

**HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING – BOARD OF EDUCATION
November 16, 2015**

AGENDA

- I. Call to order, 6:30 p.m., Board Room, Educational Support Service Center
 - A. Pledge of Allegiance
 - B. Approval of agenda/items for discussion
 - C. Approval of minutes – October 26, 2015 regular meeting
 - D. Call to the public
 - E. Superintendent’s Report
 - Happenings at Community Education
 - F. Board reports & requests

- II. Action Items
 - A. Payment of Invoices
 - B. Board Goals
 - C. Resolution – Summer Tax Collection
 - D. MSBO Bus Purchase Program
 - E. Debt Levy Reallocation
 - F. LESA Parent Advisory Committee - Representatives

- III. Discussion Items
 - A. New & Revised Policy Review

- IV. Information Items
 - A. Future meetings: December 14, 2015, regular, 6:30 p.m. Board Room, Educational Support Center; January 18, 2016, regular, 6:30 p.m. Board Room, Educational Support Center
 - B. Information Items

- V. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.D.

DETAILED AGENDA

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION

(Recommended action): That the agenda for the November 16, 2015 regular meeting be approved, that policy be set aside allowing Items II.E. and II.F. to be treated as action items, and that public participation be allowed on all items. Motion by _____, supported by _____. _____

I.C. APPROVAL OF MINUTES – OCTOBER 26, 2015 REGULAR MEETING (SEE ATTACHED)

(Recommended action): That the minutes of the October 26, 2015 regular meeting be approved. Motion by _____, supported by _____. _____

I.D. CALL TO THE PUBLIC

I.E. SUPERINTENDENT’S REPORT

- Happenings at Community Education

I.F. BOARD REPORTS & REQUESTS

II.A. PAYMENT OF INVOICES (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of October 31, 2015, and the payment of invoices totaling \$1,865,302.82 and payroll obligations totaling \$2,870,519.92. Motion by _____, supported by _____. _____

II.B. 2015/2016 BOARD OF EDUCATION GOALS

(Recommended action): That the Board of Education adopts the goals for the 2015/2016 school year as presented and discussed. Motion by _____, supported by _____. _____

II.C. RESOLUTION – SUMMER TAX COLLECTION – SEE ATTACHED

(Recommended action): That the Board of Education, pursuant to the Revised School Code, hereby imposes a summer tax levy for July 1, 2016, as presented. Motion by _____, supported by _____. _____

II.D. MSBO/MAPT BUS PURCHASING RESOLUTION – SEE ATTACHED

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations and the Director of Operations, adopts the participating resolution for the 2015/2016 MSBO/MAPT Bus Purchasing Program and authorizes the purchase of nine buses through said program for a total of \$840,276.01 as presented. Motion by _____, supported by _____. _____

II.E. DEBT LEVY REALLOCATION – SEE ATTACHED

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations and the district’s financial advisor, authorizes the reallocation of the debt levy for the 2015 tax year as presented. Motion by _____, supported by _____. _____

II.F. LESA PARENT ADVISORY COMMITTEE REPRESENTATIVES

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Director of Special Education, appoints Melissa Conley and Mandy Petcou as the Hartland Consolidated Schools’ representatives to the LESA Parent Advisory Committee. Motion by _____, supported by _____. _____

III.A. NEW & REVISED POLICIES REVIEW (SEE ATTACHED)

For discussion

IV. FUTURE MEETINGS

December 14, 2015, regular, 6:30 p.m. Board Room, Educational Support Center; January 18, 2016, regular, 6:30 p.m. Board Room, Educational Support Center

IV.B. INFORMATION ITEMS

V. ADJOURNMENT

Hartland Consolidated Schools
Regular meeting - Board of Education
October 26, 2015

Members present: B. Gatewood, T. Dumond, K. Kaszyca, C. Kenrick, C. Aberasturi, C. Costa, M. Hemeyer
Members absent: None
Admin. Present: J. Sifferman, S. Bacon, S. VanEpps, C. Hughes, A. Howerton, M. Otis, L. Pumford, A. Lashbrook, D. Minsker, M. Cheney, D. Selix, B. Cain, S. Pearson
Guests: B. Rose, R. Yee, L. Armor, J. Smith, S. Marino, M. Jeffrey, L. Luck, E. Seiter, D. Schneider, S. Kelly, R. Spiker, J. Brangan, K. Murphy, J. Stout, J. Akins, K. Evans, R. Pietila, K. Chapman, C. Reiche, M. Komaromi

President Dumond called the meeting to order at 6:30 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Kaszyca, supported by Kenrick that the agenda for the October 26, 2015 regular meeting be approved, that policy be set aside allowing Item II.C. to be treated as an action item, and that public participation be allowed on all items. Motion carried 7-0. 10/16/15 AGENDA APPROVED

Motion by Hutchinson, supported by Sinelli that the minutes of the September 14, 2015 regular meeting be approved. Motion carried 7-0. 9/14/15 MINUTES APPROVED

There was no response to Call to the Public. CALL TO PUBLIC

Superintendent Sifferman introduced Jeff Dolowy and David Boss from Plante & Moran who presented the 2014/2015 audit report. Mr. Dolowy noted that the district received a clean, "unqualified" opinion on both the federal programs and financial statement audits, which is the highest level of assurance given. Mr. Boss presented a summary of the district's 2014/15 Financial Statement, noting that the district did finish the year better than projected due to some one-time revenue infusions and a reduction in expenditures over what was projected. Mr. Dolowy noted that it was an extremely smooth audit with Mr. Bacon, Ms. Bois and the business office staff providing everything that was asked for in a timely fashion. There were no adjustments required or issues concerning internal controls. Ms. Sifferman thanked Scott Bacon and Rachel Bois for their hard work. Mr. Dumond concurred and also thanked the Board Finance Committee for all of their work this year. Mr. Bacon thanked Ms. Bois as well, noting she has been an excellent addition to the business department. SUPT. REPORT 2014/15 AUDITORS' REPORT

Ms. Sifferman then introduced Principal Lawrence Pumford, Creekside Elementary School, who updated the Board on happenings at Creekside Elementary. He focused on the building's various enrichment and classroom extension activities, highlighting two programs in particular: the annual Mackinac Island trip and the Creekside Crusaders. Teacher Matt Gutteridge has sponsored the Mackinac Island trip for many years and noted its importance for the 4th grade Social Studies curriculum, incorporating Michigan history, U.S. history, Native American history, etc. He presented a video highlighting some of the activities and sites the students experience on the trip. Mr. Pumford then introduced Cherie Reiche, a district parent who has headed up the Creekside Crusaders for the past two years. She talked about the program, how it is administered and the different topics that are covered each month. Mr. Kaszyca asked how many students were involved. Mr. Pumford noted that there are currently 18 students in the program. Their participation is determined by test scores and teacher recommendation. Ms. Sifferman thanked Mr. Pumford and his staff. Mr. Dumond thanked the parents as well. HAPPENINGS @ CREEKSIDE

for their involvement in these programs, noting parental participation is key is keeping these types of programs going.

Mr. Costa attended the CTE Open House and was impressed with all of the different programs available to the students. Mr. Dumond thanks the principals at the high school, Farms, Lakes and Round for their hospitality during the recent Board tour. He also thanked the Board and administration for their continuing efforts to build relationships with the Hartland Township Board. He noted the recent Hartland Township "State of the Township" meeting on October 19 was a great success. Ms. Kenrick noted that the Hartland High School fall play is "Alice in Wonderland" and will be held November 13-15. She also noted that, though she was not able to go on the tour, she has visited several of the buildings and it is great to see everything going on. Ms. Kenrick also formally welcomed Ms. Hemeyer to the Board.

BOARD REPORTS

Motion by Kenrick, supported by Kaszyca that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of September 30, 2015, and the payment of invoices totaling \$1,128,908.35 and payroll obligations totaling \$2,434,885.10. Motion carried 7-0.

PAYMENT OF INVOICES

Motion by Kaszyca, supported by Gatewood that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations and The PFM Group, adopts the ratifying resolutions for the 2015 Refunding Bonds, Series A, and 2015 Refunding Bonds, Series B, as presented. Motion carried 7-0. Mr. Dumond thanked Mr. Bacon and his team for putting this together and saving the district money.

RES. REFUNDING BONDS

Motion by Kaszyca, supported by Costa that the Board of Education, upon the recommendation of the Superintendent, authorizes Board Trustee Michelle Hemeyer to attend the 2015 Reading Recovery Council of Michigan Institute November 19 & 20, 2015. Mr. Aberasturi asked the cost of the conference. Ms. Hemeyer noted that she would only be attending one day at a cost of \$110.00. Motion carried 7-0.

CONFERENCE ATTENDANCE

Motion by Kenrick, supported by Gatewood that the Board of Education, upon the recommendation of the Superintendent, recognizes Scott Lemay's successful completion of the probationary teaching requirements and achievement of tenure as of August 31, 2015. Motion carried 7-0.

TENURE – SCOTT LEMAY

Motion by Aberasturi, supported by Costa that the Board of Education, upon the recommendation of the Superintendent, the Assistant Superintendent of Personnel & Student Services, and the Personnel Committee, approves the adjustment to the non-represented employees' longevity schedule as presented. This schedule will also be incorporated into the Board Policy Manual. Motion carried 7-0.

ADJUSTMENT- LONGEVITY

Ms. Sifferman noted that Mr. Waldrup was not able to be at the meeting but Scott Bacon would begin the discussion regarding the bus purchase. Mr. Bacon noted that, per the bus purchase schedule given to the Board, the district was looking to purchase nine buses. The district wants to receive the new buses in the spring so that it can sell the old buses when there is a better market for them – the later in the year it goes, the less market and subsequently smaller offers the district receives for the used buses. He noted this purchase would be made using general fund dollars and at the November meeting, Mr. Waldrup will have the pricing from the MSBO bid, as we have used in previous years. He also noted that we would be purchasing two buses with lifts for our special needs students so they can ride with siblings and neighbors, rather than a special bus. Mr. Aberasturi asked the average cost of a new bus – around \$90,000. Mr. Kaszyca

BUS PURCHASE: DISCUSSION

asked the approximate life span of a bus. Mr. Bacon indicated generally around eight years though we have kept buses for 12 years. This will come before the Board for action at the November 16 meeting.

Ms. Sifferman introduced Asst. Superintendent Chuck Hughes who began the 2015 Goals Workshop discussion. Mr. Hughes noted that he had presented the end of year update on the 2014 Goals at the September meeting. He will run through the updated goals and the Board can make changes or leave them as is, as they see fit. The Board determined they would keep the Finance, Building & Sites, District Culture, and Student Achievement goals and rationales as listed and continue working with them as they have been. Mr. Dumond asked if the "Southeast Michigan" designation under the Public Relations goal could be changed to just "Michigan" so the district's scope would not be limited. Mr. Gatewood noted that some of the media outlets listed, WHMI and Press & Argus have become somewhat usurped by social media and it would likely serve the district better if it could expand its social media reach, i.e. Twitter, YouTube, in addition to the web site and Facebook page. He noted that the district could likely get interns and work with high school programs like DECA and Mr. Cheney's production class. Ms. Sifferman noted that it would be best to keep this goal broad as the district explored these options. Mr. Hughes indicated he would talk with Scott Usher about how we could work with the different social media outlets and formulate some plans.. The goals will come before the Board for action at the November 16 meeting.

2015/16
BOARD GOALS
WORKSHOP

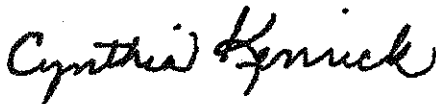
Mr. Dumond highlighted the upcoming meetings, November 16 and December 14, as well as the Finance Committee meeting on October 29 at 7:00 a.m.

MEETINGS

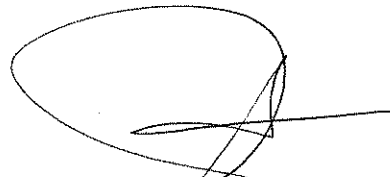
The meeting was adjourned at 8:00 p.m.

ADJOURNMENT

Respectfully submitted,



Cynthia Kenrick
Secretary



Paula Waters
Recording Secretary

**HARTLAND CONSOLIDATED SCHOOLS
BOARD MEETING ON NOVEMBER 16, 2015
EXPENDITURES FOR THE MONTH OF OCTOBER 2015**

Check registers and ACH payments:

Date	Description	General Fund	Athletics	Cafeteria	Capital Proj	Debt	TOTAL
10/02/2015	A/P Check Run	\$ 734,008.49	\$ 6,541.43	\$ 32,049.13	\$ 6,068.00	\$ 531.38	\$ 779,198.43
10/08/2015	A/P Check Run	\$ 207,670.96	\$ 181.24	\$ 11,349.80			\$ 219,202.00
10/09/2015	A/P Check Run	\$ 912.42		\$ 4,063.36			\$ 4,975.78
10/15/2015	A/P Check Run	\$ 36,987.89		\$ 10,316.54			\$ 47,304.43
10/16/2015	A/P Check Run	\$ 63,441.83					\$ 63,441.83
10/19/2015	A/P Check Run	\$ 46,634.71		\$ 4,990.90			\$ 51,625.61
10/22/2015	A/P Check Run	\$ 437,274.66	\$ 7,435.36	\$ 23,574.60	\$ 14,230.50		\$ 482,515.12
10/23/2015	A/P Check Run	\$ 1,012.00		\$ 4,210.55			\$ 5,222.55
10/27/2015	A/P Check Run	\$ 1,080.77		\$ 568.68			\$ 1,649.45
10/29/2015	A/P Check Run		\$ 25.00	\$ 10,311.30			\$ 10,336.30
10/31/2015	Prepaid Checks	\$ 21,449.06	\$ 96.00	\$ 3,832.63			\$ 25,377.69
10/31/2015	Void Checks	\$ (925.74)					\$ (925.74)
10/13/2015	Merchant Fees (Comm Ed)	\$ 7,878.79					\$ 7,878.79
10/06/2015	PESG - ACH	\$ 30,744.64					\$ 30,744.64
10/20/2015	PESG - ACH	\$ 38,553.02					\$ 38,553.02
10/08/2015	PCMI - ACH	\$ 23,626.14					\$ 23,626.14
10/22/2015	PCMI - ACH	\$ 70,502.28					\$ 70,502.28
10/14/2015	GoPay (Soccer Officials)	\$ 2,148.50					\$ 2,148.50
10/22/2015	GoPay (Soccer Officials)	\$ 1,926.00					\$ 1,926.00
TOTAL		\$ 1,724,926.42	\$ 14,279.03	\$ 105,267.49	\$ 20,298.50	\$ 531.38	\$ 1,865,302.82

Payroll and Benefit expenses:

Date	Net Pay	Federal Taxes	State Taxes	Retirement	Other	Health Equity	TOTAL
10/6/2015	SEPTEMBER 25 PAYROLL			\$ 329,307.91			\$ 329,307.91
10/9/2015	\$ 674,303.51	\$ 259,509.87	\$ 35,620.79	\$ 340,103.72	\$ 53.98	\$ 18,171.00	\$ 1,327,762.87
10/23/2015	\$ 625,904.91	\$ 236,054.69	\$ 32,649.77	\$ 341,028.68		\$ 18,372.20	\$ 1,254,010.25
OCT HLTH EQ CLAIMS						\$ (40,561.11)	\$ (40,561.11)
TOTAL	\$ 1,300,208.42	\$ 495,564.56	\$ 68,270.56	\$ 1,010,440.31	\$ 53.98	\$ (4,017.91)	\$ 2,870,519.92

Hartland Consolidated Schools, Livingston County, Michigan (the "District")

A special meeting of the Board of Education (the "Board") of the District was held in the Boardroom, Educational Support Service Center, in the District, on the 16th day of November, 2015, at 6:30 in the evening.

The meeting was called to order by Thom Dumond, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, this Board previously adopted a resolution to impose a summer tax levy to collect all of annual school property taxes, including debt service, upon property located within the school district and continuing from year to year until specifically revoked by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board, pursuant to 1976 PA 451, as amended (the "Revised School Code"), hereby invokes for 2016 its previously adopted ongoing resolution imposing a summer tax levy of all of annual school property taxes, including debt service, upon property located within the District and continuing from year to year until specifically revoked by this Board and requests each city and/or township in which this District is located to collect those summer taxes.

2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which this District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2016 in the amount as specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies before January 1, 2016.

3. Pursuant to and in accordance with Section 1613(1) of the Revised School Code, the Superintendent or designee is authorized and directed to negotiate on behalf of this District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCLA 380.1611 or MCLA 380.1612. The Superintendent or designee is also authorized to enter into agreements for the collection of such taxes so long as the cost per parcel does not exceed \$3.50 per parcel.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Motion declared adopted.

Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of Hartland Consolidated Schools, Livingston County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a special meeting held on November 16, 2015, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).

Secretary, Board of Education

PJB/kmh

BOARD OF EDUCATION RESOLUTION

2015-2016 MSBO Bus Purchase Program

Hartland Consolidated Schools, Hartland, Michigan

At a regular meeting of the Board of Education of Hartland Consolidated Schools, Livingston County, Michigan, held at the Board of Education Offices at 9525 E. Highland Road, Howell, Michigan 48843, on the 16th day of November, 2015, at 6:30 p.m., Local Time.

PRESENT: MEMBERS: _____

ABSENT: MEMBERS: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, the School District desires to participate in the 2015-2016 Michigan School Business Officials (MSBO) Bus Purchase Program, and

WHEREAS, the Board of Education has reviewed the Bus Purchase Program Vendor Invitation To Bid, the Vendors' Responses to the Invitation To Bid, the Base Bus Specifications, the Bus Specification Options, the School District's Purchase Order and the School District's Bid Comparison Spreadsheet (collectively "Bid Documents"); and

WHEREAS, the School District understands that it is subject to all of the terms and conditions contained in the Bid Documents and any Bus Purchase Program procedures currently in place, or as may be implemented in the future by the MSBO; and

WHEREAS, the Board of Education understands that the sole responsibility of MSBO in the Bus Purchase Program is to solicit bids from Vendors, inform the Districts of the bid results and coordinate the aggregate purchase of buses; and

WHEREAS, the Board of Education understands that the School District must have at least one (1) fully paid membership in MSBO in order to participate in the Bus Purchase Program; and

WHEREAS, the Board of Education understands that any contracts for the purchase of school buses under the Bus Purchase Program will be between the School District and the Bus Vendor directly; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to participate in the Bus Purchase Program.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School District is hereby authorized to participate in the 2015-2016 MSBO Bus Purchase Program and agrees to be bound by all of the terms and conditions contained in the Bid Documents, which Bid Documents are incorporated herein by reference.

2. The President and Secretary of the Board are hereby authorized and directed to execute any and all documents which are necessary for the School District to participate in the Bus Purchase Program upon the terms and conditions contained in the Bid Documents and any of the Bus Purchase Program procedures.

YEAS: MEMBERS: _____

NAYS: MEMBERS: _____

ABSTAIN: MEMBERS: _____

RESOLUTION DECLARED ADOPTED

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted by the Board of Education of Hartland Consolidated Schools, County of Livingston, Michigan, at a regular meeting held on the 16th day of November, 2015, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

President, Board of Education

Secretary, Board of Education

November 2, 2015

Mr. Scott Bacon
Assistant Superintendent for Finance & Operations

Scott,

As directed, I have specified and competitively bid the purchase of 7 conventional school buses and 2 Special Needs Equipped buses. The bid was done through the Michigan School Business Officials school bus purchase program. This purchase was planned for on our bus purchase schedule. I am requesting the buses be purchased from Capital City Bus Sales in Lansing.

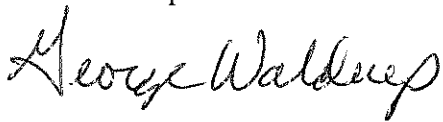
The cost of the vehicles as recommended is as follows;

7	77 Passenger conventional buses	\$91,779.89 each	\$642,459.23
2	77 Passenger lift equipped buses	\$98,345.89 each	\$196,691.78
	MSBO Bus purchase program fee	\$125/bus	\$1,125.00
		Grand Total	\$840,276.01

I will need the signed Board resolution to proceed with this order.

Thank you,

George Waldrup
Director of Operations



Attachments;

- Board resolution
- Bus replacement schedule
- Bus specification & bid tally

BOARD OF EDUCATION RESOLUTION

2015-2016 MSBO Bus Purchase Program

Hartland Consolidated Schools, Hartland, Michigan

At a regular meeting of the Board of Education of Hartland Consolidated Schools, Livingston County, Michigan, held at the Board of Education Offices at 9525 E. Highland Road, Howell, Michigan 48843, on the 16th day of November, 2015, at 6:30 p.m., Local Time.

PRESENT: MEMBERS: _____

ABSENT: MEMBERS: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, the School District desires to participate in the 2015-2016 Michigan School Business Officials (MSBO) Bus Purchase Program, and

WHEREAS, the Board of Education has reviewed the Bus Purchase Program Vendor Invitation To Bid, the Vendors' Responses to the Invitation To Bid, the Base Bus Specifications, the Bus Specification Options, the School District's Purchase Order and the School District's Bid Comparison Spreadsheet (collectively "Bid Documents"); and

WHEREAS, the School District understands that it is subject to all of the terms and conditions contained in the Bid Documents and any Bus Purchase Program procedures currently in place, or as may be implemented in the future by the MSBO; and

WHEREAS, the Board of Education understands that the sole responsibility of MSBO in the Bus Purchase Program is to solicit bids from Vendors, inform the Districts of the bid results and coordinate the aggregate purchase of buses; and

WHEREAS, the Board of Education understands that the School District must have at least one (1) fully paid membership in MSBO in order to participate in the Bus Purchase Program; and

WHEREAS, the Board of Education understands that any contracts for the purchase of school buses under the Bus Purchase Program will be between the School District and the Bus Vendor directly; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to participate in the Bus Purchase Program.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School District is hereby authorized to participate in the 2015-2016 MSBO Bus Purchase Program and agrees to be bound by all of the terms and conditions contained in the Bid Documents, which Bid Documents are incorporated herein by reference.

2. The President and Secretary of the Board are hereby authorized and directed to execute any and all documents which are necessary for the School District to participate in the Bus Purchase Program upon the terms and conditions contained in the Bid Documents and any of the Bus Purchase Program procedures.

YEAS: MEMBERS: _____

NAYS: MEMBERS: _____

ABSTAIN: MEMBERS: _____

RESOLUTION DECLARED ADOPTED

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted by the Board of Education of Hartland Consolidated Schools, County of Livingston, Michigan, at a regular meeting held on the 16th day of November, 2015, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

President, Board of Education

Secretary, Board of Education

ADMINISTRATIVE FEES/MEMBERHIP REQUIREMENT

In order to partially offset the cost of providing this program to you, the fee is \$125 for each bus ordered through this program, not to exceed \$1,250, for each school district per order per year. This fee shall be billed to your school district as a service charge after your order(s) has been processed to the dealer(s).

The school district must have at least one (1) person with a fully-paid membership in MSBO in order to participate in the MSBO Bus Purchase Program.

**Cooperative Purchasing
Price Comparison Report - Spec #6423
Nov 02, 2015 8:40 AM**

Buying Organization

Harland Consolidated Schools
9525 E Highland Rd
Howell MI 48843-9098

Notes

GDB Harland 77
Conventional (2015-16 Phase I)

Product Category

77 Passenger

Quantity

7

Product Base Price

\$81,000.00

\$81,823.00

\$80,609.00

Chassis Options

Option	Option SKU	Buyer Comments	Capital City	Hoekstra	Holland
Air Dryer	C101		\$61.00	\$94.00	(\$184.00)
Bendix AD-IP dryer w/spin-on filter					
Alternator	C123		\$165.00	\$207.00	S/E
240-amp, Leece-Neville					
Axle, Rear: minimum load	C152		S/E	S/E	N/A
21,000 lbs.					
Batteries	C163		\$266.00	S/E	S/E
3 12-volt, 950-CCA each					
Brake Dust Shield	C170		S/E	S/E	S/E
Brake dust shield on all wheels					
Engine	C203		\$574.00	\$1,216.00	\$2,121.00
Cummins ISB 250 hp w/PTS2500 trans					
Fan Drive	C195		N/C	\$276.00	S/E
Electromagnetic On/Off Type					
Fuel Tank	C251		\$366.00	\$388.00	\$271.00
Increase to 100-gallon diesel tank					
Full Instrumentation Package (Engine)	C280		S/E	S/E	S/E
Low Coolant indicator with audible alarm					
Idle Management Control	C280		S/E	S/E	N/C
Programmable					
Paint, Wheels	C300		(\$52.00)	S/E	N/C
Wheels finish coated black inside and out					
Switches, Ignition					

Keyed alike	C350	N/C	N/C	\$7.00
<i>Tires</i>				
11R22.5 steer fr. mud/snow rear, Goodyear	C373	(\$550.00)	N/A	N/A
Transmission, Warranty				
5 year, PTS2500 trans	C411	S/E	S/E	S/E
Warranty, Towing				
5 years/100,000 miles	C470	\$560.00	\$850.00	\$650.00
<i>Wheels</i>				
Iron hub	C480	S/E	S/E	S/E

Body Options

<i>Antenna</i>				
Flexible rubber radio antenna	B170	\$50.00	N/A	S/E
Back Up Alarm and Sticker				
Delete base spec	B180	(\$45.00)	(\$45.00)	(\$86.00)
<i>Color, Interior</i>				
Walls white	B234	S/E	N/A	S/E
<i>Door, Entrance, Dryer</i>				
Ambient air dryer for air door	B270	N/C	N/A	N/A
<i>Exit, Emergency Window</i>				
Increase from 2 to 4	B290	S/E	S/E	\$150.00
<i>Exit, Evacuation Step</i>				
Step & handle at rear door	B310	\$83.00	\$75.00	\$35.00
<i>Fenderettes</i>				
Rubber fenderettes	B351	\$68.00	\$74.00	\$97.00
<i>Floor Covering</i>				
1 piece, gray	B373	\$560.00	N/A	N/A
<i>Fuel Filler Door</i>				
Latching	B392	S/E	S/E	S/E
<i>Heater, Auxiliary</i>				
Webasto D5LC, 45,000 BTU, quartz timer	B411	\$2,500.00	\$2,978.00	\$1,948.00
<i>Heater, Mid-body Rear</i>				
80,000 BTU	B431	\$317.00	\$232.00	\$339.00
<i>Light, Exterior</i>				
Light check system	B460	S/E	S/E	S/E
<i>Light, Landing</i>				
Delete landing light	B470	(\$18.00)	(\$9.00)	(\$16.00)
<i>Lights, Overhead Warning</i>				
LED strobe lights	B482	\$524.00	\$766.00	\$555.00
<i>Lights, LED</i>				

Sound Off brand for LED package	B500	S/E	N/A	S/E
Mirror, Timer				
Timer for heated mirror	B525	\$32.00	\$21.00	\$112.00
Mirrors, Crossview				
Mirror,lie High Definition, heated	B531	\$75.00	N/A	N/A
Mirrors, Crossview, Arms				
Stainless steel arms	B555	\$30.00	\$62.00	\$29.00
Mirrors, Rearview, Arms				
Stainless steel arms	B590	\$60.00	\$55.00	\$24.00
Noise Reduction System				
Perforated ceiling, full bus	B595	N/C	S/E	\$542.00
Paint, Roof				
White, polyurethane	B605	\$388.00	\$355.00	\$182.00
Power Source				
12-volt power source in driver's™s area	B615	N/C	\$31.00	S/E
Radio & Public Address System				
AM/FM radio, CD, clock, PA system inside	B625	\$236.00	\$275.00	\$424.00
Rust Proofing				
All interior doors	B645	S/E	S/E	S/E
Rust Proofing, Stepwell				
Anti-corrosion spray coating, inside & outside	B647	S/E	\$244.00	\$348.00
Seat, Driver's Belt				
Driver's belt, blaze orange	B676	S/E	\$44.00	N/C
Seats, Fire Block				
Delete fire block	B703	(\$760.00)	(\$632.00)	(\$632.00)
Seats, Passenger, Replaceable Back				
For child restraint/3-point belts, 39" (per seat) (Qty: 26)	B707	S/E	N/A	\$7,670.00
Seats, Passenger: Color				
Blue/light blue	B712	N/C	N/C	N/C
Severe Service Package				
Must meet Colorado Racking Test	B740	\$225.00	S/E	S/E
Step Tread				
Pebble tread w/non-metal backing	B752	S/E	\$276.00	\$221.00
Stepwell				
Stainless steel	B755	\$750.00	N/A	\$425.00
Storage Compartment Driver's™s Area				
Over drivers sash window	B781	\$157.00	S/E	\$88.00
Storage Pouch				
Mounted on barrier behind driver	B782	\$50.00	\$21.00	\$12.00
Window, Frost-free, Driver				

Add frost-free driver's window	B860	\$83.00	\$47.00	\$81.00
Window, Frost-free, Upper Entrance				
Add frost-free upper entrance door window	B861	\$85.00	\$287.00	\$64.00
Window, Rear				
Laminated, 28% tinted	B871	N/C	N/A	\$60.00
Windows				
Laminated, 28% tinted	B876	N/C	N/A	\$443.00

Dealer Options

Motorola 2 way Radio	\$571.67	\$571.67	\$571.67
Motorola 2 way Radio			
Motorola 2 way Radio			
Seon Design Vmax 4 Camera System	\$3,368.22	\$3,368.22	\$3,368.22
Seon Design Vmax 4 Camera System			
Seon Design Vmax 4 Camera System			

	<u>Capital City</u>	<u>Hoekstra</u>	<u>Holland</u>
Unit Price	\$91,779.89	\$93,950.89	\$100,528.89
Total Price	\$642,459.23	\$657,656.23	\$703,702.23
Grand Total	\$642,459.23	\$657,656.23	\$703,702.23

**Cooperative Purchasing
Price Comparison Report - Spec #6424
Nov 02, 2015 9:36 AM**

Buying Organization

Hartland Consolidated Schools
9525 E Highland Rd
Howell MI 48843-9098

Notes

GDB Hartland Special Needs 77

Product Category

Conventional (2015-16 Phase I)

Product

77 Passenger

Quantity

2

Product Base Price

\$81,000.00

\$81,823.00

\$80,609.00

Chassis Options

Option	Option SKU	Buyer Comments	Capital City	Hoekstra	Holland
<i>Air Driver</i> Bendix AD-IP dryer w/spin-on filter	C101		\$61.00	\$94.00	(\$184.00)
<i>Alternator</i> 240-amp, Leece-Neville	C123		\$165.00	\$207.00	S/E
Axle, Rear: minimum load 21,000 lbs.	C152		S/E	S/E	N/A
<i>Batteries</i> 3 12-volt, 950-CCA each	C163		\$266.00	S/E	S/E
<i>Brake Dust Shields</i> Brake dust shield on all wheels	C170		S/E	S/E	S/E
<i>Engine</i> Cummins ISB 250 hp w/PTS2500 trans	C203		\$574.00	\$1,216.00	\$2,121.00
<i>Fan Drive</i> Electromagnetic On/Off Type	C195		N/C	\$276.00	S/E
<i>Fuel Tank</i> Increase to 100-gallon diesel tank	C251		\$366.00	\$388.00	\$271.00
<i>Full Instrumentation Package (Engine)</i> Low Coolant indicator with audible alarm	C260		S/E	S/E	S/E
<i>Idle Management Control</i> Programmable	C280		S/E	S/E	N/C
<i>Paint, Wheels</i> Wheels finish coated black inside and out	C300		(\$52.00)	S/E	N/C
<i>Switches, Ignition</i>					

Keyed alike	C350	N/C	N/C	\$7.00
Tires				
11R22.5 steer fr, mud/snow rear, Goodyear	C373	(\$550.00)	N/A	N/A
Transmission, Warranty				
5 year, PTS2500 trans	C411	S/E	S/E	S/E
Warranty, Towing				
5 years/100,000 miles	C470	\$560.00	\$850.00	\$650.00
Wheels				
Iron hub	C480	S/E	S/E	S/E

Body Options

Antenna				
Flexible rubber radio antenna	B170	\$50.00	N/A	S/E
Back Up Alarm and Sticker				
Delete base spec	B180	(\$45.00)	(\$45.00)	(\$86.00)
Color, Interior				
Walls white	B234	S/E	N/A	S/E
Door, Entrance, Dryer				
Ambient air dryer for air door	B270	N/C	N/A	N/A
Exit, Emergency Window				
Increase from 2 to 4	B290	S/E	S/E	\$150.00
Exit, Evacuation Step				
Step & handle at rear door	B310	\$83.00	\$75.00	\$35.00
Fenderettes				
Rubber fenderettes	B351	\$68.00	\$74.00	\$97.00
Floor Covering				
1 piece, gray	B373	\$560.00	N/A	N/A
Floor Tracking System				
4 floor rows/1 row over windows/l-track (each) (Qty: 3)	B380	\$990.00	\$393.00	\$1,650.00
Fuel Filler Door				
Latching	B392	S/E	S/E	S/E
Heater, Auxiliary				
Webasto D5LC, 45,000 BTU, quartz timer	B411	\$2,500.00	\$2,978.00	\$1,948.00
Heater, Mid-body Rear				
80,000 BTU	B431	\$317.00	\$232.00	\$339.00
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Delete fire block	B703	(\$760.00)	(\$632.00)	(\$632.00)
Seats, Passenger, Replaceable Back				
For child restraint/3-point belts, 39" (per seat) (Qty: 26)	B707	S/E	N/A	\$7,670.00
Seats, Passenger: Color				
Blue/light blue	B712	N/C	N/C	N/C
Seats, Track-mounted				
39–seat w/3 seatbelts (per seat) (Qty: 4)	B732	\$676.00	\$1,216.00	\$888.00
Severe Service Package				
Must meet Colorado Racking Test	B740	\$225.00	S/E	S/E
Step Tread				
Pebble tread w/non-metal backing	B752	S/E	\$276.00	\$221.00
Stepwell				
Stainless steel	B755	\$750.00	N/A	\$425.00
Storage Compartment Driver's Area				

Over drivers sash window	B781	\$157.00	S/E	\$88.00
Storage Pouch				
Mounted on barrier behind driver	B782	\$50.00	\$21.00	\$12.00
Wheelchair Entry				
Front lift door w/Braun NL919B, 34" wide	B822	\$4,000.00	\$4,258.00	\$4,116.00
Wheelchair Entry latch				
3-point latch	B845	N/C	\$18.00	S/E
Wheelchair Securements (L-Track)				
Q-Straint Q-8300-A1 QRT (each) (Qty: 3)	B854	\$900.00	\$942.00	\$903.00
Window, Frost-free, Driver				
Add frost-free driver's window	B860	\$83.00	\$47.00	\$81.00
Window, Frost-free, Upper Entrance				
Add frost-free upper entrance door window	B861	\$85.00	\$287.00	\$64.00
Window, Rear				
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Motorola 2 way Radio				
Motorola 2 way Radio				
Seon Design Vmax 4 Camera System		\$3,368.22	\$3,368.22	\$571.67
Seon Design Vmax 4 Camera System				
Seon Design Vmax 4 Camera System				
3 Wheelchair Tie Down Pouches		\$0.00		\$3,368.22

Unit Price	\$98,345.89	\$100,777.89	\$108,085.89
Total Price	\$196,691.78	\$201,555.78	\$216,171.78
Grand Total	\$196,691.78	\$201,555.78	\$216,171.78

Hartland Consolidated Schools, Livingston County, Michigan (the "Issuer")

A regular meeting of the board of education of the District (the "Board") was held in the Boardroom, Educational Services Center, within the boundaries of the Issuer, on the 16th day of November, 2015, at 6:30 o'clock in the p.m.

The meeting was called to order by Thom Dumond, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. In connection with the Issuer's 2015 Refunding Bonds, Series A (General Obligation - Unlimited Tax) and the Issuer's 2015 Refunding Bonds, Series B (General Obligation - Unlimited Tax) (Federally Taxable), both dated November 10, 2015, it is necessary to reallocate the Issuer's debt levy.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The debt levy heretofore certified for the 2015 tax year is hereby reallocated for the December 2015 levy as shown on the attached Exhibit A.

2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Hartland Consolidated Schools, Livingston County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on November 16, 2015, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

JJS/keh

EXHIBIT A

Public Financial Management, Inc.

HARTLAND CONSOLIDATED SCHOOLS

2015 Tax Base:

1,131,160,244.00	Taxable Value
-	Plus Equivalent IFT/CFT Valuation
2,247,342.00	Plus Exempt "small taxpayer" industrial & commercial personal property
1,133,407,586.00	Total Taxable Value
-	Less TIF/AMDA Captures
1,133,407,586.00	Net Taxable Valuation

DEBT RETIREMENT MILLAGE ALLOCATIONS

	2004	2007	2010 Ser B	2010 Ser C	2011	2011 Ser. B	2015 Ser A	2015 Ser B	Total
	Debt Fund	Debt Fund	Debt Fund	Debt Fund	Debt Fund	Debt Fund	Debt Fund	Debt Fund	
2015 December Mills									
Re-Allocated Mills	(1.00)	1.39	0.94	0.70	3.90	0.62	0.50	0.50	8.55
Total Mills	-	1.39	0.94	0.70	3.90	0.62	0.50	0.50	8.55

DEBT RETIREMENT FUND CASH FLOW

06/30/15 Fund Balance	\$55,851	\$75,452	\$1,027,326	\$37,965	\$210,196	\$29,406	\$0	\$0	\$1,436,196
Set aside payment	\$0	\$0	(\$936,923)	\$0	\$0	\$0	\$0	\$0	(\$936,923)
Revenue from July '15 levy (92%)	0	0	0	0	0	0	0	0	0
Revenue prior to Nov. '15 Payments	\$55,851	\$75,452	\$90,403	\$37,965	\$210,196	\$29,406	\$0	\$0	\$499,273
11/1/15 Payment	(162,366)	(393,906)	(404,985)	(422,794)	(399,525)	(686,388)	0	0	(2,469,964)
Federal Subsidy	0	0	329,201	137,916	0	0	0	0	467,117
11/1/15 SBLF Borrowing	106,515	318,454	0	246,914	189,329	656,982	0	0	1,518,193
11/2/15 Balance	\$0	\$0	\$14,619	\$0	\$0	\$0	\$0	\$0	\$14,619
Revenue from Dec. '15 levy (92%)	0	1,449,402	980,171	729,914	4,066,666	646,496	521,367	521,367	8,915,384
Revenue prior to May '16 Payments	\$0	\$1,449,402	\$994,790	\$729,914	\$4,066,666	\$646,496	\$521,367	\$521,367	\$8,930,003
5/1/16 Payments	0	(1,493,906)	(404,985)	(872,794)	(4,194,525)	(686,388)	(483,280)	(477,101)	(8,612,979)
5/1/16 SET_ASIDE Payments	0	0	(912,993)	0	0	0	0	0	(912,993)
5/1/16 Transfer Agent Fees	0	(350)	(600)	(600)	(350)	(350)	(500)	(500)	(3,250)
Federal Subsidy	0	0	329,201	137,916	0	0	0	0	467,117
5/1/16 SBLF Borrowing	0	44,855	do not borrow	5,564	128,209	40,242	0	0	218,869
5/2/16 Balance	\$0	\$0	\$5,413	\$0	\$0	\$0	\$37,587	\$43,767	\$86,767
Plus: County Delinq. Reimbursement	0	126,035	85,232	63,471	353,623	56,217	45,336	45,336	775,251
Estimated 6/30/16 Fund Balance	0	126,035	90,645	63,471	353,623	56,217	82,924	89,103	862,018
11/1/16 Payment	0	(371,906)	(404,985)	(412,894)	(333,113)	(686,388)	(74,300)	(502,212)	(2,785,797)
Federal Subsidy	0	0	329,201	134,686	0	0	0	0	463,887
11/1/16 SBLF Borrowing	0	245,871	0	214,737	0	630,170	0	413,109	1,503,888
11/2/16 Balance	\$0	\$0	\$14,861	\$0	\$20,511	\$0	\$8,624	\$0	\$43,996