

**HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING – BOARD OF EDUCATION
December 16, 2013**

AGENDA

- I. Call to order, 6:30 p.m., Board Room, Educational Support Service Center
 - A. Pledge of Allegiance
 - B. Approval of agenda/items for discussion
 - C. Approval of minutes – November 25, 2013 special meeting
 - D. Call to the public
 - E. Superintendent’s Report
 - F. Board reports & requests

- II. Action Items
 - A. Payment of Invoices
 - B. Section 125 – Cafeteria Plan Resolution
 - C. Resolution – 2014 Refunding Bonds

- III. Discussion Items
 - A. German Trip
 - B. Bus Purchase

- IV. Information Items
 - A. Future meetings: January 13, 2014, regular, 6:30 p.m. Board Room, Hartland Educational Support Service Center; January 27, 2014, special, 6:30 p.m. Board Room, Hartland Educational Support Service Center
 - B. Information Items:

- V. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.D.

DETAILED AGENDA

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION

(Recommended action): That the agenda for the December 16, 2013 regular meeting be approved, that policy be set aside allowing Items II.B & II.C to be treated as action items, and that public participation be allowed on all items. Motion by _____, supported by _____. _____

I.C. APPROVAL OF MINUTES – NOVEMBER 25, 2013 SPECIAL MEETING (SEE ATTACHED)

(Recommended action): That the minutes of the November 25, 2013 special meeting be approved. Motion by _____, supported by _____. _____

I.D. CALL TO THE PUBLIC

I.E. SUPERINTENDENT’S REPORT

I.F. BOARD REPORTS & REQUESTS

II.A. PAYMENT OF INVOICES (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of November 30, 2013, and the payment of invoices totaling \$1,186,124.65 and payroll obligations totaling \$2,671,925.61. Motion by _____, supported by _____. _____

II.B. RESOLUTION – SECTION 125 – CAFETERIA PLAN – SEE ATTACHED

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent for Business & Operations, adopts a resolution authorizing “Section 125 – Cafeteria Plan” as presented. Motion by _____, supported by _____. _____

II.C. 2014 REFUNDING BONDS – SEE ATTACHED

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent for Business & Operations, adopts a resolution authorizing the refunding of the 2004 Bonds as presented. Motion by _____, supported by _____. _____

III.A. GERMAN TRIP

For discussion

III.B. BUS PURCHASE

For discussion

IV.A. FUTURE MEETINGS

January 13, 2014, regular, 6:30 p.m. Board Room, Hartland Educational Support Service Center; January 27, 2014, special, 6:30 p.m. Board Room, Hartland Educational Support Service Center

IV.B. INFORMATION ITEMS

V. ADJOURNMENT

Hartland Consolidated Schools
Special Meeting - Board of Education
November 25, 2013

Members present: C. Kenrick, K. Kaszyca, M. Hutchinson, T. Dumond, B. Gatewood, C. Aberasturi
Members absent: C. Sinelli
Admin. Present: J. Sifferman, S. Bacon, S. VanEpps, L. Mayes, C. Hughes, S. Livingway, B. Mainka, D. Minsker, L. Smither, L. Pumford, M. Day, M. Otis, K. Evenson
Guests: J. Johnson, M. Watkins, H. Houtman, J. Houtman, T. Bye, D. Dingler, N. Tappen, L. Tappen, O. Tappen, T. Hawkins, E. Lesser, K. Gallaher, J. Moraitis, D. Degner, C. Degner, T. Rogman, K. Hodgins, M. Bod, C. Roy, C. VanGieson, A. VanGeison, A. Gesierich, R. Essenburg, A. Clark, M. Wheeler, C. Cothran, L. Kuhn, M. Comedu, C. Landry, B. Peterson, J. Kaliszewski, C. Phelps, S. Herring, B. Stevenson, N. Russel, J. McKaig, D. Stroven, L. Bickel, H. Arnold, C. Dingler, C. Monson, C. Monson, B. Green, B. Kasir, N. Kasir, K Micallef, M. Micallef, N. Russell

President Dumond called the meeting to order at 6:30 p.m. in the Boardroom of the Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Aberasturi, supported by Gatewood that the agenda for the November 25, 2013 special meeting be approved, and that public participation be allowed on all items. Motion carried 6-0. 11/25/13 AGENDA APPROVED

Motion by Kenrick, supported by Kaszyca that the minutes of the November 11, 2013 regular meeting be approved. Motion carried 6-0. 11/11 MINUTES APPROVED

There was no response to Call to the Public. CALL TO PUBLIC

Superintendent Sifferman introduced Jeff Dolowy and Andrea Link from Plante & Moran, who presented the district's final audit for 2012/2013. Mr. Dolowy noted that again this year the district received an "unqualified opinion", which is the highest level of assurance. Mr. Dolowy indicated that this was particularly noteworthy considering all of the transitions that occurred this year in the accounting department. Ms. Sifferman thanked Mr. Dolowy and Ms. Link as well as Scott Bacon for his oversight during this difficult year. SUPT. REPORT
2012/13 AUDIT REPORT

Superintendent Sifferman noted that the district was in "Secure Mode-External Threat" for a period of time today. This indicates that inside the buildings, it is business as usual however all of the external doors are locked and manned. She indicated that she would go into more detail regarding the various levels of security in her next *Community Life* article. She thanked the administration and staff for keeping our students safe during this time. Mr. Dumond noted that the safety of our students is always the district's first priority. SECURITY MODES

Ms. Kenrick noted that last week was a great week with many activities and events occurring in the district. She congratulated the HS Drama Club, Legacy for the wonderful lunch, noted how much talent there is among the students and staff at the recent talent show, and noted that the ribbon-cutting ceremony for the solar array was amazing. Ms. Hutchinson congratulated Creekside Elementary for collecting 944 pounds of food for Gleaners Food Bank. She also noted that the Teen Center is looking for Christmas decorations and snacks. Mr. Dumond noted that he too, enjoyed last week and thanked the Board for attending events. Mr. Gatewood congratulated Ms. Sifferman and Mr. Bacon and their staffs on a great audit. BOARD REPORTS

Motion by Hutchinson, supported by Kenrick that the Board of Education, upon the recommendation of the Superintendent, approves the updates and revisions to the Policy Manual as presented. Motion carried 6-0.

POLICY UPDATES

Motion by Kaszyca, supported by Aberasturi that the Board of Education, upon the recommendation of the Superintendent and the Project Manager, awards a contract to Schlicht Excavating in the amount of \$27,300.00 for Hartland Wetland Mitigation Project as presented. Motion carried 6-0.

CONTRACT AWARD

The meeting adjourned at 6:55 p.m.

ADJOURNMENT

Respectfully submitted,



Michelle Hutchinson
Secretary



Paula Waters
Recording Secretary

HARTLAND CONSOLIDATED SCHOOLS
 BOARD MEETING DECEMBER 16, 2013
 EXPENDITURES FOR THE MONTH OF NOVEMBER 2013

Check registers and ACH payments:

Date	Description	General Fund	Athletic	Cafeteria	Capital Proj	Debt	TOTAL
11/07/2013	A/P Check Run	\$ 659,679.76	\$ 12,060.50	\$ 12,376.99	\$ 1,250.94		\$ 685,368.19
11/19/2013	A/P Check Run	\$ 218,562.11	\$ 25,531.29	\$ 13,927.73	\$ 16,072.60	\$ 7,350.74	\$ 281,444.47
11/21/2013	A/P Check Run	\$ 68,042.94	\$ -	\$ -	\$ -		\$ 68,042.94
	A/P Check Run						\$ -
	A/P Check Run						\$ -
	A/P Check Run						\$ -
	A/P Check Run						\$ -
11/30/2013	Prepaid Checks	\$ 17,434.77	\$ 201.50	\$ 47,267.17			\$ 64,903.44
11/30/2013	Void Checks	\$ (191.33)	\$ (165.00)	\$ (518.34)			\$ (874.67)
11/06/2013	PESG - ACH	\$ 45,809.65					\$ 45,809.65
11/20/2013	PESG - ACH	\$ 41,430.63					\$ 41,430.63
TOTAL		\$ 1,050,768.53	\$ 37,628.29	\$ 73,053.55	\$ 17,323.54	\$ 7,350.74	\$ 1,186,124.65

Payroll and Benefit expenses:

Date	Net Pay	Federal Taxes	State Taxes	Retirement	Dues	FlexCare	TOTAL
11/08/2013	\$ 937,716.61	\$ 344,929.56	\$ 49,230.16	\$ 442,941.53			\$ 1,774,817.86
11/22/2013	\$ 626,506.01	\$ 237,496.67	\$ 33,105.07	\$ -			\$ 897,107.75
							\$ -
							\$ -
TOTAL	1,564,222.62	582,426.23	82,335.23	442,941.53	0.00	0.00	2,671,925.61

II.B. Section 125 Plan Resolution
Prepared by: Scott Bacon
December 16, 2013

Because of changes in our employee benefit plans as a result of new contracts that went into effect July 1, 2013, we are required to update our Section 125 Plan (IRS reference to pre-tax contributions/payments by employees.) Our plan was last updated in 2004 and needed revision regardless, in addition to accounting for the new item: Health Savings Accounts – HSAs. This plan needs to be in place by January 1, 2014 and simply allows employees to make pre-tax deductions toward contract premiums, HSAs, Flexible Spending Accounts, and dependent care costs.

**RESOLUTION AUTHORIZING
HARTLAND CONSOLIDATED SCHOOLS
2014 REFUNDING BONDS**

Hartland Consolidated Schools, Livingston County, Michigan

A regular meeting of the board of education of the district was held in the Boardroom
Educational Service Center in the district, on the 16th day of December, 2013,
at 6:30 o'clock in the p.m..

The meeting was called to order by Thom Dumond, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by
Member _____:

WHEREAS:

1. Part VI of Act 34, Public Acts of Michigan, 2001, as amended, the Revised Municipal Finance Act (the "Act"), permits Hartland Consolidated Schools, County of Livingston, State of Michigan (the "Issuer"), to refund all or part of the bonded indebtedness of the Issuer; and

2. The Issuer has received an analysis from Stauder, Barch & Associates, Inc. to refund all or part of that portion of the outstanding 2004 Refunding Bonds of the Issuer, dated October 28, 2004, in the original amount of \$14,825,000 which are callable on or after May 1, 2014, and are due and payable May 1, 2015 through May 1, 2022, inclusive (the "Prior Bonds"); and

3. The Board determines that it is in the best interest of the Issuer to consider refunding the Prior Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Bonds of the Issuer designated 2014 Refunding Bonds (the "Bonds") be issued in the aggregate principal amount of not to exceed \$8,400,000, as finally determined upon sale thereof, for the purpose of refunding all or a portion of the Prior Bonds.

2. The Superintendent is authorized to determine prior to the sale of the Bonds: the date of Bonds, the series designation, final principal maturities to and including 2022, principal amounts, redemption features, and other terms, conditions and features necessary to sell the Bonds, according to and not inconsistent with the parameters established in this resolution. The Bonds shall be numbered in the direct order of their maturities from 1 upwards; shall be fully registered Bonds as to principal and interest; shall mature on May 1 of each year; and shall bear interest at a rate or rates to be hereafter determined upon sale, but not to exceed three percent (3%) per annum.

3. The Bonds shall be in denominations of \$5,000 or any whole multiple thereof with interest thereon payable on November 1, 2014, or such other date as determined upon sale of the Bonds, and semiannually thereafter on May 1 and November 1 in each year. The principal of the Bonds and the interest

thereon shall be payable in lawful money of the United States of America at or by a bank or trust company to be designed by the Superintendent and approved by the Board at the time of sale (herein called the "Paying Agent"), which shall act as the bond registrar and paying agent or such successor bond registrar-paying agent as may be approved by the Issuer, on each semiannual interest payment date and the date of each principal maturity.

4. The interest of any one Bond shall be at one rate only and all Bonds maturing in any one year must carry the same interest rate. The difference between the highest and lowest interest rate on the Bonds shall not exceed two percent (2%) per annum and no bid will be considered for a price less than 99% of their par value nor greater than 104% of their par value.

5. Book Entry. At the request of the Underwriter, the ownership of one fully registered bond for each maturity in the aggregate principal amount of such maturity, shall be registered in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC"). So long as the Bonds are in the book entry form only, the Paying Agent shall comply with the terms of the Blanket Issuer Letter of Representations to be entered into between the Issuer and DTC, which provisions shall govern registration, notices and payment, among other things, and which provisions are incorporated herein with the same effect as if fully set forth herein. The Superintendent is hereby authorized and directed to enter into the Blanket Issuer Letter of Representations with DTC in such form as determined by the Superintendent, in consultation with bond counsel, to be necessary and appropriate. In the event the Issuer determines that the continuation of the system of book entry only transfer through DTC (or a successor securities depository) is not in the best interest of the DTC participants, beneficial owners of the Bonds, or the Issuer, the Issuer will notify the Paying Agent, whereupon the Paying Agent will notify DTC of the availability through DTC of the bond certificates. In such event, the Issuer shall issue and the Paying Agent shall transfer and exchange Bonds as requested by DTC of like principal amount, series and maturity, in authorized denominations to the identifiable beneficial owners in replacement of the beneficial interest of such beneficial owners in the Bonds, as provided herein.

So long as the book-entry-only system remains in effect, in the event of a partial redemption the Paying Agent will give notice to Cede & Co., as nominee of DTC, only, and only Cede & Co. will be deemed to be a holder of the Bonds. DTC is expected to reduce the credit balances of the applicable DTC Participants in respect of the Bonds and in turn the DTC Participants are expected to select those Beneficial Owners whose ownership interests are to be extinguished or reduced by such partial redemptions, each by such method as DTC or such DTC Participants, as the case may be, deems fair and appropriate in its sole discretion.

6. In the event the Bonds are no longer in book entry form only, the following provisions would apply to the Bonds:

The Paying Agent shall keep or cause to be kept, at its principal office, sufficient books for the registration and transfer of the Bonds, which shall at all times be open to inspection by the Issuer; and, upon presentation for such purpose, the Paying Agent shall, under such reasonable regulations as it may prescribe, transfer or cause to be transferred on said books, Bonds as herein provided.

Any Bond may be transferred upon the books required to be kept pursuant to this section by the person in whose name it is registered, in person or by a duly authorized agent, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form

approved by the Paying Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the Issuer shall furnish or cause to be furnished a sufficient number of manual or facsimile executed Bonds and the Paying Agent shall authenticate and deliver a new Bond or Bonds for like aggregate principal amount. The Paying Agent shall require the payment of any tax or other governmental charge required to be paid with respect to the transfer to be made by the bondholder requesting the transfer.

7. If any Bond shall become mutilated, the Issuer, at the expense of the holder of the Bonds, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver, a new Bond of like tenor in exchange and substitution of the mutilated Bond, upon surrender to the Paying Agent of the mutilated Bond. If any Bond issued under this resolution shall be lost, destroyed or stolen, evidence of the loss, destruction or theft and indemnity may be submitted to the Paying Agent, and if satisfactory to the Paying Agent and the Issuer, the Issuer at the expense of the owner, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver a new Bond of like tenor and bearing the statement required by Act 354, Public Acts of Michigan, 1972, as amended, being sections 129.131 to 129.134, inclusive, of the Michigan Compiled Laws, or any applicable law hereafter enacted, in lieu of and in substitution of the Bond so lost, destroyed or stolen. If any such Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond, the Paying Agent may pay the same without surrender thereof.

8. The President and Secretary be, and they are hereby authorized to provide the Bonds in conformity with the specifications of this resolution by causing their manual or facsimile signatures to be affixed thereto, and upon the manual execution by the authorized signatory of the Paying Agent, the Treasurer be and is hereby authorized and directed to cause said Bonds to be delivered to the underwriter upon receipt of the purchase price and accrued interest, if any.

Blank bonds with the manual or facsimile signatures of the President and Secretary of the Board affixed thereto, shall, upon issuance and delivery and from time to time thereafter as necessary, be delivered to the Paying Agent for safekeeping to be used for registration and transfer of ownership.

9. There is hereby created a separate depository account to be kept with a bank located in the State of Michigan and insured by the Federal Deposit Insurance Corporation, previously approved as an authorized depository of funds of the Issuer, to be designated 2014 REFUNDING BOND DEBT RETIREMENT FUND (hereinafter referred to as the "DEBT RETIREMENT FUND"), all proceeds from taxes levied for the fund to be used for the purpose of paying the principal and interest on the Bonds authorized herein as they mature or are redeemed. DEBT RETIREMENT FUND moneys may be invested as authorized by law.

Commencing with the 2014 tax levy there shall be levied upon the tax rolls of the Issuer in each year for the purpose of the DEBT RETIREMENT FUND a sum not less than the amount estimated to be sufficient to pay the principal and interest on the Bonds as such principal and interest fall due prior to the next year's tax levy, the probable delinquency in collections being taken into consideration in arriving at the estimate. When funds are borrowed from the School Loan Revolving Fund, such funds may be taken into consideration in arriving at the estimated tax levy. In determining the amount to be levied in 2014, there shall be taken into account any money in the DEBT RETIREMENT FUND. Taxes required to be levied to meet the principal and interest obligations may be without limitation as to rate or amount, as provided by Article IX, Section 6, and Article IX, Section 16, of the Michigan Constitution of 1963.

10. The proceeds of the Bonds shall be used to pay the costs of issuance of the Bonds and to secure payment of those Prior Bonds set forth in the Sales Resolution. Upon receipt of the proceeds of sale of the Bonds, the accrued interest, if any, shall be deposited in the DEBT RETIREMENT FUND for the Bonds. From the proceeds of the Bonds there shall next be set aside a sum sufficient to pay the costs of issuance of the Bonds in a fund designated 2014 BOND ISSUANCE FUND. Moneys in the 2014 BOND ISSUANCE FUND shall be used solely to pay expenses of issuance of the Bonds. Any amounts remaining in the 2014 BOND ISSUANCE FUND after payment of issuance expenses shall be transferred to the DEBT RETIREMENT FUND for the Bonds.

The balance of the proceeds of the Bonds, together with any moneys transferred by the Board at the time of closing of the Bonds from the debt retirement fund for the Prior Bonds, shall be invested in direct obligations of the United States of America, or obligations, the principal and interest of which are unconditionally guaranteed by the United States of America; or other obligations the principal and interest of which are fully secured by the foregoing, (the "Escrow Funds"), and used to pay principal, interest and redemption premiums on the Prior Bonds. The Escrow Funds shall be held by an escrow agent (the "Escrow Agent") in trust pursuant to an escrow agreement (the "Escrow Agreement") which shall irrevocably direct the Escrow Agent to take all necessary steps to call any Prior Bonds specified by the Board upon sale of the Bonds for redemption, including publication and mailing of redemption notices, on the earliest date specified by the Board that the respective series of Prior Bonds may be called for redemption. The investment held in the Escrow Funds shall be such that the principal and interest payments received thereon will be sufficient, without reinvestment, to pay the principal, interest and redemption premiums on the Prior Bonds as they become due pursuant to maturity or the call for redemption required by this paragraph. Following establishment of the Escrow Funds, any amounts remaining in the debt retirement fund for the Prior Bonds shall be transferred to the DEBT RETIREMENT FUND for the Bonds.

11. The Superintendent is authorized, subject to final approval of the Board, to select an Escrow Agent to serve under the Escrow Agreement.

12. The Bonds shall be in substantially the form attached hereto and incorporated herein as Exhibit A.

13. The Secretary is authorized and hereby ordered to publish notice of sale of the Bonds herein authorized in a publication printed in the English language and circulated in this State, which notice of sale shall be in substantially the form attached hereto and incorporated herein as Exhibit B.

14. The Superintendent, or designee if permitted by law, is hereby authorized to:

- a. File with the Department of Treasury (the "Department") an application for approval to issue the Bonds, if required, and to pay any applicable fee therefor and, further, within fifteen (15) business days after issuance of the Bonds, file any and all documentation required subsequent to the issuance of the Bonds, together with any statutorily required fee.
- b. If deemed advisable by the Issuer's financial consultant, request a waiver of the maturity limitations as set forth in the Application for Waiver and/or a waiver of the Department's requirement that ratings be obtained from a nationally recognized ratings agency.

- c. Make application for municipal bond insurance if, upon advice of the financial consulting firm of the Issuer, the purchase of municipal bond insurance will be cost effective. The premium for such bond insurance shall be paid by the Issuer from Bond proceeds.
- d. Execute and deliver the Continuing Disclosure Agreement (the "Agreement") in substantially the same form as set forth in Exhibit C attached hereto, or with such changes therein as the individual executing the Agreement on behalf of the Issuer shall approve, his/her execution thereof to constitute conclusive evidence of his/her approval of such changes. When the Agreement is executed and delivered on behalf of the Issuer as herein provided, the Agreement will be binding on the Issuer and the officers, employees and agents of the Issuer, and the officers, employees and agents of the Issuer are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Agreement as executed, and the Agreement shall constitute, and hereby is made, a part of this Resolution, and copies of the Agreement shall be placed in the official records of the Issuer, and shall be available for public inspection at the office of the Issuer. Notwithstanding any other provision of this Resolution, the sole remedies for failure to comply with the Agreement shall be the ability of any Bondholder or beneficial owner to take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the Issuer to comply with its obligations under the Agreement.
- e. Approve circulation of a Preliminary Official Statement describing the Bonds.

15. The President or Vice-President, the Secretary, the Treasurer, the Superintendent and/or all other officers, agents and representatives of the Issuer and each of them shall execute, issue and deliver any certificates, statements, warranties, representations, or documents necessary to effect the purposes of this resolution or the Bonds.

16. The officers, agents and employees of the Issuer are authorized to take all other actions necessary and convenient to facilitate the sale and delivery of the Bonds.

17. Thrun Law Firm, P.C., is hereby appointed as bond counsel for the Issuer with reference to the issuance of the Bonds authorized by this resolution. Further, Thrun Law Firm, P.C., has informed this Board that it represents no other party in the issuance of the Bonds.

18. Bids for the Bonds shall be conditioned upon the unqualified approving opinion of Thrun Law Firm, P.C., bond counsel, the original of such opinion will be furnished without expense to the purchaser of the Bonds at the delivery thereof.

19. The financial consulting firm of Stauder, Barch & Associates, Inc. is hereby appointed as financial consultants to the Issuer with reference to the issuance of the Bonds herein authorized.

20. The Issuer hereby designates the Bonds of this issue as "qualified tax-exempt obligations" for purposes of deduction of interest expense by financial institutions under the provisions of the Internal

Revenue Code of 1986, as amended. In making said designation, the Board determines that the reasonably anticipated amount of tax-exempt obligations which will be issued by the Issuer or entities which issue obligations on behalf of the Issuer during calendar year 2014 will not exceed \$10,000,000, excluding only those tax-exempt obligations as permitted by Section 265(b)(3)(C)(ii) of the Code.

21. The Superintendent is hereby authorized to (i) make Application for Final Qualification of Bonds through the School Loan Revolving Fund Program pursuant to Act 92 Public Act of Michigan, 2005, as amended, enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963, and (ii) file any documents necessary for the Bonds to be qualified for the School Loan Revolving Fund Program.

22. The Issuer shall furnish Bonds ready for execution at its expense. The Bonds will be delivered without expense to the purchaser at a place to be mutually agreed upon with the purchaser. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the Bonds, will be delivered at the time of delivery of the Bonds.

23. The Board covenants to comply with existing provisions of the Internal Revenue Code of 1986, as amended, necessary to maintain the exclusion of interest on the Bonds from gross income.

24. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Hartland Consolidated Schools, Livingston County, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular meeting held on December 16, 2013, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

JJS/keh

German Exchange Program Proposal

German Teacher: Christine Kalt, English Teacher
EICHENDORFF-GYMNASIUM
Friedrich-Ebert-Ring 26,
56068 Koblenz, Germany

American Teacher: Pamela Iden, German Teacher
Hartland High School
10635 Dunham Road.
Hartland, MI 48353

Introduction:

Since we are living in a global society, it is imperative that we provide our students with international experiences that broaden their scope of learning about different cultures, customs, traditions, economies and different ways of life. We believe that students in world language courses should have the opportunity to discover first-hand the cultures and languages they are studying in their courses. As Michigan has made many changes to state standards and benchmarks in the area of foreign language, it is crucial that Hartland students have exposure and experiences within their area of study. However, the benefits of an exchange such as this reach beyond the students participating in the program. An exchange also allows the general high school population of both schools to get to know students from the exchange school and thus many students gain exposure to the larger world.

Exchange Program Proposal

The Program - Background

It is suggested that the exchange continue to take place as a part of GAPP (German American Partnership Program). Here is some further information about the program taken from the GAPP website.

The German American Partnership Program (GAPP) is a non-profit high school exchange program between schools in Germany and the United States, sponsored by the German Foreign Office and by the US Department of State.

The main objective of the Program is the integration of students into the everyday life of host families and into the classroom activities of host schools to provide them with a coherent intercultural experience.

Since its founding in 1972, the German American Partnership Program (GAPP) has developed into the most successful exchange program in the United States.

The Program has been designed to achieve the following goals:

- *Promotion of the German language and improvement of existing German language skills*
- *Broadening of knowledge of the partner country for students and teachers*
- *Intercultural meetings between participants to foster understanding and break down stereotypes*
- *Promotion of German language studies at high schools in the USA*
- *Improvement of the competency of German students in the English language*
- *Further training for teachers of the partner language*
- *Establishment of long-lasting interests in the partner countries*
- *Intensification and sustainability of the relationship between Germany and the USA*
- *Greater workforce marketability and wage earning capacity for all participants*

The Benefits of Working Through GAPP

GAPP is a well known and established program which provides a framework for the exchange and therewith a bit more security for the students and district. The Goethe Institute is a German cultural initiative with offices throughout the world. It administers the GAPP program. Although the program does not run the exchanges itself, it does provide some basic guidelines as well as limited financial help (i.e. through discounted airfares). It also provides free training from which I have already benefitted. I hope to be a presenter at this year's training if needed and I would hope Kathleen Shipley, who is assisting me this year, can take advantage of the free training.

Requirements of GAPP

One of the main requirements by GAPP for exchanges is that each exchange visit should be about three weeks, with at least two weeks being spent at the host school and with the host families. Travel to local and regional points of interest is allowed but tour type travel (a tour visiting multiple destinations) is not allowed as the exchange is intended to be educational, in particular allowing students to learn about the typical life of a teenager in the host country. Other requirements pertain to the duties of the host school such as active participation of the guest students in classes, having guests serve as resource persons in relevant classes, and making the reception and farewell gatherings special events. One more important requirement for consideration is that the exchanges take place at least every other year.

How the Exchange Works

Approximately fifteen German students from the Eichendorff Gymnasium in Koblenz, Germany (on the Rhine River south of Cologne) would visit Hartland High School for three weeks every other year. We started this exchange with the 2011- 2012 school year.

The exact time of year for the German students to visit would depend on scheduling issues for each school and the availability and pricing of flights but we try to keep it consistent from year to year. We envision the exchange taking place as follows: The German students and their teacher will come around Hartland's Spring Break and stay with American host families (primarily of students in German classes). These host families understand that they would provide a bed and meals for their German guest students as well as some free time activities. In general, the guest student would become "part of the family" with only a minimal financial commitment.

While at Hartland High School, the German students attend courses with their American host students. If teachers are not able to accommodate, the German student/s would attend either a German course (if offered that period) or another course where they would be welcomed (maybe another language course). Later in the exchange it may be possible for the guest students, with permission of individual teachers and with consideration given to class size, to attend courses that are of interest to them. This will allow German students to get a better understanding of the variety and scope of courses offered at American high schools which are often not offered at their own school. GAPP suggests that the German students be allowed to meet as a group during one period, in a classroom or conference room provided for their use (perhaps in the counseling office), so that they can discuss concerns and work on projects. Occasional activities for the German students would be planned as well but would not infringe on the educational time of American host students.

While German students are here they would also participate in various educational and cultural field trips. Possible trips might include, but are not limited to: the State Capitol and/or historical museums in Lansing, a college campus, Frankenmuth, the DIA, Crossroads Village or Greenfield Village and the Henry Ford Museum, Cedar Point, Mackinac Island, and Chicago or New York. Exact locations of proposed field trips can be decided at a later date. Any participation of Americans on trips would be evaluated by weighing the educational value of the trip and the interaction with the German students against the loss of time in other classes. The outings for the German guest students would be arranged with the help of the Hartland German teacher/s (currently Pamela Iden) through the use of private charters and travel agents. They would be paid for by the German guest students themselves. In the case of short combined field trips, the American participants would pay their own fares.

American students would also have the opportunity to visit their German guests in Koblenz, Germany during June/July of the same school year in which the German students visited. We are currently planning September 2014 and thus would have approximately a 2 month gap between the German students visiting us and American students going to Germany. The parents would cover the costs of this trip and sign the necessary paperwork and American students would be hosted and provided with similar experiences abroad as were offered to the Germans while they were in the USA.

Results:

The 2011 -12 GAPP exchange was a great success. Seventeen students came to Hartland in March 2011 from Koblenz and I accompanied fifteen Hartland students to Koblenz in June 2012. They traveled to and attended high school classes in each other's schools. They ate, lived and helped in the household like a member of the family.

Koblenz is directly on the Rhine River and we were able to learn about its history and current economy as we explored the region. It is an absolutely beautiful area, very popular with tourists. Our hosts treated to several visits to local castles and the Rhine River Boat tour itself. On our own, we took a two night group excursion to Cologne via train. Together we climbed to the top of the iconic Cologne Cathedral. We also learned the history of chocolate in the famous chocolate museum. We ate dinner as a group in the former city fire station, which has been converted into a restaurant in a revitalize part of the old city.

More than a year later many of the students stay in close contact with their new friends and some of the German students have traveled a second time to the United States and one of our students went a second time to Germany. Not only do the students who traveled say they stay in touch, but other students who did not travel but met the German students while they were here, tell me that they stay in contact via social media. That is very gratifying to hear.

Many of the German students at Hartland have expressed an interest in studying German at the university level. Two of Hartland's former German students who attended the University of Michigan in Ann Arbor were awarded Fulbright scholarships to live and work in Germany.

Another important benefit goes to the professional development of the teacher. The more real life experiences the teacher has to draw from, the more authentically they can prepare the students for what life in another country will be. Friendships, both professional and personal, are a priceless outcome.

Fundraising:

Both Hartland High School students and Koblenz students would work on fund-raising throughout the school year to assist with costs of being a host school (minimal costs for reception, farewell party, etc) and for their time as guests abroad. Bake sales, dinners, and other fund-raising events would take place throughout the relevant school year to help students prepare for their excursion abroad. We could also explore the possibility of some corporate support for the program.

Conclusion:

This exchange program will give many American students real insight on the similarities and differences between American and German people and daily life. It will also allow many students to travel abroad and gain a global perspective of the world at a cost that is minimal in comparison with touring companies. The parents would need to cover the costs of the flight (discounted by GAPP), some excursions, spending money, and some chaperone fees (also subsidized by GAPP), but that is all. The host families provide the food and lodging. The experience is eye-opening and rewarding often leading to lifelong friendships which one cannot affix a value. The experience is unique for each student, lived first-hand and though we can prepare for it in the classroom, it can't be duplicated in the classroom.

Hartland Bus Replacement Schedule

School Year	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20		
Buses	# Yr	# Yr	# Yr	# Yr	# Yr	# Yr	# Yr	# Yr	# Yr	# Yr		
	9 03											
	7 04	4 04										
	9 05	9 05	3 05									
	29 07	29 07	29 07	26 07	18 07	9 07						
Funding	10 10	10 10	10 10	10 10	10 10	10 10	10 10	10 10	8 10			
Source	Bond	10 11	10 11	10 11	10 11	10 11	10 11	10 11	10 11	10 11		
		Bond	8 12	8 12	8 12	8 12	8 12	8 12	8 12	8 12		
			Bond	6 13	6 13	6 13	6 13	6 13	6 13	6 13		
				Bond	6 14	6 14	6 14	6 14	6 14	6 14		
				General Fund	8 15	8 15	8 15	8 15	8 15	8 15		
				General Fund	9 16	9 16	9 16	9 16	9 16	9 16		
				General Fund	0 17	0 17	0 17	0 17	0 17	0 17		
				General Fund	2 18	2 18	2 18	2 18	2 18	2 18		
				Bold Number is New Bus Purchases							General Fund	9 19
										General Fund		
Student Count	5599	5595	5507	5535								
Total Fleet	64	62	60	60	58	57	57	57	57	58		
Daily Routes	46	43	41	41	42	42	42	43	43	44		
Athletics & Trips	7	7	7	7	7	7	7	7	7	7		
Service Spares	11	12	12	12	9	8	8	7	7	7		