

**HARTLAND CONSOLIDATED SCHOOLS
ORGANIZATIONAL MEETING
BOARD OF EDUCATION
July 15, 2019**

AGENDA

- I. Call to Order, 7:30 a.m., Boardroom, Educational Support Service Center
 - A. Pledge of Allegiance
 - B. Approval of Agenda/Items for Discussion
 - C. Approval of Minutes – June 24, 2019 Special Meeting
 - D. Superintendent’s Report`
 - E. Call to the Public

This portion of the agenda is for citizens to address any questions or comments to the Board. Attendees must register their intention to participate upon arrival at the meeting.

The Board will listen and take comments and questions under advisement, but will not respond at this time. The presiding officer will refer questions to the superintendent for investigation and respond at a later date.

Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. Each speaker may be limited to three (3) minutes. No participant may speak more than once.

- F. Board Reports & Requests

- II. Action Items
 - A. Payment of Invoices
 - B. Administrative Contract, Stephanie Way
 - C. Administrative Contract, Nicole Conley
 - D. New Hires
 - E. 2019-20 Parent/Student Handbooks
 - F. 2019 State Aid Note
 - G. School Bond Loan Fund
 - H. Membership in Michigan High School Athletic Association
 - I. Internal Board Policies #0150 – Meeting dates 2019-2020
 - J. Notes and loans
 - K. Authorization for Posting Notices

- III. Information Items
 - A. Future meetings: TBD (August 15, 2019, 7:30 a.m.)
 - B. Information Items

- IV. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.E.

DETAILED AGENDA

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION

(Recommended action): That the agenda for the July 15, 2019 organizational meeting be approved.
Motion by _____, supported by _____. _____

I.C. APPROVAL OF MINUTES – JUNE 24, 2019 MEETING- SEE ATTACHED

(Recommended action): That the minutes of the June 24, 2019 special meeting be approved.
Motion by _____, supported by _____. _____

I.D. SUPERINTENDENT'S REPORT

I.E. CALL TO THE PUBLIC

I.F. BOARD REPORTS & REQUESTS

II.A. PAYMENT OF INVOICES (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of June 30, 2019, and the payment of invoices totaling \$1,594,517.28 and payroll obligations totaling \$2,995,253.92.
Motion by _____, supported by _____. _____

II.B. ADMINISTRATIVE CONTRACT - STEPHANIE WAY

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a 2-year contract effective July 1, 2019 to Stephanie Way as principal of Creekside Elementary School.
Motion by _____, supported by _____. _____

II.C. ADMINISTRATIVE CONTRACT – NICOLE CONLEY

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a 1-year contract effective July 1, 2019 for Nicole Conley as principal of Legacy/HVA.
Motion by _____, supported by _____. _____

II.D. NEW HIRES (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Emily Ottmar for the 2019/2020 school year, at the Step 6, MA salary tract (\$56,633), pending verification of credentials and public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, Jessica Simpson for the 2019/2020 school year, at the Step 5, MA salary tract (\$53,937), pending verification of credentials and public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Bailey Shepherd for the 2019/2020 school year, at the Step 1, BA salary tract (\$40,217), pending verification of credentials and public Acts 99, 83 & 189 requirements, if applicable. Motion by _____, supported by _____. _____

II.E. 2019/2020 PARENT/STUDENT HANDBOOKS (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent of Personnel & Student Services, approves the Secondary, Intermediate, and Elementary Parent/Student Handbooks for the 2019/2020 school year as presented.

Motion by _____, supported by _____. _____

II.F. STATE AID LOAN (SEE ATTACHED)

Consistent with past years, the district has had to borrow for cash flow purposes. Four years ago we borrowed \$4,189,000, three years ago - \$4,160,000, two years ago - \$3,500,000, last year we borrowed \$2,000,000 and this year we will need to borrow an amount not to exceed \$1,600,000. The primary reason for needing to borrow annually is that several years ago the State moved the last two state aid payments to July and August following the fiscal year.

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the State Aid Operating Loan Resolution as presented.

Motion by _____, supported by _____. _____

II.G. SCHOOL BOND LOAN FUND (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the School Loan Revolving Fund Annual Loan Application as presented. Motion by _____, supported by _____. _____

II.H. MEMBERSHIP IN MHSAA – SEE ATTACHED

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, approves the district's membership in the Michigan High School Athletic Association for the 2019/2020 school year. Motion by _____, supported by _____. _____

II.I. INTERNAL BOARD POLICY FOR APPROVAL (#0150, MEETING DATES) – SEE ATTACHED

(Recommended action): That the Board of Education, in accordance with Board Policy 0150 – Organization, approves the proposed meeting dates for 2019/2020 as presented.

Motion by _____, supported by _____. _____

II.J. NOTES & LOANS

(Recommended action): That any two officers of the Board of Education may sign notes or loans approved by the Board of Education at an official meeting. Motion by _____, supported by _____. _____

II.K. AUTHORIZATION FOR POSTING NOTICES

(Recommended action): That the Superintendent, or his designee, will designate an appropriate, available person in each location to post notices of public meetings.

Motion by _____, supported by _____. _____

III.A. FUTURE MEETINGS

TBD

III.B. INFORMATION ITEMS

IV. ADJOURNMENT

Hartland Consolidated Schools
Special Meeting-Board of Education
June 24, 2019

Members present: T. Dumond, M. Hemeyer, C. Kenrick, C. Aberasturi, K. Coleman
Members absent: C. Costa, B. Gatewood
Admin. Present: C. Hughes, S. Bacon, D. Minsker, M. Otis, M. Cheney, S. Livingway,
A. Howerton, L. Pumford, D. Hottum, M. Day, S. Pearson, L. Archey,
K. Gregory, C. Chanavier, E. Aluia, M. Marino, S. Way, J. Reck
Guests: S. Wissner

President Dumond called the meeting to order at 6:30 p.m. in the Board Room of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

6/24/19 AGENDA APPROVED

Motion by Kenrick, supported by Aberasturi that the agenda for the June 24, 2019 special meeting be approved. Motion carried 5-0.

6/10/19 MINUTES APPROVED

Motion by Hemeyer, supported by Coleman that the minutes of the June 10, 2019 regular meeting be approved. Motion carried 5-0.

SUPERTINTENDENT'S REPORT

Mr. Hughes introduced Scott Bacon who introduced Rachel Bois to present details of the 2018-19 budget amendments as well as the 2019-20 proposed budget.
Mr. Hughes then introduced Lawrence Pumford as the new Middle School principal.

CALL TO THE PUBLIC

Mr. Dumond introduced Stephanie Furge who talked about the next Hartland Soup on July 11th at 6:30 p.m.

PAYMENT OF INVOICES

Motion by Coleman, supported by Aberasturi that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of May 31, 2019, and the payment of invoices totaling \$2,038,859.15 and payroll obligations totaling \$4,143,360.33. Motion carried 5-0.

2018/19 BUDGET AMENDMENTS

Motion by Aberasturi, supported by Kenrick that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves budget amendments for the General Fund, Capital Projects-2010 Bond, Capital Projects-Sinking Fund, Debt Retirement Fund, Athletic Fund and Food Service Fund as presented. Motion carried 5-0.

GENERAL APPROPRIATIONS ACT RESOLUTION 2019/2020

Motion by Hemeyer, supported by Coleman that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the General Appropriations Act Resolution as presented. Motion carried 5-0.

NEW ADMINISTRATORS' CONTRACTS

Motion by Kenrick, supported by Hemeyer that the Board of Education, upon the recommendation of the Superintendent, approves a 2-year administrator contract effective July 1, 2019 for Chris Chanavier as presented. Motion carried 5-0.

Motion by Aberasturi, supported by Hemeyer that the Board of Education, upon the recommendation of the Superintendent, approves a 2-year administrator contract effective July 1, 2019 for Emily Aluia as presented. Motion carried 5-0.

BREAKFAST/LUNCH PRICE INCREASE

Motion by Coleman, supported by Kenrick that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the breakfast/lunch price increase as presented. Motion carried 5-0.

DISCUSSION - 2019/2020 PARENT/STUDENT HANDBOOKS

President Dumond thanked Scott VanEpps for his summary of the changes being proposed to the 2019/2020 Parent/Student Handbooks. This will come before the Board for action at the July 15, 2019 meeting.

FUTURE MEETINGS

President Dumond noted that the next meeting is scheduled for July 15, 2019, special, at 7:30 a.m. in the Boardroom of the Educational Support Service Center.

Mr. Hughes noted that the district is moving forward with a May 2020 Bond Proposal as part of our overall financial plans for the future.

ADJOURNMENT

The meeting was adjourned at 7:11 p.m.

Respectfully submitted,



Michelle Hemeyer
Secretary



Renee Braden
Recording Secretary

**HARTLAND CONSOLIDATED SCHOOLS
BOARD MEETING ON JULY 15, 2019
EXPENDITURES FOR THE MONTH OF JUNE 2019**

Check registers and ACH payments:

Date	Description	General Fund	Athletics	Cafeteria	Capital Proj	Debt	Activity	TOTAL
06/04/2019	A/P Check Run	\$ 20.00	\$ 290.00					\$ 310.00
06/07/2019	A/P Check Run	\$ 460,873.33	\$ 5,610.56	\$ 8,769.33			\$ 32,698.45	\$ 507,951.67
06/10/2019	A/P Check Run			\$ 1,279.17			\$ 309.00	\$ 1,588.17
06/13/2019	A/P Check Run	\$ 102,958.02	\$ 5,259.81	\$ 11,274.06	\$ 22,794.37		\$ 39,332.31	\$ 181,618.57
06/18/2019	A/P Check Run	\$ 5,425.40						\$ 5,425.40
06/21/2019	A/P Check Run	\$ 170,129.51	\$ 195.34	\$ 895.59	\$ 14,600.89		\$ 56,808.17	\$ 242,629.50
06/25/2019	A/P Check Run	\$ 222,551.00					\$ 570.00	\$ 223,121.00
06/26/2019	A/P Check Run	\$ 10,209.00						\$ 10,209.00
06/28/2019	A/P Check Run	\$ 176,881.29	\$ 41,507.77	\$ 21,660.69	\$ 3,166.12		\$ 21,082.75	\$ 264,298.62
06/30/2019	Prepaid Checks						\$ 500.00	\$ 500.00
06/30/2019	Void Checks		\$ (2,354.00)				\$ (360.00)	\$ (2,714.00)
06/10/2019	Merchant Fees (Comm Ed)	\$ 6,521.42					\$ 2.56	\$ 6,523.98
06/30/2019	Bank fees	\$ 3,789.06						\$ 3,789.06
06/14/2019	Edustaff - ACH	\$ 41,533.89						\$ 41,533.89
06/28/2019	Edustaff - ACH	\$ 17.70						\$ 17.70
06/13/2019	PCMI - ACH	\$ 56,638.77						\$ 56,638.77
06/27/2019	PCMI - ACH	\$ 11,466.03						\$ 11,466.03
06/12/2019	GoPay (Soccer Officials)	\$ 2,223.25						\$ 2,223.25
06/26/2019	PNC VISA - ACH	\$ 37,386.67						\$ 37,386.67
TOTAL		\$ 1,308,624.34	\$ 50,509.48	\$ 43,878.84	\$ 40,561.38	\$ -	\$ 150,943.24	\$ 1,594,517.28

Payroll and Benefit expenses:

Date	Description	Net Pay	Federal Taxes	State Taxes	Retirement	Other	Health Equity	TOTAL
6/2/2019	RETIREMENT - 6/31/19 PAYDATE				\$ 380,390.61			\$ 380,390.61
6/14/2019	6/14/2019 PAYDATE	\$ 799,354.88	\$ 289,247.34	\$ 41,969.59	\$ 402,887.61	\$ 4,820.84	\$ 21,303.81	\$ 1,559,584.07
6/28/2019	6/29/2018 PAYDATE	\$ 761,299.14	\$ 271,731.13	\$ 39,642.81	**	\$ 7,218.14	\$ 19,893.81	\$ 1,099,785.03
JUNE HLTH EQ CLAIMS							\$ (44,505.79)	\$ (44,505.79)
TOTAL		\$ 1,560,654.02	\$ 560,978.47	\$ 81,612.40	\$ 783,278.22	\$ 12,038.98	\$ (3,308.17)	\$ 2,995,253.92

** Paid July 2, 2019

ADMINISTRATOR'S CONTRACT OF EMPLOYMENT

THIS AGREEMENT, made and entered into at Hartland, Michigan this 1st day of July, 2019 by and between the Hartland Consolidated School District, (hereinafter called the "School District"), and **Stephanie Way** (hereinafter called the "Elementary Principal").

Whereas, the Board at a meeting held on the 15th day of July, 2019, approved the employment of the Administrator as Elementary Principal in accordance with the terms and conditions of this contract per the attached resolution; and

Whereas, the Administrator desires to be employed by the Board in accordance with the terms and conditions of this contract;

Now, therefore, in consideration of the mutual promises contained in this contract, it is agreed between the parties, as follows:

1. The School District hereby employs the Elementary Principal, and the employee agrees to work for the School District as an administrator (230 days), or as may be assigned, for two (2) years commencing on August 15, 2019 and ending on June 30, 2021.
2. The Elementary Principal is subject to assignment and transfer to any other position at the discretion of the Superintendent of Schools or the Board of Education of the School District. The employee agrees that he/she shall not be deemed to be granted continuing tenure in the position specified in this contract or in any capacity other than as a classroom teacher (if the probationary period for tenure as a teacher is fulfilled) by virtue of this Agreement or any employment assignment within the School District, nor shall failure of the School District to continue or re-employ such employee in any capacity other than as a classroom teacher, be deemed a breach of this Agreement or discharge or demotion within the provisions of Act 4, Michigan Public Acts of 1937, Extra Session, as amended.
3. The Elementary Principal agrees to serve the District and perform faithfully those duties which are directed by the Board of Education of the School District, or its designee, and to obey and fulfill the rules and regulations as established by state law or by the Superintendent and Board of Education of the School District from time to time and to carry out its educational programs and policies during the entire term of this Agreement.
4. The Elementary Principal agrees to abide by all policies adopted by the School District.
5. The Elementary Principal agrees not to hold any other non-educational position while employed with the Hartland Consolidated School District.
6. For all services rendered by the employee hereunder, the School District shall pay to the Elementary School Principal an annual salary in the amount of not less than **\$93,507** payable in bi-weekly installments. Consistent with the provisions of Section 1250 of the Revised School Code, the Elementary School Principal's job performance and accomplishments will be significant factors in determining compensation adjustments. The Elementary School Principal will, at a minimum, receive a salary adjustment equal to the annual teachers' contract increase or decrease percentage, if applicable.
7. Fringe benefits. The Board shall pay the full premium cost of the following:
 - A. Group term Life Insurance with Accidental Death and Disability, and Long-Term Disability Insurance as offered by the district.

Continued

- B. Up to full family medical insurance, as defined by the district's insurance carrier, including dental and vision insurance. Beginning July 1, 2013, health insurance premium benefits will be amended to comply with PA152 of 2011.
 - C. The School District reserves the right to change the identity of the insurance carrier, policyholder, or third party administrator for any of the above coverages, provided that comparable coverage, as determined by the District, is maintained during the term of this Contract. The District further reserves the right to self-fund any insurance benefit. The School District shall not be required to remit premiums for any insurance coverages for the employee and his or her eligible dependents if enrollment or coverage is denied by the insurance underwriter, policyholder, or third party administrator. The terms of any contract or policy issued by any insurance company or third party administrator shall be controlling on all matters concerning benefits, eligibility, coverage, termination of coverage, and other related matters. The Elementary School Principal is responsible for assuring completion of all forms and documents needed to receive the above-described insurance coverage. The School District, by remitting the premium payments required to provide the above-described insurance coverages, shall be relieved from all liability with respect to insurance benefits.
- 8. The Elementary School Principal represents that he/she holds all credentials required by law and by the District to serve in the position assigned. If at any time the Elementary School Principal fails to hold the required credentials, or fails to satisfy the applicable certification or continuing education requirements required by the Revised School Code or the Department of Education, this contract shall automatically terminate.
 - 9. This contract may be extended or not renewed either by option of the Board or by operation of law, as follows:
 - A. The Board may take action prior to March 30 of each year of this contract to extend this contract for an additional year.
 - B. The Board may non-renew this contract in accordance with Section 1229 of the Revised School Code. This contract shall be extended by operation of law for an additional year unless it has been non-renewed in accordance with Section 1229 of the Revised School Code
 - 10. In addition to this Agreement terminating upon timely notice given to the employee pursuant to paragraph 9 above, this Agreement may be terminated at any time for acts of moral turpitude, misconduct, or if the employee violates any of the terms or covenants of this Agreement. During the term of this contract the Elementary School Principal shall be subject to discharge for causes that are not arbitrary or capricious.

This contract may be terminated during its term pursuant to a reduction in administrative personnel, as determined by the Board. The Elementary School Principal shall be given at least ninety (90) days-notice of termination prior to the effective date of layoff. In the event of layoff, the Board shall have no further obligation under this Contract.

- 11. Personal Business and Sick Days. The Elementary School Principal shall be granted 4 personal business days and 10 sick days for each contract year.

Continued

12. Integration Clause. This Contract contains the entire agreement and understanding of the parties with respect to the employment of the Elementary School Principal. No prior or concurrent representations, promises, contracts, or understandings, written or oral, not contained herein, shall be of any force or effect. All prior contracts or other agreements (written or oral) pertaining to the terms of this Contract are canceled and superceded by the terms of the Contract. No amendment to or modification of this Contract shall be valid or binding unless it is in writing, approved by official action of the Board of Education, and signed by authorized signatories of the School District. No valid waiver of any provision of this Contract, at any time, shall be deemed a waiver of any other provision of this Contract.

In witness whereof, the parties have duly executed this Elementary School Principal's Employment Contract as of the day and year written in the opening paragraph.

Stephanie Way

Chuck Hughes, Superintendent

Date

Date

ADMINISTRATIVE EMPLOYMENT CONTRACT

This contract is made and entered into as of the 1st day of July 2019, between the Board of Education of Hartland Consolidated Schools, Livingston County, Michigan (hereinafter called the "Board"), and **Nicole Conley** (hereinafter called the "Alternative High School Principal").

Whereas, the Board at a meeting held on the 15th day of July, 2019, approved the employment of the Administrator as Alternative High School Principal in accordance with the terms and conditions of her contract per the attached resolution; and

Whereas, the Administrator desires to be employed by the Board in accordance with the terms and conditions of this contract;

Now, therefore, in consideration of the mutual promises contained in this contract, it is agreed between the parties, as follows:

1. **Term.** This contract shall take effect on the 1st day of July, 2019 and continue in force thereafter through the 30th day of June, 2020 subject to extension and termination as provided in Paragraphs 5 and 9.
2. The Alternative High School Principal is subject to assignment and transfer to any other position at the discretion of the Superintendent of Schools or the Board of Education of the School District. The employee agrees that she shall not be deemed to be granted continuing tenure in the position specified in this contract or in any capacity other than as a classroom teacher (if the probationary period for tenure as a teacher is fulfilled) by virtue of this Agreement or any employment assigned with the School District, nor shall failure of the School District to continue to re-employ such employee in any capacity other than as a classroom teacher, be deemed a breach of this Agreement or discharge or demotion within the provisions of Act 4, Michigan Public Acts of 1937, Extra Session, as amended.
3. **Duties.** The Alternative High School Principal agrees to perform the duties of Legacy and Hartland Virtual Academy School Principal, including Summer School and Green School Programs in a competent and professional manner in compliance with the laws applicable to the School District, the policies and regulations adopted by the Board and the Superintendent and such other professional duties as may be from time to time prescribed by the Board which are not expressly contrary to law or the terms of this Contract.
4. **Evaluation.** Annually the Alternative High School Principal shall be subject to a review by the Superintendent of her performance in accordance with Board policy.
5. **Extension.** This contract may be extended by operation of law or by the Board, or non-renewed by the Board, as follows:
 - A. The Board may take action prior to March 30 of each year of this contract to extend this contract for an additional year.
 - B. The Board may non-renew this contract in accordance with Section 1229 of the Revised School Code. This contract shall be extended by operation of law for an additional year unless it has been non-renewed in accordance with Section 1229 of the Revised School Code.

6. Tenure exclusion. This contract does not confer tenure upon the Administrator in the position of Alternative High School Principal or any other administrative position in the district.
7. Compensation. The Board shall pay to the Alternative High School Principal a base annual salary of \$91,322, for the 2019-20 school year, consistent with current Board policy. The Alternative High School Principal will, at a minimum, receive a salary adjustment equal to the annual teachers' contract increase or decrease percentage, if applicable.
8. Fringe benefits. The Board shall pay the full premium cost of the following:
 - A. Group term Life Insurance with Accidental Death and Disability, and Long-Term Disability Insurance as offered by the district.
 - B. Up to full family medical insurance, as defined by the district's insurance carrier, including dental and vision insurance. Beginning July 1, 2013, health insurance premium benefits will be amended to comply with PA152 of 2011.
9. Termination. The Alternative High School Principal represents that she meets all Michigan requirements and holds all credentials required by law and by the District for employment by the Board in this administrative position. If at any time the Alternative High School Principal fails to hold the required credentials, or fails to satisfy the applicable certification or the continuing education requirements required by the Revised School Code or the Department of Education, this contract shall automatically terminate. During the term of this contract the Alternative High School Principal shall be subject to discharge for good and just causes, but the Board shall not arbitrarily and capriciously dismiss her. No discharge shall be effective until written charges have been served upon her, and she shall have an opportunity for a fair hearing before the Board after 10 days' notice in writing. At such hearing, she may have legal counsel at her expense.
10. Vacation. The Alternative High School Principal shall be granted a vacation period not to exceed 20 days for each contract year.
11. Personal Business and Sick Days. The Alternative High School Principal shall be granted 4 personal business days and 10 sick days for each contract year.

In witness whereof, the parties have duly executed this Alternative High School Principal's Employment Contract as of the day and year written in the opening paragraph.

BOARD:
HARTLAND CONSOLIDATED SCHOOLS
LIVINGSTON COUNTY, MICHIGAN

Nicole Conley

By _____
Chuck Hughes, Superintendent

Date

Date

New Hire
July 15, 2019

**HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN**

RESUME'

NAME: Emily Ottmar

ADDRESS: 1437 Bareback Trail
Beaver Creek, OH 45434

EDUCATION: B.S., University of Dayton – 2005
M.A., - University of Dayton - 2012

MAJOR: Special Education

MINOR:

CERTIFICATION: Secondary Standard Teaching Certificate with endorsements in Autism Spectrum Disorder (SV), Cognitive Impairment (SA) and Learning Disabilities (SM).

EXPERIENCE: Emily has worked as an Intervention Specialist at Stevenson Elementary School and Brantwood Elementary School in Riverside, OH since 2016. Prior to that Emily was the Multiple Disabilities classroom teacher at Stevenson Elementary and Stebbins High School

SALARY STEP: MA, Step 6

ASSIGNMENT: Resource Room at Creekside Elementary

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Emily Ottmar for the 2019-2020 school year, at the Step 6, MA salary tract, (\$56,633), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

New Hire
July 15, 2019

**HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN**

RESUME'

NAME: Jessica Simpson

ADDRESS: 5862 Strawberry Circle
Commerce, MI 48382

EDUCATION: B.S., Central Michigan University – 1999
M.A., Marygrove College - 2006

MAJOR: Science

MINOR: History

CERTIFICATION: Secondary Standard Teaching Certificate with endorsements in
Science (DX) and History (CC).

EXPERIENCE: Jessica has been working at Lamphere High School in Madison Heights
since 2011 teaching science and history. Prior to that Jessica worked
at Waterford Community Schools as a long term guest teacher teaching
Geophysical Science.

SALARY STEP: MA, Step 5

ASSIGNMENT: Science at Hartland High School

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Jessica Simpson for the 2019-2020 school year, at the Step 5, MA salary tract, (\$53,937), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

New Hire
July 15, 2019

**HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN**

RESUME'

NAME: Bailey Shepherd

ADDRESS: 513 Harwood Street
Jackson, MI 49203

EDUCATION: B.A., Michigan State University - 2018

MAJOR: Music Education

MINOR:

CERTIFICATION: Secondary Standard Teaching Certificate with an endorsement in Music Education (JQ).

EXPERIENCE: Bailey has worked as a substitute teacher through EduStaff since December of 2018. She is also currently the interim music director at All Saints Episcopal Church.

SALARY STEP: BA, Step 1

ASSIGNMENT: Choir at Hartland High School

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Bailey Shepherd for the 2019-2020 school year, at the Step 1, BA salary tract, (\$40,217), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

STATE AID OPERATING NOTES RESOLUTION

Hartland Consolidated Schools, Livingston County, Michigan (the "Issuer")

A special meeting of the board of education of the Issuer (the "Board") was held in the Boardroom, within the boundaries of the Issuer, on the 15th day of July, 2019, at 7:30 o'clock in the a.m.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. Under the terms of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended ("Act 451"), a school district is authorized, either by achieving qualified status as described in Section 303(2) of Act 34, Public Acts of Michigan, 2001, as amended, or upon receiving prior approval of the authorized representative of the Department of Treasury, to borrow money for school operations and issue its notes therefor, pledging for the payment thereof monies to be received by it from the state school aid fund, which notes shall be the full faith and credit obligation of the Issuer; and

2. The estimated amount of such state aid appropriations allocated, or to be allocated, to this Issuer is \$45,112,786 for fiscal year 2019-2020, of which amount the sum of \$0.00 has been heretofore distributed and received, leaving a balance of \$45,112,786 as the estimated amount remaining to be distributed to the Issuer pursuant to Act 451; and

3. This Issuer has immediate need to borrow the sum of not to exceed One Million Six Hundred Thousand Dollars (\$1,600,000) to pay current operating expenses for fiscal year 2019-2020; and

4. The principal amount of the notes payable from the undistributed balance of the appropriations allocated to this Issuer for said fiscal year which have heretofore been issued and are now outstanding is \$,; and

5. Five percent (5%) of estimated fiscal year 2018-2019 operating expense is \$2,809,867; and

6. The process of soliciting bids by publishing a notice of sale in a publication as specified in Section 309(2) of Act 34, Public Acts of Michigan, 2001, as amended, is prohibitively more expensive than negotiating the sale of the Notes (defined below) to a bank or financial institution or obtaining bids through the distribution of a solicitation for bids.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Issuer shall borrow the sum of not to exceed One Million Six Hundred Thousand Dollars (\$1,600,000) or such lesser amount as the Department of Treasury may approve or as reduced

by a member of either the administrative staff or the Board of the Issuer, and shall issue its note or notes (the "Notes") therefor. The Issuer hereby appropriates a sufficient amount of state aid to repay the principal of and interest on the Notes. In addition, the full faith and credit of the Issuer is hereby irrevocably pledged for payment of the principal and interest on the Notes, and in case of insufficiency of state aid, the Issuer shall pay the Notes from any funds legally available therefor, and, if necessary, levy taxes on all taxable property in the Issuer for the payment thereof, subject to applicable constitutional and statutory tax rate limitations, all pursuant to Act 451. The pledge of full faith and credit is subordinate to any encumbrances or tax levies pledged or to be pledged for the payment of tax anticipation notes issued or to be issued by the Issuer pursuant to Act 34, Public Acts of Michigan, 2001, as amended.

It is hereby declared that said borrowing is necessary for the purpose of securing funds for school operations and it is agreed with the purchaser of said Notes that the proceeds thereof will be used exclusively for that purpose.

2. Based upon expense considerations associated with publishing a notice of sale, as specified in Section 309(2) of Act 34, Public Acts of Michigan, 2001, as amended, the Board authorizes the negotiated sale of the Notes to a bank or financial institution or the distribution of a solicitation for bids, without publication, to obtain bids under the terms of Paragraph 11 of this resolution.

3. Book Entry. If requested by the initial purchaser of the Notes, the ownership of one fully registered note for each maturity, in the aggregate principal amount of such maturity shall be registered in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC"). So long as the Notes are in the book entry form only, the Paying Agent shall comply with the terms of the Blanket Issuer Letter of Representations to be entered into between the Issuer and DTC, which provisions shall govern registration, notices and payment, among other things, and which provisions are incorporated herein with the same effect as if fully set forth herein. The Superintendent is hereby authorized and directed to enter into the Blanket Issuer Letter of Representations with DTC in such form as determined by the Superintendent, in consultation with note counsel, to be necessary and appropriate. In the event the Issuer determines that the continuation of the system of book entry only transfer through DTC (or a successor securities depository) is not in the best interest of the DTC participants, beneficial owners of the Notes, or the Issuer, the Issuer will notify the Paying Agent, whereupon the Paying Agent will notify DTC of the availability through DTC of the note certificates. In such event, the Issuer shall issue and the Paying Agent shall transfer and exchange Notes as requested by DTC of like principal amount, series and maturity, in authorized denominations to the identifiable beneficial owners in replacement of the beneficial interest of such beneficial owners in the Notes, as provided herein.

4. Said Notes shall be dated as of August 20, 2019, or the date of delivery, shall bear interest from the date thereof until paid at a rate not exceeding four percent (4%) per annum on the balance from time to time remaining unpaid, shall be in minimum denominations of \$100,000 or multiples of \$1,000 in excess of \$100,000, shall be payable to the Registered Owner, in lawful money of the United States of America, at such bank or trust company in the State of Michigan as shall be designated by the original purchaser of the Notes, which paying agent qualifies as such under the statutes of the State of Michigan or of the Federal Government, and shall be due and payable on August 20, 2020. If more than one note is issued, the Notes shall be numbered serially from 1 upwards. Such Notes may be designated, at the option of the purchaser thereof, as a "State Aid Note" or "State Aid Notes".

5. The form of the Notes shall be in substantially the form set forth and attached hereto as Exhibit A.

6. Once the Issuer has either achieved qualified status under Act 34, Public Acts of Michigan, 2001, as amended, or received prior approval for the issuance of the Notes from the authorized representative of the Department of Treasury, and based upon the determination of Paragraph 2 of this resolution, a member of either the administrative staff or the Board of the Issuer is authorized to arrange for the sale of such Notes without the taking of competitive bids thereon, provided that when bids, competitive or otherwise, are solicited and more than one bid received, such Notes shall be awarded to the lowest responsible bidder. The Notes shall be executed by the President and Secretary of the Board. In the absence of the President, the Superintendent may sign in the place of the President, and in the absence of the Secretary, the Treasurer of the Board may sign in place of the Secretary.

7. The form of solicitation for bids shall be in substantially the form set forth and attached hereto as Exhibit B.

8. If the Issuer has not achieved qualified status under Act 34, Public Acts of Michigan, 2001, as amended, a member of either the administrative staff or the Board of the Issuer is hereby authorized and directed to file a certified copy of this resolution with the authorized representative of the Department of Treasury for and on behalf of the Issuer and an application for an order approving such borrowing and issuance of said Notes, if applicable, and to pay any applicable fee therefor.

9. The Board covenants to comply with existing provisions of the Internal Revenue Code of 1986, as amended (the "Code"), necessary to maintain the exemption of interest on the Notes from federal income taxation.

10. The Issuer hereby designates the Notes of this issue as "qualified tax-exempt obligations" for purposes of deduction of interest expense by financial institutions under the provisions of the Code. In making said designation, the Board determines that the reasonably anticipated amount of tax-exempt obligations which will be issued by the Issuer or entities which issue obligations on behalf of the Issuer during calendar year 2019 will not exceed \$10,000,000, excluding only those tax-exempt obligations as permitted by Section 265(b)(3)(C)(ii) of the Code.

11. A member of either the administrative staff or the Board of the Issuer is further authorized to approve the specific interest rate to be borne by the Notes, not exceeding the maximum rate authorized herein, the purchase price of the Notes, and other terms and conditions relating to the Notes and the sale thereof. A member of either the administrative staff or the Board of the Issuer is directed to execute a certificate accepting the interest rate and purchase price of the Notes on behalf of the Issuer.

12. Within fifteen (15) business days after issuance of the Notes, the Board hereby authorizes and directs the Superintendent to cause to be filed with the Department of Treasury any and all documentation required subsequent to the issuance of the Notes, along with any statutorily required fee.

13. The President, Vice President, Secretary, Treasurer, Superintendent and the individual acting in the capacity of the school business official are each further authorized to execute any documents or certificates necessary to complete the transaction. Any of those officers may designate, in writing, an individual to act in their place with respect to the powers conveyed in this paragraph.

14. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Hariland Consolidated Schools, Livingston County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a special meeting held on July 15, 2019, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

JJS/jmw

EXHIBIT A

**UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF LIVINGSTON
HARTLAND CONSOLIDATED SCHOOLS
STATE AID NOTE**

<u>Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP No.</u>
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August 20, 2019

REGISTERED OWNER:

PRINCIPAL AMOUNT:

Hartland Consolidated Schools, County of Livingston, State of Michigan (the "Issuer"), for value received, hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above on the Maturity Date specified above, with interest thereon from the date hereof until paid at the Rate specified above based on a 360-day year, 30-day month, on presentation and surrender of this note (the "Note") at _____, Michigan (the "Paying Agent"). This Note is issued in minimum denominations of \$100,000 or multiples of \$1,000 in excess of \$100,000.

This Note is not subject to redemption prior to maturity.

This Note is issued under the provisions of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended, and Act 34, Public Acts of Michigan, 2001, as amended, for the purpose of providing money for school operations for the 2019-2020 fiscal year. The Issuer has pledged for the payment of this Note monies to be received by it from state school aid. As additional security the Issuer has pledged the full faith, credit and resources of the Issuer and, in the event of the unavailability or insufficiency of state school aid for any reason, this Note is payable from tax levies within the Issuer's constitutional and statutory limitations or from unencumbered funds of the Issuer. The pledge of the full faith, credit and resources is subordinate to any encumbrances of tax levies pledged for the payment of tax anticipation notes issued or to be issued by the Issuer pursuant to Act 34, Public Acts of Michigan, 2001, as amended.

The Issuer has designated this Note as a "Qualified Tax-Exempt Obligation" for the purpose of deduction of interest expense by financial institutions under the provisions of the Internal Revenue Code of 1986, as amended.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this Note, have been done, exist and have happened in regular and due time and form as required by law, and that the total indebtedness of the Issuer, including this Note, does not exceed any constitutional or statutory limitation.

This Note shall not be deemed a valid and binding obligation of the Issuer in the absence of authentication by manual execution hereof by the authorized signatory of the Paying Agent.

IN WITNESS WHEREOF, Hartland Consolidated Schools, County of Livingston, State of Michigan, by its Board of Education, has caused this Note to be signed in the name of the Issuer by its

President and Secretary, as of August 20, 2019, and to be manually signed by the authorized signatory of the Paying Agent as of the date set forth below.

Hartland Consolidated Schools
County of Livingston
State of Michigan

By Form Only - Not for Execution
President

And Form Only - Not for Execution
Secretary

CERTIFICATE OF AUTHENTICATION

Dated: _____

This Note is one of the Notes described herein.

[NAME OF BANK]

_____, MICHIGAN
PAYING AGENT

By _____
Authorized Signatory

EXHIBIT B

SOLICITATION FOR BIDS

HARTLAND CONSOLIDATED SCHOOLS COUNTY OF LIVINGSTON STATE OF MICHIGAN \$1,600,000 STATE AID NOTES

Unconditional and firm bids for the purchase of not to exceed One Million Six Hundred Thousand Dollars (\$1,600,000) of State Aid Notes (the "Note" or "Notes") will be received by Hartland Consolidated Schools, Livingston County, Michigan (the "Issuer"), at the administrative offices of the Issuer, 9525 E. Highland Road, Howell, Michigan 48843-9098, on the 1st day of August, 2019, until 10:30 o'clock in the a.m., prevailing Eastern Time, at which time and place said bids will be publicly opened and read. BIDS also will be received on the same date and the same hour by an agent of the undersigned at the offices of the Municipal Advisory Council of Michigan, Buhl Building, 535 Griswold Street, Suite 1850, Detroit, Michigan 48226, where the bids will simultaneously be opened and read. Bidders may choose either location to present bids but not both locations. Award of Notes will be made on behalf of the Issuer by an authorized officer of the Issuer on that date.

FAXED BIDS: Bidders may submit signed bids via facsimile transmission to the Issuer at (810) 626-2101 or the Municipal Advisory Council of Michigan at (313) 963-0943 provided that the faxed bids are received prior to the time and date fixed for receipt of bids. Bidders submitting faxed bids bear the full risk of failed or untimely transmission of their bids. Bidders are encouraged to confirm the timely receipt of their full and complete bids by telephoning the Issuer at (810) 626-2100 or the Municipal Advisory Council of Michigan at (313) 963-0420.

NOTE DETAILS; INTEREST RATE; PAYING AGENT; AND DENOMINATION: The Notes will be dated August 20, 2019, or date of delivery, due on August 20, 2020, and will bear interest at a rate not exceeding four percent (4%) per annum. Both principal and interest will be payable at a bank or trust company located in the State of Michigan; New York, New York; or Chicago, Illinois, to be designated by the original purchaser of the Notes, which paying agent qualifies as such under the statutes of the state in which it is located or of the United States, with paying agent fees, if any, to be paid by the purchaser of the Notes. The Notes shall be issued in minimum denominations of \$100,000 or multiples of \$1,000 in excess of \$100,000. If more than one Note is issued, the Notes shall be numbered serially from one upwards.

DTC BOOK-ENTRY: If requested by the initial purchaser, the Notes may be registered in the name of Cede & Co., as registered owner and nominee for The Depository Trust Company, New York, New York ("DTC") under DTC's Book-Entry-Only system of registration. Purchasers of interests in the Notes (the "Beneficial Owners") will not receive physical delivery of note certificates and ownership by the Beneficial Owners of the Notes will be evidenced by book-entry-only. As long as Cede & Co. is the registered owner of the Notes as nominee of DTC, payments of principal and interest payments will be made directly to such registered owner which will in turn remit such payments to the DTC participants for subsequent disbursement to the Beneficial Owners.

NO OFFICIAL STATEMENT: The Issuer will not provide a Near Final or final Official Statement. Further, compliance with Rule 15c2-12 of the Securities and Exchange Commission

regarding sale to limited numbers of sophisticated investors is the sole responsibility of the successful bidder.

PRIOR REDEMPTION: The Notes are not subject to redemption prior to maturity.

AWARD OF NOTES: For the purpose of awarding the sale of the Notes, the interest cost of each unconditional and firm bid will be computed on a 360-day year, 30-day month, by determining, at the rate specified therein, the total dollar value of all interest on the Notes from August 20, 2019, to maturity and deducting therefrom any premium. The Notes will be awarded to the bidder whose unconditional and firm bid on the above computation produces the lowest dollar interest cost to the Issuer. No proposal for the purchase of less than all the Notes or at a price less than their par value will be considered. Any and all fees or charges of the bidder must be incorporated into the rate.

SECURITY: The Notes are issued under the provisions of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended, and Act 34, Public Acts of Michigan, 2001, as amended, for the purpose of providing money for school operations for the 2019-2020 fiscal year. The Issuer has pledged for the payment of the Notes, monies to be received by it from state school aid.

As additional security the Issuer has pledged the full faith, credit and resources of the Issuer and, in the event of the unavailability or insufficiency of state school aid for any reason, the Notes are payable from tax levies within its constitutional and statutory limitations or from unencumbered funds of the Issuer. The pledge of full faith and credit is subordinate to any encumbrances or tax levies pledged or to be pledged for the payment of tax anticipation notes issued or to be issued by the Issuer pursuant to Act 34, Public Acts of Michigan, 2001, as amended.

LEGAL OPINION: Bids shall be conditioned upon the unqualified opinion of Thrun Law Firm, P.C., attorneys of East Lansing, Michigan, which opinion will be furnished without expense to the purchaser prior to the delivery thereof, approving the legality of the Notes.

TAX MATTERS: In the opinion of note counsel, assuming continued compliance by the Issuer with certain requirements of the Internal Revenue Code of 1986, as amended (the “Code”), interest on the Notes is excluded from gross income for federal income tax purposes, as described in the opinion, and the Notes and interest thereon are excluded from taxable income for State of Michigan income tax purposes. Further, the Notes and the interest thereon are subject to inheritance and estate taxes and taxes on gains realized from the sale, payment or other disposition thereof. The Issuer has designated the Notes as “**QUALIFIED TAX-EXEMPT OBLIGATIONS**” within the meaning of the Code and has covenanted to comply with those requirements of the Code necessary to continue the exclusion of interest on the Notes from gross income for federal income tax purposes.

CERTIFICATE REGARDING “ISSUE PRICE”: The successful bidder will be required to furnish, prior to the delivery of the Notes, a certificate in a form acceptable to note counsel as to the “issue price” of the Notes within the meaning of Section 1273 of the Internal Revenue Code of 1986, as amended. By submitting a bid, the bidder represents to the Issuer that it intends to hold the Notes for its own account with no present intention to reoffer the Notes unless the bidder has notified Note counsel, in writing, at least 72 hours before the bid deadline that the bidder intends to reoffer the Notes.

INVESTMENT CERTIFICATE: As a condition of award, the successful bidder will be required to furnish prior to the delivery of the Notes a certificate in a form acceptable to note counsel that documents the investment experience of the successful bidder and provides representations that either the Notes are being purchased for the bidder's own portfolio without the intent to sell or re-offer

the Notes or that if there is an intent to sell or re-offer the Notes, the bidder will obtain from the subsequent purchaser an investment certificate that is substantially identical to the certificate provided by the successful bidder. A sample form investment certificate acceptable to note counsel is available for review through note counsel prior to the sale and will be provided by note counsel to the successful bidder after the sale.

CUSIP NUMBERS: If the purchaser requires CUSIP numbers on the Notes, the purchaser shall request assignment of CUSIP numbers for the Notes and provide the numbers to the Issuer and Thrun Law Firm, P.C., within forty-eight (48) hours of the Note sale. CUSIP numbers will be imprinted on the Notes at the expense of the Issuer. An improperly imprinted number or failure to print CUSIP numbers shall not constitute basis for the purchaser to refuse to accept delivery of the Notes. The purchaser shall be responsible for the payment of any charges for the assignment of numbers.

CLOSING DOCUMENTS: Drafts of all closing documents, including the form of Note and note counsel's legal opinion, may be requested from Thrun Law Firm, P.C. Final closing documents will be in substantially the same form as the drafts provided. Closing documents will not be modified at the request of a bidder, regardless of whether the bidder's proposal is accepted.

DELIVERY OF NOTES: The Issuer shall furnish Notes ready for execution at its expense. Notes will be delivered without expense to the purchaser at a place located in the STATE OF MICHIGAN, to be mutually agreed upon between the purchaser and the Issuer. Delivery can also be made in Chicago, Illinois or New York, New York, but at the EXPENSE of the PURCHASER. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the Notes, will be delivered at the time of the delivery of the Notes. Accrued interest to the date of delivery of the Notes, if any, shall be paid by the purchaser at the time of delivery.

Payment for the Notes shall be in such manner as to assure receipt of funds by the Issuer on the day of delivery of the Notes.

BIDDER CERTIFICATION - NOT "IRAN-LINKED BUSINESS": By submitting a bid, the bidder shall be deemed to have certified that it is not an "Iran-Linked Business" as defined in Act 517, Public Acts of Michigan, 2012; MCL 129.311, et seq.

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

The bids should be plainly marked "Proposal for Hartland Consolidated Schools State Aid Notes".

Form Only - Not for Execution
Superintendent
Hartland Consolidated Schools

School Bond Qualification and Loan Program
School Loan Revolving Fund
Bureau of Bond Finance
Michigan Department of Treasury
430 W. Allegan
Lansing, MI 48922

ANNUAL LOAN/REPAYMENT ACTIVITY APPLICATION

For Participation in the School Bond Qualification and Loan Program

Legal Name of School District	District Code No.	County
Hartland Consolidated Schools	47-060	Livingston County

CERTIFICATE

I, the undersigned, Secretary of the Board of Education, do certify hereby that the following constitutes a true and complete copy of a resolution adopted by the Board of Education of this School District, at a [regular or special] meeting held on the 15th day of July, 2019, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act 267 of the Public Acts of 1976 (Open Meetings Act).

IN WITNESS WHEREOF, I have hereunto set my hand this 15th day of July, 2019.

Michelle Hemeyer
(Type or Print Name of Secretary)

(Signature of Secretary)



Bill Gatewood
(Type or Print Name of Treasurer, Board of Education)

(Signature of Superintendant of Schools)

RESOLUTION

A meeting was called to order by _____, President.

Present: Members _____

Absent: Members _____

The following preamble and resolution were offered by Member _____

and supported by Member _____

WHEREAS:

1. Act 92 of the Public Acts of Michigan, 2005, enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963, provides the procedure, terms and conditions for obtaining a loan from the Michigan School Loan Revolving Fund.
2. Pursuant to Executive Order No. 1993-19, the state activities related to bond qualification and state borrowing functions for the provision of loans by the State of Michigan to school districts were transferred from the Department of Education to the Department of Treasury. The State Treasurer is responsible for prescribing the forms and procedures regarding the application for loan from the School Loan Revolving Fund.

3. This district has taken all necessary actions to comply with all legal and procedural requirements for borrowing from the School Loan Revolving Fund.

NOW, THEREFORE, LET IT BE RESOLVED THAT:

1. The district approves the estimated amount to be borrowed from or repaid to the School Bond Qualification and Loan Program and certifies the amount of qualified debt millage to be levied in accordance with the following:

Qualified bond debt millage (Tax Year 2019)	8.05	
Combined beginning balance owed to the SBLF and/or SLRF 06/30/2019		\$ 37,020,192.08
Estimated amount to borrow from or repay to the SBLF and/or SLRF		11,039,551.00
Estimated accrued interest		1,851,009.60
Estimated combined ending balance owed the SBLF and/or SLRF 06/30/2020		49,910,752.68

2. The district agrees to levy the debt millage tax as indicated above in the current tax year and to levy the debt millage tax required by law on the taxable valuation of the district for each subsequent year until all loans are repaid in full to the State of Michigan.

3. The district agrees to take actions and to refrain from taking any actions as necessary to maintain the tax exempt status of tax exempt bonds or notes issued by the State or the Michigan Finance Authority for the purpose of financing loans to school districts.

4. The district agrees to file a draw request with the State Treasurer not less than 30 days prior to the time when disbursement proceeds will be necessary in order to pay maturing principal or interest or both and to provide any other pertinent facts which may be required to be included in the request.

5. The (title of authorized officer) Ass't. Sup., Business & Ops is authorized and directed to file with the Department of Treasury the Annual Loan/Repayment Activity Application and any draw request documents necessary for borrowing from the SLRF.

6. In the event that the district fails to perform any actions as identified in this application or required by law, the district will submit to the State Treasurer a board approved resolution which indicates the actions taken and procedures implemented to assure future compliance.

7. The district board members have read this application, approved all statements and representations contained herein as true to the best knowledge and belief of said board, and authorized the Secretary of the Board of Education to sign this application and submit same to the State Treasurer for his review and approval.

Ayes: Members

Nayes: Members



michigan high school athletic association

Mark Uyl, Executive Director

1661 Ramblewood Drive • East Lansing, MI 48823-7329 • 517-332-5046 • Fax 517-332-4071 • MHSAA.com

TO: Superintendents of Schools

FROM: Mark Uyl, Executive Director

DATE: May, 2019

SUBJECT: 2019-20 Membership – **Take Action Now!**

Unlike classroom courses of our schools, the interscholastic athletic program requires opponents; and to help promote a level playing field for competition, the interscholastic athletic program requires some organization to provide a forum to assist in developing competitive standards and to help assure they are maintained. For many years, many schools have worked through the Michigan High School Athletic Association to establish a common set of rules, for the orderly administration of an interscholastic athletic program, which promotes academic integrity and competitive equity.

According to Michigan Attorney General Opinion #4795 of 1977, any local board of education, which desires to do so, may voluntarily join the MHSAA by adopting the rules of the association and agreeing to enforce those rules with respect to its schools. Institutional control remains the key to this organization.

Enclosed are two copies of the MHSAA Membership Resolution for the year August 1, 2019 through July 31, 2020. A copy describing essential eligibility requirements in PDF format may be downloaded from the Administrators page at MHSAA.com.

Each school district which wishes one or more schools to participate in MHSAA tournaments and benefit from MHSAA services must schedule on its board of education agenda the adoption of the Membership Resolution. The Resolution should be signed in sufficient time to prevent a lapse in membership (before August 1). A lapse in membership, even though for only a week, can create unnecessary problems should there be claims under the \$1,000,000 accident medical insurance plan or the concussion care gap insurance or if eligibility rulings are to be made during that period.

While it is not a prerequisite to conducting an interscholastic athletic program, MHSAA membership is required for all school districts, which wish their high schools to participate in MHSAA post-season tournaments. If the Membership Resolution is not signed and returned by the fourth Friday after Labor Day (September 27), your district's schools may not enter MHSAA post-season tournaments during 2019-20.

If the Membership Resolution is being returned from a multi-school district or diocese, please list ALL junior and senior high schools for which membership is requested. We strongly urge that all junior high/middle schools become MHSAA members, subject to MHSAA rules that are especially designed for students of that age and educational programs of that level. In order to assure compatible philosophies and equitable opportunities and competition, you are urged to invite all the junior high/middle schools against which yours compete or which feed into your high schools to also become MHSAA member schools if they are not already.

(over)

The Membership Resolution obligates the listed schools of your district to follow the standardized rules if your schools wish to qualify for and participate in MHSAA post-season tournaments, and it obligates your administration and board of education to enforce those rules.

Complete the Membership Resolution only if your district intends to fulfill these obligations without exception.

Also enclosed, is a copy of the minutes of the MHSAA Representative Council Meeting held May 5-6, 2019. Regulation CHANGES as indicated in the minutes will be published in the 2019-20 *MHSAA Handbook*, which we anticipate receiving from the printer before June 15. Copies will be sent to each superintendent and each member school immediately after delivery to our office. Please review the minutes of the Representative Council's Nov. 30, 2018 and March 21, 2019 meetings where other changes for 2019-20 were developed. Minutes, and a summary of Representative Council Action can be found on the Administrators page at MHSAA.com.

Thank you for your cooperation with these first procedures for the 2019-20 year of inter-scholastic athletics, which we will try work diligently to make the very best experience possible.

New Transfer Rule

A new sport-specific transfer rule has been adopted, the full effects of which will be felt during the 2019-20 school year. The revised rule means a transfer student has

- immediate eligibility in a sport not played the previous season for that sport and (unless one of the 15 Exceptions apply)
- no eligibility for the upcoming season in a sport actually played the previous season in that sport.

Students' sport participation during the 2018-19 school year will determine their eligibility for 2019-20 should they transfer schools and not meet one of the 15 stated Exceptions. This rule applies to high school students only.

Schools should inform students prior to participation in a scrimmage or game of this new rule impacting transfer students. Distribute the updated MHSAA Student Eligibility brochure to all students. (Available on MHSAA.com)

Schools may join the MHSAA beginning with the 6th grade level

Schools which join the MHSAA at the 6th grade level, may not only sponsor teams for 6th grade with MHSAA services (including catastrophic accident insurance and concussion care gap insurance), they may also allow 6th graders to participate with 7th and 8th graders in individual sports (bowling, cross country, track & field, swimming & diving, tennis and wrestling) and with league approval in team sports (MHSAA Executive Committee approval is not required in either case.)

Superintendents, principals and athletic directors should discuss 6th grade participation at the local and league level prior to completing the 2019-20 MHSAA Membership Resolution.

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2019 — through July 31, 2020

LIST ON BACK

_____ the School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2019-20 must be listed on the back of this form)

Hartland Consolidated Schools City of Hartland, MI

County of Livingston, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current **HANDBOOK** as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2019 and shall remain effective until July 31, 2020, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

Hartland Consolidated School(s), on the 15th day of July, 2019,
and is so recorded in the minutes of the meeting of the said Board/Governing Body.

Hartland Cons. Schools Board of Education

(Governing Body Name)
9525 E. Highland Rd.

(Address)
Howell, MI 48843
(City & Zip Code)

reneebraden@hartlandschools.us
(Contact E-mail)

Board Secretary Signature
or Designee
☐ Check if Designee

Schools Which Are To Be MHSAA Members During 2019-20

NOTE: Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades 6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. Hartland High School
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

If necessary, list additional schools for either column on a separate sheet.

Member Junior High /Middle School(s)

(member 6th, 7th and 8th-grade buildings)

List separately from HS even if all grades are housed in the same building.

1. Hartland Middle School
 Name of Member School
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): 7-8
 Provide anticipated 2019-20 7th and 8th-grade enrollment 860
 Provide anticipated 2019-20 6th-grade enrollment _____
 1. **Yes or No (circle one)** 6th graders will be participating, in at least one sport, with 7th and 8th graders.
 2. **Yes or No (circle one)** 6th grade students will be participating in one or more sports for the above school. If 6th graders are participating & not housed in the same building, list below the name of that building that houses 6th-graders.

2. _____
 Name of Member School
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2019-20 7th and 8th-grade enrollment _____
 Provide anticipated 2019-20 6th-grade enrollment _____
 1. **Yes or No (circle one)** 6th graders will be participating, in at least one sport, with 7th and 8th graders.
 2. **Yes or No (circle one)** 6th grade students will be participating in one or more sports for the above school. If 6th graders are participating & not housed in the same building, list below the name of that building that houses 6th-graders.

3. _____
 Name of Member School
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2019-20 7th and 8th-grade enrollment _____
 Provide anticipated 2019-20 6th-grade enrollment _____
 1. **Yes or No (circle one)** 6th graders will be participating, in at least one sport, with 7th and 8th graders.
 2. **Yes or No (circle one)** 6th grade students will be participating in one or more sports for the above school. If 6th graders are participating & not housed in the same building, list below the name of that building that houses 6th-graders.

PROPOSED SCHOOL BOARD MEETING DATES
REGULAR & SPECIAL
2019-20

Regular Meetings

Special Meetings

Monday, July 15, 2019 Organizational (7:30 am)

Thursday, August 15, 2019 (7:30 am)

Monday, September 16, 2019

Monday, October 21, 2019

Monday, November 18, 2019

Monday, December 16, 2019

Monday, January 13, 2020

Monday, February 17, 2020

Monday, March 16, 2020

Monday, April 13, 2020

Monday, May 18, 2020

Monday, June 8, 2020

Monday, June 22, 2019, 6:30 p.m.

All meetings take place in the Boardroom at the Hartland Educational Support Service Center, 9525 E. Highland Road, Howell, and begin at 6:30 p.m. unless otherwise indicated.

Adopted:

2019 BOARD OF EDUCATION COMMITTEES

BUILDING & SITE:	Thom Dumond, Michelle Hemeyer, Kristin Coleman (Chuck Hughes, Scott Bacon, Matt Marino, Rachel Bois)
CURRICULUM:	Chris Costa, Cyndi Kenrick, Michelle Hemeyer (Dave Minsker, Chuck Hughes)
FINANCE:	Charlie Aberasturi, Bill Gatewood, Thom Dumond (Scott Bacon, Rachel Bois, Chuck Hughes)
DISTRICT GOALS:	Bill Gatewood, Thom Dumond, Cyndi Kenrick (L. Pumford, K. Gregory, D. Minsker, S. Bacon, S. VanEpps, C. Hughes)
HEARTLAND/HCS FOUNDATIONS:	Cyndi Kenrick
SENIOR CENTER LIAISON:	Michelle Hemeyer
TECHNOLOGY COORDINATION MEETINGS:	Bill Gatewood
LCASB ANNUAL MEETING:	Thom Dumond
LESA COLLABORATION MEETINGS:	Thom Dumond
LESA GOAL/MISSION REVIEW:	Thom Dumond
DPAC LIAISON:	Michelle Hemeyer
MASB DELEGATE:	Thom Dumond

**Thom will suggest changes as needed*