### HARTLAND CONSOLIDATED SCHOOLS REGULAR MEETING – BOARD OF EDUCATION May 11, 2020

### **AGENDA - REVISED**

- I. Call to order, 6:30 p.m., electronically through Zoom, Boardroom, Educational Support Service Center
  - A. Pledge of Allegiance
  - B. Approval of amended agenda/items for discussion
  - C. Approval of minutes April 13, 2020 regular meeting
  - D. Superintendent's Report
    - School continuous learning websites Dave Minsker
  - E. Call to the Public

This portion of the agenda is for citizens to address any questions or comments to the Board. Attendees must register their intention to participate upon arrival at the meeting.

The Board will listen and take comments and questions under advisement but will not respond at this time. The presiding officer will refer questions to the superintendent for investigation and respond at a later date.

Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. Each speaker may be limited to three (3) minutes. No participant may speak more than once.

- F. Board reports & requests
- II. Action Items
  - A. Payment of Invoices
  - B. LESA Budget 2020/2021
  - C. Resolution calling the August 4, 2020 Bond Election
  - D. Round Elementary Playground Equipment Purchase
  - E. Amending Resolution 2020 Refunding Bonds
- III. Discussion Items
  - A. New & Revised Policies
  - B. 2020 Chromebook Replacement (2010 Bond)
- IV. Information Items
  - A. Future meetings: June 8, 2020, regular, 6:30 p.m.; June 22, 2020, special, 6:30 p.m., Boardroom, Educational Support Service Center
  - B. Information Items
- V. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.E.

### HARTLAND CONSOLIDATED SCHOOLS REGULAR MEETING – BOARD OF EDUCATION May 11, 2020

For discussion

### **DETAILED AGENDA - REVISED**

l.	CALL TO ORDER
I.A.	PLEDGE OF ALLEGIANCE
I.B.	APPROVAL OF AMENDED AGENDA/ITEMS FOR DISCUSSION  (Recommended action): That the agenda for the May 11, 2020 regular meeting be approved.  Motion by, supported by
I.C.	APPROVAL OF MINUTES – APRIL 13, 2020 REGULAR MEETING- SEE ATTACHED  (Recommended action): That the minutes of the April 13, 2020 regular meeting be approved.  Motion by, supported by
I.D.	SUPERINTENDENT'S REPORT  ■ School continuous learning websites
I.E.	CALL TO THE PUBLIC
I.F.	BOARD REPORTS & REQUESTS
II.A.	PAYMENT OF INVOICES – SEE ATTACHED (Recommended action): That the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of April 30, 2020 and the payment of invoices totaling \$1,532,940.07 and payroll obligations totaling \$3,023,266.07.  Motion by, supported by
II.B.	LESA BUDGET 2020-21 - SEE ATTACHED  (Recommended action): That the Board of Education, upon the recommendation of the Superintendent, approves the LESA Budget for 2020-21 as presented. Motion by, supported by
II.C.	RESOLUTION CALLING THE AUGUST 4 <sup>TH</sup> BOND ELECTION – SEE ATTACHED  (Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent for Business & Operations, adopts the resolution calling the August 4 <sup>th</sup> , 2020 bond election as presented. Motion by, supported by
II.D.	ROUND ELEMENTARY PLAYGROUND EQUIPMENT PURCHASE  (Recommended action): That the Board of Education, upon the recommendation of the Superintendent, and the Director of Operations, approves the purchase of playground equipment for Round Elementary as presented. Motion by, supported by
II.E.	RESOLUTION – 2020 REFUNDING BONDS – SEE ATTACHED  (Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent for Business & Operations, approves the refunding of bonds as presented. Motion by, supported by
III.A.	NEW & REVISED POLICIES

### III.B. <u>2020 CHROMEBOOK REPLACEMENT</u>

For discussion

### IV.A. <u>FUTURE MEETINGS</u>

June 8, 2020, regular, 6:30 p.m., and June 22, 2020, special, 6:30 p.m., Boardroom, Hartland Educational Support Service Center

### IV.B. <u>INFORMATION ITEMS</u>

### V. <u>ADJOURNMENT</u>

Hartland Consolidated Schools Regular Meeting-Board of Education Minutes April 13, 2020

Members present: T. Dumond, C. Aberasturi, K. Coleman, B. Gatewood, C. Kenrick, M. Hemeyer,

C. Costa

Members absent: None

Admin. Present: C. Hughes, S. Bacon, D. Minsker

Guests: V. Degni, WHMI

President Dumond called the meeting to order at 6:30 p.m. electronically via Zoom. The Pledge of Allegiance was recited.

### 4/13/20 AGENDA APPROVED

Motion by Hemeyer, supported by Costa, that the agenda for the April 13, 2020 regular meeting be approved. Motion carried 7-0.

### 3/26/20 MINUTES APPROVED

Motion by Gatewood, supported by Hemeyer, that the minutes of the March 26, 2020 special meeting be approved. Motion carried 7-0.

### SUPERTINTENDENT'S REPORT

Chuck asked Dave Minsker to talk about the continuous learning plan that was rolled out today. Dave noted that it can be found on the home page of the website. He submitted the plans to the ISD for approval. The ISD approved the plans last week and submitted them to the State of Michigan. He talked about distributing Chromebooks to families tomorrow, April 14<sup>th</sup> who have internet access and no computer device at home. President Dumond asked Chris Costa, Michelle Hemeyer, Kristin Coleman, and Bill Gatewood, all who have children in the district, how they think the District is doing. All commented that the teachers have been doing an awesome job and they are very happy with the support from teachers and the communication since the beginning of the school closure.

Chuck said he is extremely impressed with Lisa Archey and her efforts providing food to families.

### **CALL TO THE PUBLIC**

Vic Degni thanked the Board and administration for all they are doing.

### **BOARD REPORTS**

Charlie Aberasturi asked if the Optimist meeting that was rescheduled to the end of April has been cancelled. Chuck Hughes confirmed it is cancelled.

### **PAYMENT OF !NVOICES**

Motion by Aberasturi, supported by Gatewood, that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations, approves the financial report as of March 31, 2020, and the payment of invoices totaling \$1,593,092.99 and payroll obligations totaling \$3,775,105.06. Motion carried 7-0.

### RESOLUTION AUTHORIZING AND APPROVING AMENDMENTS TO THE APPLICATION FOR PRELIMINARY QUALIFICATION OF BONDS FOR THE AUGUST 4TH ELECTION

Motion by Gatewood, supported by Aberasturi, that the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent for Business & Operations, approves the resolution amending the application for preliminary qualification of bonds for the August 4<sup>th</sup> election as presented.

Motion carried 7-0.

### RESOLUTION - PROPOSED REFUNDING (REFINANCING) OF 2011 REFUNDING BONDS, **SERIES B AND 2016 REFUNDING BONDS**

Motion by Hemeyer, supported by Coleman, that the Board of Education, upon the recommendation of the Superintendent and the Assistant Superintendent for Business & Operations, approves the refunding of the 2011 Bonds and 2016 Bonds as presented. Motion carried 7-0.

### **ELECTRIC CONTRACT EXTENSION**

Motion by Coleman, supported by Gatewood, that the Board of Education, upon the recommendation of the Assistant Superintendent for Business & Operations and consultant Executive Energy Services, authorizes the extension of our current contract through Direct Energy for the purchase of electricity as presented. Motion carried 7-0.

### ROUND ELEMENTARY PLAYGROUND EQUIPMENT

Matt Marino talked about the PTO at Round who has raised funds to replace a large piece of playground equipment once the stay-at-home order is lifted.

### **FUTURE MEETINGS**

President Dumond noted that the next meetings will be held May 11, 2020, regular, at 6:30 p.m. and June 8, 2020, regular, at 6:30 p.m. in the Boardroom of the Educational Support Service Center.

### **INFORMATION ITEMS**

Chuck pointed out that the May 11th meeting will be important to the August election. The resolution to call the election is due to the County clerk by May 12th.

### **ADJOURNMENT**

MichelledEury

The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Michelle Hemeyer
Secretary

Renee Braden

Renee Braden

**Recording Secretary** 

### HARTLAND CONSOLIDATED SCHOOLS BOARD MEETING ON MAY 11, 2020 EXPENDITURES FOR THE MONTH OF APRIL 2020

### Check registers and ACH payments:

Date	Description	General Fund	Athletics	Cafeteria	Capital Proj	Debt	Activity	TOTAL
04/02/2020	A/P Check Run	\$ 499,500.11	\$ 2,000.00	\$ 814.02			\$ 6,457.47	\$ 508,771.60
04/09/2020	A/P Check Run	\$ 116,996.11	\$ 3,986.00	\$ 170.65			\$ 730.88	\$ 121,883.64
04/16/2020	A/P Check Run	\$ 158,739.45	\$ 75.00	/			\$ 23,582.01	\$ 182,396.46
04/23/2020	A/P Check Run						\$ 25,745.00	\$ 25,745.00
04/24/2020	A/P Check Run	\$ 332,975.65	V	\$ 633.00			\$ 23,674.32	\$ 357,282.97
04/29/2020	A/P Check Run						\$ 29,782.00	\$ 29,782.00
04/30/2020	A/P Check Run	\$ 118,567.73	\$ 350.00				\$ 3,253.55	\$ 122,171.28
04/30/2020	Void Checks	\$ (970.00)	\$ (90.00	)			\$ (1,670.00)	\$ (2,730.00)
04/13/2020	Merchant Fees (Comm Ed)	\$ 5,112.66						\$ 5,112.66
04/30/2020	Bank Fees	\$ 3,082.66	-					\$ 3,082.66
04/02/2020	PCMI - ACH	\$ 10,055.33	, <del></del>					\$ 10,055.33
04/16/2020	PCMI - ACH	\$ 12,514.25						\$ 12,514.25
04/30/2020	PCMI - ACH	\$ 81,339.85						\$ 81,339.85
04/03/2020	EDUSTAFF - ACH	\$ 24,650.20	<u> </u>					\$ 24,650.20
04/17/2020	EDUSTAFF - ACH	\$ 21,930.30						\$ 21,930.30
04/28/2020	PNC VISA - ACH	\$ 28,951.87		-				\$ 28,951.87
TOTAL		\$ 1,413,446.17	\$ 6,321.00	\$ 1,617.67	\$ -	<u>\$</u> .	\$ 111,555.23	\$ 1,532,940.07
Payroll and B	enefit expenses:							
Date	Description	Net Pay	Federal Taxes	State Taxes	Retirement	Other	Health Equity	TOTAL

Date	Description		Net Pay	Fe	ederal Taxes	S	tate Taxes		Retirement		Other	He	alth Equity		TOTAL
4/3/2020	4/3/2020 PAYDATE	\$	724,968.62	\$	254,442.01	\$	37,285.22	\$	376,273.52	\$	4,762.46	\$	(21,250.55)	\$	1,376,481.28
4/17/2020	4/17/2020 PAYDATE	\$	658,892.89	\$	230,700.27	_\$_	33,619.67	_\$	377,590.70	_\$_	4,595.42	\$	(21,688.55)	\$	1,283,710.40
4/17/2020	APRIL UAAL/ORS			_		_		\$	315,778.71	_		_		_\$	315,778.71
APRIL HEALTI	H EQUITY CLAIMS	_		_		_		_		_		\$	47,295.68	\$	47,295.68
TOTAL		\$ 1	1,383,861.51	\$	485,142.28	\$	70,904.89	\$	1,069,642.93	\$	9,357.88	\$	4,356.58	\$	3,023,266.07

### 2020-2021 General Appropriation Resolution

**RESOLVED,** that this resolution shall be the general appropriations of the Livingston Educational Service Agency for the fiscal year beginning July 1, 2020 and ending June 30, 2021: A resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Livingston Educational Service Agency.

**BE IT FURTHER RESOLVED,** that the total revenue and unappropriated fund balance estimated to be available for appropriations in the **General Education Fund** of the Livingston Educational Service Agency for the fiscal year beginning July 1, 2020 and ending June 30, 2021 is as follows. Included in Local Revenue is LESA's share of allocated millage in the amount of \$555,035:

Revenue:	Original Budget
Local	\$882,592
State	5,973,166
Federal	2,566,764
Payments from Other Public Schools	10,204,735
Fund Modifications (Other Operating Transfers In)	30,000
Total Revenue	\$19,657,257
Fund Balance:	
Estimated Fund Balance, July 1, 2020	\$1,965,894
Less Non Spendable	0
Less Committed/Assigned	0
Fund Balance Available to Appropriate	\$1,965,894
Total Available to Appropriate	\$21,623,151

**BE IT FURTHER RESOLVED**, that \$19,548,623 of the total available to appropriate in the **General Education Fund** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	Original
Instruction:	
Basic Programs	\$2,465,377
Added Needs	254,600
Adult and Continuing	51,711
Support Services:	
Pupil	1,057,727
Instruction Staff	1,970,159
General Administration	462,181
School Administration	853,732
Business	253,776
Operations/Maintenance	266,238
Transportation	8,409,072
Central	1,662,402
Other (mostly food service)	215,000
Community Services	190,177
Payments to Other Schools	1,187,743
Payments to Other Government Agencies	152,947
Other Financing Uses	95,781
Total Appropriated	\$19,548,623
Ending Fund Balance:	
Total Estimated Fund Balance, July 1, 2021	\$2,074,528
Less Committed	0
Less Assigned	0
Unassigned Fund Balance July 1, 2021	\$2,074,528

**BE IT FURTHER RESOLVED,** that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **Special Education Fund** of the Livingston Educational Service Agency for the fiscal year beginning July 1, 2020 and ending June 30, 2021 is as follows. Included in Local Revenues is LESA's voted millage for Special Education estimated at 3.219 mills using a 0.9954 Millage Reduction Fraction, which will provide an estimated \$27,589,843 in revenue:

Revenue:	Original Budget
Local	\$29,797,684
State	12,290,928
Federal	6,512,232
Incoming Transfers & Other	471,656
Fund Modifications (Other Operating Transfers In)	380,000
Total Revenue	\$49,452,500
Fund Balance:	
Estimated Fund Balance, July 1, 2020	\$5,984,032
Less Non Spendable	0
Less Committed/Assigned	0
Fund Balance Available to Appropriate	\$5,984,032
Total Available to Appropriate	\$55,436,532

**BE IT FURTHER RESOLVED**, that \$50,262,016 of the total available to appropriate in the **Special Education Fund** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	Original
Instruction:	-
Added Needs	\$5,157,177
Support Services:	
Pupil	18,664,964
Instruction Staff	2,850,752
General Administration	167,551
Building Administration	0
Business	781,409
Operations/Maintenance	557,747
Transportation	4,346,548
Central	820,115
Other	0
Community Services	67,886
Payments to Other Public Schools	15,802,589
Other Financing Uses	1,045,278
Total Appropriated	\$50,262,016
Ending Fund Balance:	
Total Estimated Fund Balance, July 1, 2021	\$5,174,516
Less Committed	0
Less Assigned	0_
Unassigned Fund Balance July 1, 2021	\$5,174,516



### ngstor 4gency

Overview of the 2020-2021 Budget



# Livingston ESA Board of Education

- Mrs. LuAnn Loy, President (Brighton). Current term expires June 30, 2023
- Mr. Donald K. Cortez, Vice-President (Howell). Current term expires June 30, 2023.
- June 30, 2025. Mr. Harold Fryer, Secretary (Fowlerville). Current term expires
- June 30, 2025 Mr. Gary Kaiser, Treasurer (Pinckney). Current term expires
- expires June 30, 2025. Mrs. Eileen Jankowski, Trustee (Hartland). Current term



### Our Goal

## Typical Annual Process

- Explain the mandated budget review process
- Review your role in this process

Give you the information you need to carry out your role

Support you in your efforts

## **Expedited Presentation Goal**

- Keep presentation consistent to last year
- Communicate key points
- Focus on additional supports to offset potential reductions to student foundation allowance

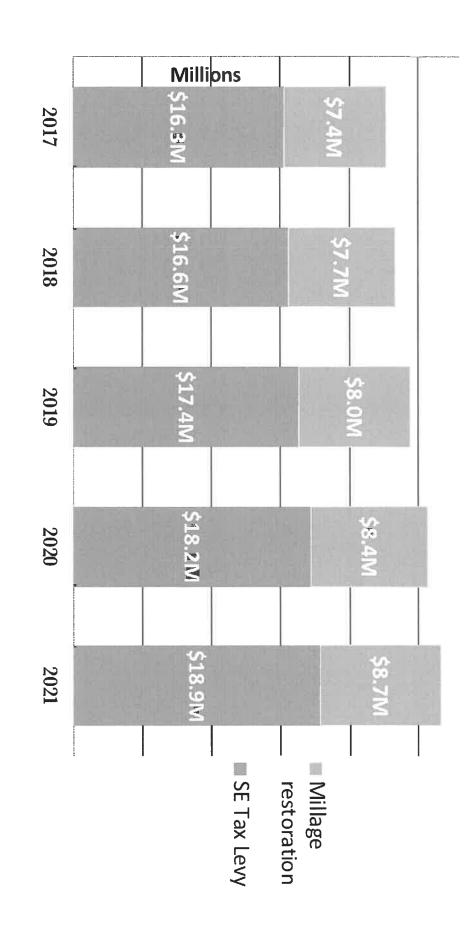


### Process for Livingston ESA Budget Adoption

Section 624 of the Revised School Code created a process for the Education Budget as well as the General Education Budget. The Livingston ESA general fund budget to be approved by local boards. following calendar outlines the steps and deadlines for the process The Agency has elected to present for consideration the Special

By June 30 <sup>th</sup> (*)	By June 1 <sup>st</sup> (*)	By May 1 <sup>st</sup>
Livingston ESA Board receives/considers any specific objections or proposed changes and holds the annual budget hearing to approve the budget  (*) Livingston ESA is scheduled to approve FY 20-21 budget on June 10, 2020	Local boards review the Livingston ESA proposed budgets and adopt a resolution expressing support or disapproval; if disapproval, submit any specific objections and proposed changes to Livingston ESA  (*) Due to the school closure, additional time will be granted for boards to submit during June 2020	The Livingston ESA school board submits the proposed General Education and Special Education Fund budget for the next school fiscal year to the board of each constituent district for review.

### Special Education Fund Tax Levy Financial Trends & Information

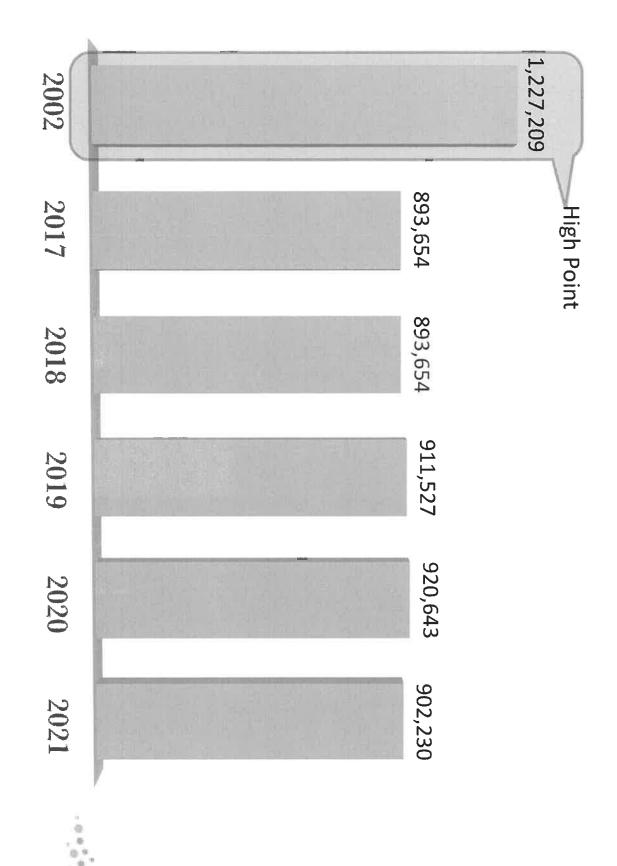


(FY 2022 may be 0% increase due to the economic impact of COVID 19) Average revenue growth since 2017 = 4%



## Financial Trends & Information

General Fund Section 81



# Primary Budget Assumptions

(General & Special Education Funds)

- Section 81 Revenues 2.0% decrease
- Taxable Values 4.0 % Increase (confirmed by County Equalization)
- Wage Rates Wage scales frozen pending local district settlements
- . Retirement Rate 39%
- . Health Benefits "Hard Caps"
- Annual Special Education Millage Distribution \$4,800,000
- Headlee Restoration Millage Distribution- \$8,700,000
- Continuation of "One Time" Supplemental Millage Distribution- \$500,000
- Supplemental Willage Distribution to mitigate economic impact of COVID 19-\$1,500,000



# Livingston ESA Staffing Allocation\*

\*This reflects projected staffing for FY 20-21. Due to unknowns related to COVID 19, staffing may be adjusted in the fall based on enrollments.

TOTALS	Early Childhood (Head Start, GSRP)	Technology	Transportation (Drivers, Mechanics, Aides)	Special Education Teacher/Aide	Special Education Provider- County Wide	Special Education Provider	Administrative offices		
74.0	6.0	3.3	31.0	1.3	,	26.4	6.0	FTE	Brighton
31.6	12.0	4.0	ı	1	ı	13.9	1.7	FTE	Fowlerville
78.8	8.0	0.5	42.0	1.6	1	24.3	2.4	FTE	Hartland
124.2	34.0	1	47.0	2.8	ı	32.8	7.6	FTE	Howell
45.8	6.0	ı	24.0	1	1	11.6	4.2	FTE	Pinckney
200.6	ı	1.0	82.0	77.6	1	25.5	14.5	FTE	Pathway / Early On*
3.0	-	1	1	•	1	1	3.0	FTE	Curriculum & Instruction
8.6	1	1	1	1	1	1	8.6	FTE	Career Development **
40.8	9.0	1.2	ı	.6	11.2		19.8	FTE	Ed. Center
608.4	75.0	10.0	226.0	83.9	11.2	134.5	67.8	FTE	TOTALS

<sup>\*</sup>Pathway/ Early On:



Includes Pathway school, Adult Transition programs, Early-On (0-3 years)

<sup>\*\*</sup>Career Development:

Includes Career and Technical Education consortium (CTE, Adult Ed, Alternative Ed, Early Middle College)

<sup>\*\*\*</sup>Ed Center:

Administrative Assistants, Receptionist, Custodial/Maintenance, Superintendent, Assistant Superintendents. Administrative offices include: A/P, Payroll, Student Count Auditor, Medicaid, Special Education Compliance Monitoring/Support, Communications, HR,

# Primary Expenditure Categories

Livingston ESA General & Special Education Funds	ds
Salaries & Benefits	63%
Outgoing Transfers (89% to local districts)	28%
Supplies & Materials, Purchased Services, Other	9%
Total	100%

100%	Total
16%	Supplies & Materials, Purchased Services, Other
3%	Outgoing Transfers
81%	Salaries & Benefits
	Average Livingston County District

# FY 2020-2021 Summary by Fund

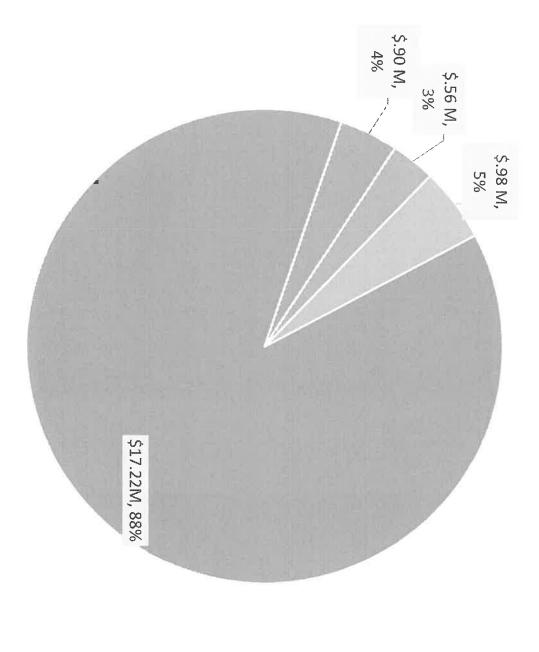
\$5,175,000	\$2,074,000	<b>Ending Fund Balance</b>
\$5,984,000	\$1,966,000	Beginning Fund Balance
\$(809,000)*	\$108,000	Surplus/(Deficit)
\$50,262,000	\$19,549,000	Expenditures
\$49,453,000	\$19,657,000	Revenues
Fund	General Fund	
Special Education		

support payment of \$1.5 million results in an operating deficit of \$809,000. \*The operating surplus is \$690,000. Providing for a COVID 19 operational



### General Education Fund Revenue Sources

2020-21 Revenue



- Grants & Consortia
- State Section 81 Funding
- County Allocated Millage
- Other

## Grants & Collaborative Service Budgets General Education Fund

0.4	\$17,224,000	Total
	393,000	Other (Regional Asst Grant, Homeless, Early Lit etc)
	287,000	Health Education Grants
	301,000	WAY Alternative School
	395,000	Administrative Software
	418,000	General Education Social Work/Mental Health
	736,000	Technology Staff
	2,045,000	Career Development
	4,550,000	Early Childhood Grants
	\$8,099,000	Regional Transportation

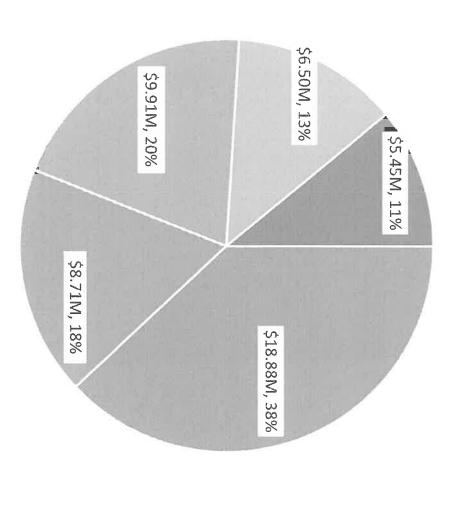
## **Expenditure Budgets** State & Local General Education Fund

\$2,325,000	TOTAL
120,000	County Truancy Officer/Pupil Accounting
890,000	Instructional Staff Development
\$1,315,000	Administrative Services



## Special Education Fund Revenue Sources

### 2020-21 Revenue



- Special Education Millage (2.204 mills)
- Special Education Millage Restoration (1.015 mills)
- State Special Education Reimbursement
- Federal & State Grants
- Other State & local revenue



### Special Education Fund Expenditure Budgets

\$50,262,000	Total
	Compliance Monitoring, Finance, HR, Technology, Operations, Capital Outlay, Debt Payment etc.)
3,512,000	Other Support Services (Special Education ISD Director,
4,403,000	Specialized Transportation
5,374,000	Center Based (Pathway) Special Education Programs
15,462,000	Special Education Millage Distribution to Local Districts (Includes Headlee Restoration)
\$21,511,000	Special Education Directors & Instructional Support Staff in Local Districts



## Additional Information

- Additional Information is available by contacting:
- Dr. Michael Hubert, Livingston ESA Superintendent, mike@livingstonesa.org
- Administrative Services, teresazigman@livingstonesa.org Teresa A. Zigman, Livingston ESA Assistant Superintendent for
- Laura Walters, Livingston ESA Finance & Budget Director, laurawalters@livingstonesa.org
- Or, visiting the Agency website at www.livingstonesa.org



### LOCAL DISTRICT RESOLUTION FOR APPROVAL OF THE LIVINGSTON EDUCATIONAL SERVICE AGENCY (LESA) 2020-2021 BUDGET

Hartland Consolidated Schools, Hartland, Michigan (the "District")

A regular meeting of the board of education of the District was held electronically pursuant to Michigan Executive Order 2020-48 through Zoom, with identification number 725 1672 0205, on the 11<sup>th</sup> day of May, 2020, at 6:30 o'clock in the p.m.

The meeting was called to order by \_\_\_\_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_\_ and supported by Member \_\_\_\_\_\_ and supported by Member \_\_\_\_\_\_\_.

### WHEREAS:

- 1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
- 2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

### NOW, THEREFORE BE IT RESOLVED THAT:

- 1. The Board of Education has received and reviewed the proposed LESA budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed LESA budget.
- 2. The Secretary of the Board of Education or his/her designee shall forward a copy of this resolution to the LESA Board of Education or its superintendent no later than June 1, 2020.

3. All resolutions insofar as they conflict with this resolution be and the same are reby rescinded.	
Ayes: Members	
Nays: Members	
Resolution declared adopted.	
Secretary, Board of Education	
The undersigned duly qualified and acting Secretary of the Board of Education of	
artland Consolidated Schools, Hartland, Michigan, hereby certifies that the foregoing is a true d complete copy of a resolution adopted by the Board of Education at a eeting held on <u>May 11<sup>th</sup></u> , 2020, the original of which resolution is a part of the Board's inutes, and further certifies that notice of the meeting was given to the public under the Open	
maces, and rainter certaines that house of the meeting was given to the public third the Open	

Secretary, Board of Education

Meetings Act, 1976 PA 267, as amended.

Hartland Consolidated Schools, Livingston County, Michigan (the "District")

A regular meeting of the board of education of the District (the "Board") was held electronically pursuant to Michigan Executive Order 2020-48 through Zoom, with identification number 725 1672 0205, on the 11th day of May, 2020, at 6:30 o'clock in the p.m.

	The meeting v	was called to order by, President.	
	Present:	Members	
	Absent:	Members	
suppor	The following rted by Member	g preamble and resolution were offered by Member	and

### WHEREAS:

- 1. In the opinion of this Board it is necessary and expedient to ask voters whether to approve a bond project consisting of:
  - remodeling, equipping and re-equipping and furnishing and refurnishing school buildings, including STEM/collaboration centers and safety and security improvements;
  - acquiring, installing, and equipping or re-equipping school buildings for instructional technology;
  - · purchasing school buses;
  - erecting, furnishing and equipping additions to school buildings;
  - erecting, furnishing and equipping athletic support structures at the middle school and high school; and
  - preparing, developing, improving and equipping athletic fields and facilities and sites.
- 2. This Board estimates the necessary cost of the project to be Forty-Five Million Seven Hundred Sixty-Seven Thousand Ninety-Two Dollars (\$45,767,092).
- 3. It will be necessary for the District to borrow the sum of Forty-Five Million Dollars (\$45,000,000) and issue the bonds of the District therefor, the remaining funds to be derived from the investment of the bond proceeds.
- 4. This Board intends to submit a proposition at a special election to be held on Tuesday, August 4, 2020.
- 5. On or before 4:00 p.m. on Tuesday, May 12, 2020, the Board shall certify any ballot proposition to be submitted to the voters at such election to the election coordinator or coordinators designated to conduct elections within the District (the "Election Coordinator").

### NOW, THEREFORE, BE IT RESOLVED THAT:

1. A special election of the school electors of the District be called and held on Tuesday, August 4, 2020.

- 2. The proposition to be voted on at the special election shall be stated on the ballots in substantially the form as set forth in Exhibit A.
  - 3. The Election Coordinator is requested to:
  - a. Utilize The Livingston Daily, a newspaper published or of general circulation within the District, for publication of notices in accordance with the election law requirements.
  - b. Utilize ballot proposition summary information, as prepared by legal counsel, in the forms of the notices of last day of registration and election in substantially the form as set forth in Exhibit B attached hereto.
  - c. Provide a proof copy of the ballot to the District and its legal counsel in sufficient time to allow the ballot to be proofread prior to printing.
- 4. This Board estimates the period of usefulness of the improvements for which bonds of the District in the amount of Forty-Five Million Dollars (\$45,000,000) are to be issued to be not less than thirty (30) years.
- 5. The Secretary of this Board is hereby authorized and directed to file a copy of this resolution with the Election Coordinator and with any Election Clerk or clerks designated to conduct elections within the District by 4:00 p.m., on Tuesday, May 12, 2020.
- 6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Hartland Consolidated Schools, Livingston County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on May 11, 2020, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

JJS/keh

### **EXHIBIT A**

### HARTLAND CONSOLIDATED SCHOOLS BONDING PROPOSAL

Shall Hartland Consolidated Schools, Livingston County, Michigan, borrow the sum of not to exceed Forty-Five Million Dollars (\$45,000,000) and issue its general obligation unlimited tax bonds therefor, in one or more series, for the purpose of:

- remodeling, equipping and re-equipping and furnishing and refurnishing school buildings, including STEM/collaboration centers and safety and security improvements;
- acquiring, installing, and equipping or re-equipping school buildings for instructional technology;
- purchasing school buses;
- erecting, furnishing and equipping additions to school buildings;
- erecting, furnishing and equipping athletic support structures at the middle school and high school; and
- preparing, developing, improving and equipping athletic fields and facilities and sites?

The following is for informational purposes only:

The estimated millage that will be levied for the proposed bonds in 2020, under current law, is 1.44 mills (\$1.44 on each \$1,000 of taxable valuation). The maximum number of years the bonds of any series may be outstanding, exclusive of any refunding, is twenty-five (25) years. The estimated simple average annual millage anticipated to be required to retire this bond debt is 1.25 mills (\$1.25 on each \$1,000 of taxable valuation).

The school district does not expect to borrow from the State to pay debt service on the bonds. The total amount of qualified bonds currently outstanding is \$122,095,000. The total amount of qualified loans currently outstanding is approximately \$48,696. The estimated computed millage rate may change based on changes in certain circumstances.

(Pursuant to State law, expenditure of bond proceeds must be audited and the proceeds cannot be used for repair or maintenance costs, teacher, administrator or employee salaries, or other operating expenses.)

### **EXHIBIT B**

### SUMMARY OF BALLOT PROPOSITION TO BE INSERTED IN THE NOTICES OF LAST DAY OF REGISTRATION AND ELECTION:

HARTLAND CONSOLIDATED SCHOOLS GENERAL OBLIGATION UNLIMITED TAX BOND PROPOSAL FOR BUILDING AND SITE PURPOSES IN THE AMOUNT OF NOT TO EXCEED \$45,000,000

Full text of the ballot proposition may be obtained at the administrative offices of Hartland Consolidated Schools, 9525 E. Highland Road, Howell, Michigan 48843-9098, telephone: (810) 626-2100.

PLEASE TAKE FURTHER NOTICE THAT THE BONDS OF THE SCHOOL DISTRICT, IF APPROVED BY A MAJORITY VOTE OF THE ELECTORS AT THIS ELECTION, WILL BE GENERAL OBLIGATION UNLIMITED TAX BONDS PAYABLE FROM GENERAL AD VALOREM TAXES.

9525 E. Highland Howell, Michigan 48843 Telephone (810) 626-2100 Fax (810) 626-2101

### CERTIFICATION OF BALLOT PROPOSITION

TO: Elizabeth Hundley

In compliance with Public Act 116, Public Acts of Michigan, 1954, as amended (the "Act"), attached is a certified copy of the ballot proposition language approved by the Board of Education of Hartland Consolidated Schools to be placed before the voters at the election to be held on Tuesday, August 4, 2020.

Pursuant to the Act, a summary of the ballot proposition and an address where the full text of the proposal may be obtained must be included in the registration and election notices.

Please provide us with a proof copy of the ballot proposition language prior to printing the ballots.

Dated:	By	
	Secretary, Board of Educatio	n

### AMENDING RESOLUTION HARTLAND CONSOLIDATED SCHOOLS 2020 REFUNDING BONDS

Hartland Consolidated Schools, Livingston County, Michigan (the "Issuer")

A regular meeting of the board of education of the District (the "Board") was held electronically pursuant to Michigan Executive Order 2020-75 through Zoom, with identification number 725 1672 0205 (if applicable), on the 11th day of May 2020, at 6:30 o'clock in the p.m.

The meeting	g was called to order by, President.	
Present:	Members	
Absent:	Members	
The following supported by Memb	ng preamble and resolution were offered by Member:	and

### WHEREAS:

- 1. On April 13, 2020 the Board of the Issuer adopted a resolution (the "Authorizing Resolution") to refund all or part of that portion of the Issuer's outstanding:
  - A. 2011 Refunding Bonds, Series B, dated September 15, 2011, in the original amount of \$30,035,000, which are callable on or after May 1, 2021, and are due and payable May 1, 2022 through May 1, 2029, inclusive; and
  - B. 2016 Refunding Bonds, dated May 3, 2016, in the original amount of \$26,615,000, which are callable on or after May 1, 2026, and are due and payable May 1, 2027 through May 1, 2035, inclusive;

(collectively, the "Prior Bonds"); and

2. The Board determines that it is in the best interest of the Issuer to also consider refunding the estimated School Bond Loan Fund and/or School Loan Revolving Fund balance in the estimated amount of \$10,511,948.18 as of June 23, 2020, plus accrued interest and any additional borrowings to the date of delivery (the "Obligations").

### NOW, THEREFORE, BE IT RESOLVED THAT:

- 1. Bonds of the Issuer as designated 2020 Refunding Bonds (General Obligation Unlimited Tax) (Federally Taxable) (the "Bonds") be issued in the amended aggregate principal amount of not to exceed \$62,000,000, as finally determined upon sale thereof, for the purpose of refunding all or portions of the Prior Bonds and Obligations.
- 2. All other provisions and conditions of the Authorizing Resolution are hereby ratified and confirmed.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Hartland Consolidated Schools, Livingston County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on May 11, 2020, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

JJS/keh

Book Policy Manual

Section Vol. 34, No. 2 - February 2020

Title Vol. 34, No. 2 - February 2020 - OVERVIEW

Code 1 - OVERVIEW

Status From Neola



Local Policy Update

### **VOLUME 34 NUMBER 2**

FEBRUARY 2020

### **MASB Policy Services Provided by Neola**

Effective policies are at the core of successful school district governance. Maintaining policies that reflect both local oversight and ever-changing state and federal laws is an enormous task. School board members can rely on the MASB-Neola Partnership to keep their policy manuals up-to-date. Under this partnership, Neola provides comprehensive policy services for MASB members on behalf of MASB. Working together, MASB and Neola produce uniform school policies and quidelines to better serve all Michigan school districts.

### **Policy Development and Updating**

Neola, with assistance from MASB if and when needed, will work with the board, administrators and committee(s) to develop a comprehensive policy manual that suits your district's needs. Each manual is based on templates that have been thoughtfully prepared, then vetted by Neola's outside counsel and MASB's legal counsel. These templates are customized to the district's unique circumstances through choices made by the board and administrative team. The bylaws, policies and administrative rules/regulations are a unique collection assembled by educators and attorneys. The end result will be a policy manual that's in line with law and court decisions containing legal citations, footnoted reference material, and will be searchable by keyword or phrase.

### **OVERVIEW AND COMMENTS**

All production related materials and questions should be directed to the Coshocton Office at 632 Main Street, Coshocton, Ohio 43812 (phone 800-407-5815, fax 740-622-2557). Billing questions should be directed to the Stow Office at 3914 Clock Pointe Trail, Suite 103, Stow, Ohio 44224 (phone 330-926-0514, fax 330-926-0525).

Please do <u>not</u> retype Neola materials before returning them for processing. We prefer to have the original materials returned after you have marked them indicating which changes and additions you choose to have/not have for your District. If a District chooses not to adopt a policy or an administrative guideline, the District is still obligated to follow applicable Federal and State laws relating to that section.

The proposed new, revised, and replacement policies, administrative guidelines and forms included in this update have been thoughtfully prepared and reviewed by Neola's legal counsel for statutory compliance. If you make changes, or substitute in its entirety policies or other materials of your own drafting, those materials should be reviewed by your legal counsel to verify compliance. Neola does not review district-specific edits to update materials or District-specific policies for statutory compliance.

If a policy or guideline is marked as a revision, the changes have been marked in bold (to add material) and crossed out (to delete material). As you review a revised policy or guideline, you may choose to accept one, many or all of the changes provided. If a policy or guideline is marked as a replacement, that means there have been enough changes made that justify a complete, clean replacement copy. As you review a replacement policy or guideline, you should also check the materials you have in your current policy or guideline to see if there is some specific wording you want included in the replacement policy. If so, any wording from the current policy should be added using "Track Changes" or the editing tools in the BoardDocs platform in the replacement policy or guideline before returning it electronically to the Coshocton office for processing.

If the District alters language and adds it to a policy template or deletes content that is not marked as a choice in the policy template, then these actions will constitute District-specific edits.

Policies that are to be deleted from the policy manual require Board action to rescind the policy.

Your Neola Associate will contact you in the near future to schedule an appointment to review this update and ensure you are current on this and previous updates.

If you are not an administrative guidelines client, you did not receive those materials in this packet. Contact your Associate for more information about becoming an administrative guidelines client.

### **Processing Update Materials**

If you will be making changes to these Update documents electronically, use "Track Changes" or editing tool in the BoardDocs platform to mark the Neola materials indicating which of the proposed revisions and additions you choose to include or not include for your District, or to make additional edits, before returning them electronically for processing. Be sure to leave the "track changes" and marked up version as the one you submit to the production office in Coshocton, Ohio.

### **District-Specific Material**

If the District chooses, during any step of the Update process, to incorporate District-specific material into a new policy or guideline that has been proposed or to insert District-specific material into a current policy or guideline for which revisions have been proposed in an update issued by Neola, then the District agrees to hold Neola harmless for those District-specific edits and acknowledges that Neola's warranty for legal challenges to that District-specific language in that policy or guideline will not be in effect. In addition, Neola retains ownership of the text from the original policy template that remains in a policy to which District-specific material has been added. District-specific materials include the following:

- A. Materials from the District's existing materials that the District requests be incorporated during the drafting process;
- B. New materials that the District develops in their entirety and exclusive of Neola; and
- C. Revisions or deletions that substantively depart from Neola's templates.

Further, Neola does not recommend the use or incorporation of District-specific materials. Neola will, at the request of the District, incorporate District-specific materials into the licensed materials, with the implicit understanding that the District bears all risks associated with the District's decision to request that such District-specific materials be incorporated. Neola reserves the right to, but is not obligated to, advise the District to seek its own legal review of District-specific materials.

### Notice Regarding Legal Accuracy

Neola is vigilant in providing policy language to clients that has been vetted for legal accuracy by outside legal counsel. Should questions arise as to the legal compliance or accuracy of Neola materials, it is our expectation that Neola's counsel would have the opportunity to assist in the resolution of such a claim. Please notify the Neola corporate office if an issue arises in which such a review or assistance is necessary.

Policies in this update have been reviewed by Varnum, LLP (Grand Rapids, MI) for consistency with Federal and State law.

### DOL Final Rule Changing Salary Threshold for Exempt White-Collar Employees to Take Effect January 1, 2020

On September 24, 2019 (and as reported in Volume 34 Number 1 Update Legal Alert) the U.S. Department of Labor (DOL) issued a final rule changing the minimum salary that white-collar employees must be paid to qualify as exempt from the overtime requirements under the Fair Labor Standards Act (FLSA).

The final rule takes effect on January 1, 2020, and raises the current minimum salary level for exempt employees from \$455 per week or \$23,660 annually, to \$684 per week or \$35,568 annually. This is similar to the proposed rule issued in March 2019 and was generally considered non-controversial – unlike more dramatic changes that were proposed in 2016 which would have raised the minimum salary level to \$47,476 but never took effect as they were halted by a Texas Federal court. There are currently no legal challenges to the final rule that would prevent it from taking effect on January 1, 2020.

This final rule will have a significant impact on employers. In fact, the DOL estimates that 1.3 million additional U.S. workers will be eligible for overtime in January.

Under current DOL regulations, most white-collar employees – executives (supervisors), administrative employees and professionals – are exempt from the FLSA rules and need not be paid overtime for workweeks in which they work more than 40 hours if they satisfy the following two (2) conditions:

- A. they must perform what the DOL has defined as exempt duties; and
- B. they must receive a guaranteed salary of at least \$455 per week or approximately \$23,660 annually.

The final rule only changes the minimum salary requirement.

### REMINDERS

- The Minimum Wage in Michigan increased to \$9.65 on January 1, 2020.
- The Internal Revenue Service (IRS) issued Notice 2020-05 which provides the 2019 mileage rate at 57.5 cents per mile for business travel (0.5 cents less than 2019 rate).
- The U.S. Department of Labor maintains regulatory authority over state and local government employers, including public school districts. Note that the following federal laws have poster requirements which apply to school districts (no federally-assisted contracts or subcontracts):
  - The Employee Polygraph Protection Act (EPPA)
  - The Fair Labor Standards Act (FLSA) Minimum Wage Notification
  - The Family and Medical Leave Act (FMLA)
  - Uniformed Services Employment and Reemployment Rights Act (USERRA)
  - Occupational Safety and Health Act (Workplace Safety)
  - Whistleblower Protections

In addition, certain organizations may be required to display posters that can only be obtained from DOL's Office of Workers' Compensation Programs (OWCP). More information on these posters is available. Links to all federal employment posters are always available on the Poster Page as are answers to frequently asked questions. Note that school districts with federal or federally-assisted contracts or subcontracts may have additional requirements.

### **LEGAL ALERTS**

Included with this update are legal alerts printed on green paper. These include:

- 2. Legal Alert
- 3. Annual Random Drug Testing Rate Increase and New FMCSA Clearinghouse
- 4. Pupil Accounting Manual Updates

BYLAWS AND POLICIES

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Policy 2210 - Curriculum Development - Approved Courses (Revised)

This policy revision is based on additional requirements put forth in MDE's Pupil Accounting Manual 2019-2020.

This revision should be adopted to maintain accurate policies.

### Policy 2412 - Homebound Instruction Program (Revised)

This policy revision is based on changes in MDE's Pupil Accounting Manual 2019-2020 that allow certification by a licensed physician's assistant for count purposes.

This revision should be adopted to maintain accurate policies.

### Policy 2414 - Reproductive Health and Family Planning (Revised)

This correction is consistent with the policy revisions (Policy 2410/2414/2418) issued as a Special Update in October 2019 to comply with a revision to Section 166. This correction of a scrivener's error may be processed as a Technical Correction.

This revision is recommended for adoption.

### Policy 3362.01 - Threatening Behavior toward Staff Members (Revised)

Revision of this policy is in response to client requests to provide more clarity to the characterization of "threatening behavior".

This revision is recommended for adoption.

### <u>Policy 4162 - Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers and Other</u> Employees Who Perform Safety-Sensitive Functions (Revised)

See Legal Alert - Annual Random Drug Testing Rate Increase and New FMCSA Clearinghouse. Specific notification and reporting requirements have been added in response to audit recommendations from the Department of Transportation officials.

Revisions to this policy reflect current Federal regulations and should be adopted.

### Policy 5200 - Attendance (Revised)

This policy revision is based on additional requirements (definition of the full-time status student) put forth in MDE's Pupil Accounting Manual 2019-2020.

This revision should be adopted to maintain accurate policies.

### Policy 5335 - Care of Students with Chronic Health Conditions (NEW)

This new policy is provided at the request of clients wanting a structure and implementation guidance for the growing demand for accommodations/modifications/interventions for students with chronic health conditions.

This policy should be considered for adoption.

### Policy 6107 - Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures (Revised)

This revision recognizes and authorizes the use of electronic signatures and electronic records for the broader range of applications and transactions that are part of the school business function. Such specific authorization has been requested by clients when dealing with Medicaid assistance for IEP services. It should be noted that the District should implement procedures with the use of electronic signatures and electronic records that protect the integrity and security of the information included in such records.

This revision is recommended for adoption.

### Policy 8210 - School Calendar (Revised)

This policy revision is based on additional requirements put forth in MDE's Pupil Accounting Manual 2019-2020.

This revision should be adopted to maintain accurate policies.

### Policy 8400 - School Safety Information (Revised)

This policy has been revised to reflect the latest reporting and posting requirements of the statute regarding disciplinary action taken and incidents of crime occurring at school.

These revisions reflect current State law and should be adopted to maintain accurate policies.

### Policy 8462 - Student Abuse and Neglect (Revised)

Revisions to this policy include updating the name of the reporting agency to the Michigan Department of Health and Human Services (MDHHS) and delineating the specific reporting requirements of mandatory reporters from reporting responsibilities of other individuals. Optional language is provided to address the prevention of sexual abuse of children. Currently, districts are not required to have a policy addressing sexual abuse of children, but if a district has such a policy, it must comply with statutory requirements as set out in this proposed revision (M.C.L. 380.1505).

Revisions to this policy should be reviewed and considered for adoption.

### Policy 8600 - Transportation (Revised)

This policy has been revised as a part of the regular review and update of policy templates. Revisions reflect current statutory provisions and MDE regulations. Transportation provisions required by Federal law for homeless students and children in foster care (Policies 5111.01 and 5111.03 have been added.

These revisions reflect the current state of the law and should be adopted to maintain accurate policies.

### **ADMINISTRATIVE GUIDELINES**

### AG 2412 - Homebound Instruction (Revised)

See note on Policy 2412.

### AG 4162B - Handling of Test Results, Record Retention, and Confidentiality (Revised)

See note on Policy 4162.

### AG 5460.01 - Graduation Requirements Career and Technical Education (CTE) (Revised)

This AG is revised to include all requirements for graduation, including English Language Arts.

### AG 8431A - Integrated Pest Management (Revised)

This AG is revised to reflect the most recent model policy issued by the Michigan Department of Agriculture and Rural Development (MDARD).

### FORMS

### 4162 F4 Authorization to Conduct Limited Query (NEW)

This form has been provided to facilitate recent changes in DOT regulations (see Policy 4162). Although this form does not need to be used, each applicable employee must provide authorization before the district can comply with its obligation to query the Clearinghouse.

### COMMENTS

### **Reviewing Board Minutes**

A feature of your subscription to the Update Service is the review of your District's Board minutes to identify actions that result in new policy or revision to existing policy. If such action has been taken and copies of the related materials have not been submitted to the Coshocton Office, the District will be contacted and additional information regarding the action will be requested. Please take advantage of this valuable service by sending copies of your Board minutes to the Coshocton Office for review.

### Hartland Consolidated Schools

Scott A. Usher, Technology Director

9525 E. Highland Road Howell, MI 48843



Telephone (810) 626-2119 Fax: (810) 626-2118

April 30, 2020

Mr. Chuck Hughes Superintendent Hartland Consolidated Schools 9525 E. Highland Road Howell, MI 48843

RE: 2020 Chromebook Replacement Recommendation from 2010 Bond

Dr. Mr. Hughes,

A large number of our student Chromebooks will reach Google's Auto Update End of Life (EOL) in June 2020.

In all, 786 (23 district carts plus some stand-alone devices) of our Chromebooks will reach Google Auto Update EOL in June 2020. While the devices will continue to function as basic browsers, they will no longer continue to receive Google Chrome Updates and thus may not function as viable devices for annual online testing and they will also be more vulnerable to cyberattacks since they will not receive all important security updates and we will eventually lose the ability to manage the devices using Google's management tool. In order for us to be prepared for online learning and testing in 2021, we need to replace these devices this Summer. The devices that I am recommending we purchase this summer (HP Chromebook 11EE G8) will be supported by Google through June 2026. I am also recommending the purchase of 12 additional carts some of which will be used to house the Chromebooks that are no longer being updated by Google but still usable for certain activities across the district. We also have some carts that have damaged locking mechanisms or power plugs and need to be replaced. I plan to use some of the new carts to replace those damaged carts.

As we replace our Chromebooks which fall off Google's Auto Update Policy, we do continue to use the expired devices as long as it is reasonable and considered safe to do so. Once we truly no longer have any use for a device, it will be recycled through our annual recycling project.

The devices purchased this summer will from the 2020 REMC SPOT Bid. We have been using the REMC Bid and REMC SPOT Bid annually since 2014 for all our Chromebook and Chromebook Cart acquisitions. Each year, REMC sends out an RFP for many standard configurations of computers including Chromeboxes, Chromebooks, PC laptops and desktops, and Apple laptops and desktops. The buying power of all REMC schools brings the prices of

### Hartland Consolidated Schools

Scott A. Usher, Technology Director

9525 E. Highland Road Howell, MI 48843



Telephone (810) 626-2119 Fax: (810) 626-2118

this equipment down significantly and provides common school configurations of equipment that is consistent with that we are looking to procure.

Based upon district needs and the evaluation of products on the REMC, REMC SPOT, and MiDEAL bids, I would like to present the following to be approved by the Board of Education:

### 2020 Summer Chromebook and Chromebook Cart Purchase Chromebooks and Carts

TOTAL: \$159,375.18

Upon approval by the Board of Education, HCS will issue PO's to the appropriate vendors so they can be received and installed during the summer of 2020.

Sincerely,

Scott A. Usher

Technology Director

Scott A. Ushin