

Hartland Schools Transportation Department

9525 E. Highland Road, Howell, MI 48843

810-626-2175 • Fax 810-626-2176

**BUS ASSIGNMENT FORM – LEGACY TRANSPORTATION
2020/2021**

Student’s Name _____ Date _____

Mother’s Name _____ Father’s Name _____

Home Address _____

Home Phone # _____ Mother’s Work Phone # _____ Father’s Work Phone # _____

Cell phone# _____ Cell phone# _____

All rules and regulations will be in effect on all buses while Legacy students are being transported to and from school, as approved by the Board of Education and stated in the Secondary Level Parent-Student Handbook. School of Choice students attending Legacy may use an existing in-district stop based on space availability of that bus. Non-resident students must be met at their stop by a parent or designated adult unless permission to release them is on file in the Transportation office. (See below)

A new form must be submitted for every new school year. To arrange transportation for the beginning of the school year, forms must be received by June 15th. After June 15th, new requests or changes must be submitted at least 48 hours in advance and will be approved based on space availability of the requested bus.

Effective Date _____

Parent Signature _____

*****Non Resident only*****

I give permission to release my student from the bus without a parent/designee present.

YES / NO (circle one)

Parent Signature _____

Transportation Department Use “Only” _____ Process Date _____

Bus Stop Location _____

Pick up stop time _____ Drop off stop time _____

AM Driver _____ Bus # _____ AM Transfer Driver _____ Bus # _____

PM Driver _____ Bus # _____ PM Transfer Driver _____ Bus # _____

Driver _____ Transfer Driver _____ Legacy _____ Polyplot _____

Parent Notified _____ Date _____