

Hartland Consolidated Schools  
Regular meeting - Board of Education  
October 14, 2013

Members present: B. Gatewood, T. Dumond, K. Kaszyca, C. Kenrick, C. Aberasturi, C. Sinelli, M. Hutchinson  
Members absent: None  
Admin. Present: J. Sifferman, S. Bacon, S. VanEpps, L. Mayes, L. Smither, M. Otis, L. Pumford, S. Livingway, D. Minsker, M. Cheney, B. Mainka, G. Waldrup, S. Pearson, K. Evenson  
Guests: D. Madden, T. Barber, J. Aikens, M. Komaroni, L. Howe, K. Chapman, B. Carpenter, M. Vollmar, L. Wohlfur, D. Darling, M. Frasier, S. Pearsall, E. Woodbury, M. Woodbury, S. Kelly, J. Barb, K. Arnold, C. Pela, T. Anderson

President Dumond called the meeting to order at 6:30 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Aberasturi, supported by Kenrick that the agenda for the October 14, 2013 regular meeting be approved, that policy be set aside allowing Item II.B. to be treated as an action item, and that public participation be allowed on all items. Motion carried 7-0. 10/14/13 AGENDA APPROVED

Motion by Hutchinson, supported by Gatewood that the minutes of the September 19, 2013 special meeting be approved. Motion carried 7-0. 9/19 MINUTES APPROVED

There was no response to Call to the Public. CALL TO PUBLIC

Superintendent Sifferman introduced Scott Bacon who initiated the 2013/14 Breakfast Hearing. Mr. Bacon noted that the district is currently required to have breakfast at Round Elementary and Legacy Alternative High School and that it is also offered at Hartland High School and Farms Intermediate School. Trials had been done previously at Hartland Middle School and there was very little interest. Food Service Supervisor Terri Sincoc noted that the district would be doing another survey later this year to determine if there was interest in expanding the program. SUPT. REPORT  
BREAKFAST HEARING

Ms. Sifferman introduced Lawrence Pumford, Principal at Creekside Elementary School, who highlighted his building's "Power Blocks" intervention program, which was piloted with 2<sup>nd</sup> grade last spring and is now a building-wide program. This program, culled from Round Elementary's "Literacy Blocks" provides small-group opportunities for all students to help identify areas of concern and overcome them. Mr. Pumford plans to use this program across all curriculums, not just literacy. HAPPENINGS AT CREEKSIDE

Ms. Sifferman then introduced Doug Madden, Barton Malow, who updated the Board on the 2010 Bond Project and the work that occurred over the summer. This update will be posted on the district web site. She then introduced George Waldrup, who with the help of Jeff Aikens from Barton Malow and Jeff Barber from TMP, presented the "Facilities Management Schedule" that they have been working on for over a year. Mr. Waldrup noted that the 2010 Bond Issue was likely the last bond issue the district would have for the foreseeable future. Consequently this tool will be critical moving forward as the district plans how to maintain its facilities. Should the Board move forward with a sinking fund millage down the road, this schedule would be extremely helpful. The actual printed schedule is more than 6" thick and was not created to be used as a paper document. The schedule employs an Excel spreadsheet format and analyses every single room in the district, more than 2,000, using industry standards for life expectancy as a 2010 BOND ISSUE UPDATE

<p>baseline. Mr. Waldrup noted that he still needs to go through the schedule and make adjustments based on “school life expectancy”, which due to the type of usage and budgetary constraints is generally longer than industry standards. This tool will highlight those areas throughout the district that will require attention/replacement.</p>	<p>SUPT. REPORT (CONTINUED)</p>
<p>Ms. Sifferman then asked Scott VanEpps to inform the Board on the district’s student count numbers. Mr. VanEpps noted that we were up approximately 50 students. This is excellent news as the district had budgeted for the loss of 80 students. He indicated that we added 224 Schools of Choice students this fall, with 185 of them being new to the district.</p>	<p>STUDENT COUNT</p>
<p>Ms. Sifferman noted that there would be another Board tour on Friday, October 18, at 9:00 a.m. and they would be visiting Creekside, 51 Building, Village and Round this time.</p>	<p>BOARD TOUR</p>
<p>In the interest of time, Ms. Sifferman did not read the October edition of “Did You Know?” but did note that the Board should have received it that afternoon.</p>	<p>“DID YOU KNOW?”</p>
<p>Mr. Aberasturi asked if the “Did You Know?” could be posted on the Facebook page. Ms. Kenrick noted that Hartland would be hosting the Livingston County Junior Football Championship game on November 2<sup>nd</sup>.</p>	<p>BOARD REPORTS</p>
<p>Motion by Kenrick, supported by Sinelli that the Board of Education, upon the recommendation of the Assistant Superintendent for Business &amp; Operations, approves the financial report as of September 30, 2013, and the payment of invoices totaling \$2,349,859.71 and payroll obligations totaling \$2,437,274.06. Motion carried 6-0.</p>	<p>PAYMENT OF INVOICES</p>
<p>Motion by Aberasturi, supported by Gatewood that the Board of Education, upon the recommendation of the Superintendent and Director of Special Education, nominates Ms. April Nelson to serve as the LESA Special Education PAC alternate. Motion carried 7-0.</p>	<p>SP ED PAC ALTERNATE</p>
<p>Motion by Aberasturi, supported by Hutchinson that the Board of Education adopts the goals for 2013/14 as presented and discussed. Motion carried 7-0.</p>	<p>2013/14 BOARD GOALS</p>
<p>Motion by Sinelli, supported by Hutchinson that the Board of Education, upon the recommendation of the Assistant Superintendent for Business &amp; Operations, approves the proposed tuition rates for the 2013/14 school year as follows: \$2,521.00 – elementary, \$2,855.00 – secondary. Motion carried 7-0.</p>	<p>TUITION RATES</p>
<p>Ms. Sifferman noted that Discussion Items III.A. and III.B. could be discussed together. She indicated that with the new laws regarding bargaining and contract language, teacher discipline is no longer a negotiated item and cannot be included in the contract. Subsequently discipline needed to be added to the Teacher Handbook. While doing this, Mr. VanEpps noted that there were aspects in the Non-Certified Handbook that also required editing. As the handbooks are considered Board policy, they will come back for action at the next meeting.</p>	<p>DISCUSSION: TEACHER &amp; NON-CERTIFIED HANDBOOKS</p>
<p>President Dumond noted that, if no one had any pressing agenda items, the October 28 special meeting may be canceled. The next regularly scheduled meeting would be November 11, 2013.</p>	<p>UPCOMING MTGS.</p>

The meeting adjourned at 8:28 p.m.

ADJOURNMENT

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michelle Hutchinson". The signature is fluid and cursive, with the first name "Michelle" being more prominent than the last name "Hutchinson".

Michelle Hutchinson  
Secretary

A handwritten signature in black ink, appearing to read "Paula Waters". The signature is very stylized and cursive, featuring a large, prominent loop at the beginning and a long, sweeping horizontal line extending to the right.

Paula Waters  
Recording Secretary