

Hartland Consolidated Schools
Organizational/Goals Workshop meeting - Board of Education
July 19, 2012

Members present: T. Dumond, C. Kenrick, B. Gatewood, C. Sinelli, M. Hutchinson, K. Kaszyca, C. Aberasturi (arrived 7:35 a.m.)
Members absent: None
Admin. Present: S. Bacon, S. VanEpps, J. Sifferman, C. Hughes, L. Pumford, S. Pearson, B. Cain, B. Mainka
Guests: N. Sidge, A. Djokic, S. Tabone

President Kaszyca called the meeting to order at 7:32 a.m. in the Boardroom of the Educational Support Center. The Pledge of Allegiance was recited.

Motion by Kenrick, supported by Dumond that the agenda for the July 19, 2012 organizational/goals workshop meeting be approved, and that public participation be allowed on all items. Motion carried 6-0. 7-19-12 AGENDA APPROVED

Motion by Hutchinson, supported by Kenrick that the minutes of the June 28, 2012 special meeting be approved. Mr. Gatewood indicated that he would like the comments he made during the budget hearing at the June 28 meeting to be edited to read, "I am uncomfortable with the amount of time given to review the budget materials and that the district is approving a deficit budget." Motion carried 6-0. 6-28-12 MINUTES APPROVED

There was no response to Call to the Public. (Mr. Aberasturi arrived here – 7:35 a.m.) CALL TO PUBLIC

Superintendent Sifferman reminded the Board of the 2012 Opening Day Breakfast, August 29 at 8:00 a.m. in the high school commons. She also welcomed Chuck Hughes to Central Office and to the Board table as Director of Curriculum and Instruction. SUPT. REPORT

Motion by Kenrick, supported by Gatewood that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of June 30, 2012, and the payment of invoices totaling \$1,685,060.60 and payroll obligations totaling \$2,840,709.47. Motion carried 7-0. PAYMENT OF INVOICES

Motion by Sinelli, supported by Hutchinson that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Nicole Sidge for the 2012/13 school year, at the Step 1, BA+30 salary tract (\$42,279), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion carried 7-0. Ms. Sidge was introduced by Principal Pumford. NEW HIRES: SIDGE – CSE

Motion by Hutchinson, supported by Gatewood that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Ashley Djokic for the 2012/13 school year, at the Step 1, BA salary tract (\$38,318), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion carried 7-0. Ms. Djokic was introduced by Principal Cain. DJOKIC – VES

Motion by Kenrick, supported by Dumond that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Sarah Tabone for the 2012/13 school year, at the Step 1, BA+10 salary tract (\$39,595), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion carried 7-0. Ms. Tabone was introduced by Principal Mainka. TABONE – HHS

Motion by Aberasturi, supported by Dumond that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the State Aid Operating Loan Resolution as presented. Motion carried 7-0.	STATE AID RES.
Motion by Hutchinson, supported by Sinelli that the Board of Education, upon the recommendation of the Superintendent, adopts the Post Issuance Tax Compliance Policy Resolution as presented. Motion carried 7-0.	TAX POLICY
Motion by Sinelli, supported by Kenrick that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the School Loan Revolving Fund Annual Loan Application as presented. Motion carried 7-0.	SCHOOL LOAN FUND
Motion Kenrick, supported by Gatewood that the Board of Education, upon the recommendation of the Assistant Superintendent of Personnel and Student Services, approves the Secondary, Intermediate and Elementary Parent/Student Handbooks for 2012/2013 as presented. Motion carried 7-0.	12/13 P/S HANDBOOKS
Motion by Dumond, supported by Hutchinson that the Board of Education approves the extension of Board officers' terms through December 31, 2012, due to changes in the current election law. Motion carried 7-0.	EXTENSION OF BOARD TERMS
Motion by Hutchinson, supported by Kenrick that the Board of Education, upon the recommendation of the Superintendent, reappoints D'Ann Schneider to the Special Education Parent Advisory Committee of the Livingston Educational Service Agency. The term for this appointment expires June 30, 2015. Motion carried 7-0.	SpEd PAC REP.
Motion by Aberasturi, supported by Dumond that the Board of Education, upon the recommendation of the Superintendent, approves the district's membership in the Michigan High School Athletic Association for the 2012/2013 school year. Motion carried 7-0.	MEMBERSHIP-MHSAA
Motion by Sinelli, supported by Hutchinson that the Board of Education, in accordance with Board Policy 0150 – Organization, approves the proposed meeting dates for 2012/2013 as presented. Motion carried 7-0.	12/13 MEETING DATES
Motion by Dumond, supported by Gatewood that any two officers of the Board of Education may sign notes or loans approved by the Board of Education at an official meeting. Motion carried 7-0.	NOTES OR LOANS
Motion by Sinelli, supported by Dumond that the Board of Education appoints the Superintendent of Schools as Compliance Officer for Section 504 of the Rehabilitation Act of 1973 for Title IX of the Educational Amendments of 1972, for Title VI of the Civil Rights Act of 1964, and for the Age Discrimination Act of 1975. Persons having questions or concerns regarding these statutory areas are to contact Janet Sifferman, Superintendent, Hartland Consolidated Schools, 9525 Highland Road, Howell, MI 48843, (810) 626-2100. Motion carried 7-0.	COMPLIANCE OFFICER
Motion by Kenrick, supported by Gatewood that the Superintendent, or her designee, will designate an appropriate, available person in each location to post notices of public meetings. Motion carried 7-0.	POSTING NOTICES

Superintendent Sifferman began the discussion on the 2012 – 2015 Board goals. She noted that she asked Mr. Hughes to translate the draft goals sent to the Board in January into the GRASP format. This is the format (also called SMART goals) used by the buildings' PLC groups and is the format used when reporting to the state. GRASP stands for: Goal, Rationale, Assessment, Strategies and Plan. She introduced Mr. Hughes to explain how the format works and how it would be used to formulate the Board goals. After Mr. Hughes' explanation, the Board was comfortable continuing with the new format.

FINANCE: "To remain financially solvent."

The Board determined that they wanted a more streamlined and specific goal for finance without interjecting aspects from other goal categories. It was also decided that the current strategies were too negatively oriented, i.e., "not become a deficit district". The Board set a baseline for the fund balance at a minimum of 3%. They removed references and strategies concerning other goal areas like curriculum and technology and added a strategy to explore opportunities to increase revenue.

STUDENT ACHIEVEMENT: "To ensure programming promotes continuous growth and improvement for the highest level of student achievement."

The Board was comfortable with this goal and the assessment and strategies to support it.

DISTRICT PUBLIC RELATIONS: "Market and promote Hartland Consolidated Schools as a premier school district."

Mr. VanEpps noted that he believed the previous goals set for this and "District Culture" were too similar and essentially interchangeable. He proposed a stronger marketing aspect to this goal and moving the more interpersonal strategies such as intra-district communication and surveying to the "District Culture" goal. The Board discussed the weaknesses of the district web site, which could be a strong promotional tool, and ways to reformat it without having to take money away from programming.

DISTRICT CULTURE: "Promote a positive educational experience that involves all stakeholders (community, parents, students, and staff) and encompasses the district's guiding principles."

The Board was comfortable with this goal as written, with the addition of the communication and survey strategies exported from the "District Public Relations" goal.

The Board determined that they would conclude the goals workshop at this point and work on the remaining "Buildings & Sites" goal at the August 13 meeting.

Meeting adjourned at 10:10 a.m.

ADJOURNMENT

Respectfully submitted,

Cynthia Sinelli
Secretary

Paula Waters
Recording Secretary