HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING – BOARD OF EDUCATION
December 18, 2023

AGENDA

Guests are expected to act with civility and not interrupt this school business meeting. Anyone being disruptive will be asked to leave.

I. Call to order, 6:30 p.m., Boardroom, Hartland Educational Support Service Center

A. Pledge of Allegiance

B. Consent Agenda

The following items, which contain items of a routine nature normally approved at Board meetings, will be approved by one vote unless a board member desires to have a separate vote on any of these items.

1. Approval of Agenda
2. Approval of Minutes – November 13, 2023
3. Payment of Invoices
4. Recognition of Tenure
5. New Hire

C. Superintendent's Report

- 2023-24 Parent Perception Survey
- High School Waterline and Weight Room Update
- Introduction of New Hire

D. Call to the Public

This portion of the agenda is for citizens to address any questions or comments to the Board. Attendees must register their intention to participate in the public participation portion of the meeting prior to the start of the meeting. Individuals may not register others to speak during public participation.

The Board will listen and take comments and questions under advisement but will not respond at this time. The presiding officer will refer questions to the superintendent for investigation and respond at a later date.

Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. Each speaker may be limited to three (3) minutes. No participant may speak more than once.

E. Committee & Building Reports

II. Action Items

A. 2024-25 High School Curriculum Guide
B. International Travel Proposal – Summer 2025
C. Bond Package Approval
D. Automotive Lift Purchase

III. Discussion Items

A. Revised Policies (#6320, #2370.01, #8531)

IV. Information Items

A. Future Meetings: January 15, 2024, Regular Meeting, 6:30 p.m., Hartland Educational Support Service Center

B. Information Items

V. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda. This meeting may be recorded.

HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING
BOARD OF EDUCATION
DECEMBER 18, 2023

DETAILED AGENDA

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. CONSENT AGENDA
(Recommended action): That the consent agenda for the December 18, 2023 regular meeting be approved.
Motion by _____, supported by _____. _____
Gogoleski: _____, Shaw: _____, Coleman: _____, Costa: _____, Keller: _____, Blondeel: _____, Glabach: _____

1. APPROVAL OF AGENDA
(Recommended action): That the agenda for the December 18, 2023 regular meeting be approved.

2. APPROVAL OF MINUTES – NOVEMBER 13, 2023
(Recommended action): That the minutes of the November 13, 2023 regular meeting be approved.

3. PAYMENT OF INVOICES
(Recommended action): That the Board of Education, upon the recommendation of the Chief Financial Officer, approves the financial report as of November 30, 2023, and the payment of invoices totaling $3,356,864.90 and payroll obligations totaling $4,821,559.94.

4. RECOGNITION OF TENURE
(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, recognizes the successful completion of the probationary teaching requirements and achievement of tenure for the following teachers: Cheryl Abraham, Elizabeth Ciewszkowski, Kimberly Comb, Shawn Compton, Joshua Etheridge, Beth Herbert, Jennifer Miller, Nicole Mitchell, Amanda Payne, Sarah Richmond, Deanna Righter, Sonya Salinas, Robert Schaibly, Rachel Sitar, Samantha Wheeler, Morgan Youngs, Christina Zink, Lindsay Alt, Jennifer Fellows, Mary Jo Ferris, Bradley Guenther, Jerilyn Ranalli, and Bailey Tallman.

5. NEW HIRE
(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Michael Schaibly for the 2023/24 school year at the Step 5, BA salary tract, pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

I.C. SUPERINTENDENT'S REPORT

I.D. CALL TO THE PUBLIC

I.E. COMMITTEE & BUILDING REPORTS

II.A. 2024-2025 HIGH SCHOOL CURRICULUM GUIDE
(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, and the Assistant Superintendent of Curriculum & Instruction, approves the 2024-2025 High School Curriculum Guide as presented.
Motion by _____, supported by _____. _____
Gogoleski: _____, Shaw: _____, Coleman: _____, Costa: _____, Keller: _____, Blondeel: _____, Glabach: _____

II.B. INTERNATIONAL TRAVEL PROPOSAL – SUMMER 2025

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, approves the International travel proposal as presented.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Costa: _____, Keller: _____, Blondeel: _____, Glabach: _____

II.C. BOND PACKAGE APPROVAL

Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Director of Operations, approves bond bid packages #10D, #10H and #9 as presented.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Costa: _____, Keller: _____, Blondeel: _____, Glabach: _____

II.D. AUTOMOTIVE LIFT PURCHASE

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Chief Financial Officer, approves the automotive lift purchase as presented.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Costa: _____, Keller: _____, Blondeel: _____, Glabach: _____

III.A. REVISED POLICIES

#6320: Purchasing, #2370.01: Online/Blended Learning Program, #8531: Free and Reduced-Price Meals for discussion

IV.A. FUTURE MEETINGS

January 15, 2024, 6:30 p.m., Regular, Boardroom, Hartland Educational Support Service Center

IV.B INFORMATION ITEMS

V. ADJOURNMENT

Hartland Consolidated Schools
Regular Meeting-Board of Education Minutes
November 13, 2023

Members present:	M. Glabach, K. Coleman, C. Costa, C. Shaw, G. Gogoleski, G. Keller, M. Blondeel
Members absent:	None
Admin. Present:	C. Hughes, S. VanEpps, D. Minsker, K. Gregory, M. Marino, D. Hottum, J. Fitzgerald, B. Krause
Guests:	C. Hall, J. Kent, M. Vincent, K. Thompson, S. Wood, K. Wood, K. Burger, L. Parsons, M. Marshbanks, K. Ernest, K. Lewkowicz, J. Scott, K. Raap, A. Ronzi, M. Elkins, L. McFarland, L. Sapp, L. Moore, E. Clay, M. Slater, R. Habarth, R. Deachin, A. Yarber, J, Tinger, S. Gordinear, H. Zachow, R. Gearhart, C. Sarkella, M. Potrykus, T. Wendell, M. Esquibel, G. Skendi, K. Tobias, A. Yarber, A. Yarber, M. Wirth, E. Seay, J. Hull, K. Quinn, L. Alt, A. Szabo, B. Elking, M. Wiater, K. Gregg, J. Pennalam, S. Shpakoff, E. Dennis, J. Cooper, T. Fessler, L. Leitch, G. Skendi via Zoom: Alyssa Smith, Andrew Kartsounes, arianna, Ashlee B., Brad Laibly, Bret Peele, Britta's iPhone, Brook Hansen, BW, C Hayes, Carol H, Catherine Pantelas, Cheryl, Chris Haponek, Christine cross, ChristineGlowacki, Cindy Michniewicz, Cristal Briskey, D'Arcy's iPhone, Dayna's iPhone, Denelle, Elaine's iPhone, Ella Nikitin, Erin Ulko, Esteban, Ethan's iPhone, Hartland, Hartland Mamma-bear, Heather Osterhout, helenkenney, hsorg, Jacob, Jada, Janet Jasenak, Jen, Jen Kiefer, Jennifer Beres, Jennifer Gray, Jennifer Gulbis, Jennifer Murray, Kasey, Kathleen Hoerauf, Katy Michalski, Kaylee Hamilton, Kelly Keller, Kids First, Kids First Frye, Kids First McKenna, Kris, Lauren, Lisa Bergkoetter, Maegan Weller, MamaJen, MelissaFrasier, Michelle, Michelle Vincent, Michelle's iPhone, Mom, Monique Alberts, R's iPhone, Ron Shpakoff, Sherry Szekeres, Sprint Hartland's iPhone, Stacey French, stacy, Toni's iPhone, Val Gogoleski, WWJ Newsroom, WXYZ TV, xkcd

President Glabach called the meeting to order at 6:30 p.m. in the Boardroom of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

11/13/23 CONSENT AGENDA APPROVED

Motion by Coleman, supported by Shaw, that the consent agenda for the November 13, 2023 regular meeting be approved.
Gogoleski: yes, Shaw: yes, Coleman: yes, Costa: yes, Keller: yes, Blondeel: yes, Glabach: yes
Motion carried 7-0.

10/9/23 MINUTES APPROVED

That the minutes of the October 9, 2023 regular meeting be approved.

PAYMENT OF INVOICES

That the Board of Education, upon the recommendation of the Chief Financial Officer, approves the financial report as of October 31, 2023, and the payment of invoices totaling $5,535,013.12 and payroll obligations totaling $2,795,476.66.

REVISED POLICY #0166 AGENDA

That the Board of Education, upon the recommendation of the Superintendent and the Board President, adopts revised Policy 0166 Agenda as presented.

SUMMER TAX RESOLUTION

That the Board of Education, pursuant to the Revised School Code, hereby imposes a summer tax levy for July 1, 2024 as presented.

NEW HIRE

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Kimberly Dosey for the 2023/24 school year at the Step 3, BA salary tract, pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

SUPERINTENDENT'S REPORT

HAPPENINGS AT ROUND ELEMENTARY

Superintendent Hughes introduced Principal Dotty Hottum who was joined by PTO members, the Watch D.O.G.S, and K Kids (Kindness Club) who talked about these programs at Round.

ATHLETICS FALL UPDATE

Superintendent Hughes introduced Athletic Director Brian Hassler who gave an update on fall athletics achievements.

BOND UPDATE

Superintendent Hughes introduced Matt Marino who gave an update on the status of the bond projects throughout the district.

INTRODUCTION OF NEW HIRE

Superintendent Hughes introduced Principal Fitzgerald who introduced the new business management/ marketing teacher at the high school, Kimberly Dosey.

CONTINUITY OF SERVICE PLAN

Superintendent Hughes reviewed the district's continuity of service plan.

CALL TO THE PUBLIC

Members of the public addressed the Board.

BUS REPLACEMENT-2020

Motion by Coleman, supported by Costa, that the Board of Education, upon the recommendation of the Superintendent and the Director of Operations, approves the bus replacement purchase as presented.
Gogoleski: abstained, Shaw: yes, Coleman: yes, Costa: yes, Keller: no, Blondeel: yes, Glabach: yes
Motion carried 5-1.

Motion by Keller, supported by Blondeel, to put a cap of $600,000 on the bus replacement purchase.
Gogoleski: yes, Shaw: no, Coleman: no, Costa: no, Keller: yes, Blondeel: no, Glabach: no
Motion failed 5-2.

2024-25 HIGH SCHOOL CURRICULUM GUIDE

Dave Minsker and Principal James Fitzgerald summarized the changes for next year's High School Curriculum Guide.

INTERNATIONAL TRAVEL PROPOSAL – SUMMER 2025

Amy Szabo and Kathleen Hoerauf gave an overview of the trip to France and Spain proposed for 2025.

FUTURE MEETINGS

President Glabach noted that the next regular meetings will be held on December 18, and January 15, at 6:30 p.m. in the Boardroom of the Educational Support Service Center.

ADJOURNMENT

The meeting was adjourned at 8:53 p.m.

Respectfully submitted,

Cynthia Shaw
Board Secretary

Renee Braden
Recording Secretary

HARTLAND CONSOLIDATED SCHOOLS
BOARD MEETING ON DECEMBER 18, 2023
EXPENDITURES FOR THE MONTH OF NOVEMBER 2023

Check registers and ACH payments:

Date	Description	General Fund	Athletics	Cafeteria	Capital Proj	Debt	Activity	TOTAL
11/03/2023	A/P Check Run	$ 176,566.45	$ 4,548.05	$ 35,759.20	$ 3,627.00		$ 39,887.94	$ 260,388.64
11/10/2023	A/P Check Run	$ 78,506.74	$ 1,547.35	$ 54,006.22	$ 21,294.70		$ 40,666.19	$ 196,021.20
11/13/2023	A/P Check Run						$ 2,841.16	$ 2,841.16
11/16/2023	A/P Check Run	$ 1,352,611.78	$ 563.00	$ 32,096.94	$ 8,617.88		$ 18,025.37	$ 1,411,914.97
11/22/2023	A/P Check Run	$ 132,167.05	$ 8,504.89	$ 102,987.24	$ 923,332.10	$ 600.00	$ 20,901.54	$ 1,188,492.82
11/30/2023	Void Checks	$ (1,091.37)	$ (175.00)		$ (3,075.48)		$ (8.47)	$ (4,350.32)
11/10/2023	Merchant Fees (Comm Ed)	$ 13,721.65						$ 13,721.65
11/30/2023	Bank Fees	$ 3,337.25						$ 3,337.25
11/02/2023	EDUSTAFF - ACH	$ 5,685.03						$ 5,685.03
11/09/2023	EDUSTAFF - ACH	$ 110,382.13						$ 110,382.13
11/24/2023	EDUSTAFF - ACH	$ 125,941.52						$ 125,941.52
11/03/2023	GoPay (Soccer Officials)	$ 1,439.75						$ 1,439.75
11/15/2023	Arbiter Deposit - Athletic Officials	$ 5,000.00						$ 5,000.00
11/28/2023	PNC VISA - ACH	$ 36,049.10						$ 36,049.10
TOTAL		**$ 2,040,317.08**	**$ 14,988.29**	**$ 224,849.60**	**$ 953,796.20**	**$ 600.00**	**$ 122,313.73**	**$ 3,356,864.90**

Payroll and Benefit expenses:

Date	Description	Net Pay	Federal Taxes	State Taxes	Retirement	Other	Health Equity	TOTAL
11/2/2023	RETIREMENT-10/27 PAYDATE				$ 471,832.78			$ 471,832.78
11/10/2023	11/10/2023 PAYDATE	$ 849,378.14	$ 293,330.21	$ 42,806.34	$ 484,898.07	$ 48,577.56	$ (23,067.25)	$ 1,695,923.07
11/24/2023	11/24/2023 PAYDATE	$ 770,366.71	$ 257,284.87	$ 38,251.47	$ 474,689.34	$ 44,570.01	$ (23,077.25)	$ 1,562,085.15
11/24/2023	UAAL				$ 1,043,511.60			$ 1,043,511.60
NOV HEALTH EQUITY CLAIMS							$ 48,207 34	$ 48,207.34
TOTAL		**$ 1,619,744.85**	**$ 550,615.08**	**$, 81,057.81**	**$ 2 474,931.79**	**$ 93,147.57**	**$ 2 062.84**	**$ 4,821,559.94**

New Hire
December 18, 2023

HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN

RESUME'

NAME:	**Michael Schaibly**
EDUCATION:	**B.A., Central Michigan University - 2015**
MAJOR:	**Special Education Math and Special Education**
MINOR:	
CERTIFICATIONS:	**Standard Secondary Certificate with endorsements in (SA) K-12 and (EX) 6-12.**
EXPERIENCE:	**Michael has been working as a Resource Room Teacher at Kingsbury Country Day School in Oxford since August of 2018. From 2015 - 2018 Michael was a 4th and 5th grade Resource Room Teacher at Bradford Academy in Southfield.**
SALARY STEP:	**BA, Step 5**
ASSIGNMENT:	**Special Education at Hartland Middle School**

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Michael Shaibly for the 2023-2024 school year, at the Step 5, BA salary tract, ($53,402), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

Hartland High School

Curriculum Guide Changes

2024-25

(Table of Contents) - Recommended Changes

General Updates:

- Graduation Requirements
- Transcript Requests
- IB (International Baccalaureate) Course Policy
- Science Graduation Requirements
    - Pathways
    - SE Pathways
- Honors/AP Physics as Senior Math Credit
- Science Honor Cord
- Yearbook Honor Cord

Course Adjustments:

Applied Technology

- Update Construction Tech
- Update Advanced Construction

Business/Computer Science & Technology

- Update Marketing
- Update Personal Finance
- Update Real Estate and Insurance

Language Arts

- Update AP Language and Composition
- Update Honors English 9
- Update Mythology

Math

- Update Pre-Calculus

Non-Departmental

- Update Career and College Planning
- Update Cadet Teaching

Course Deletions:

Non-Departmental

- Passion Project
- Digital Media Literacy

Course Additions

Math

- AP Pre-Calc

Non- Departmental

- Cadet 2

Science

- Chemistry (0.5 Semester)
- Physics (0.5 Semester)

General Updates

- **Graduation Requirements (Page 7)**

Add Personal Finance as a graduation requirement for the Class of 2028 and beyond.

Rationale: Personal Finance is now a graduation requirement for the State of Michigan beginning with the Class of 2028.

- **Transcript Requests (Pages 5-6)**

Add the following under Academic Transcripts:

Transcript Requests

Students are responsible for submitting their college transcripts to their prospective colleges. This includes sending transcripts when they apply, as well as any subsequent transcripts the college requires. Some students may need to send a mid-year transcript (after semester 1 grades have been recorded - 7 semesters). All schools will require an end-of-year transcript (after all senior grades have been recorded - 8 semesters) and it is the student's responsibility to make that request via Parchment.

It is the expectation that students will check their college portal to ensure that their transcript has been received by the institution.

Rationale: Some students assume transcripts are automatically sent to prospective colleges and then the college never receives the transcript or does not receive the transcript by the deadline.

- **IB (International Baccalaureate) Course Policy**

Add the following Policy for Transferring IB Courses to Hartland.

Only IB Courses that are taken in the Junior/Senior year and the student has taken the IB exam at the end of the course shall be weighted in the GPA. Those classes will be weighted on a 5.0 scale, like AP, as they are equivalent to AP classes.

Only grades for IB Diploma Program (DP) will be weighted upon transfer.

Underclass (freshmen/sophomore) "honors" courses taken at an IA (pre-IB) school will not be weighted as we do not weigh honors courses here on a 5.0 scale.

They will show up as honors courses for the transcript, however.

Rationale: We currently do not have a policy when transferring in IB courses for transfer students. Therefore, we would like to put a policy in place for consistency.

- **Science Graduation Requirements (Page 7)**
    - **Pathways**

Overall graduation requirements for science and the possible pathways.

Current Pathway Description:

SCIENCE – 6 semesters, to include: Biology A & B (2 semesters), Earth Science A & B (2 semesters), Chemistry A & B/Honors Chemistry A & B or Physics A & B/Honors Physics (2 semesters of either)

New Pathway Description:

Beginning with the incoming freshman class (2028) in the 2024-2025 School Year.

SCIENCE - 6 semesters to include Biology A & B (2 semesters), Earth Science A & B (2 semesters), Chemistry (1 semester minimum), Physics (1 semester minimum) meets the minimum state requirement. Hartland's recommendation is to take 4 years of science. Students planning on degrees in areas of STEM, such as engineering, computer sciences or health sciences, would benefit from taking at least four full years of science, as well as honors and AP level courses."

Rationale: To meet the state guidelines for graduation requirements (3 credits; the standards) while providing flexibility and options for students.

- **Special Education Science Team Taught (Pages 72 and 75)**

Current Pathway Description:

Chemistry A & B 1.0 credit

Physics A & B 1.0 credit

New Pathway Description:

Incoming freshman (starting with the class of 2028)

Chemistry 0.5 credit

Physics 0.5 credit

Rationale: With the change in course pathways the TT chem will be revised to be 0.5 cr. TT chem and 0.5 cr TT phys. to meet the standards and guidelines.

- **Honors/AP Physics as Senior Math Credit (Pages 49 and 57)**

Honors Physics and AP Physics count as a senior math credit when taken senior year.

Rationale: After completing a curriculum standard review, students do enough math in these courses to satisfy a math credit. Other districts also count physics and AP physics as a math credit.

- **Academic Honor Cords (Page 10)**
    - **Science Honor Cord Requirements (Page 10)**

Starting with the class of 2028 - Add Biology & Earth Science to the requirements. Honor Cord would require ES, Bio, Honors Chem, and Honors Physics + 2 sems (B or better)

Current Description:

A student must complete ten semesters (5 credits) of Hartland High School required and elective science courses. The ten semester total must include two semesters of Honors Chemistry or AP Chemistry and two semesters of Honors Physics, AP1, or AP Physics C. All semester grades for these courses must be a B (3.0) or higher and must be obtained by taking courses in the high school science department from Hartland science teachers. Middle school science courses, DEEP, test-out, and online courses do not count towards the ten semesters. Transfer students will be screened individually.

New Description:

A student must complete 10 semesters (5 credits) of Hartland High School core/required and elective science courses. The credits must include two semesters of each of the following: Biology, Earth Science, Honors Chemistry or AP Chemistry, and Honors Physics, AP1, or AP Physics C. All semester grades for these courses must be a B (3.0) or higher and must be obtained by taking courses in the high school science department from Hartland science teachers. Middle school science courses, DEEP, test-out, and online courses do not count towards the ten semesters. Transfer students will be screened individually.

Rationale: Encourages more well rounded science coursework and experiences. This is fitting as we are currently working to adjust the science pathways to align with state requirements of "all standards in three classes/years".

- **Yearbook Honor Cord Requirements (Page 10)**

Please delete the following category from the Academic Honor Cords "Yearbook-Journalist -2 Years as a member of the publication team"

Rationale: Currently, there is no Journalism class running and there only needs to be one cord associated with yearbook.

Course Adjustments

Applied Technology (Pages 34-36)

- Update Construction Tech

Page 34: Prerequisite change: Woodworking Technology is recommended prior to taking Construction Technology.

Rationale: It's more of an advanced class so it would be a great stepping stone to have basic knowledge of the shop and tools.

- Update Advanced Construction

Page 34: Prerequisite change: Construction Technology is required prior to Advanced Construction. Remove Woodworking from the Prerequisite.

Rationale: Stepping stone classes - it's the 3rd course in the series - woodworking, then construction tech, then advanced construction.

Business/Computer Science & Technology (Pages 38 - 40)

- **Update Marketing (Pages 38-39)**

Remove Marketing from meeting the requirement for Economics for students enrolled in this class in 2024-2025 & beyond.

Rationale: Marketing does not meet all of the Economics standards required by the state in order to waive Economics in place of Marketing.

- **Update Personal Finance (Pages 38-39)**

Remove Personal Finance from meeting the requirement for Economics for students enrolled in this class in 2024-2025 & beyond.

Rationale: Personal Finance does not meet all of the Economics standards required by the state in order to waive Economics in place of Personal Finance.

- **Update Real Estate and Insurance (Pages 38-39)**

Course name change: Please Delete the Insurance portion of name and description.

Rationale: Teacher under-estimated the amount of time needed to get through the Real Estate License curriculum and prep. There is not enough time to do much justice for Insurance. We could probably justify an entire semester course with just insurance content, but we did not want to promise insurance topics since we really didn't get to any last year.

Language Arts (Pages 44-48)

- **Update AP Language and Composition (Pages 44-45)**

Course name change: Advanced Placement Language & Composition. The title of the course should be Advanced Placement English Language & Composition.

Rationale: The College Board uses the formal and complete title that includes English Language & Composition

- **Update Honors English 9 (Page 44-45)**

Prerequisite change: A prerequisite for Honors 9 English is that students should have achieved a 3.0 or higher in their English 8 class.

Rationale: If students were unable to achieve at least a B in their middle school English class, they more than likely are not prepared for the level and rigor of an Honors 9 English class. This has been the case since eliminating the application component and when we look at student's transcripts who are struggling in Honors they always have one thing in common: their English 8 grade being below a 3.0.

- **Update Mythology (Page 46)**

Course description change:

Current Course Description:

Do you have an interest in Mythology? Explore the Hero's Journey from the ancient Greeks and Romans through the modern film and literature. Discover how classic archetypes have traveled through time into contemporary writing and film. Explore myths, fables, fairytales and folklore throughout various cultures and centuries such as Norse, Celtic, Egyptian, African, Eastern and Native American mythology. Compare current Urban Legends to traditional myths and identify which ones could become the new classics. Students will explore topics and material of their choice.

EDUCATIONAL TOURS

International Travel Program Proposal

Hartland High School / Amy Szabo

France to Spain – Summer 2025

eftours.com/FTS

Your partner in travel-based learning

EF Education First is the world leader in international education. For over 55 years, we've partnered with educators around the world to help more than 15 million students gain new perspectives and build skills for the future through experiential learning.

Our mission is to empower educators to do their best work. At EF Educational Tours, we're working to define the modern educational tour experience. Our itineraries are more than places to go and things to see. We build programs that challenge assumptions, spark connections, and inspire curiosity in young students. Students will expand their knowledge of the world around them, discover more about themselves, grow more confident and independent, and understand new people, places, and cultures.

We take care of every last detail of the tour experience—transportation and lodging, meal reservations and menus, museum tickets and local tour guides, and much more. That also includes behind-the-scenes elements, like safety checks at hotels and background checks on adult travelers. With all that taken care of, educators and students can focus on the bigger picture.

You'll find all the details and more on the next few pages.

What's contained in this document

Pg. 2 **Safety**

Pg. 4 **Liability protection**

Pg. 6 **Affordability**

Pg. 7 **Educational value**

Pg. 8 **Itinerary specifics**

Pg. 8 **Cost and payment options**

Pg. 9 **Sample hotels**

Pg. 10 **Sample meals**

Pg. 11 **Next steps**

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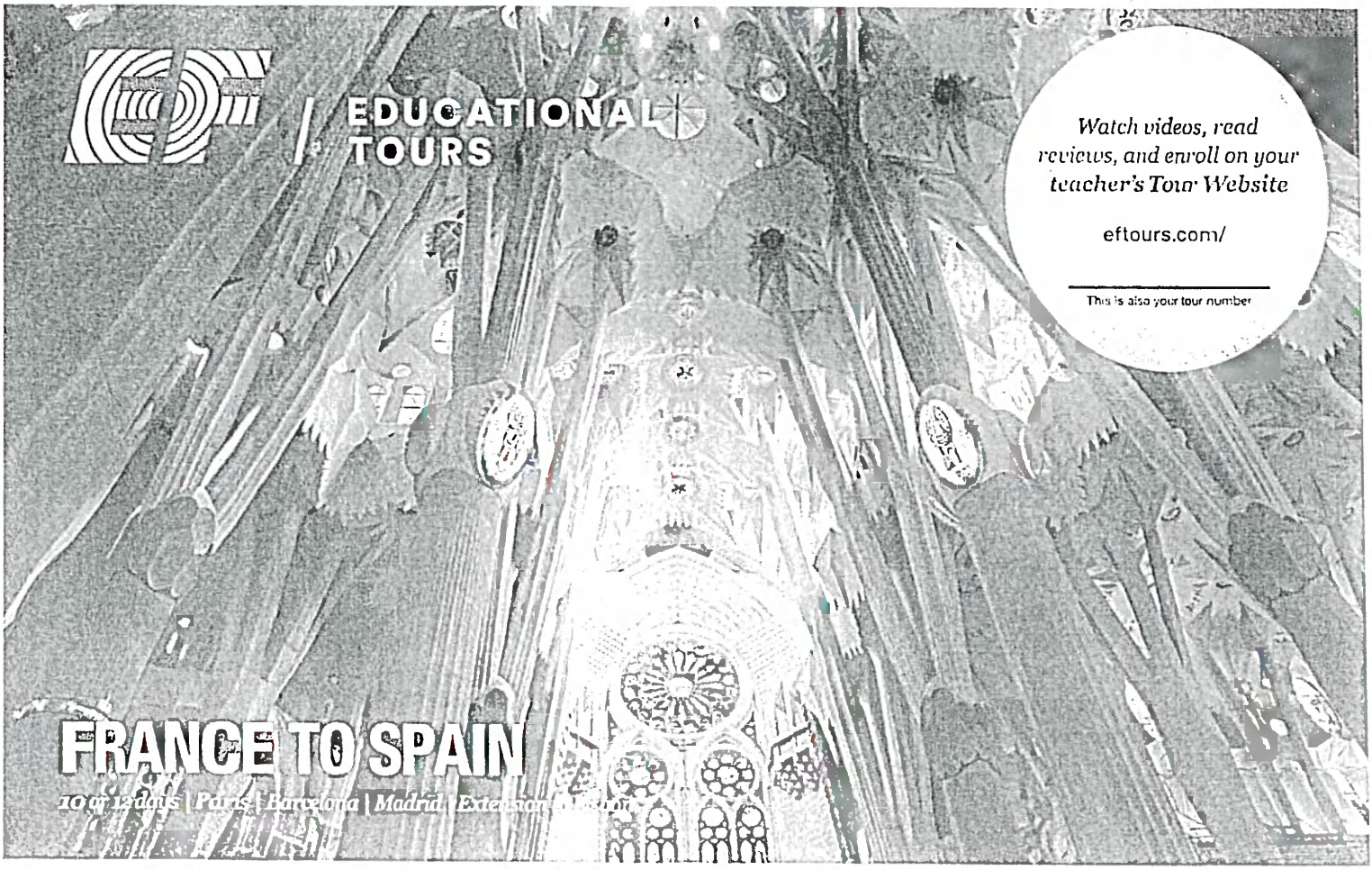
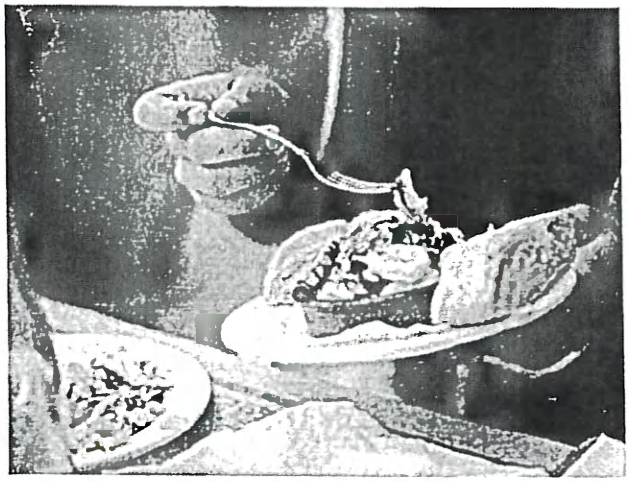


How does La Sagrada Familia compare to the Arc de Triomphe? The Louvre to the Prado? Paris, Barcelona, and Madrid each offer world-class art and culture that, experienced together, will amaze you. From iconic architecture like the Eiffel Tower and Park Güell, to savory regional cuisine like steak frites and paella, each day offers new and unforgettable experiences.

YOUR EXPERIENCE INCLUDES:

- **Full-time Tour Director**
- **Sightseeing:** 3 sightseeing tours led by expert, licensed local guides *(4 with extension)*; 3 walking tours *(4 with extension)*
- **Entrances:** Louvre; Fragonard Perfume Museum; Sacré-Coeur Basilica; Park Güell; La Sagrada Familia; Prado; Royal Palace; *with extension: Quinta de Regaleira*
- **Personalized learning guide:** Our personalized learning experience engages students before, during, and after tour, with the option to create a final, reflective project for academic credit.
- **All of the details are covered:** Round-trip flights on major carriers; comfortable motorcoach; TGV high-speed train; AVE high-speed train; 8 overnight stays in hotels with private bathrooms *(10 with extension)*; European breakfast and dinner daily



What you'll experience on your tour

Day 1: Fly overnight to France

Day 2: Paris
- Meet your Tour Director at the airport.
- Take a walking tour of the Latin Quarter.
- Catch a glimpse of Notre-Dame Cathedral.
- Enjoy a *tarte flambée* welcome dinner.

Day 3: Paris
- Explore the sites of Paris: the Place de la Concorde, Champs-Élysées, Les Invalides, and see the Eiffel Tower.
- Explore on your own or
  ~~✪ visit Versailles~~.

Day 4: Paris
- Visit the world-famous Louvre and explore millennia of masterworks.
- Enjoy Tour Director-led sightseeing of Paris.
- Discover the subtle art—and science—of crafting that perfect scent at the Fragonard Perfume Museum.
- Take a walking tour of Montmartre.
- Visit Sacré-Cœur Basilica.
- Enjoy a steak frites dinner.

Day 5: Paris | Barcelona
- Rocket through the countryside at over 150mph on a TGV train to Barcelona.
- Snap a panoramic photo of Barcelona atop Montjuïc.

Day 6: Barcelona
- Step inside the mind-boggling La Sagrada Familia, Gaudí's magnum opus and a massive basilica that has been under construction for over a century. Explore the façades, naves, and spires—and learn what each piece is—with an expert local guide.
- Tour Barcelona with an expert local guide and see Passeig de Gràcia, the Gothic Quarter, and Park Güell.
- Browse for a quick lunch on your own along Las Ramblas.
- Explore on your own or
  ✪ enjoy a Barcelona flamenco evening.

Day 7: Barcelona
- Take a bike tour of Barcelona.
- Sit down for a filling meal of traditional *fideuà*, a noodle and seafood dish native to the area.

Day 8: Barcelona | Madrid
- Travel by AVE train to Madrid.
- Enjoy a *paella* lunch.
- Stroll through the Prado, Spain's national art museum home to works by Goya, Titian, Velazquez, and more.
- Take a walking tour of Madrid. With your Tour Director you will see Puerta del Sol, Plaza Mayor, and Market of San Miguel.

Day 9: Madrid
- Take a sightseeing tour of Madrid with an expert local guide.
- Visit the Royal Palace.
- Explore on your own or
  ✪ visit Toledo. — add

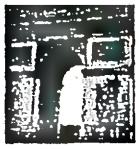
Day 10: Depart for home

✪ 2-DAY TOUR EXTENSION

Day 10: Madrid | Lisbon
- Fly to Lisbon, Portugal.
- Tour Lisbon with an expert local guide and see Tower of Belém, Monument to the Discoveries, and the historic Alfama district.
- During a photo stop, enjoy a panoramic view of Lisbon's red-tiled roofs.

Day 11: Sintra | Lisbon
- Travel to Sintra, the mystical summertime residence of artists and royalty.
- Tour the Quinta da Regaleira palace with an expert local guide.
- Explore the Mercado da Ribeira, a food hall filled with dozens of different options, for lunch.

Day 12: Depart for home



#arcdetriomphe #france #paris #landscapes #monument #sightseeing #love #happiness #eftours

– NICOLE, TRAVELER

Via Instagram

My daughter just got home from France & Spain and I cannot say enough good things about her trip! We're already looking forward to picking a trip for next year! THANK YOU EF!

– NICKIE, PARENT

Via Facebook

TOP THREE THINGS I WILL SEE, DO, TRY, OR EXPLORE

1. _____

2. _____

3. _____

✪ Optionals and excursions

Barton Malow BUILDERS

December 13, 2023

Mr. Matt Marino
Director of Operations
Hartland Consolidated Schools
9525 Highland Road
Howell, MI 48843

Subject: Hartland Consolidated Schools – 2020 Bond Program
BP#010D, 10H & 9 – Summer 2024 & Technology Work
Contract Award Presentation

Dear Mr. Marino:

Formal bids were received for the BP#10D, BP#10H, and BP#9 Hartland Consolidated Schools – ESSC Athletics Demolition, HS Pool and Round Gym Lighting, Districtwide Access Control Upgrade. Barton Malow has reviewed the proposals with the Project Designers, District Administration, and conducted post bid reviews with the contractors below and found everything to be in order. Therefore, we are requesting the approval of the Board of Education to award a contract to the following lowest qualified bidders as presented:

Trade Category:	Company Name	Total Contract Award
BP10D: Demolition	Christman Constructors	$ 113,700.00
BP10H: Lighting	Livingston Power	$ 182,890.00
BP9: Access Control	Presidio	$ 222,791.00
	TOTAL:	$519,381.00

This project was advertised on the State website and the local paper of record during the month of November 2023. A total of 10 bids were collected for the projects. The projects consists of clearing the athletics area of buildings, bleachers, and light poles, upgrading pool lighting in the High School, upgrading gym lighting in Round Elementary, and upgrading the access control components throughout the district.

This work is currently scheduled to start in the Spring of 2024 be completed during the Summer of 2024.

The budget for this phase of Bond work is $200,791. The Awarded amount for this portion of work is $336,491. The current "overage" of $135,700 ($336,491 - $200,791) will be funded by deferring other Bond projects.

The Lighting Project cost of $182,890 that was originally to be part of the Sinking Fund will now be funded by the 2020 Bond Project. The Sinking Fund Budget for this project was $210,000.

Please contact Ryan Madden, Assistant Project Manager, should you have any further questions regarding this award recommendation.

Sincerely,
Barton Malow Builders
Ryan Madden

Ryan Madden
Assistant Project Manager

Copy: Jeff Atkins, Kelly Ferguson, Jeff Zalucha – Barton Malow

Attachments: BP10D, BP10H, BP9 Budget Worksheet (prepared by BMB)

BP9 & 10: Summer 2024 Projects

Trade Category	Company Name	Contractor Totals - Bond
BP10D: Demolition	Christman Constructors	$ 113,700.00
BP10H: Lighting	Livingston Power	$ 182,890.00
BP9: Access Control	Presidio	$ 222,791.00
Total BP06B Awarded Amount		**$ 519,381.00**

BP9 - Access Control		Base Bid	Alternate 1 - High School	Alternate 2 - Middle School	TOTAL
Security	Presidio	$ 216,323	$ 3,234	$ 3,234	$ 222,791
Security	Technology Install Partners	$ 227,563	$ 1,579	$ 1,579	$ 230,721
Security	Knight Watch	$ 270,852	$ 1,754	$ 2,818	$ 275,424

BP10D - ESSC Athletics Demo		Base Bid
Demolition	Christman	$ 113,700.00
Demolition	Reese Contracting	$ 179,280.00
Demolition	Livingston Power	$ 12,700.00
Demolition	Blue Star	$ 57,700.00

*Incomplete Bid - Did not bid entire project

BP10H - Round Elementary & HS Lighting		Base Bid	Post-bid Addendum	TOTAL
Electrical	Livingston Power	$ 171,890	$ 11,000	$ 182,890
Electrical	Innovated Energy Controls	$ 173,379	$ 9,911	$ 183,290
Electrical	LJ Rolls	$ 209,220		$ 209,220
				$ -

Automotive Equipment
Prepared by: Rachel Bois
December 18, 2023

The District was recently awarded a grant from LESA to support equipment purchases for the various CTE programs. One of the items to be purchased is a scissor lift for use within the Automotive Technology program.

The wheel aligner lift is used to lift the vehicle during alignment of the steering and suspension of cars and trucks. This piece of equipment aids students in how to perform proper suspension alignments and inspections. The lift may also be used for general services such as oil changes and brake service. The lift integrates with the alignment machine. This piece of equipment will provide training for the Automotive Service Excellence (ASE) Entry level Steering and Suspension certification.

I recommend that the equipment be purchased through Sourcewell, a cooperative purchasing program. Retail price for this equipment (not including freight) is $53,471.19. However, the Sourcewell pricing is as follows:

Item Description	Total
Scissor Lift, FIA (with optional wireless connectivity), Inflation Station, PowerSlide, 12,000lb capacity, 179" 2WA WB, (2) 6,000lb Swing Jacks, PowerSlide turnplates	$40,431.03
RX light kit for K model racks	1,261.92
Shipping & handling	2,250.00
Total	$43,942.95

Once the equipment has been delivered and invoiced, the District will receive reimbursement from LESA.

Board Policy 6320
Prepared by: Rachel Bois
December 18, 2023

I recommend we revise policy 6320 to clarify the different requirements for construction/repair/renovation under MCL 380.1267 and supplies/materials/equipment under MCL 380.1274, as well as to clarify the use of bid cooperatives in the purchasing process. Attached are the proposed revisions.

Current policy does not differentiate between purchases for construction/repair/renovation and supplies/materials/equipment, however the Revised School Code outlines different requirements for each. Additionally, the current policy as written does not clarify when it is appropriate to use bid cooperatives, as bid cooperatives cannot be used for school construction projects. Board policy 6440 governs these types of joint purchasing arrangements.

These changes are being recommended to ensure compliance with current law, as well as to ensure the Board's policies clearly provide avenues for District staff to obtain the best pricing possible when making purchasing decisions for the District.

Book	Policy Manual
Section	DECEMBER 2023 Revisions
Title	PURCHASING
Code	po6320
Status	
Legal	M.C.L. 380.1267, 380.1274 et seq.
Adopted	January 28, 2008
Last Revised	September 28, 2023

6320 - **PURCHASING**

Procurement of all supplies, materials, equipment, and services paid for from District funds shall be made in accordance with all applicable Federal and State statutes, Board policies, and administrative procedures. Standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts are established in Policy 1130, Policy 3110, and Policy 4110 – Conflict of Interest.

All procurement transactions shall be conducted in a manner that encourages full and open competition and in accordance with good administrative practice and sound business judgment.

Each year the State of Michigan informs the District~~School~~ of the legal amount for purchases which require a competitive~~formal~~ bidding process~~ of a single item~~.

It is the policy of the Board that the Superintendent adhere to seek informal price quotations on purchases that are under the amount allowed by State statute for a single item, except in cases of emergency or when the materials purchased are of such a nature that price negotiations would not result in a savings to the School.

Purchases in a single transaction that are in excess of the dollar amount permitted by State statute shall require competitive bids and, whenever possible, have at least three (3) such bids for substantiation of purchase and shall require approval of the Board prior to purchase.

Competitive Bids

For material and labor required for the construction of a proposed new school building or addition to or repair or renovation of an existing school building, in excess of the dollar amount prescribed by State statute, b~~B~~ids shall be sealed and shall be opened by the Assistant Supt. For Business/Chief Financial Officer, or designee, in the presence of at least one (1) witness. ~~All orders or contracts should be awarded to the lowest responsible bidder; however, consideration can be given to:~~

A. ~~the quality of the item(s) to be supplied;~~

B. ~~its conformity with specifications;~~

C. ~~suitability to the requirements of the school;~~

D. ~~delivery terms;~~

E. ~~past performance of vendor.~~

For supplies, materials, and equipment not required for the construction of a proposed new school building or addition to or repair or renovation of an existing school building, the District may competitively bid a purchase using one (1) or more of the following methods:

A. Requesting written price quotations from at least three (3) known and practical vendors of an item;

B. Distributing a request for proposals to at least three (3) known and practical vendors of an item;

C. Posting a request for proposals on the District's website or any other website that regularly informs vendors of bid opportunities;

D. Selecting a contract awarded to a winning bidder under a bid process operated by a reputable bid cooperative if the District determines, after reasonable due diligence, that the bid procedure used by the bid cooperative was fair and open, resulted in a bid award to the lowest responsible bidder, and the contract price is comparable to current market rates for the purchased item; or

E. Using any other process, in the Superintendent's or designee's discretion, that is likely to result in at least 3 known vendors providing bids for the item sought, regardless of whether at least three (3) bids are actually received.

All orders or contracts should be awarded to the lowest responsible bidder; however, consideration can be given to:

A. the quality of the item(s) to be supplied;

B. its conformity with specifications;

C. suitability to the requirements of the school;

D. delivery terms;

E. past performance of vendor

The Board reserves the right to reject any and all bids.

Contracts may be awarded by the Superintendent without Board approval for any single item or group of identical items, or labor costing less than the threshold established by Sstate statute. All other contracts require Board approval prior to purchase.

Bid Protest

A bidder who wishes to file a bid protest must file such notice and follow procedures prescribed by the Request For Proposals (RFP) or the individual bid specifications package, for resolution. Bid protests must be filed in writing with the Office of the Superintendent within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the Superintendent shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed, shall constitute a waiver of proceedings.

General Provisions

The Superintendent is authorized to make emergency purchases, without prior approval, of those goods and/or services needed to keep the school in operation. Such purchases shall be brought to the Board's attention at the next regular meeting.

The Board may acquire office equipment as defined in law by lease, by installment payments, by entering into lease-purchase agreements, or by lease with an option to purchase, provided the contract sets forth the terms of such a purchase.

Revised 11/26/12
Revised 12/14/15

T.C. 8/28/23

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MI LOCAL UPDATE OVERVIEW AND COMMENTS

VOLUME 38 NUMBER 1

Policy 2370.01 - Online/Blended Learning Program (Revised)

This policy has been revised to reflect current online and blended learning rules and requirements, including M.C.L. 388.1621f(14), which allows a district to switch to online learning in certain circumstances for not more than fifteen (15) days. The provision now found at D.2 reflects that M.C.L. 388.1621f(14) specifically permits districts to exempt a fifteen (15) day or less switch from the parental consent requirement.

Policy 8531 - Free and Reduced Price Meals (Revised)

This policy has been revised to address the free meal money allocation statutory policy reference (M.C.L. 388.1630d) that states the district must, to be eligible for the funding, take "all efforts to maximize and implement policies that require parents or guardians to fill out relevant family information..." to determine if they qualify for federal free or reduced cost meal reimbursement.

Book	Policy Manual
Section	September 2023 UPDATES
Title	ONLINE/BLENDED LEARNING PROGRAM
Code	po2370.01
Status	
Legal	M.C.L. 388.1621f Michigan Department of Education Guidance on Best Practices as Defined in M.C.L. 388.1622f
Adopted	May 13, 2013
Last Revised	December 15, 2014

2370.01 - **ONLINE/BLENDED LEARNING PROGRAM**

The District shall provide eligible students the option of participating in online or blended learning courses. The purpose of the program is to make instruction available to eligible students using online and distance education technology in both traditional and nontraditional classroom settings. The District must make all eligible students and their parents or guardians aware of this program.

A. **Definitions**

1. **Online Learning** - Means a course of study that is capable of generating a credit or a grade, that is provided in an interactive internet-connected learning environment, in which students and their teachers are separated by time or location, or both, and in which the teacher is responsible for determining appropriate instructional methods for each student, diagnosing learning needs, assessing student learning, prescribing intervention strategies, reporting outcomes, and evaluating the effects of instruction and support strategies.

2. **Blended Learning** - A hybrid instructional delivery model where students are provided content, instruction, and assessment in part at the classroom, with a teacher, and in part through internet-connected learning environments with some degree of student control over time, location, and pace of instruction.

B. **Program Eligibility**

The District shall offer a program for students in:

1. ~~Grades K-8 Virtual Learning Academy Consortium (VLAC)~~

2. Grades ~~6~~9-12 Hartland Virtual Academy

   The District may offer a full-time or part-time program for grade 9-12 students enrolled in dropout prevention, academic intervention, core courses to meet graduation requirements, or dual enrollment programs.

C. ~~**Student Eligibility**~~

~~Students eligible for the District online/blended learning program must meet at least one (1) of the following conditions:~~

1. ~~The student has spent the prior school year in attendance at a public school in this State and was enrolled and reported by a public school district~~

2. ~~The student is a dependent child of a member of the United States Armed Forces who was transferred within the last twelve (12) months to Michigan from another state or foreign country pursuant to the parent's permanent change of station orders.~~

D. **Course Availability and Access**

1. The District shall provide access to enroll and participate in the available courses and shall award credit, as may be appropriate, for successful completion. Access shall be available to eligible students during or after the school day and during summer school enrollment. The District will provide at least one (1) of the following:

    a. Online Learning, pursuant to the requirements set forth in Pupil Accounting Manual 5-O-D.

    b. Virtual Learning, pursuant to the requirements set forth in Pupil Accounting Manual 5-O-A.

2. The District shall enroll an eligible student in up to two (2) online courses as requested by the student during an academic term, semester, or trimester. Consent from the student's parent or legal guardian must be obtained for students under the age of eighteen (18)), except that permission shall not be required if the course is being provided as permitted by M.C.L. 388.1621f(14), which allows a district to provide online instruction for not more than fifteen (15) days per school year under specific circumstances.~~.~~

3. ~~The District will provide VLAC for grades K-8 and one (1) or more courses per semester in Grades 9-12. If students are taking more than two (2) courses per semester, the guidance found in the Pupil Accounting Manual 5-0-B shall be followed and seat time waivers obtained.~~

4. An eligible student may enroll in an online course published in the District online course syllabus, as described in section 8 below, or the statewide catalog of online courses maintained by the Michigan V~~v~~irtual U~~u~~niversity.

5. The District may deny a student enrollment in an online course if any of the following apply, as determined by the District:

    a. The student is enrolled in any of grades K to five (5).

    b. The student has previously gained the credits provided from the completion of the online course.

    c. The online course is not capable of generating academic credit.

    d. The online course is inconsistent with the remaining graduation requirements or career interests of the student.

    e. The student has not completed the prerequisite coursework for the requested virtual course or has not demonstrated proficiency in the prerequisite course content~~does not possess the prerequisite knowledge and skills to be successful in the online course or has demonstrated failure in previous online coursework in the same subject~~.

    f. The online course is of insufficient quality or rigor. If the District denies a student enrollment for this reason, the District shall make a reasonable effort to assist the student in finding~~to find~~ an alternative course in the same or a similar subject that is of acceptable rigor and quality.

    g. The cost of the virtual course causes the District to exceed the target foundation allowance percentage.

    h. The request for a virtual course enrollment was not made in the academic term, semester, trimester, or summer preceding the enrollment. This subsection does not apply to a request made by a student who is newly enrolled in the District.

    i. If a student is denied enrollment in an online course by the District, the student may appeal the denial by submitting a letter to the Assistant Superintendent of Curriculum. The appeal must include the reason provided by the District for not enrolling the student and the reason why the student is

claiming that the enrollment should be approved.

j. The Assistant Superintendent of~~,~~ Curriculum shall respond to the appeal within five (5) days after it is received. If the Assistant Superintendent of~~,~~ Curriculum determines that the denial of enrollment does not meet one (1) or more of the reasons specified in this subsection ~~4(E)i. vi.~~, the District shall allow the student to enroll in the online course.

6. An online learning student shall have the same rights and access to technology in his or her District's school facilities as all other students enrolled in that District.

7. If a student successfully completes an online course, as determined by the District, the District shall grant appropriate academic credit for completion of the course and shall count that credit toward completion of graduation and subject area requirements. A student's school record and transcript shall identify the online course title as it appears in the online course syllabus.

8. The enrollment of a student in one (1) or more online courses shall not result in a student being counted as more than 1.0 full-time equivalent student under this act.

E. **~~Nonresident~~ Applicants**

1. ~~The District shall determine whether or not it has the capacity to accept applications for enrollment from nonresident applicants in online courses and may use that limit as the reason for refusal to enroll an applicant.~~

2. If the number of nonresident applicants eligible for acceptance in an online course does not exceed the capacity of the District to provide the online course, the District shall accept for enrollment all of the nonresident applicants eligible for acceptance.

3. If the number of nonresident applicants exceeds the District's capacity to provide the online course, the District shall use a random draw system.

F. **Requirements Specific to Online Learning Courses**

To offer an online course, the District must:

1. Provide the Michigan V~~v~~irtual U~~u~~niversity with the course syllabus in a form and method prescribed by the Michigan V~~v~~irtual U~~u~~niversity for inclusion in a statewide online course catalog.

2. Provide on its publicly accessible website a link to the course syllabi for all of the online courses offered by the District~~, as described in section 8,~~ and a link to the statewide catalog of online courses maintained by the Michigan V~~v~~irtual U~~u~~niversity.

3. Assign to each student a teacher of record.

4. Offer the online course on an open entry and exit method, or aligned to a semester, trimester, or accelerated academic term format.

G. **Online Course Syllabus**

Students will receive an online course syllabus from the online course provider (Michigan Virtual).
The District must publish an online course syllabus for each online course offered. The online course syllabus must include:

1. State academic standards ~~addressed in an online course~~.

2. Online course content outline.

3. Online course required assessments.

4. Online course prerequisites.

5. Expectations for actual teacher contact time with the online learning student and other student-to-teacher communications.

6. Academic support available to the online learning student.

7. Online course learning outcomes and objectives.

8. Name of the institution or organization providing the online content.

9. Name of the institution or organization providing the teacher of record~~online instructor~~.

10. ~~Number of eligible nonresident students that will be accepted by the District in the online course. This may include limiting enrollment to students enrolled in the District.~~

11. ~~Results of the online course quality review using the guidelines and model review process published by the Michigan Vvirtual Uuniversity.~~

Michigan Department of Education Guidance on Best Practices as Defined in M.C.L. 388.1621f

Revised 6/9/14
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Book	Policy Manual
Section	September 2023 UPDATES
Title	FREE AND REDUCED-PRICE MEALS
Code	po8531
Status	
Legal	M.C.L.A. 380.1272 et seq. 7 CFR 210.1 et seq.
Adopted	January 28, 2008

8531 - **FREE AND REDUCED-PRICE MEALS**

The Board of Education recognizes the importance of good nutrition to each student's educational performance.

The Board shall provide needy children with lunch at a reduced rate or at no charge to the student.

Children, eligible for free or reduced-price meals, shall be determined by the criteria established by the Child Nutrition Program. These criteria are issued annually by the Federal government through the State Department of Education.

The Board designates the Superintendent to determine in accordance with Board standards, the eligibility of students for free and/or reduced-price meals.

The schools shall annually notify all families of the availability, eligibility requirements, and/or application procedure for free and reduced-price meals by distributing an application to the family of each student enrolled in the school and shall seek out and apply for such Federal, State, and local funds as may be applied to the District's program of free and reduced-price meals.

However, in accordance with the provisions outlined in State Aid Section 31k, this procedure prohibits:

A. the requiring of any student who cannot pay for a school meal or who has a negative meal payment balance to wear a wristband or handstamp;

B. the requiring of any student who cannot pay for a school meal or who has a negative meal payment balance to perform chores or other work to pay for school meals;

C. the requiring of any student to dispose of a meal after it has been served because the student is unable to pay for the meal or has a negative meal payment balance;

D. communicating directly with a student about a student meal debt unless the District has attempted to contact, but has been unsuccessful in communicating with, a student's parent or legal guardian through telephone, mail, and email; and

E. discussing a negative meal payment balance with a student in the presence of other students.

M.C.L. 380.1272 et seq.
M.C.L. 388.1630d
M.C.L. 388.1631k

42 U.S.C. 1751 et seq.
42 U.S.C. 1771 et seq.

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