

**HARTLAND CONSOLIDATED SCHOOLS
SPECIAL MEETING – BOARD OF EDUCATION
June 29, 2015**

AGENDA

- I. Call to order, 6:30 p.m., Boardroom, Educational Support Center
 - A. Pledge of Allegiance
 - B. Approval of agenda/items for discussion
 - C. Approval of minutes – June 8, 2015 regular meeting
 - D. Call to the public
 - E. Superintendent’s Report
 - Budget Hearing – 2015/2016 Budget
 - F. Board reports & requests

- II. Action Items
 - A. New Hires
 - B. Athletic Director
 - C. 2015/16 Parent/Student Handbooks
 - D. Policy Revisions
 - E. Contract Award – Tennis Courts, Hartland High School
 - F. Contract Award – Auditorium Lighting & Sound (2010 Bond Project)
 - G. Budget Amendments
 - H. General Appropriations Act Resolution – 2015/16 Budget
 - I. Headlee Restoration Millage – Resolution of Support

- III. Information Items
 - A. July 20, 2015, organizational meeting, 7:30 a.m., Boardroom, Educational Support Center
 - B. Information Items

- IV. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.D.

DETAILED AGENDA

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION

(Recommended action): That the agenda for the June 29, 2015 special meeting be approved and that public participation be allowed on all items. Motion by _____, supported by _____. _____

I.C. APPROVAL OF MINUTES – JUNE 8, 2015 REGULAR MEETING (SEE ATTACHED)

(Recommended action): That the minutes of the June 8, 2015 regular meeting be approved. Motion by _____, supported by _____. _____

I.D. CALL TO THE PUBLIC

I.E. SUPERINTENDENT'S REPORT

- Budget Hearing – 2015/2016 Budget

I.F. BOARD REPORTS & REQUESTS

II.A. NEW HIRES

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Helen Kenney for the 2015/2016 school year, at the Step 1, MA salary tract (\$43,344), pending verification of credentials and public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Lauren Miloch for the 2015/2016 school year, at the Step 1, BA salary tract (\$39,283), pending verification of credentials and public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Emily Clay for the 2015/2016 school year, at the Step 1, BA salary tract (\$39,283), pending verification of credentials and public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Michelle Vincent for the 2015/2016 school year, at the Step 1, BA+20 salary tract (\$41,945), pending verification of credentials and public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Katie Schwark for the 2015/2016 school year, at the Step 1, BA+20 salary tract (\$41,945), pending verification of credentials and public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Brooke Saunders for the 2015/2016 school year, at the Step 1, BA salary tract (\$39,283), pending verification of credentials and public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Amanda Adkins for the 2015/2016 school year, at the Step 1, BA salary tract (\$39,283), pending verification of credentials and public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Katie Culbert for the 2015/2016 school year, at the Step 1, BA salary tract (\$39,283), pending verification of credentials and public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Sheryl Cabaj for the 2015/2016 school year, at the Step 1, MA salary tract (\$43,344), pending verification of credentials and public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____

II.B. NEW HIRE – ATHLETIC DIRECTOR

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a one-year contract to J.D. Wheeler for the position of Athletic Director, as presented. Motion by _____, supported by _____. _____

II.C. 2015/16 PARENT/STUDENT HANDBOOKS (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent of Personnel & Student Services, approves the Secondary, Intermediate, and Elementary Parent/Student Handbooks for the 2015/16 school year as presented. Motion by _____, supported by _____. _____

II.D. POLICY REVISIONS

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent of Personnel & Student Services, adopts the policy revisions for the Board Policy Manual as presented and discussed. Motion by _____, supported by _____. _____

II.E. CONTRACT AWARD – TENNIS COURTS, HARTLAND HIGH SCHOOL (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations and the Director of Operations, awards a contract to Tennis Courts Unlimited in the amount of \$26,280.00 for the resurfacing of eight tennis courts at Hartland High School as presented. Motion by _____, supported by _____. _____

II.F. CONTRACT AWARD – AUDITORIUM LIGHTING & SOUND – 2010 BOND PROJECT (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Technology Director, awards a contract to Advanced Lighting and Sound in the amount of \$49,608.00 for auditorium audio and lighting equipment as presented. Motion by _____, supported by _____. _____

- II.G. 2014/15 BUDGET AMENDMENTS (SEE ATTACHED)
(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves budget amendments for the General Fund, Capital Projects Fund, Debt Retirement Fund, Athletic Fund and Food Service Fund as presented. Motion by _____, supported by _____.
- II.H. GENERAL APPROPRIATIONS ACT RESOLUTION – 2015/2016 (SEE ATTACHED)
(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the General Appropriations Act Resolution (2015/2016) as presented. Motion by _____, supported by _____.
- II.I. HEADLEE RESTORATION MILLAGE – RESOLUTION OF SUPPORT (SEE ATTACHED)
(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, adopts a resolution in support of the Livingston Educational Service Agency’s Headlee Restoration Millage election in November 2015 as presented. Motion by _____, supported by _____.
- III.A. FUTURE MEETINGS
July 20, 2015, organizational meeting, 7:30 a.m., Boardroom, Educational Support Center
- III.B. INFORMATION ITEMS
- IV. ADJOURNMENT

Hartland Consolidated Schools
Regular Meeting - Board of Education
June 8, 2015

Members present: T. Dumond, M. Hutchinson, C. Kenrick, C. Aberasturi, K. Kaszyca, C. Costa
Members absent: B. Gatewood
Admin. Present: J. Sifferman, S. Bacon, D. Selix, S. VanEpps, C. Hughes, L. Smither, M. Otis, J. Reck, D. Minsker, M. Cheney, A. Lashbrook, S. Livingway, A. Howerton, K. Gregory, B. Cain, B. Mainka, G. Waldrup
Guests: J. Tripoli, C. Rutkowski, K. Condra, C. Ciotti, P. Roberts, D. Terry, K. Evans

President Dumond called the meeting to order at 6:30 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Kenrick, supported by Aberasturi that the agenda for the June 8, 2015 regular meeting be approved, that policy be set aside allowing Item II.E. to be treated as an action item, and that public participation be allowed on all items. Motion carried 6-0. 6/8/15 AGENDA APPROVED

Motion by Kaszyca, supported by Costa that the minutes of the May 18, 2015 regular meeting be approved. Motion carried 6-0. 5/18 MINUTES APPROVED

There was no response to Call to the Public. CALL TO PUBLIC

Ms. Sifferman then introduced Steve Livingway, Principal at Hartland Middle School, who brought forward Team 8C – Christine Rutkowski, Catherine Ciotti, Denise Terry, and Karen Condra. They presented the in-class intervention strategy they had developed and were implementing for the “Bottom 30%” students. This included one-on-one interviews with each student with the teaching team acting as mentors and having daily interactions with each student. Mr. Livingway noted that one of the 7th grade teams was also implementing this program. Mr. Livingway also noted that all of the teaching teams were charged with implementing interventions for the bottom 30% and they are all doing so in different ways. He spotlighted Team 8C because they had gone above and beyond with their program. Mr. Livingway then introduced Patti Roberts, a physical education teacher in his building, who has taken over the morning announcements and involved the middle school students in the production and presentation of the announcements. He then presented a video montage of some of this year’s highlights. SUPT. REPORT

Ms. Sifferman noted that this is Principal Ben Mainka’s final Board meeting with Hartland Schools before he moves to his new position with MASSP. She thanked him for the relationships he has cultivated, the curriculum initiatives he instituted, and all he has done for the district in his three years as principal at Hartland High School. Mr. Mainka thanked the Board for the opportunity to work here. He noted this was his dream, his children attend Hartland Schools and that this is a very special place.

Mr. Kaszyca thanked the high school administration and staff for a great graduation, noting it was a great venue and all went smoothly. He also thanked everyone who supported the Senior All Night Party. Ms. Hutchinson, Ms. Kenrick and Mr. Costa all concurred with Mr. Kaszyca’s sentiments. Ms. Kenrick noted that she had spoken with several parents who were all very happy with the ceremony. Mr. Dumond thanked Mr. Mainka for all he has done. BOARD REPORTS

Motion by Hutchinson, supported by Kenrick that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of May 31, 2015, and the payment of invoices totaling \$1,209,364.79 and payroll obligations totaling \$2,196,721.37. Motion carried 6-0.

PAYMENT OF
INVOICES

Motion by Kaszyca, supported by Costa that the Board of Education, upon the recommendation of the Superintendent and the Curriculum Committee, approves the expenditures for math curriculum materials and textbooks as presented. Motion carried 6-0.

CURRICULUM
MATERIALS

Motion by Costa, supported by Kenrick that the Board of Education, upon the recommendation of the Superintendent, approves the LESA Budget for 2015/2016 as presented. Motion carried 6-0.

2015/16 LESA
BUDGET

Motion by Kenrick, supported by Costa that the Board of Education discusses and determines a date, July 20, 2015, pursuant to board policy, for the July organizational meeting. Dumond noted that this would be a 7:30 a.m. meeting. Motion carried 6-0.

7/20/15 MEETING

Motion by Aberasturi, supported by Hutchinson that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations and the Director of Operations, sets aside policy and authorizes the purchase of a 2015 GMC Sierra 2500HD through the State of Michigan MiDeal bid program from Red Homan Buick GMC at a cost of \$31,702.60 as presented. Motion carried 6-0. Mr. Bacon thanked the Board and noted that Mr. Waldrup was working on a maintenance vehicle replacement schedule similar to the one we currently have for the buses.

VEHICLE PURCHASE

Mr. VanEpps presented the most recent round of policy revisions. These will come before the Board for action at the June 29 meeting.

DISCUSSION:
POLICY REVISIONS

Mr. VanEpps then presented the changes for the 2015/2016 Parent/Student Handbooks. He noted there were a number of changes for the secondary handbook and Mr. Minsker and Ms. Gregory came forward to answer questions from the Board. Mr. Costa had questions regarding the new grading scale, which Ms. Gregory explained noting that all of the high school teachers would now be using the 4-point scale instead of percentages. She noted this is the same scale used by colleges and universities. Mr. Dumond pointed out some inconsistencies in the transportation portion of the handbook that will be remedied. Then followed a lengthy discussion on the dress code changes and what the expectations will now be at the high school with the changes in administration. Mr. Minsker, Mr. Hughes, Ms. Sifferman and Mr. Livingway all weighed in on the importance of establishing a positive school environment and image; with Ms. Sifferman noting the importance of "time and place" for apparel. What may be appropriate at the mall or beach is not appropriate in a school environment, which she pointed out is essentially the students' "work" environment as we prepare them to enter the work world. This will come before the Board for action at the June 29 meeting.

DISCUSSION:
2015/16 PARENT/
STUDENT
HANDBOOKS

Mr. Dumond noted the next meeting would be June 29 at 6:30 p.m. and then July 20 at 7:30 a.m.

FUTURE
MEETINGS

The meeting adjourned at 8:15 p.m.

ADJOURNMENT

Respectfully submitted,



Michelle Hutchinson
Secretary



Paula Waters
Recording Secretary

New Hire
June 22, 2015

**HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN**

RESUME'

NAME: Helen Kenney

ADDRESS: 566 Roselane Drive
Howell, MI 48843

EDUCATION: M.A., Eastern Michigan University –2014
B.A., Central Michigan University - 2010

MAJOR: English

MINOR: Speech

CERTIFICATION: Secondary Provisional Certificate with endorsements in English, Speech and School Counselor.

EXPERIENCE: Helen worked for Hartland Schools in 2014-2015 filling a year-long substitute position at the high school in Counseling. Helen also worked as a long term substitute at Imlay High School in 2011 and at Howell High School as a credit recovery teacher in 2012.

SALARY STEP: MA, Step 1

ASSIGNMENT: Counselor @ Hartland High School

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Helen Kenney for the 2015/16 school year, at the Step 1, MA salary tract, (\$43,344), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

New Hire
June 22, 2015

**HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN**

RESUME'

NAME: Lauren Miloch

ADDRESS: 21592 Nathan Court
South Lyon, MI 48178

EDUCATION: B.S., Central Michigan University - 2013

MAJOR: Mathematics and Integrated Science

MINOR:

CERTIFICATION: Secondary Provisional Certificate with endorsements in Math and Integrated Science.

EXPERIENCE: Lauren worked for Hartland Schools in 2014-2015 filling a year-long substitute position in math at the high school. Lauren also worked as a long term substitute at Churchill High School in Livonia in the 2013-2014 school year.

SALARY STEP: BA, Step 1

ASSIGNMENT: Math @ Hartland High School

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Lauren Miloch for the 2015/16 school year, at the Step 1, BA salary tract, (\$39,283), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

New Hire
June 22, 2015

**HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN**

RESUME'

NAME: Emily Clay

ADDRESS: 2430 Pleasant Ridge
Howell, MI 48843

EDUCATION: B.A., Eastern Michigan University –2010

MAJOR: Reading

MINOR: Early Childhood Education

CERTIFICATION: Elementary Provisional Certificate

EXPERIENCE: Emily worked for Hartland Schools in 2014-2015 filling a year-long substitute position teaching 6th grade at Farms. Emily previously worked in Owasso, Oklahoma teaching kindergarten and first grade.

SALARY STEP: BA, Step 1

ASSIGNMENT: 5th Grade at Farms Intermediate School

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Emily Clay for the 2015/16 school year, at the Step 1, BA salary tract, (\$39,283), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

New Hire
June 22, 2015

**HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN**

RESUME'

NAME: Michelle Vincent

ADDRESS: 2795 Black Eagle Road
Howell, MI 48843

EDUCATION: B.A., Michigan State University –1997

MAJOR: Education

MINOR: English and Psychology

CERTIFICATION: Elementary Provisional Certificate with endorsements in English and Psychology.

EXPERIENCE: Michelle worked for Hartland Schools in 2014-2015 filling a year-long substitute position teaching kindergarten at Round Elementary. Michelle previously worked in Brighton, teaching first and second grades at Lindborn Elementary.

SALARY STEP: BA+20, Step 1

ASSIGNMENT: Kindergarten at Round Elementary

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Michelle Vincent for the 2015/16 school year, at the Step 1, BA+20 salary tract, (\$41,945), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

New Hire
June 22, 2015

HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN

RESUME'

NAME: Katie Schwark

ADDRESS: 31240 Portside Dr, Apt 2202
Novi, MI 48377

EDUCATION: B.S., Michigan State University –2013

MAJOR: Biology

MINOR: Integrated Science

CERTIFICATION: Secondary Provisional Certificate with endorsements in Biology and Integrated Science.

EXPERIENCE: Katie worked as a year-long substitute for Hartland Schools during 2014-2015 teaching science at the HS. Katie completed her student teaching at Mason High School teaching 9th grade Biology in the 2013-2014 school year.

SALARY STEP: BA+20, Step 1

ASSIGNMENT: Science @ Hartland High School

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Katie Schwark for the 2015/16 school year, at the Step 1, BA+20 salary tract, (\$41,945), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

New Hire
June 22, 2015

**HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN**

RESUME'

NAME: Brooke Saunders

ADDRESS: 700 Scott Drive
Highland, MI 48356

EDUCATION: B.S., Central Michigan University –2011

MAJOR: Language Arts

MINOR: Elementary Education

CERTIFICATION: Elementary Provisional Certificate with an endorsement in Language Arts.

EXPERIENCE: Brooke worked as a year-long substitute for Hartland Schools during 2014-2015 teaching 1st grade at Round Elementary. She also taught at Huron Valley Schools as a long term guest teacher in the 2013-2014 school year.

SALARY STEP: BA, Step 1

ASSIGNMENT: First grade @ Round Elementary School

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Brooke Saunders for the 2015/16 school year, at the Step 1, BA salary tract, (\$39,283), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

New Hire
June 22, 2015

**HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN**

RESUME'

NAME: Amanda Adkins

ADDRESS: 9592 Oakbrooke Lane #4
Howell, MI 48843

EDUCATION: B.A., Eastern Michigan University –2008

MAJOR: Reading

MINOR:

CERTIFICATION: Elementary Professional Certificate with endorsements in Reading and Spanish.

EXPERIENCE: Amanda worked as a year-long substitute for Hartland Schools during 2014-2015 teaching 4th grade at Round Elementary. She also taught 1st through 4th grades at Charyl Stockwell Academy from 2009 -2014.

SALARY STEP: BA, Step 1

ASSIGNMENT: Fourth grade @ Round Elementary School

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Amanda Adkins for the 2015/16 school year, at the Step 1, BA salary tract, (\$39,283), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

New Hire
June 22, 2015

**HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN**

RESUME'

NAME: Katie Culbert

ADDRESS: 1600 Town Commons Drive, #208
Howell, MI 48855

EDUCATION: B.S., Eastern Michigan University - 2012

MAJOR: Language Arts

MINOR: Technology Education

CERTIFICATION: Elementary Provisional Certificate with endorsements in Language Arts and Technology Design.

EXPERIENCE: Katie worked for Hartland Schools in 2014-2015 as a year-long substitute teaching 4th grade at Lakes Elementary. Katie also worked as a long term substitute at Southeast Elementary in Howell in 2013.

SALARY STEP: BA, Step 1

ASSIGNMENT: 4th Grade @ Lakes Elementary School

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Katie Culbert for the 2015/16 school year, at the Step 1, BA salary tract, (\$39,283), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

New Hire
June 22, 2015

**HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN**

RESUME'

NAME: Sheryl Cabaj

ADDRESS: 5378 Fern Drive
Fenton, MI 48430

EDUCATION: M.A., Oakland University –2008
B.A., University of Netal, South Africa - 1994

MAJOR: Reading and Language Arts

MINOR:

CERTIFICATION: Elementary Professional Certificate with an endorsement in Reading Specialist.

EXPERIENCE: Sheryl has been a year-long substitute for Hartland Schools during the 2013-2014 and 2014-2015 school years. She also taught 3rd grade at Madison Academy in Flint from 2004 – 2010.

SALARY STEP: MA, Step 1

ASSIGNMENT: Third grade @ Village Elementary School

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Sheryl Cabaj for the 2015/16 school year, at the Step 1, MA salary tract, (\$43,344), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

Pursuant to Board discussion at the June 8 regular meeting, the following edits were made to the 2015/2016 Parent/Student Handbooks:

Secondary, Intermediate and Elementary Handbooks – “Transportation”

Under “Items Prohibited on the Bus”: The last item “Recreational and sports equipment” – “and sports” has been deleted in all three handbooks.

Secondary Handbook – “Student Appearance”

Page 2 – “Additional Requirements for grades 7-8” – the bullet “Shorts and skirts must be finger-tip length when standing” has been deleted as the middle school will follow the “4-inch rule” being used at Hartland High School.

June 22, 2015

Mr. Scott Bacon
Assistant Superintendent for Business and Operations

Re: Tennis Court Resurfacing Bid

Scott,

We have publicly bid the Tennis Court Resurfacing project for the summer of 2015. Three companies attended the mandatory pre-bid meeting and all three of those companies have chosen to bid.

The following companies attended the pre-bid meeting;

Sport Coatings	located in Metamora Michigan
Goddard Coatings	located in Pontiac Michigan
Tennis Courts Unlimited	located in Watervliet, Michigan

We received bids from;

Tennis Courts Unlimited	\$26,280.00
Goddard Coatings	\$29,450.00
Sport Coatings	\$32,740.00

Tennis Courts Unlimited is new to our area. Most of their work has been on the West side of the state and nationally. I have checked their references and they were highly recommended.

I am recommending that the contract be awarded to Tennis Courts Unlimited in the amount of \$26,280.00

Thank you for your consideration of this work,

George Waldrup
Director of Operations

June 23, 2015

Mrs. Janet Sifferman
Superintendent
Hartland Consolidated Schools
9525 Highland Rd
Howell, Michigan 48843

RE: 2010 Bond Project: Auditorium RFP Summary

Dear Mrs. Sifferman,

Hartland Consolidated Schools has been using some audio and lighting equipment owned and used by The River as part of their long-term lease with HCS. A Request for Proposals was issued for audio and lighting equipment replacement necessitated by The River removing into their own facility and taking much of their equipment. In addition to contacting known bidders, the bid was advertised in the local paper and website. Bids were received and publicly opened on June 19, 2015.

Bid Evaluation Summary and Recommendations

The attached bid tabulation indicates the bid pricing received. After the project team of Barton Malow and Hartland Consolidated Schools reviewed all bids, Scott Usher met with the low vendor to discuss their proposal and schedule.

Based upon the evaluation of the project team and district staff we present the following for consideration by the administration and Board of Education. The proposals are within the bond budget allocated for this work.

Advanced Lighting And Sound

Base Bid	\$ 45,408.00
Alternate 1: Screen Fabrics	\$ 4,200.00
Total Award Amount:	\$ 49,608.00

Because of the work they have done for The River and Hartland Consolidated Schools, Advanced Lighting and Sound is very familiar with the systems, schedule, and needs for the project.

Upon approval by the Board of Education the district will issue a purchase order for the new equipment. If you have any questions, please call me at (248) 436-5832.

Sincerely,



Paul Twigg
Barton Malow Company

c: HCS: S. Usher

GENERAL APPROPRIATIONS ACT RESOLUTION

Hartland Consolidated Schools Livingston County, Michigan

A special meeting of the Board of Education of the Hartland Consolidated Schools was held in the board room of the Hartland Educational Support Service Center on the 29th day of June 2015 at 6:30 p.m.

The meeting was called to order at 6:30 p.m., by

Present:

Absent:

The following preamble and resolution were offered by Member
and supported by Member

WHEREAS,

1. This Board previously resolved to conduct a hearing regarding the proposed budget for the fiscal year 2015-2016 on June 29, 2015; and
2. This Board caused notice of such hearing to be published, which notice included the statement that the "property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing;" and
3. Such a hearing was conducted on June 29, 2015 at which time this Board heard public comment and considered the proposed 2015-2016 budget and proposed property tax millage rate to be levied to support the proposed budget.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board hereby adopts as its 2015-2016 budget the proposed budget document, incorporated by reference, which includes the property tax millage rate to be levied to support the 2015-2016 budget.
2. This Board certifies that, for 2015, 18 mills shall be levied for operating purposes upon non-homestead and non-qualified agricultural property, and 0 mills for operating purposes shall be levied upon homestead and qualified agricultural property. Further, this Board certifies that, for 2015, 8.48 mills shall be levied upon all property for debt retirement purposes, as required by PA 437 of 2012.

continued

BE IT FURTHER RESOLVED, that this resolution shall be the general appropriations act of the Hartland Consolidated School District for the fiscal year ending June 30, 2016; A RESOLUTION to make appropriations; to provide for the expenditure of appropriations; and to provide for the disposition of all income received by the Hartland Consolidated School District.

BE IT FURTHER RESOLVED that the total revenues and unappropriated fund balance estimated to be available for appropriations in the general fund of the Hartland Consolidated School District for the fiscal year ending June 30, 2016, is as follows:

REVENUE

Local		\$ 7,479,280
County		-0-
State		40,857,690
Federal		486,411
Incoming Transfers & Other Transactions		<u>1,807,370</u>
TOTAL REVENUE		\$ 50,630,751
Est. Fund Balance, July 1, 2015	\$3,482,856	
Less Appropriated Fund Balance	<u>-0-</u>	
Fund Balance Available to Appropriate		<u>\$ 3,482,856</u>
AVAILABLE TO APPROPRIATE TO GENERAL FUND		\$ 54,113,607

BE IT FURTHER RESOLVED, that \$51,535,301 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Instruction:		
Basic Programs		\$25,907,287
Added Needs		5,281,518
Support Services:		
Pupil		\$ 773,620
Instructional Staff		2,078,084
General Administration		1,238,291
School Administration		2,954,680
Business		790,589
Maintenance/Operations		4,916,946
Transportation		2,201,464
Central		325,242
Other		144,058

continued

Community Services	2,888,582
Capital Outlay	1,045,042
Outgoing Transfers & Other Transactions	<u>989,898</u>
TOTAL APPROPRIATED GENERAL FUND	\$ 51,535,301

BE IT FURTHER RESOLVED that the total revenues and unappropriated fund balance estimated to be available for appropriations in the athletic fund of the Hartland Consolidated School District for the fiscal year ending June 30, 2016, is as follows:

REVENUE

Local (gate)	\$ 129,350
Other	116,200
Federal	-0-
Incoming Transfers & Other Transactions	<u>699,725</u>
TOTAL REVENUE	\$ 945,275

Est. Fund Balance, July 1, 2015	\$ 47,748
Less Appropriated Fund Balance	<u>-0-</u>

Fund Balance Available to Appropriate	<u>47,748</u>
---------------------------------------	---------------

TOTAL AVAILABLE TO APPROPRIATE ATHLETIC FUND	\$ 993,023
--	------------

BE IT FURTHER RESOLVED, that \$951,585 of the total available to appropriate in the athletic fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Other Support Services:	
Salaries	\$ 246,193
Employee Benefits	116,138
Contracted Services	495,044
Equipment	26,710
Officials' Fees	35,500
Transportation	<u>32,000</u>
TOTAL APPROPRIATED ATHLETIC FUND	\$ 951,585

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the cafeteria fund of the Hartland Consolidated School District for the fiscal year ending June 30, 2016, is as follows:

continued

REVENUE

Local		\$	967,093
State			45,787
Federal			426,180
Incoming Transfers & Other Transactions			<u>-0-</u>
TOTAL REVENUE		\$	1,439,060
Est. Fund Balance, July 1, 2015	\$	80,499	
Less Appropriated Fund Balance		<u>-0-</u>	
Fund Balance Available to Appropriate		\$	<u>80,499</u>
TOTAL AVAILABLE TO APPROPRIATE CAFETERIA FUND		\$	1,519,559

BE IT FURTHER RESOLVED, that \$1,467,275 of the total available to appropriate to the cafeteria fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Other Support Services:			
Salaries		\$	458,064
Food			648,070
Supplies & Other			98,650
Employee Benefits			212,675
Outgoing Transfers			<u>49,816</u>
TOTAL APPROPRIATED TO CAFETERIA FUND		\$	1,467,275

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the debt retirement fund of the Hartland Consolidated School District for the fiscal year ending June 30, 2016, is as follows:

REVENUE

Local Source:			
Property Tax		\$	9,604,182
Other Local Source			3,400
State Sources			18,630
Federal Sources			930,224
Incoming Transfers & Other			<u>1,545,614</u>
TOTAL REVENUE			\$12,102,050
Est. Fund Balance, July 1, 2015	\$1,436,195		
Less Appropriated Fund Balance		<u>-0-</u>	
Fund Balance Available to Appropriate		\$	<u>1,436,195</u>
TOTAL AVAILABLE TO APPROP. DEBT RETIREMENT FUND		\$	13,538,245

continued

BE IT FURTHER RESOLVED, that \$11,217,129 of the total available to appropriate in the debt retirement fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Redemption of Principal	\$ 6,260,000
Interest on Debt	4,939,929
Miscellaneous	<u>17,200</u>
 TOTAL APPROPRIATED DEBT RETIREMENT FUND	 \$11,217,129

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the capital projects fund of the Hartland Consolidated School District for the fiscal year ending June 30, 2016, is as follows:

REVENUE

Sale of Bonds	\$ -0-
Misc. Receipts	-0-
Interest on Investments	500
Incoming Transfers & Other Transactions	<u>-0-</u>
 TOTAL REVENUE	 \$ 500
 Est. Fund Balance, July 1, 2015	 \$ 1,531,000
Less Appropriated Fund Balance	<u>-0-</u>
 Fund Balance Available to Appropriate	 \$ 1,531,000
 TOTAL AVAILABLE TO APPROPRIATE CAPITAL PROJECTS FUND	 \$ 1,531,500

BE IT FURTHER RESOLVED, that \$700,500 of the total available to appropriate to the capital projects fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Remodeling/Renovation/Construction	\$ -0-
Equipment	660,000
Site Development	40,000
Misc. (architect, construction manager, other)	500
Arbitrage	-0-
Outgoing Transfers	<u>-0-</u>
 TOTAL APPROPRIATED TO CAPITAL PROJECTS	 \$ 700,500

continued

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

This act is to take effect July 1, 2015.

**RESOLUTION DECLARING SUPPORT
FOR SPECIAL EDUCATION MILLAGE PROPOSAL**

Hartland Consolidated Schools, County of Livingston, State of Michigan (the "School District")

A special meeting of the board of education of the Issuer (the "Board") was held in the Boardroom, within the boundaries of the School District, on the 29th day of June 2015, at 6:30 o'clock in the p.m.

WHEREAS:

1. Due to the erosion of available revenue to fund special education programs, services and related expenses and the corresponding pressure on local school districts' general fund budgets, the board of education of Livingston Education Service Agency ("Livingston ESA") is considering a special education millage proposition to be placed on the November 3, 2015 election ballot; and

2. Section 1274 of the Revised School Code, as amended, and Section 641 of the Michigan Election Law, as amended, authorize Livingston ESA to call an election to place a special education millage proposition on the ballot; and

3. Successful passage of special education millage will relieve certain general fund budget pressures on the School District and provide additional revenue to support special education programs, services and related expenses; and

4. This Board desires to express its support for a Livingston ESA special education millage proposition to be voted upon at an election to be held on November 3, 2015.

NOW, THEREFORE BE IT RESOLVED THAT:

1. This Board hereby declares its support for Livingston ESA to call an election for November 3, 2015 to place a special education millage proposition on the ballot and further, supports a special education millage proposition in an amount not to exceed 1.0435 mills for 10 years beginning in 2016.

2. This Board further acknowledges that this resolution is not legally binding on Livingston ESA and that it is legally authorized to adjust the millage request and number of years based upon its discretion and judgment, taking into consideration the local constituent school district's expressed support.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Hartland Consolidated Schools, Livingston County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a special meeting held on June 29, 2015, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education