

**HARTLAND CONSOLIDATED SCHOOLS  
REGULAR MEETING – BOARD OF EDUCATION  
October 22, 2018**

**AGENDA**

- I. Call to order, 6:30 p.m., Boardroom, Educational Support Service Center
  - A. Pledge of Allegiance
  - B. Approval of Agenda/Items for Discussion
  - C. Approval of Minutes – September 17, 2018
  - D. Superintendent’s Report
    - 2017-18 Auditors’ Report
    - Happenings at Creekside Elementary
    - Happenings at Transportation
    - 2018-19 Goals
  - E. Call to the Public
  - F. Board Reports & Requests
  
- II. Action Items
  - A. Payment of Invoices
  - B. Recognition of Tenure
  - C. High School German GAPP Trip
  
- III. Information Items
  - A. Future Meetings: November 19, 2018, Regular Meeting, 6:30 p.m., Hartland Educational Support Service Center
  - B. Information Items
  
- IV. Adjournment

***This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.E.***

**DETAILED AGENDA**

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION

(Recommended action): That the agenda for the October 22, 2018 regular meeting be approved, and that public participation be allowed on all items. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_

I.C. APPROVAL OF MINUTES – September 17, 2018 REGULAR MEETING- SEE ATTACHED

(Recommended action): That the minutes of the September 17, 2018 regular meeting be approved. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_

I.D. SUPERINTENDENT’S REPORT

I.E. CALL TO THE PUBLIC

I.F. BOARD REPORTS & REQUESTS

II.A. PAYMENT OF INVOICES (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of September 30, 2018, and the payment of invoices totaling \$1,602,925.11 and payroll obligations totaling \$2,690,828.98. Motion by \_\_\_\_\_, supported by \_\_\_\_\_. \_\_\_\_\_

II.B. RECOGNITION OF TENURE

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, recognizes the successful completion of the probationary teaching requirements and achievement of tenure as of August 26, 2018 for the following teachers: Rachel Bulszewicz, Paul Butzier, Kara Gutteridge, Michael Johnston, Stacey Mafffeo, Emily Russell, and Andrea Sprague. Motion by \_\_\_\_\_, supported by \_\_\_\_\_.

II.C. HIGH SCHOOL GERMAN GAPP TRIP

III.A. FUTURE MEETINGS

November 19, 2018, regular meeting, 6:30 p.m. Hartland Educational Support Service Center

III.B. INFORMATION ITEMS

IV. ADJOURNMENT

HARTLAND CONSOLIDATED SCHOOLS  
REGULAR MEETING – BOARD OF EDUCATION  
SEPTEMBER 17, 2018

Members present: T. Dumond, C. Costa, M. Hemeyer, C. Kenrick, B. Gatewood, K. Coleman  
Members absent: C. Aberasturi  
Admin. Present: C. Hughes, S. Bacon, D. Minsker, M. Otis, S. Pearson, K. Gregory, S. VanEpps  
M. Marino, D. Hottum, M. Day, S. Livingway. T. Howerton, L. Pumford, M. Cheney  
Guests: S. Furge, A. Lieto, H. Kolke, M. Bruno

President Dumond called the meeting to order at 6:30 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

**9/17/18 AGENDA APPROVED**

Motion by Kenrick, supported by Hemeyer that the agenda for the September 17, 2018 regular meeting be approved, that policy be set aside allowing Item II.B. to be treated as an action item, and that public participation be allowed on all items. Motion carried 6-0.

**8/23/18 MINUTES APPROVED**

Motion by Hemeyer supported by Costa that the minutes of the August 23, 2018 special meeting be approved. Motion carried 6-0.

**SUPERTINTENDENT'S REPORT**

Mr. Hughes introduced Mrs. Hottum who then introduced Rachael Gearhart, new special education teacher at Round Elementary, to the Board.

Mr. Hughes then introduced JD Wheeler who presented each Board member with a pamphlet from MIAAA. MIAAA is a group of athletic administrators that started 60 years ago. They get together to discuss the responsibilities of a good athletic administrator.

Mr. Hughes talked about the OCR visit coming up. Scott VanEpps stated that the OCR is required to audit once every 15 or 20 years. They are looking for documentation that, as a district, we do not discriminate. They will be here October 23<sup>rd</sup> for the audit and will come back with their findings report by December. Mr. Minsker talked about the survey being sent out tomorrow to Board members regarding board policies on discrimination.

Mr. Hughes stated that the Partners In Progress meeting will be October 4<sup>th</sup> at 7:00 p.m. in the Board Room to talk about the progress with the social media footprint, logo for the area, etc. Stephanie Furge will lead the discussion.

October 3<sup>rd</sup> at 6:30 p.m. is the next Hartland SOUP being held at the Hartland United Methodist Church.

Mr. Hughes referenced the 2017-18 goals that were included in the Board packet, and stated that we need to determine our 2018-19 goals. At the October meeting, he would like to go through his new goals and what the Board expects him to be working on.

Dave presented assessment data from 2017-18.

**CALL TO THE PUBLIC**

Heather Kolke has children at Round. She talked about her concern regarding school safety at Round because the front door is always open. Mr. Hughes responded that when you go into the front door, you are in the office. That is called a sally port, which is a barrier to the building.

Melissa Bruno has a daughter at Round. She is concerned about bullying that occurred last year and this year.

### **BOARD REPORTS AND REQUESTS**

Mr. Gatewood commented that the atmosphere at the high school is great. He talked about a meeting Mr. Hughes and himself had with Capra regarding safety issues. He thinks that the Board should get together for a closed session each year to talk about safety concerns. He stated that while we do a lot to keep our buildings safe, there is still room for improvement.

Thom Dumond commented on what a great student body we have.

Cindy Kenrick thanked teachers, maintenance, volunteers and everyone who helped get the school year off to a great start.

Michelle Hemeyer thanked everyone as well.

### **PAYMENT OF INVOICES**

Motion by Gatewood, supported by Costa that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of August 31, 2018, and the payment of invoices totaling \$2,159,848.45 and payroll obligations totaling \$3,043,621.05. Motion carried 6-0.

### **CONTRACT TO PURCHASE ELECTRICITY**

Motion by Coleman, supported by Kenrick that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, and our consultant, Executive Energy Services, authorizes the Superintendent or the Assistant Superintendent for Business & Operations to enter into a contract through Direct Energy for the purchase of electricity for Hartland Consolidated Schools for up to 36 months at a price not to exceed \$.0577 per kwh. Motion carried 6-0

### **HIGH SCHOOL GERMAN GAPP TRIP**

Pam Iden talked about traveling to Germany in the summer of 2019. There are about 10 students interested in going.

### **FUTURE MEETINGS**

October 22, 2018, regular meeting, 6:30 p.m., Hartland Educational Support Service Center.  
Some Board Members will be meeting with the auditors before the Board Meeting at 5:45 p.m.

Mr. Dumond talked about scheduling some building tours soon.

### **ADJOURNMENT**

The meeting was adjourned at 7:43 pm.

Respectfully submitted,



Michelle Hemeyer  
Secretary



Renee Braden  
Recording Secretary

**HARTLAND CONSOLIDATED SCHOOLS  
BOARD MEETING ON OCTOBER 22, 2018  
EXPENDITURES FOR THE MONTH OF SEPTEMBER 2018**

**Check registers and ACH payments:**

Date	Description	General Fund	Athletics	Cafeteria	Capital Proj	Debt	Activity	TOTAL
09/06/2018	A/P Check Run	\$ 94,517.64	\$ 6,358.03	\$ 16,447.58			\$ 34,063.69	\$ 151,386.94
09/11/2018	A/P Check Run	\$ 61,271.93						\$ 61,271.93
09/13/2018	A/P Check Run	\$ 129,254.87	\$ 2,260.88	\$ 29,793.12			\$ 23,344.84	\$ 184,653.71
09/20/2018	A/P Check Run	\$ 283,817.73	\$ 2,601.32	\$ 22,493.29	\$ 293,818.65		\$ 25,107.63	\$ 627,838.62
09/27/2018	A/P Check Run	\$ 386,704.19	\$ 4,552.15	\$ 29,805.73	\$ 4,789.43	\$ 1,740.48	\$ 31,730.52	\$ 459,322.50
09/30/2018	Prepaid Checks						\$ 3,500.00	\$ 3,500.00
09/30/2018	Void Checks	\$ (556.95)	\$ (555.00)					\$ (1,111.95)
09/07/2018	Merchant Fees (Comm Ed)	\$ 11,088.03					\$ 212.74	\$ 11,280.77
09/06/2018	PCMI - ACH	\$ 7,200.29						\$ 7,200.29
09/20/2018	PCMI - ACH	\$ 11,887.75						\$ 11,887.75
09/07/2018	EDUSTAFF - ACH	\$ 12,027.15						\$ 12,027.15
09/21/2018	EDUSTAFF - ACH	\$ 29,847.56						\$ 29,847.56
09/17/2018	GoPay (Soccer Officials)	\$ 1,124.25						\$ 1,124.25
09/26/2018	PNC VISA - ACH	\$ 42,695.59						\$ 42,695.59
<b>TOTAL</b>		<b>\$ 1,070,860.03</b>	<b>\$ 15,217.38</b>	<b>\$ 98,539.72</b>	<b>\$ 298,608.08</b>	<b>\$ 1,740.48</b>	<b>\$ 117,959.42</b>	<b>\$ 1,602,925.11</b>

**Payroll and Benefit expenses:**

Date	Description	Net Pay	Federal Taxes	State Taxes	Retirement	Other	Health Equity	TOTAL
9/7/2018	9/7/2018 PAYDATE	\$ 744,596.56	\$ 266,381.68	\$ 38,918.38	\$ 353,757.43		\$ (20,158.42)	\$ 1,383,495.63
9/21/2018	9/21/2018 PAYDATE	\$ 666,782.83	\$ 229,870.79	\$ 34,046.79	\$ 354,037.13	\$ 7.58	\$ (21,662.42)	\$ 1,263,082.70
<b>SEPT HEALTH EQUITY CLAIMS</b>							\$ 44,250.65	\$ 44,250.65
<b>TOTAL</b>		<b>\$ 1,411,379.39</b>	<b>\$ 496,252.47</b>	<b>\$ 72,965.17</b>	<b>\$ 707,794.56</b>	<b>\$ 7.58</b>	<b>\$ 2,429.81</b>	<b>\$ 2,690,828.98</b>