

**HARTLAND CONSOLIDATED SCHOOLS  
REGULAR MEETING – BOARD OF EDUCATION  
June 10, 2019**

**AGENDA**

- I. Call to order, 6:30 p.m., Board Room, Educational Support Service Center
  - A. Pledge of Allegiance
  - B. Approval of Agenda/Items for Discussion
  - C. Approval of Minutes – May 20, 2019 Special and Regular Meetings
  - D. Superintendent’s Report
    - Happenings at Legacy High School/HVA
    - Happenings at Community Education
  - E. Call to the Public
  - F. Board Reports & Requests
  
- II. Action Items
  - A. New & Revised Policies
  - B. Out of Country Trip-France
  - C. 2019-20 District Goals
  - D. 2019 Chromebook Replacement (2010 Bond)
  - E. New Hires
  - F. Call for July Organizational Meeting
  
- III. Discussion Items
  - A. Annual Breakfast Hearing
  - B. Breakfast/Lunch Price Increase
  
- IV. Information Items
  - A. Future meetings: June 24, 2019, Special, 6:30 p.m., Boardroom, Educational Support Service Center
  - B. Information Items
  
- V. Adjournment

***This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.E.***

**DETAILED AGENDA**

I. **CALL TO ORDER**

I.A. **PLEDGE OF ALLEGIANCE**

I.B. **APPROVAL OF AGENDA/ITEMS FOR DISCUSSION**

(Recommended action): That the agenda for the June 10, 2019 regular meeting be approved, that policy be set aside allowing Item II.E to be treated as an action item.

Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_

I.C. **APPROVAL OF MINUTES – MAY 20, 2019 REGULAR MEETING (SEE ATTACHED)**

(Recommended action): That the minutes of the May 20, 2019 special and regular meetings be approved.

Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_

I.D. **SUPERINTENDENT’S REPORT**

- Happenings at Legacy High School/HVA
- Happenings at Community Education

I.E. **CALL TO THE PUBLIC**

I.F. **BOARD REPORTS & REQUESTS**

II.A. **NEW & REVISED POLICIES (SEE ALTERNATE RESOLUTION BELOW)**

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, and the Assistant Superintendent of Personnel and Student Services, adopts the following **new Policies**: 1422.01-Drug-Free Workplace, 1430/3430/4430-Leaves of Absence, and **revised Policies**: 2210-Curriculum Development, 2414-Reproductive Health and Family Planning, 3120-Employment of Professional Staff, 3120.04-Employment of Substitutes, 5113.02-School Choice Options Provided by Federal Law, 5200-Attendance, 6321-New School Construction/Renovation, 6325-Procurement-Federal Grants/Funds, 6605-Crowdfunding, 8400-School Safety Information, 8402-Emergency Operations Plan, 8500-Food Services, 8640-Transportation for Field and Other District-Sponsored Trips as presented and discussed. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_

**ALTERNATE RESOLUTION**

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent of Personnel & Student Services, adopts the new and revised Board Policies as presented and discussed. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_

II.B. **TRIP TO FRANCE**

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, approves the trip to France as presented. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_

II.C. **2019-20 DISTRICT GOALS**

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, approves the 2019-20 District Goals as presented. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_

II.D 2019 CHROMEBOOK REPLACEMENT (2010 BOND)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations and the Director of Technology approves the Chromebook replacement as presented. Motion by \_\_\_\_\_, supported by \_\_\_\_\_ . \_\_\_\_\_

II.E. NEW HIRES (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Meredith Blake for the 2019/20 school year at the Step 1, BA salary tract (\$40, 217), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion by \_\_\_\_\_, supported by \_\_\_\_\_ . \_\_\_\_\_

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Jerilyn Ranalli for the 2019/20 school year at the Step 3, BA salary tract (\$44,339), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion by \_\_\_\_\_, supported by \_\_\_\_\_ . \_\_\_\_\_

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Taylor Wagner for the 2019/20 school year at the Step 1, BA salary tract (\$40,217), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion by \_\_\_\_\_, supported by \_\_\_\_\_ . \_\_\_\_\_

II.F. CALL FOR JULY ORGANIZATIONAL MEETING

(Recommended action): That the Board of Education discusses and determines a date, July 15, 2019, pursuant to board policy, for the July organizational meeting.  
Motion by \_\_\_\_\_, supported by \_\_\_\_\_ . \_\_\_\_\_

III.A. ANNUAL BREAKFAST HEARING (SEE ATTACHED)

For discussion.

III.B. BREAKFAST/LUNCH PRICE INCREASE (SEE ATTACHED)

For discussion.

IV.A. FUTURE MEETINGS

June 24, 2019 special, 6:30 p.m., Boardroom, Educational Support Center

IV.B. INFORMATION ITEMS

V. ADJOURNMENT

HARTLAND CONSOLIDATED SCHOOLS  
SPECIAL MEETING – BOARD OF EDUCATION  
MAY 20, 2019

Members present: C. Costa, C. Kenrick, K. Coleman, M. Hemeyer  
Members absent: C. Aberasturi, B. Gatewood, T. Dumond  
Admin. Present: C. Hughes, S. Bacon, D. Minsker, S. VanEpps, K. Gregory, C. Chanavier, J. Reck, M. Marino, D. Hottum, M. Day, S. Livingway, T. Howerton, M. Cheney, E. Hawker, L. Archey, E. Aluia, M. Otis, JD Wheeler, S. Usher  
Guests: M. Assenmacher, M. Wentzel, E. Taylor, N. Taylor, J. Ellis, M. Matlocks, A. Ruby, N. Elsey, N. Braford, T. Braford, T. Braford, J. Frescura, C. Frescura, B. Stewart, R. Stewart, N. Moulton, D. Moulton, O. Moulton, L. Moulton, C. Jellison, G. Pillen, M. Lee, Z. McMurray P. Kucharski, M. Ferris, J. Giffer, W. Giffer, A. Persons, S. Persons, S. Persons, K. Shipley, J. Goldreny, F. Rosinski, D. Burton, J. Justice, E. Griebe, T. Griebe, A. Currie, L. Currie, J. Fellows, L DePestel, S. DePestel, E. Ross, K. Klaver, M. Bethke K. Hoerauf, A. Adkins, K. Quinn, M. Young, E. Feltis, S. Schlosser, K. Willis, K. Everett, C. Roy, Z. Kindig, M. Ray, B. Yarima, K. Evans, E. Gruber, J. Gruber, S. Jacobs, L. Pouliot, J. Muscat, D. Hense, R. Hense, C. Schuster, C. Schuster, E. Kurtz, J. Jackson, S. Jackson, D. Hense, M. Hense, A. Kern, K. Malachino, C. Hartwick, K. Elezaj, A. VanGoethem, L. White

Vice President Kenrick called the meeting to order at 6:15 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

**5/20/19 AGENDA APPROVED**

Motion by Hemeyer, supported by Costa that the agenda for the May 20, 2019 special meeting be approved.  
Motion carried 4-0.

**LESA ELECTION: DISCUSSION**

The Board discussed the biennial LESA election on June 3, 2019. Hemeyer and Coleman volunteered to serve as district representatives and cast a vote as directed by the Board.

**ADJOURNMENT**

The meeting was adjourned at 6:19 p.m.

Respectfully submitted,



Michelle Hemeyer  
Secretary



Renee Braden  
Recording Secretary

HARTLAND CONSOLIDATED SCHOOLS  
REGULAR MEETING – BOARD OF EDUCATION  
May 20, 2019

Members present: T. Dumond, C. Costa, C. Kenrick, K. Coleman, M. Hemeyer  
Members absent: C. Aberasturi, B. Gatewood  
Admin. Present: C. Hughes, S. Bacon, D. Minsker, S. VanEpps, K. Gregory, C. Chanavier, J. Reck, M. Marino, D. Hottum, M. Day, S. Livingway, T. Howerton, M. Cheney, S. Pearson, L. Archey, E. Aluia, M. Otis, JD Wheeler, S. Usher  
Guests: M. Assenmacher, M. Wentzel, E. Taylor, N. Taylor, J. Ellis, M. Matlocks, A. Ruby, N. Elsey, N. Braford, T. Braford, T. Braford, J. Frescura, C. Frescura, B. Stewart, R. Stewart, N. Moulton, D. Moulton, O. Moulton, L. Moulton, C. Jellison, G. Pillen, M. Lee, Z. McMurray P. Kucharski, M. Ferris, J. Giffer, W. Giffer, A. Persons, S. Persons, S. Persons, K. Shipley, J. Goldreny, F. Rosinski, D. Burton, J. Justice, E. Griebe, T. Griebe, A. Currie, L. Currie, J. Fellows, L DePestel, S. DePestel, E. Ross, K. Klaver, M. Bethke K. Hoerauf, A. Adkins, K. Quinn, M. Young, E. Feltis, S. Schlosser, K. Willis, K. Everett, C. Roy, Z. Kindig, M. Ray, B. Yarima, K. Evans, E. Gruber, J. Gruber, S. Jacobs, L. Pouliot, J. Muscat, D. Hense, R. Hense, C. Schuster, C. Schuster, E. Kurtz, J. Jackson, S. Jackson, D. Hense, M. Hense, A. Kern, K. Malachino, C. Hartwick, K. Elezaj, A. VanGoethem, L. White

President Dumond called the meeting to order at 6:30 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

**5/20/19 AGENDA APPROVED**

Motion by Kenrick, supported by Hemeyer that the agenda for the May 20, 2019 regular meeting be approved.  
Motion carried 5-0.

**4/15/19 MINUTES APPROVED**

Motion by Hemeyer supported by Costa that the minutes of the April 15, 2019 regular meeting be approved.  
Motion carried 5-0.

**HAPPENINGS AT THE HIGH SCHOOL/ATHLETICS**

Mr. Hughes introduced Principal Gregory who talked about Unified sports, media broadcasting, and athletics. Mr. Reck and Mrs. DePestel, the Unified coaches, talked about their program and how it's grown. Mrs. Gregory introduced Mr. Cheney who showed a video, made by students in his media broadcasting class, highlighting the Project Unified team. Mr. Wheeler talked about athletics and the different sports offerings at the High School.

**MITES AWARDS PRESENTATION**

Mr. Hughes introduced Matt Assenmacher who, along with Jeremy Jarvinen from the Middle School, presented students with the annual state competition awards.

**GRADUATION**

Mr. Hughes reminded everyone that the Legacy graduation is May 29<sup>th</sup> at the HESSC and the High School graduation is June 7<sup>th</sup> at EMU Convocation Center.

**CALL TO THE PUBLIC**

Karen Quinn spoke about her concern that students have to take either music or band with no other option if the student is not interested in music.

## **BOARD REPORTS**

Chris Costa thanked everyone for a great year.

Michelle Hemeyer thanked everyone at the High School for a great job with college decision day.

Cyndi Kenrick also thanked the High School for a great day.

Thom Dumond congratulated the seniors.

## **PAYMENT OF INVOICES**

Motion by Kenrick, supported by Hemeyer that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of April 30, 2019, and the payment of invoices totaling \$2,476,312.04 and payroll obligations totaling \$3,052,374.85. Motion carried 5-0.

## **LESA BUDGET – 2019/2020**

Motion by Hemeyer, supported by Costa that the Board of Education, upon the recommendation of the Superintendent, approves the LESA Budget for 2019/2020 as presented. Motion carried 5-0.

## **LESA ELECTION – JUNE 3, 2019**

Motion by Hemeyer, supported by Kenrick that the Board of Education, upon the recommendation of the Superintendent, authorizes Hemeyer to represent Hartland Consolidated Schools and Coleman to serve as an alternate in the upcoming LESA Biennial Election. Further, the Board directs them to cast votes for Harold Fryer, Eileen Jankowski, and Gary Kaiser. Motion carried 5-0.

## **NEW MIDDLE SCHOOL PRINCIPAL CONTRACT**

Motion by Costa, supported by Hemeyer that the Board of Education, upon the recommendation of the Superintendent, approves a 2-year administrator contract effective July 1, 2019 for Lawrence Pumford as presented. Motion carried 5-0.

## **NEW HIRES**

Motion by Kenrick, supported by Hemeyer that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Mary Jo Ferris for the 2019-20 school year (effective July 1, 2019), at the Step 3, BA salary tract (\$44,339), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion carried 5-0. Principal Day introduced Ms. Ferris.

Motion by Hemeyer, supported by Costa that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Jennifer Fellows for the 2019-20 school year (effective July 1, 2019), at the Step 2, BA salary tract (\$42,227), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion carried 5-0. Principal Livingway introduced Ms. Fellows.

Motion by Costa, supported by Coleman that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Natalie Moulton for the 2019-20 school year (effective July 1, 2019), at the Step 2, BA salary tract (\$42,227), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion carried 5-0. Mr. Hughes introduced Mrs. Moulton.

Motion by Hemeyer, supported by Kenrick that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Margaret Mitchell for the 2019-20 school year (effective July 1, 2019), at the Step 2, BA salary tract (\$42,227), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable. Motion carried 5-0. Principal Gregory introduced Ms. Mitchell.

## **HESSC COMPUTER REPLACEMENT (2010 BOND)**

Motion by Coleman, supported by Costa that the Board of Education, upon the recommendation of the Superintendent and the Technology Director, approves the HESSC computer replacement purchase as presented. Motion carried 5-0.

**CLASSROOM AUDIO REPLACEMENT AT CREEKSIDE (SINKING FUND)**

Motion by Costa, supported by Hemeyer that the Board of Education, upon the recommendation of the Superintendent and the Technology Director, approves the purchase of classroom audio equipment for Creekside Elementary as presented. Motion carried 5-0.

**NEW AND REVISED POLICIES**

The Board discussed the proposed new policies and updates and these will come before the Board for action at the June 10, 2019 meeting.

**OUT OF COUNTRY TRIP, SUMMER 2020 – PARIS, FRANCE**

Kathleen Shipley and Kathleen Hoerauf talked about a trip to France with students in the summer of 2020.

**2019-20 DISTRICT GOALS**

Thom Dumond talked about working on the goals for the last few months and that they looked good. Cyndi Kenrick thanked everyone for their work on the goals.

**2019 CHROMEBOOK REPLACEMENT (2010 BOND)**

Scott Usher talked about replacing 10 Chromebook carts, which are near the end of their support life.

**FUTURE MEETINGS**

June 10, 2019, regular, 6:30 p.m., and June 24, 2019, special, 6:30 p.m., Board Room, Hartland Educational Support Service Center.

**ADJOURNMENT**

The meeting was adjourned at 7:43 p.m.

Respectfully submitted,



Michelle Hemeyer  
Secretary



Renee Braden  
Recording Secretary

New Hire  
June 10, 2019

**HARTLAND CONSOLIDATED SCHOOLS  
HARTLAND, MICHIGAN**

**RESUME'**

**NAME:** Meredith Blake

**ADDRESS:** 215 Lake Village Drive  
Ann Arbor, MI 48103

**EDUCATION:** B.A., Miami University, OH - 2014

**MAJOR:** Elementary Education

**MINOR:** Special Education

**CERTIFICATION:** Elementary Standard Teaching Certificate.

**EXPERIENCE:** Meredith is currently filling a year-long substitute assignment teaching Kindergarten at Round Elementary School. Prior to her substitute assignment Meredith was an elementary school teacher at St. Helen School in Chicago teaching Pre-K and 2<sup>nd</sup> grade from 2015 through 2018.

**SALARY STEP:** BA, Step 1

**ASSIGNMENT:** 1st Grade at Round Elementary School

**Recommended Action:**

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Meredith Blake for the 2019-2020 school year, at the Step 1, BA salary tract, (\$40,217), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.



**New Hire**  
**June 10, 2019**

**HARTLAND CONSOLIDATED SCHOOLS  
HARTLAND, MICHIGAN**

**RESUME'**

**NAME:** Jerilyn Ranalli

**ADDRESS:** 1149 Equestrian Drive  
South Lyon, MI 48178

**EDUCATION:** B.S., Western Michigan University - 1997

**MAJOR:** Life Management Education

**MINOR:** Occupational Childcare

**CERTIFICATION:** Secondary Standard Teaching Certificate (to be issued 6/19) with endorsements in Family and Consumer Sciences (KH) and Vocational and Family Consumer Sciences (VH).

**EXPERIENCE:** Jerilyn has filled a long-term substitute assignment at South Lyon Community Schools since 2016. Jerilyn also held a long-term substitute assignment at Hartland High School from October of 2018 through January of 2019.

**SALARY STEP:** BA, Step 3

**ASSIGNMENT:** Family and Consumer Sciences at Hartland High School

**Recommended Action:**

**That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Jerilyn Ranalli for the 2019-2020 school year, at the Step 3, BA salary tract, (\$44,339), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.**

**New Hire**  
**June 10, 2019**

**HARTLAND CONSOLIDATED SCHOOLS  
HARTLAND, MICHIGAN**

**RESUME'**

**NAME:** Taylor Wagner

**ADDRESS:** 1470 Summerfield Lane  
Howell, MI 48843

**EDUCATION:** B.S., Eastern Michigan University - 2018

**MAJOR:** Social Studies Specific to Education

**MINOR:** Political Science

**CERTIFICATION:** Secondary Standard Teaching Certificate with an endorsement in Social Studies (RX).

**EXPERIENCE:** Taylor is currently filling a year-long substitute assignment teaching Social Studies at Hartland High School. Prior to her substitute assignment Taylor was a student teacher at the HS in the winter of 2018,

**SALARY STEP:** BA, Step 1

**ASSIGNMENT:** Social Studies at Hartland High School

**Recommended Action:**

**That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Taylor Wagner for the 2019-2020 school year, at the Step 1, BA salary tract, (\$40,217), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.**

Breakfast Program 2019/20  
Public Hearing  
June 10, 2019  
Prepared by Scott Bacon

The School Code was amended on December 31, 1993 by Public Act 451 to include language mandating all public K-12 school districts to operate a program to make breakfast available. K-12 public schools that had no more than 20% of the pupils in a particular school, as of October of the previous year, that meet the eligibility requirements for free and reduced lunches have the option of holding a hearing to determine public interest. The district may justify their decision to not offer a breakfast program, in writing, after the hearing. The Hartland Consolidated Schools October free and reduced percentages are as follows:

	<u>OCT 2015</u>	<u>OCT 2016</u>	<u>OCT 2017</u>	<u>OCT 2018</u>
Creekside Elementary	13.05%	14.52%	15.37%	16.92%
Lakes Elementary	8.21%	8.56%	11.99%	12.71%
Round Elementary	12.50%	14.18%	19.28%	19.23%
Village Elementary	18.18%	15.40%	20.18%	20.39%
Farms Intermediate	10.68%	11.44%	16.85%	16.82%
Hartland Middle School at Ore Creek	11.92%	10.51%	14.85%	14.40%
Hartland High School	10.66%	10.05%	13.19%	13.94%
Alternative Education (LEGACY)	42.42%	46.88%	49.00%	50.00%

It is important to note that we have seen an increase in free and reduced percentages across the district. Please be aware that this change is due to a new program at the Michigan Department of Education and not a change in our local economy. During the 2017-2018 school year, MDE began a new program to certify families that receive certain types of Medicaid for free and reduced meals. These families then are automatically certified and do not need to fill out an application for free or reduced priced meals. Because of this program, our school district saw a significant increase in free and reduced percentages across all buildings.

We surveyed parents from Lakes and Creekside Elementary schools in May 2019 and have found the support and interest for a program has increased at Creekside Elementary compared to past surveys. The "yes votes" were 35.7% at Creekside and only 19.3% at Lakes. In the May 2016 survey only 21% of the parents at Creekside had interest in a breakfast program. This 14.7 % increase indicates that it is in the best interest of our students to offer a breakfast program at Creekside Elementary for the 2019-20 school year. Because Lakes would be our only elementary school without a breakfast program, we would also recommend that a program start at Lakes Elementary school for the 2019-20 school year. We understand that adding these two programs will be an extra cost to the Student Nutrition Department of up to \$14,000, but we feel that it is an important service to offer our students and families. Both programs will be re-evaluated on a yearly basis to determine their benefit to our students and their financial burden to the Student Nutrition Department.

We are required to provide a breakfast program at LEGACY because of its percent number. This is now the 12th year for this building. We are also required to provide a breakfast program at Village Elementary for the 2019/20 school year. Although we are not required to serve breakfast at Round Elementary, due to the fact that it is not required by a mere 0.77%, we recommend continuing the program at that school.

Farms Intermediate, Hartland Middle School at Ore Creek, and Hartland High School are not required to serve breakfast in 2019/20, but we will continue again due to the success of the program over the previous years. These three programs continue to grow and all three offer breakfast with minimal additional labor costs, therefore we can offer the program to the students that chose to participate without losing any money.

**The administration's view, for the reasons given above, is to continue to offer breakfast at Round Elementary School, Village Elementary School, Farms Intermediate School, Hartland Middle School at Ore Creek, Legacy High School and Hartland High School. We also recommend that we begin to offer a breakfast program at Creekside Elementary and Lakes Elementary for the 2019-20 school year.**

I have published a notice of a hearing in the *Livingston County Daily Press & Argus* and will allow opportunity for public comment.

Lisa Archey has provided a sample menu for your information.

# Round and Village Elementary Breakfast Menu May & June 2019



Breakfast is served before school daily in the Round & Village Elementary Cafeterias beginning at 8:40 am. Breakfast is \$1.75

take time for  
**School  
BREAKFAST**



**wake up!**

School Breakfast

Monday	Tuesday	Wednesday	Thursday	Friday
Yogurt & Mini Muffin or Reduced Sugar Cereal Bowl & Graham Crackers	Bagel & Cream Cheese or Reduced Sugar Cereal Bowl & Graham Crackers	Warm Cinnamon Bread or Reduced Sugar Cereal Bowl & Graham Crackers	Fruit Smoothie or Reduced Sugar Cereal Bowl & Graham Crackers	Cheese Omelet or Reduced Sugar Cereal Bowl & Graham Crackers
With Milk	With Milk	With Milk	With Milk	With Milk
Choice of: Fresh Fruit Canned Fruit 100% Juice	Choice of: Fresh Fruit Canned Fruit 100% Juice	Choice of: Fresh Fruit Canned Fruit 100% Juice	Choice of: Fresh Fruit Canned Fruit 100% Juice	Choice of: Fresh Fruit Canned Fruit 100% Juice

### Free & Reduced Meals

Families with qualifying income are eligible to receive school meals at free or reduced cost. The forms can be found on the HCS website or at each school.

Please be aware that the use of the Free & Reduced meal program is a **confidential** process. Free and reduced meals are purchased just as full price meals, without identifying the student's eligibility.

Please contact our office if you have any questions regarding this program at

810-626-2867.



This institution is an equal opportunity provider.

**HARTLAND CONSOLIDATED SCHOOLS  
BOARD OF EDUCATION**

**A public hearing on the breakfast program in the  
Hartland Consolidated Schools:**

**DATE: Monday, June 10, 2019**  
**TIME: 6:30 p.m.**  
**PLACE: Board Room**  
**Educational Support Center**  
**9525 Highland Road, Howell**

Discussion: School Meal Prices

Prepared by: Scott Bacon

Date: June 10, 2019

The Student Nutrition Department is asking the board to take action regarding a \$0.25 price increase for student breakfast and lunches.

The USDA recommends that schools charge a district average of no less than the difference between the federal reimbursement rate of a free lunch and the federal reimbursement rate of a paid lunch. The difference is currently \$3.00. The USDA requires that each district complete a Paid Lunch Equity tool every year to determine their average paid meal price based on their October meal sales. Our average based on Oct 2018 paid lunch meal sales is \$2.93, lower than the USDA guidelines. This price increase will raise our average paid lunch price in accordance to USDA guidelines.

I believe that we have noted previously that we have not raised our meal prices since the start of the 2013/14 school year. After six school years, we believe it is not unreasonable for a \$0.25 increase to occur. In recent years we have been using fund balance to support the program. This increase should allow us to not ask for another increase for at least a few years and we will remain competitive with our neighboring districts in Livingston County.

Even with a \$0.25 increase, our elementary schools will still fall below the recommended \$3.00 price, which is one indicator that our students will continue to receive a bargain. The price increase will keep us in compliance with the USDA guidelines. Due to our tiered pricing, with an increase, our district average will fall within the recommendations.

Our Student Nutrition Department consistently evolves and adapts to current student and parent preferences while serving healthy and nutritious meals that meet the strict USDA guidelines. Our department will continue to try new and inventive meals and ideas to meet the needs our Hartland families and keep our program fiscally sound.

Lisa Archey, Student Nutrition Director, will be in attendance to answer questions.

For your review I have attached the following:

- Pricing History
- Livingston County Pricing

# HARTLAND CONSOLIDATED SCHOOLS

Lisa Archey, Student Nutrition Director

9525 Highland Rd.  
Howell, MI 48843



Telephone (810) 626-2867/2868  
F ax (810) 626-2869

## MEMO

To: Scott Bacon

From: Lisa Archey

Date: 5/15/19

RE: School Meal Price Review

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This memo is to provide past lunch price information and a recommendation for school meal prices for next school year.

Hartland's last lunch price increase was during the 2013-14 school year.

### **PRICING HISTORY**

	<u>ELEMENTARY</u>	<u>SECONDARY Base Price</u>
95/96	\$1.50	\$1.75
96/97	no change	no change
97/98	no change	no change
98/99	no change	no change
99/00	no change	no change
00/01	no change	no change
01/02	\$1.75	\$2.00
02/03	no change	no change
03/04	no change	no change
04/05	no change	no change
05/06	\$2.00	\$2.25
06/07	no change	no change
07/08	no change	no change
08/09	no change	no change
09/10	no change	no change
10/11	no change	no change
11/12	no change	no change
12/13	no change	no change
13/14	\$2.50	\$2.75
14/15	no change	no change
15/16	no change	no change



16/17	no change	no change
17/18	no change	no change
18/19	no change	no change
19/20 – Proposed Change	\$2.75	\$3.00

Recommendation

The USDA recommends that schools charge an average of no less than the difference between the federal reimbursement rate of a free lunch and the federal reimbursement rate of a paid lunch. The difference is currently \$3.00. The USDA requires that each district complete a Paid Lunch Equity tool every year to determine their average paid meal price based on their October meal sales. Our average based on Oct 2018 paid lunch meal sales is \$2.93, lower than the USDA guidelines.

I recommend that we increase our base price for breakfast and lunch at all buildings each \$0.25. This price increase will raise our average paid lunch price in accordance to USDA guidelines. With this price increase, we should not have to raise prices again for a few years.

## Livingston County School Meal Prices SY 2018-19

	Hartland	Brighton Schools	Howell	Fowlerville	Pinckney
Free & Reduced %	16.82%	14.68%	30%	37%	30%
Elementary Breakfast	\$1.75	\$2.00	\$2.05	\$1.75	\$1.85
Lunch	\$2.50	\$2.50	\$2.70	\$2.70	\$2.85
Middle School Breakfast	\$1.75	\$2.00	\$2.15	\$1.75	\$2.10
Lunch	\$2.75 - \$3.00	\$2.75 - \$3.50	\$3.05 - \$3.50	\$3.00 - \$3.55	\$3.10
High School Breakfast	\$1.75 - \$2.25	\$2.00	\$2.15	\$1.75	\$2.10
Lunch	\$2.75 - \$3.75	\$2.75 - \$3.50	\$3.05 - \$3.50	\$3.00 - \$3.55	\$3.10 - \$3.85
Increasing for 2019-20		Yes	No	Possibly	unknown at this time
		Planned Increase Breakfast- Same Elem Lunch- \$2.75 Secondary Lunch- \$3.00-\$4.00 or all \$3.50 no tier at secondary	Last increase 2017-18	raised prices in small increments every year for the last few years to follow USDA guidelines. They anticipate they will continue to have small yearly increases.	Increased prices this school year- 18-19