

**HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING – BOARD OF EDUCATION
May 15, 2017**

AGENDA

- I. Call to order, 6:30 p.m., Board Room, Educational Support Service Center
 - A. Pledge of Allegiance
 - B. Approval of agenda/items for discussion
 - C. Approval of minutes – April 17, 2017 regular meeting
 - D. Superintendent's Report
 - ✓ Introduction of New Staff
 - ✓ Happenings at Community Education
 - ✓ Annual Breakfast Hearing
 - E. Call to the Public
 - F. Board reports & requests
- II. Action Items
 - A. Payment of Invoices
 - B. LESA Budget – 2017/2018
 - C. LESA Election – June 5, 2017
 - D. Early/Middle College
 - E. Student Nutrition – Freezer Purchase
- III. Discussion Items
 - A. New & Revised Policies
- IV. Information Items
 - A. Future meetings: June 12, 2017, regular, 6:30 p.m., Boardroom, Educational Support Service Center; June 26, 2017, special, 6:30 p.m., Boardroom, Educational Support Service Center
 - B. Information Items
- V. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.E.

DETAILED AGENDA

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION

(Recommended action): That the agenda for the May 15, 2017 regular meeting be approved, that policy be set aside allowing Items II.B. and II.E. to be treated as Action Items, and that public participation be allowed on all items. Motion by _____, supported by _____. _____

I.C. APPROVAL OF MINUTES – APRIL 17, 2017 MEETING- SEE ATTACHED

(Recommended action): That the minutes of the April 17, 2017 regular meeting be approved. Motion by _____, supported by _____. _____

I.D. SUPERINTENDENT'S REPORT

- ✓ Introduction of New Staff
- ✓ Happenings at Community Education
- ✓ Annual Breakfast Hearing

I.E. CALL TO THE PUBLIC

I.F. BOARD REPORTS & REQUESTS

II.A. PAYMENT OF INVOICES (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of April 30, 2017, and the payment of invoices totaling \$1,506,921.02 and payroll obligations totaling \$2,762,844.71. Motion by _____, supported by _____. _____

II.B. LESA BUDGET – 2017/18 (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, approves the LESA Budget for 2017/2018 as presented. Motion by _____, supported by _____. _____

II.C. LESA ELECTION RESOLUTION – JUNE 5, 2017

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, authorizes _____ to represent Hartland Consolidated Schools and _____ to serve as an alternate in the upcoming LESA Biennial Election. Further the Board directs them to cast votes for Don Cortez and LuAnn Loy. Motion by _____, supported by _____. _____

II.D. EARLY/MIDDLE COLLEGE

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and pursuant to previous discussion, authorizes the district to participate in Livingston County early college programs (Early/Middle College) as presented. Motion by _____, supported by _____. _____

II.E. STUDENT NUTRITION – FREEZER PURCHASE (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations and the Director of Operations, approves the purchase of a walk-in refrigerator/freezer for the Student Nutrition Department from Douglas Equipment in the amount of \$45,713.46, as presented. Motion by _____, supported by _____. _____

III.A. NEW & REVISED POLICIES (SEE ATTACHED)

For discussion

IV.A. FUTURE MEETINGS

June 12, 2017, regular, 6:30 p.m., Boardroom, Educational Support Service Center; June 26, 2017, special, 6:30 p.m., Boardroom, Educational Support Service Center

IV.B. INFORMATION ITEMS

V. ADJOURNMENT

Hartland Consolidated Schools
Regular Meeting - Board of Education
April 17, 2017

Members present: T. Dumond, K. Kaszyca, C. Costa, C. Kenrick, M. Hemeyer
Members absent: B. Gatewood, C. Aberasturi
Admin. Present: S. Bacon, S. VanEpps, C. Hughes, M. Otis, M. Cheney, D. Minsker, L. Pumford,
B. Cain, A. Lashbrook, A. Howerton, D. Selix, S. Pearson, M. Marino, C.
Chanavier, K. Gregory, J. Reck, M. Day
Guests: M. Assenmacher, S. Russano, K. Evans, H. Naylor, S. Pietila, M. Hill, J. Barnes,
J. Gietek, R. Shrier

President Dumond called the meeting to order at 6:30 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Kenrick, supported by Hemeyer that the agenda for the April 17, 2017 regular meeting be approved, that policy be set aside allowing Item II.D. to be treated as an Action Item, and that public participation be allowed on all items. Motion carried 5-0. 4/17/17 AGENDA APPROVED

Motion by Costa, supported by Kaszyca that the minutes of the March 20, 2017 regular meeting be approved. Motion carried 5-0. 3/20/17 MINUTES APPROVED

Superintendent Hughes reminded everyone of the Building & Site Sinking Fund election May 2, 2017, noting that he, Mr. Bacon, Mr. VanEpps, and Ms. Otis have conducted more than 25 meetings with district and community groups to date, informing about the election. He then introduced Anthony Howerton, Principal of Lakes Elementary School, who noted the artwork around the Boardroom was provided by art teacher Shari Russano's students. Ms. Russano contributed more than 30 pieces of art from her students for the "Got Art?" exhibit at the Howell Opera House. Mr. Howerton introduced teachers Shauna Pietila and Lisa Villar, who have initiated the "Girls' Math Club" at Lakes Elementary. Approximately 20 2nd and 3rd grade girls meet for an hour after school every Monday to play math-related games and discuss different issues relating to math vocabulary, problem-solving, and understanding in order to become more comfortable with math skills. They thanked district math coordinator Ethan Hawker for helping with the club, providing curriculum links, and initiating dialog. SUPT. REPORT
SINKING FUND
HAPPENINGS AT LAKES ELEM.

Mr. Howerton then introduced the parent volunteers behind Lakes' Highly Capable Cluster Program – Becky Linton and Cathy Pantelas – noting that this program is run entirely by parent volunteers. Ms. Linton and Ms. Pantelas talked about the program, which consists of approximately 34 Lakes students, grades 2 – 4. These students are pulled out for an hour every other Friday for a variety of STEM-centered activities including engineering, physical science, music, writing, and art. Several of the students involved spoke about their favorite activities, noting that this is their favorite part of the school day. Ms. Linton and Ms. Pantelas thanked Mr. Howerton and the Board for their support, noting that this year they actually have a dedicated space to work in and keep their projects.

Superintendent Hughes then introduced high school Principal David Minsker and Assistant Principal Kate Gregory to talk about the Early/Middle College Program. Mr. Hughes noted that this was a county-wide consortium program and a discussion item later on the agenda that would come back before the Board for action at the May meeting. This program offers students the opportunity to earn a career certification by attending a 5th year of high school. The application for the county has been filed with the EARLY/MIDDLE COLLEGE

state, and once approved, each district's Board would need to take action for the district to participate. Ms. Gregory showed a sample schedule for the 11th, 12th, and 13th years, noting that students interested in the program would need to commit when registering for their junior year to one of the three certification programs offered: Licensed Practical Nurse (LPN), Machine Tool Tech, or Welding/Die Finisher. The students would participate in "shared time" during their junior year, would be dual-enrolled at LCC or Mott CC their senior year, and would be totally off campus at LCC or Mott for their 5th year. Ms. Gregory noted that these students would not graduate or walk with their class until they completed the 5th year of the program, at which point they would have a career certification in one of the three fields offered. She also noted that EMU has indicated they would transfer the LPN credits to be used toward a 4-year Registered Nurse (RN) degree. Mr. Kaszyca was concerned about the viability of the transfer credits and whether EMU would honor all of the credits. Mr. Minsker noted that while the district can't guarantee credit transfer for any of its shared time or dual enrollment programs, EMU has stated they would transfer credits for this program. Ms. Gregory noted that Livingston County is the first of the 55 counties currently offering Early/Middle College to offer the LPN program. The Board asked how funding would work and Ms. Gregory indicated that the cost for each program is in line with our current per pupil foundation allowance, so there would not be additional outlay required. The county decided against the EMT certification program as it cost \$2,000 more than our current allotment per pupil. Ms. Gregory also noted that, if approved, this would begin being offered for 2017/18 to interested juniors, so it would be two years before we actually began implementing the 5th year.

SUPT. REPORT
(CONTINUED)

Kim Evans, HEA President, spoke during the Call to the Public regarding what the HEA is doing in support of the Sinking Fund election, including sending postcards to district voters and making phone calls.

CALL TO PUBLIC

Ms. Kenrick reminded everyone that tickets are on sale for the HHS Drama Club performance of "Oklahoma!" which begins this weekend. Mr. Dumond reminded the Board of the LCASB Annual Dinner and Meeting this Wednesday, April 19th, at 6:00 p.m. at LESA.

BOARD REPORTS

Motion by Kaszyca, supported by Kenrick that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of March 31, 2017, and the payment of invoices totaling \$1,467,443.16 and payroll obligations totaling \$2,827,063.80. Motion carried 5-0.

PAYMENT OF
INVOICES

Motion by Hemeyer, supported by Costa that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations and the Finance Committee, approves the amendments to the General Fund, Student Nutrition Fund and Athletics Fund as presented. Motion carried 5-0.

16/17 BUDGET
AMENDMENTS

Motion by Kaszyca, supported by Hemeyer that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations and the Finance Committee, approves the reclassification of specific General Fund expenditures as required by the State as presented. Motion carried 5-0. Mr. Bacon thanked Rachel Bois, Accounting Supervisor, for her work on the amendment process.

RECLASSIFICATION:
GENERAL FUND
ACCTS.

Motion by Kenrick, supported by Costa that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations and the Director of Operations, approves the purchase of three (3) 2017 GMC Sierra 2500HDs

VEHICLE PURCHASE

from Todd Wenzel Buick GMC of Westland through the MDeal bid system in the amount of \$100,584.90, as presented. Motion carried 5-0.

Pursuant to the earlier discussion involving Early/Middle College, this item will come before the Board for action at the May 15th meeting.

DISCUSSION:
EARLY COLLEGE

The meeting was adjourned at 7:25 p.m.

ADJOURNMENT

Respectfully submitted,



Michelle Hemeyer
Secretary



Paula Waters
Recording Secretary

Breakfast Program 2017/18
Public Hearing
May 15, 2017
Prepared by Scott Bacon

The School Code was amended on December 31, 1993 by Public Act 451 to include language mandating all public K-12 school districts to operate a program to make breakfast available. K-12 public schools that had no more than 20% of the pupils in a particular school, as of October of the previous year, that meet the eligibility requirements for free and reduced lunches have the option of holding a hearing to determine public interest, and may justify their decision in writing after the hearing. The Hartland Consolidated Schools October free and reduced percentages are as follows:

	<u>OCT 2015</u>	<u>OCT 2016</u>
Creekside Elementary	13.05%	14.52%
Lakes Elementary	8.21%	8.56%
Round Elementary	12.50%	14.18%
Village Elementary	18.18%	15.40%
Farms Intermediate	10.68%	11.44%
Hartland Middle School at Ore Creek	11.92%	10.51%
Hartland High School	10.66%	10.05%
Alternative Education (LEGACY)	42.42%	46.88%

In years past we looked at additional transportation costs to get students in 15 minutes earlier every day, the cost of additional aide supervision at the schools, and labor within the Food Service Department and concluded we could never justify the expense considering our contemplated usage by students. We surveyed all district parents in May 2016 by building grade configuration and have found little support for a program. In fact the "no's" were 70%+ in all cases. Nothing has changed to suggest it is feasible/reasonable to offer a district-wide breakfast program in 2017/18.

We are required to provide a breakfast program at LEGACY because of its percent number. This is now the 11th year for this building.

We have had four exceptions for individual buildings. While initially in the 2013/14 school year, the Round Elementary percentage required a breakfast program, for the past few years it has not. We chose to continue the program at Round Elementary because it had been established, although it is not paying for itself and we anticipated that we may discontinue it in the future. At this time we recommend to discontinue the program at Round Elementary school due the cost to the program and the lack of interest by parents and students. Currently, only an average of 8% of the students participate in the program. The program will to cost the food services fund approximately \$6,100.00 for the 2016/17 school year.

Farms Intermediate, Hartland Middle School at Ore Creek, and Hartland High School are also not required to serve breakfast in 2017/18, but we will continue again due to the success of the program over the previous years. These three programs continue to grow and all three offer breakfast with minimal additional labor costs, therefore we can offer the program to the students that chose to participate without losing any money.

The administration's view, for the reasons given above, is to continue to offer breakfast at Farms Intermediate School, Hartland Middle School at Ore Creek, Legacy High School and Hartland High School. We also recommend that we do not offer a breakfast program at the

other schools in the district and to discontinue the current breakfast program at Round Elementary school.

I have published a notice of a hearing in the *Livingston County Daily Press & Argus* and will allow opportunity for public comment.

Lisa Archey has provided, as required by law, information including a sample menu and additional information about the breakfast program.



APRIL | 2017

Round Elementary School Breakfast Menu

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3 Nutrigrain Bar & Yogurt Or Cereal Breakfast Kit With Fruit Juice Milk	4 Apple Cinnamon Muffin Or Cereal Breakfast Kit With Fruit Juice Milk	5 Mini Bagels Stuffed With Cream Cheese Or Cereal Breakfast Kit With Fruit Juice Milk	6 Banana Bread Or Cereal Breakfast Kit With Fruit Juice Milk	7 Whole Grain Breakfast Bun Or Cereal Breakfast Kit With Fruit Juice Milk
10 Whole Grain Poptart & Yogurt Or Cereal Breakfast Kit With Fruit Juice Milk	11 Blueberry Muffin Or Cereal Breakfast Kit With Fruit Juice Milk	12 Bagel with Cream Cheese Or Cereal Breakfast Kit With Fruit Juice Milk	13 Cinnamon Bread Or Cereal Breakfast Kit With Fruit Juice Milk	14 No School!
17 Nutrigrain Bar & Yogurt Or Cereal Breakfast Kit With Fruit Juice Milk	18 Apple Cinnamon Muffin Or Cereal Breakfast Kit With Fruit Juice Milk	19 Mini Bagels Stuffed With Cream Cheese Or Cereal Breakfast Kit With Fruit Juice Milk	20 Banana Bread Or Cereal Breakfast Kit With Fruit Juice Milk	21 Sausage, Egg & Cheese Minis Or Cereal Breakfast Kit With Fruit Juice Milk
24 Whole Grain Poptart & Yogurt Or Cereal Breakfast Kit With Fruit Juice Milk	25 Blueberry Muffin Or Cereal Breakfast Kit With Fruit Juice Milk	26 Bagel with Cream Cheese Or Cereal Breakfast Kit With Fruit Juice Milk	27 Cinnamon Bread Or Cereal Breakfast Kit With Fruit Juice Milk	28 Whole Grain Breakfast Bun Or Cereal Breakfast Kit With Fruit Juice Milk

Available Daily!

Cereal Breakfast Kit as Choice 2!

Free & Reduced Meals

Families with qualifying income are eligible to receive school meals at free or reduced cost. The forms can be found on the HCS website or at each school.

Please be aware that the use of the Free & Reduced meal program is a *confidential* process. Free and reduced meals are purchased just as full price meals, without identifying the student's eligibility.

Please contact our office if you have any questions regarding this program at 810-626-2867.

Round Elementary Breakfast
\$1.75

Reduced Price \$0.30



APRIL | 2017

Farms Intermediate Lunch Menu

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3 A. Pizza Bosco Stick B. Garden Salad with Turkey & Ham C. Popcorn Chicken with a Whole Grain Roll Steamed Green Beans Fun Flavored Applesauce Cup Milk	4 A. Beef Nachos B. Chicken Caesar Salad C. Mini Corn Dogs Refried Beans Orange Slices Milk	5 A. Little Caesar's Pizza B. Taco Salad C. Chicken Nuggets with a Whole Grain Roll Salad Greens & Tomato Diced Peaches Milk	6 A. Mini Waffles & Sausage B. Chicken Caesar Salad C. Spicy Chicken Patty on a Whole Grain Bun Potato Smiles 100% Juice Milk	7 A. Grilled Cheese & Tomato Soup B. Taco Salad C. Bosco Sticks with Marinara Tomato Soup Fresh Apple Milk
10 A. Cheeseburger on a Whole Grain Bun B. Garden Salad with Turkey & Ham C. Popcorn Chicken with a Whole Grain Roll Oven Baked Fries Diced Peas Milk	11 A. Walking Taco B. Chicken Caesar Salad C. Hot Dog on a Whole Grain Bun Steamed Peas Pineapple Tidbits Milk	12 A. Little Caesar's Pizza B. Taco Salad C. Chicken Patty on a Whole Grain Bun Salad Greens & Tomato Apple slices Milk	13 A. Mini Pancakes & Sausage B. Chicken Caesar Salad C. Spicy Chicken Tenders with a Whole Grain Roll Tater Tots 100% Juice Milk	14 No School!
17 A. Crunchy Mozzarella Sticks with Marinara B. Garden Salad with Turkey & Ham C. Popcorn Chicken with a Whole Grain Roll Fresh Broccoli Fresh Apple Milk	18 A. Beef Tacos (choice of hard or soft shells) B. Chicken Caesar Salad C. Corn Dog Steamed Corn Mixed Fruit Milk	19 A. Little Caesar's Pizza B. Taco Salad C. Chicken Nuggets with a Whole Grain Roll Salad Greens & Tomato Orange Slices Milk	20 A. Mini Cinnis & Sausage B. Chicken Caesar Salad C. Spicy Chicken Patty on a Whole Grain Bun Hashbrowns 100% Juice Milk	21 A. Chicken Drumstick with a Whole Grain Roll B. Taco Salad C. Bosco Sticks with Marinara Baked Beans Applesauce Milk
24 A. Crazy Cheesy Bread B. Garden Salad with Turkey & Ham C. Popcorn Chicken with a Whole Grain Roll Hummus and Carrot Sticks Clementine Milk	25 A. Quesadilla B. Chicken Caesar Salad C. Mini Corn Dogs Steamed Green Beans Diced Peaches Milk	26 A. Little Caesar's Pizza B. Taco Salad C. Chicken Patty on a Whole Grain Bun Salad Greens & Tomato Fresh Pear Milk	27 A. Mini Strawberry Stuffed Bagels & Sausage B. Chicken Caesar Salad C. Spicy Chicken Tenders with a Whole Grain Roll Tater Tots 100% Juice Milk	28 A. Pasta & Meat Sauce B. Taco Salad C. Bosco Sticks with Marinara Snap Peas Diced Peaches Milk

Farms Breakfast \$1.75

Available Daily

Cereal
Muffin or Breakfast Bread
Cereal Bar
Yogurt
Bagel

Daily Specials

Monday- Bagel & Cream Cheese
Tuesday- Oatmeal Benefit Bar
Wednesday- Egg, Sausage & Cheese Muffin
Thursday- Fruit Smoothies
Friday- Whole Grain Breakfast Bun

All Breakfast Meals Include
Fruit, 100% Juice & Milk

4th LUNCH Choice available every day!

Yogurt Boat

Yogurt, String Cheese, Graham
Cracker, Granola, Vegetable, Fruit
Milk

Student Lunch \$2.50

Did you know that when your student purchases lunch at FIS they have access to our Fruit & Veggie Bar?

Our FIS Fruit & Veggie Bar has a variety of fruit and veggies every day.

Students purchasing lunch can choose as many fruits and veggies as they can eat!



APRIL | 2017

Hartland Middle School at Ore Creek Lunch Menu

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3 A. Beef Nachos B. Pizza Variety C. Chicken Patty or Spicy Chicken Patty on a Bun D. Turkey & Ham Sub E. Turkey & Ham Garden Salad	4 A. Mashed Potato Bowl B. Little Caesar's Pizza C. Chicken Tenders with a Whole Grain Roll D. Italian Sub E. Taco Salad	5A. Mini Cinnis & Sausage B. Pizza Variety C. Chicken Patty or Spicy Chicken Patty on a Bun D. Chicken Ranch Wrap E. Crispy Chicken Salad Hashbrown Day!	6 A. Mini Corn Dogs B. Pizza Variety C. Popcorn Chicken with a Whole Grain Roll D. Turkey, Salami & Cheese Sub E. Chicken Caesar Salad	7 A. Cheese Ravioli & Garlic Toast B. Pizza Variety C. Chicken Patty or Spicy Chicken Patty on a Bun D. Italian Wrap E. Crispy Popcorn Chicken Salad
10A. Mini Cheese Quesadilla B. Pizza Variety C. Chicken Patty or Spicy Chicken Patty on a Bun D. Turkey & Ham Sub E. Turkey & Ham Garden Salad	11 A. Bosco Sticks with Marinara B. Little Caesar's Pizza C. Chicken Tenders with a Whole Grain Roll D. Italian Sub E. Taco Salad	12 A. Corn Dog B. Pizza Variety C. Chicken Patty or Spicy Chicken Patty on a Bun D. Chicken Ranch Wrap E. Crispy Chicken Salad French Fry Day!	13A. Chicken Drumstick with a Whole Grain Roll B. Pizza Variety C. Popcorn Chicken with a Whole Grain Roll D. Turkey, Salami & Cheese Sub E. Chicken Caesar Salad	14 No School!
17 A. Beef Tacos B. Pizza Variety C. Chicken Patty or Spicy Chicken Patty on a Bun D. Turkey & Ham Sub E. Turkey & Ham Garden Salad	18 A. Macaroni & Cheese B. Little Caesar's Pizza C. Chicken Tenders with a Whole Grain Roll D. Italian Sub E. Taco Salad	19A. Cheeseburger on a Whole Grain Bun C. Chicken Patty or Spicy Chicken Patty on a Bun D. Chicken Ranch Wrap E. Crispy Chicken Salad French Fry Day!	20 A. Mini Corn Dogs B. Pizza Variety C. Popcorn Chicken with a Whole Grain Roll D. Turkey, Salami & Cheese Sub E. Chicken Caesar Salad	21 Mini Pancakes & Sausage B. Pizza Variety C. Chicken Patty or Spicy Chicken Patty on a Bun D. Italian Wrap E. Crispy Popcorn Chicken Salad
24 A. Totally Taco B. Pizza Variety C. Chicken Patty or Spicy Chicken Patty on a Bun D. Turkey & Ham Sub E. Turkey & Ham Garden Salad	25 A. Crunchy Mozzarella Sticks with Marinara B. Little Caesar's Pizza C. Chicken Tenders with a Whole Grain Roll D. Italian Sub E. Taco Salad	26 A. Hot Dog on a Bun B. Pizza Variety C. Chicken Patty or Spicy Chicken Patty on a Bun D. Chicken Ranch Wrap E. Crispy Chicken Salad French Fry Day!	27 A. Pizza Bosco Stick B. Pizza Variety C. Popcorn Chicken with a Whole Grain Roll D. Turkey, Salami & Cheese Sub E. Chicken Caesar Salad	28 A. Crazy Cheesy Bread and Tomato Soup B. Pizza Variety C. Chicken Patty or Spicy Chicken Patty on a Bun D. Italian Wrap E. Crispy Popcorn Chicken Salad

Ore Creek Breakfast

\$1.75 & \$2.25
Available Daily

- Cereal
- Muffin or Breakfast Bread
- Cereal Bar
- Yogurt
- Bagel
- Sausage, Egg & Cheese Muffin

Daily Breakfast Specials

- Monday- Breakfast Sliders or Breakfast Burrito
- Tuesday- Fruit Smoothies
- Wednesday- Yogurt with Granola
- Thursday- Fruit Smoothies
- Friday- Whole Grain Breakfast Bun
- All Breakfast Meals Include Fruit, 100% Juice & Milk

Free & Reduced Meals

Families with qualifying income are eligible to receive school meals at free or reduced cost. The forms can be found on the HCS website or at each school.

Please be aware that the use of the Free & Reduced meal program is a confidential process. Free and reduced meals are purchased just as full price meals, without identifying the student's eligibility.

Please contact our office if you have any questions regarding this program at 810-626-2867

Student Lunch Price

\$2.75-\$3.00

All lunch meals include a vegetable, fruit and milk.

**HARTLAND CONSOLIDATED SCHOOLS
BOARD MEETING ON MAY 15, 2017
EXPENDITURES FOR THE MONTH OF APRIL 2017**

Check registers and ACH payments:

Date	Description	General Fund	Athletics	Cafeteria	Capital Proj	Debt	TOTAL
04/06/2017	A/P Check Run	\$ 660,187.62	\$ 6,606.67	\$ 16,169.83	\$ 3,627.80		\$ 686,591.92
04/10/2017	A/P Check Run	\$ 11,197.18		\$ 8,421.73			\$ 19,618.91
04/12/2017	A/P Check Run	\$ 10,606.41		\$ 13,643.05	\$ 8,950.00		\$ 33,199.46
04/17/2017	A/P Check Run	\$ 247,472.71					\$ 247,472.71
04/20/2017	A/P Check Run	\$ 335,506.78	\$ 400.00	\$ 6,621.05	\$ 1,600.00	\$ 196.15	\$ 344,323.98
04/21/2017	A/P Check Run			\$ 12,588.83		\$ 750.00	\$ 13,338.83
04/25/2017	A/P Check Run	\$ 5,370.99		\$ 7,997.61			\$ 13,368.60
04/27/2017	A/P Check Run	\$ 6,037.92					\$ 6,037.92
04/28/2017	A/P Check Run	\$ 2,487.26		\$ 5,668.03			\$ 8,155.29
04/30/2017	Prepaid Checks	\$ 18,818.74		\$ 5,083.91			\$ 23,902.65
04/30/2017	Void Checks	\$ (7,497.55)	\$ (370.00)				\$ (7,867.55)
04/10/2017	Merchant Fees (Comm Ed)	\$ 7,520.58					\$ 7,520.58
04/07/2017	Edustaff - ACH	\$ 27,770.73					\$ 27,770.73
04/21/2017	Edustaff - ACH	\$ 43,288.27					\$ 43,288.27
04/06/2017	PCMI - ACH	\$ 17,034.87					\$ 17,034.87
04/20/2017	PCMI - ACH	\$ 23,163.85					\$ 23,163.85
TOTAL		\$ 1,408,966.36	\$ 6,636.67	\$ 76,194.04	\$ 14,177.80	\$ 946.15	\$ 1,506,921.02

Payroll and Benefit expenses:

Date	Net Pay	Federal Taxes	State Taxes	Retirement	Other	Health Equity	TOTAL
4/7/2017	\$ 669,765.53	\$ 260,506.35	\$ 35,491.40	\$ 335,224.85	\$ 89.01	\$ 19,028.11	\$ 1,320,105.25
4/21/2017	\$ 588,929.97	\$ 227,115.99	\$ 30,930.48	\$ 326,680.12		\$ 19,028.11	\$ 1,192,684.67
4/21/2017	APRIL UAAL/ORS			\$ 295,273.99			\$ 295,273.99
APRIL HLTH EQ CLAIMS						\$ (45,219.20)	\$ (45,219.20)
TOTAL	\$ 1,258,695.50	\$ 487,622.34	\$ 66,421.88	\$ 957,178.96	\$ 89.01	\$ (7,162.98)	\$ 2,762,844.71

**LOCAL DISTRICT RESOLUTION
FOR APPROVAL OF
THE LIVINGSTON EDUCATIONAL SERVICE AGENCY (LESA)
2017-2018 BUDGET**

Hartland Consolidated Schools, Hartland, Michigan (the "District")

A regular meeting of the board of education of the District was held in the Boardroom in the District, on the 15th day of May 2017, at 6:30 o'clock in the p.m.

The meeting was called to order by Thom Dumond, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Board of Education has received and reviewed the proposed LESA budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed LESA budget.
2. The Secretary of the Board of Education or his/her designee shall forward a copy of this resolution to the LESA Board of Education or its superintendent no later than June 1, 2017.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Hartland Consolidated Schools, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular meeting held on May 15, 2017, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

RESOLUTION DESIGNATING DISTRICT'S LESA ELECTION REPRESENTATIVE

Hartland Consolidated Schools, Hartland, Michigan (the "District")

A regular meeting of the board of education of Hartland Consolidated Schools, Michigan (the "Board"), was held in the Boardroom, Educational Support Service Center, in the District, on the 15th day of May, 2017, at 6:30 o'clock in the p.m.

The meeting was called to order by Thom Dumond, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. The biennial election of the Board of Livingston Educational Service Agency (LESA) will be held on Monday, June 5, 2017; and
2. The member(s) of the LESA Board will be elected by an electoral body composed of one (1) person designated by the Board of each of the constituent school districts; and
3. In accordance with Section 614(2) of the Revised School Code [MCL 380.614(2)], this Board must now adopt a resolution which designates its representative to the electoral body and direct said representative to vote on behalf of this Board for the specific candidate(s) this Board supports for each position to be filled on the LESA Board, at least on the first ballot taken by the electoral body.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board does hereby approve the designation of _____ as the representative of this Board for the electoral body, which body will elect two (2) candidates to the vacancies on the LESA Board on Monday, June 5, 2017 and _____ as an alternate representative in the event the designated representative is unable to attend.

2. The designated representative, or the alternate in the event of the absence of the designated representative, is further directed to cast a vote on the first ballot on behalf of this Board for _____ and _____.

3. The Secretary of this Board is hereby further directed to cause a certified copy of this resolution to be filed with the Secretary of the LESA Board at or prior to the election of the LESA Board on Monday, June 5, 2017.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Motion declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Hartland Consolidated Schools, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on May 15, 2017, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

Hartland Consolidated Schools, (the "District")

A regular meeting of the board of education of the District was held in the Boardroom, Educational Support Service Center, in the District, on the 15th day of May, 2017, at 6:30 o'clock in the p.m.

The meeting was called to order by Thom Dumond, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____

WHEREAS:

1. The District is an active member in the Livingston Career & Technical Education Consortium ("Consortium"); and
2. The Livingston Educational Service Agency, on behalf of the Consortium, is making application to the Michigan Department of Education to create and offer early college programs; and
3. The primary objective of an early college program is to offer high school students a five-year program that combines high school coursework with the first two years of college, culminating in the attainment of a high school diploma and, potentially, 60 transferable credits, an industry credential or an Associate Degree.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The District expresses its support for the creation of, and participation in, Livingston County early college programs.
2. The District shall promote the opportunity for underrepresented, underachieving and underperforming students, especially those students who are economically disadvantaged and/or the first in their family to attend college, to participate in the Livingston County early college programs.
3. As a member of the Consortium, the District shall actively participate in the development of contractual agreements entered into by the Livingston Educational Service Agency on behalf of the Consortium for the operation of the Livingston County early college programs.
4. As a participating member, the District agrees to the assurances and certifications within the MDE Early Middle College application.

Ayes: Members

Nays: Members

Motion declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Hartland Consolidated Schools, certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on May 15, 2017, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

Assurances and Certifications

1. The Early/Middle College High School will provide a unique environment for students, integrate a 'career and college readiness' curricula, and provide guidance and counseling specifically designed to support Early/Middle College students.
2. Early/Middle College High School students will be identified and flagged in the MSDS as Early/Middle College High School students participating in the Early/Middle College no later than the fall count day of 11th grade.
3. Early/Middle College High School students will not be moved in and out of the five-year cohort once identified.
4. Early/Middle College High School students will annually update their EDP to reflect E/MC academic plans and have a description of the E/MC program built into their EDP graduation requirements.
5. Early/Middle College Program students will be considered 'on-time' graduates by earning a high school diploma and an associate's degree, an E/MC (MEMCA) technical certificate* (see bottom of page 1), an industry/higher education recognized technical certificate, or 60 transferable credits.
6. Early/Middle College High Schools are separate schools and will submit all required reporting listed on page 2 and 3 of this application. In the case of a school within a school, this means separate reporting requirements for the high school and the Early/Middle College.
7. The Early/Middle College High Schools will complete a school improvement plan and submit school performance indicators. Early/Middle Colleges that are Shared Educational Entities for accountability are exempt from this requirement.
8. The Early/Middle College High Schools will receive an accountability designation. Early/Middle Colleges that are Shared Educational Entities for accountability are exempt from this requirement.
9. The Early/Middle College Program will ensure that at the time the E/MC begins operation, students will have access to USDA approved breakfast and lunch facilities daily, including Free and Reduced lunch access for those students who qualify.
10. For Early/Middle College High Schools that are Shared Education Entities (for reporting and, where applicable, accountability), member districts will be verified each year.
11. It is understood that State School Aid Section 6(4)m requires that students must not be otherwise eligible for high school graduation to participate in a fifth year of high school and that Section 3(f) of the Postsecondary Enrollment Options Act and Section 3(g) of the Career and Technical Preparation Act require that students be enrolled in at least one (1) high school course required for graduation which must be a high school or dual enrollment math or math related course.
12. The Early/Middle College High School agrees to participate in MEMCA and the Early/Middle College Data Project each year as feasible.

13. The Early/Middle College High School agrees to present their Career and College Readiness Curriculum for approval by the MEMCA Leadership Council one year prior to its first E/MC cohort graduation.
14. The Early/Middle College High School will comply with all Michigan Department of Education requirements and requirements under any applicable rules, laws or public acts.
15. The Early/Middle College High School agrees to share these assurances with the school's lead administrator and with its Pupil Accounting personnel.

By signing this application, the applicant certifies that it will agree to perform all actions and support all intentions stated in the Assurances and Certifications, and will comply with all state and federal regulations and requirements pertaining to this program. The applicant certifies further that the information submitted on this application is true and correct.

Superintendent or Authorized Official _____

Signature

Typed Name/Title R. Michael Hubert/ Superintendent

Date 3/30/2017

Head of Early/Middle College High School _____

Signature

Typed Name/Title Michelle Radcliffe Director of Secondary Options Date 3/30/2017



Operations Department

Matt Marino, Director of Operations

9525 Highland Rd

Howell, MI 48843

Phone: 810-626-2189

Email: mattmarino@hartlandschools.us

Date: May 9, 2017
To: Scott Bacon
From: Matt Marino
Subject: Village Walk-in Refrigerator & Freezer Replacement

The district went out for public bid for replacement of the walk-in refrigerator and freezer. The scope of this project is for removal and replacement of the box only and the existing mechanicals that were replaced in 2014 will be reinstalled once the box is complete.

Three bids were received and below is a breakdown of the bids received. Lisa Archey, Student Nutrition Director and I, reviewed the bid and also conducted follow up interviews of the two low bidders. Based on that information and because the low bidder was missing some of the required information. I am recommending that the contract be awarded to Douglas Equipment for the contract sum of \$45,713.46. This project will be funded by the Student Nutrition fund and the project estimated start date will be June 19th with a completion by August 1st.

Gold Star Products	\$40,500.00 – electrical work not included in bid.
	\$44,700.00 – electrical work included
Douglas Equipment	\$45,713.46
Stafford Smith	\$54,000.00

Hartland Consolidated Schools
Walk-in Freezer
Bid Opening – April 21, 2017

Company	Bid Security	Familial Disc.	Bid Amount	Clarifications/ Voluntary Alt
Gold Star - Nolan		✓	40,500	
Douglas Equipment	✓	✓	45,713.40	
Stafford Smith	✓	✓	54,000.00	

J. S. S. S. S. S. 4/21/17

BID PROPOSAL FORM – WALK-IN REPLACEMENT

Contractors Company Name: Douglas Equipment
Name: Luke Schrage
Signature: Luke Schrage
Title: Bid Specialist
Address: 301 North St.
Bluefield, WV 24701
Phone #: 304-327-0149 304-888-1492
(Work #) (Cell #)

To furnish labor and materials for walk-in refrigerator replacement at Village Elementary School per specifications contained in these bidding documents. Upon acceptance of the proposal, no adjustments to the price may be made for the full term of the contract.

TOTAL: \$45,713.46

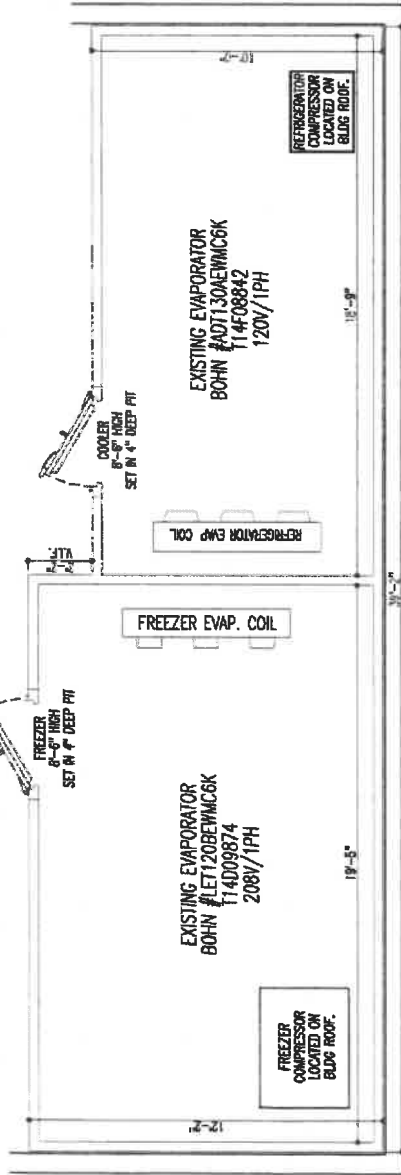
ALTERNATES: Quoting Imperial Brown

* Concrete to be done by others *

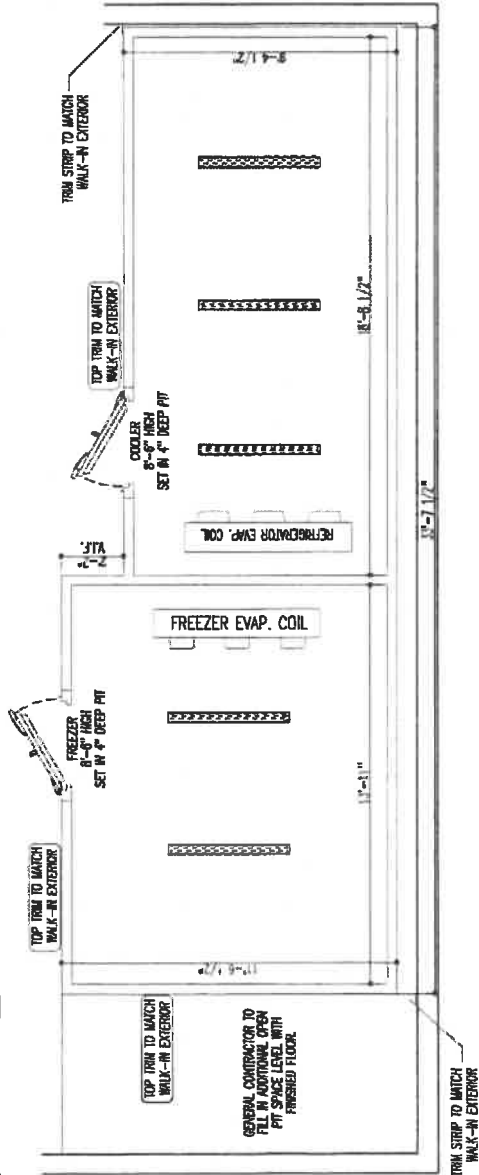
* Electric Done by others * ~~#~~

* Does not cover any work to slab once
old cooler is removed *

EXISTING WALK-IN



NEW WALK-IN



- FOUNDATION EQUIPMENT CONTRACTOR TO PUMP DOWN REFRIGERANT AND REMOVE WALK-IN AND EVAPORATORS. PROVIDE AND ASSEMBLE NEW 8'-0" HIGH WALK-IN, MOUNT EXISTING EVAPORATORS AND NEW LIGHTS AS SHOWN ON DRAWING. CHARGE SYSTEM READY FOR OPERATION. PROVIDE TRIM STOPS AT ENDS OF WALK-IN AND ABOVE TO CEILING FOR CLOSURE. REFER TO WRITER SPECIFICATION FOR DETAILS.
- ELECTRICAL CONTRACTOR TO REMOVE ALL ELECTRICAL FROM WALK-IN AND EVAPORATORS. CONNECT ELECTRICAL TO NEW WALK-IN, EVAPORATORS AND LIGHTS AFTER INSTALLATION OF NEW WALK-IN.

STUFFEL ASSOCIATES
4924 COMTEC DR
JANESVILLE, WI 53510

HARTLAND SCHOOLS
VILLAGE ELEMENTARY WALK-IN

DATE
08-30-10
DWG FILE
V.E.S.
SCALE
1/4"=1'-0"

SHEET
FS1