

**HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING – BOARD OF EDUCATION
December 14, 2015**

AGENDA

- I. Call to order, 6:30 p.m., Board Room, Educational Support Service Center
 - A. Pledge of Allegiance
 - B. Approval of agenda/items for discussion
 - C. Approval of minutes – November 16, 2015 regular meeting
 - D. Call to the public
 - E. Superintendent’s Report
 - Happenings at Village Elementary
 - F. Board reports & requests

- II. Action Items
 - A. Payment of Invoices
 - B. New and Updated Policies

- III. Information Items
 - A. Future meetings: January 18, 2016, regular, Board Room, Hartland Educational Support Service Center; February 15, 2016, regular, Board Room, Hartland Educational Support Service Center
 - B. Information Items:

- IV. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.D.

DETAILED AGENDA

- I. CALL TO ORDER
- I.A. PLEDGE OF ALLEGIANCE
- I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION
(Recommended action): That the agenda for the December 14, 2015 regular meeting be approved, and that public participation be allowed on all items. Motion by _____, supported by _____. _____
- I.C. APPROVAL OF MINUTES – NOVEMBER 16, 2015 REGULAR MEETING (SEE ATTACHED)
(Recommended action): That the minutes of the November 16, 2015 regular meeting be approved. Motion by _____, supported by _____. _____
- I.D. CALL TO THE PUBLIC
- I.E. SUPERINTENDENT’S REPORT
- Happenings at Village Elementary School
- I.F. BOARD REPORTS & REQUESTS
- II.A. PAYMENT OF INVOICES (SEE ATTACHED)
(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of November 30, 2015, and the payment of invoices totaling \$1,451,419.90 and payroll obligations totaling \$3,104,746.06. Motion by _____, supported by _____. _____
- II.B. NEW & REVISED BOARD POLICIES
(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent of Personnel & Student Services, adopts the new and revised Board policies as presented and discussed. Motion by _____, supported by _____. _____
- III.A. FUTURE MEETINGS
January 18, 2016, regular, Board Room, Hartland Educational Support Service Center; February 15, 2016, regular, Board Room, Hartland Educational Support Service Center
- III.B. INFORMATION ITEMS
- IV. ADJOURNMENT

Hartland Consolidated Schools
Regular meeting - Board of Education
November 16, 2015

Members present: K. Kaszyca, , T. Dumond, C. Kenrick, M. Hemeyer, B. Gatewood, C. Costa
Members absent: C. Aberasturi
Admin. Present: J. Sifferman, C. Hughes, S. VanEpps, S. Bacon, S. Pearson, M. Otis, D. Minsker,
M. Cheney, B. Cain, G. Waldrup, D. Selix, T. Howerton, L. Pumford
Guests: K. Ladd, J. Shoner, D. Monson, N. Ansbro, A. VanGieson, V. Cushing, H. Schloemp, B.
Wante, N. Stevens, S. Tyler, T. Malott, O. Herig, A. Carson, M. Haagen, A. Spisz, C.
Jablonski, L. Archey

President Dumond called the meeting to order at 6:30 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Kenrick supported by Kaszyca that the agenda for the November 16, 2015 regular meeting be approved, that policy be set aside allowing Items II.E. and II.F. to be treated as Action Items, and that public participation be allowed on all items. Motion carried 6-0. 11/16/15 AGENDA APPROVED

Motion by Kaszyca, supported by Gatewood that the minutes of the October 26, 2015 regular meeting be approved. Motion carried 6-0. 10/26/15 MINUTES APPROVED

There was no response to Call to the Public. CALL TO PUBLIC

Superintendent Sifferman introduced Michelle Otis, Director of Community Education, to talk about the various happenings at Community Ed. Ms. Otis incorporated the theme of "Thanksgiving" to talk about all of the many things the programs under her direction have to be thankful for: a supportive Board of Education, strong administration, dedicated and loyal employees, and an active and engaged community. She also highlighted many of the programs and offerings available to the Hartland staff and community. President Dumond thanked Ms. Otis for all that she does, noting Community Education has a very large umbrella. SUPT. REPORT

Mr. Kaszyca wanted to recognize the high school band program for a great season and noted the increased enthusiasm and participation in the various band programs. Ms. Kenrick noted that two members of the band had been asked to perform at the Macy's Thanksgiving Day parade in New York. She also wanted to congratulate the high school Drama department on their very successful performances of "Alice in Wonderland" this past weekend. BOARD REPORTS

Motion by Gatewood, supported by Costa that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of October 31, 2015, and the payment of invoices totaling \$1,865,302.82 and payroll obligations totaling \$2,870,519.92. Motion carried 6-0. PAYMENT OF INVOICES

Motion by Kenrick, supported by Gatewood that the Board of Education adopts the goals for the 2015/2016 school year as presented and discussed. Motion carried 6-0. 2015/16 BOARD GOALS

Motion by Kaszyca, supported by Kenrick that the Board of Education, pursuant to the Revised School Code, hereby imposes a summer tax levy for July 1, 2016, as presented. Motion carried 6-0. 2016 SUMMER TAX LEVY

Motion by Kaszyca, supported by Costa that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations and the Director of Operations, adopts the participating resolution for the 2015/2016 MSBO/MAPT Bus Purchasing Program and authorizes the purchase of nine buses through said program for a total of \$840,276.01 as presented. Motion carried 6-0.

BUS PURCHASE

Motion by Costa, supported by Kaszyca that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations and the district's financial advisor, authorizes the reallocation of the debt levy for the 2015 tax year as presented. Motion carried 6-0.

REALLOCATION OF DEBT LEVY

Motion by Kenrick, supported by Gatewood that the Board of Education, upon the recommendation of the Superintendent and the Director of Special Education, appoints Melissa Conley and Mandy Petcou as the Hartland Consolidated Schools' representatives to the LESA Parent Advisory Committee. Motion carried 6-0.

LESA PAC REPRESENTATIVES

Prior to the discussion on the policy updates, Ms. Sifferman noted that the district contracts its policy service with NEOLA, a company that specializes in school policy and has a law firm, Varnum Law, which specializes in school policy law on retainer backing up the policy updates. She also noted that the district used to write its own policies; however with all of the regulations coming from the state and federal governments on a weekly basis, we could no longer do this and ensure the district was compliant. We have been with NEOLA for approximately 10 years. Ms. Sifferman indicated that she had received some calls from Board members who were confused by some of the policy changes/updates in the current packet, and agreed it is a lot of information and can be confusing. She stated that going forward, the summary provided by NEOLA of the various changes and why would be included in future packets and the summary for this packet would be e-mailed to them in the morning. She was hopeful this would help clarify the specific changes and save Board members from wading through over 100 pages of update material. Board members indicated this would be helpful and noted that they had received the necessary information on the questions they raised. This will come before the Board for action at the December 14, 2015 meeting.

DISCUSSION: NEW & UPDATED POLICIES

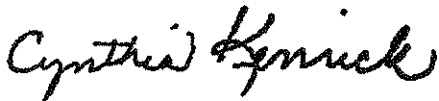
Mr. Dumond noted that the next meeting is December 14 at 6:30 p.m. He also noted that everyone should have received the listing of upcoming holiday activities and he hoped Board members would be able to attend some of these fun events.

UPCOMING MTGS.

The meeting adjourned at 7:10 p.m.

ADJOURNMENT

Respectfully submitted,



Cynthia Kenrick
Secretary



Paula Waters
Recording Secretary

**HARTLAND CONSOLIDATED SCHOOLS
BOARD MEETING ON DECEMBER 14, 2015
EXPENDITURES FOR THE MONTH OF NOVEMBER 2015**

Check registers and ACH payments:

Date	Description	General Fund	Athletics	Cafeteria	Capital Proj	Debt	TOTAL
11/04/2015	A/P Check Run	\$ 1,882.87		\$ 4,662.50			\$ 6,545.37
11/06/2015	A/P Check Run	\$ 1,409.25		\$ 7,407.20			\$ 8,816.45
11/09/2015	A/P Check Run	\$ 603,708.17	\$ 7,484.61	\$ 7,901.98	\$ 43,558.00	\$ 2,500.00	\$ 665,152.76
11/11/2015	A/P Check Run	\$ 24,131.22	\$ 200.00	\$ 11,170.22			\$ 35,501.44
11/13/2015	A/P Check Run	\$ 32,139.61		\$ 4,430.13	\$ 3,711.80		\$ 40,281.54
11/19/2015	A/P Check Run	\$ 409,194.62	\$ 5,765.27	\$ 21,263.84	\$ 3,464.54		\$ 439,688.27
11/24/2015	A/P Check Run	\$ 1,361.18		\$ 11,838.34			\$ 13,199.52
11/30/2015	Prepaid Checks	\$ 75,800.92		\$ 664.27			\$ 76,465.19
11/30/2015	Void Checks						\$ -
11/10/2015	Merchant Fees (Comm Ed)	\$ 6,949.33					\$ 6,949.33
11/03/2015	PESG - ACH	\$ 45,089.26					\$ 45,089.26
11/17/2015	PESG - ACH	\$ 42,674.65					\$ 42,674.65
11/05/2015	PCMI - ACH	\$ 47,055.98					\$ 47,055.98
11/19/2015	PCMI - ACH	\$ 22,195.64					\$ 22,195.64
11/05/2015	GoPay (Soccer Officials)	\$ 1,684.00					\$ 1,684.00
11/09/2015	GoPay (Soccer Officials)	\$ 120.50					\$ 120.50
TOTAL		\$ 1,315,397.20	\$ 13,449.88	\$ 69,338.48	\$ 50,734.34	\$ 2,500.00	\$ 1,451,419.90

Payroll and Benefit expenses:

Date	Net Pay	Federal Taxes	State Taxes	Retirement	Other	Health Equity	TOTAL
11/6/2015	\$ 690,056.72	\$ 268,582.62	\$ 36,691.58	\$ 348,832.71	\$ 189.01	\$ 18,772.20	\$ 1,363,124.84
11/20/2015	\$ 624,400.28	\$ 238,025.41	\$ 32,639.97	\$ 341,041.70		\$ 18,772.20	\$ 1,254,879.56
11/20/2015	NOVEMBER UAAL/ORS			\$ 526,907.71			\$ 526,907.71
NOV HLTH EQ CLAIMS						\$ (40,166.05)	\$ (40,166.05)
TOTAL	\$ 1,314,457.00	\$ 506,608.03	\$ 69,331.55	\$ 1,216,782.12	\$ 189.01	\$ (2,621.65)	\$ 3,104,746.06