

**HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING – BOARD OF EDUCATION
December 9, 2019**

AGENDA

- I. Call to order, 6:30 p.m., Boardroom, Educational Support Service Center
 - A. Pledge of Allegiance
 - B. Approval of Agenda/Items for Discussion
 - C. Approval of Minutes – November 11, 2019 Regular Meeting
 - D. Superintendent’s Report
 - Happy Holidays
 - Transportation
 - E. Call to the Public

This portion of the agenda is for citizens to address any questions or comments to the Board. Attendees must register their intention to participate upon arrival at the meeting.

The Board will listen and take comments and questions under advisement but will not respond at this time. The presiding officer will refer questions to the superintendent for investigation and respond at a later date.

Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. Each speaker may be limited to three (3) minutes. No participant may speak more than once.

- F. Board Reports & Requests

- II. Action Items
 - A. Payment of Invoices
 - B. New and Revised Policies
 - C. 2020/21 High School Curriculum Guide

- III. Information Items
 - A. Future Meetings: January 13, 2020, regular, 6:30 p.m., Boardroom, Hartland Educational Support Service Center
 - B. Information Items

- IV. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.E.

DETAILED AGENDA

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION

(Recommended action): That the agenda for the December 9, 2019 regular meeting be approved.

Motion by _____, supported by _____. _____

I.C. APPROVAL OF MINUTES – NOVEMBER 11, 2019 REGULAR MEETING (SEE ATTACHED)

(Recommended action): That the minutes of the November 11, 2019 regular meeting be approved.

Motion by _____, supported by _____. _____

I.D. SUPERINTENDENT’S REPORT

- Happy Holidays
- Happenings in Transportation

I.E. CALL TO THE PUBLIC

I.F. BOARD REPORTS & REQUESTS

II.A. PAYMENT OF INVOICES (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of November 30, 2019, and the payment of invoices totaling \$2,037,490.79 and payroll obligations totaling \$4,349,512.55.

Motion by _____, supported by _____. _____

II.B. NEW & REVISED POLICIES (SEE ALTERNATE RESOLUTION BELOW)

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent of Personnel & Student Services, adopts the following **revised Policies:**

2410, 2414, 2418, 1420, 2265, 2628, 3210, 3220, 5230, 6800, 7300, 8400, 8462, and **new Policy** 7440.03 as presented and discussed. Motion by _____, supported by _____. _____

ALTERNATE RESOLUTION:

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent of Personnel & Student Services, adopts the new and revised Board Policies as presented. Motion by _____, supported by _____. _____

II.C. 2020-21 HIGH SCHOOL CURRICULUM GUIDE

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, approves the 2020/2021 High School Curriculum Guide as presented and discussed.

Motion by _____, supported by _____. _____

III.A. FUTURE MEETINGS

January 13, 2020, regular, 6:30 p.m. Boardroom, Educational Support Service Center

III.B. INFORMATION ITEMS

IV. ADJOURNMENT

Hartland Consolidated Schools
Regular Meeting-Board of Education
November 11, 2019

Members present: T. Dumond, C. Aberasturi, C. Kenrick, C. Costa
Members absent: M. Hemeyer, K. Coleman, B. Gatewood
Admin. Present: D. Minsker, S. VanEpps, S. Bacon, S. Way, K. Gregory, M. Otis
Guests: G. Halonen, R. Heinonen, K. Johnson, K. Gremillion, N. Smith

President Dumond called the meeting to order at 6:30 p.m. in the Boardroom of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

11/11/19 AGENDA APPROVED

Motion by Aberasturi, supported by Kenrick that the agenda for the November 11, 2019 regular meeting be approved. Motion carried 4-0.

10/14/19 MINUTES APPROVED

Motion by Kenrick, supported by Costa that the minutes of the October 14, 2019 regular meeting be approved. Motion carried 4-0.

SUPERTINTENDENT'S REPORT HAPPENINGS AT CREEKSIDE ELEMENTARY

Mr. Hughes introduced Creekside principal Mrs. Way who talked about their school improvement process and how their MStep data drives their curriculum and instruction.

INSTRUCTIONAL COACHES

Mr. Hughes introduced Dave Minsker who introduced the instructional coaches, Monique Alberts and Annette Macfarlane. They spoke about their roles in the district and their goal to work with teachers to improve classroom instruction.

CALL TO THE PUBLIC

There was no response to call to the public.

PAYMENT OF INVOICES

Motion by Aberasturi, supported by Costa that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of October 31, 2019, and the payment of invoices totaling \$2,513,258.03 and payroll obligations totaling \$2,750,287.07. Motion carried 4-0.

RESOLUTION – SUMMER TAX COLLECTION

Motion by Costa, supported by Kenrick that the Board of Education, pursuant to the Revised School Code, hereby imposes a summer tax levy for July 1, 2020, as presented. Motion carried 4-0.

NEW & REVISED POLICIES

The Board discussed the proposed new policies and updates, and these will come before the Board for action at the December 9, 2019 meeting.

2020-21 HIGH SCHOOL CURRICULUM GUIDE

Mr. Hughes let the Board know the Curriculum Guide was a total overhaul and updated throughout. Ms. Kenrick thanked Kate for all her work and for making the changes easy to understand. This will come before the Board for action at the December 9, 2019 meeting.

FUTURE MEETINGS

President Dumond noted that the next meetings would be held December 9, 2019, regular, at 6:30 p.m., and January 13, 2020, regular, at 6:30 p.m. in the Boardroom of the Educational Support Service Center.

Mr. Dumond reminded everyone about the Legacy Thanksgiving feast on Monday, November 25th.

ADJOURNMENT

The meeting was adjourned at 7:16 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Michelle Hemeyer".

Michelle Hemeyer
Secretary

A handwritten signature in cursive script that reads "Renee Braden".

Renee Braden
Recording Secretary

**HARTLAND CONSOLIDATED SCHOOLS
BOARD MEETING ON DECEMBER 9, 2019
EXPENDITURES FOR THE MONTH OF NOVEMBER 2019**

Check registers and ACH payments:

Date	Description	General Fund	Athletics	Cafeteria	Capital Proj	Debt	Activity	TOTAL
11/01/2019	A/P Check Run	\$ 1,951.00						\$ 1,951.00
11/07/2019	A/P Check Run	\$ 171,889.59	\$ 4,245.92	\$ 24,651.20	\$ 97,104.24		\$ 19,777.29	\$ 317,668.24
11/14/2019	A/P Check Run	\$ 679,293.03	\$ 473.56	\$ 26,681.14		\$ 117,975.00	\$ 19,929.53	\$ 844,352.26
11/15/2019	A/P Check Run	\$ 760.00					\$ 13,805.00	\$ 14,565.00
11/21/2019	A/P Check Run	\$ 365,549.21	\$ 11,970.08	\$ 21,313.90	\$ 73.95	\$ 31,747.34	\$ 49,027.33	\$ 479,681.81
11/22/2019	A/P Check Run	\$ 5,541.07	\$ 150.00					\$ 5,691.07
11/27/2019	A/P Check Run	\$ 111,994.65	\$ 846.00	\$ 19,274.57			\$ 21,903.36	\$ 154,018.58
11/30/2019	Prepaid Checks					\$ 1,000.00		\$ 1,000.00
11/30/2019	Void Checks	\$ (3,213.63)	\$ (2,175.00)				\$ (582.27)	\$ (5,970.90)
11/12/2019	Merchant Fees (Comm Ed)	\$ 7,711.78						\$ 7,711.78
11/29/2019	Bank Fees	\$ 4,038.51						\$ 4,038.51
11/14/2019	PCMI - ACH	\$ 14,456.16						\$ 14,456.16
11/27/2019	PCMI - ACH	\$ 14,170.82						\$ 14,170.82
11/01/2019	EDUSTAFF - ACH	\$ 43,294.17						\$ 43,294.17
11/15/2019	EDUSTAFF - ACH	\$ 51,293.82						\$ 51,293.82
11/29/2019	EDUSTAFF - ACH	\$ 47,233.52						\$ 47,233.52
11/20/2019	GoPay (Soccer Officials)	\$ 112.25						\$ 112.25
11/26/2019	PNC VISA - ACH	\$ 42,222.70						\$ 42,222.70
TOTAL		\$ 1,558,298.65	\$ 15,510.56	\$ 91,920.81	\$ 97,178.19	\$ 150,722.34	\$ 123,860.24	\$ 2,037,490.79

Payroll and Benefit expenses:

Date	Description	Net Pay	Federal Taxes	State Taxes	Retirement	Other	Health Equity	TOTAL
11/1/2019	11/1/2019 PAYDATE	\$ 745,697.88	\$ 261,810.49	\$ 38,521.07	\$ 376,907.92	\$ 4,821.55		\$ 1,427,758.91
11/15/2019	11/15/2019 PAYDATE	\$ 665,785.71	\$ 228,172.55	\$ 33,849.51	\$ 372,889.80	\$ 4,669.12	\$ (20,197.25)	\$ 1,285,169.44
11/29/2019	11/29/2019 PAYDATE	\$ 700,018.26	\$ 242,230.70	\$ 35,802.41		\$ 3,660.49		\$ 981,711.86
11/26/2019	NOVEMBER UAAL/ORS				\$ 631,557.42			\$ 631,557.42
NOV HEALTH EQUITY CLAIMS							\$ 23,314.92	\$ 23,314.92
TOTAL		\$ 2,111,501.85	\$ 732,213.74	\$ 108,172.99	\$ 1,381,355.14	\$ 13,151.16	\$ 3,117.67	\$ 4,349,512.55