

Hartland Consolidated Schools  
Special meeting - Board of Education  
June 26, 2017

Members present: M. Hemeyer, T. Dumond, K. Kaszyca, B. Gatewood  
Members absent: C. Kenrick, C. Aberasturi, C. Costa  
Admin. Present: S. Bacon, S. VanEpps, C. Hughes, B. Cain, M. Cheney, M. Otis, D. Minsker, A. Howerton, J.D. Wheeler, M. Marino, L. Archey, M. Day  
Guests: H. Bloom

President Dumond called the meeting to order at 6:30 p.m. in the Boardroom of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Kaszyca, supported by Hemeyer that the agenda for the June 26, 2017 special meeting be approved, that policy be set aside allowing Item II.D. to be treated as an Action Item, and that public participation be allowed on all items. Motion carried 4-0. 6/26/17 AGENDA APPROVED

Motion by Hemeyer, supported by Gatewood that the minutes of the June 12, 2017 regular meeting be approved. Motion carried 4-0. 6/12/17 MINUTES APPROVED

Mr. Hughes introduced Mikki Cheney who then introduced Heather Bloom to the Board. Ms. Bloom was hired to teach at Farms Intermediate School at the June 12 meeting but was unable to attend. SUPT. REPORT

Mr. Hughes then introduced Scott Bacon, who began the 2017/2018 Budget Hearing. Mr. Bacon noted that Rachel Bois, Accounting Supervisor, "won the toss" and would be presenting this year. Ms. Bois began with a review of the 2016/2017 budget and amendments; noting that the majority of the amendments were done in April and it was essentially "business as usual" for the Debt, Capital Projects, Athletics, and Cafeteria Funds. She noted that the General Fund reflected a positive balance – revenues above expenditures – for the first time since 2012. She did note that this was primarily due to "one time" revenues and expenditure savings, which we could not count on in coming years. The fund balance finished up at 6.9% and no concessions were required. For the 2017/2018 budget, she noted the following: 2017/18 BUDGET HEARING

- Debt Fund – the millage rate will be reduced to 8.05 mills to accommodate the Sinking Fund millage passed in May for .5 mills. She noted this is still above the 7.6 mills required.
- Capital Projects – continuing to spend down the 2010 Bond with the majority remaining, approximately \$780,000 allocated to technology. She noted that with the passage of the Sinking Fund, \$125,000 has been budgeted for the planning and design of Sinking Fund projects.
- Athletics – revenues to remain consistent with some money set aside for hockey and facility upgrades. Ms. Bois noted the importance of our booster groups in maintaining and expanding our athletic programs.
- Cafeteria – breakfast at Round Elementary has been eliminated and money continues to be set aside for facility upgrades.
- General Fund – the district expects to receive a \$120 per pupil increase for 2017/18; not anticipating any bump in enrollment; have set aside monies to attract and retain bus drivers, GRBS custodial staffing, and teacher subs. It is expected that expenditures will surpass revenues and we will finish 2017/18 with a 5.82% fund balance with no concessions expected for 2017/18.

Ms. Bois noted that projections for the outlying years through 2020 were a concern. The teachers' contract expires in June 2018. Assuming no changes regarding the contract, small increases in state aid, and no changes in enrollment, the district will continue to use its fund balance requiring concessions from employees in 2018/19 and 2019/20 to maintain 5% fund balance. Mr. Gatewood asked how increases in property taxes might factor into the budget projections. Mr. Bacon noted that as funding from the state is not impacted by property taxes, other than non-homestead, it would not affect our state aid. However, increases in property taxes would provide a boost for the debt levy and sinking fund monies. President Dumond thanked Mr. Bacon, Ms. Bois and the Finance Committee for all of their hard work.

BUDGET HEARING  
(CONTINUED)

There was no response to Call to the Public.

CALL TO PUBLIC

Mr. Gatewood thanked the district's employees, principals, and administration for their contributions toward the district's positive financial picture. He also wanted to thank the PTO/PACs and booster clubs for their continued support and contributions. Mr. Kaszyca noted that he appreciates how the administration rallies to address the Board's concerns, particularly regarding district finances. Mr. Bacon noted that the district benefits from the "team approach" involving all stakeholders working together.

BOARD REPORTS

Motion by Gatewood, supported by Kaszyca that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves budget amendments for the General Fund, Capital Projects Fund, Debt Retirement Fund, Athletic Fund and Food Service Fund as presented. Motion carried 4-0.

2016/17 BUDGET  
AMENDMENTS

Motion by Hemeyer, supported by Gatewood that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the General Appropriations Act Resolution as presented. Motion carried 4-0.

2017/18 GEN. APP.  
ACT

Motion by Kaszyca, supported by Gatewood that the Board of Education, upon the recommendation of the Superintendent and Assistant Superintendent of Personnel & Student Services, adopts Board policy update 5630.01 – Student Seclusion and Restraint as presented and discussed. Motion carried 4-0.

POLICY 5630.01  
APPROVED

Motion by Gatewood, supported by Hemeyer that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations and the Director of Operations, awards a contract to Samento Mechanical in the amount of \$56,680.00 for work on the high school cooling tower, as presented. Motion carried 4-0.

BID AWARD:  
HHS COOLING  
TOWER

Scott VanEpps, Asst. Superintendent of Personnel & Student Services, began the discussion regarding the 2017/2018 Parent/Student Handbooks. He noted the significant changes included a discipline rubric for Hartland Middle School, similar to the one currently in place for Hartland High School, and adjustments to the district's attendance policies in an attempt to help curb chronic absenteeism. This will come before the Board for action at the July 19, 2017 meeting.

DISCUSSION:  
2017/18  
HANDBOOKS

President Dumond noted that the next meeting would be July 19 at 7:00 a.m.

UPCOMING MEETINGS

The meeting adjourned at 7:15 p.m.

ADJOURNMENT

Respectfully submitted,



Michelle Hemeyer  
Secretary



Paula Waters  
Recording Secretary