

**HARTLAND CONSOLIDATED SCHOOLS
ORGANIZATIONAL MEETING
BOARD OF EDUCATION
July 20, 2016**

AGENDA

- . Call to Order, 8:00 a.m., Boardroom, Educational Support Service Center
 - A. Pledge of Allegiance
 - B. Approval of agenda/items for discussion
 - C. Approval of minutes – June 27, 2016 special meeting
 - D. Superintendent’s Report
 - E. Call to the public
 - F. Board reports & requests

- II. Action Items
 - A. Payment of Invoices
 - B. New Hire
 - C. 2016/17 Parent/Student Handbooks
 - D. 2016 State Aid Note
 - E. School Bond Loan Fund
 - F. Membership in Michigan High School Athletic Association
 - G. Internal Board Policies #0150 – Meeting dates 2016/2017
 - H. Notes and loans
 - I. Appointment of Superintendent as Compliance Officer
 - J. Authorization for posting notices

- III. Information Items
 - A. Future meetings: TBD
 - B. Information Items

- IV. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.E.

DETAILED AGENDA

- I. CALL TO ORDER
President Dumond will call the meeting to order at 8:00 a.m. in the Boardroom of the Educational Support Service Center.
- I.A. PLEDGE OF ALLEGIANCE
- I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION
(Recommended action): That the agenda for the July 20, 2016 organizational meeting be approved, and that public participation be allowed on all items. Motion by _____, supported by _____. _____
- I.C. APPROVAL OF MINUTES – JUNE 27, 2016 MEETING- SEE ATTACHED
(Recommended action): That the minutes of the June 27, 2016 special meeting be approved. Motion by _____, supported by _____. _____
- I.D. SUPERINTENDENT’S REPORT
- I.E. CALL TO THE PUBLIC
- I.F. BOARD REPORTS & REQUESTS
- II.A. PAYMENT OF INVOICES (SEE ATTACHED)
(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of June 30, 2016, and the payment of invoices totaling \$2,122,887.89 and payroll obligations totaling \$3,419,020.71. Motion by _____, supported by _____. _____
- II.B. NEW HIRE (SEE ATTACHED)
(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Jammie Tocalis for the 2016/2017 school year, at the Step 1, MA+15 salary tract (\$45,602), pending verification of credentials and public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____
- II.C. 2016/2017 PARENT/STUDENT HANDBOOKS (SEE ATTACHED)
(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent of Personnel & Student Services, approves the Secondary, Intermediate, and Elementary Parent/Student Handbooks for the 2016/2017 school year as presented. Motion by _____, supported by _____. _____
- II.D. STATE AID LOAN (SEE ATTACHED)
Consistent with past years, the district has had to borrow for cash flow purposes. Four years ago we borrowed \$3,500,000, three years ago - \$4,500,000, two years ago - \$3,500,000, last year we borrowed \$4,189,000, and this year we will need to borrow an amount not to exceed \$4,160,000. The primary reason for needing to borrow annually is that several years ago the State moved the last two state aid payments to July and August following the fiscal year.

- II.D. STATE AID LOAN (CONTINUED)
(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the State Aid Operating Loan Resolution as presented. Motion by _____, supported by _____. _____
- II.E. SCHOOL BOND LOAN FUND (SEE ATTACHED)
(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the School Loan Revolving Fund Annual Loan Application as presented. Motion by _____, supported by _____. _____
- II.F. MEMBERSHIP IN MHSAA – SEE ATTACHED
(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, approves the district’s membership in the Michigan High School Athletic Association for the 2016/2017 school year. Motion by _____, supported by _____. _____
- II.G. INTERNAL BOARD POLICY FOR APPROVAL (#0150, MEETING DATES) – SEE ATTACHED
(Recommended action): That the Board of Education, in accordance with Board Policy 0150 – Organization, approves the proposed meeting dates for 2016/2017 as presented. Motion by _____, supported by _____. _____
- II.H. NOTES & LOANS
(Recommended action): That any two officers of the Board of Education may sign notes or loans approved by the Board of Education at an official meeting. Motion by _____, supported by _____. _____
- II.I. APPOINTMENT OF SUPERINTENDENT AS COMPLIANCE OFFICER
(Recommended action): That the Board of Education appoints the Superintendent of Schools as Compliance Officer for Section 504 of the Rehabilitation Act of 1973 for Title IX of the Educational Amendments of 1972, for Title VI of the Civil Rights Act of 1964, and for the Age Discrimination Act of 1975. Persons having questions or concerns regarding these statutory areas are to contact Janet Sifferman, Superintendent, Hartland Consolidated Schools, 9525 Highland Road, Howell, MI 48843, (810) 626-2100. Motion by _____, supported by _____. _____
- II.J. AUTHORIZATION FOR POSTING NOTICES
(Recommended action): That the Superintendent, or her designee, will designate an appropriate, available person in each location to post notices of public meetings. Motion by _____, supported by _____. _____
- III. FUTURE MEETINGS
TBD
- III.B. INFORMATION ITEMS
- IV. ADJOURNMENT

Hartland Consolidated Schools
Special meeting - Board of Education
June 27, 2016

Members present: M. Hemeyer, C. Costa, T. Dumond, C. Kenrick, C. Aberasturi, K. Kaszyca, B. Gatewood
Members absent: None
Admin. Present: J. Sifferman, S. Bacon, S. VanEpps, C. Hughes, B. Cain, L. Pumford, S. Livingway, M. Cheney, M. Otis, D. Minsker, A. Howerton, D. Selix, J.D. Wheeler, S. Pearson
Guests: B. Archer, BSA Troup 385, C. Anderson, L. Zeppi, J. Darrow, C. VanGieson, N. Previti, K. Evans, K. Dinser, S. Macheske, J. Lhota

President Dumond called the meeting to order at 6:30 p.m. in the Boardroom of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Kenrick, supported by Gatewood that the agenda for the June 27, 2016 special meeting be approved, and that public participation be allowed on all items. Motion carried 7-0. 6/27/16 AGENDA APPROVED

Motion by Aberasturi, supported by Gatewood that the minutes of the June 6, 2016 regular meeting be approved. Motion carried 7-0. 6/6/16 MINUTES APPROVED

Ms. Sifferman introduced Scott Bacon who then introduced Matt Marino to the Board. Mr. Marino was recently hired as the district's Director of Operations, replacing George Waldrup who has retired. SUPT. REPORT

Mr. Bacon then began the 2016/2017 Budget Hearing. Mr. Bacon noted that Rachel Bois, Accounting Supervisor, would be presenting the first section of the hearing as she found and adapted the new format for this year's budget report. Ms. Bois began with a review of the 2015/16 budget, noting that the district did finish better than anticipated. For the 2016/17 budget, she noted the following: 2016/17 BUDGET HEARING

- Debt Fund – will keep the 8.55 millage rate to continue to pay down existing debt.
- Capital Projects – continuing to spend down the 2010 Bond with the majority remaining, approximately \$900,000 allocated to technology over the next five years. The bulk of the balance will be used toward the high school ring road project.
- Athletics – no program changes with some inflationary adjustments, and some money set aside for facility upgrades, as bond funds will not be available.
- Cafeteria – will need to adjust for five additional school days with revenue and expenditures balancing out for the most part. Will continue to review menus and also set aside money for facility upgrades.
- General Fund – the district will receive \$120 per pupil increase for 2016/17, which amounts to an approximate 1.6% increase. We are still facing enrollment concerns and have not budgeted for an increase for 16/17. We will continue to push Schools of Choice registration, which currently accounts for over 14% of district enrollment.

Mr. Bacon spent some time discussing the structural inequities that have been built into public education financing between revenues and expenditures. He noted that employees took a 2.69% pay reduction in 2015/16 to maintain our fund balance at 5% and will likely take another 2.03% reduction in 2016/17, though this figure was reduced from approximately 4% after factoring in the LESA millage, 2015/16 finishing somewhat better

than budgeted, and the reduction of five teaching positions for 2016/17. Mr. Bacon also noted that employees had also seen increases in their portion of insurance costs and retirement expenses, in addition to pay reductions. He does not anticipate that 2016/17 will finish better than budgeted, but is always hopeful.

BUDGET HEARING
(CONTINUED)

There was no response to Call to the Public.

CALL TO PUBLIC

Mr. Aberasturi noted the presence of a Boy Scout troop in the audience. Members of Troop 385 came forward and noted that they were working toward their Citizenship in the Community badge, which required their attendance at a school board meeting.

BOARD REPORTS

Ms. Sifferman called up Principal David Minsker to introduce Jennifer Lhota to the Board. Ms. Lhota had been hired at a previous meeting but had been unable to attend at that time. She will be teaching computers, business and English at Hartland High School.

INTRODUCTION-
LHOTA-HHS

Motion by Kaszyca, supported by Costa that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Nicole Previti for the 2016/2017 school year, at the Step 5, MA+30 salary tract, pending verification of credentials and public Acts 99, 83 & 189 requirements, if applicable. Motion carried 7-0. Ms. Previti was introduced by Principal Steve Livingway.

NEW HIRES:
PREVITI – HMS

Motion by Kaszyca, supported by Gatewood that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Sara Macheske for the 2016/2017 school year, at the Step 5, MA salary tract, pending verification of credentials and public Acts 99, 83 & 189 requirements, if applicable. Motion carried 7-0. Ms. Macheske was introduced by Principal Steve Livingway.

MACHESKE – HMS

Motion by Aberasturi, supported by Gatewood that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves budget amendments for the General Fund, Capital Projects Fund, Debt Retirement Fund, Athletic Fund and Food Service Fund as presented. Motion carried 7-0.

2015/16 BUDGET
AMENDMENTS

Motion by Gatewood, supported by Kaszyca that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the General Appropriations Act Resolution (2016/2017) as presented. Motion carried 7-0.

2016/17 GEN. APP.
ACT

Scott VanEpps, Asst. Superintendent of Personnel & Student Services, began the discussion regarding the 2016/17 Parent/Student Handbooks. He noted that the policy cited under “Dangerous Items” should read Policy 5772, not 3217. This will come before the Board for action at the July 20, 2016 meeting.

DISCUSSION:
2016/17
HANDBOOKS

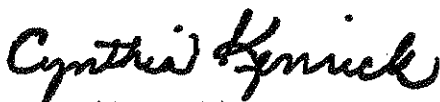
President Dumond noted that the next meeting would be July 20 at 8:00 a.m. and confirmed that there would be a quorum.

UPCOMING
MEETINGS

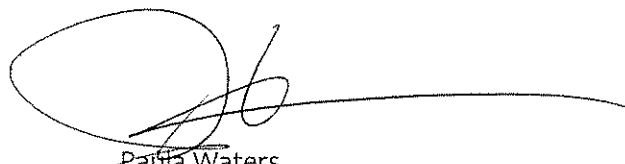
The meeting adjourned at 7:30 p.m.

ADJOURNMENT

Respectfully submitted,



Cynthia Kenrick
Secretary



Paula Waters
Recording Secretary

**HARTLAND CONSOLIDATED SCHOOLS
BOARD MEETING ON JULY 20, 2016
EXPENDITURES FOR THE MONTH OF JUNE 2016**

Check registers and ACH payments:

Date	Description	General Fund	Athletics	Cafeteria	Capital Proj	Debt	TOTAL
06/02/2016	A/P Check Run	\$ 607,849.58	\$ 14,469.89	\$ 13,923.67			\$ 636,243.14
06/06/2016	A/P Check Run	\$ 35,456.30					\$ 35,456.30
06/08/2016	A/P Check Run	\$ 32,764.17	\$ 652.01	\$ 4,887.25			\$ 38,303.43
06/13/2016	A/P Check Run	\$ 28,623.59	\$ 375.00			\$ 2,725.00	\$ 31,723.59
06/16/2016	A/P Check Run	\$ 446,802.79	\$ 6,459.50	\$ 11,027.90			\$ 464,290.19
06/21/2016	A/P Check Run	\$ 69,710.73	\$ 12,680.41	\$ 2,891.38	\$ 1,000.00		\$ 86,282.52
06/28/2016	A/P Check Run	\$ 571,041.33	\$ 814.83	\$ 334.30	\$ 45,555.37		\$ 617,745.83
06/30/2016	A/P Check Run	\$ 21,156.49		\$ 206.19			\$ 21,362.68
06/30/2016	Prepaid Checks	\$ 4,428.50					\$ 4,428.50
06/30/2016	Void Checks	\$ (649.60)	\$ (200.00)				\$ (849.60)
06/10/2016	Merchant Fees (Comm Ed)	\$ 4,962.64					\$ 4,962.64
06/14/2016	PESG - ACH	\$ 41,081.16					\$ 41,081.16
06/28/2016	PESG - ACH	\$ 14,873.36					\$ 14,873.36
06/02/2016	PCMI - ACH	\$ 73,407.64					\$ 73,407.64
06/16/2016	PCMI - ACH	\$ 31,931.70					\$ 31,931.70
06/30/2016	PCMI - ACH	\$ 19,615.81					\$ 19,615.81
06/15/2016	GoPay (Soccer Officials)	\$ 2,029.00					\$ 2,029.00
TOTAL		\$ 2,005,085.19	\$ 35,251.64	\$ 33,270.69	\$ 46,555.37	\$ 2,725.00	\$ 2,122,887.89

Payroll and Benefit expenses:

Date	Net Pay	Federal Taxes	State Taxes	Retirement	Other	Health Equity	TOTAL
6/1/2016	MAY UAAL/ORS			\$ 263,453.85			\$ 263,453.85
6/3/2016	\$ 698,675.38	\$ 275,176.31	\$ 37,297.31	\$ 381,979.78		\$ 19,842.13	\$ 1,412,970.91
6/17/2016	\$ 762,347.90	\$ 292,359.77	\$ 40,117.20	\$ 407,410.42		\$ 19,842.13	\$ 1,522,077.42
6/22/2016	JUNE UAAL/ORS			\$ 263,453.86			\$ 263,453.86
JUNE HLTH EQ CLAIMS						\$ (42,935.33)	\$ (42,935.33)
TOTAL	\$ 1,461,023.28	\$ 567,536.08	\$ 77,414.51	\$ 1,316,297.91	\$ -	\$ (3,251.07)	\$ 3,419,020.71

New Hire
July 20, 2016

**HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN**

RESUME'

NAME: Jammie Tocalis

ADDRESS: 2241 Cumberland Drive
Brighton, MI 48114

EDUCATION: M.A., Eastern Michigan University – 2005
B.A., Sienna Heights University – 1998

MAJOR: Child Development and Reading Specialist

MINOR: Language Arts

CERTIFICATION: Elementary Professional Certificate with endorsements in Language Arts, Reading Specialist and Early Childhood Education Pre K-K.

EXPERIENCE: Jammie has worked in the Dearborn school district since 2001. She has taught first and third grades and also served as the reading specialist for third through fifth grades. Since 2013, Jammie has taught sixth grade for Dearborn schools.

SALARY STEP: MA + 15, Step 1

ASSIGNMENT: Fourth Grade at Lakes Elementary School

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Jammie Tocalis for the 2016/17 school year, at the Step 1, MA + 15 salary tract, (\$45,602), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

STATE AID OPERATING NOTES RESOLUTION

Hartland Consolidated Schools, Livingston County, Michigan (the "Issuer")

A regular meeting of the board of education of the Issuer (the "Board") was held in the _____, within the boundaries of the Issuer, on the 20th day of July, 2016, at 8 o'clock in the a.m.

The meeting was called to order by Thom Dumond, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. Under the terms of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended ("Act 451"), a school district is authorized, either by achieving qualified status as described in Section 303(2) of Act 34, Public Acts of Michigan, 2001, as amended, or upon receiving prior approval of the authorized representative of the Department of Treasury, to borrow money for school operations and issue its notes therefor, pledging for the payment thereof monies to be received by it from the state school aid fund, which notes shall be the full faith and credit obligation of the Issuer; and

2. The estimated amount of such state aid appropriations allocated, or to be allocated, to this Issuer is \$ 42,300,131 for the fiscal year ending June 30, 2017, of which amount the sum of \$0 has been heretofore distributed and received, leaving a balance of \$ 42,300,131 as the estimated amount remaining to be distributed to the Issuer pursuant to Act 451; and

3. This Issuer has immediate need to borrow the sum of not to exceed Four Million One Hundred Sixty Thousand Dollars (\$4,160,000) to pay current operating expenses for fiscal year 2016-2017; and

4. The principal amount of the notes payable from the undistributed balance of the appropriations allocated to this Issuer for said fiscal year which have heretofore been issued and are now outstanding is \$ 0; and

5. Five percent (5%) of estimated fiscal year 2015-2016 operating expense is \$ 2,624,439; and

6. The process of soliciting bids by publishing a notice of sale in a publication as specified in Section 309(2) of Act 34, Public Acts of Michigan, 2001, as amended, is prohibitively more expensive than obtaining bids through the distribution of a solicitation for bids.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Issuer shall borrow the sum of not to exceed Four Million One Hundred Sixty Thousand Dollars (\$4,160,000) or such lesser amount as the Department of Treasury may approve or as reduced by a member of either the administrative staff or the Board of the Issuer, and shall issue its note or notes (the "Notes") therefor. The Issuer hereby appropriates a sufficient amount of state aid to repay the principal of and interest on the Notes. In addition, the full faith and credit of the Issuer is hereby irrevocably pledged for payment of the principal and interest on the Notes, and in case of insufficiency of state aid, the Issuer shall pay the Notes from any funds legally available therefor, and, if necessary, levy taxes on all taxable property in the Issuer for the payment thereof, subject to applicable constitutional and statutory tax rate limitations, all pursuant to Act 451. The pledge of full faith and credit is subordinate to any encumbrances or tax levies pledged or to be pledged for the payment of tax anticipation notes issued or to be issued by the Issuer pursuant to Act 34, Public Acts of Michigan, 2001, as amended.

It is hereby declared that said borrowing is necessary for the purpose of securing funds for school operations and it is agreed with the purchaser of said Notes that the proceeds thereof will be used exclusively for that purpose.

2. Based upon expense considerations associated with publishing a notice of sale, as specified in Section 309(2) of Act 34, Public Acts of Michigan, 2001, as amended, the Board authorizes the distribution of a solicitation for bids, without publication, to obtain bids under the terms of Paragraph 10 of this resolution.

3. Book Entry. The ownership of one fully registered note for each maturity, in the aggregate principal amount of such maturity shall be registered in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC"). So long as the Notes are in the book entry form only, the Paying Agent shall comply with the terms of the Blanket Issuer Letter of Representations to be entered into between the Issuer and DTC, which provisions shall govern registration, notices and payment, among other things, and which provisions are incorporated herein with the same effect as if fully set forth herein. The Superintendent is hereby authorized and directed to enter into the Blanket Issuer Letter of Representations with DTC in such form as determined by the Superintendent, in consultation with note counsel, to be necessary and appropriate. In the event the Issuer determines that the continuation of the system of book entry only transfer through DTC (or a successor securities depository) is not in the best interest of the DTC participants, beneficial owners of the Notes, or the Issuer, the Issuer will notify the Paying Agent, whereupon the Paying Agent will notify DTC of the availability through DTC of the note certificates. In such event, the Issuer shall issue and the Paying Agent shall transfer and exchange Notes as requested by DTC of like principal amount, series and maturity, in authorized denominations to the identifiable beneficial owners in replacement of the beneficial interest of such beneficial owners in the Notes, as provided herein.

4. Said Notes shall be dated as of August 22, 2016, or the date of delivery, shall bear interest from the date thereof until paid at a rate not exceeding three percent (3%) per annum on the balance from time to time remaining unpaid, shall be in minimum denominations of \$100,000 or multiples of \$1,000 in excess of \$100,000, shall be payable to the Registered Owner, in lawful money of the United States of America, at such bank or trust company in the State of Michigan as shall be designated by the original purchaser of the Notes, which paying

agent qualifies as such under the statutes of the State of Michigan or of the Federal Government, and shall be due and payable on August 21, 2017. If more than one note is issued, the Notes shall be numbered serially from 1 upwards. Such Notes may be designated, at the option of the purchaser thereof, as a "State Aid Note" or "State Aid Notes".

5. The form of the Notes shall be in substantially the form set forth and attached hereto as Exhibit A.

6. Once the Issuer has either achieved qualified status under Act 34, Public Acts of Michigan, 2001, as amended, or received prior approval for the issuance of the Notes from the authorized representative of the Department of Treasury, and based upon the determination of Paragraph 2 of this resolution, a member of either the administrative staff or the Board of the Issuer is authorized to arrange for the sale of such Notes without the taking of competitive bids thereon, provided that when bids, competitive or otherwise, are solicited and more than one bid received, such Notes shall be awarded to the lowest responsible bidder. The Notes shall be executed by the President and Secretary of the Board. In the absence of the President, the Superintendent may sign in the place of the President, and in the absence of the Secretary, the Treasurer of the Board may sign in place of the Secretary.

7. The form of solicitation for bids shall be in substantially the form set forth and attached hereto as Exhibit B.

8. If the Issuer has not achieved qualified status under Act 34, Public Acts of Michigan, 2001, as amended, a member of either the administrative staff or the Board of the Issuer is hereby authorized and directed to file a certified copy of this resolution with the authorized representative of the Department of Treasury for and on behalf of the Issuer and an application for an order approving such borrowing and issuance of said Notes, if applicable, and to pay any applicable fee therefor.

9. The Board covenants to comply with existing provisions of the Internal Revenue Code of 1986, as amended, necessary to maintain the exemption of interest on the Notes from federal income taxation.

10. A member of either the administrative staff or the Board of the Issuer is further authorized to approve the specific interest rate to be borne by the Notes, not exceeding the maximum rate permitted by law, the purchase price of the Notes, and other terms and conditions relating to the Notes and the sale thereof. A member of either the administrative staff or the Board of the Issuer is directed to execute a certificate accepting the interest rate and purchase price of the Notes on behalf of the Issuer.

11. Within fifteen (15) business days after issuance of the Notes, the Board hereby authorizes and directs the Superintendent to cause to be filed with the Department of Treasury any and all documentation required subsequent to the issuance of the Notes, along with any statutorily required fee.

12. The President, Vice President, Secretary, Treasurer, Superintendent and the individual acting in the capacity of the school business official are each further authorized to execute any documents or certificates necessary to complete the transaction. Any of those

officers may designate, in writing, an individual to act in their place with respect to the powers conveyed in this paragraph.

13. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Hartland Consolidated Schools, Livingston County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on July 20, 2016, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

JJS/msm

EXHIBIT A

**UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF LIVINGSTON
HARTLAND CONSOLIDATED SCHOOLS
STATE AID NOTE**

<u>Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP No.</u>
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August 22, 2016

**REGISTERED OWNER:
PRINCIPAL AMOUNT:**

Hartland Consolidated Schools, County of Livingston, State of Michigan (the "Issuer"), for value received, hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above on the Maturity Date specified above, with interest thereon from the date hereof until paid at the Rate specified above based on a 360-day year, 30-day month, on presentation and surrender of this note (the "Note") at _____, Michigan (the "Paying Agent"). This Note is issued in minimum denominations of \$100,000 or multiples of \$1,000 in excess of \$100,000.

This Note is not subject to redemption prior to maturity.

This Note is issued under the provisions of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended, and Act 34, Public Acts of Michigan, 2001, as amended, for the purpose of providing money for school operations for the fiscal year ending June 30, 2017. The Issuer has pledged for the payment of this Note monies to be received by it from state school aid. As additional security the Issuer has pledged the full faith, credit and resources of the Issuer and, in the event of the unavailability or insufficiency of state school aid for any reason, this Note is payable from tax levies within the Issuer's constitutional and statutory limitations or from unencumbered funds of the Issuer. The pledge of the full faith, credit and resources is subordinate to any encumbrances of tax levies pledged for the payment of tax anticipation notes issued or to be issued by the Issuer pursuant to Act 34, Public Acts of Michigan, 2001, as amended.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this Note, have been done, exist and have happened in regular and due time and form as required by law, and that the total indebtedness of the Issuer, including this Note, does not exceed any constitutional or statutory limitation.

This Note shall not be deemed a valid and binding obligation of the Issuer in the absence of authentication by manual execution hereof by the authorized signatory of the Paying Agent.

IN WITNESS WHEREOF, Hartland Consolidated Schools, County of Livingston, State of Michigan, by its Board of Education, has caused this Note to be signed in the name of the Issuer by its President and Secretary, as of August 22, 2016, and to be manually signed by the authorized signatory of the Paying Agent as of the date set forth below.

Hartland Consolidated Schools
County of Livingston
State of Michigan

By Form Only - Not for Execution
President

And Form Only - Not for Execution
Secretary

CERTIFICATE OF AUTHENTICATION

Dated: _____

This Note is one of the Notes described herein.

[NAME OF BANK]

_____, MICHIGAN

PAYING AGENT

By _____
Authorized Signatory

EXHIBIT B

SOLICITATION FOR BIDS

**HARTLAND CONSOLIDATED SCHOOLS
COUNTY OF LIVINGSTON
STATE OF MICHIGAN
\$4,160,000
STATE AID NOTES**

Unconditional and firm bids for the purchase of not to exceed Four Million One Hundred Sixty Thousand Dollars (\$4,160,000) of State Aid Notes (the "Note" or "Notes") will be received by Hartland Consolidated Schools, Livingston County, Michigan (the "Issuer") at the School District's Administrative Offices, 9525 E. Highland Road, Howell, Michigan 48843, on the 4th day of August, 2016, until 11:30 o'clock in the a.m., prevailing Eastern Time, at which time and place said bids will be publicly opened and read. BIDS also will be received on the same date and the same hour by an agent of the undersigned at the offices of the Municipal Advisory Council of Michigan, Buhl Building, 535 Griswold, Suite 1850, Detroit, Michigan 48226, where the bids will simultaneously be opened and read. Bidders may choose either location to present bids but not both locations. Award of Notes will be made on behalf of the Issuer by an authorized officer of the Issuer on that date.

FAXED BIDS: Bidders may submit signed bids via facsimile transmission to the Issuer at (810) 626-2101 or the Municipal Advisory Council of Michigan at (313) 963-0943 provided that the faxed bids are received prior to the time and date fixed for receipt of bids. Bidders submitting faxed bids bear the full risk of failed or untimely transmission of their bids. Bidders are encouraged to confirm the timely receipt of their full and complete bids by telephoning the Issuer at (810) 626-2100 or the Municipal Advisory Council of Michigan at (313) 963-0420.

NOTE DETAILS; INTEREST RATE; PAYING AGENT; AND DENOMINATION: The Notes will be dated August 22, 2016, or date of delivery, due on August 21, 2017, and will bear interest at a rate not exceeding three percent (3%) per annum. Both principal and interest will be payable at a bank or trust company located in the State of Michigan; New York, New York; or Chicago, Illinois, to be designated by the original purchaser of the Notes, which paying agent qualifies as such under the statutes of the state in which it is located or of the United States, with paying agent fees, if any, to be paid by the purchaser of the Notes. The Notes shall be issued in minimum denominations of \$100,000 or multiples of \$1,000 in excess of \$100,000. If more than one Note is issued, the Notes shall be numbered serially from one upwards.

DTC BOOK-ENTRY: If requested by the purchaser, the Notes may be registered in the name of Cede & Co., as registered owner and nominee for The Depository Trust Company, New York, New York ("DTC") under DTC's Book-Entry-Only system of registration. Purchasers of interests in the Notes (the "Beneficial Owners") will not receive physical delivery of bond certificates and ownership by the Beneficial Owners of the Notes will be evidenced by book-entry-only. As long as Cede & Co. is the registered owner of the Notes as nominee of DTC, payments of principal and interest payments will be made directly to such registered owner

which will in turn remit such payments to the DTC participants for subsequent disbursement to the Beneficial Owners.

NO OFFICIAL STATEMENT: The Issuer will not provide a Near Final or final Official Statement. Further, compliance with Rule 15c2-12 of the Securities and Exchange Commission regarding sale to limited numbers of sophisticated investors is the sole responsibility of the successful bidder.

PRIOR REDEMPTION: The Notes are not subject to redemption prior to maturity.

AWARD OF NOTES: For the purpose of awarding the sale of the Notes, the interest cost of each unconditional and firm bid will be computed on a 360-day year, 30-day month, by determining, at the rate specified therein, the total dollar value of all interest on the Notes from August 22, 2016, to maturity and deducting therefrom any premium. The Notes will be awarded to the bidder whose unconditional and firm bid on the above computation produces the lowest dollar interest cost to the Issuer. No proposal for the purchase of less than all the Notes or at a price less than their par value will be considered. Any and all fees or charges of the bidder must be incorporated into the rate.

SECURITY: The Notes are issued under the provisions of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended, and Act 34, Public Acts of Michigan, 2001, as amended, for the purpose of providing money for school operations for the fiscal year ending June 30, 2017. The Issuer has pledged for the payment of the Notes, monies to be received by it from state school aid.

As additional security the Issuer has pledged the full faith, credit and resources of the Issuer and, in the event of the unavailability or insufficiency of state school aid for any reason, the Notes are payable from tax levies within its constitutional and statutory limitations or from unencumbered funds of the Issuer. The pledge of full faith and credit is subordinate to any encumbrances or tax levies pledged or to be pledged for the payment of tax anticipation notes issued or to be issued by the Issuer pursuant to Act 34, Public Acts of Michigan, 2001, as amended.

LEGAL OPINION: Bids shall be conditioned upon the unqualified opinion of Thrun Law Firm, P.C., attorneys of East Lansing, Michigan, which opinion will be furnished without expense to the purchaser prior to the delivery thereof, approving the legality of the Notes.

TAX MATTERS: In the opinion of note counsel, assuming continued compliance by the Issuer with certain requirements of the Internal Revenue Code of 1986, as amended (the "Code"), interest on the Notes is excluded from gross income for federal income tax purposes, as described in the opinion, and the Notes and interest thereon are excluded from taxable income for State of Michigan income tax purposes. Further, the Note and the interest thereon are subject to inheritance and estate taxes and taxes on gains realized from the sale, payment or other disposition thereof. The Issuer has covenanted to comply with those requirements of the Code necessary to continue the exclusion of interest on the Notes from gross income for federal income tax purposes. The Issuer has **NOT** designated the Notes as "Qualified Tax-Exempt Obligations" within the meaning of the Code.

CERTIFICATE REGARDING "ISSUE PRICE": The successful bidder will be required to furnish, prior to the delivery of the Notes, a certificate in a form acceptable to note counsel as to the "issue price" of the Notes within the meaning of Section 1273 of the Internal Revenue Code of 1986, as amended.

INVESTMENT CERTIFICATE: As a condition of award, the successful bidder will be required to furnish prior to the delivery of the Notes a certificate in a form acceptable to note counsel that documents the investment experience of the successful bidder and provides representations that either the Notes are being purchased for the bidder's own portfolio without the intent to sell or re-offer the Notes or that if there is an intent to sell or re-offer the Notes, the bidder will obtain from the subsequent purchaser an investment certificate that is substantially identical to the certificate provided by the successful bidder. A sample form investment certificate acceptable to note counsel is available for review through note counsel prior to the sale and will be provided by note counsel to the successful bidder after the sale.

CUSIP NUMBERS: CUSIP numbers will be imprinted on the Notes at the expense of the Issuer. An improperly imprinted number or failure to print CUSIP numbers shall not constitute basis for the purchaser to refuse to accept delivery of the Notes. The purchaser shall be responsible for requesting assignment of numbers and for the payment of any charges for the assignment of numbers. If the Purchaser requires CUSIP numbers on the Notes, the Purchaser shall request assignment of CUSIP numbers for the Notes and provide the numbers to the Issuer and Thrun Law Firm, P.C., within forty-eight (48) hours of the note sale.

CLOSING DOCUMENTS: Drafts of all closing documents, including the form of Note and note counsel's legal opinion, may be requested from Thrun Law Firm, P.C. Final closing documents will be in substantially the same form as the drafts provided. Closing documents will not be modified at the request of a bidder, regardless of whether the bidder's proposal is accepted.

DELIVERY OF NOTES: The Issuer shall furnish Notes ready for execution at its expense. Notes will be delivered without expense to the purchaser at a place located in the STATE OF MICHIGAN, to be mutually agreed upon between the purchaser and the Issuer. Delivery can also be made in Chicago, Illinois or New York, New York, but at the EXPENSE of the PURCHASER. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the Notes, will be delivered at the time of the delivery of the Notes. Accrued interest to the date of delivery of the Notes, if any, shall be paid by the purchaser at the time of delivery.

Payment for the Notes shall be in such manner as to assure receipt of funds by the Issuer on the day of delivery of the Notes.

BIDDER CERTIFICATION - NOT "IRAN-LINKED BUSINESS": By submitting a bid, the bidder shall be deemed to have certified that it is not an "Iran-Linked Business" as defined in Act 517, Public Acts of Michigan, 2012; MCL 129.311, et seq.

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

The bids should be plainly marked "Proposal for Hartland Consolidated Schools State Aid Notes".

Form Only - Not for Execution
Superintendent
Hartland Consolidated Schools

School Bond Qualification and Loan Program
School Loan Revolving Fund
Bureau of Bond Finance
Michigan Department of Treasury
430 W. Allegan
Lansing, MI 48922

ANNUAL LOAN/REPAYMENT ACTIVITY APPLICATION
For Participation in the School Bond Qualification and Loan Program

Legal Name of School District	District Code No.	County
Hartland Consolidated Schools	47-060	Livingston County

CERTIFICATE

I, the undersigned, Secretary of the Board of Education, do certify hereby that the following constitutes a true and complete copy of a resolution adopted by the Board of Education of this School District, at a [regular or special] meeting held on the 20 day of July, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act 267 of the Public Acts of 1976 (Open Meetings Act).

IN WITNESS WHEREOF, I have hereunto set my hand this 20 day of July, 2016.

Cynthia Kenrick
(Type or Print Name of Secretary)

(Signature of Secretary)

William Gatewood
(Type or Print Name of Treasurer, Board of Education)

(Signature of Superintendent of Schools)

RESOLUTION

A meeting was called to order by Thom Dumond, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member
and supported by Member

WHEREAS:

1. Act 92 of the Public Acts of Michigan, 2005, enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963, provides the procedure, terms and conditions for obtaining a loan from the Michigan School Loan Revolving Fund.
2. Pursuant to Executive Order No. 1993-19, the state activities related to bond qualification and state borrowing functions for the provision of loans by the State of Michigan to school districts were transferred from the Department of Education to the Department of Treasury. The State Treasurer is responsible for prescribing the forms and procedures regarding the application for loan from the School Loan Revolving Fund.

3. This district has taken all necessary actions to comply with all legal and procedural requirements for borrowing from the School Loan Revolving Fund.

NOW, THEREFORE, LET IT BE RESOLVED THAT:

1. The district approves the estimated amount to be borrowed from or repaid to the School Bond Qualification and Loan Program and certifies the amount of qualified debt millage to be levied in accordance with the following:

Qualified bond debt millage (Tax Year 2016)	8.55	
Combined beginning balance owed to the SBLF and/or SLRF 06/30/2016		\$ 8,090.64
Estimated amount to borrow from or repay to the SBLF and/or SLRF		11,478,703.00
Estimated accrued interest		404.53
Estimated combined ending balance owed the SBLF and/or SLRF 06/30/2017		\$11,487,198.17

2. The district agrees to levy the debt millage tax as indicated above in the current tax year and to levy the debt millage tax required by law on the taxable valuation of the district for each subsequent year until all loans are repaid in full to the State of Michigan.

3. The district agrees to take actions and to refrain from taking any actions as necessary to maintain the tax exempt status of tax exempt bonds or notes issued by the State or the Michigan Finance Authority for the purpose of financing loans to school districts.

4. The district agrees to file a draw request with the State Treasurer not less than 30 days prior to the time when disbursement proceeds will be necessary in order to pay maturing principal or interest or both and to provide any other pertinent facts which may be required to be included in the request.

5. The (title of authorized officer) Ass't. Sup., Business & Operations is authorized and directed to file with the Department of Treasury the Annual Loan/Repayment Activity Application and any draw request documents necessary for borrowing from the SLRF.

6. In the event that the district fails to perform any actions as identified in this application or required by law, the district will submit to the State Treasurer a board approved resolution which indicates the actions taken and procedures implemented to assure future compliance.

7. The district board members have read this application, approved all statements and representations contained herein as true to the best knowledge and belief of said board, and authorized the Secretary of the Board of Education to sign this application and submit same to the State Treasurer for his review and approval.

Ayes: Members

Nays: Members

WINTER ONLY TAX LEVY

UNLIMITED TAX QUALIFIED BONDS

SCHOOL DISTRICT CODE: 47060

SCHOOL DISTRICT NAME: HARTLAND CONSOLIDATED SCHOOLS

TOTAL DEBT MILLAGE TO BE LEVIED: 8.55

2016 Taxable Valuation = 1,164,203,020

PLUS: 1/2 of 2016 Equivalent IFT/CFT Taxable Value = -

Total Equivalent Value = 1,164,203,020

Less: 2016 TIFA, DDA, & LDFA Captured Value =

TOTAL 2016 Taxable Value Subject to Debt Service = 1,164,203,020

Instructions for Internet Use:

1. Please enter data in the shaded areas only
2. Complete this spreadsheet. Obtain Board of Education approval.
3. Submit this spreadsheet with the required documents prior to August 1, 2016

2016 Winter Annual Loan Worksheet

(a) Bond Issue Date MM/DD/YY (if variable rate issue, indicate with a "Var"; e.g. 1/03/00 Var & attach current P&I schedule)	(b) Debt Service Payment (Interest)	(c) Fees	(d) Total Nov 2016 Debt Service Payment; (Interest & Fees) Total (b + c)	(e) RECONCILED Debt Fund Balance, June 30, 2016 Including Cash, Investments, Accrued Interest, Transfers, etc.	(f) Amount to Borrow from SLRF for Nov 1, 2016 Debt Service (the greater of d - e, or \$0)	(g) Debt Fund Balance after Nov 1, 2016 Debt Service Payment (+ e + f)	(h) Debt Service Payment Due May 1, 2017 (Principal & Interest)	(i) Funds Needed for May 2017 Debt Service Payments (h - g)	(j) Prorated Millage Allocation (i / total) * total millage	(k) Actual Millage Allocation (If "0", enter "0")	(l) Revenues to be Collected from 2016 Tax Levy (l * Taxable Value/1000)	(m) Estimated Amount to Borrow from SLRF for May 2017 Debt Service Payments (l - m)	(n) Estimated TOTAL Amount to Borrow from SLRF for Fiscal Year ending 6/30/2017 (f + n)	(o) Estimated TOTAL Amount to Borrow from SLRF for Fiscal Year ending 6/30/2017 (f + n)
01/15/07	22,500	225	22,725	77,718	54,993	1,147,500	1,092,507	0.478	0.400	465,881	626,826	626,826	626,826	626,826
40318 QSCB	75,784	6,500	82,284	84,095	1,811	967,842	966,031	0.423	0.920	1,071,067	2,578,229	2,578,229	2,578,229	2,578,229
03/24/11	333,113	250	333,363	215,671	117,692	4,208,113	4,208,113	1.841	1.400	1,629,884	349,261	349,261	1,009,030	1,009,030
09/15/11	686,388	250	686,638	14,734	671,904	1,139,300	1,128,539	0.494	0.550	640,312	488,227	488,227	488,227	488,227
11/10/15 Ser A	74,300	250	74,550	85,311	10,761	10,822,212	10,822,212	4.734	4.600	5,355,334	5,466,878	5,466,878	5,466,878	5,466,878
11/10/15 Ser B	502,212	250	502,462	91,110	411,352	643,275	643,275	0.281	0.380	442,397	200,878	200,878	780,471	780,471
05/03/16	636,128	250	636,378	56,785	579,593									
Total	2,330,423	7,975	2,338,398	625,424	1,780,599	19,614,628	19,547,063	8.550	8.550	9,953,936	9,698,164	9,698,164	11,478,703	11,478,703

*IF SIGNIFICANT ADJUSTMENTS ARE MADE TO THE ACTUAL MILLAGE ALLOCATION AS COMPARED TO THE PRORATED MILLAGE ALLOCATION, PLEASE PROVIDE A BRIEF EXPLANATION OF YOUR BASIS.



2016-17

1661 Ramblewood Drive
East Lansing, MI 48823
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests; and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2016 — through July 31, 2017

LIST ON BACK

_____ the Secondary School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2016-17 must be listed on the back of this form)

Hartland Consolidated Schools _____ City of Hartland _____

County of Livingston _____, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current *HANDBOOK* as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2016 and shall remain effective until July 31, 2017, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

Hartland Consolidated _____ School(s), on the 20 day of July _____, 2016, and is so recorded in the minutes of the meeting of the said Board/Governing Body.

Board of Education _____
(Governing Body Name)
9525 Highland Road _____
(Address)
Howell, MI 48843 _____
(City & Zip Code)

Board Secretary Signature
or Designee
 Check if Designee

SCHOOL BOARD MEETING DATES-REGULAR & SPECIAL

2016/2017

Regular meetings

Special meetings

July 20, 2016 Organizational (8:00 a.m.)

TBD

August 16, 2016 (7:30 a.m.)

TBD

September 19, 2016

TBD

October 17, 2016

TBD

November 21, 2016

TBD

December 19, 2016

Holiday Break

January 23, 2017

TBD

February 20, 2017

TBD

March 20, 2017

TBD

April 17, 2017

TBD

May 15, 2017

TBD

June 12, 2017

June 26, 2017

All meetings take place in the Boardroom at the Hartland Educational Support Services Center, 9525 Highland Road, Howell, and begin at 6:30 p.m. unless otherwise indicated.

Adopted: