

2017/18 Budget Amendments  
Prepared by: Scott Bacon  
June 25, 2018

We are presenting budget amendments for the following school district funds:

General Fund	Debt Fund
Athletic Fund	Capital Projects Fund – 2010 Bond
Cafeteria Fund	Capital Projects Fund – Sinking Fund

These are the second amendments of the fiscal year (July 1, 2017 – June 30, 2018) for the General Fund, Athletic Fund and Cafeteria Fund. These funds had their first amendments at the School Board meeting on April 16, 2018. These are the first and only amendments for the Debt Fund, the Capital Projects Fund – 2010 Bond, and the Capital Projects Fund – Sinking Fund.

Adjustments have been made at this point based on every account being reviewed (the general fund alone has approximately 110 revenue accounts and 1,645 expenditure accounts).

Please remember that the amendments (by law) are to change what we adopted or amended to where we believe we are now. This paperwork process must be done that way. We are showing a final amended general fund expenditure budget for 2017/18 that is .72% (\$398,115) less than the amendment done in April. There were a number of adjustments, both increases and decreases that played into our final 2017/18 budget numbers. Explanations are found in the following pages.

I am confident these amended budgets have been reviewed appropriately and accurately represents how the 2017/18 fiscal year should play out.

HARTLAND CONSOLIDATED SCHOOLS  
BUDGET AMENDMENT  
GENERAL FUND  
FOR FISCAL YEAR ENDING JUNE 30, 2018

	LAST APPROVED 4/16/2018	AS AMENDED 6/25/2018	RECOMMENDED AMENDMENTS	NET CHANGE PERCENT
<b>REVENUES:</b>				
LOCAL SOURCES	\$ 7,793,032	\$ 7,819,604	\$ 26,572	0.34%
STATE SOURCES	44,241,147	44,243,666	2,519	0.01%
FEDERAL SOURCES	522,133	522,133	-	0.00%
TOTAL REVENUES	52,556,312	52,585,403	29,091	0.06%
INCOMING TRANSFERS AND OTHER	2,894,544	3,021,817	127,273	4.40% <b>A</b>
TOTAL REVENUES, INCOMING TRANSFERS AND OTHER	\$ 55,450,856	\$ 55,607,220	\$ 156,364	0.28%
<b>EXPENDITURES:</b>				
<b>INSTRUCTION:</b>				
BASIC PROGRAMS	26,831,695	26,737,818	(93,877)	-0.35% <b>B</b>
ADDED NEEDS	6,584,444	6,599,850	15,406	0.23%
<b>SUPPORT SERVICES:</b>				
PUPIL SERVICES	1,391,966	1,376,881	(15,085)	-1.08%
INSTRUCTIONAL SERVICES	1,547,888	1,540,262	(7,626)	-0.49%
GENERAL ADMINISTRATION	1,330,913	1,313,841	(17,072)	-1.28%
SCHOOL ADMINISTRATION	3,329,353	3,253,262	(76,091)	-2.29% <b>C</b>
BUSINESS SERVICES	669,252	657,820	(11,432)	-1.71%
OPERATIONS & MAINTENANCE	5,277,901	5,209,726	(68,175)	-1.29% <b>D</b>
TRANSPORTATION	2,784,837	2,714,233	(70,604)	-2.54% <b>E</b>
CENTRAL SERVICES	668,890	606,490	(62,400)	-9.33% <b>F</b>
OTHER	176,853	175,198	(1,655)	-0.94%
COMMUNITY SERVICES	3,263,776	3,274,272	10,496	0.32%
DEBT SERVICE	400,466	400,466	-	0.00%
CAPITAL OUTLAY	215,000	215,000	-	0.00%
TOTAL EXPENDITURES	54,473,234	54,075,119	(398,115)	-0.73%
OUTGOING TRANSFERS (ATHLETICS)	749,385	749,385	-	0.00%
TOTAL APPROPRIATED	\$ 55,222,619	\$ 54,824,504	\$ (398,115)	-0.72%
EXCESS REVENUES(APPROPRIATION)	\$ 228,237	\$ 782,716	\$ 554,479	242.94%
FUND BALANCE, JULY 1	4,165,937	4,165,937	-	0.00%
FUND BALANCE, JUNE 30	\$ 4,394,174	\$ 4,948,653	\$ 554,479	12.62%
FUND BALANCE AS A % OF EXPENDITURES	7.96%	9.03%		

REVENUE:		
<b>A</b>	Incoming Transfers and Other	A majority of the increase is due to an additional \$115K in operational support that LESA plans distribute as part of its final budget amendment process. In addition, a \$30K equipment grant was awarded for the District's CTE programs. Offsetting expenditures for the equipment purchase have been budgeted. Finally, proceeds from the sale of district busses were reduced by \$13K to reflect actual amounts received.

EXPENDITURES:		
	General Comments:	<p>Expenditures decreased by \$398K over the amended budget adopted on 4/16/2018.</p> <p>Retirement expenditures were analyzed and reduced by \$79K district-wide to reflect a more accurate estimate. This adjustment affected most of the expenditure categories. In addition, UAAL was redistributed based on the updated salary budget. This resulted in a shifting of UAAL expenditures between the various expenditure categories.</p> <p>Other changes in expenditures are described more in the detailed comments below:</p>
<b>B</b>	Basic Programs	A majority of the decrease relates to supplies for curriculum change that will not be purchased in the current year.
<b>C</b>	School Administration	Salaries and benefits for building secretaries and lunch/recess paraprofessionals were adjusted to account for the significant number of staff members moving to different positions during the year. Approximately \$31K in salaries and benefits from this expenditure category were shifted to the added needs line item to account for those individuals that moved from an office position to a para-educator position. The remaining difference is due to the retirement and UAAL adjustments noted in the "general comments" section.
<b>D</b>	Operations and Maintenance	Salaries and fringe benefits were reduced due to maintenance positions that were vacant during a portion of the year. In addition, utilities such as water/sewer and natural gas were reduced by approximately \$26K as a result of decreased usage.
<b>E</b>	Transportation	Salaries and benefits were reduced for a vacant mechanic position that was filled with a lower-cost sub for a majority of the year. In addition, the RTC contract for bus drivers was reduced to a more accurate estimate. The revised RTC projection accounts for lower costs due to unpaid snow days, 4 vacant routes being filled by substitute drivers, and runs covered by maintenance and transportation staff. Fuel costs were also updated to a more accurate estimate.
<b>F</b>	Central Services	A majority of the decrease in budgeted expenditures is due to a phone

	system license that is no longer necessary. In addition, the cost to renew two of the district's software licenses was lower this year than originally estimated.
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HARTLAND CONSOLIDATED SCHOOLS  
 BUDGET AMENDMENT  
 ATHLETICS FUND  
 FISCAL YEAR ENDING JUNE 30, 2018

	LAST APPROVED 4/16/2018	AS AMENDED 6/25/2018	RECOMMENDED AMENDMENTS	NET CHANGE PERCENT
REVENUES:				
LOCAL REVENUE (GATE)	\$ 147,467	\$ 148,465	\$ 998	0.68%
OTHER LOCAL REVENUE	<u>142,221</u>	<u>114,610</u>	<u>(27,611)</u>	-19.41% <b>A</b>
TOTAL REVENUE	289,688	263,075	(26,613)	-9.19%
INCOMING TRANSFERS	<u>749,385</u>	<u>749,385</u>	-	0.00%
TOTAL REVENUE & INCOMING TRANSFERS	1,039,073	1,012,460	(26,613)	-2.56%
EXPENDITURES:				
SALARIES	249,834	249,038	(796)	-0.32%
EMPLOYEE BENEFITS	121,302	119,075	(2,227)	-1.84%
CONTRACTED SERVICES/SUPPLIES	504,805	477,153	(27,652)	-5.48% <b>B</b>
EQUIPMENT	30,060	28,291	(1,769)	-5.88%
OFFICIALS	37,925	41,720	3,795	10.01% <b>C</b>
TRANSPORTATION	47,500	47,500	-	0.00%
CAPITAL OUTLAY	<u>45,000</u>	<u>51,000</u>	<u>6,000</u>	13.33% <b>D</b>
TOTAL APPROPRIATED	1,036,426	1,013,777	(22,649)	-2.19%
EXCESS REVENUE (APPROPRIATION)	2,647	(1,317)	(3,964)	-149.75%
FUND BALANCE, JULY 1	191,806	191,806	-	0.00%
FUND BALANCE, JUNE 30	\$ 194,453	\$ 190,489	\$ (3,964)	-2.04%

LINE-ITEM SPECIFIC COMMENTS:		
<b>A</b>	Other Local Revenue	Other local revenue was decreased due to fewer KLAA/MHSAA sponsored events that were hosted this year. The related expenses for these events were also reduced.
<b>B</b>	Contracted Services/Supplies	Contracted coaching expense was reduced due to 3 coaching positions that were not filled this year. In addition, expenses for KLAA/MHSAA sponsored events were decreased due to fewer events hosted this year than originally planned.
<b>C</b>	Officials	Officials were adjusted to reflect actual expected results. Certain sports raised the official's fee and/or increased the number of officials required at each game.
<b>D</b>	Capital Outlay	Capital outlay was adjusted to capture the final expected costs associated with the installation of the new scoreboard.

HARTLAND CONSOLIDATED SCHOOLS  
 BUDGET AMENDMENT  
 CAFETERIA FUND  
 FISCAL YEAR ENDING JUNE 30, 2018

	LAST APPROVED 4/16/2018	AS AMENDED 6/25/2018	RECOMMENDED AMENDMENTS	NET CHANGE PERCENT
<b>REVENUES:</b>				
LOCAL REVENUE	\$ 1,090,540	\$ 1,085,079	\$ (5,461)	-0.50%
STATE REVENUE	53,397	52,936	(461)	-0.86%
FEDERAL REVENUE	534,000	552,000	18,000	3.37% <b>A</b>
INCOMING TRANSFERS	<u>481</u>	<u>481</u>	-	0.00%
TOTAL REVENUE	1,678,418	1,690,496	12,078	0.72%
<b>EXPENDITURES:</b>				
SALARIES	515,206	517,886	2,680	0.52%
EMPLOYEE BENEFITS	249,123	253,120	3,997	1.60%
FOOD	771,000	766,000	(5,000)	-0.65%
SUPPLIES & OTHER	99,180	85,861	(13,319)	-13.43% <b>B</b>
CAPITAL OUTLAY	<u>88,500</u>	<u>82,000</u>	<u>(6,500)</u>	-7.34% <b>C</b>
TOTAL EXPENDITURES	1,723,009	1,704,867	(18,142)	-1.05%
OUTGOING TRANSFERS	<u>29,503</u>	<u>29,503</u>	-	0.00%
TOTAL APPROPRIATED	1,752,512	1,734,370	(18,142)	-1.04%
EXCESS REVENUE (APPROPRIATION)	(74,094)	(43,874)	30,220	-40.79%
FUND BALANCE, JULY 1	270,810	270,810	-	0.00%
FUND BALANCE, JUNE 30	\$ 196,716	\$ 226,936	\$ 30,220	15.36%

LINE-ITEM SPECIFIC COMMENTS:		
<b>A</b>	Federal Revenue	The federal revenue projection was adjusted based on an updated trend analysis from recent months, which showed an increase in reimbursable meal counts. Although overall participation is still down from last year, federal revenue has increased due to the higher percentage of students that qualify for free and reduced priced meals. The reimbursement rate for free meals is significantly higher than for paid meals.
<b>B</b>	Supplies & Other	Supplies and other has been reduced to reflect anticipated costs for repairs and maintenance to cafeteria equipment. Not as many items required service in the current year as did in prior years.
<b>C</b>	Capital Outlay	Capital outlay was adjusted to reflect anticipated purchases in the current year. Certain items have been shifted to next year's budget.

HARTLAND CONSOLIDATED SCHOOLS  
 BUDGET AMENDMENT  
 DEBT SERVICE FUND  
 FISCAL YEAR ENDING JUNE 30, 2018

	LAST APPROVED 6/26/2017	AS AMENDED 6/25/2018	RECOMMENDED AMENDMENTS	NET CHANGE PERCENT
<b>REVENUES:</b>				
PROPERTY TAX LEVY	\$ 9,740,625	\$ 9,720,756	\$ (19,869)	-0.20% <b>A</b>
OTHER LOCAL REVENUE	60,399	79,464	19,065	31.57% <b>B</b>
TOTAL LOCAL REVENUE	9,801,024	9,800,220	(804)	-0.01%
STATE REVENUE	72,348	72,348	-	0.00%
FEDERAL REVENUE	658,049	658,755	706	0.11%
SBLF PROCEEDS	12,624,445	12,176,596	(447,849)	-3.55% <b>C</b>
<b>TOTAL REVENUE</b>	<b>23,155,866</b>	<b>22,707,919</b>	<b>(447,947)</b>	<b>-1.93%</b>
<b>EXPENDITURES:</b>				
REDEMPTION OF PRINCIPAL	16,745,000	16,745,000	-	0.00%
INTEREST ON DEBT	5,005,570	5,005,570	-	0.00%
MISCELLANEOUS EXPENSE	21,000	43,170	22,170	105.57% <b>D</b>
TOTAL EXPENDITURES	21,771,570	21,793,740	22,170	0.10%
<b>TOTAL APPROPRIATED</b>	<b>21,771,570</b>	<b>21,793,740</b>	<b>22,170</b>	<b>0.10%</b>
EXCESS REVENUE (APPROPRIATION)	1,384,296	914,179	(470,117)	-33.96%
FUND BALANCE, JULY 1	3,190,897	3,207,219	16,322	0.51%
FUND BALANCE, JUNE 30	\$ 4,575,193	\$ 4,121,398	\$ (453,795)	-9.92%

LINE-ITEM SPECIFIC COMMENTS:		
<b>A</b>	Property Tax Levy	Amount was decreased to reflect the actual property tax collection.
<b>B</b>	Other Local Revenue	Other local revenue was increased to account for the municipal derivatives settlement received in the current year in the amount of \$58K. In addition, interest earned on the money market account was significantly higher than originally expected. However, these increases were offset by a decrease in market value of the QSCB investment deposit. Market value was originally expected to increase, and therefore budgeted as revenue; however, market value on the investment decreased and therefore has been budgeted as a miscellaneous expense below.
<b>C</b>	SBLF Proceeds	Amount was adjusted to reflect the current year borrowing from the SBLF. This item is difficult to budget since it depends largely on the timing of property tax collections.
<b>D</b>	Miscellaneous Expense	A majority of the increase was to account for the change in market value of the QSCB investment deposit. However, this increase was offset by a decrease in tax chargebacks received in the current year.

HARTLAND CONSOLIDATED SCHOOLS  
 BUDGET AMENDMENT  
 CAPITAL PROJECTS FUND - 2010 BOND  
 FISCAL YEAR ENDING JUNE 30, 2018

	<u>LAST APPROVED</u> <u>6/26/2017</u>	<u>AS AMENDED</u> <u>6/25/2018</u>	<u>RECOMMENDED</u> <u>AMENDMENTS</u>	<u>NET CHANGE</u> <u>PERCENT</u>
<b>REVENUES:</b>				
INTEREST	\$ 4,000	\$ 5,200	\$ 1,200	30.00%
TOTAL REVENUE	4,000	5,200	1,200	30.00%
<b>EXPENDITURES:</b>				
REMODELING, RENNOVATION & NEW CONSTRUCTION	25,000	-	(25,000)	-100.00% <b>A</b>
EQUIPMENT	<u>375,000</u>	<u>548,317</u>	<u>173,317</u>	46.22% <b>B</b>
TOTAL APPROPRIATED	400,000	548,317	148,317	37.08%
EXCESS REVENUE (APPROPRIATION)	(396,000)	(543,117)	(147,117)	37.15%
FUND BALANCE, JULY 1	785,760	906,541	120,781	15.37%
FUND BALANCE, JUNE 30	\$ 389,760	\$ 363,424	\$ (26,336)	-6.76%

LINE-ITEM SPECIFIC COMMENTS:		
<b>A</b>	Remodeling, Renovation & New Construction	No construction projects took place in the current year. There is approximately \$50K in bond proceeds remaining for construction & renovation that will be spent in 2018/19.
<b>B</b>	Equipment	Equipment has been adjusted for technology purchases planned in the current year. A majority of the bond proceeds remaining will be spent on technology purchases.

HARTLAND CONSOLIDATED SCHOOLS  
 BUDGET AMENDMENT  
 CAPITAL PROJECTS FUND - SINKING FUND  
 FISCAL YEAR ENDING JUNE 30, 2018

	LAST APPROVED 6/26/2017	AS AMENDED 6/25/2018	RECOMMENDED AMENDMENTS	NET CHANGE PERCENT
<b>REVENUES:</b>				
PROPERTY TAX LEVY	\$ 600,000	\$ 603,750	\$ 3,750	0.63%
INTEREST	200	1,750	1,550	775.00%
<b>TOTAL REVENUE</b>	<b>600,200</b>	<b>605,500</b>	<b>5,300</b>	<b>0.88%</b>
<b>EXPENDITURES:</b>				
REMODELING, RENNOVATION & NEW CONSTRUCTION	75,000	-	(75,000)	-100.00% <b>A</b>
MISC (ARCHITECT, CONSTRUCTION MGR, OTHER)	50,000	67,264	17,264	34.53% <b>A</b>
<b>TOTAL APPROPRIATED</b>	<b>125,000</b>	<b>67,264</b>	<b>(57,736)</b>	<b>-46.19%</b>
<b>EXCESS REVENUE (APPROPRIATION)</b>	<b>475,200</b>	<b>538,236</b>	<b>63,036</b>	<b>13.27%</b>
<b>FUND BALANCE, JULY 1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>FUND BALANCE, JUNE 30</b>	<b>\$ 475,200</b>	<b>\$ 538,236</b>	<b>\$ 63,036</b>	<b>13.27%</b>

**LINE-ITEM SPECIFIC COMMENTS:**

<b>A</b>	Remodeling, Renovation & New Construction/ MISC	No construction projects took place in the current year. All of the expenditures this year were for engineering, design, and planning for construction projects that will take place in early 2018/19 and beyond.
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