

**HARTLAND CONSOLIDATED SCHOOLS  
SPECIAL MEETING – BOARD OF EDUCATION  
May 27, 2014**

**AGENDA**

- I. Call to order, 6:30 p.m., Boardroom, Educational Support Service Center
  - A. Pledge of Allegiance
  - B. Approval of agenda/items for discussion
  - C. Approval of Minutes – May 12, 2014 regular meeting
  - D. Call to the public
  - E. Superintendent’s Report
  - F. Board reports & requests
  
- II. Action Items
  - A. LESA 2014/2015 Budget
  - B. Resolution – Board Members’ Term of Office
  - C. Best Practices Resolution
  - D. Technology Plan
  
- III. Discussion Items
  - A. Policy Revisions & Updates
  
- IV. Information Items
  - A. Future meetings: June 9, 2014, regular, 6:30 p.m., Boardroom, Educational Support Service Center; June 23, 2014, special, 6:30 p.m., Boardroom, Educational Support Service Center
  - B. Information Items:
  
- V. Adjournment

***This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.D.***

**DETAILED AGENDA**

- I. CALL TO ORDER
- I.A. PLEDGE OF ALLEGIANCE
- I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION  
(Recommended action): That the agenda for May 27, 2014 special meeting be approved, that policy be set aside allowing Items II.A., II.B. and II.C. to be treated as action items, and that public participation be allowed on all items. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_
- I.C. APPROVAL OF MINUTES - MAY 12, 2014 MEETING- SEE ATTACHED  
(Recommended action): That the minutes of the May 12, 2014 regular meeting be approved. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_
- I.D. CALL TO THE PUBLIC
- I.E. SUPERINTENDENT’S REPORT
- I.F. BOARD REPORTS & REQUESTS
- II.A. LESA BUDGET – 2014/2015 – SEE ATTACHED  
(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, approves the LESA Budget for 2014/2015 as presented. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_
- II.B. RESOLUTION – BOARD MEMBERS’ TERM OF OFFICE – SEE ATTACHED  
(Recommended action): That the Board of Education adopts a resolution amending the bylaws to reflect two 4-year terms and two 6-year terms for the November 2014 election and 6-year terms for all subsequent elections as presented. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_
- II.C. BEST PRACTICES RESOLUTION – SEE ATTACHED  
(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, adopts the Best Practices Resolution for the 2013/14 school year as presented. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_
- II.D. TECHNOLOGY PLAN  
(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, approves the three-year 2014 Technology Plan as presented and discussed. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_
- III.A. POLICY REVISIONS & UPDATES – SEE ATTACHED  
For discussion
- IV.A. FUTURE MEETINGS  
June 9, 2014, regular, 6:30 p.m., Boardroom, Educational Support Service Center; June 23, 2014, special, 6:30 p.m., Boardroom, Educational Support Service Center
- IV.B. INFORMATION ITEMS
- V. ADJOURNMENT

Hartland Consolidated Schools  
Regular Meeting - Board of Education  
May 12, 2014

Members present: T. Dumond, C. Aberasturi, M. Hutchinson, C. Kenrick, B. Gatewood, K. Kaszyca  
Members absent: C. Sinelli  
Admin. Present: J. Sifferman, S. Bacon, L. Mayes, S. VanEpps, C. Hughes, L. Smither, M. Otis, K. Evenson, D. Minsker, M. Cheney, B. Mainka, S. Livingway, L. Pumford, B. Cain  
Guests: P. Twigg, T. Berba, K. Schumann, T. Teall, N. Elsner, J. Lawson, D. Treadway, A. Harrison, B. Rose, C. Chinn, J. Seychell, J. Lauria, A. Schuster, C. Schlueter, L. Pall, A. Neighbor, K. Gray, C. Bee, J. Popp, K. Wasley, I. Garner, M. Domas, J. Banks, S. Carter

President Dumond called the meeting to order at 6:30 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Kenrick, supported by Aberasturi that the agenda for the May 12, 2014 regular meeting be approved, that policy be set aside allowing Items II.D., II.E., and II.F. to be treated as action items, and that public participation be allowed on all items. Motion carried 6-0. 5/12/14 AGENDA APPROVED

Motion by Aberasturi, supported by Gatewood that the minutes of the April 28, 2014 regular meeting be approved. Motion carried 6-0. 4/28 MINUTES APPROVED

There was no response to Call to the Public. CALL TO PUBLIC

Superintendent Sifferman thanked everyone for their service and patience during the severe weather warnings this afternoon. She then introduced Michelle Otis, Director of Community Education, and Kirk Evenson, Principal of Legacy High School, to update the Board on the various happenings at Legacy and Community Education. Mr. Evenson noted the various opportunities available for Legacy and HVA students including the Career Center through Michigan Works, many athletic events and community service opportunities with the Senior Center and preschool students. He noted all of these things culminate in the highlight of the year, Legacy graduation. Ms. Otis outlined the many new summer camp opportunities available this year including Bricks 4 Kids, Survivor Camp, Camp Invention and Mad Science of Detroit. She also noted that Community Education has a new interactive web site, Facebook and Twitter accounts. SUPT. REPORT

Ms. Sifferman noted that each Board member had received a copy of LESA's proposed budget for 2014/15. Mike Hubert has created a You Tube presentation for the budget and is also available to present to the Board if the Board would like. The budget needs to be approved by June 1 so it will be on the May 27 agenda as an action item.

Mr. Gatewood congratulated the administration and staff on the successful passage of the recent Non-Homestead Millage. Mr. Aberasturi noted that since he was no longer running for a State Representative seat, he would be running for another term on the Board of Education. Mr. Dumond noted that the first ever "Color Run" fundraiser would take place this Friday at the high school. Mr. Kaszyca congratulated everyone involved with "Shrek", noting over 100 students participated in the project. He also thanked the high school administration and staff on a nice prom. Ms. Hutchinson noted that both of her children have regularly attended the Community Education summer camps and it is a great program. Ms. Kenrick thanked the district administration and staff for "doing what was right" today during the difficult weather conditions. Ms. Sifferman noted that she just received a text (7:00 p.m.) that all of the buses were back in the yard. BOARD REPORTS

Motion by Kaszyca, supported by Aberasturi that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of April 30, 2014, and the payment of invoices totaling \$1,710,256.95 and payroll obligations totaling \$2,542,918.81. Motion carried 6-0.

PAYMENT OF  
INVOICES

Motion by Hutchinson, supported by Kenrick that the Board of Education, upon the recommendation of the Superintendent and the Project Manager, awards a contract to Michigan Office Solutions in the amount of \$238,881.00 for new printers and managed print services as presented. Motion carried 6-0.

BID AWARD –  
PRINTERS/MAINT.

Motion by Kenrick, supported by Kaszyca that the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent for Business & Operations, authorizes the installment purchase agreement for the purchase of six buses from Capital City Bus Sales in an amount not to exceed \$540,493.32 as presented. Motion carried 6-0.

BUS  
PURCHASE

Motion by Kaszyca, supported by Kenrick that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, adopts the resolution replacing the paying agent-bond registrar for 2010 and 2011 bonds as presented. Motion carried 6-0.

CHANGE PAYING  
AGENT

Motion by Gatewood, supported by Hutchinson that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, adopts the resolution replacing the calculation agent for 2010 School Building and Site bonds as presented. Motion carried 6-0.

CHANGE  
CALCULATION  
AGENT

Motion by Kaszyca, supported by Kenrick that the Board of Education, upon the recommendation of the Superintendent, the Assistant Superintendent for Business & Operations and the Technology Director, approves the revised Livingston County Fiber Consortium Regional Wide Area Network Interconnection Agreement as presented. Motion carried 6-0.

FIBER  
AGREEMENT

Motion by Kaszyca, supported by Gatewood that the Board of Education, upon the recommendation of the Superintendent, the Assistant Superintendent for Business & Operations and the Technology Director, approves the revised Fiber Optic System Maintenance Agreement as presented. Motion carried 6-0.

FIBER MAINT.  
AGREEMENT

Scott Usher, Director of Technology, reviewed the proposed Technology Plan. He noted that the plan must be reviewed and approved every three years. Once approved by the Board, it then goes to LESA and finally the state for final approval. The district's E-rate funding is contingent upon an approved Technology Plan. This will come before the Board for action at the May 27 meeting.

DISCUSSION:  
TECH PLAN

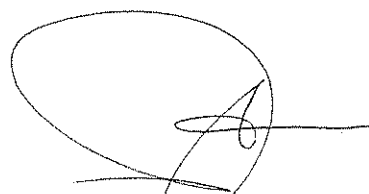
The meeting adjourned at 7:25 p.m.

ADJOURNMENT

Respectfully submitted,



Michelle Hutchinson  
Secretary



Paula Waters  
Recording Secretary

**LOCAL DISTRICT RESOLUTION  
FOR APPROVAL OF  
THE LIVINGSTON EDUCATIONAL SERVICE AGENCY (LESA)  
2014-2015 BUDGET**

\_\_\_\_\_, Michigan (the "District")

A \_\_\_\_\_ meeting of the board of education of the District was held in the \_\_\_\_\_ in the District, on the \_\_\_\_\_ day of \_\_\_\_\_, 2014, at \_\_\_\_\_ o'clock in the \_\_\_\_\_.

The meeting was called to order by \_\_\_\_\_, President.

Present:       Members

Absent:        Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS:**

1.       Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and

2.       Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

**NOW, THEREFORE BE IT RESOLVED THAT:**

1.       The Board of Education has received and reviewed the proposed LESA budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed LESA budget.

2.       The Secretary of the Board of Education or his/her designee shall forward a copy of this resolution to the LESA Board of Education or its superintendent no later than June 1, 2014.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2014, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Secretary, Board of Education

**LOCAL DISTRICT RESOLUTION  
FOR DISAPPROVAL OF  
THE LIVINGSTON EDUCATIONAL SERVICE AGENCY (LESA)  
2014-15 BUDGET**

\_\_\_\_\_, Michigan (the "District")

A \_\_\_\_\_ meeting of the board of education of the District was held in the \_\_\_\_\_ in the District, on the \_\_\_\_\_ day of \_\_\_\_\_, 2014, at \_\_\_\_\_ o'clock in the \_\_\_\_\_.

The meeting was called to order by \_\_\_\_\_, President.

Present:       Members

Absent:       Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS:**

1.       Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and

2.       Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

**NOW, THEREFORE BE IT RESOLVED THAT:**

1.       The Board of Education has received and reviewed the proposed LESA budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its objections to certain portions of the proposed LESA budget. The objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.

2. The Secretary of the Board of Education or his/her designee shall forward a copy of this resolution to the LESA Board of Education or its superintendent no later than June 1, 2014, along with the specific objections and proposed changes that this Board has to the budget.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2014, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Secretary, Board of Education



## **Resolution to Amend Board Bylaws to Change Board Member's Term of Office**

Whereas, Public Act 233 of 2011 ("PA 233") amends Michigan Election Law to require school board elections to be held in November of even numbered years; and

Whereas, MCL 168.302 provides that a school district is obligated to have a least one school board member elected at each of the school district's regular elections; and

Whereas, Section 11a of the Revised School Code provides that the terms of office for school board members of a general powers school district shall be terms of four (4) or six (6) years; and

Whereas, Section 11a of the Revised School Code provides that a school board's bylaws shall set the terms of office for school board members of a general powers school district; and

Whereas, the Hartland Consolidated Schools is a general powers school district pursuant to Section 11a of the Revised School Code; and

Whereas, the Board of Education of Hartland Consolidated Schools desires to amend its bylaws to change board member terms of office in response to PA 233 and as authorized by Section 11a of the Revised School Code; and

Whereas, the Board of Education also seeks to comply with MCL 168.302

### **Now, therefore, be it resolved as follows:**

1. The Board of Education of Hartland Consolidated Schools hereby amends its bylaws to indicate that two members of the Board shall be elected by the school electors for terms of four (4) years and two members of the Board shall be elected by the school electors for terms of (6) years for the 2014 election only.

2. Further, the Board of Education of Hartland Consolidated Schools hereby amends its bylaws to indicate that all members of the Board shall be elected by the school electors for terms of six (6) years following the 2014 election.

3. The Board of Education of Hartland Consolidated Schools authorizes and directs its secretary to file this resolution with the Election Coordinator of the school district.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Resolved this 27th day of May, 2014.

Roll Call Vote: Passed: \_\_\_\_\_ Failed: \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
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Name

\_\_\_\_\_  
Name

**Best Practices Incentive**  
School Board Resolution

WHEREAS, Section 22f of the State School Aid Act provides \$52 per pupil one-time grants to districts that satisfy at least 7 of 8 best practices criteria not later than June 1, 2014 [MCL 388.1622f].

WHEREAS, the board of education of Hartland Consolidated Schools desires to receive the \$52 per pupil incentive payment.

WHEREAS, the Hartland Consolidated Schools has satisfied at least 7 of 8 best practices criteria.

WHEREAS, eligibility for the incentive payment is contingent upon adopting a resolution that states the district has complied with the following 7 of 8 best practice criteria.

Now, therefore, be it resolved as follows:

1. The board of education of Hartland Consolidated Schools certifies that the district has complied with the following requirements:
  - The district is the designated policy holder for medical benefit plan(s) pursuant to Section 22f(2)(a).
  - The district has obtained a competitive bid on non-instructional services pursuant to Section 22f(2)(b).
    - Identify which non-instructional services were competitively bid for 2013-14:
      - Custodial Services – continuation of bid
      - District property and liability policy
  - The district accepts applications for enrollment by non-resident applicants under Section 105 or 105c (MCL 388.1705) pursuant to Section 22f(2)(c). A Public School Academy is considered to have met this requirement.
  - The district identifies which of the following it provides pursuant to Section 22f(2)(d):
    - Submits to the Michigan Department of Education a plan that shows progress toward developing the technology infrastructure necessary for the implementation of pupil academic growth assessments by 2014-2015.
  - The district supports opportunities for pupils to receive postsecondary credit while attending secondary school pursuant to Section 22f(2)(e).
  - The district offers online courses or blended learning opportunities to all eligible pupils, and publish course syllabi pursuant to Section 22f(2)(f).
  - The district provides a link on the district's home page to the url for the MiSchoolData Portal which will contain the required dashboard indicators pursuant to Section 22f(2)(g). If certain data elements for our district are unavailable from state data collections, we agree to provide those data in the form and manner determined by MDE.

- The district identifies which of the following it provides pursuant to Section 22f(2)(h):
  - Physical Education – district provides
  - Health education – district provides
- 2. The board of education of Hartland Consolidated Schools authorizes and directs its secretary to file this resolution with the State Aid and School Finance Office of the Michigan Department of Education.
- 3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Resolved this 27th day of May, 2014.

Roll Call Vote: Passed: \_\_\_\_\_ Failed: \_\_\_\_\_

Michelle Hutchinson, Secretary  
Board Representative Name

\_\_\_\_\_  
Board Representative Signature

Please send resolution to John A. Hayner at [haynerj1@michigan.gov](mailto:haynerj1@michigan.gov) *or* it may be mailed to: John A. Hayner, Michigan Department of Education, Office of State Aid and School Finance, P.O. Box 30008, Lansing, Michigan 48909.