

**HARTLAND CONSOLIDATED SCHOOLS
SPECIAL MEETING – BOARD OF EDUCATION
June 27, 2016**

AGENDA

- I. Call to order, 6:30 p.m., Boardroom, Educational Support Center
 - A. Pledge of Allegiance
 - B. Approval of agenda/items for discussion
 - C. Approval of minutes – June 6, 2016 regular meeting
 - D. Superintendent’s Report
 - Budget Hearing – 2016/2017 Budget
 - E. Call to the public
 - F. Board reports & requests

- II. Action Items
 - A. Payment of Invoices
 - B. New Hires
 - C. Budget Amendments
 - D. General Appropriations Act Resolution – 2016/2017 Budget

- III. Discussion Items
 - A. 2016/2017 Parent/Student Handbooks

- IV. Information Items
 - A. July 20, 2016, organizational meeting, 8:00 a.m., Boardroom, Educational Support Center
 - B. Information Items

- V. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.E.

DETAILED AGENDA

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION

(Recommended action): That the agenda for the June 27, 2016 special meeting be approved and that public participation be allowed on all items. Motion by _____, supported by _____. _____

I.C. APPROVAL OF MINUTES – JUNE 6, 2016 REGULAR MEETING (SEE ATTACHED)

(Recommended action): That the minutes of the June 6, 2016 regular meeting be approved. Motion by _____, supported by _____. _____

I.D. SUPERINTENDENT'S REPORT

- Budget Hearing – 2016/2017 Budget

I.E. CALL TO THE PUBLIC

I.F. BOARD REPORTS & REQUESTS

II.A. PAYMENT OF INVOICES (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of May 31, 2016, and the payment of invoices totaling \$1,402,857.27 and payroll obligations totaling \$3,102,866.76. Motion by _____, supported by _____. _____

II.B. NEW HIRES

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Nicole Previti for the 2016/2017 school year, at the Step 5, MA+30 salary tract (\$58,202), pending verification of credentials and public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Sara Macheske for the 2016/2017 school year, at the Step 5, MA salary tract (\$52,790), pending verification of credentials and public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____

II.C. 2015/16 BUDGET AMENDMENTS (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves budget amendments for the General Fund, Capital Projects Fund, Debt Retirement Fund, Athletic Fund and Food Service Fund as presented. Motion by _____, supported by _____. _____

II.D. GENERAL APPROPRIATIONS ACT RESOLUTION – 2016/2017 (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the General Appropriations Act Resolution (2016/2017) as presented. Motion by _____, supported by _____. _____

III.A. 2016/2017 PARENT/STUDENT HANDBOOKS (SEE ATTACHED)

For discussion

IV.A. FUTURE MEETINGS

July 20, 2016, organizational meeting, 8:00 a.m., Boardroom, Educational Support Center

IV.B. INFORMATION ITEMS

V. ADJOURNMENT

Hartland Consolidated Schools
Regular Meeting - Board of Education
June 6, 2016

Members present: T. Dumond, M. Hemeyer, C. Kenrick, C. Aberasturi, K. Kaszyca, C. Costa
Members absent: B. Gatewood
Admin. Present: J. Sifferman, S. Bacon, S. VanEpps, D. Selix, C. Hughes, M. Otis, D. Minsker, M. Cheney, A. Lashbrook, S. Livingway, A. Howerton, K. Gregory, B. Cain, S. Pearson, S. Usher
Guests: P. Storey, D. Terry, B. Benford, S. Bykowski, R. Defrain, M. Clark, A. Clark, J. Reighard, B. Reighard, M. Haaseth, M. Haaseth, T. Zuber, S. Russano, P. Iden, K. DeRosier, S. Simmer, A. Haaseth, B. Dorenzo, S. Juvonen, M. Cannart, E. Dennis, L. Romano, E. Millington, K. Evans, K. Quinn, A. Conner, T. Espinaza, M. Nist, S. Wissner, B. Gazda, S. McClellan, J. Seog, M. Young, S. Young, J. Gruber, E. Gruber, D. Cox, J. McQuade, T. Rockafellow, M. Cafmeyer, M. Shorr, C. Ostervik, H. Toll, J. Mathews, C. Jablonski, L. Armor, T. Johnson, A. Kohli, K. Dinsler, D. Dinsler

President Dumond called the meeting to order at 6:30 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Aberasturi, supported by Kenrick that the agenda for the June 6, 2016 regular meeting be approved, that policy be set aside allowing Items II.C. and II.D. to be treated as action items, and that public participation be allowed on all items. Motion carried 6-0. 6/6/16 AGENDA APPROVED

Motion by Kenrick, supported by Costa that the minutes of the May 16, 2016 regular meeting be approved. Motion carried 6-0. 5/16 MINUTES APPROVED

Ms. Sifferman introduced Steve Livingway, Principal at Hartland Middle School, who introduced Peggy Storey and Denise Terry, sponsors of the STAND Group – Students Taking A New Direction, and several members of the group. Ms. Terry cited the five components of STAND – skill development; community service; parent participation; social activities; safety awareness – and the students provided numerous examples of activities they have performed throughout the school year that satisfied these components. Mr. Livingway thanked Ms. Terry, Ms. Storey, and all of the students who participate in the STAND program, noting that they do remarkable work in the middle school and in the community. SUPT. REPORT HAPPENINGS AT HMS

Ms. Sifferman introduced Dr. Matt Assenmacher to present awards for the recent State MITES Competition. Dr. Assenmacher introduced Jeremy Jarvinen, a fellow teacher at Hartland High School, and noted that at this year’s competition in Lansing there were over 7,000 entries and Hartland had several students who captured top three awards in many categories. MITES AWARDS

Kate DeRosier, Community Relations Director for Cromaïne District Library, noted that the library was working with the Harwood Institute on increasing community participation and eliciting community feedback on the direction of the library. One of the tools is an “Ask” exercise, which she asked the Board to do. It consists of four questions: 1) What kind of community do you want to live in? 2) Why is this important to you? 3) How is what you want different than what you see now? 4) What needs to happen to create that kind of change? Cromaïne will collate questionnaires from the Board and community and send out a summary of results. CROMAÏNE LIBRARY

Ms. Sifferman then introduced Principal Minsker to discuss the current status of the KLAA Conference. Mr. Minsker noted that there was a meeting this morning of all KLAA representatives. Of the 24 teams currently in the KLAA Conference, 10 teams have withdrawn – Milford, Pinckney, Wayne-Westland, Westland John Glenn, Waterford, and Lakeland. For 2016/17, all 24 teams will remain in the conference. For 2017/18, the 14 remaining teams will be divided into two divisions geographically, with scheduling taking into account competitive balance, particularly with football. For 2018/19, the KLAA will be looking to acquire additional district/teams.

SUPT. REPORT
(CON'T)
KLAA CONFERENCE

During the Call to the Public, three students, two parents, and the current Hartland Schools media specialists spoke regarding the removal of media specialists from the elementary libraries, and one person spoke concerning the Livingston Classical Academy.

CALL TO PUBLIC

Mr. Dumond commented on a wonderful graduation ceremony, noting that this was the best he has been to, and thanked the high school administration for their hard work. Ms. Kenrick noted she was extremely impressed with the STAND student presentations and thanked Ms. Terry and Ms. Storey for all that they do.

BOARD REPORTS

Motion by Kaszyca, supported by Kenrick that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Matthew Turney for the 2016/2017 school year at the Step 1, MA salary tract, pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion carried 6-0. Mr. Turney was introduced by Principal Livingway.

NEW HIRES:
TURNERY-HMS

Motion by Kenrick, supported by Hemeyer that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Amanda Taylor for the 2016/2017 school year at the Step 1, MA salary tract, pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion carried 6-0. Ms. Taylor was introduced by Principal Livingway.

TAYLOR-HMS

Motion by Costa, supported by Aberasturi that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Jennifer Lhota for the 2016/2017 school year at the Step 2, MA salary tract, pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion carried 6-0. Ms. Lhota could not attend and will be introduced to the Board at a later meeting.

LHOTA-HHS

Motion by Aberasturi, supported by Kaszyca that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Becky Dorenzo for the 2016/2017 school year at the Step 1, BA +10 salary tract, pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion carried 6-0. Ms. Dorenzo was introduced by Principal Cain.

DORENZO-VES

Motion by Hemeyer, supported by Costa that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Lauren Inglis for the 2016/2017 school year at the Step 1, BA salary tract, pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion carried 6-0. Ms. Inglis was introduced by Principal Minsker.

INGLIS-HHS

Motion by Kaszyca, supported by Kenrick that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Annie Haaseth for the 2016/2017 school year at the Step 1, BA +20 salary tract, pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion carried 6-0. Ms. Haaseth was introduced by Principal Cain.

NEW HIRES:
(CON'T)
HAASETH-VES

Motion by Kenrick, supported by Costa that the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent of Personnel & Student Services, approves the new and revised policies as presented and discussed. Motion carried 6-0.

NEW & REVISED
POLICIES

Motion by Kaszyca, supported by Aberasturi that the Board of Education, upon the recommendation of the Superintendent, approves the German Language and Culture Immersion Exchange Trip as presented. Pam Iden, HHS German teacher and trip sponsor, described the program and trip to the Board. Motion carried 6-0.

GAPP STUDENT
EXCHANGE
TRIP

Motion by Costa, supported by Aberasturi that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations and the Director of Technology, approves the purchase of computer equipment totaling \$152,402.17 for Hartland Middle School pursuant to the 2016 Technology Replacement Schedule previously presented to the Board. Motion carried 6-0.

TECH
REPLACEMENT

Motion by Kaszyca, supported by Kenrick that the Board of Education discusses and determines a date, July 20, 2016, pursuant to board policy, for the July organizational meeting. Dumond noted that this would be a 8:00 a.m. meeting. Motion carried 6-0.

JULY ORG.
MEETING

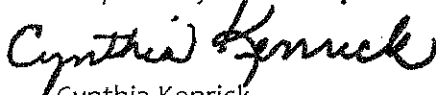
Mr. Dumond noted the next meeting would be June 27 at 6:30 p.m. and then July 20 at 8:00 a.m.

FUTURE
MEETINGS

The meeting adjourned at 8:00 p.m.

ADJOURNMENT

Respectfully submitted,



Cynthia Kenrick
Secretary



Paula Waters
Recording Secretary

**HARTLAND CONSOLIDATED SCHOOLS
BOARD MEETING ON JUNE 27, 2016
EXPENDITURES FOR THE MONTH OF MAY 2016**

Check registers and ACH payments:

Date	Description	General Fund	Athletics	Cafeteria	Capital Proj	Debt	TOTAL
05/02/2016	A/P Check Run	\$ 24,945.24		\$ 3,836.01		\$ 750.00	\$ 29,531.25
05/05/2016	A/P Check Run	\$ 634,152.57	\$ 6,092.02	\$ 15,490.77			\$ 655,735.36
05/10/2016	A/P Check Run	\$ 22,069.31	\$ 175.00	\$ 4,345.28			\$ 26,589.59
05/12/2016	A/P Check Run	\$ 11,787.88					\$ 11,787.88
05/18/2016	A/P Check Run	\$ 293,417.02		\$ 18,951.39			\$ 312,368.41
05/19/2016	A/P Check Run	\$ 9,912.49					\$ 9,912.49
05/24/2016	A/P Check Run	\$ 67,792.39	\$ 300.00	\$ 931.74			\$ 69,024.13
05/25/2016	A/P Check Run	\$ 6,718.55		\$ 10,767.02			\$ 17,485.57
05/31/2016	A/P Check Run	\$ 38,372.96		\$ 7,776.10			\$ 46,149.06
05/31/2016	Prepaid Checks	\$ 319.92					\$ 319.92
05/31/2016	Void Checks	\$ (1,469.93)	\$ (325.00)				\$ (1,794.93)
05/10/2016	Merchant Fees (Comm Ed)	\$ 6,552.01					\$ 6,552.01
05/03/2016	PESG - ACH	\$ 48,456.80					\$ 48,456.80
05/17/2016	PESG - ACH	\$ 41,171.54					\$ 41,171.54
05/31/2016	PESG - ACH	\$ 49,509.68					\$ 49,509.68
05/05/2016	PCMI - ACH	\$ 52,313.59					\$ 52,313.59
05/19/2016	PCMI - ACH	\$ 24,350.92					\$ 24,350.92
05/11/2016	GoPay (Soccer Officials)	\$ 1,151.00					\$ 1,151.00
05/25/2016	GoPay (Soccer Officials)	\$ 2,243.00					\$ 2,243.00
TOTAL		\$ 1,333,766.94	\$ 6,242.02	\$ 62,098.31	\$ -	\$ 750.00	\$ 1,402,857.27

Payroll and Benefit expenses:

Date	Net Pay	Federal Taxes	State Taxes	Retirement	Other	Health Equity	TOTAL
5/2/2016	APRIL 22 PAYROLL			\$ 337,144.34			\$ 337,144.34
5/2/2016	APRIL UAAL			\$ 263,453.85			\$ 263,453.85
5/6/2016	\$ 633,009.48	\$ 242,366.85	\$ 33,318.83	\$ 348,690.73	\$ 113.04	\$ 19,476.50	\$ 1,276,975.43
5/20/2016	\$ 622,913.32	\$ 237,913.87	\$ 32,648.02	\$ 355,295.96		\$ 19,842.13	\$ 1,268,613.30
MAY HLTH EQ CLAIMS						\$ (43,320.16)	\$ (43,320.16)
TOTAL	\$ 1,255,922.80	\$ 480,280.72	\$ 65,966.85	\$ 1,304,584.88	\$ 113.04	\$ (4,001.53)	\$ 3,102,866.76

New Hire
June 27, 2016

**HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN**

RESUME'

NAME: Nicole Previti

ADDRESS: 31815 Honey Suckle Drive
Brownstone, MI 48173

EDUCATION: E.S., Wayne State University – 2015
M.A., Saginaw Valley State University – 2010
B.A., Oakland University – 2005

MAJOR: Special Education

MINOR: Math and Language Arts

CERTIFICATION: Elementary Professional Certificate with endorsements in Learning Disabilities, Language Arts and Mathematics.

EXPERIENCE: Nicole worked as a teacher at Gibraltar's Shumate Middle School teaching resource room language arts and math and co-teaching science. Additionally, she has taught general education writing and language arts classes over the previous 9 years.

SALARY STEP: MA + 30, Step 5

ASSIGNMENT: Resource Room at Hartland Middle School at Ore Creek

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Nicole Previti for the 2016/17 school year, at the Step 5, MA + 30 salary tract, (\$58,202), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

New Hire
June 27, 2016

**HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN**

RESUME'

NAME: Sara Macheske

ADDRESS: 8121 Joda Drove
Brighton, MI 48114

EDUCATION: M.A., Marygrove College – 2011
B.A., Oakland University – 2007
B.A., Grand Valley State – 2002

MAJOR: Psychology

MINOR:

CERTIFICATION: Elementary Professional Certificate with endorsements in Autism Spectrum Disorder, Cognitive Impairment and Emotional Impairment.

EXPERIENCE: Sara worked as a teacher consultant for Plymouth Canton Schools since 2014. Prior to that Sara taught in the 8th grade resource room at Plymouth West Middle School from 2012-2014 and she worked with autism students at Plymouth HS from 2005 until 2012

SALARY STEP: MA, Step 5

ASSIGNMENT: Resource Room at Hartland Middle School at Ore Creek

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Sara Macheske for the 2016/17 school year, at the Step 5, MA salary tract, (\$52,790), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

GENERAL APPROPRIATIONS ACT RESOLUTION

Hartland Consolidated Schools Livingston County, Michigan

A special meeting of the Board of Education of the Hartland Consolidated Schools was held in the board room of the Hartland Educational Support Service Center on the 27th day of June 2016 at 6:30 p.m.

The meeting was called to order at 6:30 p.m., by

Present:

Absent:

The following preamble and resolution were offered by Member
and supported by Member

WHEREAS,

1. This Board previously resolved to conduct a hearing regarding the proposed budget for the fiscal year 2016-2017 on June 27, 2016; and
2. This Board caused notice of such hearing to be published, which notice included the statement that the "property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing;" and
3. Such a hearing was conducted on June 27, 2016 at which time this Board heard public comment and considered the proposed 2016-2017 budget and proposed property tax millage rate to be levied to support the proposed budget.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board hereby adopts as its 2016-2017 budget the proposed budget document, incorporated by reference, which includes the property tax millage rate to be levied to support the 2016-2017 budget.
2. This Board certifies that, for 2016, 17.9784 mills shall be levied for operating purposes upon non-homestead and non-qualified agricultural property, and 0 mills for operating purposes shall be levied upon homestead and qualified agricultural property. Further, this Board certifies that, for 2016, 8.55 mills shall be levied upon all property for debt retirement purposes, as required by PA 437 of 2012.

continued

BE IT FURTHER RESOLVED, that this resolution shall be the general appropriations act of the Hartland Consolidated School District for the fiscal year ending June 30, 2017; A RESOLUTION to make appropriations; to provide for the expenditure of appropriations; and to provide for the disposition of all income received by the Hartland Consolidated School District.

BE IT FURTHER RESOLVED that the total revenues and unappropriated fund balance estimated to be available for appropriations in the general fund of the Hartland Consolidated School District for the fiscal year ending June 30, 2017, is as follows:

REVENUE

Local		\$ 7,463,121
State		42,300,131
Federal		427,394
Incoming Transfers & Other Transactions		<u>2,214,687</u>
TOTAL REVENUE		\$52,405,333
Est. Fund Balance, July 1, 2016	\$2,877,262	
Less Appropriated Fund Balance	<u>-0-</u>	
Fund Balance Available to Appropriate	<u>\$2,877,262</u>	
AVAILABLE TO APPROPRIATE TO GENERAL FUND		\$55,282,595

BE IT FURTHER RESOLVED, that \$52,637,310 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Instruction:		
Basic Programs		\$26,509,301
Added Needs		5,833,572
Support Services:		
Pupil	\$	865,321
Instructional Staff		1,875,154
General Administration		1,255,967
School Administration		3,039,026
Business		771,868
Maintenance/Operations		5,094,081
Transportation		2,278,604
Central		388,909
Other		202,595

continued

Community Services	3,016,076
Capital Outlay	335,538
Outgoing Transfers & Other Transactions	<u>1,171,298</u>
TOTAL APPROPRIATED GENERAL FUND	\$ 52,637,310

BE IT FURTHER RESOLVED that the total revenues and unappropriated fund balance estimated to be available for appropriations in the athletic fund of the Hartland Consolidated School District for the fiscal year ending June 30, 2017, is as follows:

REVENUE

Local (gate)		\$ 141,509
Other Local		124,940
Incoming Transfers & Other Transactions		<u>725,410</u>
TOTAL REVENUE		\$ 991,859
Est. Fund Balance, July 1, 2016	\$ 123,978	
Less Appropriated Fund Balance	<u>-0-</u>	
Fund Balance Available to Appropriate		<u>123,978</u>
TOTAL AVAILABLE TO APPROPRIATE ATHLETIC FUND		\$ 1,115,837

BE IT FURTHER RESOLVED, that \$963,887 of the total available to appropriate in the athletic fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Other Support Services:		
Salaries		\$ 238,774
Employee Benefits		104,712
Contracted Services		504,718
Equipment		27,710
Officials' Fees		35,973
Transportation		32,000
Capital Outlay		<u>20,000</u>
TOTAL APPROPRIATED ATHLETIC FUND		\$ 963,887

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the cafeteria fund of the Hartland Consolidated School District for the fiscal year ending June 30, 2017, is as follows:

continued

REVENUE

Local		\$ 1,084,072
State		49,344
Federal		<u>452,500</u>
TOTAL REVENUE		\$ 1,585,916
Est. Fund Balance, July 1, 2016	\$ 166,226	
Less Appropriated Fund Balance	<u>-0-</u>	
Fund Balance Available to Appropriate		<u>\$ 166,226</u>
TOTAL AVAILABLE TO APPROPRIATE CAFETERIA FUND		\$ 1,752,142

BE IT FURTHER RESOLVED, that \$1,561,022 of the total available to appropriate to the cafeteria fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Other Support Services:		
Salaries		\$ 485,404
Employee Benefits		237,702
Food		680,000
Supplies & Other		97,750
Capital Outlay		15,000
Outgoing Transfers		<u>45,166</u>
TOTAL APPROPRIATED TO CAFETERIA FUND		\$ 1,561,022

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the debt retirement fund of the Hartland Consolidated School District for the fiscal year ending June 30, 2017, is as follows:

REVENUE

Local Source:		
Property Tax		\$ 9,965,936
Other Local Source		55,600
State Sources		55,890
Federal Sources		658,402
Incoming Transfers & Other		<u>11,505,943</u>
TOTAL REVENUE		\$ 22,241,771
Est. Fund Balance, July 1, 2016	\$2,539,012	
Less Appropriated Fund Balance	<u>-0-</u>	
Fund Balance Available to Appropriate		<u>\$ 2,539,012</u>
TOTAL AVAILABLE TO APPROP. DEBT RETIREMENT FUND		\$24,780,783

continued

BE IT FURTHER RESOLVED, that \$21,734,018 of the total available to appropriate in the debt retirement fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Redemption of Principal	\$16,385,000
Interest on Debt	5,333,543
Miscellaneous	<u>15,475</u>

TOTAL APPROPRIATED DEBT RETIREMENT FUND	\$21,734,018
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BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the capital projects fund of the Hartland Consolidated School District for the fiscal year ending June 30, 2017, is as follows:

REVENUE

Interest on Investments	\$	<u>1,000</u>
TOTAL REVENUE	\$	1,000

Est. Fund Balance, July 1, 2016	\$ 1,190,999
Less Appropriated Fund Balance	<u>-0-</u>

Fund Balance Available to Appropriate	\$ 1,190,999
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TOTAL AVAILABLE TO APPROPRIATE CAPITAL PROJECTS FUND	\$ 1,191,999
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BE IT FURTHER RESOLVED, that \$242,832 of the total available to appropriate to the capital projects fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Equipment	\$	90,421
Site Development		151,911
Misc. (architect, construction manager, other)		<u>500</u>

TOTAL APPROPRIATED TO CAPITAL PROJECTS	\$	242,832
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continued

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

This act is to take effect July 1, 2016.

Included in your Board packet for the June 27, 2016 special meeting are the drafts of the Secondary, Intermediate and Elementary Parent/Student Handbooks. Following is a listing of the significant changes from 2015/2016.

District-wide Changes: Transportation – Bus Responsibility of Students

- #6 – The driver has the right to assign students to certain seats *for any reason*.
- #16 (#17 secondary) – Examples are: skateboards, snowboards, sleds, *fishing poles*, etc.
- #17 (#18 secondary) – Cellular phones or any other type of communication device capable of texting, talking, *taking pictures* or displaying images, ...
- #18 (#19 secondary) - ...tobacco, *e-cigarettes*, alcohol...

Elementary Handbook Changes:

- Page 14 – Visitors: 2nd paragraph – delete “when possible”

Secondary Handbook Changes: (See attached for specifics)

- Student Appearance – mini-apparel – change to *“shorter than fingertip length”*
- Electronic Device – Remove “next” from 1st & 2nd offense; 3rd Offense – *“Pick up at the end of the school day or parent pick up and/or ISS.”*
- Disciplinary Rubric: Category III: Tobacco: Use and/or Possession/*Paraphernalia*; Category IV: Drugs: Use and/or Possession/*Paraphernalia*
- Dangerous Items... - *Board Policy #3217*
- Attendance Guidelines – Add bullet: *“If a student exceeds the maximum of 15 hours allotted...”*
- Pre-arranged Absences – change allowable attendance days from 9 to 15
- Lunch Program – 3rd Paragraph: “Student Nutrition has an automated phone system to notify parents *once per week if your child’s balance is negative...”*”
- Driving Automobiles – Remove “and some sophomores with special circumstances with the approval of administration.”
- Page 42 – Tobacco Products: “Possession or use of tobacco *and/or paraphernalia (including e-cigarettes, e-liquid and lookalikes)...*”
- Page 43 – Alcohol and Drugs: “Possession or use of alcoholic beverages, or the use of/or distribution of behavior altering and/or performance enhancing drugs *and/or paraphernalia...*”
- Page 48 – PSAT/NMSQT – remove the word “all” before “11th graders”
- Test Dates – Remove SAT and ACT test date information and replace with web site links. Remove PSAT, PLAN, and EXPLORE.