

**HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING – BOARD OF EDUCATION
May 18, 2015**

AGENDA

- I. Call to order, 6:30 p.m., Board Room, Educational Support Service Center
 - A. Pledge of Allegiance
 - B. Approval of agenda/items for discussion
 - C. Approval of minutes – April 13, 2015 regular meeting
 - D. Call to the public
 - E. Superintendent’s Report
 - ✓ Happenings at Community Education
 - ✓ Classroom Assessment for Student Learning (CASTL) Presentation
 - F. Board reports & requests

- II. Action Items
 - A. Payment of Invoices
 - B. Contract Award – Technology (2010 Bond Project)
 - C. Contract – Dean of Students
 - D. LESA Election Resolution
 - E. Best Practices Resolution

- III. Discussion Items
 - A. LESA Budget – 2015/2016

- IV. Information Items
 - A. Future meetings: June 8, 2015, regular, 6:30 p.m., Boardroom, Educational Support Service Center; June 22, 2015, special, 6:30 p.m., Boardroom, Educational Support Service Center
 - B. Information Items

- V. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.D.

DETAILED AGENDA

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION

(Recommended action): That the agenda for the May 18, 2015 regular meeting be approved, that policy be set aside allowing Item II.E. to be treated as an action item, and that public participation be allowed on all items. Motion by _____, supported by _____. _____

I.C. APPROVAL OF MINUTES – APRIL 13, 2015 MEETING- SEE ATTACHED

(Recommended action): That the minutes of the April 13, 2015 regular meeting be approved. Motion by _____, supported by _____. _____

I.D. CALL TO THE PUBLIC

I.E. SUPERINTENDENT’S REPORT

- ✓ Happenings at Community Education
- ✓ Classroom Assessment for Student Learning (CASTL) Presentation

I.F. BOARD REPORTS & REQUESTS

II.A. PAYMENT OF INVOICES – SEE ATTACHED

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of April 30, 2015, and the payment of invoices totaling \$1,418,313.92 and payroll obligations totaling \$2,858,390.16. Motion by _____, supported by _____. _____

II.B. CONTRACT AWARD – TECHNOLOGY – 2010 BOND PROJECT (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Project Manager, awards a contract to Inacomp TSG in the amount of \$153,888.85 for teacher & student computers as presented. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Project Manager, awards a contract to Netech Corporation in the amount of \$74,404.14 for Dell Wyse Zero Clients as presented. Motion by _____, supported by _____. _____

II.C. CONTRACT – DEAN OF STUDENTS

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Personnel Committee, offers a 1-year contract effective July 1, 2015 to Jason Reck as Dean of Students at Hartland High School. Motion by _____, supported by _____. _____

II.D. LESA ELECTION RESOLUTION – (SEE ATTACHED)

(Note: Discussion to choose representatives will take place prior to the vote.)

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, authorizes _____ to represent Hartland Consolidated Schools and _____ to serve as an alternate in the upcoming LESA Biennial Election. Further the Board directs them to cast a vote for Julie Hill. Motion by _____, supported by _____. _____

II.E. BEST PRACTICES RESOLUTION – SEE ATTACHED

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, adopts the Best Practices Resolution for the 2014/2015 school year as presented. Motion by _____, supported by _____. _____

III.A. LESA BUDGET – 2015/2016

For discussion

IV.A. FUTURE MEETINGS

June 8, 2015, regular, 6:30 p.m., Boardroom, Educational Support Service Center; June 22, 2015, special, 6:30 p.m., Boardroom, Educational Support Service Center

IV.B. INFORMATION ITEMS

V. ADJOURNMENT

Hartland Consolidated Schools
Regular Meeting - Board of Education
April 13, 2015

Members present: T. Dumond, C. Costa, M. Hutchinson, C. Aberasturi, C. Kenrick
Members absent: K. Kaszyca, B. Gatewood
Admin. Present: J. Sifferman, S. Bacon, S. VanEpps, M. Otis, B. Mainka, M. Cheney, D. Minsker,
K. Evenson, L. Smither, L. Pumford, B. Cain, A. Lashbrook, K. Gregory, C.
Chanavier, J. Reck, A. Howerton, D. Selix
Guests: J. Haller, S. Russano, M. Hemeyer, J. Kantola, D. Johnson, G. Micalleff, R. Macfarlane, L.
Scott, J. Parry, A. DePalma, C. Mach, A. Porta, K. Evans, A. Ross, P. Wimbrow, R. Geheb

President Dumond called the meeting to order at 6:30 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Kenrick, supported by Aberasturi that the agenda for the April 13, 2015 regular meeting be approved, that policy be set aside allowing Item II.D. to be treated as an Action Item, and that public participation be allowed on all items. Motion carried 5-0. 4/13/15 AGENDA APPROVED

Motion by Hutchinson, supported by Costa that the minutes of the March 9, 2015 regular meeting be approved. Motion carried 5-0. 3/9/15 MINUTES APPROVED

There was no response to Call to the Public. CALL TO PUBLIC

Superintendent Sifferman invited the Board to the Hartland Optimists' Youth Appreciation Ceremony at 7:00 p.m. on Thursday, April 16. She asked that they RSVP to Paula Waters. She then introduced Lindsay Smither, Principal of Lakes Elementary School, who highlighted Lakes Elementary's "Share the Care" program, including Lakes Kids Care and the Lakes Kids Care Family programs. Teachers Jenna Haller and Matt Conway presented various pictures and clips of these programs and talked about the impact on the environment at Lakes. Ms. Smither also highlighted the many works of art displayed in the Boardroom by art teacher Shari Russano. Ms. Russano indicated that she used an app that allows you to point an iPad at a piece of art and a video of the artist describing the work will play as you view it. Ms. Sifferman thanked Ms. Smither, who is retiring July 1st, for her 15 years of remarkable service as principal at Lakes Elementary. SUPT. REPORT

Ms. Sifferman then introduced HEA president Kim Evans, who presented the Board of Education with award winning books that will be donated to the district building libraries on behalf of the Board. The elementary book is Caldecott Medal winner "The Adventures of Beakle". Farms and Hartland Middle School will receive Newberry Medal winner "Crossover"; and Hartland High School will receive Prince Award winner "I'll Give You the Sun".

Mr. Aberasturi noted that he and his family have been traveling for the past several weeks and he was happy to be back at the Board table. BOARD REPORTS

Motion by Aberasturi, supported by Kenrick that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of March 31, 2015, and the payment of invoices totaling \$2,221,112.70 and payroll obligations totaling \$2,524,803.82. Motion carried 5-0. PAYMENT OF INVOICES

Motion by Kenrick, supported by Hutchinson that the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent of Curriculum and Instruction, approves the Michigan Merit Curriculum High School Curriculum Guide Changes as presented and discussed. Motion carried 5-0.

CURR. CHANGES

Motion by Hutchinson, supported by Costa that the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent of Personnel & Student Services, adopts the revision to Policy 8510-Wellness as presented and discussed. Motion carried 5-0.

WELLNESS POLICY

Motion by Kenrick, supported by Aberasturi that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations and consultant Executive Energy Services, sets aside policy and authorizes the Superintendent or Assistant Superintendent for Business & Operations to enter into a contract through EDF Trading North America for the purchase of natural gas for Hartland Consolidated Schools from June 2015 through May 2018, at a price not to exceed \$3.83/MMBtu. Motion carried 5-0. President Dumond thanked Mr. Bacon for all of the information he provided.

PURCHASE –
NATURAL GAS

Motion by Aberasturi, supported by Hutchinson that the Board of Education, upon the recommendation of the Superintendent and the Personnel Committee, approves a 3-year contract effective July 1, 2015 for Janet Sifferman, Superintendent, 2-year contracts effective July 1, 2015 for: Scott VanEpps, Michelle Otis, Chuck Hughes, Kirk Evenson, Steve Livingway, Mikki Cheney, Lawrence Pumford, David Minsker, Bill Cain, Alice Lashbrook, Kate Gregory and Mary Day, and 1-year contracts effective July 1, 2015 for: Chris Chanavier, Anthony Howerton, and Dotty Selix, as presented. Motion carried 5-0. Ms. Sifferman, on behalf of the administrative team, thanked the Board for their continued support. She also noted that the one-year contracts were standing district policy for people moving into new positions. Jason Reck's contract will come before the Board in May as he works through his certification requirements. Ms. Sifferman also thanked Ben Mainka for his three years of service as principal at Hartland High School, noting he received a wonderful opportunity from a statewide organization.

ADMINISTRATIVE
CONTRACT
RENEWALS

Superintendent Sifferman explained the LESA election process and noted that at the May meeting the Board would be asked to select a representative to cast their desired vote for a candidate for the open position on the LESA Board of Education. She noted that generally, as there are five districts, each district is represented by someone from their area. This year, there are currently two candidates for the open seat: incumbent Julie Hill who has served for many years on both the Hartland and LESA Boards, and Nick Fiani, who recently resigned from the Brighton Board of Education. Candidates have until May 4 to file for the seat if they are interested. The Board will choose a representative to cast their vote at the May 18 meeting.

DISCUSSION:
LESA ELECTION

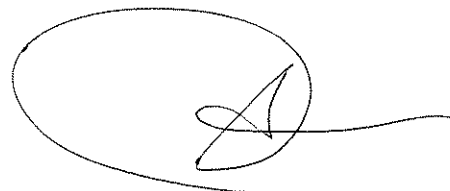
The meeting was adjourned at 7:15 p.m.

ADJOURNMENT

Respectfully submitted,



Michelle Hutchinson
Secretary



Paula Waters
Recording Secretary

**HARTLAND CONSOLIDATED SCHOOLS
BOARD MEETING ON MAY 18, 2015
EXPENDITURES FOR THE MONTH OF APRIL 2015**

Check registers and ACH payments:

Date	Description	General Fund	Athletics	Cafeteria	Capital Proj	Debt	TOTAL
04/02/2015	A/P Check Run	\$ 23,888.69	\$ 1,139.64	\$ 12,385.75			\$ 37,414.08
04/09/2015	A/P Check Run	\$ 670,354.60	\$ 3,213.64	\$ 371.43			\$ 673,939.67
04/16/2015	A/P Check Run	\$ 12,278.02		\$ 5,569.46			\$ 17,847.48
04/17/2015	A/P Check Run	\$ 48,291.22	\$ 758.05	\$ 5,875.56			\$ 54,924.83
04/20/2015	A/P Check Run	\$ 34,353.97	\$ 6,205.33	\$ 4,484.19			\$ 45,043.49
04/21/2015	A/P Check Run	\$ 15,349.60		\$ 6,926.20			\$ 22,275.80
04/23/2015	A/P Check Run	\$ 202,691.09	\$ 2,784.60	\$ 6,077.05		\$ 1,018.04	\$ 212,570.78
04/30/2015	A/P Check Run	\$ 184,224.88	\$ 150.00	\$ 16,489.31	\$ 1,516.70		\$ 202,380.89
04/30/2015	Prepaid Checks	\$ 36,238.32	\$ 435.00	\$ 903.90			\$ 37,577.22
04/30/2015	Void Checks	\$ (18,324.17)		\$ (451.95)			\$ (18,776.12)
04/10/2015	Merchant Fees (Comm Ed)	\$ 5,473.58					\$ 5,473.58
04/07/2015	PESG - ACH	\$ 59,129.75					\$ 59,129.75
04/21/2015	PESG - ACH	\$ 16,786.81					\$ 16,786.81
04/09/2015	PCMI - ACH	\$ 27,006.73					\$ 27,006.73
04/23/2015	PCMI - ACH	\$ 24,718.93					\$ 24,718.93
TOTAL		\$ 1,342,462.02	\$ 14,686.26	\$ 58,630.90	\$ 1,516.70	\$ 1,018.04	\$ 1,418,313.92

Payroll and Benefit expenses:

Date	Net Pay	Federal Taxes	State Taxes	Retirement	Other	Health Equity	TOTAL
4/8/2015	MARCH UAAL/ORS			\$ 194,021.20			\$ 194,021.20
4/10/2015	\$ 667,856.56	\$ 256,389.09	\$ 35,017.89	\$ 336,193.84	\$ 96.58	\$ 18,215.50	\$ 1,313,769.46
4/24/2015	\$ 599,675.84	\$ 228,596.96	\$ 31,250.86	\$ 325,312.19		\$ 19,310.50	\$ 1,204,146.35
4/30/2015	APRIL UAAL/ORS			\$ 194,021.20			\$ 194,021.20
APRIL HLTH EQ CLAIMS						\$ (47,568.05)	\$ (47,568.05)
TOTAL	\$ 1,267,532.40	\$ 484,986.05	\$ 66,268.75	\$ 1,049,548.43	\$ 96.58	\$ (10,042.05)	\$ 2,858,390.16

May 12, 2015

Mrs. Janet Sifferman
Superintendent
Hartland Consolidated Schools
9525 Highland Rd
Howell, Michigan 48843

RE: 2010 Bond Project: Computer RFP Summary

Dear Mrs. Sifferman,

A Request for Proposals was issued for computers and zero clients as part of Hartland Consolidated Schools' replacement strategy. In addition to asking for bids for the 2015 replacement computers, the bid included a fixed pricing structure to allow Hartland to purchase consistent computers in the coming years. Bids were received and publicly opened on April 28, 2015. Five bids were received representing Dell, HP, and Lenovo.

Bid Evaluation Summary and Recommendations

The attached bid tabulation indicates the bid pricing received for the initial equipment purchase. After the project team of Barton Malow and Hartland Consolidated Schools reviewed all bids, Scott Usher met with 3 of the vendors to discuss their product line and see a demonstration of the computers. Because the State of Michigan SPOT bid computers were posted before the post-bids, Scott also evaluated similar models available through the SPOT bid.

Based upon the evaluation of the project team and district staff we present the following for consideration by the administration and Board of Education. The proposals are within the bond budget allocated for this work.

Inacomp TSG

Teacher Computers:	\$ 134,465.80
Student Computers:	\$ 19,423.05
Total Award Amount:	\$ 153,888.85

These computers will be purchased off the State of Michigan SPOT bid which will include a rebate.

Netech Corporation

Zero Clients:	\$ 74,404.14
Total Award Amount:	\$ 74,404.14

The current zero clients used by the district are Dell Wyse systems. After reviewing the bids, because the cost between the two low bidders was relatively small (\$845.64 total) the Hartland Consolidated Schools IT department prefers to maintain consistency and stay with the Dell Wyse systems instead of switching to the zero clients by HP.

Upon approval by the Board of Education the district will issue a purchase order for the new equipment. If you have any questions, please call me at (248) 436-5832.

Sincerely,



Paul Twigg
Barton Malow Company

c: HCS: S. Usher

Hartland Consolidated Schools
 Computer RFP
 May 11, 2015

Job Number: 13xxxx Bid Date: 28-Apr-15 Bid Package No. Computer RFP Bid Category:	Bidder	Teacher Computers (Qty: 196)			Student Computers (Qty: 31)			Zero Client (Qty: 174)	
		Teacher Computer Cost	Computer Model	Monitor Model	Student Computer Cost	Computer Model	Monitor Model	Zero Client	Model
	Inacomp - SPOT Bid	\$ 134,465.80	HP EliteDesk 800G1	HP EliteDisplay E221c	\$ 19,423.05	HP EliteDesk 800G1	HP V221		
	Inacomp	\$ 144,942.00	HP ProDesk 400G1	HP EliteDisplay E221c	\$ 21,080.00	HP ProDesk 400G1	HP V221	\$ 73,558.50	HP T310
	Netech	\$ 159,355.84	Dell OptiPlex 9020	Dell UZ3315H	\$ 23,869.69	Dell OptiPlex 9020	Dell P2214H	\$ 74,404.14	Dell Wyse P25
	Sehi	\$ 144,256.00	HP EliteDesk 800G1	HP EliteDisplay E221c	\$ 22,103.00	HP EliteDesk 800G1	HP E221	\$ 77,256.00	HP T310
	CDW-G	\$ 192,080.00	Lenovo 10A8CT01WW	Lenovo 60CAMARGUS	\$ 29,450.00	Lenovo 10A8CT01WW	Lenovo 60CAMARGUS	\$ 80,910.00	HP C3G80A
	MMSC Consultants	\$ 150,528.00	Dell OptiPlex 3020	Dell UZ3315H	\$ 23,808.00	Dell OptiPlex 3020	Dell UZ3315H	\$ 81,432.00	Dell Wyse P25

Computers and Zero Clients

Notes:
 1. Base bid computer specifications called for a 256GB SSD hard drive. The HP model on the SPOT bid has a 128GB SSD. The HCS IT staff feels this is adequate and worth the cost savings.
 2. The primary difference between teacher and student computers is that the teacher computer includes a webcam built into the monitor.





Livingston Educational Service Agency

1425 West Grand River Avenue . Howell . MI 48843

Tel: (517) 546-5550

May 5, 2015

Ms. Michelle Hutchinson, Secretary
Hartland Board of Education
9525 Highland Rd.
Howell, MI 48843

Dear Ms. Hutchinson:

In compliance with Section 380.614(1) of The Revised School Code (Part 7: Intermediate School Districts), each local school district designates a member of the electing body for the Livingston Educational Service Agency Board of Education, and the board supported candidate.

The election of one member to the LESA Board of Education shall be held on Monday, June 1, 2015, at 6:00 p.m. at the LESA Education Center, 1425 West Grand River Avenue in Howell.

Expiration dates of terms of office of the LESA Board members are:

Mr. Harold E. Fryer	Fowlerville Schools	June 30, 2019
Mr. Gary J. Kaiser	Pinckney Schools	June 30, 2019
Mrs. Julie H. Hill	Hartland Schools	June 30, 2015*
Mr. Donald Cortez	Howell Public Schools	June 30, 2017
Mrs. LuAnn Loy	Brighton Schools	June 30, 2017

An Affidavit of Identity and Receipt of Filing have been received by the County Clerk's office for the following candidates:

Nicholas J. Fiani
Julie H. Hill

The term of office for the elected member to the intermediate school board shall be for six years and shall begin on July 1 following the election.

If you should have any questions, please do not hesitate to call me. I look forward to seeing you on the evening of June 1.

Sincerely,

Daniel E. Danosky
Superintendent

DED/jp

cc: Janet Sifferman, Superintendent

RESOLUTION DESIGNATING DISTRICT'S LESA ELECTION REPRESENTATIVE

Hartland Consolidated Schools, Michigan (the "District")

A regular meeting of the board of education of Hartland Consolidated Schools, Michigan (the "Board"), was held in the Boardroom, in the District, on the 18th day of May, 2015, at 6:30 o'clock in the evening.

The meeting was called to order by Thom Dumond, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. The biennial election of the Board of Livingston Educational Service Agency (LESA) will be held on Monday, June 1, 2015; and
2. The member(s) of the LESA Board will be elected by an electoral body composed of one (1) person designated by the Board of each of the constituent school districts; and
3. In accordance with Section 614(2) of the Revised School Code [MCL 380.614(2)], this Board must now adopt a resolution which designates its representative to the electoral body and direct said representative to vote on behalf of this Board for the specific candidate(s) this Board supports for each position to be filled on the LESA Board, at least on the first ballot taken by the electoral body.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board does hereby approve the designation of _____ as the representative of this Board for the electoral body, which body will elect one (1) candidate to the vacancy on the LESA Board on Monday, June 1, 2015 and _____ as an alternate representative in the event the designated representative is unable to attend.

2. The designated representative, or the alternate in the event of the absence of the designated representative, is further directed to cast a vote on the first ballot on behalf of this Board for _____.

3. The Secretary of this Board is hereby further directed to cause a certified copy of this resolution to be filed with the Secretary of the LESA Board at or prior to the election of the LESA Board on Monday, June 1, 2015.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Motion declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Hartland Consolidated Schools, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on May 18, 2015, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

Best Practices Incentive
School Board Resolution

WHEREAS, Section 22f of the State School Aid Act provides \$50 per pupil one-time grants to districts that satisfy at least 7 of 9 best practices criteria not later than June 1, 2015 [MCL 388.1622f].

WHEREAS, the board of education of Hartland Consolidated School District desires to receive the \$50 per pupil incentive payment.

WHEREAS, the Hartland Consolidated School District has satisfied at least 7 of 9 best practices criteria.

WHEREAS, eligibility for the incentive payment is contingent upon adopting a resolution that states the district has complied with the following 7 of 9 best practice criteria.

Now, therefore, be it resolved as follows:

1. The board of education of Hartland Consolidated School District certifies that the district has complied with the following requirements:
 - a) The district is the designated policy holder for medical benefit plan(s) pursuant to Section 22f(1)(a).
 - b) The district has obtained a competitive bid on non-instructional services pursuant to Section 22f(1)(b).
 - o (IDENTIFY WHICH NON-INSTRUCTIONAL SERVICES WERE COMPETITIVELY BID FOR 2014-15.)
 - o Custodial Services – continuation of bid
 - o Snow Plowing Services
 - c) The district accepts applications for enrollment by non-resident applicants under Section 105 or 105c (MCL 388.1705) pursuant to Section 22f(1)(c). A Public School Academy is considered to have met this requirement.
 - d) The district offers online courses or blended learning opportunities to all eligible pupils, and publish course syllabi pursuant to Section 22f(1)(d).
 - e) The district provides a link on the district's home page to the URL for the MiSchoolData Portal which will contain the required dashboard indicators pursuant to Section 22f(1)(e). If certain data elements for our district are unavailable from state data collections, we agree to provide those data in the form and manner determined by MDE.
 - ~~f) The district includes Teacher and Administrator job performance as a significant factor in compensation determination.~~
 - g) The district's collective bargaining agreements do not include provisions contrary to prohibited subjects as outlined in section 15(3) of 1947 PA 336, MCL 423.215.
 - ~~h) The district implements a comprehensive guidance and counseling program.~~
 - i) The district offers opportunities to complete 1 credit worth of non-English language learning experiences.

2. The board of education of Hartland Consolidated School District authorizes and directs its secretary to file this resolution with the State Aid and School Finance Office of the Michigan Department of Education.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Resolved this _____ day of _____, 20__.

Roll Call Vote: Passed: _____ Failed: _____

Board Representative Name

Board Representative Signature

Please email a copy of the signed resolution to John A. Hayner at haynerj1@michigan.gov