hour detention ◊ Parent contact 	<ul style="list-style-type: none"> ◊ 1 day in-school suspension ◊ Parent contact 	<ul style="list-style-type: none"> ◊ 1-5 day out-of-school suspension ◊ Parent contact ◊ Behavior contract when appropriate ◊ Restorative justice referral when appropriate
Level 3	1st Incident: <i>Administrator</i>	2nd Incident: <i>Administrator</i>	3rd Incident: <i>Administrator</i>	4th Incident: <i>Administrator</i>
<ul style="list-style-type: none"> ◊ Bullying ◊ Physical fighting ◊ Theft ◊ Vandalism ◊ Lewd or licentious behavior ◊ Tobacco use, possession or paraphernalia 	<ul style="list-style-type: none"> ◊ 1-5 day out-of-school suspension ◊ Parent contact ◊ Behavior contract when appropriate ◊ Restorative justice referral when appropriate ◊ Possible expulsion hearing 	<ul style="list-style-type: none"> ◊ 1-10 day out-of-school suspension ◊ Parent contact ◊ Behavior contract when appropriate ◊ Restorative justice referral when appropriate ◊ Possible expulsion hearing 	<ul style="list-style-type: none"> ◊ 5-10 day out-of-school suspension ◊ Parent contact ◊ Behavior contract when appropriate ◊ Restorative justice referral when appropriate ◊ Possible expulsion hearing 	<ul style="list-style-type: none"> ◊ 10 day out-of-school suspension ◊ Parent contact ◊ Behavior contract when appropriate ◊ Restorative justice referral when appropriate ◊ Expulsion hearing
Level 4	1st Incident: <i>Administrator</i>	2nd Incident: <i>Administrator</i>	3rd Incident: <i>Administrator</i>	4th Incident: <i>Administrator</i>
<ul style="list-style-type: none"> ◊ Alcohol use or possession ◊ Drug use, possession or paraphernalia ◊ Physical assault ◊ Sexual harassment ◊ Weapon possession ◊ Extreme misconduct or illegal activity 	<ul style="list-style-type: none"> ◊ 5-10 day out-of-school suspension ◊ Parent contact ◊ Restorative justice referral when appropriate ◊ Expulsion hearing ◊ Referral/contact with the Livingston County Sheriff's Department 	<ul style="list-style-type: none"> ◊ 5-10 day out-of-school suspension ◊ Parent contact ◊ Restorative justice referral when appropriate ◊ Expulsion hearing ◊ Referral/contact with the Livingston County Sheriff's Department 	<ul style="list-style-type: none"> ◊ 10 day out-of-school suspension ◊ Parent contact ◊ Expulsion hearing ◊ Referral/contact with the Livingston County Sheriff's Department 	<ul style="list-style-type: none"> ◊ 10 day out-of-school suspension ◊ Parent contact ◊ Expulsion hearing ◊ Referral/contact with the Livingston County Sheriff's Department

*Level 4 incidents may result in law enforcement intervention.