

**HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING – BOARD OF EDUCATION
June 12, 2017**

AGENDA

- I. Call to order, 6:30 p.m., Board Room, Educational Support Service Center
 - A. Pledge of Allegiance
 - B. Approval of agenda/items for discussion
 - C. Approval of minutes – May 15, 2017 regular and special meetings
 - D. Superintendent’s Report
 - ✓ Happenings at Hartland Middle School
 - ✓ MITES Awards
 - ✓ Wellness Committee Report (Policy 8510)
 - E. Call to the public
 - F. Board reports & requests

- II. Action Items
 - A. Payment of Invoices
 - B. New Hires
 - C. New & Revised Policies
 - D. LESA Photocopier Consortium Agreement – Addendum
 - E. Technology Replacement
 - F. Call for July organizational meeting

- III. Discussion Items
 - A. Revised Board Policy 5630.01 – Student Seclusion & Restraint

- IV. Information Items
 - A. Future meetings: June 26, 2017, special, 6:30 p.m., Boardroom, Educational Support Service Center
 - B. Information Items

- V. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.E.

DETAILED AGENDA

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION

(Recommended action): That the agenda for the June 12, 2017 regular meeting be approved, that policy be set aside allowing Item II.D. to be treated as an action item, and that public participation be allowed on all items. Motion by _____, supported by _____. _____

I.C. APPROVAL OF MINUTES – MAY 15, 2017 REGULAR AND SPECIAL MEETINGS (SEE ATTACHED)

(Recommended action): That the minutes of the May 15, 2017 regular and special meetings be approved. Motion by _____, supported by _____. _____

I.D. SUPERINTENDENT’S REPORT

- ✓ Happenings at Hartland Middle School
- ✓ MITES Awards
- ✓ Wellness Committee Report (Policy 8510)

I.E. CALL TO THE PUBLIC

I.F. BOARD REPORTS & REQUESTS

II.A. PAYMENT OF INVOICES (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of May 31, 2017, and the payment of invoices totaling \$1,636,750.57 and payroll obligations totaling \$2,906,155.63. Motion by _____, supported by _____. _____

II.B. NEW HIRES (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Heather Bloom for the 2017/18 school year at the Step 1, BA salary tract (\$39,742), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Patricia Kucharski for the 2017/18 school year at the Step 1, BA salary tract (\$39,742), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Nicolette Williams for the 2017/18 school year at the Step 1, BA salary tract (\$39,742), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Rebecca Spiker for the 2017/18 school year at the Step 1, BA+20 salary tract (\$42,436), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Shauna Pietila for the 2017/18 school year at the Step 1, MA salary tract (\$43,850), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Joshua Ridenour for the 2017/18 school year at the Step __, __ salary tract (\$____), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____

(Mr. Ridenour is being interviewed Thursday afternoon. The Board will receive Step and Salary information after a successful interview and prior to Monday's Board meeting.)

II.C. NEW & REVISED POLICIES (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent of Personnel & Student Services, approves the new and revised policies as presented and discussed. Motion by _____, supported by _____. _____

II.D. LESA PHOTOCOPIER CONSORTIUM AGREEMENT - ADDENDUM (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, authorizes the district to sign the addendum with LESA to support their acquisition of photocopier replacement equipment for use by Hartland Consolidated Schools as presented. Motion by _____, supported by _____. _____

II.E. TECHNOLOGY REPLACEMENT (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations and the Director of Technology, approves the purchase of computer equipment (using 2010 Bond monies) totaling \$159,649.45 for Hartland High School and Creekside Elementary School as presented. Motion by _____, supported by _____. _____

II.F. CALL FOR JULY ORGANIZATIONAL MEETING

(Recommended action): That the Board of Education discusses and determines a date, July 19, 2017, pursuant to board policy, for the July organizational meeting. Motion by _____, supported by _____.

III.A. REVISED BOARD POLICY 5630.01 – STUDENT SECLUSION & RESTRAINT (SEE ATTACHED)

For discussion.

IV.A. FUTURE MEETINGS

June 26, 2017 special, 6:30 p.m., Boardroom, Educational Support Center

IV.B. INFORMATION ITEMS

V. ADJOURNMENT

Hartland Consolidated Schools
Special Meeting - Board of Education
May 15, 2017

Members present: T. Dumond, M. Hemeyer, C. Kenrick, C. Costa, C. Aberasturi, B. Gatewood
Members absent: K. Kaszyca
Admin. Present: S. Bacon, D. Selix, S. VanEpps, C. Hughes, M. Otis, D. Minsker, M. Marino, K. Gregory, A. Lashbrook, A. Howerton
Guests: D. Lubeski, G. McMullen, B. Chyo, M. Madden, R. Kopke, E. Aluia

President Dumond called the meeting to order at 6:15 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Kenrick, supported by Gatewood that the agenda for the May 15, 2017 special meeting be approved, and that public participation be allowed on all items. Motion carried 6-0. 5/15/17 AGENDA APPROVED

The Board discussed the biennial LESA election on June 5, 2017. Chris Costa and Michelle Hemeyer volunteered to serve as district representatives and cast a vote as directed by the Board. DISCUSSION:
LESA ELECTION

The meeting adjourned at 6:20 p.m. ADJOURNMENT

Respectfully submitted,


Michelle Hemeyer
Secretary


Paula Waters
Recording Secretary

Hartland Consolidated Schools
Regular Meeting - Board of Education
May 15, 2017

Members present: T. Dumond, M. Hemeyer, C. Kenrick, C. Costa, C. Aberasturi, B. Gatewood
Members absent: K. Kaszyca
Admin. Present: S. Bacon, D. Selix, S. VanEpps, C. Hughes, M. Otis, D. Minsker, M. Marino, K. Gregory, A. Lashbrook, A. Howerton, B. Cain, D. Selix, M. Cheney, M. Day, J. Reck, S. Pearson, L. Pumford
Guests: D. Lubeski, G. McMullen, B. Chyo, M. Madden, R. Kopke, E. Aluia, C. Gomoll Jr., K. McConnell, S. O'Connor, M. Shinkle, J. Call, N. Smith, T. Colombo, T. Leg, R. Menko, A. Maga, L. Gallagher, J. Germane, H. Hodge, B. Thompson, S. Day, D. Gregory, E. Wynne, B. Cortichiato, J. Yancho, M. Strong, C. Winberg, A. McKeny, A. Goody, L. Thorpe

President Dumond called the meeting to order at 6:35 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Aberasturi, supported by Gatewood that the agenda for the May 15, 2017 regular meeting be approved, that policy be set aside allowing Items II.B. and II.E. to be treated as Action Items, and that public participation be allowed on all items. Motion carried 6-0. 5/15/17 AGENDA APPROVED

Motion by Hemeyer, supported by Gatewood that the minutes of the April 17, 2017 regular meeting be approved. Motion carried 6-0. 4/17/17 MINUTES APPROVED

Superintendent Hughes thanked the district staff and community for the passage of the Sinking Fund proposal on May 2. President Dumond noted the Board's intention to roll back the current debt levy as promised at the June 26 meeting. Mr. Hughes introduced Amy Hobley from the American Heart Association, who commended Matt Conway, Barb Striz and Mikki Cheney on their commitment to the Jump Rope for Heart program and the promotion of active, healthy lifestyles to their students. Jump Rope for Heart and Football for Heart programs in Hartland raised \$40,000 in 2016/17 and the AHA has given \$9,700 back to the district for healthy programming. Mr. Hughes noted that he had a stack of New Student Surveys he has received from new families in the district and they all include positive feedback. Mr. Hughes reminded the Board that the Legacy/HVA Graduation will be held on May 24th at 6:30 p.m. in the PAC. SUPT. REPORT.

Mr. Hughes introduced Michelle Otis, who then introduced Debi Gregory, who was chosen as the new director of the Caroselli Aquatic Center. Ms. Gregory was very happy to have been chosen and is looking forward to working with everyone and hopefully seeing them at the pool. Mr. Hughes introduced Kate Gregory, who introduced Emily Aluia as the new Dean of Students. Emily has taught chemistry at Hartland High School for the past 10 years and is eager to branch out and interact with more students on a building-wide level. INTRO – NEW STAFF

Mr. Hughes then again introduced Michelle Otis to update the Board and public on happenings at Community Education. Ms. Otis noted that she was highlighting the district's pre-school programming – noting that education now begins at birth. She introduced Rachel Kopke, Jenny McMullen, and Sean LaRosa from LESA. Ms. Kopke noted that the Early On program serves children from birth to 3 years of age. It is free of charge and provides both center and at home support for infants and toddlers including PT, OT, and social/emotional support, with a focus on kindergarten readiness. Ms. LaRosa oversees the Early Childhood Special Education programming – ages 3 – 6 – HAPPENINGS – COMM. ED. PRE-SCHOOL PROGRAMS

including GSRP and Headstart. She noted that in a recent census, more than 2,000 children met the criteria to receive services through GSRP or Headstart, however only 466 were actually participating. She wants to remove the stigma associated with these programs so more children can receive much needed services. Ms. Otis then introduced Dawn Lubeski and Betty Chyo, who oversee Community Education's tuition-based preschool program. This program serves approximately 150 three and four year old students; the majority of which continue on to Hartland Schools' kindergarten program. Ms. Otis wanted to express the program's thanks to Sue Pearson, Dotty Selix, and LESA for their help with the preschool curriculum and services for their students. Mr. Hughes thanked Ms. Otis for her presentation, noting the connections she made between early childhood education and the district's K-12 curriculum. He would like to see Ms. Otis at the monthly Curriculum Ad-Staff meetings to help strengthen this connection.

SUPT. REPORT
(CON'T)

PRESCHOOL

Mr. Hughes then introduced Director of Student Nutrition Lisa Archey and Asst. Superintendent Scott Bacon, who conducted the annual Breakfast Hearing. Mr. Bacon noted that the requirement for mandatory breakfast programming is that 20% of a building's population qualifies for free & reduced lunch. The district does offer breakfast at Legacy High School, as its population meets the 20% requirement, and also at HHS, HMS, and Farms. The last three don't meet the percentage required, however all three buildings already have kitchen staff in place and have a high level of participation. We have offered the program at Round Elementary for the past few years, initially because it was required. It is no longer required for Round and participation has dropped off considerably. The program costs the district approximately \$6,000/year with approximately 30 students participating out of 393. Due to these factors, the district would like to suspend the breakfast program at Round Elementary for the 2017/18 school year. Ms. Archey noted that she plans to contact those currently using the program individually to insure that they are aware and will be working with the PTOs to ensure there are options in place. Mr. Bacon indicated that breakfast is not offered at the other elementary buildings and our principals and staff do a great job of identifying and providing for those students who may not have gotten a breakfast some mornings. This would also happen at Round. Ms. Archey also noted that she surveyed district parents last year regarding the breakfast program and more than 70% indicated they were not interested in the program. The Board agreed that as long as the needs of our students are being met, they don't see the need to continue the program at Round.

ANNUAL
BREAKFAST
HEARING

There was no response to Call to the Public.

CALL TO PUBLIC

Mr. Aberasturi noted that the Board and the community need to contact our legislators regarding the 2X funding formula that has fallen by the wayside over the past few years. This formula increases funding for districts, like Hartland, that are at the bottom of the funding scale, while leveling off the funding of those at the top of the scale. This formula is one way to actually achieve some form of funding equity among the state's school districts.

BOARD REPORTS

Motion by Kenrich, supported by Hemeyer that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of April 30, 2017, and the payment of invoices totaling \$1,506,921.02 and payroll obligations totaling \$2,762,844.71. Motion carried 6-0.

PAYMENT OF
INVOICES

Motion by Aberasturi, supported by Gatewood that the Board of Education, upon the recommendation of the Superintendent, approves the LESA Budget for 2017/2018 as presented. Motion carried 6-0.

2017/18 LESA
BUDGET

Motion by Costa, supported by Gatewood that the Board of Education, upon the recommendation of the Superintendent, authorizes Chris Costa to represent Hartland Consolidated Schools and Michelle Hemeyer to serve as an alternate in the upcoming LESA Biennial Election. Further the Board directs them to cast votes for Don Cortez and LuAnn Loy. Motion carried 6-0.

6/5/17 LESA
ELECTION

Motion by Hemeyer, supported by Aberasturi that the Board of Education, upon the recommendation of the Superintendent and pursuant to previous discussion, authorizes the district to participate in Livingston County early college programs (Early/Middle College) as presented. Motion carried 6-0.

EARLY/MIDDLE
COLLEGE

Motion by Kenrick, supported by Costa that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations and the Director of Operations, approves the purchase of a walk-in refrigerator/freezer for the Student Nutrition Department from Douglas Equipment in the amount of \$45,713.46, as presented. Motion carried 6-0. Mr. Bacon noted that this is being purchased entirely through the Student Nutrition budget.

FREEZER
PURCHASE

The Board discussed the new and revised policies and had no immediate concerns. Mr. VanEpps noted that, as they had just received them and they were extensive, the Board could contact him or Mr. Hughes if they had any questions between now and the June 12 meeting. These will come before the Board for action on June 12.

DISCUSSION:
POLICIES

President Dumond noted that the next meeting will be June 12 at 6:30 p.m. and then the final meeting of the 2016/17 school year and the Budget Hearing will be held on June 26 at 6:30 p.m.

FUTURE
MEETINGS

The meeting adjourned at 7:40 p.m.

ADJOURNMENT

Respectfully submitted,



Michelle Hemeyer
Secretary



Paula Waters
Recording Secretary

**HARTLAND CONSOLIDATED SCHOOLS
BOARD MEETING ON JUNE 12, 2017
EXPENDITURES FOR THE MONTH OF MAY 2017**

Check registers and ACH payments:

Date	Description	General Fund	Athletics	Cafeteria	Capital Proj	Debt	Activity**	TOTAL
05/03/2017	A/P Check Run	\$ 763,485.42	\$ 12,056.07	\$ 19,145.83	\$ 4,077.00			\$ 798,764.32
05/05/2017	A/P Check Run	\$ 3,883.15	\$ 388.97	\$ 5,872.77				\$ 10,144.89
05/08/2017	A/P Check Run	\$ 17,921.47	\$ 320.00	\$ 1,451.21				\$ 19,692.68
05/11/2017	A/P Check Run	\$ 227,276.90	\$ 3,262.37	\$ 14,928.91	\$ 927.00			\$ 246,395.18
05/12/2017	A/P Check Run	\$ 36,801.51	\$ 550.00					\$ 37,351.51
05/15/2017	A/P Check Run	\$ 100,584.90						\$ 100,584.90
05/16/2017	A/P Check Run	\$ 3,055.01	\$ 250.00				\$ 1,794.00	\$ 5,099.01
05/17/2017	A/P Check Run	\$ 63,242.22					\$ 344.39	\$ 63,586.61
05/18/2017	A/P Check Run	\$ 53,848.32	\$ 126.36	\$ 13,754.97	\$ 640.00			\$ 68,369.65
05/19/2017	A/P Check Run	\$ 5,223.68		\$ 5,987.55				\$ 11,211.23
05/23/2017	A/P Check Run	\$ 39,146.60		\$ 762.48		\$ 2,500.00		\$ 42,409.08
05/24/2017	A/P Check Run	\$ 832.13		\$ 9,736.36		\$ 500.00		\$ 11,068.49
05/25/2017	A/P Check Run	\$ 36,935.45	\$ 520.00					\$ 37,455.45
05/25/2017	A/P Check Run	\$ 5,000.00		\$ 6,134.66				\$ 11,134.66
05/31/2017	A/P Check Run	\$ 347.65	\$ 547.00				\$ 600.00	\$ 1,494.65
05/31/2017	Void Checks	\$ (10,033.44)	\$ (190.00)					\$ (10,223.44)
05/10/2017	Merchant Fees (Comm Ed)	\$ 5,926.44						\$ 5,926.44
05/05/2017	Edustaff - ACH	\$ 54,229.30						\$ 54,229.30
05/19/2017	Edustaff - ACH	\$ 50,555.23						\$ 50,555.23
05/04/2017	PCMI - ACH	\$ 41,114.17						\$ 41,114.17
05/18/2017	PCMI - ACH	\$ 21,303.55						\$ 21,303.55
05/08/2017	GoPay (Soccer Officials)	\$ 1,906.00						\$ 1,906.00
05/16/2017	GoPay (Soccer Officials)	\$ 655.00						\$ 655.00
05/31/2017	GoPay (Soccer Officials)	\$ 1,163.25						\$ 1,163.25
05/23/2017	PNC VISA - ACH	\$ 5,358.76						\$ 5,358.76
TOTAL		\$ 1,529,762.67	\$ 17,830.77	\$ 77,774.74	\$ 5,644.00	\$ 3,000.00	\$ 2,738.39	\$ 1,636,750.57

Payroll and Benefit expenses:

Date	Description	Net Pay	Federal Taxes	State Taxes	Retirement	Other	Health Equity	TOTAL
05/05/2017	5/5/2017 PAYDATE	\$ 698,604.51	\$ 278,371.43	\$ 37,550.15	\$ 351,924.18	\$ 101.81	\$ 19,028.11	\$ 1,385,580.19
05/19/2017	5/19/2017 PAYDATE	\$ 628,938.00	\$ 242,690.46	\$ 33,090.42	\$ 344,832.16		\$ 19,298.11	\$ 1,268,849.15
05/20/2017	UAAL				\$ 295,274.00			\$ 295,274.00
05/31/2017	MAY HEALTH EQUITY CLAIMS						\$ (43,547.71)	\$ (43,547.71)
TOTAL		\$ 1,327,542.51	\$ -	\$ 70,640.57	\$ 992,030.34	\$ 101.81	\$ (5,221.49)	\$ 2,906,155.63

**In May 2017, Central Office began processing student activity account checks for one of the buildings. In the 2018 fiscal year, student activity account transactions for all buildings will be processed through Central Office.

New Hire
August 29, 2017

**HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN**

RESUME'

NAME: Heather Bloom

ADDRESS: 9349 Harbor Cove Circle, Apt 243
Whitmore Lake, MI 48189

EDUCATION: B.S. – Special Education, Eastern Michigan University – 2016

MAJOR: Elementary Cognitive Impairment and Liberal Arts

MINOR:

CERTIFICATION: Elementary Provisional Certificate

EXPERIENCE: Heather worked as a year-long substitute in the Resource Room at Farms Intermediate School for the 16-17 school year. Prior to that assignment, Heather worked as a student teacher in the Special Education department at Harvest Elementary School in Saline, MI.

SALARY STEP: BA, Step 1

ASSIGNMENT: Resource Room at Farms Intermediate School

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Heather Bloom for the 2017/18 school year, at the Step 1, BA salary tract, (\$39,742), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

New Hire
August 29, 2017

**HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN**

RESUME'

NAME: Patricia Kucharski

ADDRESS: PO Box 378
Howell, MI 48844

EDUCATION: B.A. – Elementary Education, Eastern Michigan University – 2016

MAJOR: Elementary Education

MINOR: Reading and Science

CERTIFICATION: Elementary Provisional Certificate

EXPERIENCE: Patricia worked as a year-long substitute at Round Elementary School for the 16-17 school year teaching 1st grade. Prior to that assignment, Patricia worked as a substitute teacher throughout Livingston County.

SALARY STEP: BA, Step 1

ASSIGNMENT: First Grade at Round Elementary School

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Patricia Kucharski for the 2017/18 school year, at the Step 1, BA salary tract, (\$39,742), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

New Hire
August 29, 2017

**HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN**

RESUME'

NAME: Nicolette Williams

ADDRESS: 6566 Lexington Drive
Whitmore Lake, MI 48189

EDUCATION: B.S. – Elementary Education, Eastern Michigan University – 2016

MAJOR: Elementary Cognitive Impairment and Liberal Arts

MINOR:

CERTIFICATION: Elementary Provisional Certificate

EXPERIENCE: Nicolette worked as a year-long substitute at Farms Intermediate School in the Resource Room for the 16-17 school year. Prior to that assignment, Nicolette was student teaching at Kent Lake Elementary School in South Lyon and Scranton Middle School in Brighton

SALARY STEP: BA, Step 1

ASSIGNMENT: Resource Room at Farms Intermediate School

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Nicolette Williams for the 2017/18 school year, at the Step 1, BA salary tract, (\$39,742), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

New Hire
August 29, 2017

**HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN**

RESUME'

NAME: Rebecca Spiker

ADDRESS: 2684 Sun Terrace
Hartland, MI 48353

EDUCATION: B.S. – Elementary Education, Eastern Michigan University 2006

MAJOR: Elementary Education

MINOR:

CERTIFICATION: Elementary Provisional Certificate

EXPERIENCE: Rebecca worked as a year-long substitute at Round Elementary School for the 16-17 school year teaching 1st grade. Prior to that assignment, Rebecca worked as a year-long substitute teacher at Creekside Elementary School teaching Kindergarten for the 15-16 school year.

SALARY STEP: BA+20, Step 1

ASSIGNMENT: First Grade at Round Elementary School

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Rebecca Spiker for the 2017/18 school year, at the Step 1, BA+20 salary tract, (\$42,436), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

New Hire
August 29, 2017

**HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN**

RESUME'

NAME: Shauna Pietila

ADDRESS: 5846 Knowlson Drive
Brighton, MA 48116

EDUCATION: M.A. – Elementary Education, University of Minnesota - 2014
B.S. – Elementary Education, University of Minnesota - 2013

MAJOR: Elementary Education

MINOR: English as a Second Language

CERTIFICATION: Elementary Provisional Certificate

EXPERIENCE: Shauna worked as a year-long substitute at Lakes Elementary School for the 16-17 school year. Prior to that assignment, Shauna taught 5th grade at Northwinds Elementary School in Buffalo, Minnesota.

SALARY STEP: MA, Step 1

ASSIGNMENT: First Grade at Creekside Elementary School

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Shauna Pietila for the 2017/18 school year, at the Step 1, MA salary tract, (\$43,850), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

Action Item:
Addendum to Photocopier Consortium
Agreement with Livingston Educational
Services Agency
Prepared by Scott Bacon
June 12, 2017

In 2009, Hartland Consolidated Schools joined a LESA copier consortium along with Brighton, Howell, Fowlerville and Pinckney school districts. The effort was to use the buying power of all the school districts to negotiate the best terms for the costs of purchasing/leasing and/or maintaining copier equipment used throughout each of our districts. In my opinion, the arrangement worked out very well.

Beginning in the spring of 2016, efforts were renewed to replace existing equipment and to use the consortium entity to again use the buying power of the county's school districts. After an interview and a bid process, a vendor and products were selected.

To help with the net cost to districts and to speed up the timing of the installation of the equipment, in this most recent consortium arrangement LESA actually bought all of the equipment and the school districts will essentially reimburse LESA by paying a fee over seven (7) years. In Hartland's case, the amount of the fee will equal the cost of the equipment (\$254,738.53) plus \$5,500. We basically simply replaced the older equipment throughout the district with comparable machines. The six (6) year old machines we replaced had been purchased by HCS with bond money in 2010 and were transferred to a wholesaler last summer with the district receiving a small fee. The new annual cost of \$46,953 over the first five (5) years was planned and is included in the 2016/17 budget and beyond. The balance of the fee will be paid over the next few years. HCS will not own the equipment at the end of the seven (7) years.

Another benefit of the consortium process is that the maintenance cost per copy will be reduced which will save us approximately \$8,500 per year over what we had been paying based upon the current number of copies per year.

The addendum is necessary to cover the arrangement with LESA regarding the equipment costs.

Please feel free to contact me if you have any questions.

ADDENDUM TO PHOTOCOPIER CONSORTIUM AGREEMENT DATED JULY 1,2009 BETWEEN
LIVINGSTON EDUCATIONAL SERVICES AGENCY (the "Agency")
AND
HARTLAND CONSOLIDATED SCHOOLS (the "District")

All terms of the Addendum unless otherwise defined herein shall have the same meaning as set forth in the Photocopier Consortium Agreement dated July 1,2009.

WHEREAS, the District desires that the Agency continue to provide photocopier Services to the District.

WHEREAS, the Agency plans to purchase photocopier equipment to continue to provide photocopier services to the District.

WHEREAS, the Agency and the District desire this transaction to be an operating lease.

WHEREAS, the District and the Agency desire to extend the expiration date of the Agreement to September 30, 2023 and increase payments made by the District to include equipment in the service fee to reflect the Agency's increased cost to acquire new photocopier equipment and to allow for the District to exercise an early termination of the Agreement provided that the District pay a termination fee pursuant to the fee schedule (the "Termination Fee Schedule") set forth herein.

In consideration therefore, the District and Agency agree to amend the Agreement as follows:

ARTICLE II - TERM OF AGREEMENT

2.1 Term. For the District, the term of the Addendum to the initial Agreement shall be for seven (7) years commencing October 1, 2016 and terminating on September 30, 2023.

2.2 Withdrawal. The District shall advise the Agency in writing, on or before January 1, 2021, it has determined to not renew this Agreement as of September 30, 2021. Similarly, the Agency shall advise the District in writing, on or before January 1, 2021, if it has determined not to renew this Agreement as of September 30, 2021. The termination fees as noted in section 3.2 will apply to early termination of the agreement.

ARTICLE III - CONSORTIUM COSTS

3.1 Costs. In consideration for the acquisition of the photocopier equipment, the District agrees to pay the Agency a fee of 6% of the equipment costs incurred by the Agency on a quarterly basis plus a \$275 quarterly administrative fee beginning October 1, 2016 through June 30, 2017; 4.5% of the equipment costs incurred by the Agency on a quarterly basis plus a \$275 quarterly administrative fee beginning July 1, 2017 through September 30, 2021; 2.5% of the equipment costs incurred by the Agency on an annual basis beginning October 1, 2021 through June 30, 2023 and .5% of the equipment costs incurred by the Agency on an annual basis from July 1, 2023 through September 30, 2023.

3.2 Further, the District agrees to pay a maximum termination fee of 5% of equipment costs if the Agreement is not extended beyond September 30, 2021. The termination fee will not exceed the cost of the equipment plus administrative fees over the life of the agreement.

3.3 Other Costs. The District has asked the Agency to provide equipment as part of the photocopier services and agrees to pay the associated fee.

HARTLAND CONSOLIDATED SCHOOLS
a Michigan general powers school district

LIVINGSTON EDUCATIONAL SERVICES AGENCY,
a Michigan intermediate school district

By: _____

By: _____

Its: _____

Its: _____

Address: 9525 Highland Road
Howell, Michigan 48843

Address: 1425 W. Grand River Ave.
Howell, Michigan 48843

Dated: _____

Dated: _____

II.E. Technology Replacement
Prepared by: Scott Bacon
June 12, 2017

Please see the attached e-mail regarding the 2017 summer computer replacement plan at Hartland High School and Creekside Elementary School.

Note that Scott Usher is recommending that the student computers be replaced with Chromeboxes at Creekside Elementary as they are durable, easy to configure, inexpensive, and easy to maintain. As was proposed and implemented last year for the middle school replacement, these cost-saving strategies will be used in future years as well to continue to reduce the replacement costs and help sustain our tech replacement plan for as long as possible.

- 2010 Bond dollars are being used for this purchase.
- The items were bid through REMC.
- Our bond attorney has noted that this replacement process is an appropriate expenditure.



Summer 2017 Computer Replacement

1 message

Scott Usher <scottusher@hartlandschools.us>

Mon, Jun 5, 2017 at 10:44 AM

To: Scott Bacon <ScottBacon@hartlandschools.us>, Paula Waters <PaulaWaters@hartlandschools.us>

Hello,

This summer we are planning to replace the following computers:

CES - Teacher, Student, Admin computers and monitors

HHS - Teacher, Admin computers, and monitors

Student computers will be replaced with Chromeboxes at Creekside Elementary this summer. Chromeboxes are durable, easy to configure, inexpensive, and easy to maintain. Chromebooks have been a valuable addition to our schools over the past several years and chromeboxes really the same, just in the desktop format. Through discussion with the Mr. Pumford and teachers at Creekside, we all feel the Chromebox will be the best fit to replace student computers at that building.

Last June, Mr. Bacon submitted a letter to the Board as part of the Board Packet indicating the following:

- 2010 Bond dollars are being used for this purchase.
- The items were bid through REMC
- Our bond attorney has noted that this replacement process is an appropriate expenditure.

The specific items and quantities are listed below:

Bldg	Year Purchased	Year to be Replaced	Device	Qty	Unit Cost	Total Cost
CES	2008	2017	Teacher DT	35	\$574.38	\$20,103.30
CES	2008	2017	Teacher DT Monitor	35	\$163.93	\$5,737.55
CES	2008	2017	Student DT	0	\$568.38	\$0.00
CES	2008	2017	Student DT Monitor	80	\$88.12	\$7,049.60
CES	2008	2017	Admin DT	9	\$574.38	\$5,169.42
CES	2008	2017	Admin DT Monitor	9	\$163.93	\$1,475.37
CES	2008	2017	Admin 2 in 1	1	\$1,440.60	\$1,440.60
CES	2008	2017	Student LT	0	\$900.00	\$0.00
CES	2008	2017	Chromebook	0	\$186.39	\$0.00
CES	2008	2017	Chromebook Cart	0	\$1,259.00	\$0.00
CES	2008	2017	Chromebox	80	\$184.40	\$14,752.00
HHS	2008	2017	Teacher DT	103	\$574.38	\$59,161.14
HHS	2008	2017	Teacher DT Monitor	103	\$163.93	\$16,884.79
HHS	2008	2017	Admin DT	28	\$574.38	\$16,082.64
HHS	2008	2017	Admin DT Monitor	28	\$163.93	\$4,590.04
HHS	2008	2017	Admin 2 in 1	5	\$1,440.60	\$7,203.00

The total for the summer's purchase would be: \$159,649.45

I would request this go before the Board at the June 12, 2017, Board Meeting if possible.

Scott