

**HARTLAND CONSOLIDATED SCHOOLS
SPECIAL MEETING – BOARD OF EDUCATION
March 25, 2013**

AGENDA

- I. Call to order, 6:30 p.m., Boardroom, Educational Support Center
 - A. Pledge of Allegiance
 - B. Approval of agenda/items for discussion
 - C. Approval of Minutes – March 11, 2013 regular meeting & closed session
 - D. Call to the public
 - E. Superintendent’s Report
 - First Robotics Presentation
 - JettRide/DMD Presentation
 - F. Board reports & requests

- II. Action Items
 - A. Ratification – Hartland Education Association Tentative Agreement
 - B. Ratification – Hartland Affiliates Association Tentative Agreement
 - C. Ratification – Hartland Food Service Employees Tentative Agreement
 - D. Ratification – Hartland Maintenance Employees Tentative Agreement
 - E. Contract Award – 2010 Bond
 - F. Administrative Contract Renewals

- III. Information Items
 - A. Future meetings: April 8, 2013, regular, 6:30 p.m., Board Room, Educational Support Service Center; April 22, 2013, special, 6:30 p.m., Board Room, Educational Support Service Center
 - B. Information Items: March March 27, 2013, 6:00 p.m.; LCASB Annual Meeting, Livingston Educational Service Agency, 1425 E. Grand River, Howell

- IV. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.D.

DETAILED AGENDA

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION

(Recommended action): That the agenda for the March 25, 2013 special meeting be approved and that public participation be allowed on all items. Motion by _____, supported by _____. _____

I.C. APPROVAL OF MINUTES – MARCH 11, 2013 MEETING- SEE ATTACHED

(Recommended action): That the minutes of the March 11, 2013 regular meeting and closed session be approved. Motion by _____, supported by _____. _____

I.D. CALL TO THE PUBLIC

I.E. SUPERINTENDENT’S REPORT

- First Robotics Presentation
- JettRide/DMD Presentation

I.F. BOARD REPORTS & REQUESTS

II.A. RATIFICATION – HARTLAND EDUCATION ASSOCIATION TENTATIVE AGREEMENT

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, ratifies the tentative agreement for the Hartland Education Association as presented. Motion by _____, supported by _____. _____

II.B. RATIFICATION – HARTLAND AFFILIATES ASSOCIATION TENTATIVE AGREEMENT

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, ratifies the tentative agreement for the Hartland Affiliates Association as presented. Motion by _____, supported by _____. _____

II.C. RATIFICATION – HARTLAND FOOD SERVICE EMPLOYEES TENTATIVE AGREEMENT

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, ratifies the tentative agreement for the Hartland Food Service employees as presented. Motion by _____, supported by _____. _____

II.D. RATIFICATION – HARTLAND MAINTENANCE EMPLOYEES TENTATIVE AGREEMENT

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, ratifies the tentative agreement for the Hartland Maintenance employees as presented. Motion by _____, supported by _____. _____

II.E. CONTRACT AWARDS – BID PACKAGE #13, 2010 BOND ISSUE – SEE ATTACHED

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Project Manager, awards a contract to Precision Contracting Group in the amount of \$29,596.00 for division 08, Aluminum Entrances & Storefronts, as presented. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Project Manager, awards a contract to Vertex Steel, Inc. in the amount of \$66,000.00 for division 05, Metal Fabrications, as presented. Motion by _____, supported by _____. _____

II.F. ADMINISTRATIVE CONTRACT RENEWALS

(Recommended action): That the Board of Education, upon the recommendation of the Personnel Committee, approves a 3-year contract effective July 1, 2013 for Janet Sifferman, Superintendent. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Personnel Committee, approves a 2-year contract effective July 1, 2013 for D. Scott VanEpps, Assistant Superintendent of Personnel & Student Services. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Personnel Committee, approves a 2-year contract effective July 1, 2013 for Michelle Otis, Director of Community Education. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Personnel Committee, approves a 2-year contract effective July 1, 2013 for Chuck Hughes, Director of Curriculum. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Personnel Committee, approves a 2-year contract effective July 1, 2013 for Kirk Evenson, Principal, Alternative Education. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Personnel Committee, approves a 2-year contract effective July 1, 2013 for Ben Mainka, Hartland High School Principal. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Personnel Committee, approves a 2-year contract effective July 1, 2013 for Steve Livingway, Hartland Middle School Principal. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Personnel Committee, approves a 2-year contract effective July 1, 2013 for Mikki Cheney, Farms Intermediate School Principal. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Personnel Committee, approves a 2-year contract effective July 1, 2013 for Lawrence Pumford, Creekside Elementary School Principal. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Personnel Committee, approves a 2-year contract effective July 1, 2013 for David Minsker, Round Elementary School Principal. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Personnel Committee, approves a 2-year contract effective July 1, 2013 for Lindsay Smither, Lakes Elementary School Principal. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Personnel Committee, approves a 2-year contract effective July 1, 2013 for Bill Cain, Village Elementary School Principal. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Personnel Committee, approves a 2-year contract effective July 1, 2013 for Alice Lashbrook, Hartland High School Assistant Principal. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Personnel Committee, approves a 2-year contract effective July 1, 2013 for Kate Gregory, Hartland High School Assistant Principal. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Personnel Committee, approves a 2-year contract effective July 1, 2013 for Anthony Howerton, Hartland Middle School Assistant Principal. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Personnel Committee, approves a 2-year contract effective July 1, 2013 for Mary Day, Farms Intermediate School Assistant Principal. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Personnel Committee, approves a 2-year contract effective July 1, 2013 for Jason Reck, Athletic Director. Motion by _____, supported by _____. _____

Optional Consent Agenda motion for administrative contracts:

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Personnel Committee, approves a 3-year contract effective July 1, 2013 for Janet Sifferman, Superintendent, and 2-year contracts effective July 1, 2013 for: Scott VanEpps, Michelle Otis, Chuck Hughes, Kirk Evenson, Ben Mainka, Steve Livingway, Mikki Cheney, Lawrence Pumford, Lindsay Smither, David Minsker, Bill Cain, Alice Lashbrook, Kate Gregory, Anthony Howerton, Mary Day, and Jason Reck, as presented. Motion by _____, supported by _____. _____

III.A. FUTURE MEETINGS

April 8, 2013, regular, 6:30 p.m., Board Room, Educational Support Service Center; April 22, 2013, special, 6:30 p.m., Board Room, Educational Support Service Center

III.B. INFORMATION ITEMS

March 27, 2013, 6:00 p.m.; LCASB Annual Meeting, Livingston Educational Service Agency, 1425 E. Grand River, Howell

IV. ADJOURNMENT

Hartland Consolidated Schools
Regular Meeting - Board of Education
March 11, 2013

Members present: C. Kenrick, C. Aberasturi, M. Hutchinson, T. Dumond, K. Kaszyca
Members absent: B. Gatewood, C. Sinelli
Admin. Present: J. Sifferman, S. VanEpps, S. Bacon, L. Mayes, D. Minsker, C. Hughes, M. Cheney, M. Otis, A. Howerton, G. Waldrup, K. Evenson, L. Smither, B. Mainka
Guests: D. Steger, L. Easton, N. Spranger, K. Lawrence, J. Elphinstone, A. Schwartz, K. Soave, N. Engelhart, K. Kert

President Dumond called the meeting to order at 6:30 p.m. in the Boardroom of the Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Aberasturi, supported by Kenrick that the agenda for the March 11, 2013 regular meeting be approved, and that public participation be allowed on all items, except Item III-Closed Session. Motion carried 5-0. 3/11/13 AGENDA APPROVED

Motion by Kenrick, supported by Hutchinson that the minutes of the February 11, 2013 regular meeting be approved. Motion carried 5-0. 2/11 MINUTES APPROVED

There was no response to Call to the Public. CALL TO PUBLIC

Superintendent Sifferman introduced Michelle Otis, Director of Community Education, who provided a report on the Hartland childcare and preschool programs. She introduced Linda Easton, director of the preschool, daycare and latchkey programs, and Debbie Steger, office manager for the 51 Building. Ms. Otis noted that the program recently received its first ever totally "clean" report from the state licensing commission, due largely to the dedicated work of Ms. Easton and her staff. The childcare program has approximately 50 employees divided among three locations (51 Building, Lakes Elementary, and HESSC), with an annual budget of \$850,000 for daycare/latchkey programs and \$150,000 for the preschool program. Ms. Otis also noted that their numbers have been growing and registrations for the coming 2013/14 school year are also ahead of projections. SUPT. REPORT
HCECC REPORT

Ms. Sifferman highlighted the various activities and accomplishments noted in the March "Did You Know?" article.

Ms. Kenrick congratulated the high school winter sports teams for a terrific season and thanked the student athletes, coaches and parents for their dedication. Ms. Hutchinson noted that the MASB Legislative Conference has been postponed. She attended a Senior Center finance committee meeting and is planning to attend their advisory board meeting later this week. She noted that it would be nice to include the Senior Center in the "Did You Know?" article. Mr. Kaszyca thanked Mr. Mainka and the high school administration for their support of two recent music program activities – the solo ensemble and the trip to Walt Disney World. Mr. Dumond also congratulated our high school athletes and noted that Hartland has the most KLAA Championships this year and that the average GPA for our "third place in the state" wrestlers is 3.65. Mr. Aberasturi indicated that he is a candidate for the 47th District House seat being vacated by Cindy Denby in 2014 due to term limits. He provided a brief biography and noted that his platform is "Invest in the Future." BOARD REPORTS

Motion by Kaszyca, supported by Hutchinson that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of February 28, 2013 and the payment of invoices totaling \$2,224,768.83 and payroll obligations totaling \$2,645,280.43. Motion carried 5-0.

PAYMENT OF
INVOICES

Motion by Hutchinson, supported by Kaszyca that the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent for Business & Operations, adopts the resolution confirming the district's compliance with the requirements of the Best Practices Incentive as presented. Motion carried 5-0.

BEST PRACTICES
INCENTIVE

Motion by Aberasturi, supported by Kenrick that the Board of Education enters into closed session to discuss negotiations with the HEA. Roll call vote: Aberasturi-yea, Dumond-yea, Kaszyca-yea, Hutchinson-yea, Kenrick-yea. Motion carried 5-0.

CLOSED SESSION

The Board entered into closed session at 6:55 p.m.

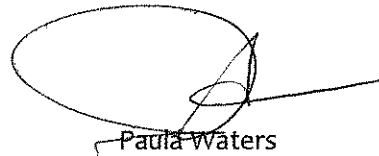
The board reconvened in open session at 8:35 and the meeting was adjourned.

ADJOURNMENT

Respectfully submitted,



Michelle Hutchinson
Secretary



Paula Waters
Recording Secretary

March 20, 2013 Hartland Consolidated Schools • 9525 Highland Road • Howell, MI 48843 • p 810.626.2198 • f 810.626.2197

To: Hartland Consolidated Schools
Board of Education
9525 Highland Road
Howell, MI 48843

From: Douglas Madden
Sr. Project Manager
Barton Malow Company

Re: **Recommendation for Hartland Consolidated Schools, 2010 Bond Issue,
Bid Package #13 – HHS Roof Ladders & FIS/MS Sally Port Entrances**

Dear Board Members:

On February 20, 2013 Barton Malow Company and TMP Associates went out for bids on Bid Package #13 HHS Roof Ladders & FIS/MS Sally Port Entrances.

The bids were publicly opened and read aloud on March 13, 2013 at 2:00 p.m. We reviewed the bids for the above-mentioned project and are now able to make the following recommendations.

We would like to recommend a contract in the amount of **\$29,596.00** for division 08, Aluminum Entrances & Storefronts:

Precision Contracting Group
28 West Adams, Suite 330
Detroit, MI 48226
(313) 965-2780

Base Bid:	\$29,596.00
Total Award:	\$29,596.00

We would like to recommend a contract in the amount of **\$66,000.00** for division 05, Metal Fabrications:

Vertex Steel, Inc.
2175 Fyke Drive
Milford, MI 48381
(248) 684-4177

Base Bid:	\$66,000.00
Total Award:	\$66,000.00

We have enclosed a copy of the bid tab forms for your review.

Sincerely,



Douglas Madden
Sr. Project Manager
Barton Malow Company

Hartland Consolidated Schools
 Bid Package #13
 Bid Tab/Apparent Low

	A	B	C	D	E	F	G	H	I	J	K
1	Contractor	Base Bid	Combine Bids	ALT #1		TOTAL for Both	Vol. Deduct	EMR		Bond	FRDF
2	<u>Aluminum Entrances</u>										
3	Precision Contracting Group	\$29,596.00		\$ 25,500.00		\$55,096.00		1		Yes	Yes
4	Livingston Power Company	\$33,600.00	\$95,000.00	\$ 32,600.00		\$66,200.00		0.85		Yes	Yes
5	Calvin & Company	\$38,888.00		\$ 17,777.00		\$56,665.00	(\$10,000.00)	0.89		Yes	Yes
6	Heritage Contracting	\$49,500.00		\$ 38,500.00		\$88,000.00		0.95		Yes	Yes
7	Architectural Glazing System	\$75,382.00		\$ (23,077.00)		\$52,305.00	(\$2,700.00)	0.91		Yes	Yes
8											
9	<u>Misc. Metals</u>										
10	Vertex Steel	\$66,000.00						0.90		Yes	Yes
11	Livingston Power	\$66,300.00						0.85		Yes	Yes
12	Davis Iron Works	\$67,975.00						0.91		Yes	Yes
13	Men of Steel	\$74,400.00						0.99		Yes	Yes