

**HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING – BOARD OF EDUCATION
February 10, 2020**

AGENDA

- I. Call to order, 6:30 p.m., Boardroom, Educational Support Service Center
 - A. Pledge of Allegiance
 - B. Approval of agenda/items for discussion
 - C. Approval of minutes – January 13, 2020 regular meeting
 - D. Superintendent’s Report
 - Happenings at Village Elementary
 - Happenings in Student Nutrition
 - E. Call to the public

This portion of the agenda is for citizens to address any questions or comments to the Board. Attendees must register their intention to participate upon arrival at the meeting.

The Board will listen and take comments and questions under advisement but will not respond at this time. The presiding officer will refer questions to the superintendent for investigation and respond at a later date.

Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. Each speaker may be limited to three (3) minutes. No participant may speak more than once.

- F. Board reports & requests

- II. Action Items
 - A. Payment of Invoices
 - B. 2019/20 Budget Amendments: General Fund, Athletics, Cafeteria
 - C. Resolution for May 5, 2020 Bond Election

- III. Discussion Items
 - A. District Emergency Operation Plan (EOP)

- IV. Information Items
 - A. Future meetings: March 9, 2020, regular, 6:30 p.m., Boardroom, Hartland Educational Support Service Center; April 13, 2020, regular, 6:30 p.m., Boardroom, Hartland Educational Support Service Center
 - B. Information Items

- V. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.E.

DETAILED AGENDA

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION

(Recommended action): That the agenda for the February 10, 2020 regular meeting be approved.

Motion by _____, supported by _____. _____

I.C. APPROVAL OF MINUTES – JANUARY 13, 2020 MEETING- SEE ATTACHED

(Recommended action): That the minutes of the January 13, 2020 regular meeting be approved.

Motion by _____, supported by _____. _____

I.D. SUPERINTENDENT’S REPORT

- Happenings at Village Elementary
- Happenings in Student Nutrition

I.E. CALL TO THE PUBLIC

I.F. BOARD REPORTS & REQUESTS

II.A. PAYMENT OF INVOICES – SEE ATTACHED

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of January 31, 2020, and the payment of invoices totaling \$1,672,475.64 and payroll obligations totaling \$2,664,970.26.

Motion by _____, supported by _____. _____

II.B. 2019/20 BUDGET AMENDMENTS (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the budget amendments as presented.

Motion by _____, supported by _____. _____

II.C. RESOLUTION FOR MAY 5, 2020 BOND ELECTION (SEE ATTACHED)

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent for Business & Operations, approves the resolution calling for a bond issue to be placed on the ballot for the May 5, 2020 election. Motion by _____, supported by _____. _____

III.A. DISTRICT EMERGENCY OPERATION PLAN

For discussion.

IV.A. FUTURE MEETINGS

March 9, 2020, regular, 6:30 p.m., Boardroom, Hartland Educational Support Service Center
April 13, 2020, regular, 6:30 p.m., Boardroom, Hartland Educational Support Service Center

IV.B. INFORMATION ITEMS

V. ADJOURNMENT

Hartland Consolidated Schools
Regular Meeting-Board of Education Minutes
January 13, 2020

Members present: T. Dumond, C. Kenrick, C. Costa, M. Hemeyer, K. Coleman, B. Gatewood, C. Aberasturi

Members absent: None

Admin. Present: D. Minsker, S. VanEpps, S. Bacon, S. Way, K. Gregory, M. Otis, T. Howerton, D. Hottum, A. Kreger, M. Marino, L. Archey, L. Pumford, M. Cheney, L. Pumford, S. Usher, C. Chanavier, E. Aluia, T. Ureche, J. Reck, N. Conley

Guests: T. Coleman, S. Coleman, H. Coleman, J. Coleman, B. Saunders, M. White, S. Maki, A. Yarino, L. Bosio, A. Young, S. Young, T. Raap, T. Rogers, J. Gilbert, R. Comp, D. Camp, D. Ondisey, B. Diaz, S. Schlosser, D. Wuerfel, E. Wuerfel, K. Guss, P. Guss, A. Preiss, R. Gerecke, J. L'Esperance, A. Ronzi, L. Shurtleff, B. Hawker, K. Hovarter, N. Callaghan, B. McDonald, D. McDonald, S. McDonald, K. Raap, R. McDonald, K. Evans, S. Zaiser

Superintendent Hughes called the meeting to order at 6:30 p.m. in the Boardroom of the Educational Support Center. The Pledge of Allegiance was recited.

ELECTION OF OFFICERS

Superintendent Hughes called for nominations for the office of President. Cyndi Kenrick nominated Thom Dumond, seconded by Charlie Aberasturi. No other nominations were presented. Mr. Dumond was elected President, 7-0.

President Dumond entertained nominations for the office of Vice-President. Michele Hemeyer nominated Cyndi Kenrick, seconded by Bill Gatewood. No other nominations were presented. Ms. Kenrick was elected Vice-President, 7-0.

President Dumond entertained nominations for the office of Secretary. Cyndi Kenrick nominated Michelle Hemeyer, seconded by Charlie Aberasturi. No other nominations were presented. Ms. Hemeyer was elected Secretary, 7-0.

President Dumond entertained nominations for the office of Treasurer. Chris Costa nominated Bill Gatewood, seconded by Charlie Aberasturi. No other nominations were presented. Mr. Gatewood was elected Treasurer, 7-0.

1/13/20 AGENDA APPROVED

Motion by Hemeyer, supported by Aberasturi that the agenda for the January 13, 2020 regular meeting be approved. Motion carried 7-0.

12/9/19 MINUTES APPROVED

Motion by Kenrick, supported by Gatewood that the minutes of the December 9, 2019 regular meeting be approved. Motion carried 7-0.

SUPERTINTENDENT'S REPORT

HAPPENINGS AT ROUND ELEMENTARY

Mr. Hughes introduced principal Hottum from Round elementary. Mrs. Hottum talked about their Watch DOGS (dads of great students) program that was started this year and had some dads speak about the program and the reasons they think it has been great for the building and enjoy participating.

HAPPENINGS IN THE TECHNOLOGY DEPARTMENT

Mr. Hughes introduced technology director Scott Usher to give an update on the technology department and what has been going on the last year. Mr. Usher highlighted the work his team will be doing this year and over the summer of 2020 that will deplete the 2010 bond dollars.

CALL TO THE PUBLIC

There was no response to call to the public.

BOARD REPORTS

All of the Board members thanked the administrators for their gifts and everything they do for the students and the district.

PAYMENT OF INVOICES

Motion by Aberasturi, supported by Gatewood that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of December 31, 2019, and the payment of invoices totaling \$1,629,699.81 and payroll obligations totaling \$3,112,204.46. Motion carried 7-0.

PRELIMINARY QUALIFICATION OF BONDS APPLICATION

Motion by Aberasturi, supported by Coleman that the Board of Education, upon the recommendation of the Superintendent and Assistant Superintendent for Business and Operations, approves the Preliminary Qualification of Bonds Application as presented. Motion carried 7-0.

FUTURE MEETINGS

President Dumond noted that the next meeting would be held February 10, 2020, regular, at 6:30 p.m. in the Boardroom of the Educational Support Service Center.

ADJOURNMENT

The meeting was adjourned at 7:48 p.m.

Respectfully submitted,



Michelle Hemeyer
Secretary



Renee Braden
Recording Secretary

**HARTLAND CONSOLIDATED SCHOOLS
BOARD MEETING ON FEBRUARY 10, 2020
EXPENDITURES FOR THE MONTH OF JANUARY 2020**

Check registers and ACH payments:

Date	Description	General Fund	Athletics	Cafeteria	Capital Proj	Debt	Activity	TOTAL
01/02/2020	A/P Check Run	\$ 14,250.00						\$ 14,250.00
01/09/2020	A/P Check Run	\$ 595,664.60	\$ 1,636.95	\$ 18,328.49		\$ 2,710.00	\$ 15,581.85	\$ 633,921.89
01/16/2020	A/P Check Run	\$ 214,775.53	\$ 5,116.21	\$ 27,622.67			\$ 31,545.46	\$ 279,059.87
01/21/2020	A/P Check Run	\$ 0.17						\$ 0.17
01/23/2020	A/P Check Run	\$ 492,500.61	\$ 1,961.29	\$ 11,476.54	\$ 7.74	\$ 125.52	\$ 15,411.55	\$ 521,483.25
01/30/2020	A/P Check Run	\$ 90,063.21	\$ 2,247.07	\$ 29,756.65			\$ 11,561.87	\$ 133,628.80
01/31/2020	Prepaid Checks							\$ -
01/31/2020	Void Checks	\$ (20,084.48)	\$ (160.00)				\$ (686.00)	\$ (20,930.48)
01/10/2020	Merchant Fees (Comm Ed)	\$ 7,170.22						\$ 7,170.22
01/31/2020	Bank Fees	\$ 2,777.34						\$ 2,777.34
01/09/2020	PCMI - ACH	\$ 7,573.73						\$ 7,573.73
01/23/2020	PCMI - ACH	\$ 16,480.65						\$ 16,480.65
01/24/2020	EDUSTAFF - ACH	\$ 44,391.34						\$ 44,391.34
01/28/2020	PNC VISA - ACH	\$ 32,668.86						\$ 32,668.86
TOTAL		\$ 1,498,231.78	\$ 10,801.52	\$ 87,184.35	\$ 7.74	\$ 2,835.52	\$ 73,414.73	\$ 1,672,475.64

Payroll and Benefit expenses:

Date	Description	Net Pay	Federal Taxes	State Taxes	Retirement	Other	Health Equity	TOTAL
1/6/2020	RETIREMENT-12/27/19 PAYDATE				\$ 376,065.84			\$ 376,065.84
1/10/2020	1/10/2020 PAYDATE	\$ 711,918.00	\$ 251,018.54	\$ 36,611.91	\$ 367,757.12	\$ 5,179.27	\$ (21,830.55)	\$ 1,350,654.29
1/24/2020	1/24/2020 PAYDATE	\$ 647,410.08	\$ 224,335.83	\$ 32,792.58		\$ 4,899.61	\$ (20,730.55)	\$ 888,707.55
	JAN HEALTH EQUITY CLAIMS						\$ 49,542.58	\$ 49,542.58
TOTAL		\$ 1,359,328.08	\$ 475,354.37	\$ 69,404.49	\$ 743,822.96	\$ 10,078.88	\$ 6,981.48	\$ 2,664,970.26

Hartland Consolidated Schools, Livingston County, Michigan (the "District")

A regular meeting of the board of education of the District (the "Board") was held in the Hartland Educational Support Service Center, Boardroom, within the boundaries of the District, on the 10th day of February, 2020, at 6:30 o'clock in the p.m.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. In the opinion of this Board it is necessary and expedient to ask voters whether to approve a bond project consisting of:

- remodeling, equipping and re-equipping and furnishing and refurbishing school buildings, including STEM/collaboration centers and safety and security improvements;
- acquiring, installing, and equipping or re-equipping school buildings for instructional technology;
- purchasing school buses;
- erecting, furnishing and equipping additions to school buildings;
- erecting, furnishing and equipping athletic support structures at the middle school and high school; and
- preparing, developing, improving and equipping athletic fields and facilities and sites.

2. This Board estimates the necessary cost of the project to be Forty-Five Million Seven Hundred Sixty-Seven Thousand Ninety-Two Dollars (\$45,767,092).

3. It will be necessary for the District to borrow the sum of Forty-Five Million Dollars (\$45,000,000) and issue the bonds of the District therefor, the remaining funds to be derived from the investment of the bond proceeds.

4. This Board intends to submit a proposition at a special election to be held on Tuesday, May 5, 2020.

5. On or before 4:00 p.m. on Tuesday, February 11, 2020, the Board shall certify any ballot proposition to be submitted to the voters at such election to the election coordinator or coordinators designated to conduct elections within the District (the "Election Coordinator").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A special election of the school electors of the District be called and held on Tuesday, May 5, 2020.

2. The proposition to be voted on at the special election shall be stated on the ballots in substantially the form as set forth in Exhibit A.

3. The Election Coordinator is requested to:

- a. Utilize The Livingston County Daily Press & Argus, a newspaper published or of general circulation within the District, for publication of notices in accordance with the election law requirements.
- b. Utilize ballot proposition summary information, as prepared by legal counsel, in the forms of the notices of last day of registration and election in substantially the form as set forth in Exhibit B attached hereto.
- c. Provide a proof copy of the ballot to the District and its legal counsel in sufficient time to allow the ballot to be proofread prior to printing.

4. This Board estimates the period of usefulness of the improvements for which bonds of the District in the amount of Forty-Five Million Dollars (\$45,000,000) are to be issued to be not less than thirty (30) years.

5. The Secretary of this Board is hereby authorized and directed to file a copy of this resolution with the Election Coordinator and with any Election Clerk or clerks designated to conduct elections within the District by 4:00 p.m., on Tuesday, February 11, 2020.

6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Hartland Consolidated Schools, Livingston County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on February 10, 2020, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

JJS/keh

EXHIBIT A

HARTLAND CONSOLIDATED SCHOOLS BONDING PROPOSAL

Shall Hartland Consolidated Schools, Livingston County, Michigan, borrow the sum of not to exceed Forty-Five Million Dollars (\$45,000,000) and issue its general obligation unlimited tax bonds therefor, in one or more series, for the purpose of:

- remodeling, equipping and re-equipping and furnishing and refurbishing school buildings, including STEM/collaboration centers and safety and security improvements;
- acquiring, installing, and equipping or re-equipping school buildings for instructional technology;
- purchasing school buses;
- erecting, furnishing and equipping additions to school buildings;
- erecting, furnishing and equipping athletic support structures at the middle school and high school; and
- preparing, developing, improving and equipping athletic fields and facilities and sites?

The following is for informational purposes only:

The estimated millage that will be levied for the proposed bonds in 2020, under current law, is 1.44 mills (\$1.44 on each \$1,000 of taxable valuation). The maximum number of years the bonds of any series may be outstanding, exclusive of any refunding, is twenty-five (25) years. The estimated simple average annual millage anticipated to be required to retire this bond debt is 1.25 mills (\$1.25 on each \$1,000 of taxable valuation).

The school district does not expect to borrow from the State to pay debt service on the bonds. The total amount of qualified bonds currently outstanding is \$122,095,000. The total amount of qualified loans currently outstanding is approximately \$48,359. The estimated computed millage rate may change based on changes in certain circumstances.

(Pursuant to State law, expenditure of bond proceeds must be audited and the proceeds cannot be used for repair or maintenance costs, teacher, administrator or employee salaries, or other operating expenses.)

EXHIBIT B

**SUMMARY OF BALLOT PROPOSITION TO BE INSERTED IN THE
NOTICES OF LAST DAY OF REGISTRATION AND ELECTION:**

**HARTLAND CONSOLIDATED SCHOOLS
GENERAL OBLIGATION UNLIMITED TAX BOND PROPOSAL
FOR BUILDING AND SITE PURPOSES IN THE AMOUNT OF
NOT TO EXCEED \$45,000,000**

Full text of the ballot proposition may be obtained at the administrative offices of Hartland Consolidated Schools, 9525 E. Highland Road, Howell, Michigan 48843-9098, telephone: (810) 626-2100.

PLEASE TAKE FURTHER NOTICE THAT THE BONDS OF THE SCHOOL DISTRICT, IF APPROVED BY A MAJORITY VOTE OF THE ELECTORS AT THIS ELECTION, WILL BE GENERAL OBLIGATION UNLIMITED TAX BONDS PAYABLE FROM GENERAL AD VALOREM TAXES.



HARTLAND CONSOLIDATED SCHOOLS

Chuck Hughes, Superintendent

9525 E. Highland Road
Howell, Michigan 48843

Telephone (810) 626-2100
Fax (810) 626-2101

CERTIFICATION OF BALLOT PROPOSITION

TO: Elizabeth Hundley

In compliance with Public Act 116, Public Acts of Michigan, 1954, as amended (the "Act"), attached is a certified copy of the ballot proposition language approved by the Board of Education of Hartland Consolidated Schools to be placed before the voters at the election to be held on Tuesday, May 5, 2020.

Pursuant to the Act, a summary of the ballot proposition and an address where the full text of the proposal may be obtained must be included in the registration and election notices.

Please provide us with a proof copy of the ballot proposition language prior to printing the ballots.

Dated: _____

By _____
Secretary, Board of Education

