

**HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING – BOARD OF EDUCATION
October 14, 2013**

AGENDA

- I. Call to order, 6:30 p.m., Boardroom, Educational Support Service Center
 - A. Pledge of Allegiance
 - B. Approval of agenda/items for discussion
 - C. Approval of minutes – September 19, 2013 special meeting
 - D. Call to the public
 - E. Superintendent’s Report
 - ◆ 2013/14 Breakfast Hearing
 - ◆ Happenings at Creekside Elementary
 - ◆ 2010 Bond Update – D. Madden, Barton Malow
 - F. Board reports & requests

- II. Action Items
 - A. Payment of Invoices
 - B. Special Education PAC Representative
 - C. 2013/14 Board Goals
 - D. 2013/14 Tuition Rates

- III. Discussion Items
 - A. Teacher Handbook
 - B. Non-Certified Employee Handbook

- IV. Information Items
 - A. Future meetings: October 28, 2013, special, 6:30 p.m. Board Room, Educational Support Center; November 11, 2013 regular, 6:30 p.m. Board Room, Educational Support Center
 - B. Information Items:

- V. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.D.

DETAILED AGENDA

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION

(Recommended action): That the agenda for the October 14, 2013 regular meeting be approved, that policy be set aside allowing Item II.B. to be treated as an action item, and that public participation be allowed on all items. Motion by _____, supported by _____. _____

I.C. APPROVAL OF MINUTES – SEPTEMBER 19, 2013 SPECIAL MEETING

(Recommended action): That the minutes of the September 19, 2013 special meeting be approved. Motion by _____, supported by _____. _____

I.D. CALL TO THE PUBLIC

I.E. SUPERINTENDENT’S REPORT

- 2013/14 Breakfast Hearing
- Happenings at Creekside Elementary
- 2010 Bond Update – D. Madden, Barton Malow

I.F. BOARD REPORTS & REQUESTS

II.A. PAYMENT OF INVOICES (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of September 30, 2013, and the payment of invoices totaling \$2,349,859.71 and payroll obligations totaling \$2,437,274.06. Motion by _____, supported by _____. _____

II.B. APPOINTMENT – SPECIAL EDUCATION PAC REPRESENTATIVE

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and Director of Special Education, nominates Ms. April Nelson to serve as the LESA Special Education PAC alternate. Motion by _____, supported by _____. _____

II.C. 2013/14 BOARD OF EDUCATION GOALS

(Recommended action): That the Board of Education adopts the goals for 2013/14 as presented and discussed. Motion by _____, supported by _____. _____

II.D. TUITION RATES 2013/14 – SEE ATTACHED

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the proposed tuition rates for the 2013/14 school year as follows: \$2,521.00 – elementary, \$2,855.00 – secondary. Motion by _____, supported by _____.

III.A. TEACHER HANDBOOK (SEE ATTACHED)

For discussion

III.B. NON-CERTIFIED EMPLOYEE HANDBOOK (SEE ATTACHED)

For discussion

IV.A. FUTURE MEETINGS

October 28, 2013, special, 6:30 p.m. Board Room, Educational Support Center; November 11, 2013
regular, 6:30 p.m. Board Room, Educational Support Center

III.B. INFORMATION ITEMS

Hartland Consolidated Schools
Special meeting - Board of Education
September 19, 2013

Members present: T. Dumond, K. Kaszyca, B. Gatewood, C. Sinelli, C. Aberasturi
Members absent: M. Hutchinson, C. Kenrick
Admin. Present: J. Sifferman, S. VanEpps, S. Bacon, G. Waldrup, M. Otis

President Dumond called the meeting to order at 7:00 a.m. in the Administration conference room at the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Aberasturi, supported by Gatewood that the agenda for the September 19, 2013 special meeting be approved, and that public participation be allowed on all items except Item II.A. – Readmittance Petition. Motion carried 5-0. 9/19/13 AGENDA APPROVED

Motion by Sinelli, supported by Gatewood that the minutes of the September 9, 2013 regular meeting be approved. Motion carried 5-0. 9/9/13 MINUTES APPROVED

There was no response to Call to the Public CALL TO PUBLIC

Motion by Aberasturi, supported by Sinelli that the Board of Education, upon the recommendation of the appointed committee, rescinds the permanent expulsion of said student enacted June 28, 2012 and allows said student to attend Hartland Consolidated Schools with the condition that said student can only enroll through Hartland Virtual Academy (HVA) and is only allowed on the HVA campus as needed for mentoring. Said student is not permitted on any other district campus or district-sponsored event. Should said student wish to re-enroll in any Hartland Consolidated Schools' program other than HVA in the future, said student will need to re-petition the Board. Motion carried 5-0. REINSTATEMENT PETITION

The meeting adjourned at 7:05 a.m. ADJOURNMENT

Respectfully submitted,


Michelle Hutchinson
Secretary


Paula Waters
Recording Secretary

Breakfast Program 2013/14
Public Hearing
October 14, 2013
Prepared by Scott Bacon

The School Code was amended on December 31, 1993 by Public Act 335 to include language mandating all public K-12 school districts to operate a program to make breakfast available. K-12 public schools that had no more than 20% of the pupils in a particular school that meet the eligibility requirements for free and reduced lunches, have the option of holding a hearing to determine public interest and may justify their decision in writing after the hearing. The Hartland Consolidated Schools percentages for 2013/14 are as follows:

Creekside Elementary	16.16%
Lakes Elementary	8.52%
Round Elementary	20.68%
Village Elementary	14.52%
Farms Intermediate	16.15%
Hartland Middle School at Ore Creek	17.80%
Hartland High School	11.84%
Alternative Education (LEGACY)	52.86%

In years past we looked at additional transportation costs to get students in 15 minutes earlier every day (94/95 est. \$31,868), the cost of additional aide supervision at the schools and labor within the Food Service Department, and concluded we could never justify the expense considering our contemplated usage by students. We have surveyed a number of times and have found little support for a program. Terri Sincock, current Food Service supervisor, re-surveyed most recently in the Spring 2004 and Spring 2008. For example: 73% of the 2008 survey responses feel they would not benefit from or use the breakfast program and the additional expenses would be greater at this point in time. Nothing has changed to suggest it is feasible/reasonable to offer a district-wide breakfast program in 2013/14.

We have two exceptions for individual buildings. The first is at the Round Elementary School. This will be the first year of required participation for Round. The second is at the Alternative Education program. The program is in its seventh year with the Alternative Education program. Additionally, the high school will be offering a voluntary formal breakfast program for the sixth year. The high school has always had some items available anyway, but they have now enhanced it to offer a qualified breakfast. We added a voluntary breakfast program four years ago at Farms Intermediate, and plan on continuing it this year. The second semester of 2010/11 and the first semester of 2011/12 we operated a breakfast program at Ore Creek Middle School on a trial basis. That program was discontinued in December 2011 due to lack of participation. These three buildings have minimal additional labor costs because a staff member is basically in already, thus we can offer a program and at least not lose any money.

The administration's view, for the reasons given above, is that we do not offer a breakfast program at the other schools in the district.

I have published a notice of a hearing in the *Livingston County Daily Press & Argus* and will allow opportunity for public comment.

Terri Sincock has provided, as required by law, information including a sample menu and additional information about the breakfast program.

Final Rule Nutrition Standards in the National School Lunch and School Breakfast Programs – Jan. 2012

Meal Pattern	Breakfast Meal Pattern			Lunch Meal Pattern		
	Grades K-5 ^a	Grades 6-8 ^a	Grades 9-12 ^a	Grades K-5	Grades 6-8	Grades 9-12
	Amount of Food ^b Per Week (Minimum Per Day)					
Fruits (cups) ^{c,d}	5 (1) ^e	5 (1) ^e	5 (1) ^e	2½ (½)	2½ (½)	5 (1)
Vegetables (cups) ^{b,d}	0	0	0	3¾ (¾)	3¾ (¾)	5 (1)
Dark green ^f	0	0	0	½	½	½
Red/Orange ^f	0	0	0	¾	¾	1¼
Beans/Peas (Legumes) ^f	0	0	0	½	½	½
Starchy ^f	0	0	0	½	½	½
Other ^{g,h}	0	0	0	½	½	¾
Additional Veg to Reach Total ^h	0	0	0	1	1	1½
Grains (oz eq) ⁱ	7-10 (1) ^j	8-10 (1) ^j	9-10 (1) ^j	8-9 (1)	8-10 (1)	10-12 (2)
Meats/Meat Alternates (oz eq)	0 ^k	0 ^k	0 ^k	8-10 (1)	9-10 (1)	10-12 (2)
Fluid milk (cups) ^l	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)
Other Specifications: Daily Amount Based on the Average for a 5-Day Week						
Min-max calories (kcal) ^{m,n,o}	350-500	400-550	450-600	550-650	600-700	750-850
Saturated fat (% of total calories) ^{n,o}	< 10	< 10	< 10	< 10	< 10	< 10
Sodium (mg) ^{n,p}	≤ 430	≤ 470	≤ 500	≤ 640	≤ 710	≤ 740
Trans fat ^{n,o}	Nutrition label or manufacturer specifications must indicate zero grams of trans fat per serving.					

^aIn the SBP, the above age-grade groups are required beginning July 1, 2013 (SY 2013-14). In SY 2012-2013 only, schools may continue to use the meal pattern for grades K-12 (see § 220.23).

^bFood items included in each food group and subgroup and amount equivalents. Minimum creditable serving is ¼ cup.

^cOne quarter-cup of dried fruit counts as ½ cup of fruit; 1 cup of leafy greens counts as ½ cup of vegetables. No more than half of the fruit or vegetable offerings may be in the form of juice. All juice must be 100% full-strength.

^dFor breakfast, vegetables may be substituted for fruits, but the first two cups per week of any such substitution must be from the dark green, red/orange, beans and peas (legumes) or "Other vegetables" subgroups as defined in §210.10(c)(2)(iii).

^eThe fruit quantity requirement for the SBP (5 cups/week and a minimum of 1 cup/day) is effective July 1, 2014 (SY 2014-2015).

^fLarger amounts of these vegetables may be served.

^gThis category consists of "Other vegetables" as defined in §210.10(c)(2)(iii)(E). For the purposes of the NSLP, "Other vegetables" requirement may be met with any additional amounts from the dark green, red/orange, and beans/peas (legumes) vegetable subgroups as defined in §210.10(c)(2)(iii).

^hAny vegetable subgroup may be offered to meet the total weekly vegetable requirement.

ⁱAt least half of the grains offered must be whole grain-rich in the NSLP beginning July 1, 2012 (SY 2012-2013), and in the SBP beginning July 1, 2013 (SY 2013-2014). All grains must be whole grain-rich in both the NSLP and the SBP beginning July 1, 2014 (SY 2014-15).

^jIn the SBP, the grain ranges must be offered beginning July 1, 2013 (SY 2013-2014).

^kThere is no separate meat/meat alternate component in the SBP. Beginning July 1, 2013 (SY 2013-2014), schools may substitute 1 oz. eq. of meat/meat alternate for 1 oz. eq. of grains after the minimum daily grains requirement is met.

^lFluid milk must be low-fat (1 percent milk fat or less, unflavored) or fat-free (unflavored or flavored).

^mThe average daily amount of calories for a 5-day school week must be within the range (at least the minimum and no more than the maximum values).

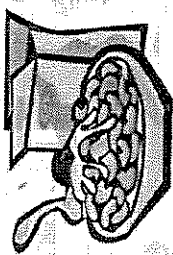
ⁿDiscretionary sources of calories (solid fats and added sugars) may be added to the meal pattern if within the specifications for calories, saturated fat, trans fat, and sodium. Foods of minimal nutritional value and fluid milk with fat content greater than 1 percent milk fat are not allowed.

^oIn the SBP, calories and trans fat specifications take effect beginning July 1, 2013 (SY 2013-2014).

^pFinal sodium specifications are to be reached by SY 2022-2023 or July 1, 2022. Intermediate sodium specifications are established for SY 2014-2015 and 2017-2018. See required intermediate specifications in § 210.10(f)(3) for lunches and § 220.8(f)(3) for breakfast

Breakfast Price \$1.75 full price - \$.30 reduced price

September 2013 Round Elementary Breakfast Menu

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
 <p>Whole Grain Strawberry Pop Tart Vanilla Crush Cup Apple Juice Milk</p>	<p>Oatmeal Chocolate Chip Breakfast Bar Fruit Punch (100% juice) Milk</p>	<p>Banana Bread Orange Juice Milk</p>	<p>Whole Grain Brown Sugar Cinnamon Pop Tart Raspberry Rainbow Yogurt Apple Juice Milk</p>	<p>Apple Cinnamon Loaf String Cheese Orange Juice Milk</p>
<p>9 Whole Grain Strawberry Pop Tart Vanilla Crush Cup Apple Juice Milk</p>	<p>10 Pillsbury Mini Maple Pancakes Applesauce Milk</p>	<p>11 Cinnamon Bun Orange Juice Milk</p>	<p>12 Bagel w/Cream Cheese Apple Slices Milk</p>	<p>13 Ultimate Breakfast Round Fruit Punch (100% Juice) Milk</p>
<p>16 Cinnamon Toast Crunch Cereal Bar String Cheese Fruit Punch (100% juice) Milk</p>	<p>17 Mini Eggo Waffles Cinnamon Applesauce Milk</p>	<p>18 Chocolate Chip Loaf Vanilla Crush Cup Yogurt Orange Juice Milk</p>	<p>19 Oatmeal Raisin Breakfast Bar Apple Juice Milk</p>	<p>20 Zucchini Bread Pineapple Orange Juice Milk</p>
<p>23 Whole Grain Strawberry Pop Tart Vanilla Crush Cup Yogurt Orange Juice Milk</p>	<p>24 Mini French Toast Applesauce Milk</p>	<p>25 Bagel w/Cream Cheese Apple Slices Milk</p>	<p>26 Ultimate Breakfast Round Fruit Punch Milk</p>	<p>27 Cinnamon Bun Banana Milk</p>
<p>30 Oatmeal Chocolate Chip Breakfast Bar Fruit Punch (100% juice) Milk</p>	<p>Free/Reduced lunch applications must be renewed each school year unless you have received a letter from the Nutrition Department stating your children have been preapproved and you do not need to complete an application.</p>	<p>If your child received free or reduced meals last school year, their free or reduced status is good through October 4th, if you do not reapply by October 4th, they will revert back to full paid status.</p>	<p>Menu Subject to Change Milk served with all meals Child Nutrition Director Terri Sincoc (810) 626-2867</p>	<p>If you received free or reduced lunches last year you automatically qualify for free or reduced breakfast until October 4, 2013. Reduced breakfast is \$.30, Full price breakfast is \$1.75.</p>

USDA is an equal opportunity provider and employer.

Michigan Department of Education - Grants Coordination and School Support
 School Breakfast and Lunch Information by District and Building - School Year 2012-13 (October 2012 Data)

DISTRICT & BUILDING CODE	SCHOOL DISTRICT NAME & SCHOOL BUILDING NAME	TOTAL BREAKFASTS SERVED	TOTAL FREE BREAKFASTS SERVED	TOTAL REDUCED BREAKFASTS SERVED	TOTAL LUNCHES SERVED	TOTAL FREE LUNCHES SERVED	TOTAL REDUCED LUNCHES SERVED	TOTAL ENROLLMENT	TOTAL FREE APPS	TOTAL REDUCED APPS	FREE/REDUCED TOTAL F/R APPS	% OF ENROLLMENT	ADP BRK	ADP LUNCH
School District Totals		9581	4360	544	19654	8463	1439	1539	482	90	572	0.3690	434	892
46130 Sand Creek Community Schools														
461303393	Sand Creek High School	1751	1111	225	5287	2205	731	424	122	43	165	0.3892	76	240
461305659	Ruth McGregor Elementary School	10020	3695	1097	8096	3661	1079	506	196	61	257	0.5079	435	367
School District Totals		11771	4796	1322	13383	5966	1810	930	318	104	422	0.4486	511	607
46140 Tecumseh Public Schools														
461401651	Herrick Park Elementary School	929	790	23	2022	728	152	183	39	9	48	0.2623	40	87
461402977	Patterson Elementary School	1577	1465	16	2860	1473	125	207	65	6	71	0.3430	68	125
461404107	Sutton Elementary School	1738	1678	3	2736	1286	179	264	81	12	93	0.3523	75	118
461404142	Tecumseh Acres Elementary School	1544	1501	29	2696	1242	285	256	79	18	97	0.3789	67	117
461404143	Tecumseh High School	787	689	38	4855	2230	411	1028	159	33	192	0.1868	34	211
461404144	Tecumseh Middle School	1436	1171	51	10271	3864	753	997	214	43	257	0.2578	62	446
School District Totals		8011	7294	160	25460	10823	1905	2935	637	121	758	0.2969	346	1104
47010 Brighton Area Schools														
470100402	Brighton High School	1024	704	94	11106	2353	865	2043	141	57	198	0.0969	44	482
470100403	Scranton Middle School	1169	761	164	6494	1487	577	1011	80	38	118	0.1167	50	282
470101529	Hawkins Elementary School	946	514	88	4357	1220	304	500	59	23	82	0.1640	41	189
470106253	Mattby Middle School	789	563	72	7609	1652	277	933	93	20	113	0.1211	34	330
470106397	Spencer Road Elementary School	575	346	43	4322	958	171	430	56	12	68	0.1581	24	187
470106872	Hornung Elementary School	359	164	65	4615	878	166	532	51	12	63	0.1184	15	200
470107564	Hilton Road Elementary School	570	415	19	4361	1089	107	512	53	7	60	0.1172	24	189
470109920	Bridge Alternative High School	489	349	42	396	481	85	117	32	6	38	0.3248	21	41
School District Totals		5921	3856	587	43830	10118	2552	6078	565	175	740	0.1522	253	1800
47030 Fowlerville Community Schools														
470301285	H. T. Smith Elementary School	2727	1846	274	7714	3786	940	693	213	60	273	0.3939	123	350
470301286	Fowlerville High School	1334	904	143	9057	3117	1140	860	171	67	238	0.2767	60	412
470307706	Natalie Kreeger Elementary School	3203	1849	321	8466	3501	965	646	177	53	230	0.3660	145	384
470308712	Fowlerville Junior High School	1286	997	144	8363	3614	875	685	191	53	244	0.3562	58	380
School District Totals		8556	5596	892	33910	14018	3940	2884	762	233	965	0.3457	386	1526
47060 Hartland Consolidated Schools														
470601600	Hartland Round Elementary School													
470601601	Hartland High School	1117	681	132	3354	958	341	353	53	20	73	0.2068	152	152
470602127	Hartland Village Elementary School				13088	2716	861	1790	149	63	212	0.1164	50	594
470605150	Alternative Education	985	823	112	3691	966	189	489	56	15	71	0.1452	167	64



Michigan Department of Education - Grants Coordination and School Support
 School Breakfast and Lunch Information by District and Building - School Year 2012-13 (October 2012 Data)

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DISTRICT & BUILDING CODE	SCHOOL DISTRICT NAME & SCHOOL BUILDING NAME	TOTAL BREAKFASTS SERVED	TOTAL FREE BREAKFASTS SERVED	TOTAL REDUCED BREAKFASTS SERVED	TOTAL LUNCHES SERVED	TOTAL FREE LUNCHES SERVED	TOTAL REDUCED LUNCHES SERVED	TOTAL ENROLLMENT	FREE/REDUCED F/R APPS	TOTAL FREE APPS	TOTAL REDUCED APPS	FREE/REDUCED % OF ENROLLMENT	ADP BRK	ADP LUNCH
47060	Hartland Consolidated Schools	1207	564	108	6613	1601	502	836	36	99	36	0.1615	57	314
470605789	Hartland Farms Intermediate School				3376	584	133	483	10	32	10	0.0852		160
470606874	Hartland Lakes Elementary School				6508	1763	700	955	49	121	49	0.1780		295
470606806	Hartland M.S. at Ore Creek				4058	1175	228	488	14	60	14	0.1616		184
470609048	Creekside Elementary School				42052	10673	3085	5514	219	632	219	0.1982	151	1930
	School District Totals	3309	2078	352	42052	10673	3085	5514	219	632	219	0.1982	151	1930
47070	Howell Public Schools	209	209	0	774	468	21	133	2	32	2	0.2586	9	33
470902771	Adult Transition Building				7814	2518	856	838	48	146	48	0.2315	43	339
470701775	Parker Middle School				20105	6648	2034	2604	148	428	148	0.2212	148	874
470702436	Howell High School				3978	1668	418	454	25	98	25	0.2709	38	172
470702773	Northwest Elementary School				5058	2654	351	362	22	152	22	0.4555	72	219
470703158	Three Fires Elementary				4292	1711	590	427	37	111	37	0.3466	80	189
470703538	Southeast Elementary School				4986	2752	422	501	30	162	30	0.3832	82	217
470703552	Southwest Elementary School				10671	4655	808	1985	60	267	60	0.3014	59	463
470705118	Highlander Way Middle School				5072	2656	640	425	40	147	40	0.4400	81	220
470706118	Highlander Way Middle School				4667	1783	563	498	43	115	43	0.3173	52	202
470707663	Challenger Elementary School				4142	1294	216	547	15	84	15	0.1810	24	180
470709624	Voyager Elementary School				71570	28807	6919	7894	470	1742	470	0.3095	722	3105
470709167	Ruamah J. Hutchings Elementary				2208	533	271	400	18	43	18	0.1525	40	95
	School District Totals	16724	11769	1549	71570	28807	6919	7894	470	1742	470	0.3095	722	3105
47080	Pinckney Community Schools	835	438	141	2208	533	271	400	18	43	18	0.1525	40	95
470800564	Country Elementary School				8770	3679	363	1487	27	202	27	0.1540	41	381
470803038	Pinckney Community High School				4626	1907	235	565	17	125	17	0.2137	38	201
470806553	Navigator School				4743	2421	262	519	15	140	15	0.2987	123	206
470807720	Farley Hill Elementary School				2501	1196	98	340	8	68	8	0.2235	58	108
470808618	Lakeland Elementary School				5415	2007	197	705	17	105	17	0.1730	28	235
470808715	Pathfinder School				28263	11743	1426	4036	102	666	102	0.2026	328	1226
	School District Totals	7999	4716	530	28263	11743	1426	4036	102	666	102	0.2026	328	1226
48040	Tahquamenon Area Schools	5000	3728	420	12225	6731	1194	775	61	350	61	0.5303	217	531
480402690	Newberry Elementary School				12225	6731	1194	775	61	350	61	0.5303	217	531
	School District Totals	5000	3728	420	12225	6731	1194	775	61	350	61	0.5303	217	531
49010	St. Ignace Area Schools	1191	399	137	3701	1196	568	224	34	64	34	0.4375	54	168
490102135	LaSalle High School				6614	3652	772	409	47	173	47	0.5379	98	309
490107556	St. Ignace Middle School				16515	4848	1340	633	81	237	81	0.4877	152	477
	School District Totals	3367	1737	403	16515	4848	1340	633	81	237	81	0.4877	152	477

THE SCHOOL BREAKFAST PROGRAM

1. What is the School Breakfast Program?

The School Breakfast Program is a federally assisted meal program operating in public and nonprofit private schools and residential child care institutions. It began as a pilot project in 1966, and was made permanent in 1975. The School Breakfast Program is administered at the Federal level by the Food and Nutrition Service. At the State level, the program is usually administered by State education agencies, which operate the program through agreements with local school food authorities in more than 89,000 schools and institutions.

2. How does the School Breakfast Program work?

The School Breakfast Program operates in the same manner as the National School Lunch Program. Generally, public or nonprofit private schools of high school grade or under and public or nonprofit private residential child care institutions may participate in the School Breakfast Program. School districts and independent schools that choose to take part in the breakfast program receive cash subsidies from the U.S. Department of Agriculture (USDA) for each meal they serve. In return, they must serve breakfasts that meet Federal requirements, and they must offer free or reduced price breakfasts to eligible children.

3. What are the meal requirements for school breakfasts?

The Healthy, Hunger-Free Kids Act of 2010 directed USDA to update the SBP's meal pattern and nutrition standards based on the latest *Dietary Guidelines for Americans*. Changes to the SBP's meal pattern will take place gradually beginning in SY 2013-14. More whole grains will be offered; meals will supply appropriate calories for grades K-5, 6-8, and 9-12; and the sodium content of meals will be gradually reduced (sodium targets must be reached by SY 2014-15, SY 2017-18 and SY 2022-23). More fruit will be offered to students beginning SY 2014-15. While the previous SBP meal pattern is still in effect for SY 2012-13, school food authorities are encouraged to prepare for the required implementation of the new meal requirements next school year.

All school breakfasts must meet Federal meal requirements, though decisions about which specific foods to serve and how they are prepared are made by local school food authorities.

4. How do children qualify for free and reduced price breakfasts?

Any child at a participating school may purchase a meal through the School Breakfast Program. Children from families with incomes at or below 130 percent of the Federal poverty level are eligible for free meals. Those with incomes between 130 percent and 185 percent of the poverty level are eligible for reduced-price meals, for which students can be charged no more than 30 cents. (For the period July 1, 2012, through June 30, 2013, 130 percent of the poverty level is \$29,965 for a family of four; 185 percent is \$42,643)

Children from families over 185 percent of poverty pay full price, though their meals are still subsidized to some extent. Schools set their own prices for breakfasts served to students who pay the full meal price (paid), though they must operate their meal services as non-profit programs.

5. How much reimbursement do schools get?

Most of the support USDA provides to schools in the School Breakfast Program comes in the form of a cash reimbursement for each breakfast served. The current (July 1, 2012 through June 30, 2013) basic cash reimbursement rates for non-severe need are:

Free breakfasts \$1.55

Reduced-price breakfasts \$1.25

Paid breakfasts \$0.27

These rates exclude the additional six cents made available to schools certified to be in compliance with the requirements of the meal pattern. Schools may qualify for higher "severe need" reimbursements if 40% or more of their lunches are served free or at a reduced price in the second preceding year. Severe need payments are up to 30 cents higher than the normal reimbursements for free and reduced-price breakfasts. About 77 percent of the breakfasts served in the School Breakfast Program receive severe need payments. Higher reimbursement rates are in effect for Alaska and Hawaii.

For the latest reimbursement rates visit FNS website at www.fns.usda.gov/cnd/Governance/notices/naps/NAPs.htm

6. What other support do schools get from USDA?

Through Team Nutrition, USDA provides schools with technical training and assistance to help school food service staffs prepare healthy meals, and with nutrition education to help children understand the link between diet and health.

7. How many children have been served over the years?

In Fiscal Year 2011 over 12.1 million children participated every day. Of those, over 10.1 million received their meals free or at a reduced-price.

Participation has slowly but steadily grown over the years: 1970: 0.5 million children; 1975: 1.8 million children; 1980: 3.6 million children; 1985: 3.4 million children; 1990: 4.0 million children; 1995: 6.3 million children; 2000: 7.5 million children.

8. How much does the program cost?

For Fiscal Year 2011, the School Breakfast Program cost \$3.0 billion, up from \$1.9 billion in Fiscal Year 2005. The cost in previous years was in 1970, \$ 10.8 million; in 1980, \$287.8 million; in 1990, \$ 599.1 million; and in 2000, \$1.39 billion.

For more information:

For information on the operation of the School Breakfast Program and all the Child Nutrition Programs, contact the State agency in your state that is responsible for the administration of the programs. A listing of all our State agencies may be found on our web site at www.fns.usda.gov/cnd, select "Contact Us" then select "Child Nutrition Programs."

You may also contact us through the Office of Public Affairs at 703-305-2281, or by mail at 3101 Park Center Drive, Room 926, Alexandria, Virginia 22302.

August 2012

HARTLAND CONSOLIDATED SCHOOLS
BOARD MEETING OCTOBER 14, 2013
EXPENDITURES SEPTEMBER 2013

Check registers and ACH payments:

Date	Description	General Fund	Athletic	Cafeteria	Capital Proj	Debt	TOTAL
09/11/2013	A/P Check Run	\$ 1,672.75	\$ 200.00	\$ 42,581.08			\$ 44,453.83
09/13/2013	A/P Check Run	\$ 776,289.54	\$ 19,416.29	\$ 7,781.92	\$ 9,479.82		\$ 812,967.57
09/26/2013	A/P Check Run	\$ 331,304.31	\$ 20,483.55	\$ 7,951.85	\$ 1,042,750.40		\$ 1,402,490.11
	A/P Check Run						\$ -
	A/P Check Run						\$ -
	A/P Check Run						\$ -
	A/P Check Run						\$ -
09/30/2013	Prepaid Checks	\$ 28,636.20	\$ 1,530.00	\$ 33,766.26			\$ 63,932.46
09/30/2013	Void Checks	\$ (3,311.71)	\$ (390.00)				\$ (3,701.71)
09/10/2013	PESG - ACH	\$ 5,509.63					\$ 5,509.63
09/24/2013	PESG - ACH	\$ 24,207.82					\$ 24,207.82
TOTAL		\$ 1,164,308.54	\$ 41,239.84	\$ 92,081.11	\$ 1,052,230.22	\$ -	\$ 2,349,859.71

Payroll and Benefit expenses:

Date	Net Pay	Federal Taxes	State Taxes	Retirement	Dues	FlexCare	TOTAL
09/13/2013	\$ 646,985.54	\$ 255,565.91	\$ 34,986.97	\$ 310,835.17			\$ 1,248,373.59
09/27/2013	\$ 617,210.14	\$ 234,737.30	\$ 32,643.01	\$ 304,310.02			\$ 1,188,900.47
							\$ -
							\$ -
TOTAL	1,264,195.68	490,303.21	67,629.98	615,145.19	0.00	0.00	2,437,274.06

Hartland Consolidated Schools

District Goals Plan 2013-14

"FINANCE"

Goal: To remain financially solvent.

Rationale: In today's educational setting parents are well informed about school district finances and use this information to determine where they will send their children. At the same time, the success of our students in the competitive marketplace depends on our ability to provide students an optimum learning environment.

Assessment/Accountability: Year to year budget adoptions, amendments, and projections that maintain a fund balance of no less than 5%.

Strategies

- A. Regular reviews within the Finance Committee structure.
- B. Budget presentations to the Board of Education.
- C. Continue to explore opportunities to increase revenue.

Plan: The Hartland Consolidated School District Board of Education, Administration, Staff, and Community will work together to ensure that the annual budget is reflective of its educational priorities. Stakeholder input will be solicited and valued in this process. The annual budget will be adopted and amended when necessary and result in a fiscally solvent school district. Throughout the 2013-14 school year support documentation that reflects efforts to meet this goal will be gathered and shared in a final summary prior to setting a goal for the 2014-15 school year.

Hartland Consolidated Schools

District Goals Plan 2013-14

“STUDENT ACHIEVEMENT”

Goal: To ensure programming promotes continuous growth and improvement for the highest level of student achievement.

Rationale: In today’s educational setting parents are well informed about student achievement in public schools. Parents use this information to determine where they will send their children to school and into which school districts they will move. At the same time, the success of our students in the competitive marketplace depends on our ability to provide students with an optimum learning environment focused on student achievement.

Assessment/Accountability: Student achievement scores will be analyzed by staff and shared with the Board of Education and community when available. A log of professional development opportunities that supports a collaborative effort to ensure that students are meeting intended learning expectations will be kept by the building principals and curriculum department.

Strategies:

1. Curriculum documents will be maintained and upgraded, if necessary, to best reflect the intended learning expectations for our students. This includes work on incorporating the recently adopted State of Michigan Common Core Standards on which students will be assessed through the Balanced Assessment program starting in the spring of 2015. Note: we will continue to monitor Common Core funding at the State level.
2. Common Assessments for all core content areas will be used (re-aligned or created if necessary) to assess progress toward meeting the intended learning expectations.
3. Standardized assessment scores (MEAP, MME, EXPLORE, PLAN, ACT) will be analyzed annually by school staff. These reports will compare HCS scores with past performance (longitudinal) and state and county performances. The intent will be to identify the strengths and weaknesses of our students’ ability to demonstrate intended learning expectations.
4. Collaborative professional development opportunities will be developed based on the results of annual assessment scores and to support any local, state, or federal learning expectations.
5. A committee of district stakeholders will review the HCS Technology Plan annually for opportunities to integrate technology into the curriculum.
6. Continue to maintain and enhance programming.

"STUDENT ACHIEVEMENT" (continued)

Plan: The Hartland Consolidated School District administrative team will work with staff to analyze the 2012-13 standardized assessment scores of our students. These scores will be compared with the common assessment data gathered throughout the process in an attempt to verify that the work being done in our classrooms supports what the students are being asked to demonstrate on the standardized assessments. The Curriculum Department will continue work on upgrading the English Language Arts curriculum to match intended learning expectations of the Common Core Standards while beginning work on upgrading the Math curriculum for this same purpose. Sequencing the common assessments used throughout the school year will be vital to ensure that our students are learning what we want them to learn and demonstrate on the standard assessments. Staff will be asked to continue collaborative efforts to address student learning through the Professional Learning Communities model as well as through additional professional development opportunities. Staff will also be invited to provide feedback to the Director of Technology on technology needs necessary for delivering instruction.

Hartland Consolidated Schools

District Goals Plan 2013-14

“DISTRICT PUBLIC RELATIONS”

Goal: Market and promote Hartland Consolidated Schools as a premier school district.

Rationale: In the current competitive educational marketplace, Hartland Consolidated Schools must continue to be viewed as an outstanding educational choice in southeastern Michigan. Our desire is for all stakeholders to participate in creating a positive school district climate and reputation and to promote HCS as a premier school district.

Assessment/Accountability: The ability to show a growth in student enrollment or at least a better than average decline in the number of students leaving the school district will be data indicative of how well we market our school district. Data collected from district performance surveys, new student surveys, parent/teacher conference surveys, staff surveys, and miscellaneous feedback will be compiled throughout the 2013-14 school year. This data will be summarized and shared with the Board of Education.

Strategies:

1. The district will implement a comprehensive marketing plan for schools of choice students.
2. Community Life will continue to serve as a cornerstone of our marketing effort.
3. Communication networks such as District and building web sites, Facebook, Twitter, Tele-Parent, building and district listservs, local media, etc.... will continue to be developed and used for communicating information and promoting people and events.

Plan: The Hartland Consolidated School district will continue working with local media to highlight the positive events and environments within our schools. An emphasis on marketing for “school of choice” students will continue. Whenever possible, technology will be incorporated in our effort to gather data on our performance, and to share pertinent information with stakeholders. These expectations will be reviewed with central office and building staff to ensure that we all help to sustain the effort to create the positive relationships necessary for running an effective school district.

Hartland Consolidated Schools

District Goals Plan 2013-14

"DISTRICT CULTURE"

Goal: Promote a positive educational experience that involves all stakeholders (community, parents, students, and staff) and encompasses the district's guiding principles.

Rationale: Positive experiences lead to positive relationships between our stakeholders and the district. This has been a guiding principle for our district and must be nurtured now and in the future. Building positive relationships with our stakeholders through our guiding principles and reason, respect and responsibility is the foundation for who we are as a community centered school district.

Assessment/Accountability: The new student surveys, parent/teacher conference surveys, departing family surveys, staff satisfaction surveys, and individual building and departmental surveys can all be analyzed and summarized for the Board of Education in an effort to support the work in this goal area. Contract negotiations and settlements can also be key indicators of the experiences and relationships that stakeholders have within the district.

Strategies:

1. Stakeholder surveys will be made available on the district web site, by mail, and at school events to best assess how well we are meeting the needs of our community.
2. Regular monitoring meetings will be held with bargaining units.
3. The Superintendent will continue to forward "Did You Know," "Person of the Month," and other communications, such as Community Life articles, that provide pertinent information to all stakeholders.
4. Communication networks such as the district and building web sites, Facebook, Twitter, Tele-Parent, building and district listservs, etc. will be used to provide important information in a timely manner.
5. Building Principals will report Parent/Teacher Conference survey results to central office.
6. Board of Education members will increase participation and visibility at district events.
7. Role model the 3R's.

Plan: The Hartland Consolidated School District will continue to operate within its Guiding Principles and work diligently to ensure that our stakeholders feel valued and respected. Future challenges will present opportunities for which we will strive to educate and prepare our students.

Hartland Consolidated Schools

District Goals Plan 2013-14

“BUILDINGS AND SITES”

Goal: Maintain and improve our capital assets.

Rationale: In the current competitive educational marketplace, Hartland Consolidated Schools must continue to maintain and improve capital assets. When our stakeholders talk about and visit district buildings, they should feel proud of the experience. When families from outside the district visit or speak with current stakeholders about the district, we want them to be impressed with us. It is common knowledge that well maintained facilities and infrastructure are key factors in providing a positive educational experience. Word of mouth and first impressions go a long way toward garnering interest in our school district.

Assessment/Accountability: Building project reports to the Board of Education and building visits (seeing is believing) should be used to assess the progress of this goal. Building project reports and the annual Technology Plan will include budget summaries and recommendations for any additional work needed to address capital improvements.

Strategies:

1. The maintenance department will regularly update and share a preventative maintenance schedule.
2. Facility reports will be shared with the Board of Education as needed, this will include meetings with the Building and Site Committee.
3. A district-wide capital asset needs assessment will be monitored.
4. The district Technology Plan will be updated and shared annually.

Plan: The Hartland Consolidated School District will continue working to complete all scheduled capital improvements and technology improvements. The maintenance department will continue to prioritize and complete preventative maintenance projects that have been identified as long-term fiscally responsible approaches. At the end of the 2013-14 school year a summary of this work will be provided to the Board of Education and used to determine the 2014-15 schedules.

II.B. 2013/14 Tuition Rates
 Prepared by: Scott Bacon
 October 14, 2013

The following is the formula to be used for calculating tuition costs for the 2013/14 school year:

A. 2012/13 operating expenses	\$44,012,064.00
B. Deductible expenses	2,128,107.00
C. Adjusted operating cost	41,883,957.00
D. 2012/13 membership (September)	<u>5,483.84</u>
E. Per capita operating cost	<u>\$ 7,637.71</u>

F. Per capita cost + 25%	\$ 9,547.00
G. Less est. 2013/14 membership allowance	7,026.00
H. Maximum elementary (K-6) tuition charge	<u>\$ 2,521.00</u>

I. Per capita cost + 15%	\$ 8,783.00
J. Adjusted per capita cost + 12.5%	9,881.00
K. Less est. 2013/14 membership allowance	7,026.00
L. Maximum secondary tuition charge	<u>\$ 2,855.00</u>

It is hereby recommended that we charge \$2,521/year for elementary tuition (\$14.57/day), and \$2,855/year for secondary tuition (\$16.50/day) for the 2013/14 school year.

These figures were arrived at by using the formula provided in the Michigan School Code, and is the method used previously in the Hartland Schools.

Tuition rates:

	<u>2012/13</u>	<u>Proposed 2013/14</u>
Elementary	\$ 2,105	\$ 2,521
Secondary	\$ 2,422	\$ 2,855

NOTE: By past policy, future residents who qualify to attend as non-residents will pay only \$1.00 tuition. That policy will not change. Also, Schools of Choice students represent the large majority of non-resident students and they do not pay tuition.