

**HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING – BOARD OF EDUCATION
February 11, 2013**

AGENDA

- I. Call to order, 6:30 p.m., Boardroom, Educational Support Service Center
 - A. Pledge of Allegiance
 - B. Approval of agenda/items for discussion
 - C. Approval of minutes – January 28, 2013 special meeting and closed session
 - D. Call to the public
 - E. Superintendent’s Report
 - Happenings at Hartland Middle School
 - G. Board reports & requests

- II. Action Items
 - A. Payment of Invoices
 - B. Special School Election Resolution
 - C. MASB Legislative Conference

- III. Information Items
 - A. Future meetings: February 26, 2013, special, (Tuesday due to mid-winter break) 6:30 p.m., Board Room, Hartland Educational Support Service Center; March 11, 2013, regular, 6:30 p.m., Board Room, Hartland Educational Support Service Center
 - B. Information Items:

- IV. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.D.

DETAILED AGENDA

- I. CALL TO ORDER
- I.A. PLEDGE OF ALLEGIANCE
- I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION
(Recommended action): That the agenda for the February 11, 2013 regular meeting be approved, and that public participation be allowed on all items. Motion by _____, supported by _____. _____
- I.C. APPROVAL OF MINUTES – JANUARY 28, 2013 MEETING- SEE ATTACHED
(Recommended action): That the minutes of the January 28, 2013 special meeting and closed session be approved. Motion by _____, supported by _____. _____
- I.D. CALL TO THE PUBLIC
- I.E. SUPERINTENDENT’S REPORT
▪ Happenings at Hartland Middle School
- I.F. BOARD REPORTS & REQUESTS
- II.A. PAYMENT OF INVOICES – SEE ATTACHED
(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of January 31, 2013 and the payment of invoices totaling \$2,181,694.21 and payroll obligations totaling \$2,459,078.44. Motion by _____, supported by _____. _____
- II.B. SPECIAL SCHOOL ELECTION RESOLUTION – SEE ATTACHED
(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, adopts the special school election resolution for the May 7, 2013 school election as presented. Motion by _____, supported by _____. _____
- II.C. MASB LEGISLATIVE CONFERENCE (SEE ATTACHED)
(Recommended action): That the Board of Education authorizes the expense for Michelle Hutchinson, _____, (etc.) to attend the MASB Annual Legislative Conference March 5, 2013. Motion by _____, supported by _____. _____
- III.A. FUTURE MEETINGS
February 26, 2013, special, (Tuesday due to mid-winter break) 6:30 p.m., Board Room, Hartland Educational Support Service Center; March 11, 2013, regular, 6:30 p.m., Board Room, Hartland Educational Support Service Center
- III.B. INFORMATION ITEMS
- IV. ADJOURNMENT

Hartland Consolidated Schools
Special Meeting - Board of Education
January 28, 2013

Members present: T. Dumond, K. Kaszyca, B. Gatewood, M. Hutchinson, C. Kenrick
Members absent: C. Aberasturi, C. Sinelli
Admin. Present: J. Sifferman, L. Mayes, S. VanEpps, S. Bacon, G. Waldrup, A. Lashbrook, C. Hughes, K. Evenson, M. Cheney, L. Pumford, M. Otis, D. Minsker, L. Smither, B. Cain, S. Livingway, A. Howerton, K. Gregory, B. Mainka
Guests: E. Ansbro, S. Piatek, K. Battle, H. Horst, M. Allen, G. Allen, D. Hense, C. Payne, M. Hense, S. Russano, D. Farrell, J. Church, K. Ross, J. Ross, E. Hawker, E. Hawker, P. Nelson, C. Arensin, T. Wiltshire, J. Furr, L. Rumble, M. Young

President Dumond called the meeting to order at 6:30 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Kenrick, supported by Gatewood that the agenda for the January 28, 2013 special meeting be approved, and that public participation be allowed on all items except Item IV – Closed Session. Motion carried 5-0. 1/28/13 AGENDA APPROVED

Motion by Kaszyca, supported by Kenrick that the minutes of the January 14, 2013 regular meeting be approved. Motion carried 5-0. 1/14/13 MINUTES APPROVED

There was no response to Call to the Public. CALL TO PUBLIC

Superintendent Sifferman noted that January is Board Recognition month. She thanked the Board for their guidance, leadership and dedication and then introduced each building principal: SUPT. REPORT

Village Elementary – Mr. Cain thanked the Board for their service and Village students distributed gift bags to the Board: BOARD APPRECIATION

Round Elementary – Principal Minsker presented the Board with Round Wranglers t-shirts, making them honorary members of the “Round Wranglers”.

Lakes Elementary – Principal Smither thanked the Board and presented them with two books. She then introduced Jason Eaton who led several of his students in a recorder performance.

Farms Intermediate – Principal Cheney introduced three students who spoke about the wonderful work the Board of Education has done for Hartland Schools. The Board also received a Farms t-shirt.

Ore Creek – Principal Livingway introduced teachers and students from the middle school’s foreign language program – French, Spanish, German and American Sign Language (ASL). Each group thanked the Board in the language of their studies and presented the Board with a crepe dessert in anticipation of World Language Week.

Hartland High School – Principal Mainka introduced members of FCCLA who presented the Board with draft dodgers, bread and fudge. The high school also provided Board members with mugs and gift cards and Kathy Letovsky led a choral arrangement of an original song in honor of the Board of Education.

LEGACY/Community Education – Principal Evenson and Michelle Otis presented the Board with original artwork crafted by the students in the Legacy program.

Creekside Elementary – Principal Pumford presented a video of various Creekside classes thanking the Board of Education and provided each Board member with an “Operation Nice” t-shirt.

<p>Mr. Hughes led the presentation updating the Board on the current status of the 2012 – 2015 goals. Ms. Sifferman noted that budget amendments would come before the Board the 2nd meeting in February. Ms. Mayes indicated that the Board was welcome to attend any of the professional development offerings. Ms. Sifferman noted that the New Student Survey, Parent/Teacher Conference surveys and biennial Staff Satisfaction surveys should be included with Public Relations. The Board asked for an explanation of the “Pulling Weeds” exercise listed under “District Culture”. Ms. Sifferman indicated it was an exercise introduced by Principal Mainka to help focus and prioritize the myriad of tasks required of our teachers and building staffs. Mr. Dumond asked the status of the Master Facilities Plan currently being conducted by TMP and Barton Malow. Mr. Waldrup noted that this was a much larger undertaking than the companies anticipated so they are still gathering information.</p>	<p>SUPT. REPORT GOALS UPDATE</p>
<p>Ms. Hutchinson gave an LRN report focused on MASB’s goals for 2013 and conflict of interest legislation passed during the lame-duck session in December. Mr. Gatewood and Mr. Dumond thanked the buildings, staff and students for their fantastic presentations.</p>	<p>BOARD REPORTS</p>
<p>Motion by Gatewood, supported by Hutchinson that the Board of Education, upon the recommendation of the Superintendent, approves the 2013/2014 Curriculum Guide for Hartland High School as presented. Motion carried 5-0.</p>	<p>13/14 CURR GUIDE APPROVED</p>
<p>Motion by Kaszyca, supported by Kenrick that the Board of Education, upon the recommendation of the Superintendent and the Director of Operations, awards a contract to National Ladder & Scaffold Co. in the amount of \$52,344.00 for a towable boom lift as presented. Board members asked how often it would be used and the cost of rental. Mr. Waldrup noted that the district generally requires the lift six-eight times annually, however the problem is generally finding one available when we need it. He also noted that there were several projects it could be used for that we currently contract out because they are so difficult to acquire. Mr. Gatewood inquired whether we could rent ours to other local districts. Mr. Waldrup indicated this was a possibility as long as they had a certified operator. Motion carried 5-0.</p>	<p>BOOM LIFT APPROVED</p>
<p>Motion by Hutchinson, supported by Gatewood that the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent for Business & Operations, authorizes the amendment to the solar power easement agreement with the Detroit Edison Company approved at the November 12, 2012 meeting as presented. Mr. Waldrup presented a PowerPoint provided by DTE showing the new location and scaled drawings of what the site will look like. Motion carried 5-0.</p>	<p>SOLAR POWER AMENDMENT APPROVED</p>
<p>The Board discussed placing the 18-mill Non-Homestead Millage on the ballot for the May 7, 2013 special election. Ms. Sifferman noted that while election law now requires Boards to hold their regular elections in November of even years, the Non-homestead millage is vital to the economic health of the district, this year contributing approximately \$4.3 million to the general fund. Consequently it is important to run this in May each year to ensure we collect the full 18 mills. This will come before the Board for action at the February 11 regular meeting.</p>	<p>DISCUSSION: NON-HOMESTEAD MILLAGE</p>
<p>Motion by Kenrick, supported by Gatewood that the Board of Education convenes in closed session pursuant to the Open Meetings Act to discuss negotiations. Roll Call Vote: Hutchinson-yea, Kaszyca-yea, Dumond-yea, Kenrick-yea, Gatewood-yea.</p>	<p>CLOSED SESSION</p>
<p>The Board entered into closed session at 8:10 p.m.</p>	

The Board reconvened in open session at 9:40 p.m. and adjourned the meeting.

OPEN SESSION
ADJOURNMENT

Respectfully submitted,



Michelle Hutchinson
Secretary



Paula Waters
Recording Secretary

HARTLAND CONSOLIDATED SCHOOLS
Hartland, Michigan

Date of Board Meeting:

February 11, 2013

Financial Reports as of:

January 31, 2013

Check registers to be approved:

Date	Description	General Fund	Athletic	Cafeteria	Capital Proj	Debt	TOTAL
01/07/2013	A/P Check Run	48,223.21	340.00	0.00	0.00	0.00	48,563.21
01/09/2013	A/P Check Run	4,166.29	1,708.00	3,671.16	0.00	0.00	9,545.45
01/10/2013	A/P Check Run	430,851.53	108.38	36,745.78	0.00	0.00	467,705.69
01/14/2013	A/P Check Run	72,126.66	0.00	11,068.29	0.00	0.00	83,194.95
01/22/2013	A/P Check Run	378,549.30	18,614.85	26,608.33	281,095.36	168.49	705,036.33
01/30/2013	A/P Check Run	164,786.68	5,304.00	9,740.14	113,644.31		293,475.13
01/31/2013	A/P Check Run	488,312.60	148.77	0.00	79,340.57	6,139.18	573,941.12
	A/P Check Run						0.00
01/31/2013	Prepays, Voids	204.33	28.00	-	-	0.00	232.33
TOTAL		1,587,220.60	26,252.00	87,833.70	474,080.24	6,307.67	2,181,694.21

Payrolls to be approved:

Date	W/T-Dues	FlexCare Transfer	Net Paycks & Direct Deposit	Taxes St Of Mich	Taxes Federal	Retirement	TOTAL
01/04/2013	16,152.26	7,266.84	635,485.65	34,719.94	254,655.24	303,933.28	1,252,213.21
01/18/2013	16,803.16	7,072.40	647,658.10	30,260.98	221,064.91	284,005.68	1,206,865.23
TOTAL	32,955.42	14,339.24	1,283,143.75	64,980.92	475,720.15	587,938.96	2,459,078.44

Hartland Consolidated Schools, Livingston County, Michigan (the "District").

A regular meeting of the board of education (the "Board") of the District was held in the _____
Boardroom, in the District on the 11th day of February, 2013, at 6:30
_____ o'clock in the p.m..

The meeting was called to order by Thom Dumond, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. This Board intends to submit one millage proposition at a special election to be held on Tuesday, May 7, 2013; and
2. On or before 4:00 p.m. on Tuesday, February 26, 2013, the Board shall certify any ballot proposition to be submitted to the voters at such election to the election coordinator or coordinators designated to conduct elections within the District (the "Election Coordinator").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A special election of the electors of the District be called and held on Tuesday, May 7, 2013.
2. The proposition to be voted on at the special election shall be stated on the ballots in substantially the form as set forth in Exhibit "A".
3. The Election Coordinator is requested to:
 - a. Utilize Livingston County Press & Argus, a newspaper published or of general circulation within the District, for publication of notices in accordance with the election law requirements.
 - b. Utilize ballot proposition summary information, as prepared by legal counsel, in the form of the notice of the last day of registration and notice of election in the form as set forth in Exhibit "B" attached hereto.
 - c. Provide a proof copy of the ballot to the District and its legal counsel in sufficient time to allow the ballot to be proofread prior to printing.

4. The Secretary of this Board is hereby authorized and directed to file a copy of this resolution with the Election Coordinator and with any Election Clerk or clerks designated to conduct elections within the District by 4:00 p.m., on Tuesday, February 26, 2013.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Motion declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Hartland Consolidated Schools, Livingston County, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on February 11, 2013, the original of which resolution is a part of the Board's minutes and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

JJS/keh

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EXHIBIT "A"

OPERATING MILLAGE RENEWAL PROPOSAL

This proposal will allow the school district to continue to levy the statutory rate of 18 mills on all property, except principal residence and other property exempted by law, required for the school district to receive its revenue per pupil foundation allowance.

Shall the limitation on the amount of taxes which may be assessed against all property, except principal residence and other property exempted by law, in Hartland Consolidated Schools, Livingston County, Michigan, be increased by 18 mills (\$18.00 on each \$1,000 of taxable valuation) for the year 2013, to provide funds for operating purposes; the estimate of the revenue the school district will collect if the millage is approved and levied in 2013 is approximately \$4,346,475 (this is a renewal of millage which expired with the 2012 tax levy)?

EXHIBIT "B"

**SUMMARY OF BALLOT PROPOSITION TO BE INSERTED IN THE
NOTICES OF LAST DAY OF REGISTRATION AND ELECTION:**

HARTLAND CONSOLIDATED SCHOOLS
OPERATING MILLAGE RENEWAL PROPOSAL
EXEMPTING PRINCIPAL RESIDENCE
AND OTHER PROPERTY EXEMPTED BY LAW
18 MILLS FOR THE YEAR 2013

Full text of the ballot proposal may be obtained at the administrative offices of Hartland Consolidated Schools, 9525 East Highland Road, Howell, Michigan 48843, telephone: (810) 626-2100.

Public Education Needs Your Voice

THE 11TH ANNUAL
MASA AND MASB LEGISLATIVE CONFERENCE

March 5, 2013
7:45 a.m. to 2:15 p.m.
Lansing Center, Lansing

Agenda

7:45 a.m. Registration

8:30 a.m. Welcome

William Mayes, executive director, MASA; Kathy Hayes, executive director, MASB

8:45 a.m. Education Legislative Panel with Tim Skubick

Join senior capitol correspondent Tim Skubick as he asks legislators the tough questions about where they see education going in the next couple of years. Hear where each of them stands on the Oxford Foundation report, the Education Achievement Authority (EAA), the Governor's school aid budget and other items that have tremendous impact on your districts. Get a chance to ask your own questions too.

9:45 a.m. Education Issues for 2013

Brad Biladeau, associate executive director of government relations, MASA; Don Wotruba, deputy director and director of government relations, MASB

Hear about the issues that the Legislature is considering and get direction from MASA and MASB government relations staff on what points are resonating with your legislators. Great preparation for the lunch with your legislators.

10:30 a.m. Clinic Sessions

11:15 a.m. Clinic Sessions (repeat of 10:30 a.m. clinic sessions)

12:15 p.m. Lunch with Your Legislator

Use this time to meet with your legislators and discuss the education issues important to MASA, MASB and your districts.

1:15 p.m. How Should Public Education Answer Our Critics?

David Waymire, partner in Martin Waymire Advocacy Communications, public relations expert and former investigative reporter

Waymire presents how to respond positively to critics of public education. He will also share his insights on how to develop appropriate messaging and give direction on which items best resonate with the public.

Clinic Sessions (attend two)

The Policy Agenda in Lansing—Policy staff representing the House, Senate and Department of Education will be on hand to discuss their respective education policy agendas for the new session.

The School Aid Budget—Analysts from the House Fiscal Agency will present information on the proposed school aid budget and how it affects your districts.

Speak Up for Your District—Hear from David Waymire, partner in Martin Waymire Advocacy Communications, about how to communicate the positive things your district is doing and how to engage your parents to advocate on your behalf. Positive views of public education come from parents and community members.

Create a Grassroots Network Across the State—Oakland Schools created a grassroots network of school board members, superintendents and concerned citizens that numbered over 7,000 in just a few short months last fall. Learn how you can do the same in your county to effectively represent Michigan with public education supporters.

Right-to-Work and Its Aftermath—Hear from MASB legal counsel and labor relations staff about what is happening in districts because of the law change. Should you settle a new contract, sign an extension, what are the things you should be thinking about?

Legislative Flavor of the Day—This "don't miss" clinic session will focus on the issue that is burning up the legislature as it pertains to education. It could be the EAA, early childhood or any number of other items.

Register online at
www.masb.org



MASB
LeadStrong
Michigan Association
of School Boards

March 5, 2013 • 7:45 a.m. to 2:15 p.m.

2013 Legislative Conference

Lansing Center
333 E. Michigan Ave., Lansing, MI 48933



Public Education Needs Your Voice

The registration fee of \$125 per person or \$50 per student includes continental breakfast, lunch and materials for the registrant and legislators. Each district should send only one registration form to MASB.



Please coordinate all registrations through your district office.

Name of School District _____

Contact Person _____

Phone for Contact Person _____

Email for Contact Person _____

Register online:

Visit our website at www.masb.org.

Fax registration form to:

Cheryl Huffman at 517.327.0775

For registration questions

contact Cheryl at 517.327.5915 or

1.800.968.4627, ext. 236.

Mail registration form & payment:

MASB Business Office

1001 Centennial Way, Ste. 400

Lansing, MI 48917-8249

There is a \$25 billing fee if payment is not received by the event.

PAYMENT INFORMATION:

Check enclosed made payable to: MASB Check# _____

Check to follow – Registration faxed in advance

Invoice school district & apply \$25 billing fee – Attn: _____

VISA and MASTERCARD accepted VISA Mastercard 3 digit code _____

Account# _____ Exp. Date _____

Signature of Card Holder _____

Conference questions contact:

Cheryl Huffman at 517.327.5915

- Please register by Feb. 26, 2013. This will allow for preparation of your conference materials. Registrations received by this date will be sent a confirmation.
- Payment is appreciated at the time of registration and can be made with a check (payable to MASB), Visa or Mastercard. If registering in advance please keep a copy of this form.
- A \$25 cancellation fee will be charged for any and all cancellations. Substitutions are accepted in lieu of a cancellation. No shows will be billed. All cancellations must be in writing.
- No refunds after Feb. 26, 2013.

Register online at www.masb.org

Registration fees: \$125 per person, or \$50 per student

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