

**HARTLAND CONSOLIDATED SCHOOLS  
REGULAR MEETING – BOARD OF EDUCATION  
September 14, 2015**

**AGENDA**

- I. Call to order, 6:30 p.m., Board Room, Educational Support Service Center
  - A. Pledge of Allegiance
  - B. Approval of agenda/items for discussion
  - C. Approval of minutes – August 24, 2015 regular meeting
  - D. Call to the public
  - E. Superintendent's Report
    - 2015/2016 Annual Breakfast Hearing
    - Board Goals Update – C. Hughes
  - G. Board reports & requests
  
- II. Action Items
  - A. Appointment of Board Member
  - B. Payment of Invoices
  - C. Curriculum Changes
  
- III. Information Items
  - A. Future meetings: October 26, 2015, regular, 6:30 p.m., Boardroom, Educational Support Service Center; November 16, 2015, regular, 6:30 p.m., Boardroom, Educational Support Service Center
  - B. Information Items
  
- IV. Adjournment

***This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.D.***

**DETAILED AGENDA**

- I. CALL TO ORDER  
President Dumond will call the meeting to order at 6:30 p.m. in the Boardroom of the Educational Support Service Center.
- I.A. PLEDGE OF ALLEGIANCE
- I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION  
(Recommended action): That the agenda for the September 14, 2015 regular meeting be approved, and that public participation be allowed on all items. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_
- I.C. APPROVAL OF MINUTES – AUGUST 24, 2015 MEETING- SEE ATTACHED  
(Recommended action): That the minutes of the August 24, 2015 regular meeting be approved. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_
- I.D. CALL TO THE PUBLIC
- I.E. SUPERINTENDENT’S REPORT
- 2015/2016 Annual Breakfast Hearing
  - Board Goals Update – C. Hughes
- I.G. BOARD REPORTS & REQUESTS
- II.A. APPOINTMENT OF BOARD MEMBER  
The Board will discuss and make their appointment. The Superintendent will administer the Oath of Office to the new Board member.  
(Recommended action): That the Board of Education appoints \_\_\_\_\_ to fill the seat vacated by Michelle Hutchinson. This term will expire December 31, 2016 and the remainder of the term (four years) will appear on the ballot in the November 2016 election. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_
- II.B. PAYMENT OF INVOICES (SEE ATTACHED)  
(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of August 31, 2015, and the payment of invoices totaling \$841,421.50 and payroll obligations totaling \$2,326,411.11. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_
- II.C. CURRICULUM CHANGES  
(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent of Curriculum & Instruction, approves the proposed curriculum changes as presented and discussed. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_
- III.A. FUTURE MEETINGS  
October 26, 2015, regular, 6:30 p.m., Boardroom, Educational Support Service Center; November 16, 2015, regular, 6:30 p.m., Boardroom, Educational Support Service Center
- III.B. INFORMATION ITEMS
- IV. ADJOURNMENT

Hartland Consolidated Schools  
Regular meeting - Board of Education  
August 24, 2015

Members present: T. Dumond, C. Costa, C. Kenrick, K. Kaszyca, C. Aberasturi, M. Hutchinson  
Members absent: B. Gatewood  
Admin. Present: J. Sifferman, S. VanEpps, S. Bacon, C. Hughes, D. Selix, D. Minsker, M. Cheney, A. Lashbrook, K. Gregory, A. Howerton, S. Livingway, J. Reck, J. Wheeler, L. Pumford, M. Day, B. Cain, S. Usher  
Guests: B. Bratt, M. Hemeyer, A. Raupp, K. Evans

President Dumond called the meeting to order at 7:30 a.m. in the Boardroom of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Kenrick, supported by Costa that the agenda for the August 24, 2015 regular meeting be approved, that policy be set aside allowing Item II.C. to be treated as an action item, and that public participation be allowed on all items except Item IV. Motion carried 6-0. 8/24/15 AGENDA APPROVED

Motion by Hutchinson, supported by Kenrick that the minutes of the August 11, 2015 special meeting be approved. Motion carried 6-0. 8/11/15 MINUTES APPROVED

There was no response to Call to the Public CALL TO PUBLIC

Superintendent Sifferman reminded the Board that the Opening Day Breakfast was this Wednesday, September 2, at 8:00 a.m. She also thanked Michelle Hutchinson for her thoughtful and dedicated service to the Board of Education, noting she was an excellent ambassador for Hartland Schools. SUPT. REPORT

Mr. Dumond noted that it has been a joy serving with Michelle for the past six years and thanked her for her insight and knowledge, particularly as the Board's LRN representative. Ms. Kenrick seconded Mr. Dumond's comments. Ms. Hutchinson noted that she will miss working with everyone and serving on the Board has been a pleasure. BOARD REPORTS

Motion by Kaszyca, supported by Aberasturi that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of July 31, 2015, and the payment of invoices totaling \$1,793,774.54 and payroll obligations totaling \$3,164,921.65. Motion carried 6-0. PAYMENT OF INVOICES

Motion by Hutchinson, supported by Kenrick that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Amanda Raupp for the 2015/16 school year, at the Step 1, BA+10 salary tract, pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion carried 6-0. Ms. Raupp was introduced by Principal Minsker. NEW HIRES: RAUPP-HHS

Motion by Kenrick, supported by Kaszyca that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Katherine Revenaugh for the 2015/16 school year, at the Step 1, BA salary tract (\$39,283), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion carried 6-0.

NEW HIRES:  
REVENAUGH-HHS

Motion by Aberasturi, supported by Costa that the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent of Curriculum and Instruction, adopts a resolution approving the Seat Time Waiver Application for grades 6-12 for the 2015/16 school year as presented. Motion carried 6-0.

SEAT TIME  
WAIVER

Mr. Hughes talked about the curriculum changes currently before the Board including changes to the English Language Arts curriculum Global Studies, and Math Common Core. He noted that the full curricula can be reviewed in the curriculum department and he would be happy to answer any questions. This will come before the Board for action at the September 14 meeting.

CURR. CHANGES

District parents Michelle Hemeyer and Brenda Bratt submitted applications for the Board seat being vacated by Michelle Hutchinson as of August 31, 2015. The Board asked each the same series of questions prepared prior to the meeting. The Board will choose Ms. Hutchinson's replacement at the September 14 Board meeting.

CANDIDATE  
INTERVIEWS

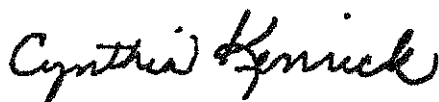
President Dumond noted that the next meeting is scheduled for Monday, September 14 at 6:30 p.m.

UPCOMING  
MEETINGS

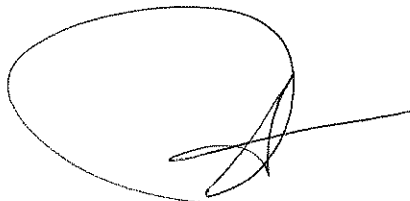
The meeting adjourned at 8:07 a.m.

ADJOURNMENT

Respectfully submitted,



Cynthia Kenrick  
Secretary



Paula Waters  
Recording Secretary

Breakfast Program 2015/16  
Public Hearing  
September 14, 2015  
Prepared by Scott Bacon

The School Code was amended on December 31, 1993 by Public Act 335 to include language mandating all public K-12 school districts to operate a program to make breakfast available. K-12 public schools that had no more than 20% of the pupils in a particular school that meet the eligibility requirements for free and reduced lunches have the option of holding a hearing to determine public interest, and may justify their decision in writing after the hearing. The Hartland Consolidated Schools percentages for 2015/16 are as follows:

Creekside Elementary	13.09%
Lakes Elementary	6.81%
Round Elementary	15.78%
Village Elementary	16.52%
Farms Intermediate	13.21%
Hartland Middle School at Ore Creek	13.02%
Hartland High School	10.85%
Alternative Education (LEGACY)	46.30%

In years past we looked at additional transportation costs to get students in 15 minutes earlier every day, the cost of additional aide supervision at the schools, and labor within the Food Service Department and concluded we could never justify the expense considering our contemplated usage by students. We have surveyed a number of times and have found little support for a program. Nothing has changed to suggest it is feasible/reasonable to offer a district-wide breakfast program in 2015/16.

We have four exceptions for individual buildings. This will be the third year of breakfast at Round Elementary, the sixth year at Farms Intermediate School, the ninth year at Legacy High School, and the eighth year at Hartland High School. For the past two years, Round Elementary has been required to serve breakfast. Although Round and Farms are not required to serve breakfast in 2015/16, we will continue again this year due to the success of the program over the previous years. Hartland High School offers breakfast with minimal additional labor costs because a staff member is already onsite, therefore we can offer the program to the students that chose to participate without losing any money. This year we will once again offer breakfast at Ore Creek Middle School on a trial basis. In the second semester of 2010/11 and the first semester of 2011/12 we operated a breakfast program at Ore Creek on a trial basis. That program was discontinued in December 2011 due to lack of participation. Over the last two years, Farms has seen an increase in breakfast participation. We are trying the program at Ore Creek once again so that our students who have been participating in breakfast at Farms can continue with the program at Ore Creek.

**The administration's view, for the reasons given above, is that we do not offer a breakfast program at the other schools in the district.**

I have published a notice of a hearing in the *Livingston County Daily Press & Argus* and will allow opportunity for public comment.

Lisa Archey has provided, as required by law, information including a sample menu and additional information about the breakfast program.

# SEPTEMBER 2015

## Farms Intermediate Lunch Menu

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1	2	3	4
<b>7</b> A. Nachos B. Garden Salad with Turkey & Ham C. Hot Dog on a Whole Grain Bun  Refried Beans Raisins Milk	<b>8</b> A. Corn Dog B. Taco Salad C. Bosco Sticks with Marinara  Steamed Carrots Cinnamon Applesauce Milk	<b>9</b> A. Little Caesar's Pizza B. Garden Salad with Turkey & Ham C. Chicken Patty on a Whole Grain Bun  Salad Greens & Tomato Fresh Apple Milk	<b>10</b> A. Mini Cinnis & Sausage B. Taco Salad C. Chicken Tenders with a Whole Grain Roll  Hashbrowns 100% Juice Milk	<b>11</b> A. Crazy Cheesy Bread B. Chicken Caesar Salad C. Popcorn Chicken with a Whole Grain Roll  Broccoli Peaches Milk
<b>14</b> A. Nachos B. Garden Salad with Turkey & Ham C. Hot Dog on a Whole Grain Bun  Refried Beans Raisins Milk	<b>15</b> A. Cheeseburger on a Whole Grain Bun B. Taco Salad C. Bosco Sticks with Marinara  Corn Strawberry & Blueberry Mix Milk	<b>16</b> A. Little Caesar's Pizza B. Garden Salad with Turkey & Ham C. Chicken Patty on a Whole Grain Bun  Salad Greens & Tomato Banana Milk	<b>17</b> A. Mini Pancakes & Sausage B. Taco Salad C. Chicken Nuggets with a Whole Grain Roll  Potato Smiles 100% Juice Milk	<b>18</b> A. Macaroni & Cheese B. Chicken Caesar Salad C. Popcorn Chicken with a Whole Grain Roll  Mixed Veggies Mixed Fruit Milk
<b>21</b> A. Soft Taco B. Garden Salad with Turkey & Ham C. Corn Dog  Green Beans Mandarin Oranges Milk	<b>22</b> A. Pasta & Meat Sauce B. Taco Salad C. Bosco Sticks with Marinara  Black Beans Applesauce Milk	<b>23</b> A. Little Caesar's Pizza B. Garden Salad with Turkey & Ham C. Chicken Patty on a Whole Grain Bun  Salad Greens & Tomato Pears Milk	<b>24</b> A. Mini Waffles & Sausage B. Taco Salad C. Chicken Sticks with a Whole Grain Roll  Tater Tots 100% Juice Milk	<b>25</b> A. Pizza Bosco Stick B. Chicken Caesar Salad C. Popcorn Chicken with a Whole Grain Roll  Carrot Sticks Fresh Apple Milk
<b>28</b> A. Walking Taco B. Garden Salad with Turkey & Ham C. Mini Corn Dogs  Refried Beans Peaches Milk	<b>29</b> A. Ham & Cheese Calzone B. Taco Salad C. Bosco Sticks with Marinara  Mashed Potato Bites Grapes Milk	<b>30</b> A. Little Caesar's Pizza B. Garden Salad with Turkey & Ham C. Chicken Patty on a Whole Grain Bun  Salad Greens & Tomato Strawberry Blueberry Mix Milk	<b>4th Choice available every day!</b> <b>Yogurt Boat</b> Yogurt, String Cheese, Graham Cracker, Granola Vegetable, Fruit Milk  Student Lunch \$2.50	

### Farms Breakfast

Monday  
Bagel with Cream Cheese, Fruit, Juice & Milk

Tuesday  
Mini Pancakes, Fruit, Juice & Milk

Wednesday  
Mini Loaf, Fruit, Juice & Milk

Thursday  
Egg, Sausage & Cheese Muffin, Fruit, Juice & Milk

Friday  
Whole Grain Breakfast Bun, Fruit, Juice & Milk

Available Daily  
Cereal  
Muffin  
Cereal Bar

All breakfast meals include fruit, 100% juice & milk

# SEPTEMBER 2015

## Round Elementary School Breakfast Menu

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		
Whole Grain Poptart Yogurt Fruit Juice Milk	Cereal Bar Yogurt Fruit Juice Milk	Mini Bagels Stuffed with Cream Cheese Fruit Juice	Cinnamon Bread Fruit Juice Milk	Whole Grain Breakfast Bun Fruit Juice Milk
Whole Grain Poptart Yogurt Fruit Juice Milk	Blueberry Muffin Fruit Juice Milk	Mini Muffin Yogurt Fruit Juice Milk	Bagel with Cream Cheese Fruit Juice Milk	Maple Snack N' Waffle Fruit Juice Milk
Cereal Bar Yogurt Fruit Juice Milk	Banana Bread Fruit Juice Milk	Mini Bagels Stuffed with Cream Cheese Fruit Juice Milk	Cinnamon Bread Fruit Juice Milk	Whole Grain Breakfast Bun Fruit Juice Milk
Whole Grain Poptart Yogurt Fruit Juice Milk	Apple Cinnamon Muffin Fruit Juice Milk	Mini Muffin Yogurt Fruit Juice Milk		

### Free & Reduced Meals

Families with qualifying income are eligible to receive school meals at free or reduced cost. The forms can be found on the HCS website or at each school.

Please be aware that the use of the Free & Reduced meal program is a *confidential* process. Free and reduced meals are purchased just as full price meals, without identifying the student's eligibility. Please contact our office if you have any questions regarding this program at 810-626-2867.

Round Elementary Breakfast  
\$1.75  
Reduced Price \$0.30

**HARTLAND CONSOLIDATED SCHOOLS  
BOARD MEETING ON SEPTEMBER 14, 2015  
EXPENDITURES FOR THE MONTH OF AUGUST 2015**

**Check registers and ACH payments:**

Date	Description	General Fund	Athletics	Cafeteria	Capital Proj	Debt	TOTAL
08/03/2015	A/P Check Run	\$ 339,687.24			\$ 2,438.47	\$ 6,683.14	\$ 348,808.85
08/10/2015	A/P Check Run	\$ 27,767.36	\$ 1,672.32				\$ 29,439.68
08/12/2015	A/P Check Run	\$ 177,119.12	\$ 13,162.49		\$ 2,457.69		\$ 192,739.30
08/13/2015	A/P Check Run	\$ 1,148.60					\$ 1,148.60
08/20/2015	A/P Check Run	\$ 36,111.71	\$ 2,785.00				\$ 38,896.71
08/26/2015	A/P Check Run	\$ 157,105.12	\$ 6,677.15	\$ 939.44	\$ 4,684.55		\$ 169,406.26
08/27/2015	A/P Check Run	\$ 35,862.37	\$ 930.00				\$ 36,792.37
08/31/2015	Prepaid Checks	\$ 2,725.67	\$ 850.00				\$ 3,575.67
08/31/2015	Void Checks	\$ (25,405.47)					\$ (25,405.47)
08/10/2015	Merchant Fees (Comm Ed)	\$ 4,917.17					\$ 4,917.17
08/11/2015	PESG - ACH	\$ 4,246.56					\$ 4,246.56
08/25/2015	PESG - ACH	\$ 2,123.28					\$ 2,123.28
08/13/2015	PCMI - ACH	\$ 18,130.36					\$ 18,130.36
08/27/2015	PCMI - ACH	\$ 16,602.16					\$ 16,602.16
<b>TOTAL</b>		<b>\$ 798,141.25</b>	<b>\$ 26,076.96</b>	<b>\$ 939.44</b>	<b>\$ 9,580.71</b>	<b>\$ 6,683.14</b>	<b>\$ 841,421.50</b>

**Payroll and Benefit expenses:**

Date	Net Pay	Federal Taxes	State Taxes	Retirement	Other	Health Equity	TOTAL
8/11/2015	JULY 31 PAYROLL			\$ 286,791.38			\$ 286,791.38
8/14/2015	\$ 543,945.64	\$ 210,911.54	\$ 28,995.88	\$ 286,384.69			\$ 1,070,237.75
8/28/2015	\$ 537,283.99	\$ 208,479.80	\$ 28,629.41				\$ 774,393.20
08/28/2015	AUGUST UAAL/ORS PMT			\$ 199,390.42			\$ 199,390.42
AUG HLTH EQ CLAIMS						\$ (4,401.64)	\$ (4,401.64)
<b>TOTAL</b>	<b>\$ 1,081,229.63</b>	<b>\$ 419,391.34</b>	<b>\$ 57,625.29</b>	<b>\$ 772,566.49</b>	<b>\$ -</b>	<b>\$ (4,401.64)</b>	<b>\$ 2,326,411.11</b>