

**HARTLAND CONSOLIDATED SCHOOLS  
REGULAR MEETING – BOARD OF EDUCATION  
November 12, 2012**

**AGENDA**

- I. Call to order, 6:30 p.m., Board Room, Educational Support Service Center
  - A. Pledge of Allegiance
  - B. Approval of agenda/items for discussion
  - C. Approval of minutes – October 8, 2012 regular meeting
  - D. Call to the public
  - E. Superintendent's Report  
- 2011/12 Auditor's Report
  - F. Board reports & requests
  
- II. Action Items
  - A. Payment of Invoices
  - B. Solar Power Easement Agreement (Discussion & Action)
  - C. Contract Award – Roof Maintenance
  
- III. Discussion Items
  - A. New & Revised Policy Review
  
- IV. Closed Session
  
- V. Information Items
  - A. Future meetings: November 26, 2012, special, 6:30 p.m. Board Room, Educational Support Center; December 17, 2012, regular, 6:30 p.m. Board Room, Educational Support Center
  - B. Information Items
  
- VI. Adjournment

***This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.D.***

DETAILED AGENDA

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION

(Recommended action): That the agenda for the November 8, 2012 regular meeting be approved and that public participation be allowed on all items except Item IV – Closed Session. Motion by \_\_\_\_\_, supported by \_\_\_\_\_.

I.C. APPROVAL OF MINUTES – OCTOBER 8, 2012 REGULAR MEETING (SEE ATTACHED)

(Recommended action): That the minutes of the October 8, 2012 regular meeting be approved. Motion by \_\_\_\_\_, supported by \_\_\_\_\_.

I.D. CALL TO THE PUBLIC

I.E. SUPERINTENDENT’S REPORT

- 2011/2012 Auditor’s Report – Plante & Moran

I.F. BOARD REPORTS & REQUESTS

II.A. PAYMENT OF INVOICES (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of October 31, 2012, and the payment of invoices totaling \$4,175,142.98 and payroll obligations totaling \$2,470,368.58. Motion by \_\_\_\_\_, supported by \_\_\_\_\_.

II.B. SOLAR POWER EASEMENT AGREEMENT (SEE ATTACHED)

(Discussion & Action)

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Building & Site Committee, authorizes the solar power easement agreement with the Detroit Edison Company as presented. Motion by \_\_\_\_\_, supported by \_\_\_\_\_.

II.C. CONTRACT AWARD – ROOF MAINTENANCE (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations and the Director of Operations, awards a contract to Butcher & Butcher Construction Co. Inc. in the amount of \$46,160.00 for annual roof repairs and maintenance as presented. Motion by \_\_\_\_\_, supported by \_\_\_\_\_.

III.A. NEW & REVISED POLICIES REVIEW (SEE ATTACHED)

For discussion

IV. CLOSED SESSION

(Recommended action): That the Board of Education enters into closed session to discuss attorney documents concerning current litigation. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. Roll Call Vote.

V.A. FUTURE MEETINGS

November 26, 2012, special, 6:30 p.m. Board Room, Educational Support Center; December 17, 2012, regular, 6:30 p.m. Board Room, Educational Support Center

V.B. INFORMATION ITEMS

VI. ADJOURNMENT

Hartland Consolidated Schools  
Regular meeting - Board of Education  
October 8, 2012

Members present: B. Gatewood, T. Dumond, K. Kaszyca, C. Kenrick, C. Aberasturi  
Members absent: C. Sinelli, M. Hutchinson  
Admin. Present: J. Sifferman, S. Bacon, S. VanEpps, L. Mayes, L. Smither, M. Otis, L. Pumford,  
A. Howerton, B. Cain, D. Minsker, M. Cheney, B. Mainka  
Guests: N. Spranger, A. Fluto, A. Eddie, C. VanGieson, A. VanGieson, M. Pouliot, M.  
Pouliot, M. Semones, J. Smith, C. Clark, A. Delor, H. Whitman, A. Buffa, K. Otis,  
J. Banish, J. Delo, L. Denton, M. Zarosley, L. Azzoli, A. Stamos, S. Goolsby, D.  
Sanders, B. Woodbury, E. Seiter, M. Komaromi, A. Aamir

President Kaszyca called the meeting to order at 6:30 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Kenrick, supported by Aberasturi that the agenda for the October 8, 2012 regular meeting be approved, and that public participation be allowed on all items. Motion carried 5-0. 10/8 AGENDA APPROVED

Motion by Dumond, supported by Gatewood that the minutes of the September 24, 2012 regular meeting be approved. Motion carried 5-0. 9/24 MINUTES APPROVED

Hannah Kenrick and Lauren Pouliot, Farms Intermediate School students, spoke during Call to the Public requesting that the entire district participate in a "Pink Out" on October 12 to raise money for breast cancer research. CALL TO PUBLIC

Superintendent Sifferman noted that the building reports presented during the Superintendent's Report would now be filmed and shown on the information kiosks at the HESSC and high school. Students from Todd Cheney's class at the high school would be doing the filming. She then introduced Principal Lawrence Pumford from Creekside Elementary. Mr. Pumford highlighted the school's School Improvement Process, showing how the data from the various assessments is analyzed and evaluated to determine focus areas for additional concentration. Mr. Pumford then introduced Elizabeth Millington, media specialist, who outlined the "Operation Nice" program – a positive, literacy-based, anti-bullying program that helps promote a positive environment building-wide. Workshops were conducted with teachers and author Kristy Short prior to the start of the school year and another workshop with the author and parents occurred at the beginning of the year. SUPT. REPORT

Superintendent Sifferman read the October edition of "Did You Know" highlighting interesting facts and happenings throughout the district.

Ms. Kenrick, Mr. Gatewood and Mr. Kaszyca congratulated the varsity football team on their victory Friday night, capturing the KLA West Division title. Mr. Gatewood also wanted to recognize the buildings' PTO groups for all the work they do for the district. BOARD REPORTS

Motion by Kenrick, supported by Gatewood that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of September 30, 2012, and the payment of invoices totaling \$1,808,574.42 and payroll obligations totaling \$2,407,346.65. Motion carried 5-0. PAYMENT OF INVOICES

The Board determined they would do a consent agenda for Item II.B. - 2010 Bond Furnishings – Phase 2.

CONTRACT  
AWARD


Motion by Aberasturi, supported by Dumond that the Board of Education, upon the recommendation of the Superintendent and the Architect, awards the contracts listed under Item II.B. as presented. Motion carried 5-0. Mr. Bacon noted that these bids came in approximately \$55,000 under the budgeted amount and thanked Laura Casai, TMP Architects, for her diligence.

The meeting adjourned at 7:05 p.m.

ADJOURNMENT

Respectfully submitted,

*Cynthia E Sinelli*  
Cynthia Sinelli  
Secretary

  
Paula Waters  
Recording Secretary

**HARTLAND CONSOLIDATED SCHOOLS**  
Hartland, Michigan

Date of Board Meeting:

Nov. 12, 2012

Financial Reports as of:

October 31, 2012

Check registers to be approved:

Date	Description	General Fund	Athletic	Cafeteria	Capital Proj	Debt	TOTAL
10/03/2012	A/P Check Run	118,212.66	55.00	17,667.30	1,534,372.47	0.00	1,670,307.43
10/04/2012	A/P Check Run	27,405.06	1,918.22	1,309.81	0.00	0.00	30,633.09
10/11/2012	A/P Check Run	783,902.94	16,157.78	25,233.41	485,616.69	0.00	1,310,910.82
10/16/2012	A/P Check Run	25,223.84	410.00	13,668.48	18,145.75	0.00	57,448.07
10/19/2012	A/P Check Run	15,805.54	150.00	9,500.70	0.00	0.00	25,456.24
10/26/2012	A/P Check Run	862,605.93	14,231.57	15,069.83	62,786.08	80,585.37	1,035,278.78
10/30/2012	A/P Check Run	7,044.35	0.00	647.45	0.00	0.00	7,691.80
	A/P Check Run						0.00
10/31/2012	Prepays, Voids	(954.88)	(417.00)	2,720.01	36,068.62	0.00	37,416.75
<b>TOTAL</b>		<b>1,839,245.44</b>	<b>32,505.57</b>	<b>85,816.99</b>	<b>2,136,989.61</b>	<b>80,585.37</b>	<b>4,175,142.98</b>

Payrolls to be approved:

Date	W/T-Dues	FlexCare Transfer	Net Paycks & Direct Deposit	Taxes St Of Mich	Taxes Federal	Retirement	TOTAL
10/12/2012	16,245.80	7,366.84	661,214.74	34,993.33	235,637.35	305,657.67	1,261,115.73
10/26/2012	16,835.17	7,366.84	626,122.18	32,891.27	220,443.16	305,594.23	1,209,252.85
<b>TOTAL</b>	<b>33,080.97</b>	<b>14,733.68</b>	<b>1,287,336.92</b>	<b>67,884.60</b>	<b>456,080.51</b>	<b>611,251.90</b>	<b>2,470,368.58</b>

November 7, 2012

Scott Bacon  
Assistant Superintendent

Scott,

We have competitively bid our annual roof maintenance. This bid covers needed repairs that have been identified by our roof consultant. This is the fourth year we have handled the annual maintenance in this manner.

The following companies submitted bids:

Butcher & Butcher Construction	\$46,160.00
Schena Roofing	\$46,646.64
CEI Commercial Roofing	\$68,920.00
Royal West Roofing	\$84,000.00
Bright Roofing	\$107,545.00

I am recommending that the bid be awarded to:

Butcher & Butcher Construction Co. Inc. of Rochester Hills, Michigan

In the amount of \$46,160.

Thank you for your consideration of this request.

George Waldrup  
Director of Operations