

**HARTLAND CONSOLIDATED SCHOOLS  
REGULAR MEETING – BOARD OF EDUCATION  
October 23, 2017**

**AGENDA**

- I. Call to order, 6:30 p.m., Boardroom, Educational Support Service Center
  - A. Pledge of Allegiance
  - B. Approval of agenda/items for discussion
  - C. Approval of minutes – September 18, 2017 regular meeting
  - D. Superintendent’s Report
    - ◆ 2016/2017 Auditors’ Report
    - ◆ Happenings at Creekside Elementary
    - ◆ Common Assessment & State Assessment Update
  - E. Call to the public
  - F. Board reports & requests
  
- II. Action Items
  - A. Payment of Invoices
  
- III. Discussion Items
  - A. 2017/2018 Board Goals Workshop
  
- IV. Information Items
  - A. Future meetings: November 13, 2017, regular, 6:30 p.m. Board Room, Educational Support Center; December 18, 2017, regular, 6:30 p.m. Board Room, Educational Support Center
  - B. Information Items:
  
- V. Adjournment

***This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.E.***

**DETAILED AGENDA**

- I. CALL TO ORDER
- I.A. PLEDGE OF ALLEGIANCE
- I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION  
(Recommended action): That the agenda for the October 23, 2017 regular meeting be approved, and that public participation be allowed on all items. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_
- I.C. APPROVAL OF MINUTES – SEPTEMBER 18, 2017 REGULAR MEETING  
(Recommended action): That the minutes of the September 18, 2017 regular meeting be approved. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_
- I.D. SUPERINTENDENT’S REPORT
- ◆ 2016/2017 Auditors’ Report
  - ◆ Happenings at Creekside Elementary
  - ◆ Common Assessment & State Assessment Update
- I.E. CALL TO THE PUBLIC
- I.F. BOARD REPORTS & REQUESTS
- II.A. PAYMENT OF INVOICES (SEE ATTACHED)  
(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of September 30, 2017, and the payment of invoices totaling \$1,163,787.15 and payroll obligations totaling \$2,495,531.99. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_
- III.A. 2017/2018 BOARD GOALS WORKSHOP  
For discussion
- IV.A. FUTURE MEETINGS  
November 13, 2017, regular, 6:30 p.m. Board Room, Educational Support Center; December 18, 2017, regular, 6:30 p.m. Board Room, Educational Support Center
- IV.B. INFORMATION ITEMS
- V. ADJOURNMENT

Hartland Consolidated Schools  
Regular meeting - Board of Education  
September 18, 2017

Members present: T. Dumond, K. Kaszyca, C. Aberasturi, B. Gatewood, C. Costa, M. Hemeyer, C. Kenrick  
Members absent: None  
Admin. Present: S. Bacon, S. VanEpps, M. Otis, C. Hughes, S. Livingway, K. Gregory, D. Minsker, M. Marino, D. Hottum, A. Howerton, L. Pumford, J. Reck, M. Cheney, M. Day, E. Hawker, S. Pearson, S. Usher  
Guests: M. Mann, A. Taylor, L. Moore, M. Rosinski, E. Horvath, E. Wilkinson, D. Parisien, G. Briggs, E. Malizewski, S. Addison, E. Bell, K. Quinn, D. Tervo, J. Larson, T. Verkerke, V. Lauria, G. Dingman, G. Paine, J. Nickoloff, A. Highland, G. Anderson, A. Pasienza, A. Schwartz, B. Kluck, D. Bise, K. Evans, B. Tulpa, M. Horvath, A. Horvath, B. Wilkinson, E. Wilkinson, L. Faunce

President Dumond called the meeting to order at 6:30 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

Motion by Aberasturi, supported by Costa that the agenda for the September 18, 2017 regular meeting be approved, that policy be set aside allowing Items II.B. and II.C. to be treated as Action Items, and that public participation be allowed on all items except Item III. Closed Session with the amendment that Item I.E. Call to the Public be moved before Item I.D. Superintendent's Report. Motion carried 7-0. 9/18/17 AGENDA APPROVED

Motion by Hemeyer, supported by Gatewood that the minutes of the August 25, 2017 special meeting be approved. Motion carried 7-0. 8/25/17 MINUTES APPROVED

Four people spoke during Call to the Public regarding the commemoration of September 11<sup>th</sup>. CALL TO PUBLIC

Superintendent Hughes began his report by wishing Community Education Director Michelle Otis happy birthday. Principal Hottum from Round Elementary introduced new hire Michelle Rosinski to the Board. Mr. Hughes noted that a Building & Site Committee is scheduled for September 26<sup>th</sup> at 7:30 a.m. to discuss how best to use sinking fund monies. There is a Partners in Progress meeting on October 12 at Hartland Township and any Board members who would like to attend should let Mr. Hughes know. SUPT. REPORT

Mr. Hughes then introduced Mike Hubert, Superintendent of LESA, who introduced himself and noted that the agency had adopted a new logo and was in the process of scheduling a strategic planning retreat. He noted they also had appointed a new board member, Eileen Jankowski, former Hartland Board member. The LCASB annual meeting is scheduled for April 18, with time still to be determined. State Superintendent Brian Whiston has committed to attend the meeting.

Mr. Hughes introduced Scott Usher, Director of Technology, who rolled out the 2017-2024 Technology Plan for the Board, noting that a Board approved plan is no longer required to qualify for federal funding. However, Scott listed the various reasons why he and the district felt it was important to have a comprehensive technology plan in order to organize and manage our technology equipment and utilization. TECH PLAN 2017-2024

Mr. Hughes updated the Board on the "evidence of effort" toward the 2016/17 Board Goals and noted the Board would begin the goal setting process for 2017/18 in October. GOALS UPDATE

Ms. Kenrick, Mr. Gatewood, and Mr. Costa thanked those who spoke during Call to the Public regarding the 9/11 moment of silence, and remarked on the students' composure and maturity. Ms. Kenrick noted they all exhibited reason, respect, and responsibility. President Dumond indicated that the Board had conducted its evaluation of Superintendent Hughes and found him to be very effective. He thanked Mr. Hughes for his first few months of leadership.

BOARD REPORTS

Motion by Kenrick, supported by Hemeyer that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of August 31, 2017, and the payment of invoices totaling \$1,336,985.38 and payroll obligations totaling \$2,405,063.72. Motion carried 7-0.

PAYMENT OF INVOICES

Motion by Kaszyca, supported by Kenrick that the Board of Education authorizes the Superintendent or designee to enter into an insurance consortium agreement with the various district employee groups should it be determined by the Superintendent to be in the best interest of the district and its employees. Motion carried 7-0.

INSURANCE CONSORTIUM

Motion by Kenrick, supported by Kaszyca that the Board of Education, upon the recommendation of the Superintendent, approves the transfer of two parcels in the Deer Creek No. 2 subdivision that lie within both the Hartland Consolidated Schools and Brighton Area Schools boundaries to Brighton Area Schools. Motion carried 7-0.

PROPERTY TRANSFER

Motion by Aberasturi, supported by Gatewood that the Board of Education enters into a closed session to discuss ongoing legal action with the district attorney. Costa-yea, Aberasturi-yea, Gatewood-yea, Kenrick-yea, Hemeyer-yea, Kaszyca-yea, Dumond-yea. Motion carried 7-0.

CLOSED SESSION

President Dumond noted that this was the last item on the agenda and the meeting would likely adjourn upon returning to open session, however the public was welcome to remain until the Board returned. The Board entered closed session at 7:35 p.m.

The Board returned to open session and the meeting adjourned at 8:40 p.m.

ADJOURNMENT

Respectfully submitted,



Michelle Hemeyer  
Secretary



Paula Waters  
Recording Secretary

**HARTLAND CONSOLIDATED SCHOOLS  
BOARD MEETING ON OCTOBER 23, 2017  
EXPENDITURES FOR THE MONTH OF SEPTEMBER 2017**

**Check registers and ACH payments:**

| Date         | Description              | General Fund           | Athletics          | Cafeteria           | Capital Proj        | Debt        | Activity            | TOTAL                  |
|--------------|--------------------------|------------------------|--------------------|---------------------|---------------------|-------------|---------------------|------------------------|
| 09/07/2017   | A/P Check Run            | \$ 544,000.69          | \$ 1,742.49        | \$ 28,952.40        | \$ 1,515.04         |             | \$ 19,711.47        | \$ 595,922.09          |
| 09/08/2017   | A/P Check Run            | \$ 10,591.91           |                    |                     |                     |             | \$ 2,117.30         | \$ 12,709.21           |
| 09/15/2017   | A/P Check Run            | \$ 2,131.34            |                    | \$ 5,942.42         |                     |             | \$ 74.83            | \$ 8,148.59            |
| 09/15/2017   | A/P Check Run            | \$ 256,359.16          | \$ 2,395.44        | \$ 29,003.05        | \$ 12,240.00        |             | \$ 17,727.91        | \$ 317,725.56          |
| 09/21/2017   | A/P Check Run            | \$ 60,589.66           | \$ 1,190.00        |                     |                     |             | \$ 3,740.15         | \$ 65,519.81           |
| 09/22/2017   | A/P Check Run            | \$ 9,425.35            |                    | \$ 11,550.76        |                     |             | \$ 3,000.00         | \$ 23,976.11           |
| 09/28/2017   | A/P Check Run            |                        |                    | \$ 52.99            |                     |             | \$ 164.33           | \$ 217.32              |
| 09/28/2017   | A/P Check Run            | \$ 982.27              | \$ 1,081.78        | \$ 13,881.14        |                     |             | \$ 7,819.59         | \$ 23,764.78           |
| 09/30/2017   | Prepaid Checks           |                        |                    |                     |                     |             | \$ 534.00           | \$ 534.00              |
| 09/30/2017   | Void Checks              | \$ (1,899.64)          |                    |                     |                     |             | \$ (2,197.02)       | \$ (4,096.66)          |
| 09/10/2017   | Merchant Fees (Comm Ed)  | \$ 9,290.70            |                    |                     |                     |             |                     | \$ 9,290.70            |
| 09/14/2017   | PCMI - ACH               | \$ 14,195.63           |                    |                     |                     |             |                     | \$ 14,195.63           |
| 09/21/2017   | PCMI - ACH               | \$ 19,034.68           |                    |                     |                     |             |                     | \$ 19,034.68           |
| 09/08/2017   | EDUSTAFF - ACH           | \$ 3,304.00            |                    |                     |                     |             |                     | \$ 3,304.00            |
| 09/21/2017   | EDUSTAFF - ACH           | \$ 29,227.42           |                    |                     |                     |             |                     | \$ 29,227.42           |
| 09/25/2017   | GoPay (Soccer Officials) | \$ 950.00              |                    |                     |                     |             |                     | \$ 950.00              |
| 09/26/2017   | PNC VISA - ACH           | \$ 43,363.91           |                    |                     |                     |             |                     | \$ 43,363.91           |
| <b>TOTAL</b> |                          | <b>\$ 1,001,547.08</b> | <b>\$ 6,409.71</b> | <b>\$ 89,382.76</b> | <b>\$ 13,755.04</b> | <b>\$ -</b> | <b>\$ 52,692.56</b> | <b>\$ 1,163,787.15</b> |

**Payroll and Benefit expenses:**

| Date                      | Description       | Net Pay                | Federal Taxes        | State Taxes         | Retirement           | Other       | Health Equity      | TOTAL                  |
|---------------------------|-------------------|------------------------|----------------------|---------------------|----------------------|-------------|--------------------|------------------------|
| 9/8/2017                  | 9/8/2017 PAYDATE  | \$ 664,893.08          | \$ 263,752.98        | \$ 35,685.28        | \$ 323,122.49        |             | \$ (19,360.61)     | \$ 1,268,093.22        |
| 9/22/2017                 | 9/22/2017 PAYDATE | \$ 609,799.55          | \$ 232,520.95        | \$ 32,046.17        | \$ 331,019.28        |             | \$ (19,160.61)     | \$ 1,186,225.34        |
| SEPT HEALTH EQUITY CLAIMS |                   |                        |                      |                     |                      |             | \$ 41,213.43       | \$ 41,213.43           |
| <b>TOTAL</b>              |                   | <b>\$ 1,274,692.63</b> | <b>\$ 496,273.93</b> | <b>\$ 67,731.45</b> | <b>\$ 654,141.77</b> | <b>\$ -</b> | <b>\$ 2,692.21</b> | <b>\$ 2,495,531.99</b> |