

**HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING – BOARD OF EDUCATION
May 8, 2023**

AGENDA

- I. Call to order, 6:30 p.m., Boardroom, Hartland Educational Support Service Center
 - A. Pledge of Allegiance
 - B. Approval of Agenda/Items for Discussion
 - C. Approval of Minutes – April 10, 2023
 - D. Superintendent's Report
 - Lawrence Pumford Retirement
 - Teacher of the Year / Support Person of the Year
 - LESA Superintendent Mike Hubert: 2023-24 Budget Presentation
 - 2022-2023 Goals: Evidence of Effort
 - E. Call to the Public

This portion of the agenda is for citizens to address any questions or comments to the Board. Attendees must register their intention to participate in the public participation portion of the meeting prior to the start of the meeting. Individuals may not register others to speak during public participation.

The Board will listen and take comments and questions under advisement but will not respond at this time. The presiding officer will refer questions to the superintendent for investigation and respond at a later date.

Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. Each speaker may be limited to three (3) minutes. No participant may speak more than once.

- F. Board Reports & Requests
- II. Action Items
 - A. Payment of Invoices
 - B. Change to School Board Meeting Schedule
 - C. Kitchen Equipment Purchase
 - D. LESA Budget 2023-24
 - E. New & Revised Policies
 - F. FOIA Appeal 4-19-2023
- III. Discussion Item
 - A. 2023-2024 Parent/Student Handbooks
 - B. High School Weight Room
- IV. Information Items
 - A. Future Meetings: June 12, 2023, Regular Meeting; June 26, 2023, Regular Meeting, Hartland Educational Support Service Center
 - B. Information Items
- V. Closed Session – Pending Lawsuit
- VI. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.E.

DETAILED AGENDA

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION

(Recommended action): That the agenda for the May 8, 2023 regular meeting be approved.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

I.C. APPROVAL OF MINUTES – APRIL 10, 2023, REGULAR MEETING- SEE ATTACHED

(Recommended action): That the minutes of the April 10, 2023 regular meeting be approved.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

I.D. SUPERINTENDENT'S REPORT

I.E. CALL TO THE PUBLIC

I.F. BOARD REPORTS & REQUESTS

II.A. PAYMENT OF INVOICES – SEE ATTACHED

(Recommended action): That the Board of Education, upon the recommendation of the Chief Financial Officer, approves the financial report as of April 30, 2023, and the payment of invoices totaling \$2,342,545.24 and payroll obligations totaling \$3,749,314.05.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

II.B. CHANGE TO SCHOOL BOARD MEETING SCHEDULE

(Recommended action): That the Board of Education, upon the recommendation of the Board President, change to June Board of Education meeting times from 8:00 a.m. to 6:30 p.m.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

II.C. KITCHEN EQUIPMENT PURCHASE

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent and the Chief Financial Officer, approves the Kitchen Equipment Purchase as presented.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

II.D. LESA BUDGET 2023-24

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, approves the LESA 2023-24 budget as presented.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

II.E. NEW & REVISED POLICIES

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, adopts revised policy 2623-Student Assessment as presented.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, adopts revised policy 6325-Procurement-Federal Grants/Funds as presented.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, adopts revised policy 8390-Animals on District Property as presented.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, adopts new policy 5330.02-Opioid Antagonists as presented.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

(Recommended action): That the Board of Education, upon the recommendation of the Board President, adopts revised bylaw 0142.7-Orientation as presented.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, adopts revised policy 7540.02-Web Accessibility, Content, Apps, and Services as presented.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, adopts revised policy 7540.03-Student Technology Acceptable Use and Safety as presented.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, adopts revised policy 7540.04-Staff Technology Acceptable Use and Safety as presented.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, adopts revised policy 8300-Continuity of Organizational Operations Plan as presented.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, adopts revised policy 8305-Information Security as presented.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, adopts revised policy 8315-Information Management as presented.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, adopts revised policy 9700.01-Advertising and Commercial Activities as presented.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

Policy 8400-School Safety Information has been postponed and will be brought back to a future meeting for consideration.

II.F. FOIA APPEAL 4-19-2023

(Recommended action): That the Board of Education denies FOIA appeal 4-19-2023 and affirms the FOIA Coordinator's determination of denying the initial FOIA request submitted on 3-23-2023.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

III.A. 2023-24 PARENT/STUDENT HANDBOOKS

For discussion.

III.B. HIGH SCHOOL WEIGHT ROOM

For discussion.

IV.A FUTURE MEETINGS

June 12, 2023, regular, Boardroom, Hartland Educational Support Service Center

June 26, 2023, regular, Boardroom, Hartland Educational Support Service Center

IV.B. INFORMATION ITEMS

V. CLOSED SESSION

(Recommended action): That the Board of Education enters into a closed session to discuss pending litigation.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

VI. ADJOURNMENT

HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING-BOARD OF EDUCATION MINUTES

APRIL 10, 2023

RECORDING: <https://youtu.be/8Qj6F-uuyEM>

Members present: C. Costa, G. Gogoleski, C. Shaw, K. Coleman, M. Glabach, G. Keller, M. Blondeel

Members absent: None

Admin. Present: C. Hughes, R. Bois, D. Minsker, M. Marino, M. Cheney, J. Reck, A. Dean,
C. Hayes, D. Hottum, K. Gregory, S. Moore-Way, A. Howerton, JD Wheeler, S. Usher,
L. Pumford

Guests: B. Tonkovich, K. Fox, B. Chapel, D. Schmid, B. Parsons, M. Potrykus, K. Michalski, S. Farrell,
K. Raap, J. Shuman, S. Neighbors, S. Halonen, S. Wissner, A. Pace, F. Crouse, K. Crouse,
R. Darrah, R. Fedewa, Wisniewski, J. Cooper, L. Moore, D. Fairbanks, H. Gogoleski, S. Kraepe,
E. McKenna, J. Scott, E. Nikitin, D. Whitson, L. Tobel, T. Tobel, S. Tobel, M. Neighbors,
L. McFarland, A. Yarber, A. Yarber, M. Shannon, M. Peters, K. Wallace, A. Frye, S. Boyd,
L. Bergkoetter, B. Cameron, E. Dennis, K. Essenburg, R. Essendure, J. Pennala, J. Merwin,
B. Merwin, J. Alsup

Via Zoom: Alyssa Smith, Amanda, Amy May, Andrea Koslam, Andrea Sprague, Andrew Kartsounes, Asher Smith, Ashley Haponek, Becky Carpenter, Bekah, Benjamin Stollman, Betty Chyo, Bob, Brad Laibly, Brian's iPhone, Carla Pacek, Carol Hall, Carole Ronan, Carrie King, Catherine Pantelas, Cathy Trammel, Chelsea, Cheryl, Cheryl Achino Renaud, Chris Chanavier, Chris Haponek, Christopher, Cindy Michniewicz, Cristal Briskey, Debbie Causey Kangas, DJM, Ella Nikitin, Eman Czubaj, Emily Kurtz, Erin, Erin Ulko, Fullers, grace's iPad, hawker, Heather Adams, Heather's iPhone, helenkenney, Hunter Gogoleski, Jackie, Jacqui Tomy, James Alsup, James Fitzgerald, Janet Chodos, Jason Eaton, Jason Watkins, JC, jen, Jennie Bosley, Jennifer Boshaw, Jennifer Hull's iPhone, jennifer Pocock, Jennifer's iPhone, Jeremy, Jill Rivet, Jon Tobias, Jonathan C, Karen Fox, Kathleen Hoerauf, Kathy Jagusch, Kathy Williams, Katie Butzier, Kaylee Hamilton, Kelly, Kelly Jacobs, Kelly Lynn, Kent Wabel, Keri C, Kimmi Brock. Kristin, Kristina iPhone, Lauren, Lauren Brynolf, Lindsay Haar, Lisa's iPad, Lori L, mac, Maegan Weller, Marie, Marisa Ganzak, Mark Frasier, Marybeth Greene, Matt Pedigo, Melinda Howe, Melissa Frasier, melissa kennedy, Mezels's iPhone, Michelle Rosinski, Michelle's iPhone, Mike Jahnke, Nancy Spranger, Nicole, Olena, pam, Patti Margarita, R Bell, Rebecca Wynn, Rebekah Lange, Regina, Robert, rosannahamilton, Rose Naughton, Sarah, Shari Russano, Sherry Szekeres, Shyrl Cone, Stacy P, Stefanie, Terri Mezel, The Arc Livingston, Val Gogoleski, Vic Bugni, wayne wiitanen

President Costa called the meeting to order at 6:30 p.m. in the Boardroom of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

4/10/23 AGENDA APPROVED

Motion by Shaw, supported by Coleman, that the agenda for the April 10, 2023 regular meeting be approved.

Gogoleski: yes, Shaw: yes, Coleman: yes, Glabach: yes, Keller: yes, Blondeel: yes, Costa: yes

Motion carried 7-0.

Motion by Keller, supported by Gogoleski, to amend the agenda to make Discussion Item Superintendent/Administrative Safety Committee an Action Item.

Gogoleski: yes, Shaw: yes, Coleman: yes, Glabach: yes, Keller: yes, Blondeel: yes, Costa: yes

Motion carried 7-0.

3/13/23 MINUTES APPROVED

Motion by Coleman, supported by Shaw, that the minutes of the March 13, 2023 regular meeting be approved.

Gogoleski: no, Shaw: yes, Coleman: yes, Glabach: yes, Keller: yes, Blondeel: yes, Costa: yes

Motion carried 6-1.

SUPERINTENDENT'S REPORT

Superintendent Hughes addressed the upcoming non-homestead millage renewal and stressed this is standard operating procedure for school districts.

Superintendent Hughes informed the Board that LESA Superintendent Mike Hubert will be attending the May 8th BOE meeting to talk about the LESA 2023-24 Budget.

Superintendent Hughes introduced Athletic Director JD Wheeler who gave an update on winter sports.

Since the projector was not working in the Boardroom, Superintendent Hughes said he would send the presentation with his weekly update on Wednesday.

CALL TO THE PUBLIC

Members of the public addressed the Board.

PAYMENT OF INVOICES

Motion by Glabach, supported by Coleman, that the Board of Education, upon the recommendation of the Chief Financial Officer, approves the financial report as of March 31, 2023, and the payment of invoices totaling \$2,178,787.85 and payroll obligations totaling \$5,518,525.07.

Gogoleski: yes, Shaw: yes, Coleman: yes, Glabach: yes, Keller: yes, Blondeel: yes, Costa: yes

Motion carried 7-0.

NEW HIRE

Motion by Coleman, supported by Shaw, that the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Lexey Tobel for the 2022/23 school year, pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

Gogoleski: yes, Shaw: yes, Coleman: yes, Glabach: yes, Keller: yes, Blondeel: yes, Costa: yes

Motion carried 7-0.

TECHNOLOGY PURCHASE (2020 BOND)

Motion by Coleman, supported by Shaw, that the Board of Education, upon the recommendation of the Chief Financial Officer and the Director of Technology, approves the Computer Replacement Purchase as presented.

Gogoleski: yes, Shaw: yes, Coleman: yes, Glabach: yes, Keller: yes, Blondeel: yes, Costa: yes

Motion carried 7-0.

COPIER/PRINTER REPLACEMENT PURCHASE

Motion by Glabach, supported by Coleman, that the Board of Education, upon the recommendation of the Chief Financial Officer and the Director of Technology, approves the Copier/Printer Replacement Purchase as presented.

Gogoleski: yes, Shaw: yes, Coleman: yes, Glabach: yes, Keller: yes, Blondeel: yes, Costa: yes

Motion carried 7-0.

EXTERIOR DOOR REPLACEMENTS

Motion by Coleman, supported by Glabach, that the Board of Education, upon the recommendation of the Chief Financial Officer and the Director of Operations, approves the exterior door replacements as presented.

Gogoleski: yes, Shaw: yes, Coleman: yes, Glabach: yes, Keller: yes, Blondeel: yes, Costa: yes

Motion carried 7-0.

SUPERINTENDENT/ADMINISTRATIVE SAFETY COMMITTEE

Motion by Keller, supported by Blondeel, to create a health and safety committee.

Gogoleski: yes, Shaw: yes, Coleman: yes, Glabach: yes, Keller: yes, Blondeel: yes, Costa: yes

Motion carried 7-0.

SCHOOL SAFETY STAFF

The Board discussed school resource officers.

KITCHEN EQUIPMENT PURCHASE

The Board discussed the purchase of new kitchen equipment.

CHANGE TO SCHOOL BOARD MEETING SCHEDULE

The Board discussed moving the June meeting times to the evening. It was also discussed to move the July meeting to the evening as well.

BOARD STIPEND/SCHOLARSHIP

The Board discussed receiving stipends for attending Board meetings and creating a scholarship.

NEW & REVISED POLICIES

The Board discussed the spring update to policies. These will come before the Board for action at the May 8th meeting. Meghan Glabach suggested bringing policy 8400 School Safety Information back for more discussion in May.

FUTURE MEETINGS

President Costa noted that the next meeting will be held May 8, 2023, 6:30 p.m., regular, Boardroom, Hartland Educational Support Service Center.

ADJOURNMENT

The meeting was adjourned at 9:23 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Cynthia Shaw".

Cynthia Shaw
Board Secretary

A handwritten signature in cursive script, appearing to read "Renee Braden".

Renee Braden
Recording Secretary



HCS BOARD Goals Evidence of Effort 2022-23

Presented by
Chuck Hughes
Superintendent

REASON

RESPECT

RESPONSIBILITY

FINANCE Goal

Finance Goal

2022-23 HCS

To remain financially stable, in order to attract and retain quality employees, maintain facilities, technology, and equipment, enhance curriculum, and maintain an appropriate fund balance.



Strategies

- Share "budget to actual" reviews with Board of Education (October -previous year, December and March)
- Explore alternative revenue sources such as grants and rebates
- Manage employee contracts to ensure that they are fiscally responsible yet able to attract and retain the best employees possible
- Thoughtful and deliberate expenditure discussions with all programs and departments
- Optimize sinking fund and grant expenditures

Activities

- Finance Committee meetings when needed which can be called by any member
- Engage in discussions with all employee groups in the fall to ensure that all employees understand the district's financial picture
- Prepare for the annual budget audit
- Present Budget Amendments and explanations to the Finance Committee and share with the rest of the Board

Assessment

- Final district audit presentation by Piante Moran with an expected unqualified opinion outcome
- Results of Budget to Actual reviews
- Maintain fund balance consistent with the approved budget
- End of year budget adoption



How Are We Doing?

1

Audit = We have to wait until the fiscal year is complete. No anticipated issues. The 21-22 Audit was given an unmodified opinion, the best possible.

2

Fund Balance = Projected to end at +21% for 22-23. Keep in mind one time ESSR dollars will be used up and we project using fund balance in the out years.

3

Budget to Actual = Reviewed in February, with no discernable surprises.

Non- Homestead Millage Proposal Passes

The Hartland voters went to the polls on May 2, 2023 and overwhelmingly passed the Non-Homestead/Operating Millage to secure approximately \$5.5 million dollars a year or about \$27.5 million dollars for the general fund over the next five years.

76.58% YES

Average passing rate for the previous 13 Non-homestead proposals was 72.47 %

In 2018, 2,637 voters cast a ballot. In 2023 this number was 5,444 or 2,807 more voters cast a ballot.

Activities For Finance Goal



Finance meetings on 8-12-2022, 10-11-2022, and 2-1-2023.



Visitations to every school building to share financial information with staff, Fall 2022.



2021-22 Audit completed with best possible rating. While the 2022-23 audit will not be complete until fall 2023, we anticipate another positive audit.

BUILDING AND SITE

Building & Site

Goal 2022-23 HCS

To maintain and improve our facilities and technology access as premier learning resources for students and staff.

Strategies

- Maintain our capital improvement projects list on an annual basis
- Manage our revenue stream to ensure that priority projects are addressed on an annual basis with capital outlay or sinking fund dollars
- Pursue grants and rebates as alternative revenue sources
- Ensure that the new MS and HS custodial service provider meets our level of expectation at a reasonable cost
- Ensure adequate instructional space is available for future growth if needed



Activities

- Analyze demographic projections to determine if there is enough classroom space for the following school year
- Provide community updates regarding sinking fund and bond projects at BOE meetings and on our website
- Complete all maintenance and technology work orders in a timely manner
- Annual Board building visits
- Efficiently utilize bond bidding to include sinking fund projects as a way to maximize sinking fund expenditures
- Evaluate facilities for proper cleaning and maintenance.
- Work to ensure efficient custodial coverage and cleaning



Assessment

- Project completion list (general fund, bond, and sinking fund)
- Custodial status reports
- Replacement schedule update (technology, buses, vehicles, mowers, etc.)
- Work orders completed in both the technology and maintenance departments (submitted versus completed percentage)



Maintenance/ Custodial Around the District



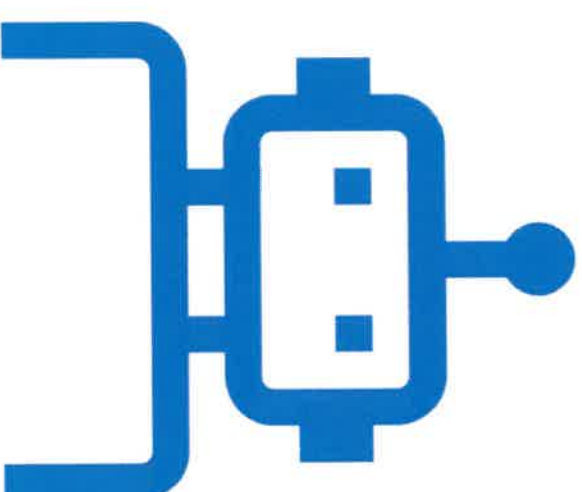


New Buses, Choir Risers, and FIS STEM Center



Bond Projects Completed

- Robotics Center completed
- Auxiliary Stadium completed
- Update of building infrastructure throughout the district
- Replacement of domestic piping at Round
- Replacement of windows at Ore Creek
- Renovations of restrooms at HESSC
- Replacement of athletic field lighting (LED)





Auxiliary Field

Bond Projects Completed Spring 2023



Bond Update – April 2023

- **Project Status**

- Athletic Stadium Lighting Upgrade**

- Main Stadium and Soccer Complex lighting replaced with LED fixtures over spring break.

- Up lighting will be replaced over the summer.

- HESSC PA System Upgrade**

- PA System upgraded over spring break.



Summer 2023 Bond Projects



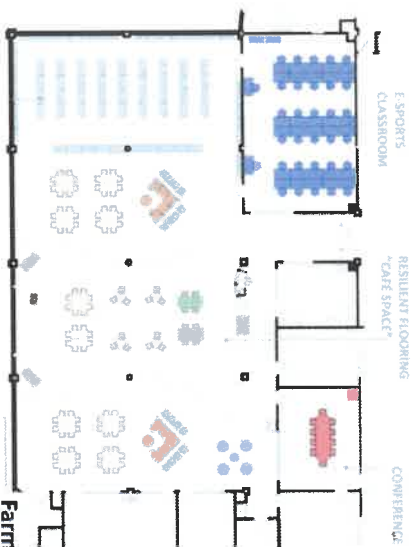
Bond Update – April 2023

• Summer 2023 Projects

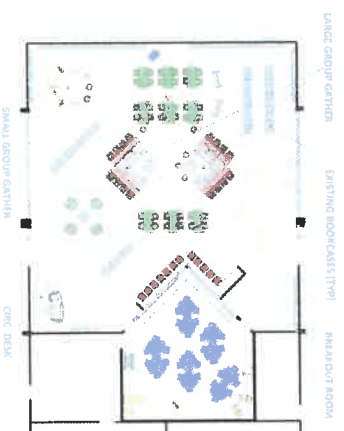
- Farms - Collaboration Center
- Ore Creek - Collaboration Center
- HS Athletics - HS Stadium Renovations / BB and SB Site Renovations
- ESSC - Gym Ceiling Painting / Auditorium Lighting and Seating Upgrades
- High School – Collaboration Center / Cafeteria Lighting Upgrade
- High School - Paving and Utilities (replace bus, pool and staff parking lot / drop off reconfiguration, main sewer line upgrade)
- High School – HVAC Controls Replacement
- Technology – District Wide Phone Replacement

Summer 2023 Bond Projects

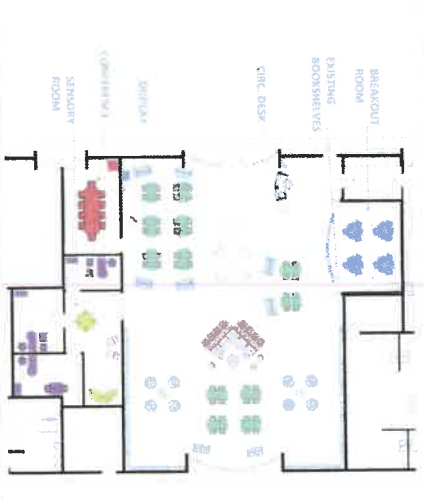
High School Collaboration Center



Farms Collaboration Center



Ore Creek Collaboration Center



Bus Inspections Certificate of Excellence



"A PROUD tradition of SERVICE through
EXCELLENCE, INTEGRITY, and COURTESY"

CERTIFICATE OF EXCELLENCE

Awarded with special honor to

Hartland Consolidated Schools

School Calendar Year

2021-2022

for achieving a 100% Pass Rate for
School Bus Safety Inspections.

Capt. D. D. D.

Commanding Officer, Vehicle Enforcement Division
Commander

September 1, 2022
Awarded this date



"A PROUD tradition of SERVICE through
EXCELLENCE, INTEGRITY, and COURTESY"

CERTIFICATE OF EXCELLENCE

Awarded with special honor to

Hartland Consolidated Schools

School Calendar Year

2020-2021

for achieving a Pass Rate of 93% or higher for
School Bus Safety Inspections.

Capt. D. D. D.

Commanding Officer, Vehicle Enforcement Division
Commander

September 1, 2021
Awarded this date

Sinking Fund Update

Sinking Fund Projects Year 5

(Projects completed during 2021-22)

- Sound Field Systems at Farms Intermediate and MS = \$116,079
- MS Fire Alarm System = \$244,867
- Domestic Water Piping Replacement Round = \$565,789
- Boiler Replacement (6 Units) Hartland Educational SSC = \$306,286

Total for Projects = \$1,233,021

Estimated Total Revenue Generated in Year 5 plus carryover = \$1,673,819



Work Orders Completed

Technology Department:

1,665 tickets opened with 1,651 completed through April 2023 or 99.2%.

1,730 tickets opened with 1,707 completed through April 2022 or 98.6%

963 tickets opened with 951 completed through April 2021 or 98.7%

Maintenance Department:

5,274 tickets opened with 5,153 completed through April 2023 or 97.7%.

4,920 tickets opened with 4,743 completed through April 2022 or 96.4%.

1,184 tickets opened with 1,178 completed through April 2021 or 99.5% (COVID Year)

Replacement Schedules for Technology, Buses, and District Vehicle Inventory

Technology = Outlined in the Bond and on
schedule

Buses = Outlined in the Bond and on schedule

Vehicles/equipment = Continue replacement
when needed

School Safety

What have we done this year?

1. Installed dead bolt locks on the high school doors.
2. ALICE based training for high school staff and some middle school staff. We have a plan for training all staff in August 2023.
3. ALICE based training modules required for all staff.
4. Will complete all required school safety drills per PA 12 of 2014.
5. Partnership work with Hartland Township, Hartland Schools, and Charyl Stockwell Academy to bring law enforcement to the district for 12 hours a day.
6. Starting a School Safety Committee (first meeting was 4-27-2023).

Safety Updates

- Installed security cameras at all buildings
- Performed a 3rd party site security assessment for all buildings (working on suggestions)
- Instituted partnership with Sheriff Department, Hartland Township and CSA for local patrol and resources
- Installed "Stop the Bleed" trauma kit for all buildings.
- Updated "Go Kits" at all buildings
- Replacement of select exterior doors with security glass
- RAPTOR entrance security system on order for fall 2023
- Safety Committee began meeting 4-27-2023



CURRICULUM AND INSTRUCTION

Curriculum and Instruction Goal 2022-23 HCS

Increase student growth and proficiency K-12 to ensure students are college and career ready by graduation.

Strategies

- Retain Instructional Coaches for teaching staff to learn and deliver best practice instruction and intervention with a focus on "Give to All, Gains for All".
- Offer robust multi-tiered systems of supports (MTSS) and interventions for all students to ensure that every child feels welcome, supported, and safe at school
- Provide the BOE the opportunity to engage in the curriculum revision process if changing directions
- Focus the K-12 instructional delivery model, found in the Framework for Highly Effective Teaching teacher evaluation program, on classroom intervention during the "You Do Together" component of lesson delivery



Activities

- Offer professional development opportunities to teaching staff and principals through early release Fridays, and full professional development (PD) days
- Utilize the expertise of our Instructional Coaches for one-on-one, small group and large group PD
- Develop, share, and maintain an instructional and social emotional multi-tiered system of supports to provide interventions for all students
- Maintain social emotional learning (SEL) committees in each building to ensure a quality program focusing on the 3Rs, and EAGLES
- Monitor student proficiency progress through common assessment and state assessment data
- Provide staff meetings focused on PD regarding the development of mastery with the HCS Framework for Highly Effective Teaching for expectations, with a focus on the "You Do Together" component



Assessment

- MSTEP Proficiency Comparison vs County/State
- MSTEP Growth Comparison vs County/State
- SAT College Readiness Data vs County/State
- PSAT College Readiness Data vs County/State
- Growth/Proficiency data compared to "like schools" cohorts via MiSchoolData
- District common assessment data
- Early Literacy/Math Benchmark Assessments (K-2)
- Graduation Rates



MDE School Grades

Grades for Proficiency of Student's from the Michigan Department of Education Report Card. These scores are based on student performance for the Spring of 2022 state assessments:

Creekside Elementary	A and Reward School
Lakes Elementary	A and Reward School
Round Elementary	A and Reward School
Village Elementary	B
Farms Intermediate	A and Reward School
Middle School	A and Reward School
Hartland High School	A and Reward School
Hartland Virtual Academy	B

LEGACY: Compliant and Met Academic Progress (MDE changed how it handles Alternative High School grading to these two highest ratings).

Consistently 95%+ Graduation Rate

Hartland Rankings

Schooldigger.com latest ranking:

2021-22 = 54th out of 544 ranked districts or in the **Top 10%**, the site does not assign a grade.

How does this compare to Niche.com in their latest rankings?

2022-23 = 46th out of 557 ranked districts or in the **Top 8%** and assigned an “A” grade.

MSTEP

How our students performed compared to the previous year.

MSTEP Spring 2022 ELA/Math Results

Subject	Grade	2021	2022	Difference
ELA	3rd	58%	70%	12
ELA	4th	46%	56%	10
ELA	5th	61%	62%	1
ELA	6th	56%	60%	4
ELA	7th	56%	52%	-4
Math	3rd	59%	70%	11
Math	4th	51%	53%	2
Math	5th	44%	48%	4
Math	6th	49%	53%	4
Math	7th	47%	50%	3

PSAT/SAT How
our students
performed
compared to the
previous year.
Spring 2022

R & W	8th PSAT	75%	76%	1
R & W	9th PSAT	82%	73%	-9
R & W	10th PSAT	78%	73%	-5
R & W	11th SAT	69%	66%	-3
Math	8th PSAT	65%	67%	2
Math	9th PSAT	66%	61%	-5
Math	10th PSAT	52%	49%	-3
Math	11th SAT	46%	46%	0

2022-2023 Smarter Balanced Benchmark Assessment (3-8)

Proficiency

Fall / Spring (Total)

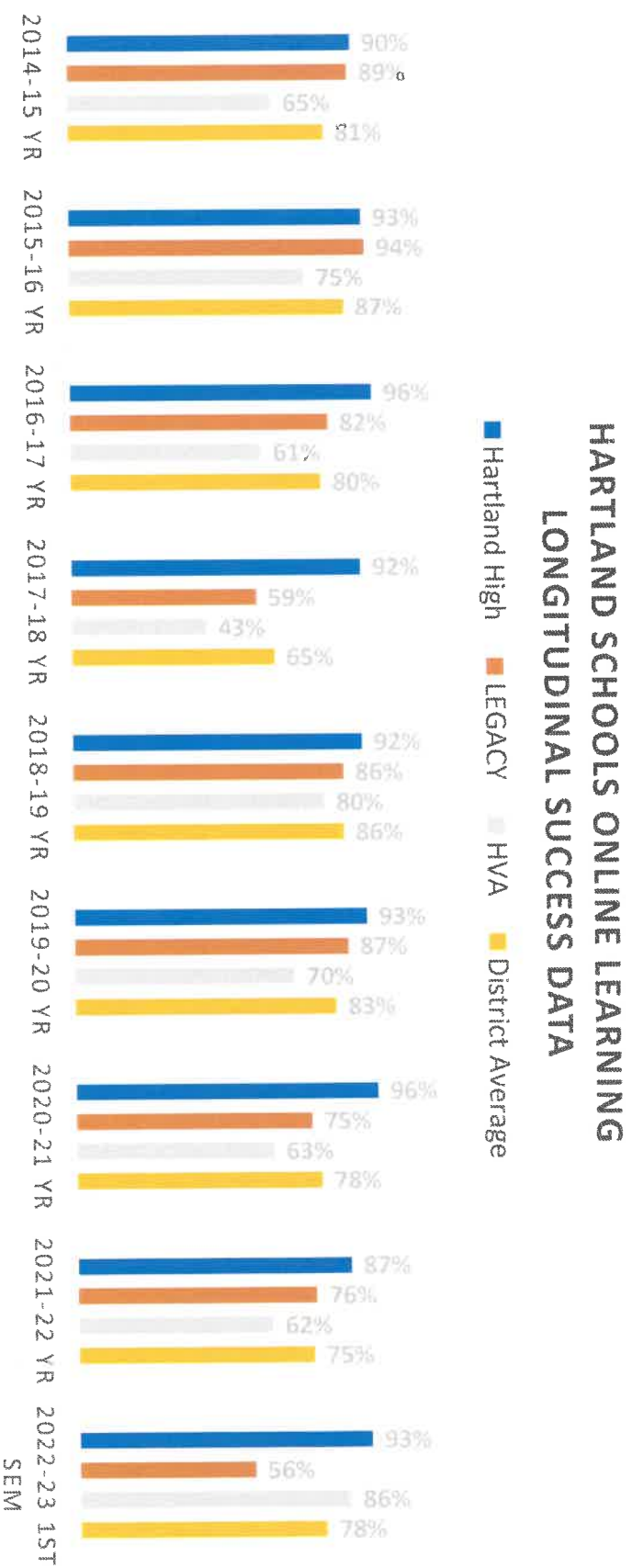
<u>3rd Grade:</u>	ELA: Language and Vocabulary Use:	66% / 84%
<u>4th Grade:</u>	ELA: Language and Vocabulary Use:	66% / 91%
<u>5th Grade:</u>	ELA: Language and Vocabulary Use:	84% / 92%
<u>6th Grade:</u>	ELA: Language and Vocabulary Use:	84% / 88%
<u>7th Grade:</u>	ELA: Language and Vocabulary Use:	82% / 89%
<u>8th Grade:</u>	ELA: Evaluate Information/Sources:	75% / 85%

Proficiency

Fall / Spring (Total)

<u>3rd Grade:</u>	Math = Number/Operations Base 10:	41% / 77%
<u>4th Grade:</u>	Math = Interpret, Represent, Solve:	53% / 84%
<u>5th Grade:</u>	Math = Numerical Expressions:	37% / 74%
<u>6th Grade:</u>	Math = One Variable Expressions/Equations:	64% / 87%
<u>7th Grade:</u>	Math = Algebraic Expressions/Equations:	55% / 70%
<u>8th Grade:</u>	Math = Expressions and Equations:	59% / 86%

Online Learning Success



District Leadership Survey

I want to again thank Dave Minsker for his guidance and leadership in moving our District Leadership Team (DLT) forward. This team is made up of district Principals, Instructional Coaches, teachers representing every building, Scott Usher, Director of Technology, and Adrian Dean, Director of Special Education. The group focuses on professional development (PD) and building leadership capacity. Below is what the team reports:

- 100% (96.9% in 21-22) Agreed or Strongly Agreed (A/SA) that their input was heard by administration
- 97.1% (84.4% in 21-22) A/SA that they were a part of planning and preparing professional development
- 94.1% (90.7% in 21-22) A/SA that DLT develops leadership skills and leadership capacity
- 100% (87.5% in 21-22) reported they were satisfied with their building/department professional development plan this year.

PERSONNEL



Attract and Retain Staff

Personnel Goal 2022-23 HCS

Establish, maintain, and promote a premier educational experience for students, a high quality work-life for employees, and positive relationships with parents and the community.

Expectations

- Timely and relevant presence on social media sites including Facebook, Twitter, Instagram and other sites to attract a diverse pool of new hire candidates
- Maintain an education and work environment that is free of all forms of harassment and discrimination
- Remain transparent while being thoughtful and deliberate regarding district decisions
- Continue building a culture that is people centered (ex. personable with strong moral principles and reflective of the tenets of Reason, Respect, and Responsibility)

Activities

- Staff satisfaction survey, 22-23
- Annual Senior Exit Survey reported by high school principal
- Complete new student surveys annually electronically (new 22-23)
- Athletic Program Surveys for all seasons reported by athletic director
- Manage social media presence (designated personnel)
- Continue to get creative in an effort to increase our advertising campaign to include a broader audience to attract a diverse pool of new hire candidates
- Highlight an Employee of the Month in Community Life
- Highlight the 2022-23 Teacher and Support Person of the Year in Community Life
- Adjust salaries and benefits where needed to attract and retain the best employees possible
- Evaluate staff annually
- Provide teacher mentorship opportunities
- Meet monthly with employee groups to optimize communication and solve problems proactively.
- Review salaries at least every other year, or when contracts are up, to ensure market rate compatibility

Assessment

- Staff Satisfaction Survey results
 - Senior Exit Survey results
 - Athletic Program Survey results
 - Regular communication with the community through Weekly Updates and social media
 - School of Choice and New Resident enrollment numbers compared with past years
 - New position fill rates report annually
 - Annually summarize discipline data including the number of expulsion hearings, Title IX and other harassment complaints
 - New Student Survey results
 - Why Harboring?
 - How did you hear about us?
- Note: The survey effort will be to get a 30% return rate and 80% satisfaction, before intervention plans are created.



School of Choice

- **School of Choice:** Our school of choice applications saw 198 new enrollments which was off pace by 15 compared to last year (213 in 21-22, 237 in 20-21 and 220 in 19-20). We added 15 students second semester.
- **The largest group of school of choice are:**
 - Kindergarten = $59 + 1$ (2nd semester)
 - 9th grade = 17 (10th = 9, 11th = 4, and 12th = 5) + 7 (2nd semester)
 - 1st grade = 11
 - 2nd grade = 15
 - 3rd grade = 12

Where did new students come from?

This is a snapshot of roughly 379 new to the district students, not including Kindergarten and JK.

- **34 = Homeschooled**
- **13 = Charyl Stockwell**
- **31 = Fenton**
- **35 = Linden**
- **16 = Brighton**
- **75 = Howell**
- **36 = Huron Valley**
- **34 = Out-of-State**

Student Perception Survey

We surveyed the students in grades 7-12 (see attachment). The high school and LEGACY had 650 responses with 513 at the middle school and 37 in HVA.

- 88% (86% 21-22) reported that teachers are preparing them for the next school year or post-secondary
- 17% (17% 21-22) stated that internet access and current technology is keeping them from fully engaging
- 87% (86% 21-22) feel safe at school
- 91% (87% 21-22) stipulate that they have a supportive relationship with at least one adult in school
- 83% (82% 21-22) stipulate that they would recommend their school to friends and family
- 72% (66% 21-22) stated that they have not been bullied at school while 16% (16% 21-22) of these students have been bullied on social media
- About 10% (16% 21-22) of those bullied state they were bullied in the classroom
- 17% (15% 21-22) of students stated that they have been bullied in the hallways and or cafeteria

Senior Exit Survey

Hartland High School Seniors were asked two questions prior to graduating. Of the 4930 seniors, 327 responded or 66%.

- Would you recommend HHS to family and friends? **85% Responded - Yes (89.1% in 2021-22)**
- Did you have a positive experience while at HHS? **87% Responded – Yes (89.1% in 2021-22)**

Parent Perception Survey

Parent Perception Survey

The 2022-23 Parent Perception Survey for JK-6 (see link below) was completed and shared with the community. I shared that 96% of our parents assigned the district schools a grade of A or B compared to 92% last year. Each school will analyze their building data and work to address areas they feel can be strengthened. The district will work to support these efforts.

<https://www.hartlandschools.us/documents/Superintendent-Updates/2022-23-JK-6-Parent-Perception-Survey-Results.pdf>



New Parent Surveys

21 of 131 (16%)

15% return rate in 21-22

Returned the New
Parent Survey

I have these
for your review
if you wish.

Staff Survey

Scott VanEpps completed the 2022-23 Staff Survey. We had 205 (38%) respondents:

- 84% (91% in 21-22) are proud to be employed by HCS.
- 92% (95% in 21-22) feel physically safe.
- Is your opinion valued by the BOE and Administration, 49% All or Most of the time compared to 58% last year.
- Do you feel respected by your immediate supervisor/building principal? 92% stated all or most of the time compared to 91% last year.
- How well does HCS administration/management communicate with employees? Good to Excellent = 77% compared to 71% last year and 63% in 20-21.
- I value and support the operation of the district under the current BOE. 40% Agree or Strongly Agree compared to 90% last year.

Athletic Survey

Mr. Wheeler surveyed the Spring 2022, Fall 2022, and Winter 2023 (Fall and Winter in 2021-22) athletes to assess the experiences of the student athletes. Highlights include:

- 91% (98% in 21-22) state that they Strongly Agree or Agree (SA/A) that their coach has high expectations regarding good behavior and sportsmanship.
- 86% (97% in 21-22) SA/A that their coach treated them with respect.
- 90% (90% in 21-22) SA/A that they feel supported by our Athletic Director.
- 78% (99% in 21-22) replied that they enjoyed their time with the team and feel their role was valued.

New Hires

22-23

23 Teachers

1 General Education Social Worker

1 Transportation Supervisor

1 Accountant

1 Certified Medical Assistant

1 Custodial Supervisor

8 Affiliates (Secretaries/Para-Educators)

2 Maintenance Crew Members

2 Mechanics

6 Student Nutrition Staff Members

Student Expulsion Hearings

	2022-23	2021-22	2020-21
Controlled Substances	39	28	27
Fighting or Threatening	9	1	2
Lewd or Licitious Behavior	1	1	5
Harassment / Bullying	0	1	0
Using Racist, Prejudiced, or Sexist Lang.	4	2	2
Dangerous or Unsafe Behavior	0	3	0
Weapons	0	0	3
Stealing	0	0	1
Willful Destruction of Property	0	0	1
Sexual Harassment / Assault	2	0	2
Matters Pertaining to Safety of Others	1	0	4
Persistent Disobedience	2	0	0
Total # of Hearings=	58	36	48

Common Discipline Infractions

	2022-23	2021-22	2020-21
Bus Violations	337	381	219
Disruptive Behavior	205	113	40
Dress Code Violations	5	10	171
Disrespect	99	92	25
Fighting	51	41	29
Inappropriate Behavior	232	185	73
Total	929	822	557

DIVERSITY, EQUITY, AND INCLUSION

Diversity, Equity, and Inclusion (DEI)

Goal 2022-23 HCS

The Hartland Consolidated School District will foster a school/work culture that ensures a sense of belonging, safety, and support.

Strategies/Expectations

- Maintain a District Committee to develop recommendations for supporting and promoting an equitable, diverse and inclusive school environment
- Maintain a DEI Board Subcommittee which will support efforts in HCS
- Welcome and graduate our diverse population
- Endeavor to diversify the demographics of our staff
- Review policies, practices, and procedures to ensure processes and programs are impartial, fair, and provide equitable possible outcomes for each individual
- Hire a third-party vendor to perform a school culture and climate survey for PK-12 parents, staff, and 6-12 students to meet expectations of the DOJ agreement and to ensure students feel welcome in our district



Activities

- Continue providing student and staff training regarding harassment and bullying including the differences when it involves someone from a Protected Class
- Support a Unified Sports program
- Focus our EAGLES framework for Social Emotional Learning and acceptance of all through our Multi-Tiered Systems of Support work
- Complete the survey work noted in Strategies/Expectations
- Develop plans for moving forward based on the above survey results



Assessment

- Summary of staff professional development
- Summary of student educational activities
- Summary of school district climate survey
- Record of District and Board Committee Meetings



"We strive to be a leading district in Livingston County and the State of Michigan"

District DEI Committee Meetings

October 12, 2022 =

- Reviewed the Board of Education Goal
- Shared the Hanover Climate Survey To Be Given
- Discussed Holiday/Religious Observances
- Looked at Handbook Revisions

December 14, 2022 =

- Reviewed the Hanover Climate Survey Results Grades 7-12

2022-2023 Diversity, Equity and Inclusion (DEI) Goal Evidence

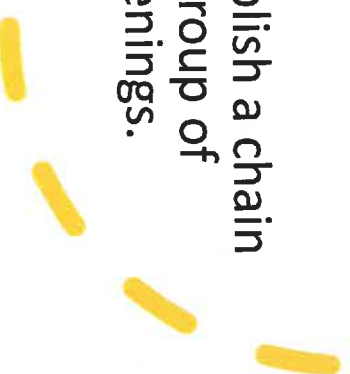
- **Horacio Sanchez staff professional development series on brain research on how children learn and how schools must continue to teach critical skills to students if they are to have a chance to be successful. The top three skills are identified as:**
 - Focus: Helping students to remain focused on tasks of building attention span, comprehension and how to process information, key skills to academic success. (Achievement, Grit)
 - Social Ability:** These are the skills such as empathy and compassion, including interaction with classmates and staff. (Empathy, Link, Serve)
 - Self-Control:** Many students need help with regulating impulsivity. Overcoming anxiety, depression, and anger fall in this category. (Empower)
- **Anti-Harassment staff presentations with a focus on Nondiscrimination on the basis of sex in education programs or activities, anti-harassment, and bullying and other aggressive behavior toward students.**
- **TRAILS program lessons in all buildings to promote positive social skills.**
- **Student group presentations including:**
 - Microaggressions education meetings
 - Vaping education meetings
 - Crossing the Line/Bullying presentation in the classroom
 - Mindfulness and Stress reducing strategies
 - Weekly visits to freshmen focus students to support them at school with resources, coping strategies, and making positive connections in the building
 - Insight groups on drug and alcohol education
 - Reaching Higher
 - Teen Choice group for 9/10 graders
 - Teen Choices group for 11/12 graders
 - Be the Change club
- **1st grade “Body Safety” training where students learn about being the “Boss of Their Body”, keeping their bodies safe from dangers such as poison, fire, guns, and strangers.**

EMU Collaborative

Superintendent Hughes Initiated EMU Partnership

- October 8, 2022 EMU Dean of Education visitation to Hartland High School Cadet Teaching Program.
- December 8, 2022 EMU Luncheon to discuss how HCS and other districts can partner with each other to grow education programs.
- March 9, 2023: EMU Luncheon to continue discussions about partnerships for developing teachers.

Note: Potential opportunity to establish a chain of contact for opening up a diverse group of quality applicants when we have openings.



Our Partners In Progress Team



Board Adoption of What We Believe



Hartland Consolidated Schools
Reason, Respect, Responsibility



Hartland Consolidated Schools believes in...

Reason: ... the power of our mind to seek to understand and think logically. By developing reasoning skills, our students and staff are better able to think critically in both the academic and social environments in which they find themselves. We support a well-rounded educational experience.

Respect: ... respecting the abilities, qualities, achievements, differences and similarities of all, including ourselves. HCS provides the best possible educational experience for students by eliminating barriers in our policies, practices and procedures that may limit the opportunity for full participation in all that we offer. Hartland Schools strives to be a safe and welcoming place for all students. We will not accept discrimination or harassment in any form. We will not direct or compel students to personally confirm that any person or group is superior or inferior based on sex (including sexual orientation or transgender identity), disability, age, height, weight, English speaking status, race, class, ethnicity, religion, color, national origin or ancestry. We are ALL Hartland Eagles!

Responsibility: ... students, staff and parents taking responsibility for their own actions and behaviors. We expect that everyone extends that responsibility to working with individuals, groups, community members and others. This collective responsibility supports Hartland Schools' effort toward cultivating a positive culture where we learn and grow together. Engaging in rational discussions that promote community is important to the development of each person. Being responsible means demonstrating accountability for our own actions and representing our school district in a positive manner, without exception.

**HARTLAND CONSOLIDATED SCHOOLS
BOARD MEETING ON MAY 8, 2023
EXPENDITURES FOR THE MONTH OF APRIL 2023**

Check registers and ACH payments:

Date	Description	General Fund	Athletics	Cafeteria	Capital Proj	Debt	Activity	TOTAL
04/06/2023	A/P Check Run	\$ 229,400.52	\$ 515.25	\$ 20,558.70	\$ 690.00		\$ 17,321.06	\$ 268,485.53
04/13/2023	A/P Check Run	\$ 673,800.80	\$ 2,134.43	\$ 19,974.57	\$ 9,924.02		\$ 25,832.19	\$ 731,666.01
04/20/2023	A/P Check Run	\$ 171,601.89	\$ 1,980.74	\$ 28,710.49	\$ 27,282.98		\$ 11,965.09	\$ 241,541.19
04/21/2023	A/P Check Run						\$ 77,540.41	\$ 77,540.41
04/24/2023	A/P Check Run						\$ 2,859.50	\$ 2,859.50
04/25/2023	A/P Check Run						\$ 46,939.15	\$ 46,939.15
4/28/2023	A/P Check Run	\$ 622,346.69	\$ 3,385.99	\$ 29,557.48			\$ 42,089.63	\$ 697,379.79
04/30/2023	Void Checks	\$ (14,763.15)					\$ (1,047.77)	\$ (15,810.92)
04/10/2023	Merchant Fees (Comm Ed)	\$ 16,907.02						\$ 16,907.02
04/30/2023	Bank Fees	\$ 2,767.42						\$ 2,767.42
04/05/2023	ARBITER - REF DEPOSIT	\$ 5,000.00						\$ 5,000.00
04/04/2023	EDUSTAFF - ACH	\$ 2,697.22						\$ 2,697.22
04/14/2023	EDUSTAFF - ACH	\$ 81,764.64						\$ 81,764.64
04/24/2023	ARBITER - REF DEPOSIT	\$ 5,000.00						\$ 5,000.00
04/28/2023	EDUSTAFF - ACH	\$ 134,659.09						\$ 134,659.09
04/26/2023	PNC VISA - ACH	\$ 43,149.19						\$ 43,149.19
TOTAL		\$ 1,974,331.33	\$ 8,016.41	\$ 98,801.24	\$ 37,897.00	\$ -	\$ 223,499.26	\$ 2,342,545.24

Payroll and Benefit expenses:

Date	Description	Net Pay	Federal Taxes	State Taxes	Retirement	Other	Health Equity	TOTAL
4/3/2023	RETIREMENT - 3/31/23 PAYDATE				\$ 423,423.92	\$ 53,734.25		\$ 477,158.17
4/14/2023	4/14/2023 PAYDATE	\$ 760,688.92	\$ 259,094.64	\$ 39,569.81	\$ 411,532.44	\$ 51,119.15	\$ (23,283.70)	\$ 1,498,721.26
4/28/2023	4/28/2023 PAYDATE	\$ 741,318.55	\$ 249,807.58	\$ 36,372.48	**	**	\$ (23,483.70)	\$ 1,004,014.91
4/18/2023	APRIL UAAL/ORS				\$ 714,316.49			\$ 714,316.49
APRIL HEALTH EQUITY CLAIMS							\$ 55,103.22	\$ 55,103.22
TOTAL		\$ 1,502,007.47	\$ 508,902.22	\$ 75,942.29	\$ 1,549,272.85	\$ 104,853.40	\$ 8,335.82	\$ 3,749,314.05

**Paid in May 2023

SCHOOL BOARD MEETING DATES
2022-23

REGULAR MEETINGS

Monday, July 18, 2022, Organizational (8:00 a.m.)

Monday, August 8, 2022 (8:00 a.m.)

Monday, September 12, 2022

Monday, October 10, 2022

Monday, November 14, 2022

Monday, December 12, 2022

Monday, January 9, 2023

Monday, February 13, 2023

Monday, March 13, 2023

Monday, April 10, 2023

Monday, May 8, 2023

Monday, June 12, 2023 (~~8:00 a.m.~~) **6:30 p.m.**

Monday, June 26, 2023 (~~8:00 a.m.~~) **6:30 p.m.**

Monday, July 17, 2023, Organizational (6:30 p.m.), tentative

SPECIAL MEETINGS

August 17, 2022

August 22, 2022

All meetings take place in the Boardroom at the Hartland Educational Support Service Center, 9525 E. Highland Road, Howell, and begin at 6:30 p.m. unless otherwise indicated.

Adopted: 7/18/2022

Food Service Equipment
Prepared by: Rachel Bois
May 8, 2023

On April 3, 2023, a request for proposal (RFP) was issued for specific food service equipment throughout district kitchens. The detailed list of items included in the RFP is attached for reference. These items will replace existing kitchen equipment that has reached the end of its useful life.

Four responses to the RFP were received as follows:

HPS, Inc.	\$318,385.59
Stafford Smith	\$334,619.50
Hubert Company	\$356,010.98
Douglas Equipment	\$374,174.34

The RFP's were reviewed and evaluated by Lisa Archey, Student Nutrition Director, and me. The evaluation process included an analysis of pricing, previous experience with the vendor, and the ability to meet project specifications. Based on these factors, we are recommending the contract be awarded to HPS, Inc.

Funding for the equipment has been accounted for in the Food Service budget.

FORM 3: BID TABULATION FORM

Location	Item #	Manufacturer	Model	Description	Quantity	Unit Cost	Install/ Delivery	Removal/ Disposal of Existing	Total Cost
Village Elementary	VES-1	Multiteria	MPHC-5-G	Hot Food Serving Counter/Table	1				
Village Elementary	VES-2	Multiteria	MPUC-2-G	Serving Counter	1				
Village Elementary	VES-3	Vulcan	ABC7E-208	Combi-Oven, Electric	1				
Village Elementary	VES-4	Lakeside Manufacturing	CUSTOM #SP-15039	Condiment Cart	1			N/A	
Farms Intermediate	FES-2	Lakeside Manufacturing	CUSTOM #SP-15038	Condiment Cart	1				
Farms Intermediate	FIS-1	Traulsen	G20010	Reach-in Refrigerator	1			N/A	
Round Elementary	RES-1	Vulcan	ABC7E-240	Combi-Oven, Electric	1				
Round Elementary	RES-2	Vulcan	VC4ED	Convection Oven, Electric	1			N/A	
Round Elementary	RES-3	Lakeside Manufacturing	CUSTOM #SP-15039	Condiment Cart	1			N/A	
Lakes Elementary	LES-1	Vulcan	VC4ED	Convection Oven, Electric	1				
Lakes Elementary	LES-2	Traulsen	G1001-	Reach-in Refrigerator	1				
Lakes Elementary	LES-3	Lakeside Manufacturing	CUSTOM #SP-15039	Condiment Cart	1			N/A	
Hartland High School	HHS-1	Ovention	CONVEYOR C2000	Conveyor Oven	1				
Hartland High School	HHS-2	Traulsen	G20010	Reach-in Refrigerator	1			N/A	
Hartland High School	HHS-3	Vulcan	VC44GD	Convection Oven, Gas	3			N/A	
Hartland High School	HHS-4	American Panel Corp	AP20BCF200-3	Blast Chiller Freezer, Roll-in	1				
Hartland High School	HHS-5	Metro	C549-ASDS-U	Mobile Heated Cabinet	12			N/A	
Hartland High School	HHS-6	Lakeside Manufacturing	CUSTOM #SP-15038	Condiment Cart	2				
Ore Creek Middle School	OCMS-1	Lakeside Manufacturing	CUSTOM #SP-15038	Condiment Cart	1			N/A	
Creekside Elementary	CES-1	Lakeside Manufacturing	CUSTOM #SP-15039	Condiment Cart	1			N/A	
GRAND TOTAL									

General Education Fund		Budget		Change	
		2022-23 Revised	2023-24	\$	%
Total Revenues	\$	24,114,904	\$ 24,017,366		
Less Expenditures		(24,490,342)	(23,971,282)		
Net Surplus/ (Deficit)		(\$375,438)	\$46,084		
Estimated Beginning Fund Balance - July 1		2,526,178	2,150,740		
Estimated Ending Fund Balance - June 30	\$	2,150,740	\$ 2,196,824		
Ending Fund Balance as a Percentage of Expenditures		8.8%	9.2%		
Programs					
General Education & Curriculum		1,443,734	1,113,324	(330,410)	-23% 1
Student programs		35,000	35,000	-	0%
Instructional Support		1,478,734	1,148,324	(330,410)	-22%
Community Relations/Communications		67,007	65,891	(1,116)	-2%
Central Office Services		18,147	19,122	975	5%
Superintendent & Board of Education		470,049	482,646	12,597	3%
Administration - Superintendent & Board of Education		555,203	567,659	12,456	2%
Attendance Officer/Pupil Auditor		112,698	116,842	4,144	4%
Technology Services		150,910	136,468	(14,442)	-10%
Finance & HR		399,003	418,114	19,111	5%
Support Services		45,800	42,800	(3,000)	-7%
Administration - Central Services		708,411	714,224	5,813	1%
Transportation Services		192,031	171,970	(20,061)	-10%
Operations & Maintenance		228,664	234,392	5,728	3%
Overhead		420,695	406,362	(14,333)	-3%
Career & Technical Education Consortium		3,199,090	2,343,247	(855,843)	-27% 2
Adult Education		251,969	251,969	-	0%
WIOA Youth		75,175	75,175	-	0%
General Education Social Work		245,678	262,170	16,492	7%
Mental Health Grant		735,347	920,908	185,561	25% 3
Title I Regional Assistance Grant		127,500	140,000	12,500	10%
Homebound Services		75,321	75,321	-	0%
WAY School		463,234	511,366	48,132	10%
Consortiums - Instructional		5,173,314	4,580,156	(593,158)	-11%
Data Processing Consortium		380,000	380,000	-	0%
Homeless Coordinator		26,399	26,399	-	0%
Homeless Van		18,355	18,355	-	0%
Regional Transportation Collaborative		9,206,917	9,355,668	148,751	1.6% 4
Technology Consortium		808,782	830,491	21,709	3%
Consortiums - Support Services		10,440,453	10,610,913	170,460	2%
Great Start Collaborative		333,955	305,332	(28,623)	-9%
Head Start		1,927,331	2,028,331	101,000	5% 5
Head Start Food Service		190,000	190,000	-	0%
Great Start Readiness Grant		3,228,833	3,419,981	191,148	6% 6
Early Childhood local grants		33,413	-	(33,413)	-100% 7
Early Childhood		5,713,532	5,943,644	230,112	4%
Total General Fund Expenditures		24,490,342	23,971,282	(519,060)	-2%

Notes:

1. Decrease attributable to carryover funds budgeted and spent in FY 22-23.
2. Decrease due to one-time state grant funding awarded in FY 22-23.
3. Increase for new mental health professionals, supporting students countywide.
4. Increase attributable to updated staffing and route changes, as well as projected supply and fuel needs for FY 23-24.
5. Increase primarily attributable to federally required COLA for staff for FY 23-24 (5.2%).
6. Increase primarily attributable to federally required COLA for staff for FY 23-24 (5.2%- GSRP aligns wages with Head Start programs).
7. Grants not available at this time, Agency will apply when available.

2023-2024 LESA Budget

Special Education Fund	Budget		Change	
	2022-23 Revised	2023-24	\$	%
Total Revenues	\$ 57,457,134	\$ 59,164,688		
Less Expenditures	(56,277,011)	(59,127,989)		
Net Surplus/(Deficit)	\$1,180,123	\$36,699		
Estimated Unassigned Beginning Fund Balance - July 1	5,692,413	6,872,536		
Estimated Unassigned Ending Fund Balance - June 30	\$ 6,872,536	\$ 6,909,235		
Ending Fund Balance as a Percentage of Expenditures	12.2%	11.7%		
Programs				
Cognitive Impairment Programs - Moderate & Severe	5,952,150	6,515,586	563,436	9% 1
Early Childhood Developmental Delay Programs	883,142	1,012,106	128,964	15% 2
Instructional Programs	6,835,292	7,527,692	692,400	10%
Assistive Technology Programs	282,149	292,124	9,975	4%
Nursing Programs	280,293	289,954	9,661	3%
Occupational Therapist Programs	2,253,736	2,294,079	40,343	2%
Orientation/Mobility Programs	28,243	28,803	560	2%
Physical Therapist Programs	540,487	568,812	28,325	5%
Psychology Programs	2,993,500	3,300,452	306,952	10% 3
Social Worker Programs	3,897,617	4,464,052	566,435	15% 3
Hearing Impaired Programs	219,294	192,768	(26,526)	-12%
Speech and Language Impairment Programs	6,996,683	7,024,729	28,046	0%
Program Consultants	1,492,971	1,856,898	363,927	24% 4
Early On Services	2,310,777	2,340,582	29,805	1%
Visually Impaired Programs	138,478	140,721	2,243	2%
Work Study Programs	690,283	700,595	10,312	1%
START Grant	91,154	92,555	1,401	2%
Proportionate Share (private school support requirement- IDEA)	97,921	88,186	(9,735)	-10%
Instructional Support Programs	22,313,586	23,675,310	1,361,724	6%
Transportation	4,982,183	5,236,455	254,272	5% 5
Operations & Maintenance	584,607	591,925	7,318	1%
Transportation & Operations Services	5,566,790	5,828,380	261,590	5%
Superintendent & Board of Education	123,770	127,974	4,204	3%
Other Central Office Services	40,307	42,580	2,273	6%
Community Relations/Communications	134,631	129,949	(4,682)	-3%
Administration- Superintendent & Board of Education	298,708	300,503	1,795	1%
Administration - Directors	2,893,056	3,208,569	315,513	11% 6
Administration - School Based	2,893,056	3,208,569	315,513	11%
Administration - Assistant Superintendent of Special Education	467,314	461,705	(5,609)	-1%
Administration - Fiscal Services	1,005,083	1,049,616	44,533	4%
Technology Services	353,631	399,425	45,794	13%
Compliance Monitoring Programs	170,835	170,835	-	0%
Attendance Officer/Pupil Auditor	11,812	12,200	388	3%
Visual Imaging	8,500	8,500	-	0%
Administration - Central Services	2,017,175	2,102,281	85,106	4%
Support Services & SE distribution to local districts	16,352,404	16,485,254	132,850	1% 7
Operational Support and Overhead	16,352,404	16,485,254	132,850	1%
Total Special Education Fund Expenditures	56,277,011	59,127,989	2,850,978	5%

Notes:

1. Increase 4.0 FTE for Center Based programs based on projected student enrollment (1.0 Teacher & 3.0 Support staff).
2. Increase 1.0 FTE for Preschool Inclusion Specialist that will service Early Childhood programs throughout the County.
3. Increase in Psychology (1.4 FTE) and Social work (2.8 FTE) to provide support services throughout the County.
4. Increase in Program Consultants (2.0 FTE) to support student behavior and augmentative and alternative communication.
5. Increase for staffing and route changes, as well as projected supply, fuel & bus replacement needs for FY 23-24.
6. Increase for Adult Transition Director position and countywide special education teacher professional development.
7. Increase for additional operational support to local districts, offset by decrease in transfers to capital projects fund.

**LOCAL DISTRICT RESOLUTION
FOR APPROVAL OF
THE LIVINGSTON EDUCATIONAL SERVICE AGENCY (LESA)
2023-2024 BUDGET**

Hartland Consolidated Schools, Hartland, Michigan (the "District")

A regular meeting of the board of education of the District was held in the Boardroom in the District, on the 8th day of May, 2023, at 6:30 o'clock in the p.m.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Board of Education has received and reviewed the proposed LESA budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed LESA budget.
2. The Secretary of the Board of Education or his/her designee shall forward a copy of this resolution to the LESA Board of Education or its superintendent no later than June 1, 2023.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Hartland Consolidated Schools, Hartland, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a meeting held on May 8, 2023, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education



POLICY UPDATE SERVICE

PROVIDED BY NEOLA, INC.

MI LOCAL UPDATE OVERVIEW AND COMMENTS

VOLUME 37 NUMBER 2

BYLAWS AND POLICIES

Policy 2623 - Student Assessment (Revised)

This policy has been revised to include the provisions of the Office of Educational Assessment and Accountability (OEAA) and the reporting requirements of the Michigan Department of Education (MDE).

These revisions reflect MDE and State Board of Education rules regarding student assessment and should be adopted in order to maintain accurate policies.

Policy 6325 - Procurement - Federal Grants/Funds (Revised)

A minor adjustment has been made to policy 6325, specifically to recognize that not all federal grant contracts are subject to the Davis-Bacon Act ("DBA"). The DBA typically applies to any federally funded contract in excess of \$2,000 for the construction, alteration, or repair of public buildings or public works, and requires payment of prevailing wages for workers who provide services under the contracts. However, there are some instances in which the DBA does not apply, and the change made to policy 6325 clarifies this. School districts should review the specific terms of federal grants that might be used for construction-related projects and consult with legal counsel before determining whether the DBA applies to a contract or not. This revision reflects the latest provisions issued in the OMB Compliance Supplement and the provisions of Appendix II to 2 C.F.R. Part 200.

This revision reflects current EDGAR provisions and should be adopted to maintain accurate policies.

Policy 8390 - Animals on District Property (Revised)

This policy has been revised at the request of clients wanting to provide some structured options regarding therapy/comfort animals. Note: Neola does not recommend including such animals, given the liabilities and complexities of such approval. However, given the widespread nature of the request, optional language providing structure to such approval is offered for use at the discretion of client districts. It is strongly recommended that such a provision be thoroughly explored with the district's legal counsel and authorization sought from the Board.

Policy 8400 - School Safety Information (Revised)

This policy has been updated to reflect current state law and best practices regarding school safety. The corresponding AG provides specific details regarding Threat Assessment plans if the District chooses to implement such provisions.

These revisions are consistent with current state law and should be adopted.

Policy 5330.02 - Opioid Antagonists (New)

Bylaw 0142.7 - Orientation (Revised)



Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	STUDENT ASSESSMENT
Code	po2623
Status	
Legal	M.C.L. 380.1278a, 380.1279, 380.1279g, 390.1451 et seq., 380.1280b, 380.1280f A.C. Rule 340.1101 et seq.
Adopted	January 28, 2008
Last Revised	June 12, 2017

2623 - STUDENT ASSESSMENT

The Board of Education shall, in compliance with law and rules of the State Board of Education, assess student achievement and needs in designated subject areas in order to determine the progress of students and to assist them in attaining District goals.

Each student's proficiencies and needs will be assessed by staff members upon the student's entrance into the District and annually or more frequently, as required by law, thereafter. Procedures for such assessments will include, but need not be limited to, teacher observation techniques, cumulative student records, student performance data collected through standard testing programs and/or diagnostic reading assessment systems, student portfolios, and physical examinations.

The Superintendent shall develop and present to the Board annually a program of testing and assessment that includes:

- A. the Michigan Student Test of Educational Progress (M-STEP), the Michigan Merit Examination ("MME") (or other readiness assessment program approved by the State Superintendent), the PSAT, and MI-Access Alternate Assessments administered each year in accordance with the schedule established by statute and the State Department of Education;

M-STEP includes summative assessments designed to measure student growth effectively for today's students. English language arts and mathematics will be assessed in grades three (3) through eight (8) 3-8, science in grades four (4) 4 and seven (7) 7, and social studies in grades five (5) 5 and eight (8) 8. It also includes the Michigan Merit Examination in 11th grade, which consists of the SAT with essay, ACT WorkKeys, and M-STEP summative in science, and social studies.

- B. A valid and reliable screening, formative, and diagnostic third grade reading assessment system from the assessment systems approved by the Michigan Department of Education.
- C. criteria-based written and oral examinations that include use of alternative questions, demonstrations, writing exercises, individual and group projects, performances, portfolios, and samples of best work;

D. assessment tests;

E. aptitude tests;

F. achievement tests;

G. vocational inventories;

H. tests of mental ability.

The Superintendent is responsible for the District's assessment and testing program and shall implement the program in accordance with the provisions of the Office of Educational Assessment and Accountability (OEAA) and the reporting requirements of the Michigan Department of Education (MDE). The Superintendent will appoint an individual to act as each assessment's District Assessment Coordinator. All staff members who participate in a state assessment must be fully trained in proper test administration procedures pertaining to their role in the assessment.

The Superintendent shall require that all appropriate staff have knowledge of the prescribed standards of ethical assessment practice and shall monitor the assessment practices for compliance with these standards. These duties shall include:

- A. communicating standards of ethical assessment practice;
- B. communicating security procedures for assessment;
- C. establishing procedures for reviewing assessment materials and procedures and assessment preparation materials and procedures;
- D. establishing channels of communication that allow teachers, other educators, students, parents, and other members of the community to voice concerns about assessment practices;
- E. establishing written procedures for investigating complaints, allegations, and/or concerns about assessment practices, protecting the rights of an individual, the integrity of an assessment, and the results of an assessment.

The Board requires that:

- A. any assessment tests used shall not be a psychiatric examination, testing, or treatment; or a psychological examination, testing, or treatment in which the primary purpose is to reveal information concerning:
 - 1. political affiliations;
 - 2. mental and psychological problems potentially embarrassing to the student or the student's his/her family;
 - 3. sexual behavior and attitude;
 - 4. illegal, anti-social, self-incriminating, and demeaning behavior;
 - 5. critical appraisals of other individuals with whom respondents have close family relationships;
 - 6. legally-recognized, privileged and analogous relationships, such as those of lawyers, physicians, and ministers;
 - 7. income without the prior consent of the adult student or without the prior written consent of the parent;
- B. any personality testing complies with Department of Education guidelines.

The Board also requires that:

- A. tests be administered by persons who are qualified under State law and regulation;
- B. parents be informed of the testing program of the schools and of the special tests that are to be administered to their children.

All eleventh grade students shall participate in the Michigan Merit Examination, unless excluded under the guidelines established by the State Department of Education.

A student who wants to repeat a State approved readiness assessment (other than the Michigan Merit Examination and any component) may repeat the assessment in the next school year or after graduation on a date when the District is administering the assessment. Only this type of repeat assessment testing will be without charge to the student.

The District shall administer the complete Michigan Merit Examination to a student only once and shall not administer the complete Michigan Merit Examination to the same student more than once if the student has valid scores in some or all MME components. If a student does not take the complete Michigan Merit Examination in grade **eleven (11)**, the District shall administer the complete Michigan Merit Examination to the student in grade **twelve (12)**. If a student chooses to retake the college entrance examination component of the Michigan Merit Examination, the student may do so through the provider of the college entrance examination component and the cost of the retake is the responsibility of the student unless all of the following are met:

- A. the student has taken the complete Michigan Merit Examination;
- B. the student did not qualify for a Michigan promise grant based on the student's performance on the complete Michigan Merit Examination **(if available)**;
- C. the student meets the Federal income eligibility criteria for free breakfast, lunch, or milk;
- D. the student has applied to the provider of the college entrance examination component for a scholarship or fee waiver to cover the cost of the retake and that application has been denied;
- E. after taking the complete Michigan Merit Examination, the student has not already received a free retake of the college entrance examination component paid for either by the State of Michigan, or through a scholarship or fee waiver by the provider.

In addition to the testing programs, the Superintendent shall develop administrative guidelines whereby a portfolio is developed and maintained for each student.

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Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	PROCUREMENT – FEDERAL GRANTS/FUNDS
Code	po6325
Status	
Legal	2 C.F.R. 200.317 - .326. Appendix II to Part 200 2 C.F.R. 200.520
Adopted	June 6, 2016
Last Revised	May 9, 2022

6325 - PROCUREMENT – FEDERAL GRANTS/FUNDS

Procurement of all supplies, materials, equipment, and services paid for from Federal funds or District matching funds shall be made in accordance with all applicable Federal, State, and local statutes and/or regulations, the terms and conditions of the Federal grant, Board of Education policies, and administrative procedures.

The Superintendent shall have and use a procurement and contract administration system in accordance with the USDOE requirements (2 CFR 200.317-.326), including affirmative steps for small and minority businesses and women's business enterprises, for the administration and management of Federal grants and Federally-funded programs. The District shall maintain oversight that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of the District's documented general purchasing Policy 6320 and AG 6320A.

When required by Federal program legislation, all Federally-funded contracts in excess of \$2,000 related to construction, alterations, repairs, painting, decorating, etc. must comply with Davis-Bacon prevailing wage requirements.

All District employees, officers, and agents who have purchasing authority shall abide by the standards of conduct covering conflicts of interest and governing the actions of its employees, officers, and agents engaged in the selection, award, and administration of contracts as established in Policy 1130, Policy 3113 and Policy 4113 – Conflict of Interest.

The District will avoid acquisition of unnecessary or duplicative items. Additionally, consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase. ~~And, where appropriate, an analysis shall be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.~~ These considerations are given as part of the process to determine the allowability of each purchase made with Federal funds.

To foster greater economy and efficiency, the District may enter into State and local intergovernmental agreements where appropriate for procurement or use of common or shared goods and services.

Competition

All procurement transactions for the acquisition of property or services required under a Federal award paid for from Federal funds or District matching funds shall be conducted in a manner that encourages full and open competition and that is in accordance with good administrative practice and sound business judgment. In order to promote objective contractor performance and eliminate unfair competitive advantage, the District shall exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids or requests for proposals from competition for such procurements.

Some of the situations considered to be restrictive of competition include, but are not limited to, the following:

- A. unreasonable requirements on firms in order for them to qualify to do business;
- B. unnecessary experience and excessive bonding requirements;
- C. noncompetitive pricing practices between firms or between affiliated companies;
- D. noncompetitive contracts to consultants that are on retainer contracts;
- E. organizational conflicts of interest;
- F. specification of only a "brand name" product instead of allowing for an "or equal" product to be offered and describing the performance or other relevant requirements of the procurement; and
- G. any arbitrary action in the procurement process.

Further, the District does not use statutorily or administratively imposed State, local, or tribal geographical preferences in the evaluation of bids or proposals, unless (1) an applicable Federal statute expressly mandates or encourages a geographic preference; or (2) the District is contracting for architectural and engineering services, in which case geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

The District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

Affirmative steps will include:

- A. placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- B. assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- C. dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- D. establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- E. using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- F. requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

Solicitation Language

The District shall have written procurement procedures that require that all solicitations made pursuant to this policy incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description shall not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, shall set forth those minimum essential characteristics and standards to which it shall conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible.

When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which shall be met by offers shall be clearly stated; and identify all requirements which the offerors shall fulfill and all other factors to be used in evaluating bids or proposals.

The Board will not approve any expenditure for an unauthorized purchase or contract.

Procurement Methods

The District shall have and use documented procedures, consistent with the standards described above for the following methods of procurement:

A. Informal Procurement Methods

When the value of the procurement for property or services under a Federal award does not exceed the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are not required. The District may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the simplified acquisition threshold include:

1. Micro-purchases

Procurement by micropurchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed \$10,000 (not to exceed \$10,000). To the maximum extent practicable, the District should distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be made without soliciting competitive quotations if Superintendent considers the price to be reasonable based on research, experience, purchase history or other relevant information and documents are filed accordingly. The District shall maintain evidence of this reasonableness in the records of all purchases made by this method.

2. Small Purchases

Small purchases include the acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the competitive bid threshold allowed by state statute. Small purchase procedures require that price or rate quotations shall be obtained from an adequate number of qualified sources.

Districts are responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk, and its documented procurement procedures which must not exceed the threshold established in the Federal Acquisition Regulations (FAR). When applicable, a lower simplified acquisition threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations.

B. Formal Procurement Methods

When the value of the procurement for property or services under a Federal award exceeds the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement method can be used in accordance with the standards on competition in C.F.R. 200.319 or non-competitive procurement. The formal methods of procurement are:

1. Sealed Bids

Sealed, competitive bids shall be obtained when the purchase of, and contract for, single items of supplies, materials, or equipment which amounts to the amount allowed by Michigan statute and when the Board determines to build, repair, enlarge, improve, or demolish a school building/facility the cost of which will exceed the amount allowed by Michigan statute.

In order for sealed bidding to be feasible, the following conditions shall be present:

- a. a complete, adequate, and realistic specification or purchase description is available;
- b. two (2) or more responsible bidders are willing and able to compete effectively for the business; and
- c. the procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

When sealed bids are used, the following requirements apply:

- a. Bids shall be solicited in accordance with the provisions of State law and Policy 6320. Bids shall be solicited from an adequate number of qualified suppliers, providing sufficient response time prior to the date set for the opening of bids. The invitation to bid shall be publicly advertised.
- b. The invitation for bids will include product/contract specifications and pertinent attachments and shall define the items and/or services required in order for the bidder to properly respond.
- c. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.

- d. A firm fixed price contract award will be made in writing to the lowest responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine the low bid when prior experience indicates that such discounts are usually taken.
- e. The Board reserves the right to reject any or all bids for sound documented reason.

2. Proposals

Procurement by proposals is a method in which either a fixed price or cost-reimbursement type contract is awarded. Proposals are generally used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method.

If this method is used, the following requirements apply:

- a. Requests for proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to the publicized requests for proposals shall be considered to the maximum extent practical.
- b. Proposals shall be solicited from an adequate number of sources.
- c. The District shall use its written method for conducting technical evaluations of the proposals received and for selecting recipients.
- d. Contracts shall be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.

The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E that firms are a potential source to perform the proposed effort.

3. Noncompetitive Procurement

Procurement by noncompetitive proposals allows for solicitation of a proposal from only one (1) source and may be used only when one (1) or more of the following circumstances apply:

- a. micro-purchases
- b. the item is available only from a single source
- c. the public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation
- d. the Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District
- e. after solicitation of a number of sources, competition is determined to be inadequate

Domestic Preference for Procurement

As appropriate and to the extent consistent with law, the District shall, to the extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. Such requirements shall be included in all subawards including all contracts and purchase orders for work or products under the Federal award.

Contract/Price Analysis

The District shall perform a cost or price analysis in connection with every procurement action in excess of \$250,000, including contract modifications. A cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price, without looking at the individual cost elements.

The method and degree of analysis is dependent on the facts surrounding the particular procurement situation; however, the District shall come to an independent estimate prior to receiving bids or proposals.

When performing a cost analysis, the District shall negotiate profit as a separate element of the price. To establish a fair and reasonable profit, consideration is given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

Time and Materials Contracts

The District uses a time-and-materials type contract only (1) after a determination that no other contract is suitable; and (2) if the contract includes a ceiling price that the contractor exceeds at its own risk. A time-and-materials type contract means a contract whose cost to the District is the sum of the actual costs of materials, and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District shall assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

Suspension and Debarment

The District will award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of the proposed procurement. All purchasing decisions shall be made in the best interests of the District and shall seek to obtain the maximum value for each dollar expended. When making a purchasing decision, the District shall consider such factors as (1) contractor integrity; (2) compliance with public policy; (3) record of past performance; and (4) financial and technical resources.

The Superintendent shall have the authority to suspend or debar a person/corporation, for cause, from consideration or award of further contracts. The District is subject to and shall abide by the nonprocurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR Part 180.

Suspension is an action taken by the District that immediately prohibits a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 CFR chapter 1) for a temporary period, pending completion of an agency investigation and any judicial or administrative proceedings that may ensue. A person so excluded is suspended. (2 CFR Part 180 Subpart G)

Debarment is an action taken by the Superintendent to exclude a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 CFR chapter 1). A person so excluded is debarred. (2 CFR Part 180 Subpart H)

The District shall not subcontract with or award subgrants to any person or company who is debarred or suspended. For contracts over \$25,000, the District shall confirm that the vendor is not debarred or suspended by either checking the Federal government's System for Award Management, which maintains a list of such debarred or suspended vendors at www.sam.gov; collecting a certification from the vendor; or adding a clause or condition to the covered transaction with that vendor. (2 CFR Part 180 Subpart C)

Bid Protest

The District maintains the following protest procedures to handle and resolve disputes relating to procurements and, in all instances, discloses information regarding the protest to the awarding agency.

A bidder who wishes to file a bid protest shall file such notice and follow procedures prescribed by the Request For Proposals (RFPs) or the individual bid specifications package, for resolution. Bid protests shall be filed in writing with the Superintendent within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the Superintendent shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed, shall constitute a waiver of proceedings.

Maintenance of Procurement Records

The District shall maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price (including a cost or price analysis).

Revised 12/17/18

Revised 6/10/19

Revised 5/19/21

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Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	ANIMALS ON DISTRICT PROPERTY
Code	po8390
Status	
Legal	28 C.F.R. 35.104 Section 504 of the Rehabilitation Act of 1973, as amended (Section 504) The Americans with Disabilities Act, as amended (ADA) The Individuals with Disabilities Education Improvement Act (IDEIA)
Adopted	November 25, 2013
Last Revised	June 29, 2015

8390 - ANIMALS ON DISTRICT PROPERTY

Introduction

The Board of Education recognizes that there are many occasions when animals are present on District property and many reasons for those animals' presence. Animals are commonly utilized by teachers during classroom presentations and are often housed in classrooms and other locations on campus. Additionally, employees, students, parents, vendors, and other members of the public may be accompanied at school by a service or therapy animal in accordance with Federal and State law and this policy.

This policy applies to all animals on District property, including service animals.

Definitions

A. **"Animal"**: Includes any living creature that is not a human being. ~~includes every vertebrate other than a human.~~

B. **"Service animal"**: Pursuant to 28 C.F.R. Section 36.104, "means any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition. The work or tasks performed by a service animal must be directly related to the individual's disability. Examples of work or tasks include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition."

The Americans with Disabilities Act (ADA) also defines a miniature horse as an animal that can serve as a service animal, so long as the miniature horse has been individually trained to do work or perform tasks for the benefit of the individual with a disability. To better determine whether the Board must allow for the use of a miniature horse or make modifications to buildings, the Board should refer to Section 35.136 (c) through (i) of the ADA.

C. "Therapy Dog": Therapy dogs are dogs who go with their owners to volunteer in settings such as schools, hospitals, and nursing homes for the purpose of providing affection and comfort to aid in a particular purpose, such as healing or learning. A therapy dog in a school setting services the function of assisting students in the learning process while providing comfort and affection to specific students or to a group of students. Therapy dogs are not service dogs and do not have the same special access as service dogs (source: American Kennel Club/AKC).

Animals housed on or brought on to District property for any school purpose, such as to conduct random searches for illegal substances or to support classroom activities, or brought on to District property on a regular basis for any purpose, including service animals, must meet every veterinary requirement set forth in State law and County regulation/ordinance, including but not limited to rabies vaccination or other inoculations required to be properly licensed.

Non-Service Animals in Schools and Elsewhere on District Property

~~Animals permitted in schools and elsewhere on District property shall be limited to those necessary to support specific curriculum-related projects and activities, those that provide assistance to a student or staff member due to a disability (e.g., seizure disorder), those that provide a reasonable accommodation to a student in accordance with a Section 504 Plan, or those that serve as service animals as required by Federal and State law.~~

~~Taking into consideration that some animals can cause or exacerbate allergic reactions, spread bacterial infections, or cause damage and create a hazard if they escape from confinement, the Principal may permit non-service animals to be present in classrooms to support curriculum-related projects and activities only under the following conditions:~~

~~A. the staff member seeking approval to have a non-service animal in his/her classroom shall:~~

- ~~1. provide a current satisfactory health certificate or report of examination from a veterinarian for the animal;~~
- ~~2. take precautions deemed necessary to protect the health and safety of students and other staff;~~
- ~~3. ensure that the animal is treated humanely, keeping it in a healthy condition and in appropriate housing (e.g., a cage or tank) that is properly cleaned and maintained; and,~~
- ~~4. keep the surrounding areas in a clean and sanitary condition at all times;~~

~~B. other staff members and parents of students in areas potentially affected by animals have been notified in writing and adjustments have been made to accommodate verified health-related or other concerns.~~

~~Except where required by law, the presence of a non-service animal shall be disallowed if documented health concerns of a student or staff member cannot be accommodated.~~

Service Animals for Students

A service animal is permitted to accompany a student with a disability to whom the animal is assigned anywhere on the school campus where students are permitted to be.

A service animal is the personal property of the student and/or parents. The Board does not assume responsibility for training, daily care, healthcare or supervision of service animals. The Board does not assume responsibility for personal injury or property damage arising out of or relating to the presence or use of service animals on District property or at District-sponsored events.

A service animal that meets the definitions set forth in the ADA and this policy shall be under the control of the student with a disability, or a separate handler if the student is unable to control the animal. A service animal shall have a harness, leash, or other tether, unless either the student with a disability is unable because of a disability to use a harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks, in which case the service animal must be otherwise under the student's control (e.g., voice control, signals, or other effective means), or under the control of a handler other than the student.

If the student with a disability is unable to control the service animal and another person serves as the animal's handler, that individual shall be treated as a volunteer and, as such, will be subject to Policy 4120.09.

Removing and/or Excluding a Student's Service Animal

If a service animal demonstrates that it is not under the control of the student or its handler, the Principal is responsible for documenting such behavior and for determining if and when the service animal is to be removed and/or excluded from school property.

Similarly, in instances when the service animal has demonstrated that it is not housebroken, the Principal shall document such behavior and determine whether the service animal is to be removed and/or excluded from school property.

The Principal shall notify the Superintendent when a service animal is removed and/or excluded, and, immediately subsequent to such notification, document the reasons for the removal and/or exclusion.

The Principal's decision to remove and/or exclude a service animal from school property may be appealed in accordance with the complaint procedure set forth in Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity.

The procedures set forth in Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity do not interfere with the rights of a student and his/her parents or an eligible student to pursue a complaint with the United States Department of Education's Office for Civil Rights or the Department of Justice.

Eligibility of a Student's Service Animal for Transportation

A student with a disability shall be permitted to access School District transportation with his/her service animal. There may also be a need for the service animal's handler, if the handler is someone other than the student, to also access School District transportation.

When a service animal is going to ride on a school bus or other Board-owned or leased vehicle, the student and their/his/her parents, or eligible student, and the handler, if the handler is someone other than the student, shall meet with the Principal, Transportation Supervisor and/or Special Education Director to discuss critical commands needed for daily interaction and emergency/evacuation, and to determine whether the service animal should be secured on bus/vehicle with a tether or harness.

At the discretion of the Principal, Transportation Supervisor and/or Special Education Director an orientation will take place for students and staff who will be riding the bus/vehicle with the service animal regarding the animal's functions and how students should interact with the animal.

The service animal shall board the bus by the steps with the student, not a lift, unless the student uses the lift to enter and exit the bus. The service animal must participate in bus evacuation drills with the student.

While the bus/vehicle is in motion, the service animal shall remain positioned on the floor, at the student's feet.

Situations that would cause cessation of transportation privileges for the service animal include:

- A. the student, or handler, is unable to control the service animal's behavior, which poses a threat to the health or safety of others; or
- B. the service animal urinates or defecates on the bus.

The student and their/his/her parents shall be informed of behaviors that could result in cessation of transportation privileges for the service animal, in writing, prior to the first day of transportation.

If it is necessary to suspend transportation privileges for the service animal for any of the above reasons, the decision may be appealed to the Superintendent.

Although transportation may be suspended for the service animal, it remains the District's responsibility to transport the student. Furthermore, unless the behavior that resulted in the service animal's removal from the bus is also documented during the school day, the service animal may still accompany the student in school.

Service Animals for Employees

In accordance with Policy 1623, Policy 3123, and Policy 4123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment, the Board provides qualified individuals with disabilities with reasonable accommodation(s). An employee with a disability may request authorization to use a service animal while on duty as such an accommodation. The request will be handled in accordance with the ADA-mandated interactive process.

Service Animals for Parents, Vendors, Visitors, and Others

Individuals with disabilities who are accompanied by their service animals are permitted access to all areas of the District's facilities where members of the public, as participants in services, programs or activities, as vendors, or as invitees, are permitted to go.

Individuals who will access any area of the District's facilities with their service animals should notify the Principal that their service animal will accompany them during their visit.

An individual with a disability who attends a school event will be permitted to be accompanied by their/his/her service animal in accordance with Policy 9160 - Public Attendance at School Events.

Non-Service Animals in Schools and Elsewhere on District Property

Animals permitted in schools and elsewhere on District property shall be limited to those necessary to support specific curriculum-related projects and activities, those that provide assistance to a student or staff member due to a disability (e.g., seizure disorder), those that provide a reasonable accommodation to a student in accordance with a Section 504 Plan, or those that serve as service animals as required by Federal and State law.

Taking into consideration that some animals can cause or exacerbate allergic reactions, spread bacterial infections, or cause damage and create a hazard if they escape from confinement, the Principal may permit non-service animals to be present in classrooms to support curriculum-related projects and activities only under the following conditions:

A. the staff member seeking approval to have a non-service animal in his/her classroom shall:

1. provide a current satisfactory health certificate or report of examination from a veterinarian for the animal;
2. take precautions deemed necessary to protect the health and safety of students and other staff;
3. ensure that the animal is treated humanely, keeping it in a healthy condition and in appropriate housing (e.g., a cage or tank) that is properly cleaned and maintained; and,
4. keep the surrounding areas in a clean and sanitary condition at all times;

B. other staff members and parents of students in areas potentially affected by animals have been notified in writing and adjustments have been made to accommodate verified health-related or other concerns.

Except where required by law, the presence of a non-service animal shall be disallowed if documented health concerns of a student or staff member cannot be accommodated.

Consistent with State and Federal law, authorization for an emotional support animal to be on District grounds may be suspended if the animal is the source of an allergic reaction, causes discomfort or distress to a student or staff member, shows aggression or disruptive behavior, relieves itself inappropriately, or otherwise interferes with the learning environment. Reinstatement of authorization for the animal to be on District grounds requires approval by the Superintendent or designee. Authorization for an emotional support animal to be on District grounds may be withdrawn at any time by the Superintendent.

Therapy Dogs

Therapy dogs are the personal property of the handler and are specially trained to help students in the assigned classroom, program, or school. Authorization for a therapy dog to be on District grounds may be granted by the Superintendent or designee, provided the following conditions are met each year:

A. Documentation of certification as a therapy dog from the AKC, Intermountain Therapy Animals (R.E.A.D.), Alliance of Therapy Dogs, Bright and Beautiful Therapy Dogs, Love on a Leash, Pet Partners, Therapy Dogs International, or another certification program recognized by the AKC.

B. Documentation of an educational purpose for the therapy dog and a regular appraisal period for continuation.

C. Documentation that the therapy dog is not younger than one (1) year old and is properly licensed according to local requirements.

D. Documentation from a licensed veterinarian that the therapy dog is current on its vaccinations and immunizations, is free of fleas and ticks, is in good health, is housebroken, and does not pose a danger to the well-being of students or staff.

E. Documentation of an insurance policy that provides liability insurance for the therapy dog while on District grounds.

F. Documentation that the handler has completed a background check consistent with Board policy and is prepared to be solely responsible for the therapy dog and the therapy dog's care, cleaning, feeding, and cleanup while on District grounds.

G. Agreement that the therapy dog and handler will abide by school rules and any specific rules for the therapy dog's presence on District grounds.

Authorization for a therapy dog to be on District grounds will be suspended if the therapy dog is the source of an allergic reaction, causes discomfort or distress to a student or staff member, shows aggression or disruptive behavior, relieves itself

inappropriately, or otherwise interferes with the learning environment. Reinstatement of authorization for the therapy dog to be on District grounds requires approval by the Superintendent or designee. Authorization for a therapy dog to be on District grounds may be withdrawn at any time by the Superintendent.

28 C.F.R. 36.104

Section 504 of the Rehabilitation Act of 1973, as amended (Section 504)

The Americans with Disabilities Act, as amended (ADA)

The Individuals with Disabilities Education Improvement Act (IDEIA)

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Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	OPIOID ANTAGONISTS
Code	po5330.02
Status	
Legal	Administration of Opioid Antagonists Act

5330.02 - OPIOID ANTAGONISTS

The Board has determined that it is in the best interests of its students and employees to have opioid antagonists available to be administered, if necessary, by appropriately trained personnel. Therefore, the Board adopts this policy to govern the handling and administration of opioid antagonists consistent with the following processes, procedures and limitations.

District shall purchase opioid antagonists and distribute the opioid antagonists to an employee or agent of the District who has been trained in the administration of that opioid antagonist. An opioid antagonist is naloxone hydrochloride or any other similarly acting and equally safe drug approved by the U.S. Food and Drug Administration for the treatment of drug overdose.

A District employee or agent may possess an opioid antagonist distributed to that employee or agent and may administer that opioid antagonist to an individual only if both of the following apply:

- A. The employee or agent has been trained in the proper administration of that opioid antagonist.
- B. The employee or agent has reason to believe that the individual is experiencing an opioid-related overdose.

Each school in the District shall possess at least one (1) package of an opioid antagonist on site. The opioid antagonist may be administered by a trained school employee or agent to a student or other individual on school grounds who is believed to be having an opioid-related overdose.

An opioid-related overdose is a condition, including, but not limited to, extreme physical illness, decreased level of consciousness, respiratory depression, coma, or death, that results from the consumption or use of an opioid or another substance with which an opioid was combined or that a reasonable person would believe to be an opioid-related overdose that requires medical assistance.

Any school personnel who have reason to believe that a student is having an opioid-related overdose must call 911.

Any person who administers an opioid antagonist to a student shall promptly notify the student's parent/guardian.

It shall be the responsibility of the school nurse to be sure that the supply of opioid antagonists is maintained at the appropriate level and they have not expired. The school nurse shall also be responsible for coordinating the training of District employees to administer the opioid antagonists and to maintain the list of employees authorized to administer the antagonists.

The District's training regarding administration of, and the maintenance and storage of opioid antagonists, shall be consistent with PO 5330, AG 5330 and the Michigan Department of Education's medication administration guidelines, as amended.

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Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	ORIENTATION
Code	po0142.7
Status	
Adopted	January 28, 2008

0142.7 - ORIENTATION

The Board believes that the preparation of each Board member for the performance of Board duties is essential to the effective functioning of the Board. The Board shall encourage each new Board member to understand the functions of the Board, acquire knowledge of matters related to the operation of the District, and learn Board procedures. Accordingly, the Board shall give to each new Board member no later than his/her first regular meeting as a Board member for his/her use and possession during the term on the Board the following items:

- A. ~~the link to a copy of~~ the Board policy manual
- B. ~~the link to a copy of~~ each current negotiated agreement
- C. the ~~link to the~~ current budget statement, audit report, and related fiscal materials
- D. organizational chart
- ☒ required materials to perform a background check through the HCS Personnel office

~~All~~ ~~Each new~~ Board members must complete the background check referenced above, and is required to take the Michigan Association of School Boards orientation course, CBA 101 within 60 days of taking office.

Each new Board member shall be invited to meet with the Board President, the Superintendent and the Business Manager to discuss Board functions, policies, and procedures.

The Board shall encourage the attendance of each new Board member at orientation and training meetings.

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SPECIAL UPDATE – TECHNOLOGY

This Special Release includes:

POLICIES

These policies and corresponding administrative guidelines have been updated to reflect changes that have occurred in the area since many of the documents were last updated in 2017 and 2018, including the recent release of ChatGPT (see Policies and AGs 7540.03 and 7540.04, which now include a fairly extensive discussion of artificial intelligence and natural language processing tools).

Policy 7540.02 – Web Accessibility, Content, Apps, and Services (Revised)

This policy has been updated to reflect best practices and the evolving state of the law related to website accessibility based on the Americans with Disabilities Action (ADA). While the Department of Justice and the U.S. Department of Education Office for Civil Rights (OCR) have not formally adopted regulations pertaining to website accessibility for public entities, including public schools, they continue to publicize the need for public entities' websites to be accessible to individuals with disabilities in order to comply with the ADA and/or Section 504 of the Rehabilitation Act of 1973. Additionally, the OCR continues to find districts out of compliance with the law and to enter into resolution agreements to bring the offending district's websites into an acceptable state of accessibility.

Policy 7540.03 - Student Technology Acceptable Use and Safety (Revised)

Policy 7540.04 - Staff Technology Acceptable Use and Safety (Revised)

Policy 8300 - Continuity of Organizational Operations Plan (Revised)

Policy 8305 - Information Security (Revised)

Policy 8315 - Information Management (Revised)

Policy 9700.01 - Advertising and Commercial Activities (Revised)

These revisions are recommended but not required.



Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	WEB ACCESSIBILITY, CONTENT, APPS AND SERVICES
Code	po7540.02
Status	
Legal	R.C. 9.03 A.G. Opinion No. 2002-01
Adopted	January 28, 2008
Last Revised	June 25, 2018

7540.02 - **WEB ACCESSIBILITY, CONTENT, APPS AND SERVICES**

A. **Creation of Content for Web Pages/~~Webs~~Sites, Apps and Services**

The Board of Education authorizes staff members and students to create content, apps and services (see Bylaw 0100 Definitions) that will be hosted by the Board on its servers or District-affiliated servers (i.e., servers the Board pays to use or otherwise sanctions the use of) and/or published on the Internet.

The content, apps, and services must comply with applicable State and Federal laws (e.g., copyright laws, Children's Internet Protection Act (CIPA), Section 504 of the Rehabilitation Act of 1973 (Section 504), Americans with Disabilities Act (ADA), Student Online Personal Protection Act (SOPPA), and Children's Online Privacy Protection Act (COPPA)), and reflect the professional image/brand of the District, its employees, and students. Content, apps and services must be consistent with the Board's Mission Statement and staff-created web content, services and apps are subject to prior review and approval of the Superintendent before being published on the Internet and/or used with students.

The creation of content, apps, and services by students must be done under the supervision of a professional staff member.

B. **Purpose of Content of District Web Pages/Sites, Apps and Services**

The purpose of content, apps, and services covered by this policy ~~hosted by the Board on its servers or District-affiliated servers~~ is to educate, inform, and communicate. The following criteria shall be used to guide the development of such content, apps and services:

1. **Educate**

Content should be suitable for and usable by students and teachers to support the curriculum and the Board's Objectives as listed in the Board's Strategic Plan.

2. **Inform**

Content may inform the community about the school, teachers, students, or departments, including information about curriculum, events, class projects, student activities, and departmental policies.

3. **Communicate**

Content may communicate information about the plans, policies and operations of the District to members of the public and other persons who may be **interested in and/or affected** by District matters.

The information contained on the Board's website(s) should reflect and support the Board's Mission Statement, Educational Philosophy, and the School Improvement Process.

When the content includes a photograph or personally identifiable information relating to a student, the Board will abide by the provisions of Policy 8330 - Student Records.

Under no circumstances ~~are~~ District-created content, apps and services, to be used for commercial purposes, advertising, political lobbying or to provide financial gains for any individual. Included in this prohibition is the fact no web content contained on the District's website may:

1. include statements or other items that support or oppose a candidate for public office, the investigation, prosecution or recall of a public official, or passage of a tax levy or bond issue;
2. link to a website of another organization if the other website includes such a message; or
3. communicate information that supports or opposes any labor organization or any action by, on behalf of, or against any labor organization.

Under no circumstances is staff member-created content, apps and services, including personal web pages/websites, to be used to post student progress reports, grades, class assignments, or any other similar class-related material. Employees are required to use the Board-specified website, app or service (e.g., Progressbook) for the purpose of conveying information to students and/or parents.

Staff members are prohibited from requiring students to go to the staff member's personal web pages/websites (including, but not limited to, their Facebook, Instagram, Pinterest pages, YouTube Channel(s), or TikTok sites) to check grades, obtain class assignments and/or class-related materials, and/or to turn in assignments.

Unless the content, apps, and services contains student personally-identifiable information, Board websites, apps, and web services that are created by students and/or staff members that are posted on the Internet should not be password-protected or otherwise contain restricted access features, whereby only employees, student(s), or other limited groups of people can access the site. Community members, parents, employees, staff, students, and other website users will generally be given full access to the Board's website(s), apps, and web services.

Web content, apps and web services should reflect an understanding that both internal and external audiences will be viewing the information.

The District's website(s) and web pages, apps, and services must be hosted on Board-owned or District-affiliated servers. ~~School web pages/sites, apps and web services must be located on Board-owned or District-affiliated servers.~~

The Superintendent shall prepare administrative guidelines defining the rules and standards applicable to the use of the Board's website and the creation of web content, apps, and web services by staff and students.

The Board retains all proprietary rights related to the design of **and content for its website(s)** ~~web content~~, apps, and web services ~~that are hosted on Board-owned or District-affiliated servers~~, absent written agreement to the contrary.

In order for a student's school work (i.e., work that is created in a class, at school, or as part of a school-sponsored extracurricular activity) to be displayed on the Board's website, the student (who is eighteen (18) years of age or older) or the student's parent (if the student is seventeen (17) years of age or younger) must provide written permission and expressly license its display without cost to the Board. ~~Students who want their class work to be displayed on the Board's website must have written parent permission and expressly license its display without cost to the Board.~~

~~Prior written parent permission is necessary for a student to be identified by name on the Board's website.~~

C. Website Accessibility

The District is committed to providing persons with disabilities an opportunity equal to that of persons without disabilities to participate in the District's programs, benefits, and services, including those delivered through electronic and information technology, except where doing so would impose an undue burden or create a fundamental alteration. The District is further committed to ensuring persons with disabilities are able to acquire the same information, engage in the same interactions, and enjoy the same benefits and services within the same timeframe as persons without a disability, with substantially equivalent ease of use; that they are not excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in any

District programs, services, and activities delivered online, as required by Section 504 and Title II of the ADA and their implementing regulations; and that they receive effective communication of the District's programs, services, and activities delivered online.

~~This policy reflects the Board's commitment and the District adopts this policy to fulfill this commitment and affirm~~ its intention to comply with the requirements of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. Section 794, 34 C.F.R. Part 104, and Title II of the Americans With Disabilities Act of 1990, 42 U.S.C. Section 12131 and 28 C.F.R. Part 35 in all respects.

1. Technical Standards

The District will adhere to the technical standards of compliance identified at www.hartlandschools.us. The District measures the accessibility of online content and functionality according to the World Wide Web Consortium's Web Content Accessibility Guidelines (WCAG) 2.1 Level AA, and the Web Accessibility Initiative - Accessible Rich Internet Applications Suite (WAI-ARIA 1.1) for web content.

2. Web Accessibility Coordinator

The Board designates its Technology Director ~~as the District's Web Accessibility Coordinator~~. That individual(s) is responsible for coordinating and implementing this policy.

The District's Web Accessibility Coordinator(s) can be reached at:

Scott Usher, Technology Director
10635 Durham Road
Hartland, MI 48353
accessibility@hartlandschools.us

3. Third Party Content

Links included on the Board's website(s) or web services and apps that pertain to its programs, benefits and/or services must also meet the above criteria and comply with State and Federal law (e.g. copyright laws, CIPA, Section 504, ADA, SOPPA and COPPA). While the District strives to provide access through its website to online content provided or developed by third parties (including vendors, video-sharing websites, and other sources of online/digital content) that is in an accessible format, that is not always feasible. The District's administrators and staff, however, are aware of this requirement with respect to the selection of online content provided to students. The District's Web Accessibility Coordinator or ~~his/her~~ designee, ~~s~~ will vet online content available on its website, apps, and services that ~~are~~ related to the District's programs, benefits, and/or services for compliance with this criteria for all new content published on the District's website(s), apps, and services after adoption of this policy ~~placed on the District's website after adoption of this policy~~.

Nothing in the preceding paragraph, however, shall prevent the District from including links on the Board's website(s), apps, and services to:

- a. recognized news/media outlets (e.g., local newspapers' websites, local television stations' websites), or
- b. websites, services and/or apps that are developed and hosted by outside vendors or organizations that are not part of the District's program, benefits, or services.

The Board recognizes that such third party websites may not contain ~~advertisements that are not~~ age-appropriate ~~or advertisements that are~~ consistent with the requirements of Policy 9700.01, AG 9700B, and State and Federal law.

4. Regular Audits

The District, under the direction of the Web Accessibility Coordinator(s) or ~~his/her/their~~ designees, will, at regular intervals, audit the District's online content and measure this content against the technical standards adopted above.

If problems are identified through the audit, such problems will be documented, evaluated, and, if necessary, remediated within a reasonable period of time.

5. Reporting Concerns or Possible Violations

~~If a person accessing the District's website(s), apps, or services (e.g., a student, prospective student, employee, guest, or visitor) ("user") believes that the District has violated the technical standards identified above in its online content, the user may contact a/the Web Accessibility Coordinator with any accessibility concerns. The user may also file a formal~~

~~complaint utilizing the procedures set out in Board Policy 2260.01 relating to Section 504 and Title II. If any student, prospective student, employee, guest, or visitor believes that the District has violated the technical standards in its online content, s/he may contact the Web Accessibility Coordinator with any accessibility concerns. S/he may also file a formal complaint utilizing the procedures set out in Board Policy 2260 and Policy 2260.01 relating to Section 504 and Title II.~~

D. Instructional Use of Apps and Web Services

The Board authorizes the use of apps and web services to supplement and enhance learning opportunities for students either in the classroom or for extended learning outside the classroom.

A teacher who elects to supplement and enhance student learning through the use of apps and/or web services is responsible for verifying/certifying to the Director of Technology that the app and/or web service has a FERPA-compliant privacy policy, and it complies with all requirements of the Children's Online Privacy Protection Act (COPPA), Student Online Personal Protection Act (SOPPA) and the Children's Internet Protection Act (CIPA).

The Board further requires the use of a Board-issued e-mail address in the login process.

E. Training

The District will provide periodic training for its employees who are responsible for creating **web content** or distributing information ~~with online content~~ so that these employees are aware of this policy and understand their roles and responsibilities with respect to web design **and creation and/or uploading** documents and multimedia content.

F. One-Way Communication Using District Website(s) ~~Content~~, Apps, and Services

~~The Board approves the use of its website(s)/web pages~~ **The District is authorized to use web pages/sites, apps, and services** to promote school activities and inform stakeholders and the general public about District news and operations.

Such communications constitute public records that will be archived.

G.

When the Board or Superintendent designates communications distributed via District web pages/websites, apps, and web services to be one-way communication, public comments are not solicited or desired, and the ~~web-site(s), apps, or web-services~~ **are** to be considered a nonpublic forum.

~~If the District uses an apps or web service that does not allow the District to block or deactivate public comments (e.g., Facebook, which does not allow comments to be turned off, or Twitter, which does not permit users to disable private messages or mentions/replies), the District's use of that apps and/or web service will be subject to Policy 7544 – Use of Social Media, unless the District is able to automatically withhold all public comments.~~

If unsolicited public comments can be automatically withheld, the District will retain the comments in accordance with its adopted record retention schedule (see AG 8310A – Public Records, and AG 8310E – Record Retention and Disposal), but it will not review or consider those comments.

Revised 12/15/14

Revised 6/12/17

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Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	STUDENT EDUCATION TECHNOLOGY ACCEPTABLE USE AND SAFETY
Code	po7540.03
Status	
Legal	<p>P.L. 110-385, Title II, Protecting Children in the 21st Century Act</p> <p>P.L. 106-554, Children's Internet Protection Act of 2000</p> <p>18 U.S.C. 1460</p> <p>18 U.S.C. 2246</p> <p>18 U.S.C. 2256</p> <p>20 U.S.C. 6777, 9134 (2003)</p> <p>20 U.S.C. 6801 et seq., Part F, Elementary and Secondary Education Act of 1965, as amended (2003)</p> <p>47 U.S.C. 254(h), (1), Communications Act of 1934, as amended (2003)</p> <p>47 C.F.R. 54.520</p>
Adopted	January 28, 2008
Last Revised	December 18, 2017

7540.03 - **STUDENT EDUCATION TECHNOLOGY ACCEPTABLE USE AND SAFETY**

Technology ~~directly affects~~ ~~has fundamentally altered~~ the ways in which information is accessed, communicated, and transferred in society. ~~Educators are expected to continually adapt.~~ ~~As a result, educators are continually adapting~~ their means and methods of instruction, and the way they approach student learning, to incorporate the latest technologies. The Board of Education provides **Information & Technology Resources (as defined in Bylaw 0100) (collectively, "District Information & Technology Resources")** ~~vast, diverse, and unique resources available through the Internet.~~ ~~The Board of Education provides Technology Resources (as defined in Bylaw 0100)~~ to support the educational and professional needs of its students and staff. With respect to students, District **Information & Technology Resources** afford them the opportunity to acquire the skills and knowledge to learn effectively and live productively in a digital world. The Board provides students with access to the Internet for ~~limited~~ educational purposes only and utilizes online educational services/apps to enhance the instruction delivered to its students. The District's computer network and Internet system does not serve as a public access service or a public forum, and the Board imposes reasonable restrictions on its use consistent with its ~~stated limited~~ educational purpose.

The Board regulates the use of District **Information & Technology Resources** ~~in a manner by principles~~ consistent with applicable local, State, and Federal laws, the District's educational mission, and articulated expectations of student conduct as delineated in the Student Code of Conduct. This policy and its related administrative guidelines and the Student Code of Conduct govern students' use of District **Information & Technology Resources** and students' personal communication devices when they are connected to ~~the District Information & Technology Resources, including online educational services/apps, regardless of whether such use takes place on or off school property, computer network, Internet connection, and/or online educational services/apps, or when used while the student is on Board-owned property or at a Board sponsored activity~~ (see Policy 5136).

Students are prohibited from using District Information & Technology Resources to engage in illegal conduct (e.g., libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, etc.) or conduct that violates this Policy and its related administrative guidelines and the Student Code of Conduct (e.g., making personal attacks or injurious comments, invading a person's privacy, etc.). Nothing herein, however, shall infringe on students' First Amendment rights. ~~Users are required to refrain from actions that are illegal (such as libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, and the like) or unkind (such as personal attacks, invasion of privacy, injurious comment, and the like).~~ Because its Information & Technology Resources are not unlimited, the Board may ~~has also~~ instituted restrictions aimed at preserving these resources, such as placing limits on use of bandwidth, storage space, and printers.

~~Students~~Users have no right or expectation to privacy when using District Information & Technology Resources (including, but not limited to, privacy in the content of their personal files, ~~messages/e-mails, and records of their online activity~~) ~~when using the District's computer network and/or Internet connection~~.

While the Board uses various technologies to limit students using its Information & Technology Resources to only use/access online educational services/apps and resources that have been pre-approved for the purpose of instruction, study, and research related to the curriculum, it is impossible to prevent students from accessing and/or coming in contact with online content that has not been pre-approved for use by students of certain ages. It is no longer possible for educators and community members ~~First, the Board may not be able to technologically limit access, through its Technology Resources, to only those services and resources that have been authorized for the purpose of instruction, study and research related to the curriculum. Unlike in the past when educators and community members had the opportunity to review and screen materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental levels of the students who would be exposed to them),~~ when significant portions of students' education take place online or through the use of online educational services/apps, ~~access to the Internet, because it serves as a gateway to any publicly available file server in the world, opens classrooms and students to electronic information resources that may not have been screened by educators for use by students of various ages.~~

Pursuant to Federal law, the Board ~~has implemented~~ technology protection measures that protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act (CIPA). At the discretion of the Board or the Superintendent, the technology protection measures may be configured to protect against access to other material considered inappropriate for students to access. The Board also utilizes software and/or hardware to monitor online activity of students to restrict access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors. The technology protection measures may not be disabled at any time that students may be using District Information & Technology Resources, if such disabling will cease to protect against access to materials that are prohibited under the ~~CIPA Children's Internet Protection Act~~. Any student who attempts to disable the technology protection measures will be ~~subject to disciplined~~.

The Superintendent or Director of Technology may temporarily or permanently unblock access to websites or online educational services/apps containing appropriate material, if access to such sites has been ~~mistakenly, improperly, or inadvertently~~ ~~inappropriately~~ blocked by the technology protection measures. The determination of whether material is appropriate or inappropriate shall be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measures.

Parents are advised that a determined user may be able to gain access to ~~online content and/or services /apps and/or resources on the Internet~~ that the Board has not authorized for educational purposes. In fact, it is impossible to guarantee students will not gain access through the Internet to ~~content, information and communications~~ that they and/or their parents may find inappropriate, offensive, objectionable or controversial. Parents of minors are responsible for setting and conveying the standards that their children should follow when using the Internet.

Principals are responsible for providing training so that students under their supervision are knowledgeable about this policy and its accompanying guidelines.

Pursuant to Federal law, students shall receive education about the following:

- A. safety and security while using e-mail, chat rooms, social media, and other forms of direct electronic communications
- B. the dangers inherent with the online disclosure of personally identifiable information
- C. the consequences of unauthorized access (e.g., "hacking") cyberbullying and other unlawful or inappropriate activities by students online, ~~and~~
- D. unauthorized disclosure, use, and dissemination of personal information regarding minors

Staff members shall provide guidance and instruction to their students regarding the appropriate use of District Information & Technology Resources and online safety and security as specified above. Additionally, such training shall include, but not be limited to, education concerning appropriate online behavior including interacting with others on social media, including in chat rooms, and cyberbullying awareness and response instruction for their students regarding the appropriate use of technology and online safety and security as specified above. Furthermore, staff members will monitor the online activities of students while they are at school.

Monitoring may include, but is not necessarily limited to, visual observations of online activities during class sessions; or use of specific monitoring tools to review browser history and network, server, and computer logs.

~~Building principals are responsible for providing training so that Internet users under their supervision are knowledgeable about this policy and its accompanying guidelines. The Board expects that staff members will provide guidance and instruction to students in the appropriate use of District Technology Resources. Such training shall include, but not be limited to, education concerning appropriate online behavior, including interacting with other individuals on social media, including in chat rooms, and cyberbullying awareness and response. All students who use users of District Information & Technology Resources (and their parents if they are minors) are required to sign a written agreement to abide by the terms and conditions of this policy and its accompanying guidelines (Acceptable Use Policy).~~

In order to keep District Information & Technology Resources operating in a safe, secure, efficient, effective, and beneficial manner to all users, students are required to comply with all District-established cybersecurity procedures () including, but not limited to, the use of multi-factored authentication for which they have been trained. Principals are responsible for providing such training on a regular basis and measuring the effectiveness of the training.

Students will be assigned a District-provided school e-mail account that they are required to utilize for all school-related electronic communications, including those to staff members, peers, and individuals, and/or organizations outside the District with whom they are communicating for school-related projects and assignments. Further, as directed and authorized by their teachers, they shall use their school-assigned e-mail account when signing-up/registering for access to various online educational services/apps, including mobile applications/apps that will be utilized by the student for educational purposes.

Students are responsible for good behavior when using District Information & Technology Resources – i.e., behavior comparable to that expected of students when they are in physical classrooms and school buildings and at school-sponsored events. Because classrooms, school hallways, and other school premises and school sponsored events. Communications on the Internet are often public in nature, general. General school rules for behavior and communication apply. The Board does not approve any use of its Information & Technology Resources that is not authorized by or conducted strictly in compliance with this policy and its accompanying guidelines.

Students may only use District Information & Technology Resources to access or use social media if it is done for educational purposes in accordance with their teacher's approved plan for such use.

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users are personally responsible and liable, both civilly and criminally, for uses of District Information & Technology Resources that are not authorized by this policy and its accompanying guidelines.

The Board designates the Superintendent and the Technology Director as the administrators responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to students' use of District Information & Technology Resources.

Revised 3/8/10
Revised 5/23/11
Revised 5/29/12
Revised 12/15/14

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Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	STAFF EDUCATION TECHNOLOGY ACCEPTABLE USE AND SAFETY
Code	po7540.04
Status	
Legal	<p>P.L. 110-385, Title II, Protecting Children in the 21st Century Act</p> <p>20 U.S.C. 6801 et seq., Part F, Elementary and Secondary Education Act of 1965, as amended (2003)</p> <p>47 U.S.C. 254(h), (1), Communications Act of 1934, as amended (2003)</p> <p>P.L. 106-554, Children's Internet Protection Act of 2000</p> <p>18 U.S.C. 1460</p> <p>18 U.S.C. 2246</p> <p>18 U.S.C. 2256</p> <p>20 U.S.C. 6777, 9134 (2003)</p> <p>47 C.F.R. 54.500 – 54.523</p>
Adopted	January 28, 2008
Last Revised	December 18, 2017

7540.04 - STAFF EDUCATION TECHNOLOGY ACCEPTABLE USE AND SAFETY

Technology ~~directly affects~~ ~~has fundamentally altered~~ the ways in which information is accessed, communicated, and transferred in society. Educators are expected to continually adapt their means and methods of instruction and the way they approach student learning to incorporate the latest technologies. The Board of Education provides District Information & Technology Resources (as defined by Bylaw 0100) (collectively, "District Information & Technology Resources") ~~As a result, educators are continually adapting their means and methods of instruction, and the way they approach student learning, to incorporate the vast, diverse, and unique resources available through the Internet. The Board of Education provides Technology and Information Resources (as defined by Bylaw 0100) to support the educational and professional needs of its staff and students. The Board provides staff with access to the Internet for limited educational purposes only and utilizes online educational services/apps to enhance the instruction delivered to its students and to facilitate the staff's work. The District's computer network and Internet system does not serve as a public access service or a public forum, and the Board imposes reasonable restrictions on its use consistent with its stated limited educational purpose.~~

The Board regulates the use of District ~~Information & Technology and Information Resources~~ by principles consistent with applicable local, State, and Federal laws, and the District's educational mission. This policy and its related administrative guidelines and any applicable employment contracts and collective bargaining agreements govern the staff's use of the District's ~~Information & Technology and Information Resources~~ and staff's personal communication devices when they are connected to ~~District Information & Technology Resources, including online educational services/apps, regardless of whether such use takes place on or off school property the District's computer network, Internet connection and/or online educational services/apps, or when used while the staff member is on Board-owned property or at a Board-sponsored activity (see Policy 7530.02).~~

Staff members are prohibited from using District Information & Technology Resources to engage in illegal conduct (e.g., libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, etc.) or conduct that violates this Policy and its related administrative guidelines (e.g., making personal attacks and injurious comments, invading a person's privacy, etc.). Nothing herein, however, shall infringe on a staff member's First Amendment rights. Because District Information & Technology Resources are not unlimited, the Board may institute restrictions aimed at preserving these resources, such as placing limits on the use of bandwidth, storage space, and printers. ~~Users are required to refrain from actions that are illegal (such as libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, and the like) or unkind (such as personal attacks, invasion of privacy, injurious comment, and the like).~~ Because its Technology Resources are not unlimited, the Board has also instituted restrictions aimed at preserving these resources, such as placing limits on use of bandwidth, storage space, and printers.

~~Staff members~~Users have no right or expectation to privacy when using District Information & Technology ~~and Information Resources~~ (including, but not limited to, privacy in the content of their personal files, ~~messages/e-mails, and records of their online activity when using the District's computer network and/or Internet connection).~~

Staff are expected to ~~use~~utilize District Information & Technology ~~and Information Resources~~ to promote educational excellence in our schools by providing students with the opportunity to develop the resource-sharing, innovation, and communication skills and tools that are essential to both life and work. The Board encourages the faculty to develop the appropriate skills necessary to effectively access, analyze, evaluate, and utilize these resources in enriching educational activities. The instructional use of the Internet and online educational services/apps will be guided by Board Policy 2521 – Selection of Instructional Materials and Equipment.

The Internet is a global information and communication network that brings incredible education and information resources to our students. ~~The Internet connects computers and users in the District with computers and users worldwide.~~ Through the Internet, students and staff can access relevant information that will enhance their learning and the education process. Further, District Information & Technology Resources provide students and staff with the opportunity to communicate with ~~other people from~~ throughout the world. Access to such an incredible quantity and diversity of information and resources brings with it, however, certain unique challenges and responsibilities.

While the Board uses various technologies to limit the use of District Information & Technology Resources to only use/access online services/apps and resources that have been pre-approved for the purpose of instruction, study, and research related to the curriculum, it is impossible to prevent users from accessing and/or coming in contact with online content that has not been pre-approved for use by students of certain ages. It is no longer possible for educators and community members ~~First, the Board may not be able to~~ technologically limit access, through its Technology Resources, to only those services and resources that have been authorized for the purpose of instruction, study and research related to the curriculum. Unlike in the past when educators and community members had the opportunity to review and screen materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental levels of the students who would be exposed to them), when significant portions of students' education take place online or through the use of online educational services/apps access to the Internet, because it serves as a gateway to any publicly available file server in the world, opens classrooms and students to electronic information resources that may not have been screened by educators for use by students of various ages.

Pursuant to Federal law, the Board has implemented technology protection measures that protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act (CIPA). At the discretion of the Board or Superintendent, the technology protection measures may also be configured to protect against access to other material considered inappropriate for students to access. The Board also utilizes software and/or hardware to monitor online activity of staff members to restrict access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors. The technology protection measures may not be disabled at any time that students may be using the District Information & Technology Resources, if such disabling will cease to protect against access to materials that are prohibited under (CIPA) ~~the Children's Internet Protection Act~~. Any staff member who attempts to disable the technology protection measures without express written consent of an appropriate administrator will be ~~subject to disciplinary action~~, up to and including termination.

The Superintendent or ~~Assistant Superintendent of Curriculum~~ Director of Technology may temporarily or permanently unblock access to websites or online educational services/apps containing appropriate material, if access to such sites has been inappropriately blocked by the technology protection measures. The determination of whether material is appropriate or inappropriate shall be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measures. The Superintendent or ~~Director of Technology~~ Assistant Superintendent of Curriculum may also disable the technology protection measures to enable access for bona fide research or other lawful purposes.

Principals are responsible for providing training so that staff under their supervision are knowledgeable about this policy and its accompanying guidelines.

Staff members will participate in professional development programs in accordance with the provisions of law and this policy. Training shall include:

- A. the safety and security of students while using e-mail, chat rooms, social media and other forms of direct electronic communications;
- B. the inherent danger of students disclosing personally identifiable information online;
- C. the consequences of unauthorized access (e.g., "hacking"), cyberbullying and other unlawful or inappropriate activities by students or staff online; and
- D. unauthorized disclosure, use, and dissemination of personal information regarding minors.

Staff members shall provide guidance and instruction to their students regarding the appropriate use of District Information & Technology Resources and online safety and security as specified above. Additionally, such training shall include, but not be limited to, education concerning appropriate online behavior including interacting with others on social media, including in chat rooms, and cyberbullying awareness and response. Further, staff members shall monitor students' online activities while the students are at school. Furthermore, staff members shall provide instruction for their students regarding the appropriate use of technology and online safety and security as specified above, and staff members will monitor students' online activities while at school.

Monitoring may include, but is not necessarily limited to, visual observations of online activities during class sessions; or use of specific monitoring tools to review browser history and network, server, and computer logs.

The disclosure of personally identifiable information about students online is prohibited.

Building principals are responsible for providing training so that Internet users under their supervision are knowledgeable about this policy and its accompanying guidelines. The Board expects that staff members will provide guidance and instruction to students in the appropriate use of the District Technology Resources. Such training shall include, but not be limited to, education concerning appropriate online behavior, including interacting with other individuals on social media including in chat rooms, and cyberbullying awareness and response. All users of District Technology All staff members who use District Information & Technology Resources are required to sign a written agreement to abide by the terms and conditions of this policy and its accompanying guidelines. (Staff Acceptable Use Policy)

In order to keep District Information & Technology Resources operating in a safe, secure, efficient, effective, and beneficial manner to all users, staff members are required to comply with all District-established cybersecurity procedures including, but not limited to, the use of multi-factored authentication (MFA), for which they have been trained. Principals are responsible for providing such training on a regular basis and measuring the effectiveness of the training.

Staff will be assigned a District-provided school e-mail address that they are required to use for all school-related electronic communications, including those to students, parents and other staff members.

With prior approval from the Superintendent or Director of Technology, staff may direct students who have been issued school-assigned e-mail accounts to use those accounts when signing-up/registering for access to various online educational services/apps that the student will use, including mobile applications/apps that will be utilized by the students for educational purposes under the teacher's supervision.

Staff members are responsible for good behavior when using District Information & Technology and Information Resources - i.e., behavior comparable to that expected when they are in physical classrooms, school buildings, and at school-sponsored events. Because communications classrooms, school hallways, and other school premises and school sponsored events. Communications on the Internet are often public in nature, general rules for professional behavior and communication apply. The Board does not approve any use of District Information & its Technology and Information Resources that is not authorized by or conducted strictly in compliance with this policy and its accompanying guidelines.

Staff members may only use District Information & Technology Resources to access or use social media if it is done for educational or business-related purposes.

General school rules for behavior and communication apply.

Staff member use of District Information & Technology Resources to access or use social media is to be consistent with Policy 7544 and its accompanying procedure.

Social Media Use

An employee's personal or private use of social media may have unintended consequences. While the Board respects its employees' First Amendment rights, those rights do not include permission to post inflammatory comments that could compromise the District's mission, undermine staff relationships, or cause a substantial disruption to the school environment. This warning includes staff members' online conduct that occurs off school property, including from the employee's private computer. Postings to social media should be done in a manner sensitive to the staff member's professional responsibilities.

Use of Artificial Intelligence/Natural Language Processing Tools

Staff are permitted to use Artificial Intelligence and Natural Language Processing (NLP) tools (collectively, "AI/NLP tools") to accomplish their job responsibilities so long as the use is ethical, responsible, and does not violate any provisions of this policy (e.g., it does not infringe on students' or staff members' privacy rights, violate their duty to maintain confidentiality related to personally identifiable information, etc.).

With respect to students, it is the Board's policy that they are required to rely on their own knowledge, skills, and resources when completing school work. In order to ensure the integrity of the educational process and to promote fair and equal opportunities for all students, except as outlined below, students are prohibited from using AI/NLP tools to complete school work. The use of AI/NLP tools without the express permission/consent of a teacher is considered to undermine the learning and problem-solving skills that are essential to a student's academic success and that the staff is tasked to develop in each student. Consequently, students are encouraged to develop their own knowledge, skills, and understanding of course material rather than relying solely on AI/NLP tools, and they are expected to ask their teachers when they have questions and/or need assistance. A student's unauthorized use of AI/NLP tools is considered a form of plagiarism and any student found using such tools without permission or in a prohibited manner will be disciplined in accordance with the Student Code of Conduct.

Notwithstanding the preceding, students are allowed to use AI/NLP tools in the school setting if they receive prior permission/consent from their teacher, so long as they use the AI/NLP tools in an ethical and responsible manner. Teachers have the discretion to authorize students to use AI/NLP tools for the following uses:

Research assistance: AI/NLP tools can be used to help students quickly and efficiently search for and find relevant information for their school projects and assignments.

Data Analysis: AI/NLP tools can be used to help students to analyze, understand, and interpret large amounts of data, such as text documents or social media posts. This can be particularly useful for research projects or data analysis assignments – e.g., scientific experiments and marketing research.

Language translation: AI/NLP tools can be used to translate texts or documents into different languages, which can be helpful for students who are learning a new language or for students who are studying texts written in a different language.

Writing assistance: AI/NLP tools can provide grammar and spelling corrections, as well as suggest alternative word choices and sentence structure, to help students improve their writing skills.

Accessibility: AI/NLP tools can be used to help students with disabilities access and understand written materials. For example, text-to-speech software can help students with specific learning disabilities or visual impairments to read texts and AI-powered translation tools can help students with hearing impairments to understand spoken language.

As outlined above, under appropriate circumstances, AI/NLP tools can be effectively used as a supplement to and not a replacement for traditional learning methods. Consequently, with prior teacher permission/consent, students can use AI/NLP tools to help them better understand and analyze information and/or access course materials. If a student has any questions about whether they are permitted to use AI/NLP tools for a specific class assignment, they should ask their teacher.

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users are personally responsible and liable, both civilly and criminally, for uses of District Information & Technology and Information Resources that are not authorized by this policy and its accompanying guidelines.

The Board designates the Superintendent and Director of Technology as the administrators responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to staff members' use of District Information & Technology and Information Resources.

Social Media Use

~~An employee's personal or private use of social media may have unintended consequences. While the Board respects its employees' First Amendment rights, those rights do not include permission to post inflammatory comments that could compromise the District's mission, undermine staff relationships, or cause a substantial disruption to the school environment. This warning includes staff members' online conduct that occurs off school property including from the employee's private computer. Postings to social media should be done in a manner sensitive to the staff member's professional responsibilities.~~

In addition, Federal and State confidentiality laws forbid schools and their employees from using or disclosing student education records without parental consent. See Policy 8330. Education records include a wide variety of information; posting personally identifiable information about students is not permitted. Staff members who violate State and Federal confidentiality and/or laws or privacy laws related to the disclosure of student or employee personally identifiable confidential employee information may be disciplined.

Staff members retain rights of communication for collective bargaining purposes and union organizational activities.

Revised 3/8/10

Revised 5/23/11

Revised 5/29/12

Revised 12/15/14

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Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN
Code	po8300
Status	
Adopted	June 12, 2017

8300 - CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN

The Continuity of Organizational Operations Plan (COOP) provides the District with the capability of conducting its essential operations under all threats and conditions with or without warning. Having a plan to recover from any type of disaster regardless of the severity and consequences of the emergency is critical to recovery of operations and ~~can~~ minimizing the impact on the District's teaching and learning, personnel, facilities, technology, transportation, food service, and other functional resources.

Scope of the Continuity Plan

The primary objective of the COOP is to restore the District's critical operational functions and the learning environment as quickly as possible after a crisis or threat event ~~has occurred~~. A COOP contains critical and sensitive information that is confidential and exempt from public disclosure.

Planning for the continuity of operations of a school system in the aftermath of a disaster is a complex task. The current-changing threat environment and recent emergencies, including acts of nature, accidents, technological emergencies, ~~cyberattacks~~, and terrorist attacks and threats, have increased the need for viable continuity capabilities and plans that enable the District to resume and continue the essential functions in an all-hazards environment across a full spectrum of emergencies. Such conditions have increased the importance of having continuity plans in place that provide stability of essential functions across the various levels of public government and private enterprises.

The planning and development of continuity of an organizational operations plan, as well as the ongoing review, ~~testing~~, and revision of such a plan, is important for the overall District and also for each school and department in the District.

The District-wide plan describes how the District will respond as a total organization to a given emergency and describes the centralized resources and how they will be organized to implement command and control necessary to function during the life cycle of the event. Individual school and departmental plans contain the details related to the continuity plan for those specific sites and functional areas to prepare for an event, communicate throughout the duration of an event, assess the impact of an event on essential functions in the unit, respond to the event, and detail what will be done to recover from the event.

Preparation for, response to, and recovery from a disaster affecting administrative, educational, and support functions of the District's operations requires the cooperative efforts of external organizations, in partnership with the functional areas supporting the business of the District. This includes local government agencies, law enforcement, emergency management, medical services, and vendors necessary to District operations. The COOP outlines and coordinates all efforts by the District in cooperation with other local and State agencies and businesses to restore the essential functions of the District ~~to the larger local community~~ post-disaster.

The Superintendent shall ~~develop and~~ recommend the COOP for Board of Education review and approval; however, the COOP shall be considered a confidential document not subject to release under State public records laws and accordingly no copies shall be provided for public review during the adoption process.

The Superintendent shall conduct ~~a~~ periodic review of the COOP.



Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	INFORMATION SECURITY
Code	po8305
Status	
Adopted	June 12, 2017

8305 - INFORMATION SECURITY

The District collects, classifies, and retains data/information from and about students, staff, vendors/contractors, and other individuals, about programs and initiatives undertaken by the school system, and about and related to the business of the District. This data/information may be in hard copy or digital format, and may be stored in the District or offsite with a third party provider.

Data/information collected by the District shall be classified as Confidential, Controlled, or Published. Data/information will be considered Controlled until identified otherwise.

Protecting District Information & Technology Resources (as defined in Bylaw 0100) is of paramount importance. Information security requires everyone's active participation to keep the District's data/information secure. This includes Board of Education members, staff members/employees, students, parents, contractors/vendors, and visitors who use District Information & Technology Resources (as defined in Bylaw 0100) ~~and Information Resources.~~

Individuals who are granted access to data/information collected and retained by the District must follow established procedures so that the data/information is protected and preserved. Board members, administrators, and all District staff members, as well as contractors, vendors, and their employees, granted access to data/information retained by the District are required to certify annually that they shall comply with the established information security protocols pertaining to District data/information. Further, all individuals granted access to Confidential Data/Information retained by the District must certify annually that they will comply with the information security protocols pertaining to Confidential Data/Information. Completing the appropriate section of the Staff Technology Acceptable Use and Safety form (Form 7540.04 F1) shall provide this certification.

All Board members, staff members/employees, students, contractors/vendors, and visitors who have access to Board-owned or managed data/information must maintain the security of that data/information and the District Information & Technology Resources on which it is stored.

If an individual has any questions concerning whether this Policy and/or its related administrative guidelines apply to them/him/her or how they apply to them/him/her, the individual should contact the District's Technology Director or Information Technology Department/Office.

The Superintendent shall develop administrative guidelines that set forth the internal controls necessary to provide for the collection, classification, retention, access, and security of District Data/Information.

Further, the Superintendent is charged with developing procedures that can ~~authorized to develop procedures that would~~ be implemented in the event of an unauthorized release or breach of data/information. These procedures shall comply with the District's legal requirements if such a breach of personally-identifiable information occurs.

The Superintendent shall require ~~staff members to participate in training related to the internal controls applicable to the data/information that they collect and have access to and for which they are~~ ~~the participation of staff members in appropriate training related to the internal controls pertaining to the data/information that they collect, to which they have access, and for which they would be responsible for the security protocols.~~

Third-party contractors/vendors who require access to Confidential Data/Information collected and retained by the District will be informed of relevant Board policies that govern access to and use of District Information & Technology Resources, including the duty to safeguard the confidentiality of such data/information.

Failure to adhere to this Policy and its related administrative guidelines may put data/information collected and retained by the District at risk. Employees who violate this policy and/or its related administrative guidelines may be disciplined. ~~the administrative guidelines promulgated consistent with this policy may have disciplinary consequences imposed,~~ up to and including termination of employment, and/or referral to law enforcement. Students who violate this Policy and/or its related administrative guidelines will be disciplined. ~~AGs will be subject to disciplinary action,~~ up to and including expulsion, and/or referral to law enforcement. Contractors/vendors who violate this Policy and/or its related administrative guidelines ~~AGs~~ may face termination of their business relationships with and/or legal action by the District. Parents and visitors who violate this Policy and/or its related administrative guidelines will be disciplined. ~~AGs~~ may be denied access to the District's Information & Technology Resources.

The Superintendent shall conduct ~~a periodic~~ assessments of risk related to the access to and security of the data/information collected and retained by the District ~~as needed~~.

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Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	INFORMATION MANAGEMENT
Code	po8315
Status	
Legal	Federal Rules of Civil Procedure 34, 37(f)
Adopted	March 8, 2010

8315 - INFORMATION MANAGEMENT

The Board of Education recognizes its responsibility, in certain circumstances, to maintain information created, maintained, or otherwise stored by the District outside the "Records Retention Schedule". In such situations, a "Litigation Hold" procedure will be used to identify and preserve information relevant to a specific matter. "Information" includes both paper documents and electronically stored information ("ESI"). When implementing the "Litigation Hold," the District will identify individuals in possession or custody of paper documents, ESI and electronic media containing ESI, and inform them of their obligation to preserve the documents and ESI outside the "Records Retention Schedule". The District will also identify third parties with custody or control over paper documents, ESI, or electronic media storing ESI, and request them to preserve that information. All information falling within a "Litigation Hold," which is under the control of the District, must be preserved in a readily accessible form and cannot be disposed of under the "Records Retention and Disposal" requirements. Failure to comply with a Litigation Hold notice may result in disciplinary action, up to and including possible termination.

Instances where the Board must maintain information outside the "Records Retention Schedule" include:

- A. when the Board has specific information and/or written notice from a parent/guardian, student, or another person representing the parent/guardian or student of an individual, parent or student of an intent to file an appeal of student discipline to State court;
- B. when the Board has specific information and/or written notice that litigation is imminent even though the litigation has not yet been filed in Federal or State court;
- C. when the Board is served with litigation, including, but not limited to, notice of a lawsuit in Federal or State court, or notice of a student disciplinary appeal to State court;
- D. when the Board receives specific information and/or written notification from an employee, labor union, or other person of an intent to file a claim against the Board, its members, employees or agents at an administrative agency such as the Equal Employment Opportunity Commission, Michigan Employment Relations Commission, U.S. Department of Education Office for Civil Rights, Michigan Department of Education Office for Special Education, State Personnel Board of Review, or a Civil Service Commission regarding a claim against the Board, its members, employees or agents;
- E. when the Board receives specific information and/or written notification from an administrative agency such as the Equal Employment Opportunity Commission, Michigan Employment Relations Commission, U.S. Department of Education Office for Civil Rights, Michigan Department of Education Office for Special Education, State Personnel Board of Review, or a Civil Service Commission regarding a claim against the Board, its members, employees or agents;
- F. when the Board receives written notification from a third party requesting that the Board maintain information that could be at issue in litigation or potential litigation involving that third party;
- G. when the Superintendent recommends the termination of an employee to the Board pursuant to a labor contract;

H. when the Board explores, contemplates or initiates litigation.

Definitions

"Documents" includes, but is not limited to, writings, drawings, graphs, charts, photographs, blueprints, sound/audio recordings, images, video recordings, and other data or data compilations stored in any medium from which information can be obtained or translated if necessary.

"ESI" means any type of information that is created, used, and stored in digital form and accessible by digital means. It includes all data, digital documents or files, or other information contained on any media type (e.g., tape, hard disk drive, cloud storage, or some yet-to-be-created storage technology). Specifically, it includes, but is not limited to, writings, drawings, graphs, charts, photographs, blueprints, sound/audio recordings, images, video recordings, and other data or data compilations stored in any electronic media from which information can be obtained or translated if necessary. Examples include: e-mails and their attachments, text and instant messages, communications conducted in ephemeral messaging applications or in workplace collaboration tools, word processing documents, spreadsheets, digital photographs/pictures, videos, application programs and data files, data/information stored in databases, data files, metadata, system files, electronic calendar appointments, scheduling program files, digital scans (including TIFF files), PDF files, MPG files, JPG files, GIF files, network share files, internal websites, external websites, newsgroups, directories, security and access information, legacy data, audio recordings, voicemails, phone/call logs, faxes, internet/browser histories, caches, cookies, or logs of activity on computer systems (whether internal to the District or external) that may have been used to process or store electronic data. ESI also includes data/information from cloud applications (e.g., educational or operational services/apps), electronic records of online activity (e.g., social media postings), and data generated or stored by devices connected to the Internet of Things (IoT). "ESI" includes, but is not limited to, writings, drawings, graphs, charts, photographs, blueprints, sound recordings, images and other data or data compilations stored in any electronic media from which information can be obtained or translated if necessary. It includes, but is not limited to, e-mails, e-mail attachments, instant messages, word processing files, spreadsheets, pictures, application program and data files, databases, data files, metadata, system files, electronic calendar appointments, scheduling program files, TIFF files, PDF files, MPG files, JPG files, GIF files, network share files, internal websites, external websites, newsgroups, directories, security and access information, legacy data, audio recordings, voice mails, phone logs, faxes, internet histories, caches, cookies or logs of activity on computer systems that may have been used to process or store electronic data.

"Electronic media" includes, but is not limited to, computer hard drives (including portable hard disk drives "HDD's"), floppy drives, disaster recovery media, and storage media (including DVD's, CD's, floppy discs, Zip discs/drives, Jazz discs/drives, USB memory drives, jump disc/drives, flash discs/drives, keychain discs/drives, thumb discs/drives, smart cards, micro-film, backup tapes, cassette tapes, cartridges, etc.), accessed, used, and/or stored on/in/through the following locations: networks and servers, whether internal or external (including the cloud); laptop and desktop work computers; home and personal computers; other computer systems; databases; backup computers or servers, whether internal or external (including cloud storage); archives; mobile devices (e.g., mobile/cellular phones and tablet computers, personal digital assistants ("PDAs" - including Palm, Blackberry), etc.); pagers; firewalls; audit trails and logs, printers; copiers; scanners; digital cameras; photographic devices; and video cameras and devices. Electronic media also includes social media websites (e.g., Facebook, Twitter, LinkedIn) and any item containing or maintaining ESI that is obtained by the District for Board member or employee usage or that an employee uses for such purpose (even if privately owned by the Board member or employee) from the date this policy was first adopted into the future; laptop and desktop work computers; home and personal computers; other computer systems; backup computers or servers; archives; personal digital assistants ("PDAs" - including Palm, Blackberry, cellular phone, tablet PC, etc.); pagers; firewalls; audit trails and logs, printers; copiers; scanners; digital cameras; photographic devices; and video cameras and devices. Electronic media shall also include any item containing or maintaining ESI that is obtained by the District for Board member or employee usage or that an employee uses for such purpose (even if privately owned by the Board member or employee) from the date this policy is adopted into the future.

Initiation and Removal of a "Litigation Hold"

The Board or the Superintendent may initiate a "Litigation Hold" under this policy. If the Superintendent initiates a "Litigation Hold, the Superintendent" s/he or the Board's legal counsel, will notify the Board of the reason the Litigation Hold was instituted and its scope. When implementing a Litigation Hold, the Board or Superintendent may utilize an Electronically Stored Information Team ("ESI Team"). The Board's legal counsel shall be involved in the implementation of the "Litigation Hold Procedure" outlined in AG 8315.

A "Litigation Hold" shall remain in place until removed/withdrawn by the Board. A "Litigation Hold" may be removed when the litigation or administrative agency matter has been resolved or can no longer be initiated. Any information maintained under this policy shall fall back under the "Records Retention Schedule" once the "Litigation Hold" is removed/withdrawn.

The Superintendent shall develop administrative guidelines outlining the procedures to be followed by Board members and employees when initiating and implementing a "Litigation Hold." This policy and its related administrative guidelines shall be posted and distributed in the manner described in AG 8315.



Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	ADVERTISING AND COMMERCIAL ACTIVITIES
Code	po9700.01
Status	
Legal	
Adopted	May 29, 2012

9700.01 - **ADVERTISING AND COMMERCIAL ACTIVITIES**

The purpose of this policy is to provide guidelines for the appropriate and inappropriate use of advertising or promoting of commercial products or services to students and parents in the schools.

"Advertising" comes in many different categories and forums and is defined as an oral, written or graphic statement made by the producer, manufacturer, or seller of products, equipment, or services which calls for the public's attention to arouse a desire to buy, use or patronize the product, equipment, or services. This includes the visible promotion of product logos for other than identification purposes. Brand names, trademarks, logos or tags for product or service identification purposes are not considered advertising.

The Board of Education may permit advertising in School District facilities or on School District property in the following categories or forums in accordance with the guidelines set forth herein:

A. Product Sales:

1. product sales benefiting a district, school, or student activity (e.g., the sale of beverages or food within schools);
2. exclusive agreements between the District and businesses that provide the businesses with the exclusive right to sell or promote their products or services in the schools (e.g. pouring rights contracts with soda companies);
3. fundraising activities (e.g., short-term sales of gift wrap, cookies, candy, etc.) to benefit a specific student population, club, or activity where the school receives a share of the profits.

B. Direct Advertising/Appropriation of Space:

1. signage and billboards in schools and school facilities;
2. corporate logos or brand names on school equipment (e.g., marquees, message boards, or score boards);
3. ads, corporate logos, or brand names on book covers, student assignment books, or posters;
4. ads in school publications (newspapers, ~~and~~ yearbooks, and event programs);
5. media-based electronic advertising (e.g., Channel One or Internet or web-based sponsorship);
6. free samples (e.g., of food or personal hygiene products).

C. Indirect Advertising:

1. corporate-sponsored instructional or educational materials, teacher training, contests, incentives, grants, or gifts:

or corporate sponsored instructional or educational materials, teacher training, seminars, meetings, grants, or gifts;

2. the Board approves the use of instructional materials developed by commercial organizations, such as films and videos, only if the educational value of the materials outweighs their commercial nature.

The films or materials shall be carefully evaluated by the school principal for classroom use to determine whether the films or materials contain undesirable propaganda and are in compliance with the guidelines as set forth above.

D. Market Research:

1. surveys or polls related to commercial activities;
2. internet surveys or polls asking for information related to commercial activities.

It is further the policy of the Board that its name, students, staff members, and District facilities shall not be used for any commercial advertising or otherwise promoting the interests of any commercial, political, nonprofit, or other non-school agency or organization, public or private, without the approval of the Board or its designee.

Any commercial advertising shall be structured in accordance with the General Advertising Guidelines set forth below.

General Advertising Guidelines

The following guidelines shall be followed with respect to any form of advertising on school grounds or school property:

- A. When working together, schools and businesses must protect educational values. All commercial or corporate involvement should be consistent with the District's educational standards and goals.
- B. Any advertising that may become a permanent or semi-permanent part of a school requires prior approval of the Board.
- C. The Board reserves the right to consider requests for advertising in the schools on a case-by-case basis.
- D. No advertisement shall promote or contain references to alcohol, tobacco, drugs, drug paraphernalia, weapons, or lewd, vulgar, obscene, pornographic or illegal materials or activities, gambling, violence, hatred, sexual conduct or sexually explicit material, X or R rated movies, or gambling aids.
- E. No advertisement shall promote any specific religion or religious, ethnic or racial group, political candidate, or ballot issue, and shall be non-proselytizing.
- F. No advertisement may contain libelous material.
- G. No advertisement may be approved which would tend to create a substantial disruption in the school environment or inhibit the functioning of any school.
- H. No advertisement shall be false, misleading, or deceptive.
- I. Each advertisement must be reviewed in advance for age-appropriateness.
- J. Advertisements may be rejected by the School District if determined to be inconsistent with the educational objectives of the School District, inappropriate, or inconsistent with the guidelines set forth in this policy.
- K. All corporate support or activity must be consistent with the Board's policies prohibiting discrimination on the basis of race, color, national origin, religion, sex, disability, or age, and must be age-appropriate.
- L. Students shall not be required to advertise a product, service, company, or industry.
- M. **Advertising will not be permitted on the outside or the inside of school buses.**
- N. The Superintendent or designee is responsible for screening all advertising.
- O. The Superintendent or designee may require that samples of advertising be made available for inspection.
- P. The inclusion of advertisements in School District publications, in School District facilities, or on School District property does not constitute or imply approval and/or endorsement of any product, service, organization, or activity.
- Q. Final discretion regarding whether to advertise and the content and value of the materials will be with the Board.

Accounting

Advertising revenues must be properly reported and accounted for.

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Parent/Student Handbook Revisions for 2023-24

Secondary Parent/Student Handbook (7th-12th grade)

Secondary - HMS - Page 4

CHANGE & RATIONALE: *Additional content - need to include “students” in rule #14.*

School Rules and Regulations

#14. Disrespect to school personnel **staff and students**

Secondary - Attachment A between Page 8 and 9

CHANGE & RATIONALE: *Include the Alternative Education Schools*

Discipline Rubric

Change rubric title to: **Hartland High School/Legacy HS/HVA**

Change Item #1 under the rubric title from “HHS Students” to just “**Students**” (striking HHS).

Secondary - ATTENDANCE POLICY - Page 16

CHANGE & RATIONALE: *Includes the Alternative Education Schools*

Discipline Rubric

From Hartland High School to **Hartland High School/Legacy HS/HVA**

Secondary-Hazing- Page 47

CHANGE & RATIONALE: *Add the word Harassment*

Athletics/Co Curricular Activities

Hazing **and/or Harassment**

Secondary- STUDENT APPEARANCE-Page 2

CHANGE & RATIONALE: *Add additional bullet point to Student Appearance-HS*

Student Appearance

Costumes, except on designated days-This should be the second bullet point

Secondary - Eligibility For Participation in High School and Middle School Interscholastic Athletics and Co-Curricular Activities - Page 42

CHANGE & RATIONALE: Add wording to include weekly checks throughout the season.

Period of Ineligibility:

In the event that a student is deemed ineligible at any time during the season, they must pick up a “progress report” from the athletic office, have it signed by all of the teachers on the last day of class that week (usually a Friday) and return the progress report to the Athletic Director (athletics) or Assistant Principal (academic club activities). If the student demonstrates passing grades in 6 of 7 classes, he/she will be able to resume participation under probation on Monday of the next week. The student will be monitored weekly **throughout the season** and if the student fails to pass 6 of 7 classes at any time he/she will be ineligible for the next week and remain so a week at a time until a passing grade in 6 of 7 classes is achieved.

Secondary - Transportation / Legacy - Page 32

CHANGE & RATIONALE:

Modify content – the handbook rules that apply to Legacy students are the same for all secondary students, therefore an independent “rules form” is not required.

Legacy Parents can request transportation for students attending LEGACY. A bus assignment form ~~and rules form, signed by the parents and student,~~ must be submitted to the transportation department in advance. Students that ride the transfer bus from Legacy to the middle school must ride home on their assigned bus **and cannot get rides from others or walk home.** *(rationale for this language is once a student gets on a bus, they must remain until delivered to their respective stop or removed by an administrator).*

ALL HANDBOOKS

Elementary - page 1 and 21

Intermediate - page ii and 11

Secondary - page ii and 12

1. ***CHANGE:*** Add Anna Kulas Rosenthal as Compliance Officer for Title IX and Anti-Harassment. Change title for Scott VanEpps and Carol Hayes to Compliance Officer for Title IX and Anti-Harassment. Revise the lead in sentence to “The Board designates the following individuals to serve as Compliance Officers for Title IX and Anti-Harassment.”

ALL HANDBOOKS

Elementary- page 2

Intermediate- page iv

Secondary- page iv

CHANGE & RATIONALE: Update to department name

Central Kitchen ~~Student Nutrition Department~~.....626-2868

ALL HANDBOOKS

Elementary - page 9

Intermediate- page 5

Secondary- page 21

CHANGE & RATIONALE: Update website location

Each school participates in the National School Lunch Program. Milk and ala carte items can be purchased separately. Restrictions can be put on your child's account by the Student Nutrition office (810-626-2868). You may view the current monthly menu by going on the district web page (www.hartlandschools.us), to ~~Quick Links~~

"Departments", then and click "Student Nutrition Program", then "Menus and Documents

Intermediate Parent/Student Handbook (5th-6th grade)

Students' Rules and Regulations

FIS - Page 9

CHANGE & RATIONALE: Add wording to encompass behaviors.

Rule #3. Striking, attempting to strike, threatening to strike, **or becoming physically aggressive** towards a teacher or any school employee or volunteer.

FIS - Page 9

CHANGE & RATIONALE: Add wording to encompass behaviors.

Rule #9. Use of profanity, obscenity **and/or inappropriate language or comments**

FIS - Page 10

CHANGE & RATIONALE: Omit the word "persistent." It is subjective and therefore any act (once or more) of teasing or bullying is a violation.

Rule #33. ~~Persistent~~ Teasing or bullying toward a student or staff member.

FIS - Page 9

CHANGE & RATIONALE: *The following code of conduct rules need asterisks added to denote a rule violation that may result in a recommendation for expulsion:*

1, 2, 3, 4, 6, 7, 19, 32, 36

FIS - Page 10

CHANGE & RATIONALE: *The following code of conduct rules need asterisks added to denote a rule violation that may result in a recommendation for expulsion:*

28, 29, 31, 36

LOST AND FOUND

FIS - Page 8

CHANGE & RATIONALE: *Replace with new location identifier.*

Lost and found boxes are located in the ~~office~~ cafeteria.

STUDENT APPEARANCE:

FIS - Page 3 and 4

CHANGE & RATIONALE: *Adopt language that aligns with the Secondary Handbook (requirements for grades 7- 8)*

Requirements for grades 5 - 6:

A student's appearance and dress should be conducive to an educational environment that is comfortable, safe, and inclusive while allowing for autonomy and self expression without interrupting the educational process. Dress or grooming which could constitute a health or safety hazard or which could be considered inappropriate will not be allowed.

Building principals or their designees are authorized to establish rules and regulations governing student appearance in their buildings and to make judgements of student appearance relative to these rules and regulations. Students who are in violation of these rules and regulations will be sent to the school office to correct their appearance before returning to class. All situations will be evaluated on a case-by-case basis. This policy applies to all school related functions. Persistent violations of this policy may result in disciplinary action.

Students must wear:

- a top that does not show a bare midriff.
- pants or shorts that do not have holes above the knee, see-through or sheer fabric from the mid-palm length and above. Dresses or skirts must be fingertip length.
- footwear.

Students may NOT wear clothing, jewelry, or personal items that:

- advocate or advertise the use of drugs, alcohol, tobacco, or violence.
- contain images or language that are explicit in nature.
- create a hostile or intimidating environment.

Students may NOT wear:

- hats except for those worn for a religious purpose.
- tank tops with a strap less than 3 inches in width.
- flags as capes.
- costumes, except on designated days.
- items that interrupt the educational process.

This dress code applies to all school related functions. Additional requirements are permitted when necessary to ensure safety in certain academic settings (e.g. physical activity, science).



Operations Department


Matt Marino, Director of Operations

9525 Highland Rd

Howell, MI 48843

Phone: 810-626-2189

Email: mattmarino@hartlandschools.us

Date: May 3, 2023
To: Chuck Hughes
Cc: Rachel Bois
From: Matt Marino 
Subject: Weight Room

As you are aware, the replacement of athletic/weight equipment will be funded from the general fund with a budget not to exceed \$300,000.00. I have met with JD Wheeler, Athletic Director, to review the needs of the Athletic Department. A scope of work was determined to update the weight room facility by meeting with coaching staff and the Physical Education Department staff. The scope includes the replacement of weight lifting equipment, repainting the walls and ceiling, replacement of the flooring, installation of a new sound system, and installation of technology for PE classes.

I am attaching the list of weight equipment that is currently out for bid. You will notice that we are asking for individual unit pricing because the cost of the equipment may exceed the budgeted amount. However, we are prepared to scale the equipment back to fit the budget. The Athletic Department may need to explore future fundraising avenues for additional equipment not covered in the bond funds. The old equipment will be sold "as-is" or repurposed to the senior center weight room.

At the first June board meeting, I will bring a recommendation for approval for a weight equipment company as well as a flooring company. If you have any questions, please let me know.

HARTLAND Weight Room Equipment Bid Sheet

Item Description		Qty	Warranty Term	Unit Cost	Line Total
1	Basic Half Rack w/3x3 frame, w/ post bumper plate storage, pair of J hooks, pair of safety bars, numbering, and bar holders. w/custom lazer cut numbering and optional logos (no weights)	14			
2	Landmine Attachment	14			
3	Adjsutable Jammer Arms (pair)	14			
4	Roller Pad for Rack (pair)	14			
5	Dip bar Attachments for rack	14			
6	Bridges to connect racks 5-7 feet in length with pullup bar, and w/optional custom lazer cut logo	11			
7	Stand Up Storable Adjustable Bench	19			
8	Rolling Trap Bar Storage - 12 spots	2			
9a	bumper plates, clips etc must have wheels so it can move	6			
9b	Bumper Horizontal stoage cart on wheels - stores bumper plates, clips etc must have wheels so it can move	6			
10	Texas Powerbar, 28mm diameter, 1500 lb or similar	12			
11	Hex Combo Bar with 16 inch sleeve length	7			
12	EZ Bars	4			
13	2" Muscle Clamp Collars Pair	26			
14a	Urethane Encased Dumbbell Set 5-50 lbs, Chrome Handle w/ Logo	3			
14b	Rubber Encased Dumbbell Set 5-50 lbs, Chrome Handle w/logo	3			
15a	Urethane Encased Dumbbell Set 55-100 lbs, with Chrome Handle w/ Logo	2			
15b	Rubber Encased Dumbbell Set 55-100 lbs, with Chrome Handle w/ Logo	2			
16a	Urethane Encased Dumbbell 55 lbs & 60 lbs set	1			
16b	Rubber Encased Dumbbell 55 & 60 lbs set	1			
17a	Urethane Encased 110 lbs Dumbbell Set	1			
17b	Rubber Encased 110 lbs Dumbbell Set	1			

18a	Urethane Encased 120 lbs Dumbbell Set	1			
18b	Rubber Encased 120 lbs Dumbbell Set	1			
19a	Dumbbell Saddle Rack for 60 pairs	3-4			
19b	Dumbbell Flat Hex Rack for 60 pairs	3-4			
20	Storage for Kettle Balls 32 Pairs	2			
21	Storage for 14 inch diameter medicine/bulletproof Balls - 32 Total Balls	2-3			
22	Kettlebell 20 lbs	2			
23	Kettlebell 30 lbs	2			
24	Kettlebell 40 lbs	2			
25	Kettlebell 50 lbs	2			
26	Kettlebell 60 lbs	2			
27	Kettlebell 70 lbs	2			
28	Kettlebell 80 lbs	2			
29	Kettlebell 90 lbs	2			
30	Kettlebell 100 lbs	2			
31	5lbs Change Plates	52			
32a	10lbs Urethane Comp Bumper Plate w/logo	104			
32b	10lbs Rubber Olympic Plate w/logo	104			
33a	25lbs Urethane Comp Bumper Plate w/logo	52			
33b	25lbs Rubber Olympic Plate w/logo	52			
34a	45lbs Urethane Comp Bumper Plate w/logo	160			
34b	45lbs Rubber Olympic Plate w/logo	160			
35	SelectORIZED Lat Pull/ Low Row	4			
36	Functional Cable Column Hi/Low	4			
37	Pro Hip Press	2			

38	Glute Ham Roller on wheels Set with storage cart	1			
39	Soft Plyo Box Set 6" 12" 18" 24" with custom logo	3			
40	Black Bands - Super Heavy	20			
41	Green Bands - Extra Heavy	20			
42	Purple Bands - Heavy	20			
43	Black Bands - Medium	20			
44	Red Bands - Light	20			
45	Orange Bands - Extra light	20			
46	Foam Roller (36 inch)	10			
47	Tag Bulletproof Ball or similar Kevlar ball 8lb (14 inch diameter ball)	4			
48	Tag Bulletproof Ball or similar Kevlar ball 12lb (14 inch diameter ball)	4			
49	Tag Bulletproof Ball or similar Kevlar ball 16lb (14 inch diameter ball)	4			
50	Tag Bulletproof Ball or similar Kevlar ball 20lb (14 inch diameter ball)	4			
51	Tag Bulletproof Ball or similar Kevlar ball 30lb (14 inch diameter ball)	4			
52	Slam Ball 100 lbs	2			
53	M4 Torque Tank (4 Wheels)	4			
54	TRX straps (4 Club) or similar suspension trainer	11			
55	Mace hammers (10Lbs)	5			
56	Assault Airbike	2			
57	Spirit Fitness CT 900 Treadmill	2			
58	First Place Fitness Mat 56" - Black	24			
59	First Place wall mounted rack	2			
60	Farmers Carry Handles (set)	3			
61	Wrist Straps (pair)	5			

Delivery

62	Freight	1			
63	Installation	1			

Total _____

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
REGULAR CHECKS								
235521	04/06/2023	A0700	A & L PARTS PLUS	23646 C	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	420.06	420.06
235522	04/06/2023	A5810	ERIC ANDERSON	23695 C	11-311-3190-009-650-0000	CONT SVC-SOCCER	960.00	960.00
235523	04/06/2023	B0500	BAKERS OF MILFORD	23666 C	62-431-3900-030-100-0000	BANQUET 04/16/23	1,820.40	1,820.40
235524	04/06/2023	C9496	CUMMINS BRIDGEWAY	23655 P	11-271-5790-060-000-0000	BUS SUPPLIES OTHER	1,566.20	
				23655 C	11-271-5790-060-000-0000	BUS SUPPLIES OTHER	(46.20)	1,520.00
235525	04/06/2023	D6506	DTE ENERGY		11-261-5520-010-000-0000	VES LIGHTS MAR	101.57	
					11-261-5520-011-000-0000	RES LIGHTS MAR	237.90	
					11-261-5520-055-000-0000	STREET LIGHTS MAR	74.88	414.35
235526	04/06/2023	E6476	ELLIOTT'S ALTERNATOR & STARTER	23648 C	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	265.00	265.00
235527	04/06/2023	F3200	CYNTHIA FICORELLI	23631 C	11-331-3190-050-100-0000	FITNESS CLASSES	375.00	375.00
235528	04/06/2023	F5760	FLEETPRIDE INC.	23652 P	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	469.80	
				23652 P	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	1,618.00	
				23652 C	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	(114.40)	1,973.40
235529	04/06/2023	G1855	GFL ENVIRONMENTAL USA INC	23676 C	11-261-4110-050-700-0000	CONTRACTED SERV SANI	250.00	250.00
235530	04/06/2023	G4920	JOEL ALAN GRASLEY	23672 C	62-431-2200-030-100-0000	ATHLETICS-BOYS SWIM	105.00	105.00
235531	04/06/2023	H4590	ENCORE YOUTH THEATER	23642 C	62-431-3000-013-000-0000	LION KING JR	2,145.00	
				23699 C	62-431-6000-021-000-0000	FIS ACTIVITY-MISCELL	3,255.00	
				23693 C	62-431-7000-009-000-3000	Lubski Field Trip	295.00	5,695.00
235532	04/06/2023	H6930	HOEKSTRA TRANSPORTATION	23654 C	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	275.20	275.20
235533	04/06/2023	H8330	RONALD L HOWARD III	23694 C	62-431-3000-009-000-1000	Tshirt Design	150.00	150.00
235534	04/06/2023	H9404	HUNTINGTON PUBLIC CAP CORP	23637 C	11-511-7160-050-000-0000	PRIN BUS LOAN	27,553.14	
				23637 C	11-511-7260-050-000-0000	INT-BUS LOANS	936.36	28,489.50
235535	04/06/2023	K0110	K-LOG INC	EB220 C	11-311-6420-009-100-0000	EQUIPMENT	689.16	689.16
235536	04/06/2023	K0480	GREGORY S KAH	23630 C	11-331-3190-050-100-0000	ZUMBA CLASSES	360.00	360.00
235537	04/06/2023	K5150	KOSINS GLASS LLC	23662 C	11-261-5990-040-100-0000	MAINT OFFICE SUPPLIE	644.26	644.26
235538	04/06/2023	L2150	LEISURE UNLIMITED LLC	23705 P	11-311-3190-009-100-0000	CONT SERV COMM SCH	2,268.75	
				23705 C	11-311-3190-009-100-0000	CONT SERV COMM SCH	1,509.75	3,778.50
235539	04/06/2023	M1925	MATHESON TRI-GAS INC.	HA202 P	11-127-5110-030-550-3440	TCH SUP AUTO	159.07	
				23653 C	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	278.13	437.20
235540	04/06/2023	M7650	MIDWEST GYM SUPPLY INC	23704 C	11-311-5910-009-400-1000	Summer Gym Rental	8,000.00	8,000.00
235541	04/06/2023	M8755	MOTT COMMUNITY COLLEGE	23640 C	11-113-3710-030-031-0000	DUAL ENROLLMENT-LEGA	513.14	513.14

Phyllis
4/11/23

credit
839812
839810

Vendor	InvoiceNo	Account	Description	Amount	InvDate	REASON
MSC04	MAR 2023	21-297-3210-000-000-0000	KELLY GOSBETH	\$ 31.44	4/4/2023	REIMB Food Service Mileage
MSC14	REFUND	62-431-2500-021-000-0000	JEFF KUJAWSKI	\$ 153.33	4/3/2023	REFUND 5th grade camp
MSC91	REIMBURSEMENT	62-431-4300-030-100-0000	CHERYL ZAPFE	\$ 30.53	4/5/2023	REIMB HHS Gymnastics senior night
MSC96	FINGERPRINT REMB	62-431-2000-009-000-0000	LEAH WIITANEN	\$ 43.25	4/5/2023	REIMB Comm Ed fingerprinting
MSC96	FINGERPRINT REMB	62-431-2000-009-000-0000	LINDSEY ANGUS	\$ 43.25	4/5/2023	REIMB Comm Ed fingerprinting

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
235542	04/06/2023	MSC04	KELLY GOSBETH		21-297-3210-000-000-0000	KELLY GOSBETH	31.44	31.44
235543	04/06/2023	MSC14	JEFF KUJAWSKI		62-431-2500-021-000-0000	JEFF KUJAWSKI	153.33	153.33
235544	04/06/2023	MSC91	CHERYL ZAPFE		62-431-4300-030-100-0000	CHERYL ZAPFE	30.53	30.53
235545	04/06/2023	MSC96	LEAN WHITTANEN		62-431-2000-009-000-0000	LEAN WHITTANEN	43.25	43.25
235546	04/06/2023	MSC96	LINDSEY ANGUS		62-431-2000-009-000-0000	LINDSEY ANGUS	43.25	43.25
235547	04/06/2023	N3700	KATHLEEN NEWBOLD	23629 C	11-331-3190-050-100-0000	STRETCH CLASSES	60.00	60.00
235548	04/06/2023	N4075	MICHIGAN URGENT CARE 0019	23404	11-271-4910-060-000-0000	OVERCHARGE	(95.00)	
				23641 C	21-297-3190-100-000-0000	PHYSICALS	170.00	75.00
235549	04/06/2023	S0744	SAN MARINO EXCAVATING INC	23645 P	11-261-4110-050-700-0000	CONTRACTED SERV SANI	650.00	
				23645 C	11-261-4110-050-700-0000	CONTRACTED SERV SANI	550.00	1,200.00
235550	04/06/2023	S5450	TERESA SIMONDS	23707 C	62-431-4000-013-000-0000	CE5 ACTIVITY-MACKINA	108.25	
				23638 C	62-431-9000-011-000-0000	RES ACTIVITY-MACKINA	127.60	235.85
235551	04/06/2023	S8350	STATE INDUSTRIAL PRODUCTS	23663 C	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	543.21	543.21
235552	04/06/2023	S9660	SUPER-FLITE OIL CO.	23650 C	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	415.00	415.00
235553	04/06/2023	T0285	JACK DOUGLAS TALLMAN JR	23679 C	62-431-1500-021-000-0000	PERCUSSION INSTRUCT	250.00	250.00
235554	04/06/2023	T3156	THE HOME CITY ICE COMPANY	23706 C	21-293-5990-050-000-0000	MEDICAL	419.25	419.25
235555	04/06/2023	T6510	TLS PRODUCTIONS	23690 P	62-431-4700-030-000-0000	HHS ACTIVITY-DRAMA C	1,000.00	
				23690 C	62-431-4700-030-000-0000	HHS ACTIVITY-DRAMA C	48.12	1,048.12
235556	04/06/2023	V8200	VSN	23669 C	62-431-3300-030-100-0000	ATHLETICS-SOFTBALL	200.00	
				23668 C	62-431-4100-030-100-0000	ATHLETICS-GIRLS TENN	200.00	400.00
235557	04/06/2023	Y3168	YOUNG SUPPLY CO	23632 C	21-297-5990-000-000-0000	OTHER SUPPL & MAT	200.00	200.00

Sub Total: \$62,283.40

ACH CHECKS

A10747	04/06/2023	A0750	A R REPAIRS	23671 C	21-293-5920-050-000-0000	SUPPLIES-CONCESSIONS	96.00	96.00
A10748	04/06/2023	A1250	ABM INDUSTRY GROUPS LLC	EA212 P	11-261-4110-009-100-0000	FEB 2023	1,143.04	
				22632 P	11-261-4110-050-100-0000	MAR 2023	69,800.25	70,943.29
A10749	04/06/2023	A1300	ABSOPURE WATER CO	SA200 P	11-122-3190-050-000-0000	04/01/23 - 04/30/23	12.00	
				AA202 P	11-232-3190-050-100-0000	04/01/23 - 04/30/23	12.00	
				AA201 P	11-232-3190-050-100-0000	RES	66.00	
				AA201 P	11-232-3190-050-100-0000	SSC	55.00	
				AA201 P	11-232-3190-050-100-0000	VES	93.50	
				FA200 P	11-241-5910-021-000-0000	04/01/23 - 04/30/23	12.00	
				EA209 P	62-431-4000-009-000-1000	COM ED-FIELD TRIP CH	30.50	281.00

Check Register

CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10750	04/06/2023	A2360	DANIEL ALDRED	23688 C	11-127-5110-030-524-3440	TCH SUP EDUCATION	31.80	31.80
A10751	04/06/2023	A3500	AMAZON CAPITAL SERVICES INC	WA299 P	11-111-5110-010-221-0000	TCH SUP CURRIC CHANG	22.97	
				WA299 C	11-111-5110-010-221-0000	TCH SUP CURRIC CHANG	432.99	
				WA299 C	11-111-5110-011-221-0000	TCH SUP CURRIC CHANG	200.00	
				WB201 C	11-111-5110-011-221-0000	TCH SUP CURRIC CHANG	74.85	
				WA299 C	11-111-5110-012-221-0000	TCH SUP CURRIC CHANG	200.00	
				WA299 C	11-111-5110-013-221-0000	TCH SUP CURRIC CHANG	200.00	
				WB202 C	11-111-5110-013-221-0000	TCH SUP CURRIC CHANG	117.45	
				WA300 P	11-112-5110-021-221-0000	TCH SUP CURRIC CHANG	21.47	
				WA300 P	11-112-5110-021-221-0000	TCH SUP CURRIC CHANG	358.20	
				WA300 C	11-112-5110-021-221-0000	TCH SUP CURRIC CHANG	9.48	
				CA275 C	11-112-5110-022-250-0000	TCH SUP LIFE SKILLS	51.88	
				CA275 P	11-112-5110-022-315-0000	TCH SUP HEALTH	31.98	
				CA275 C	11-112-5110-022-315-0000	TCH SUP HEALTH	110.88	
				CA283 C	11-112-5110-022-710-0000	TCH SUP IND ARTS	280.45	
				HB275	11-113-5110-030-440-0000	TCH SUP CHEMISTRY	(64.99)	
				SA252 C	11-122-5110-013-194-0000	TCH SUP CE RR	7.99	
				CA278 P	11-212-5910-022-000-0000	SUP COUNSELING	19.99	
				CA278 P	11-212-5910-022-000-0000	SUP COUNSELING	353.89	
				CA280 C	11-212-5910-022-000-0000	SUP COUNSELING	(10.99)	
				CA278 P	11-212-5910-022-000-0000	SUP COUNSELING	(9.89)	
				CA278 C	11-212-5910-022-000-0000	SUP COUNSELING	(16.99)	
				CA280 P	11-212-5910-022-000-0000	SUP COUNSELING	18.95	
				CA280 P	11-212-5910-022-000-0000	SUP COUNSELING	599.90	
				CA280 P	11-212-5910-022-000-0000	SUP COUNSELING	(10.99)	
				CA280 P	11-212-5910-022-000-0000	SUP COUNSELING	(29.87)	
				WA301 C	11-221-5110-000-221-0000	SUPPLIES CURRIC CHAN	214.76	
				DA227 C	11-225-5110-600-000-0000	SUPPLIES COMPUTER	269.98	
				MB297 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	27.96	
				TA218 C	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	14.99	
				EB226 C	11-311-5110-009-650-0000	SUPP EQUIP SOCCER	279.83	
				EB227 C	11-311-5110-009-650-0000	SUPP EQUIP SOCCER	7.85	
				EB224 P	62-431-2000-009-000-9900	COM ED-BLDG VOLLEYBA	917.05	
				EB224 C	62-431-2000-009-000-9900	COM ED-BLDG VOLLEYBA	234.99	
				EB228 C	62-431-5000-009-000-5000	COM ED-GYMNASTICS	47.68	4,984.69
A10752	04/06/2023	A5910	ANDERSON'S	23685 C	62-431-3740-030-000-0000	HHS ACTIVITY-CLASS O	250.47	250.47

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CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10753	04/06/2023	B4540	HEATHER OSTERHOUT		11-232-3190-050-100-0000	22-23 CERT RENEWAL	160.00	
				23684 C	62-431-5800-030-000-0000	HHS ACTIVITY-HIGH SC	18.75	178.75
A10754	04/06/2023	B4765	KATRINA BOULTER		11-311-3190-009-100-0000	CARDIO DRUM CLASS	1,050.00	1,050.00
A10755	04/06/2023	B5650	TARA BRANSON		21-297-3210-000-000-0000	TRAVEL & MILEAGE	16.54	16.54
A10756	04/06/2023	B5700	KATHY BREIDINGER		11-311-3190-009-100-0000	FITNESS CLASSES	606.00	606.00
A10757	04/06/2023	B7490	BSN SPORTS LLC		62-431-1000-030-100-0000	ATHLETICS	877.40	877.40
A10758	04/06/2023	C2120	REBECCA CARPENTER		11-232-3190-050-100-0000	22-23 CERT RENEWAL	160.00	160.00
A10759	04/06/2023	C2600	DANNA CASTILLO		62-431-4200-030-100-0000	ATHLETICS-WRESTLING	352.50	352.50
A10760	04/06/2023	C6022	LORI CLAY		11-112-3210-021-000-0000	TRAVEL & MILEAGE	31.44	31.44
A10761	04/06/2023	C8510	CORRIGAN OIL CO.		11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	391.80	
				23664 P	11-271-5710-060-100-0000	OIL	327.70	
				23664 C	11-271-5710-060-100-0000	OIL	377.15	1,096.65
A10762	04/06/2023	C8600	COLIN COSTELLO		11-221-3210-000-111-0000	TRAVEL & MILEAGE-CUR	261.59	261.59
A10763	04/06/2023	D0985	PRIYA PANCHOLI DAMAN		11-311-3190-009-100-0000	YRPRD2	429.00	429.00
A10764	04/06/2023	D1005	SHANNA DANA		11-232-3190-050-100-0000	22-23 CERT RENEWAL	160.00	160.00
A10765	04/06/2023	D5100	LAUREN DEPESTEL		11-232-3190-050-100-0000	22-23 CERT RENEWAL	160.00	160.00
A10766	04/06/2023	D9550	JENNIFER DROELLE		11-112-3210-021-000-0000	TRAVEL & MILEAGE	31.44	31.44
A10767	04/06/2023	E6300	ELECTRICAL TERMINAL		11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	169.99	
				23649 P	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	38.00	
				23649 C	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	438.69	646.68
A10768	04/06/2023	E7800	SANDRA ENDERLE		21-297-3210-000-000-0000	TRAVEL & MILEAGE	18.43	
					21-297-3210-000-000-0000	TRAVEL & MILEAGE	76.56	94.99
A10769	04/06/2023	F8500	MARCUS FRENCH		11-112-5110-022-425-0000	TCH SUP ENV SCIENCE	243.42	243.42
A10770	04/06/2023	F9750	STEFANIE L FURGE		11-232-3190-050-800-0000	STIPEND SOC MEDIA MG	6,240.00	
				23636 C	11-391-3190-000-000-0000	STIPEND MKTG MG HART	8,230.00	14,470.00
A10771	04/06/2023	G4402	GORDON FOOD SERVICE		21-297-5610-000-000-0000	FOOD	2,006.92	
				KA203 P	21-297-5610-000-000-0000	FOOD	287.14	
				KA203 P	21-297-5610-000-000-0000	FOOD	5,004.44	
				KA203 P	21-297-5610-000-000-0000	FOOD	(146.06)	
				KA203 P	21-297-5610-000-000-0000	FOOD	(37.40)	
				KA203 P	21-297-5610-000-000-0000	FOOD	(172.01)	
				KA203 P	21-297-5610-000-000-0000	FOOD	1,956.97	
				KA203 P	21-297-5610-000-000-0000	FOOD	(173.78)	
				KA203 P	21-297-5610-000-000-0000	FOOD	(327.06)	

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CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10772	04/06/2023	G4800	W W GRAINGER INC	KA203 P	21-297-5610-000-0000	FOOD	(25.77)	17,028.54
				KA203 P	21-297-5610-000-0000	FOOD	(28.40)	
				KA203 P	21-297-5610-000-0000	FOOD	1,065.36	
				KA203 P	21-297-5610-000-0000	FOOD	6,041.78	
				KA203 P	21-297-5990-000-0000	OTHER SUPPL & MAT	200.54	
				KA203 P	21-297-5990-000-0000	OTHER SUPPL & MAT	1,024.58	
				KA203 P	21-297-5990-000-0000	OTHER SUPPL & MAT	120.25	
				KA203 P	21-297-5990-000-0000	OTHER SUPPL & MAT	163.46	
				KA203 P	21-297-5990-000-0000	OTHER SUPPL & MAT	121.11	
				KA203 P	21-297-5990-000-0000	OTHER SUPPL & MAT	(53.53)	
A10773	04/06/2023	G9700	KARA GUTTERIDGE		11-112-3210-021-000-0000	TRAVEL & MILEAGE	31.44	31.44
A10774	04/06/2023	H0425	KATHERINE HAGERMAN		11-232-3190-050-100-0000	22-23 CERT RENEWAL	160.00	160.00
A10775	04/06/2023	H0579	WILLIAM BOWERS HALLORAN	23683 C	62-431-1500-021-000-0000	BASS INSTRUCT	375.00	375.00
A10776	04/06/2023	H5700	HEINEMANN	LA234 C	62-431-7000-012-000-0000	LES ACTIVITY-PTO	2,288.00	2,288.00
A10777	04/06/2023	H6790	STACEY HINDS		11-112-3210-021-000-0000	TRAVEL & MILEAGE	29.48	29.48
A10778	04/06/2023	H6932	KATHLEEN HOERAUF	23686 C	62-431-8700-030-000-0000	HHS ACTIVITY-STUDENT	184.44	184.44
A10779	04/06/2023	H9435	HUTSON INC OF MICHIGAN	23657 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	61.62	103.50
				23627 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	41.88	
A10780	04/06/2023	H9600	HYDRO-CHEM SYSTEMS	23701 C	11-271-4910-060-000-0000	CONTRACTED SERV	2,685.30	2,685.30
A10781	04/06/2023	J2877	JEREMY JARVINEN		11-232-3190-050-100-0000	22-23 CERT RENEWAL	160.00	160.00
A10782	04/06/2023	K3110	KIEFER AQUATICS	EB217 C	11-311-6420-009-100-0000	EQUIPMENT	905.00	905.00
A10783	04/06/2023	K5200	ANDREA KOSLA	23687 C	62-431-1000-030-000-0000	HHS ACTIVITY-ADVANCE	30.78	30.78
A10784	04/06/2023	L1300	LASHBROOK SEPTIC SERVICE	23692 C	11-311-3190-009-650-0000	Potties for Fams	220.00	220.00
A10785	04/06/2023	L1400	ROBERT LAUZON		11-232-3190-050-100-0000	22-23 CERT RENEWAL	160.00	160.00
A10786	04/06/2023	M0340	ANNETTE MACFARLANE		11-221-3210-000-111-0000	TRAVEL & MILEAGE-CUR	125.08	125.08
A10787	04/06/2023	M2058	AMY MAY		11-112-3210-021-000-0000	TRAVEL & MILEAGE	31.44	31.44
A10788	04/06/2023	M6150	ELIZABETH MILLINGTON		11-112-3210-021-000-0000	TRAVEL & MILEAGE	31.44	31.44

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CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10789	04/06/2023	M8750	JOHN MOTT		11-112-3210-021-000-0000	TRAVEL & MILEAGE	29.48	29.48
A10790	04/06/2023	N0155	NALCO WATER PRETREATMENT SOL	KA210 P	21-297-4190-000-000-0000	REPAIRS & MAINT	706.71	706.71
A10791	04/06/2023	O0100	NATHAN OAKE	23667 C	62-431-2700-030-100-0000	ATHLETICS-BOYS GOLF	152.05	152.05
A10792	04/06/2023	O0175	OAKLAND COMMUNITY COLLEGE	23633 C	11-113-3710-030-031-0000	DUAL ENROLLMENT-LEGA	1,218.50	1,218.50
A10793	04/06/2023	P1085	RICHARD PARKER		11-112-3210-021-000-0000	TRAVEL & MILEAGE	31.44	31.44
A10794	04/06/2023	P1295	MEGAN PARSELL	23680 C	62-431-1500-021-000-0000	SAXOPHONE INSTRUCT	375.00	375.00
A10795	04/06/2023	P2400	PEPSI BEVERAGES COMPANY	KA205 P	21-297-5610-000-000-0000	FOOD	468.40	468.40
A10796	04/06/2023	P5100	POMPS TIRE SERVICE INC	23702 P	11-271-5720-060-000-0000	TIRES AND TUBES	712.00	(313.00)
				23702 P	11-271-5720-060-000-0000	TIRES AND TUBES		
				23702 C	11-271-5720-060-000-0000	TIRES AND TUBES	2,246.40	2,645.40
A10797	04/06/2023	P6175	PRAIRIE FARMS DAIRY	KA208 P	21-297-5610-000-000-0000	FOOD	71.43	1,811.95
				KA208 P	21-297-5610-000-000-0000	FOOD	71.43	
				KA208 P	21-297-5610-000-000-0000	FOOD	86.05	
				KA208 P	21-297-5610-000-000-0000	FOOD	201.31	
				KA208 P	21-297-5610-000-000-0000	FOOD	227.24	
				KA208 P	21-297-5610-000-000-0000	FOOD	199.67	
				KA208 P	21-297-5610-000-000-0000	FOOD	129.89	
				KA208 P	21-297-5610-000-000-0000	FOOD	100.66	
				KA208 P	21-297-5610-000-000-0000	FOOD	71.43	
				KA208 P	21-297-5610-000-000-0000	FOOD	71.43	
				KA208 P	21-297-5610-000-000-0000	FOOD	380.09	
				KA208 P	21-297-5610-000-000-0000	FOOD	129.89	
				KA208 P	21-297-5610-000-000-0000	FOOD	71.43	
A10798	04/06/2023	P7075	PREISS COMPANIES LLC	MA210 P	11-261-4110-050-600-0000	CONTRACTED SERV GROU	24,671.25	46,226.85
				MA210 P	11-261-4110-050-600-0000	CONTRACTED SERV GROU	7,000.00	
				23700 P	11-261-5990-040-600-0000	MAINT SUPPLY GROUNDS	6,402.00	
				23700 P	11-261-5990-040-600-0000	MAINT SUPPLY GROUNDS	8,153.60	
				23700 P	11-261-5990-040-600-0000	MAINT SUPPLY GROUNDS		
A10799	04/06/2023	R1267	TRACY REDFORD		11-232-3190-050-100-0000	22-23 CERT RENEWAL	160.00	160.00
A10800	04/06/2023	S1365	SCHEANA ROOFING & SHEET METAL	23626 C	11-261-4110-050-300-0000	CONTRACTED SERV BLDG	1,126.00	1,126.00
A10801	04/06/2023	S2690	CHRISTINA SEE		11-232-3190-050-100-0000	22-23 CERT RENEWAL	160.00	160.00
A10802	04/06/2023	S4104	USA L SHIPMAN	23682 C	62-431-1500-021-000-0000	FLUTE INSTRUCT	125.00	125.00
A10803	04/06/2023	S4210	NATHAN SHOOK	23681 C	62-431-1500-021-000-0000	FULL CLASS INSTRUCT	375.00	375.00
A10804	04/06/2023	S6065	SMART BUSINESS SOURCE LLC	23656 P	11-271-5910-060-000-0000	OFFICE SUPPLY	168.90	241.42
				23656 C	11-271-5910-060-000-0000	OFFICE SUPPLY	72.52	

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CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10805	04/06/2023	S7650	ANNETTE SPIECE		21-297-3210-000-000-0000	TRAVEL & MILEAGE	30.13	30.13
A10806	04/06/2023	S9700	SUPERIOR SCREEN PRINTING & EMB	23691 C	11-311-3190-009-100-0000	Spring VB Shirts	791.00	791.00
A10807	04/06/2023	T0757	DALLIN P TAYLOR	23678 C	62-431-1500-021-000-0000	FRENCH HORN INSTRUCT	375.00	375.00
A10808	04/06/2023	T1500	TEACHERS DISCOVERY	CA276 C	11-112-5110-022-820-0000	TCH SUP FOR LANG	114.99	114.99
A10809	04/06/2023	T6000	THRUN LAW FIRM PC	23703 P	11-231-3170-050-000-0000	CONTR SERV LEGAL	1,887.96	
				23703 C	11-231-3170-050-000-0000	CONTR SERV LEGAL	10,089.26	
				23703 C	41-231-3170-000-000-2017	CONTR SERV LEGAL	690.00	12,667.22
A10810	04/06/2023	T7900	TRANSPORTATION ACCESSORIES C	23651 P	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	254.22	
				23651 C	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	461.95	716.17
A10811	04/06/2023	T8475	TRI-COUNTY SUPPLY	23675 P	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	85.82	
				23644 P	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	498.29	
				23675 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	240.00	
				23644 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	143.35	967.46
A10812	04/06/2023	U9035	MARIA USHER	23628 C	11-331-3190-050-100-0000	DANCE CLASSES	1,670.40	1,670.40
A10813	04/06/2023	W1450	WASTE MANAGEMENT	MA208 P	11-261-4110-050-700-0000	MAR	2,728.03	
				MA207 P	11-261-4110-050-700-0000	CONTRACTED SERV SANI	639.45	
				MA207 P	11-261-4110-050-700-0000	CONTRACTED SERV SANI	1,432.37	4,796.85
A10814	04/06/2023	W1850	STEPHANIE WAY	23643 C	62-431-1000-013-000-0000	CES ACTIVITY	34.10	34.10
A10815	04/06/2023	W3200	ELIZABETH WHITE		11-112-3210-021-000-0000	TRAVEL & MILEAGE	65.50	65.50
A10816	04/06/2023	W3855	WHIMI 93.5 FM	23639 C	11-232-3190-050-800-0000	CONT SVC-ADVERTISING	2,600.00	
				23634 C	11-232-3190-050-800-0000	CONT SVC-ADVERTISING	400.00	3,000.00
A10817	04/06/2023	W7700	FRANK WOZNY	23673 C	62-431-3600-030-100-0000	ATHLETICS-WEIGHT ROO	232.88	232.88
A10818	04/06/2023	W7710	TERI WOZNY		11-127-5110-030-524-3440	TCH SUP EDUCATION	137.66	137.66
A10819	04/06/2023	W8000	RACHAEL WRIGHT	23689 C	62-431-5600-030-000-0000	HHS ACTIVITY-HIGH SC	69.74	69.74
Sub Total:							\$206,202.13	
Register Total:							\$268,485.53	

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
Posting By Fund								
Fund Name			Amount					
CAPITAL PROJECTS FUND			\$690.00					
CAFETERIA FUND			\$20,558.70					
ATHLETICS FUND			\$515.25					
GENERAL FUND			\$229,400.52					
STUDENT ACTIVITIES			\$17,321.06					
Total:			\$268,485.53					

Posting To Detail Control Accounts

Account	Description	Fund	Account Class	Acct. Charge
12-101-0020-000-000-0000	CASH IN BANK AP	G	O	(268,485.53)
12-131-0000-000-000-0000	INTERFUND RECEIVABLE	G	K	39,085.01
12-402-0020-000-000-0000	ACC PYBLE-SYSTEM	G	D	229,400.52
22-402-0000-000-000-0000	ACCTS PAYABLE	C	D	20,558.70
22-402-0050-000-000-0000	ACCOUNTS PAYABLE	E	D	515.25
22-411-0000-000-000-0000	INTERFUND PAY CAFE	C	N	(20,558.70)
22-411-0020-000-000-0000	INTERFUND PAYABLE	E	N	(515.25)
42-402-0000-000-000-0000	ACCOUNTS PAYABLE	B	D	690.00
42-411-0000-000-000-0000	INTERFUND PAYABLE	B	N	(690.00)
62-402-0020-000-000-0000	ACC PYBLE-SYSTEM	S	D	17,321.06
62-411-0000-000-000-0000	INTERFUND PAYABLE	S	N	(17,321.06)

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
REGULAR CHECKS								
235558	04/13/2023	AZ200	A K SERVICES DRIVER TESTING	23731 C	11-271-4910-060-000-0000	CONTRACTED SERV	200.00	200.00
235559	04/13/2023	A8515	ATECH TRAINING INC	HB224 C	11-127-5110-030-550-3440	TCH SUP AUTO	26,493.00	26,493.00
235560	04/13/2023	A8590	AT&T LONG DISTANCE		11-261-3410-050-000-0000	APR DISTRICT LD	2.57	2.57
235561	04/13/2023	B0480	BADEN SPORTS INC	23754 C	62-431-3700-030-100-0000	ATHLETICS-VOLLEYBALL	459.00	459.00
235562	04/13/2023	B0700	RAY BARNES	23733 C	11-311-3190-009-100-0000	CONT SERV COMM SCH	46.00	46.00
235563	04/13/2023	C4010	CHALLENGE ISLAND OAKLAND COUN	23735 C	11-311-3190-009-100-0000	CONT SERV COMM SCH	962.50	962.50
235564	04/13/2023	C5800	CLASSIC TENT AND EVENT	23760 C	11-113-3190-030-000-0000	CONT SVC-OTHER	3,761.25	3,761.25
235565	04/13/2023	C6050	CLAY-KING.COM	VA233 C	62-431-1000-010-000-0000	VES ACTIVITY-ART	132.16	132.16
235566	04/13/2023	D0760	JASON DABERKO	23734 C	11-311-3190-009-100-0000	CONT SERV COMM SCH	165.00	165.00
235567	04/13/2023	F7000	FOOTPRINTS SPORTSWEAR INC	23750 C	62-431-3500-030-100-0000	ATHLETICS-GIRLS TRAC	1,705.00	1,705.00
235568	04/13/2023	H1650	HARTLAND AREA CHAMBER	23722 C	11-232-3190-050-800-0000	CONT SVC-ADVERTISING	495.00	495.00
235569	04/13/2023	H4800	HARTLAND TOWNSHIP	23718 C	11-261-3830-009-000-0000	SEWER-COMM ED	2,046.50	
				23718 C	11-261-3830-010-000-0000	SEWER VES	728.00	
				23718 C	11-261-3830-013-000-0000	SEWER CES	315.12	
				23718 C	11-261-3830-022-000-0000	SEWER HMS	465.25	
				23718 P	11-261-3830-030-000-0000	SEWER HMS	20,999.02	
				23718 C	11-261-3830-030-000-0000	SEWER HHS	22.86	
				23717 P	11-261-3830-030-100-0000	HHS METER	21,631.72	
				23717 C	11-261-3830-030-100-0000	HMS METER	140.00	
				23718 C	11-261-3830-055-000-0000	CES METER	98.00	
						SEWER M59	8,438.39	0.00
235570	04/13/2023	H4800	HARTLAND TOWNSHIP	23718 C	11-391-3830-080-000-0000	SEWER-MUSIC HALL	228.57	55,113.43
235571	04/13/2023	H8055	RODNEY HORTON	23732 C	11-311-3190-009-100-0000	CONT SERV COMM SCH	46.00	46.00
235572	04/13/2023	H8830	HOWELL LANES INC	23768 C	62-431-1800-030-100-0000	ATHLETICS-BOWLING	2,976.00	2,976.00
235573	04/13/2023	H8830	HOWELL LANES INC	23771 C	62-431-6000-022-000-0000	HMS ACTIVITY-QUIZ BO	120.00	120.00
235574	04/13/2023	H9420	HURON VALLEY SCHOOLS	23736 C	62-431-2000-009-000-0000	SCHEDULING FEES	150.00	150.00
235575	04/13/2023	L2070	LEGACY CENTER LLC	23756 C	62-431-1700-030-100-0000	ATHLETICS-FOOTBALL	800.00	800.00
235576	04/13/2023	L4400	LITERACY RESOURCES LLC	23543 C	11-122-5110-011-194-0000	TCH SUP RE RR	77.00	77.00
235577	04/13/2023	L9280	LOWE'S BUSINESS ACCT/SYNCB	23761 C	11-127-5110-030-540-3440	TCH SUP CONS TRDS	313.74	313.74
235578	04/13/2023	M5800	MICHIGAN EDUCATION SAVINGS PRO		12-451-1146-000-000-0000	MICH EDUC SVGS PROG	725.00	725.00
235579	04/13/2023	M7260	MICHIGAN STATE DISBURSEMENT UN		12-451-1131-000-000-0000	CASE#912778782	235.17	

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4/14/23

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
					12-451-1131-000-000-0000	CASE#912249685	93.56	
					12-451-1131-000-000-0000	CASE#912047345	472.41	
					12-451-1131-000-000-0000	CASE#912883743	243.45	
					12-451-1131-000-000-0000	CASE#913441582	609.43	1,654.02
235580	04/13/2023	M8525	JOSEPH M OSTERVIK	23742 P	11-311-3190-009-100-0000	CONT SERV COMM SCH	550.00	1,100.00
				23742 C	11-311-3190-009-100-0000	CONT SERV COMM SCH	550.00	
235581	04/13/2023	MSC96	LEAH WIITANEN		62-431-2000-009-000-0000	LEAH WIITANEN	43.25	43.25
235582	04/13/2023	N4770	NILES CONSTRUCTION SERVICES INC	MB243 C	11-451-6110-011-000-0000	SITE ACQ & IMPROVE	15,462.00	15,462.00
235583	04/13/2023	O7025	ON THE MOVE COACHES INC.	23721 C	62-431-2800-022-000-0000	CHOIR FESTIVAL	1,300.00	1,300.00
235584	04/13/2023	P1880	PEOPLE'S EXPRESS INC	23723 P	11-331-3190-050-700-0000	PURPLE ROSE	382.50	
				23723 C	11-331-3190-050-700-0000	MEADOW BROOK	382.50	765.00
235585	04/13/2023	P5050	POLAR PARADICE INC	23763 C	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	1,650.00	1,650.00
235586	04/13/2023	R9720	RYAN'S REFRIGERATION LLC	23737 C	21-297-4190-000-000-0000	REPAIRS & MAINT	526.56	526.56
235587	04/13/2023	S0815	SASS AND THISTLE	23748 C	62-431-3900-030-100-0000	ATHLETICS-POM	224.00	224.00
235588	04/13/2023	T7575	TOWN AND COUNTRY POOLS INC	23740 C	11-321-5995-030-000-0000	Feb. 16th delivery	1,166.00	1,166.00
235589	04/13/2023	V3622	VELO LAW OFFICE		12-451-1360-000-000-0000	ACCT#201442GC	182.13	182.13

Sub Total: \$118,815.61

CH CHECKS

A10820	04/13/2023	A0750	A R REPAIRS	KA200 P	21-297-4190-000-000-0000	REPAIRS & MAINT	613.86	613.86
A10821	04/13/2023	A1490	ACCO BRANDS USA LLC	LA277 C	11-111-6410-012-000-0000	EQUIP & FURN NEW	1,864.79	1,864.79
A10822	04/13/2023	A3500	AMAZON CAPITAL SERVICES INC	RA269 C	11-111-3220-011-000-0000	CONF EXPENSE	899.99	
				NA266 C	11-111-5110-013-310-0000	TCH SUP PHYS ED	279.83	
				LA283 P	11-111-6410-012-000-0000	EQUIP & FURN NEW	75.60	
				LA283 C	11-111-6410-012-000-0000	EQUIP & FURN NEW	71.59	
				FA283 C	11-112-5110-021-900-0000	TCH SUP OTHER	109.96	
				CA286 C	11-112-5110-022-860-0000	TCH SUP 8TH ENGLISH	411.16	
				CA288 C	11-112-5110-022-860-0000	TCH SUP 8TH ENGLISH	163.29	
				WB203 C	11-113-5110-030-221-0000	TCH SUP CURRIC CHANG	42.56	
				HB280 P	11-113-5110-030-400-0000	TCH SUP MATERIAL SCI	366.08	
				HB280 C	11-113-5110-030-400-0000	TCH SUP MATERIAL SCI	48.98	
				SA253 C	11-122-5110-013-194-0000	TCH SUP CE RR	59.99	
				MC200 C	11-261-5990-040-250-0000	MAINT SUPPLY PLUMBIN	551.76	
				EB229 C	62-431-2000-009-000-0000	COM ED-BUILDING FUND	397.67	

Check Register

CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10823	04/13/2023	A9350	AUTO-WARES GROUP	HB273 P	62-431-5800-030-000-0000	HHS ACTIVITY-HIGH SC	52.95	3,512.43
				HB273 C	62-431-5800-030-000-0000	HHS ACTIVITY-HIGH SC	(18.98)	
				HA201 P	11-127-5110-030-550-3440	TCH SUP AUTO	30.16	
				HA201 P	11-127-5110-030-550-3440	TCH SUP AUTO	67.28	
A10824	04/13/2023	B0575	JULIE BARB	HA201 P	11-127-5110-030-550-3440	TCH SUP AUTO	16.00	133.34
				HA201 P	11-127-5110-030-550-3440	TCH SUP AUTO	19.90	
A10824	04/13/2023	B0575	JULIE BARB	HA201 P	11-127-5110-030-550-3440	TCH SUP AUTO	19.90	133.34
A10825	04/13/2023	B2347	BIG PDQ	23719 C	11-111-5110-012-900-0000	TCH SUP OTHER	72.86	72.86
A10825	04/13/2023	B2347	BIG PDQ	23724 C	11-331-3190-050-950-0000	EVENT EXPENSE	55.78	55.78
A10826	04/13/2023	B3370	BLUUM OF MINNESOTA LLC	FA281 P	11-112-6410-021-000-0000	EQUIP & FURN NEW	3,433.50	5,841.00
A10826	04/13/2023	B3370	BLUUM OF MINNESOTA LLC	FA281 C	11-112-6410-021-000-0000	EQUIP & FURN NEW	2,407.50	
A10827	04/13/2023	B3550	BOLHOUSE LLC	FA281 C	11-112-6410-021-000-0000	EQUIP & FURN NEW	176.00	176.00
A10828	04/13/2023	B4920	ELIZABETH BOWMAN	MB253 C	11-261-5990-040-550-0000	MAINT SUPPLY HVAC	176.00	176.00
A10829	04/13/2023	B5250	BP ENERGY HOLDING COMPANY LLC		11-112-3210-021-000-0000	TRAVEL & MILEAGE	31.44	31.44
A10830	04/13/2023	B6000	BRIGHTON AREA SCHOOLS		11-261-5510-009-000-0000	MAR BLDG 51	670.21	24,595.50
					11-261-5510-010-000-0000	MAR VES	1,536.49	
					11-261-5510-011-000-0000	MAR RES	1,082.49	
					11-261-5510-012-000-0000	MAR LES	559.05	
					11-261-5510-013-000-0000	MAR CES	1,516.71	
					11-261-5510-021-000-0000	MAR FIS	986.07	
					11-261-5510-022-000-0000	MAR HMS	2,656.39	
					11-261-5510-030-000-0000	MAR HHS	10,034.86	
					11-261-5510-055-000-0000	MAR SSC	5,095.63	
					11-261-5510-055-000-0000	MAR TRANSP	315.86	
					11-391-5510-080-000-0000	MAR MUSIC HALL	141.74	
A10830	04/13/2023	B6000	BRIGHTON AREA SCHOOLS	23716 C	12-451-1100-000-000-0000	HEALTH INS-MESSA	471,644.29	477,523.72
A10830	04/13/2023	B6000	BRIGHTON AREA SCHOOLS	23743 P	12-451-1111-000-000-0000	COBRA - K WILSON	6,609.09	
A10831	04/13/2023	B7490	BSN SPORTS LLC	23743 C	12-451-1111-000-000-0000	COBRA - A PARLETTE	(729.66)	477,523.72
				23751 C	62-431-1900-030-100-0000	ATHLETICS-BOYS BASEB	226.80	
				23769 C	62-431-1900-030-100-0000	ATHLETICS-BOYS BASEB	325.74	
A10832	04/13/2023	B8050	RACHEL BULSZEWICZ	23762 C	62-431-1900-030-100-0000	ATHLETICS-BOYS BASEB	325.74	878.28
					11-221-3210-000-111-0000	TRAVEL & MILEAGE-CUR	39.76	
A10832	04/13/2023	B8050	RACHEL BULSZEWICZ		11-221-3210-000-111-0000	TRAVEL & MILEAGE-CUR	42.60	82.36
A10833	04/13/2023	C2100	CAROLINA BIOLOGICAL	CA287 C	11-112-5110-022-410-0000	TCH SUP LIFE SCIENCE	677.50	677.50
A10834	04/13/2023	C2600	DANNA CASTILLO	23749 C	62-431-2000-030-100-0000	ATHLETICS-BOYS LACRO	1,485.00	1,485.00
A10835	04/13/2023	C2970	CEDAR CREST DAIRY INC.	23764 C	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	453.20	453.20

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10836	04/13/2023	C6640	CITY ELECTRIC SUPPLY	23727 C	11-261-5990-040-150-0000	MAINT SUPPLY ELECTRI	2,190.00	2,190.00
A10837	04/13/2023	C6022	LORI CLAY	23767 C	11-112-5110-021-900-0000	TCH SUP OTHER	82.11	82.11
A10838	04/13/2023	C8060	CONSUMERS ENERGY		11-261-5510-010-000-0000	VES MAR	904.97	
					11-261-5510-012-000-0000	LES MAR	566.93	
					11-261-5510-013-000-0000	CES MAR	894.10	
					11-261-5510-021-000-0000	FIS MAR	766.39	
					11-261-5510-022-000-0000	HMS MAR	1,520.85	
					11-261-5510-030-000-0000	HHS MAR	6,452.87	
					11-261-5510-055-000-0000	TRANSP MAR	233.71	
					11-261-5510-055-000-0000	SSC MAR	3,736.54	15,076.36
A10839	04/13/2023	D4550	DEMCO INC	BM126 C	41-459-6410-013-000-2020	FEE-CES	9,924.02	9,924.02
A10840	04/13/2023	D8000	DM BURR SECURITY SERVICES INC	21635 P	11-266-3190-030-000-0000	MAR	8,020.74	8,020.74
A10841	04/13/2023	D9835	DURAEDGE PRODUCTS INC	MB295 C	11-261-5990-040-600-0000	MAINT SUPPLY GROUNDS	2,950.90	2,950.90
A10842	04/13/2023	F5300	FIVE STAR SIGNS INC.	23753 C	62-431-2000-030-100-0000	ATHLETICS-BOYS LACRO	140.00	
				23757 C	62-431-4700-030-000-0000	HHS ACTIVITY-DRAMA C	848.00	988.00
A10843	04/13/2023	F7225	FOSTER SPECIALTY FLOORS	23730 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	995.00	995.00
A10844	04/13/2023	F8500	MARCUS FRENCH	23708 C	11-112-5110-022-420-0000	TCH SUP PHY SCIENCE	451.77	451.77
A10845	04/13/2023	G4401	GORDON FOOD SERVICE	GA200 P	11-331-5910-050-000-0000	SUPPLIES	184.96	
				GA200 P	11-331-5910-050-000-0000	SUPPLIES	147.70	
				23745 C	21-293-5920-050-000-0000	SUPPLIES-CONCESSIONS	49.94	
				23744 C	21-293-5920-050-000-0000	SUPPLIES-CONCESSIONS	241.89	
				23762 P	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	245.42	
				23762 C	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	253.04	1,122.94
A10846	04/13/2023	G4402	GORDON FOOD SERVICE	KA203 P	21-297-5610-000-000-0000	FOOD	4,215.67	
				KA203 P	21-297-5610-000-000-0000	FOOD	2,128.81	
				KA203 P	21-297-5610-000-000-0000	FOOD	43.77	
				KA203 P	21-297-5610-000-000-0000	FOOD	1,696.12	
				KA203 P	21-297-5610-000-000-0000	FOOD	7,735.40	
				KA203 P	21-297-5610-000-000-0000	FOOD	1,201.32	
				KA203 P	21-297-5610-000-000-0000	FOOD	(186.31)	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	975.44	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	181.45	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	62.39	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	123.17	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	267.67	18,444.90

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10847	04/13/2023	G4835	GRAND RAPIDS POPCORN	23747 C	21-293-5920-050-000-0000	SUPPLIES-CONCESSIONS	456.95	
				23746 C	21-293-5920-050-000-0000	SUPPLIES-CONCESSIONS	276.70	733.65
A10848	04/13/2023	10950	IMAGE 360 - BRIGHTON	23765 C	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	400.00	400.00
A10849	04/13/2023	K3500	KIZCAM	23711 C	11-111-3220-011-000-0000	CONF EXPENSE	257.00	257.00
A10850	04/13/2023	K3570	JAMIES KLEINFELDER	23725 C	62-431-8000-009-000-1000	COM ED-SOCCER ACTIVI	162.04	162.04
A10851	04/13/2023	K4890	SHENG KOIVU	23739 C	62-431-8000-009-000-2000	COM ED-SOCCER CONCES	459.85	459.85
A10852	04/13/2023	K5100	KONICA MINOLTA BUSINESS SOLLTIO	21786 P	11-232-3190-050-100-0000	01/01/23 - 03/31/23	175.82	
				21786 P	11-241-3190-010-000-0000	01/01/23 - 03/31/23	1,134.80	
				21786 P	11-241-3190-011-000-0000	01/01/23 - 03/31/23	1,402.22	
				21786 P	11-241-3190-012-000-0000	01/01/23 - 03/31/23	1,623.70	
				21786 P	11-241-3190-013-000-0000	01/01/23 - 03/31/23	1,214.34	
				21786 P	11-241-3190-021-000-0000	01/01/23 - 03/31/23	2,574.96	
				21786 P	11-241-3190-022-000-0000	01/01/23 - 03/31/23	2,444.93	
				21786 P	11-241-3190-030-000-0000	01/01/23 - 03/31/23	4,827.04	
				21786 P	11-271-4910-060-000-0000	01/01/23 - 03/31/23	116.30	
				21786 P	11-311-3190-009-100-0000	01/01/23 - 03/31/23	237.51	15,751.62
A10853	04/13/2023	K7570	KSS ENTERPRISES	23726 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	67.47	67.47
A10854	04/13/2023	L0875	LANSING SANITARY SUPPLY INC	23713 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	262.22	262.22
A10855	04/13/2023	M7450	MICHIGAN VIDEO AND PHOTOGRAPH	23758 C	62-431-4700-030-000-0000	HHS ACTIVITY-DRAMA C	500.00	500.00
A10856	04/13/2023	M7680	MIDWEST TRANSIT EQUIPMENT INC	23709 C	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	2.22	2.22
A10857	04/13/2023	M8582	CAMERON MONTNEY		11-284-3210-600-000-0000	TRAVEL & MILEAGE-COM	106.11	
					11-284-3210-600-000-0000	TRAVEL & MILEAGE-COM	196.39	301.50
A10858	04/13/2023	C0100	NATHAN OAKE	23755 C	21-293-3220-050-000-0000	CONF EXPENSE-CLINICS	19.95	19.95
A10859	04/13/2023	P2400	PEPSI BEVERAGES COMPANY	KA205 P	21-297-5610-000-000-0000	FOOD	389.25	389.25
A10860	04/13/2023	P3000	PETER'S TRUE VALUE	23714 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	56.93	
				23714 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	53.94	
				23714 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	69.90	
				23714 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	4.58	
				23714 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	156.77	346.12
A10861	04/13/2023	P4600	PIONEER ATHLETICS	23729 C	21-293-5992-050-000-0000	CHALK AND PAINT	1,089.00	1,089.00
A10862	04/13/2023	P7020	PRECISION DATA PRODUCTS	HB269	11-127-5110-030-524-3440	TCH SUP EDUCATION	22.55	22.55
A10863	04/13/2023	R0099	LIVING COLOR FUNDRAISER	23741 C	62-431-1800-022-000-0000	HMS ACTIVITY-BAND	4,947.00	
				23770 C	62-431-2000-030-100-0000	ATHLETICS-BOYS LACRO	4,214.75	9,161.75
A10864	04/13/2023	R1267	TRACY REDFORD	23710 C	62-431-2000-012-000-0000	LES ACTIVITY-MISCELL	10.47	10.47

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10865	04/13/2023	S1365	SCHENA ROOFING & SHEET METAL	23728 C	11-261-4110-050-300-0000	CONTRACTED SERV BLDG	123.50	123.50
A10866	04/13/2023	S1855	SCHOOL SPECIALTY LLC	NA253 C	11-111-5110-013-901-0000	TCH SUP OTHER	529.68	529.68
A10867	04/13/2023	S6050	SHERRIANNE SMARCH	23720 C	62-431-7000-022-000-0000	HMS ACTIVITY-STUDENT	19.99	
				23712 C	62-431-7800-022-000-0000	HMS ACTIVITY-TEAM 7B	265.00	
				23712 C	62-431-8000-022-000-0000	HMS ACTIVITY-TEAM 7C	265.00	549.99
A10868	04/13/2023	S6935	SOLUCIENT SECURITY SYSTEMS	MA220 P	11-261-4110-050-500-0000	05/01/23 - 05/31/23	838.17	838.17
A10869	04/13/2023	S7945	ANDREA SPRAGUE	23759 C	11-113-5110-030-440-0000	TCH SUP CHEMISTRY	20.97	20.97
A10870	04/13/2023	T3960	THERMALNETICS INC.	MB296 C	11-261-5990-040-600-0000	MAINT SUPPLY GROUNDS	376.41	376.41
A10871	04/13/2023	T8920	T-SQUARED DESIGNS INC	MB299 P	11-451-6110-011-000-0000	SITE ACQ & IMPROVE	1,760.00	1,760.00
A10872	04/13/2023	U0700	UNITED FUND		12-451-1140-000-000-0000	UNITED WAY DEDUCTION	145.42	145.42
A10873	04/13/2023	V0900	JOHN VANGOETHEM	23738 C	11-112-5110-021-900-0000	TCH SUP OTHER	31.70	31.70
A10874	04/13/2023	W8000	RACHAEL WRIGHT	23766 C	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	64.60	64.60
A10875	04/13/2023	Z0300	DAVID ZAPFE	23715 C	62-431-8800-022-000-0000	HMS ACTIVITY-TRACK	229.50	229.50
Sub Total:							\$612,850.40	
Register Total:							\$731,666.01	

Check Register

CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
<u>Posting By Fund</u>								
<u>Fund Name</u>			<u>Amount</u>					
CAPITAL PROJECTS FUND			\$9,924.02					
CAFETERIA FUND			\$19,974.57					
ATHLETICS FUND			\$2,134.43					
GENERAL FUND			\$673,800.80					
STUDENT ACTIVITIES			\$25,832.19					
Total:			\$731,666.01					

Posting To Detail Control Accounts

Account	Description	Fund	Account Class	Acct. Charge
12-101-0020-000-000-0000	CASH IN BANK AP	G	O	(731,666.01)
12-131-0000-000-000-0000	INTERFUND RECEIVABLE	G	K	57,865.21
12-402-0020-000-000-0000	ACC PYBLE-SYSTEM	G	D	673,800.80
22-402-0000-000-000-0000	ACCTS PAYABLE	C	D	19,974.57
22-402-0050-000-000-0000	ACCOUNTS PAYABLE	E	D	2,134.43
22-411-0000-000-000-0000	INTERFUND PAY CAFE	C	N	(19,974.57)
22-411-0020-000-000-0000	INTERFUND PAYABLE	E	N	(2,134.43)
42-402-0000-000-000-0000	ACCOUNTS PAYABLE	B	D	9,924.02
42-411-0000-000-000-0000	INTERFUND PAYABLE	B	N	(9,924.02)
32-402-0020-000-000-0000	ACC PYBLE-SYSTEM	S	D	25,832.19
32-411-0000-000-000-0000	INTERFUND PAYABLE	S	N	(25,832.19)

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
REGULAR CHECKS								
235590	04/20/2023	A2150	AFFINETY SOLUTIONS	EA208 P	11-311-3190-009-999-0000	SYSTEM/WISA FEES	625.00	625.00
235591	04/20/2023	A8595	AT&T		11-261-3410-050-000-0000	APR MIS ACCESS	653.98	653.98
235592	04/20/2023	B1395	BC TECHNOLOGIES COMPANY	23801 C	21-293-4140-050-000-0000	CONT SVC- SOFTWARE L	600.00	600.00
235593	04/20/2023	C5500	CINTAS CORPORATION	HAC00 P	11-127-5110-030-550-3440	TCH SUP AUTO	168.12	168.12
235594	04/20/2023	C5675	CITY OF FENTON	23773 C	11-232-3190-050-100-0000	CONT SVC-OTHER	1,000.00	1,000.00
235595	04/20/2023	D5500	DTE ENERGY		11-261-5520-010-000-0000	PARK APR	35.09	
					11-261-5520-010-000-0000	VES APR	1,737.02	
					11-261-5520-013-000-0000	CES APR	2,392.94	
					11-261-5520-022-000-0000	HMS APR	4,514.18	
					11-261-5520-030-000-0000	HS ATH APR	774.79	
					11-391-5520-080-000-0000	MUSIC HALL APR	105.88	9,559.90
235596	04/20/2023	D5506	DTE ENERGY		11-261-5520-009-000-0000	BLDG 51 APR	410.90	
					11-261-5520-011-000-0000	RES APR	1,330.52	
					11-261-5520-011-000-0000	RES MOD APR	504.64	
					11-261-5520-012-000-0000	LES APR	4,707.64	
					11-261-5520-021-000-0000	FIS APR	9,415.28	
					11-261-5520-030-000-0000	HHS APR	7,589.92	
					11-261-5520-055-000-0000	SSC APR	5,283.22	29,242.12
235597	04/20/2023	D6034	DETROIT SYMPHONY ORCHESTRA H	23803 C	11-331-3190-050-700-0000	TRAVEL EXPENSE	1,096.20	1,096.20
235598	04/20/2023	E0800	TRACY EARL	23787 C	11-311-3190-009-100-0000	CONT SERV COMM SCH	52.50	52.50
235599	04/20/2023	E6000	ELDERS ENTERPRISES	23782 C	11-221-5110-000-555-0000	HOMELESS EXPENSES	560.00	560.00
235600	04/20/2023	G6300	GREENLAWN LANDSCAPING	23788 C	11-311-3190-009-650-0000	CONT SVC-SOCGER	615.00	615.00
235601	04/20/2023	H0590	CHRISTINE HAMMERLE	23790 C	11-311-3190-009-100-0000	REF G VOLLEYBALL	69.00	69.00
235602	04/20/2023	H6200	HERSHEY CREAMERY CO.	KA206 P	21-297-5610-000-000-0000	FOOD	174.32	
				KA206 P	21-297-5610-000-000-0000	FOOD	407.10	581.42
235603	04/20/2023	H6965	JANICE B HOLDA	23789 C	11-311-3190-009-100-0000	REF G VOLLEYBALL	46.00	46.00
235604	04/20/2023	H7325	HOME DEPOT CREDIT	23785 C	11-261-5590-040-200-0000	GENERAL MAINT SUPPLY	578.22	578.22
235605	04/20/2023	H9130	HUDL	23774 C	62-431-1700-030-100-0000	ATHLETICS-FOOTBALL	199.00	199.00
235606	04/20/2023	L4400	LITERACY RESOURCES LLC	SA254 C	11-122-5110-010-194-0000	TCH SUP VE RR	189.00	189.00
235607	04/20/2023	L5800	LIVINGSTON COUNTY HEALTH DEPT	KA202 P	21-297-4910-000-000-0000	OTHER PURCHASED SERV	657.00	
				KA202 P	21-297-4910-000-000-0000	OTHER PURCHASED SERV	657.00	
				KA202 P	21-297-4910-000-000-0000	OTHER PURCHASED SERV	657.00	

[Handwritten Signature]
4/21/2023

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Vendor	InvoiceNo	Account	Description	Amount	InvDate	REASON
MSC95	REIMB LICENSE	11-261-5990-040-200-0000	MARK LEWIS	\$ 50.00	4/17/2023	REIMB chauffeur's license
MSC96	FINGERPRINT REIMB	11-232-3190-050-700-0000	KRISTIN COLEMAN	\$ 45.75	4/17/2023	REIMB fingerprinting
MSC96	FINGERPRINT REIMB	11-311-3190-009-200-0000	LAUREN HAWKER	\$ 64.25	4/13/2023	REIMB LARA fingerprinting

Check Register

CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt	
				KA202 P	21-297-4910-000-000-0000	OTHER PURCHASED SERV	657.00		
				KA202 P	21-297-4910-000-000-0000	OTHER PURCHASED SERV	657.00		
				KA202 P	21-297-4910-000-000-0000	OTHER PURCHASED SERV	657.00		
				KA202 P	21-297-4910-000-000-0000	OTHER PURCHASED SERV	657.00		
				KA202 C	21-297-4910-000-000-0000	OTHER PURCHASED SERV	1,040.00	5,639.00	
235608	04/20/2023	L6190	LIVINGSTON COUNTY SENIOR NUTRIT	23816 C	11-331-3190-050-950-0000	EVENT EXPENSE	224.00	224.00	
235609	04/20/2023	L6300	LIVINGSTON COUNTY TREASURER	23809 C	11-259-7610-050-000-0000	TAX CH BCKWRI OFFS	12,227.22	12,227.22	
235610	04/20/2023	L6620	LIVINGSTON DAILY PRESS & ARGUS	BM144 C	11-271-4910-060-000-0000	CONTRACTED SERV	150.00		
				BM144 C	41-456-3190-050-300-2020	OTHER CONTRACTED SER	1,040.00	1,190.00	
235611	04/20/2023	M0020	M-2 AUTO PARTS INC.	23776 C	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	110.89		
				23647 P	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	175.00		
				23647 P	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	17.50		
				23647 P	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	40.83		
				23647 P	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	30.70		
				23647 P	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	196.98		
				23647 P	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	31.48		
				23647 C	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	95.60	698.98	
235612	04/20/2023	M3631	MICHIGAN HIGH SCHOOL FIELD HOCK	23802 C	62-431-2500-030-100-0000	ATHLETICS-FIELD HOCK	300.00	300.00	
235613	04/20/2023	MSC95	MARK LEWIS		11-261-5990-040-200-0000	MARK LEWIS	50.00	50.00	
235614	04/20/2023	MSC96	KRISTIN COLEMAN		11-232-3190-050-700-0000	KRISTIN COLEMAN	45.75	45.75	
235615	04/20/2023	MSC96	LAUREN HAWKER		11-311-3190-009-200-0000	LAUREN HAWKER	64.25	64.25	
235616	04/20/2023	N5300	NORTH AMERICAN RESCUE HOLDING	MB298 C	11-266-5910-050-000-2440	SUPPLIES-SECURITY GR	5,379.00	5,379.00	
235617	04/20/2023	T9350	TURTLESON LLC	23795 C	62-431-2700-030-100-0000	ATHLETICS-BOYS GOLF	63.09	63.09	
235618	04/20/2023	W0350	WALDENWOODS FAMILY	23800 C	62-431-2200-030-100-0000	ATHLETICS-BOYS SWIM	427.43	427.43	
Sub Total:							\$72,144.18		
ACH CHECKS									
A10876	04/20/2023	A1860	ADVANCED TURF SOLUTIONS INC.	23783 C	11-261-5990-040-600-0000	MAINT SUPPLY GROUNDS	623.00		
				23797 C	62-431-1900-030-100-0000	ATHLETICS-BOYS BASEB	627.00	1,250.00	
A10877	04/20/2023	A1865	ADVANCED WATER TREATMENT INC	23784 P	11-261-4110-050-250-0000	CONTRACTED SERV PLUM	189.00		
				23784 C	11-261-4110-050-250-0000	CONTRACTED SERV PLUM	189.00	378.00	
A10878	04/20/2023	A2285	ALAMO MUSIC CENTER	BM100 C	41-459-6410-030-000-2020	FEE-HS	20,487.88	20,487.88	
A10879	04/20/2023	A3500	AMAZON CAPITAL SERVICES INC	VA234 C	11-111-5110-010-510-0000	TCH SUP STEM	467.75		
				VA234 C	11-111-5110-010-900-0000	TCH SUP OTHER	151.12		

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10880	04/20/2023	B7490	BSN SPORTS LLC	LA287 C	11-111-5110-012-900-0000	TCH SUP OTHER	71.92	3,676.56
				LA289 C	11-111-5110-012-900-0000	TCH SUP OTHER	51.98	
				FA286 C	11-112-5110-021-900-0000	TCH SUP OTHER	32.50	
				CA290 C	11-112-5110-022-110-0000	TCH SUP ART	101.05	
				CA289 C	11-112-5110-022-650-0000	TCH SUP COMPUTER	194.18	
				HB288 C	11-113-5110-030-410-0000	TCH SUP LIFE SCIENCE	72.76	
				HB285 C	11-113-5110-030-830-0000	TCH SUP ENGLISH	183.75	
				SA255 C	11-122-5110-013-194-0000	TCH SUP CE RR	67.70	
				HB290 C	11-127-5110-030-550-3440	TCH SUP AUTO	172.38	
				HB285 C	11-241-5910-030-000-0000	OFFICE SUPPLIES	54.00	
A10881	04/20/2023	C2525	PATRICK CASEY	HB286 C	11-241-5910-030-000-0000	OFFICE SUPPLIES	192.90	2,813.85
				HB289 C	11-291-5990-030-000-3490	MISC SUPPL-FIRST ROB	96.94	
				ZA288 P	21-293-5920-050-000-0000	SUPPLIES-CONCESSIONS	435.23	
				KA245 C	21-297-5990-000-000-0000	OTHER SUPPL & MAT	30.96	
				KA246 C	21-297-5990-000-000-0000	OTHER SUPPL & MAT	61.99	
				FA284 C	62-431-1500-021-000-0000	FIS ACTIVITY-BAND AC	45.73	
				ZA291 C	62-431-1700-030-100-0000	ATHLETICS-FOOTBALL	78.33	
				ZA287 C	62-431-1900-030-100-0000	ATHLETICS-BOYS BASEB	129.00	
				ZA290 C	62-431-1900-030-100-0000	ATHLETICS-BOYS BASEB	129.00	
				EB230 C	62-431-2000-009-000-0000	COM ED-BUILDING FUND	74.72	
A10882	04/20/2023	F5010	FITNESS THINGS INC	LA285 C	62-431-2000-012-000-0000	LES ACTIVITY-MISCELL	64.95	2,300.00
				ZA286 C	62-431-3300-030-100-0000	ATHLETICS-SOFTBALL	316.26	
				ZA289 C	62-431-3300-030-100-0000	ATHLETICS-SOFTBALL	212.84	
				EB231 C	62-431-4000-009-000-1000	COM ED-FIELD TRIP CH	11.79	
				EB232 C	62-431-7000-009-000-3000	COM ED-PRESCHOOL LUB	10.78	
				FA285 C	62-431-9500-021-000-0000	FIS ACTIVITY-VOCAL M	164.05	
				23808 C	62-431-3300-030-100-0000	ATHLETICS-SOFTBALL	2,813.85	
					11-321-5990-030-000-0000	OTHER SUPPLIES-POOL	22.97	
					11-113-3210-030-000-0000	TRAVEL & MILEAGE	51.09	
					62-431-3600-030-100-0000	ATHLETICS-WEIGHT ROO	1,768.15	
A10883	04/20/2023	G3510	GOOSEWORKS LLC	23798 C	62-431-3600-030-100-0000	CONTRACTED SERV FIEL	2,300.00	2,300.00
				MB255 P	11-261-4110-050-650-0000	SUPPLIES	70.74	
				GA200 P	11-331-5910-050-000-0000	SUPPLIES-CONCESSIONS	122.76	
				23804 C	21-293-5920-050-000-0000	SUPPLIES-CONCESSIONS	32.10	
				23805 C	21-293-5920-050-000-0000	SUPPLIES-CONCESSIONS	32.10	
A10884	04/20/2023	G4401	GORDON FOOD SERVICE	KA203 P	21-297-5610-000-000-0000	FOOD	1,569.53	225.60
A10885	04/20/2023	G4402	GORDON FOOD SERVICE					225.60

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CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10887	04/20/2023	H0450	CATHLEEN HAGLUND	KA203 P	21-297-5610-000-000-0000	FOOD	(167.58)	35.88
				KA203 P	21-297-5610-000-000-0000	FOOD	2,202.80	
				KA203 P	21-297-5610-000-000-0000	FOOD	4,547.39	
				KA203 P	21-297-5610-000-000-0000	FOOD	37.96	
				KA203 P	21-297-5610-000-000-0000	FOOD	(44.88)	
A10888	04/20/2023	H4965	ANNE HASSELD	KA203 P	21-297-5610-000-000-0000	FOOD	1,380.39	16,590.41
				KA203 P	21-297-5610-000-000-0000	FOOD	5,700.96	
				KA203 P	21-297-5610-000-000-0000	OTHER SUPPL & MAT	286.95	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	670.20	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	237.45	
A10889	04/20/2023	J4860	JOHNSON AND WOOD	KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	54.93	159.95
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
A10890	04/20/2023	K2655	KENNEDY INDUSTRIES INC	KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	159.95
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
A10891	04/20/2023	K2675	KENSINGTON VALLEY VARSITY	KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	159.95
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
A10892	04/20/2023	K4890	SHENG KOVU	KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	159.95
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
A10893	04/20/2023	K7570	KSS ENTERPRISES	KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	159.95
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
A10894	04/20/2023	L0085	LAFORCE INC	KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	159.95
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
A10895	04/20/2023	L1300	LASHBROOK SEPTIC SERVICE	KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	159.95
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
A10896	04/20/2023	L6600	LIVINGSTON EDUC SERV AGENCY	KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	159.95
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.31	

Check Register

CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10897	04/20/2023	L9290	DAWN LUBESKI	21785 P	11-241-3190-022-000-0000	CONT SVC-OTHER	259.81	
				21785 P	11-241-3190-030-000-0000	CONT SVC-OTHER	528.10	
				21785 P	11-271-4910-060-000-0000	CONTRACTED SERV	29.91	
				21785 P	11-311-3190-009-100-0000	CONT SERV COMM SCH	67.03	71,403.35
A10897	04/20/2023	L9290	DAWN LUBESKI	23813 C	62-431-7000-009-000-3000	Kroger Eggs	4.58	4.58
A10898	04/20/2023	M6500	MICHIGAN OFFICE SOLUTIONS INC	DA201 P	11-225-5110-500-000-0000	04/25/23 - 05/24/23	3,898.06	3,898.06
A10899	04/20/2023	N0155	NALCO WATER PRETREATMENT SOL	KA210 P	21-297-4190-000-000-0000	REPAIRS & MAINT	811.39	
				KA210 P	21-297-4190-000-000-0000	REPAIRS & MAINT	811.39	
				KA210 P	21-297-4190-000-000-0000	REPAIRS & MAINT	811.39	2,434.17
A10900	04/20/2023	P2400	PEPSI BEVERAGES COMPANY	23786 C	21-293-5920-050-000-0000	SUPPLIES-CONCESSIONS	330.65	330.65
A10901	04/20/2023	P4710	PITNEY BOWES INC	23793 C	11-232-3430-050-000-0000	INV 1022937662	124.49	124.49
A10902	04/20/2023	P6175	PRAIRIE FARMS DAIRY	KA208 P	21-297-5610-000-000-0000	FOOD	417.95	
				KA208 P	21-297-5610-000-000-0000	FOOD	200.82	
				KA208 P	21-297-5610-000-000-0000	FOOD	229.98	
				KA208 P	21-297-5610-000-000-0000	FOOD	144.15	
				KA208 P	21-297-5610-000-000-0000	FOOD	144.15	
				KA208 P	21-297-5610-000-000-0000	FOOD	200.82	
				KA208 P	21-297-5610-000-000-0000	FOOD	226.68	
				KA208 P	21-297-5610-000-000-0000	FOOD	199.17	
				KA208 P	21-297-5610-000-000-0000	FOOD	226.68	
				KA208 P	21-297-5610-000-000-0000	FOOD	186.24	
				KA208 P	21-297-5610-000-000-0000	FOOD	197.52	
				KA208 P	21-297-5610-000-000-0000	FOOD	226.68	
A10903	04/20/2023	R1200	REALLY GOOD STUFF LLC	KA208 P	21-297-5610-000-000-0000	FOOD	226.68	
				KA208 P	21-297-5610-000-000-0000	FOOD	226.68	
				KA208 P	21-297-5610-000-000-0000	FOOD	405.02	3,232.54
A10903	04/20/2023	R1200	REALLY GOOD STUFF LLC	LA286 C	11-111-5110-012-900-0000	TCH SUP OTHER	74.13	74.13
A10904	04/20/2023	S0325	SAFETY-KLEEN SYSTEMS INC	HA203 P	11-127-5110-030-550-3440	TCH SUP AUTO	158.50	158.50
A10905	04/20/2023	S1365	SCHEMA ROOFING & SHEET METAL	23778 C	11-261-4110-050-300-0000	CONTRACTED SERV BLDG	1,000.00	
				23807 P	11-261-4110-050-300-0000	CONTRACTED SERV BLDG	1,398.50	
				23807 C	11-261-4110-050-300-0000	CONTRACTED SERV BLDG	1,192.00	3,590.50
A10906	04/20/2023	S1828	SCHOOL DATEBOOKS INC.	FA268 C	62-431-6000-021-000-0000	FIS ACTIVITY-MISCELL	3,623.88	3,623.88
A10907	04/20/2023	S1855	SCHOOL SPECIALTY LLC	NA268 C	11-111-5110-013-901-0000	TCH SUP OTHER	520.90	
				FA282 C	11-112-5110-021-900-0000	TCH SUP OTHER	496.58	1,017.48
A10908	04/20/2023	S2330	AMY SCOTT	23780 C	11-113-5110-030-820-0000	TCH SUP FOR LANG	150.00	150.00
A10909	04/20/2023	S6475	THERESA SMITH	23777 C	62-431-6000-022-000-0000	HMS ACTIVITY-QUIZ BO	40.00	40.00

Check Register

CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10910	04/20/2023	S7960	SPRINGFIELD URGENT CARE PLLC	23791 C	21-297-3190-100-000-0000	PHYSICALS	140.00	140.00
A10911	04/20/2023	S9700	SUPERIOR SCREEN PRINTING & EMB	23814 C	11-311-3190-009-100-0000	MS Tennis Shirts	196.00	196.00
A10912	04/20/2023	T7875	TRANSFER EXPRESS INC	23781 C	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	485.08	485.08
A10913	04/20/2023	W0190	TAYLOR WAGNER	23775 C	62-431-3300-030-100-0000	ATHLETICS-SOFTBALL	30.97	30.97
A10914	04/20/2023	W2000	WAYNE RESA	22521 C	11-232-5910-050-000-0000	OFFICE SUPPLIES	83.44	83.44
A10915	04/20/2023	W3000	WEST MUSIC	NA267 C	11-111-5110-013-210-0000	TCH SUP MUSIC	97.04	
				BM122 P	41-459-6410-010-000-2020	FFE-VES	299.98	
				BM122 P	41-459-6410-010-000-2020	FFE-VES	5,455.12	5,852.14
Sub Total:							\$169,397.01	
Register Total:							\$241,541.19	

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
Posting By Fund								
Fund Name			Amount					
CAPITAL PROEJCTS FUND			\$27,282.98					
CAFETERIA FUND			\$28,710.49					
ATHLETICS FUND			\$1,980.74					
GENERAL FUND			\$171,601.89					
STUDENT ACTIVITIES			\$11,965.09					
Total:			\$241,541.19					

Posting To Detail Control Accounts

Account	Description	Fund	Account Class	Acct. Charge
12-101-0020-000-000-0000	CASH IN BANK AP	G	O	(241,541.19)
12-131-0000-000-000-0000	INTERFUND RECEIVABLE	G	K	69,939.30
12-402-0020-000-000-0000	ACC PYBLE-SYSTEM	G	D	171,601.89
22-402-0000-000-000-0000	ACCTS PAYABLE	C	D	28,710.49
22-402-0050-000-000-0000	ACCOUNTS PAYABLE	E	D	1,980.74
22-411-0000-000-000-0000	INTERFUND PAY CAFE	C	N	(28,710.49)
22-411-0020-000-000-0000	INTERFUND PAYABLE	E	N	(1,980.74)
42-402-0000-000-000-0000	ACCOUNTS PAYABLE	B	D	27,282.98
42-411-0000-000-000-0000	INTERFUND PAYABLE	B	N	(27,282.98)
62-402-0020-000-000-0000	ACC PYBLE-SYSTEM	S	D	11,965.09
62-411-0000-000-000-0000	INTERFUND PAYABLE	S	N	(11,965.09)

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
REGULAR CHECKS								
235619	04/21/2023	C9956	CUSTOM PLUS INC.	23828 C	62-431-4000-013-000-0000	CES ACTIVITY-MACKINA	722.10	
				23837 C	62-431-9000-011-000-0000	RES ACTIVITY-MACKINA	772.15	1,494.25
235620	04/21/2023	G1850	GETAWAY TOURS INC	23833 C	62-431-9000-011-000-0000	RES ACTIVITY-MACKINA	12,755.00	12,755.00
235621	04/21/2023	G4815	GRAND HOTEL	23831 C	62-431-4000-013-000-0000	CES ACTIVITY-MACKINA	6,712.00	
				23832 C	62-431-9000-011-000-0000	RES ACTIVITY-MACKINA	7,390.00	14,102.00
235622	04/21/2023	G5315	GREAT LAKES MOTORCOACH INC	23827 C	62-431-4000-013-000-0000	CES ACTIVITY-MACKINA	11,495.00	11,495.00
235623	04/21/2023	18900	ISLAND SLICE PIZZERIA INC	23841 C	62-431-4000-013-000-0000	CES ACTIVITY-MACKINA	1,840.30	
				23839 C	62-431-9000-011-000-0000	RES ACTIVITY-MACKINA	2,043.45	3,883.75
235624	04/21/2023	L3350	LILAC TREE SUITES AND SPA	23824 C	62-431-4000-013-000-0000	CES ACTIVITY-MACKINA	1,000.00	
				23830 C	62-431-9000-011-000-0000	RES ACTIVITY-MACKINA	6,850.66	7,850.66
235625	04/21/2023	M0455	MACKINAC ISLAND CARRIAGE TOURS	23826 C	62-431-4000-013-000-0000	CES ACTIVITY-MACKINA	5,288.00	
				23835 C	62-431-9000-011-000-0000	RES ACTIVITY-MACKINA	5,812.00	11,100.00
235626	04/21/2023	M0460	MACKINAC STATE HISTORIC PARKS	23834 C	62-431-4000-013-000-0000	CES ACTIVITY-MACKINA	3,051.25	
				23829 C	62-431-9000-011-000-0000	RES ACTIVITY-MACKINA	4,891.50	7,942.75
235627	04/21/2023	M0465	MACKINAC ISLAND FERRY COMPANY	23842 C	62-431-4000-013-000-0000	CES ACTIVITY-MACKINA	1,848.00	
				23840 C	62-431-9000-011-000-0000	RES ACTIVITY-MACKINA	2,064.00	3,912.00
235628	04/21/2023	S5450	TERESA SIMONDS	23838 C	62-431-9000-011-000-0000	RES ACTIVITY-MACKINA	1,117.00	1,117.00
235629	04/21/2023	S5450	TERESA SIMONDS	23843 C	62-431-4000-013-000-0000	CES ACTIVITY-MACKINA	750.00	750.00
235630	04/21/2023	S8500	STATE OF MICHIGAN	23836 C	62-431-9000-011-000-0000	RES ACTIVITY-MACKINA	60.00	60.00
235631	04/21/2023	T3185	THE ORIGINAL MURDICK'S CO	23825 C	62-431-4000-013-000-0000	CES ACTIVITY-MACKINA	1,078.00	1,078.00
Sub Total:							\$77,540.41	
Register Total:							\$77,540.41	

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Check Register

CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
Posting By Fund								
Fund Name			Amount					
STUDENT ACTIVITIES			\$77,540.41					
Total:			\$77,540.41					

Posting To Detail Control Accounts

Account	Description	Fund	Account Class	Acct. Charge
12-101-0020-000-000-0000	CASH IN BANK AP	G	O	(77,540.41)
12-131-0000-000-000-0000	INTERFUND RECEIVABLE	G	K	77,540.41
62-402-0020-000-000-0000	ACC PYBLE-SYSTEM	S	D	77,540.41
62-411-0000-000-000-0000	INTERFUND PAYABLE	S	N	(77,540.41)

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
REGULAR CHECKS								
236632	04/24/2023	T3153	THE HENRY FORD	23855 C	62-431-6000-012-000-0000	LES ACTIVITY-FIELD T	2,859.50	2,859.50
Sub Total:							\$2,859.50	
Register Total:							\$2,859.50	

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Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
Posting By Fund								
Fund Name			Amount					
STUDENT ACTIVITIES			\$2,859.50					
Total:			\$2,859.50					

Posting To Detail Control Accounts

Account	Description	Fund	Account Class	Acct. Charge
12-101-0020-000-000-0000	CASH IN BANK AP	G	O	(2,859.50)
12-131-0000-000-000-0000	INTERFUND RECEIVABLE	G	K	2,859.50
62-402-0020-000-000-0000	ACC PYBLE-SYSTEM	S	D	2,859.50
62-411-0000-000-000-0000	INTERFUND PAYABLE	S	N	(2,859.50)

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	Checkamt
REGULAR CHECKS								
235636	04/28/2023	A5810	ERIC ANDERSON	23879 C	11-311-3190-009-650-0000	CONT SVC-SOCCER	1,280.00	1,280.00
235637	04/28/2023	A8570	AT&T		11-261-3410-012-000-0000	MAY LES	183.88	
					11-261-3410-021-000-0000	MAY FIS	183.88	367.76
					11-261-3410-009-000-0000	MAY COMM ED	30.57	
235638	04/28/2023	A8575	AT&T		11-261-3410-010-000-0000	MAY VES	122.26	
					11-261-3410-011-000-0000	MAY RES	213.91	
					11-261-3410-013-000-0000	MAY CES	122.26	
					11-261-3410-022-000-0000	MAY HMS	244.45	
					11-261-3410-030-000-0000	MAY HHS	274.94	
					11-261-3410-050-000-0000	MAY SSC	305.59	1,313.98
235639	04/28/2023	A8596	AT&T		11-261-3410-050-000-0000	MAY E911	1,214.23	1,214.23
235640	04/28/2023	B6180	BRIGHTON SPORTS INC	EB233 C	62-431-8000-009-000-1000	COM ED-SOCCER ACTIVI	4,152.00	4,152.00
235641	04/28/2023	C6905	EARL COAD JR.	23876 C	11-311-3190-009-100-0000	REF G VOLLEYBALL	69.00	69.00
235642	04/28/2023	C6907	JUDY COAD	23875 C	11-311-3190-009-100-0000	REF G VOLLEYBALL	69.00	69.00
235643	04/28/2023	C8850	SHAWN COX	23873 C	62-431-3740-030-000-0000	DJ SERVICE PROM	2,020.00	2,020.00
235644	04/28/2023	D6500	DTE ENERGY		11-261-5520-021-000-0000	FIS MOD APR	285.09	285.09
235645	04/28/2023	D9555	SHANNON DRURY	23883 C	62-431-5000-009-000-3000	April Rec & PS Gyms	343.50	343.50
235646	04/28/2023	F7000	FOOTPRINTS SPORTSWEAR INC	23896 C	62-431-3500-030-100-0000	ATHLETICS-GIRLS TRAC	591.00	591.00
235647	04/28/2023	H4159	HARTLAND FLOWERS	23892 C	62-431-3300-030-100-0000	ATHLETICS-SOFTBALL	98.00	98.00
235648	04/28/2023	H4590	ENCORE YOUTH THEATER	23852 C	62-431-6000-012-000-0000	LION KING JR	2,445.00	2,445.00
235649	04/28/2023	H6200	HERSHEY CREAMERY CO.		KA206 P	FOOD	813.80	
					KA206 P	FOOD	285.36	
					KA206 P	FOOD	327.84	
					KA206 P	FOOD	170.63	1,597.63
235650	04/28/2023	H8925	HOWELL HIGH SCHOOL	23894 C	21-293-4910-050-310-0000	JV HIGHLANDER CLASSI	195.00	195.00
235651	04/28/2023	K2655	KENNEDY INDUSTRIES INC		MC201	MAINT SUPPLY PLUMBIN	8,632.00	
					MC202	MAINT SUPPLY PLUMBIN	4,316.00	12,948.00
235652	04/28/2023	L0625	JENNIFER LANDACRE	23897 C	62-431-4700-030-000-0000	REIMB MAKEUP	405.13	405.13
235653	04/28/2023	M3350	MERIDIAN WINDS		23822 C	EQUIP REPAIR-BAND	250.00	
					23823 C	EQUIP REPAIR-BAND	190.00	
					23821 C	EQUIP REPAIR-BAND	40.00	
					23819 C	EQUIP REPAIR-BAND	225.00	

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Vendor	InvoiceNo	Account	Description	Amount	InvDate	REASON
MSC95	REIMB LICENSE	11-271-2490-060-000-0000	DON HUFF	\$ 77.00	4/21/2023	REIMB school bus driver's license
MSC99	REPLACE CHECK 233339	10-181-1001-009-200-0000	DANIELLE KACEL	\$ 200.00	4/28/2023	Replacement uncashed check 233339
MSC99	REPLACE CHECK 233341	10-181-1001-009-200-0000	ERIN HOLDORF	\$ 200.00	4/28/2023	Replacement uncashed check 233341
MSC99	REFUND AP TESTING	62-431-1000-009-000-0000	JAMIE NATTER	\$ 65.00	4/26/2023	REFUND AP Testing

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt	
235654	04/28/2023	M5800	MICHIGAN EDUCATION SAVINGS PRO	23874 P	11-113-5110-030-210-0000	TCH SUP INST MUSIC	14.00		
				23874 C	11-113-5110-030-210-0000	TCH SUP INST MUSIC	351.00	1,070.00	
235655	04/28/2023	M6825	MICHIGAN RECREATIONAL CONSTRU	VA237 C	62-431-5000-010-000-0000	MICH EDUC SVGS PROG	725.00	725.00	
235656	04/28/2023	M7260	MICHIGAN STATE DISBURSEMENT UN		12-451-1131-000-000-0000	VES ACTIVITY-PTO	4,125.00	4,125.00	
					12-451-1131-000-000-0000	CASE#912778762	235.17		
					12-451-1131-000-000-0000	CASE#912249685	93.56		
					12-451-1131-000-000-0000	CASE#912047345	472.41		
					12-451-1131-000-000-0000	CASE#912883743	243.45		
					12-451-1131-000-000-0000	CASE#913441582	609.43	1,654.02	
235657	04/28/2023	MSC95	DON HUFF		11-271-2490-060-000-0000	DON HUFF	77.00	77.00	
235658	04/28/2023	MSC99	DANIELLE KACEL		10-181-1001-009-200-0000	DANIELLE KACEL	200.00	200.00	
235659	04/28/2023	MSC99	ERIN HOLDORF		10-181-1001-009-200-0000	ERIN HOLDORF	200.00	200.00	
235660	04/28/2023	MSC99	JAMIE NATTER		62-431-1000-009-000-0000	JAMIE NATTER	65.00	65.00	
235661	04/28/2023	P4940	PLYMOUTH-CANTON COMMUNITY SC	23898 C	21-293-4910-050-312-0000	KLAA JV INVITE	80.00	80.00	
235662	04/28/2023	P5675	POSITIVE PROMOTIONS	FA276 C	11-112-5110-021-900-0000	TCH SUP OTHER	752.62	752.62	
235663	04/28/2023	R9720	RYAN'S REFRIGERATION LLC	23882 C	21-297-4190-000-000-0000	REPAIRS & MAINT	433.66	433.66	
235664	04/28/2023	S0400	SAGINAW VALLEY ST. UNIV	23872 C	62-431-3850-030-000-0000	HHS ACTIVITY-COLLEGE	276.00	276.00	
235665	04/28/2023	S3360	SET SEG		23905 C	11-232-3190-050-100-0000	CONT SVC-OTHER	5,940.00	
					23909 C	12-451-1200-000-000-0000	MEBS/SET SEG PRETAX	314.57	
					23905 C	12-451-1200-000-000-0000	MEBS/SET SEG PRETAX	314.57	6,569.14
235666	04/28/2023	S9715	BRENT BARRICK		23856 C	62-431-2000-011-000-0000	RES ACTIVITY-FIELD T	405.00	405.00
235667	04/28/2023	T0290	CHRIS TAMER		23912 C	21-297-5990-000-000-0000	OTHER SUPPL & MAT	10.06	10.06
235668	04/28/2023	T3020	TFD UNLIMITED LLC	CA291 C	11-112-5110-022-900-0000	TCH SUP OTHER	200.00	200.00	
235669	04/28/2023	T3143	THE DBQ COMPANY	HC203 C	11-113-5110-030-810-0000	TCH SUP SOC ST	424.00	424.00	
235670	04/28/2023	T7575	TOWN AND COUNTRY POOLS INC	23880 C	11-321-5995-030-000-0000	March 23, 2023	1,540.00	1,540.00	
235671	04/28/2023	V3622	VELO LAW OFFICE		12-451-1360-000-000-0000	ACCT#201442GC	182.13	182.13	
235672	04/28/2023	V8200	VSN		23895 C	62-431-2100-030-100-0000	ATHLETICS-GIRLS LACR	280.00	
					23893 C	62-431-3500-030-100-0000	ATHLETICS-GIRLS TRAC	120.00	400.00

ACH CHECKS

A10916	04/28/2023	A0750	A R REPAIRS	KA200 P	21-297-4190-000-000-0000	REPAIRS & MAINT	328.88	
				KA200 P	21-297-4190-000-000-0000	REPAIRS & MAINT	248.00	
				KA200 P	21-297-4190-000-000-0000	REPAIRS & MAINT	248.00	824.88

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10917	04/28/2023	A3600	AMAZON CAPITAL SERVICES INC	RA271 C	11-11-3220-011-000-0000	CONF EXPENSE	105.26	
				NA255 P	11-11-5110-013-310-0000	TCH SUP PHYS ED	139.99	
				NA265 P	11-11-5110-013-510-0000	TCH SUP STEM	900.35	
				NA265 P	11-11-5110-013-510-0000	TCH SUP STEM	(9.99)	
				NA265 C	11-11-5110-013-510-0000	TCH SUP STEM	39.82	
				NA270 C	11-11-5110-013-901-0000	TCH SUP OTHER	1,431.40	
				FA288 C	11-11-5110-021-900-0000	TCH SUP OTHER	18.99	
				CA292 C	11-11-5110-022-860-0000	TCH SUP 8TH ENGLISH	111.29	
				HC200 C	11-11-5110-030-105-0000	TCH SUP MATH	140.89	
				WB205 C	11-11-5110-030-221-0000	TCH SUP CURRIC CHANG	51.98	
				WB206 C	11-11-5110-030-221-0000	TCH SUP CURRIC CHANG	42.50	
				WB208 C	11-11-5110-030-221-0000	TCH SUP CURRIC CHANG	246.30	
				HB294 C	11-11-5110-030-440-0000	TCH SUP CHEMISTRY	155.96	
				HC201 C	11-11-5110-030-440-0000	TCH SUP CHEMISTRY	28.53	
				HC211 C	11-11-5110-030-440-0000	TCH SUP CHEMISTRY	101.73	
				HB298 C	11-11-5110-030-480-0000	TCH SUP FORENSICS	55.95	
				HB295 P	11-11-5110-030-830-0000	TCH SUP ENGLISH	29.98	
A10918	04/28/2023	A8600	ATI HOLDINGS INC.	HB295 C	11-11-5110-030-830-0000	TCH SUP ENGLISH	29.98	
				HB296 C	11-12-5110-030-524-3440	TCH SUP EDUCATION	988.95	
				HC212 C	11-12-5110-030-595-3440	TCH SUP COMPUTER PRO	11.98	
				HC210 C	11-21-5910-030-000-0000	SUPPLIES COUNSELING	377.51	
				AA239 C	11-23-3190-050-100-0000	CONT SVC-OTHER	8.99	
				AA240 C	11-23-5910-050-000-0000	OFFICE SUPPLIES	35.48	
				TA219 C	11-27-5730-060-000-0000	VEHICLE REPAIR PARTS	74.26	
				EB234 C	11-31-5110-009-300-0000	TCH SUP PRESCHOOL	327.95	
				NA250 C	62-431-1500-013-000-0000	CES ACTIVITY-ART	8.99	
				RA270 P	62-431-3500-011-000-0000	RES ACTIVITY-KINDNES	210.72	
				RA270 C	62-431-3500-011-000-0000	RES ACTIVITY-KINDNES	111.80	
				HB299 C	62-431-3740-030-000-0000	HHS ACTIVITY-CLASS O	164.92	
				HC209 C	62-431-3850-030-000-0000	HHS ACTIVITY-COLLEGE	46.98	
				HB292 C	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	165.33	
				HB297 C	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	38.00	6,192.77
				23911 C	21-293-3190-050-000-0000	CONT SVC-TRAINER	2,550.00	2,550.00
A10919	04/28/2023	B2347	BIG PDQ	23877 C	11-331-3190-050-950-0000	EVENT EXPENSE	38.80	38.80
A10920	04/28/2023	B3290	GERALD BLIZNIK	23881 C	62-431-8800-022-000-0000	HMS ACTIVITY-TRACK	41.34	41.34
A10921	04/28/2023	B4000	KATIE BOOG		11-232-3190-050-100-0000	22-23 CERT RENEWAL	160.00	160.00

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CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10922	04/28/2023	B6000	BRIGHTON AREA SCHOOLS	23907 C	12-451-1100-000-0000	HEALTH INS-MESSA	476,567.04	
				23908 C	12-451-1111-000-000-0000	COBRA - K WILSON	1,663.11	478,230.15
A10923	04/28/2023	B7490	BSN SPORTS LLC	23910 C	62-431-1700-030-100-0000	ATHLETICS-FOOTBALL	8,326.33	8,326.33
A10924	04/28/2023	C5640	CITY ELECTRIC SUPPLY	23847 C	11-261-5990-040-150-0000	MAINT SUPPLY ELECTR	32.00	32.00
A10925	04/28/2023	C8050	CONSUMERS ENERGY		11-261-5510-009-000-0000	BLDG 51 MAR	608.77	
					11-261-5510-011-000-0000	RES MAR	1,237.44	
					11-391-5510-080-000-0000	MUSIC HALL MAR	151.95	1,998.16
A10926	04/28/2023	C8100	CONTROL NET LLC	23863 P	11-261-4110-050-550-0000	CONTRACTED SERV HVAC	62.28	
				23863 C	11-261-4110-050-550-0000	CONTRACTED SERV HVAC	430.00	492.28
A10927	04/28/2023	D3655	DECKER EQUIPMENT/	MC205 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	131.99	131.99
A10928	04/28/2023	D4980	LISA DENNIS	23886 C	11-111-5110-012-900-0000	TCH SUP OTHER	176.30	176.30
A10929	04/28/2023	D7550	DIRECT ENERGY BUSINESS		11-261-5520-009-000-0000	BLDG 51 APR	428.83	
					11-261-5520-010-000-0000	VES APR	2,154.78	
					11-261-5520-011-000-0000	RES APR	1,625.73	
					11-261-5520-011-000-0000	RES MOD APR	550.89	
					11-261-5520-013-000-0000	CES APR	3,008.52	
					11-261-5520-022-000-0000	FIS MOD APR	265.15	
					11-261-5520-030-000-0000	HMS APR	5,769.21	
					11-261-5520-030-000-0000	HHS APR	20,036.37	
					11-261-5520-030-000-0000	HS ATH APR	902.45	
					11-261-5520-055-000-0000	SSC APR	10,316.81	45,058.74
A10930	04/28/2023	D8200	TERESA DOROUGH	23884 C	62-431-3000-009-000-1000	COM ED-DANCE	124.89	124.89
A10931	04/28/2023	E7900	ENERCO	MA206 P	11-261-4110-050-250-0000	CONTRACTED SERV PLUM	635.00	635.00
A10932	04/28/2023	E9900	EXECUTIVE ENERGY SERVICES LLC	21748 P	11-232-3190-050-200-0000	APR	300.00	300.00
A10933	04/28/2023	G4390	BRENDA GORDON	23818 C	62-431-5000-009-000-3000	COM ED-GYM MEET EXP	147.50	147.50
A10934	04/28/2023	G4401	GORDON FOOD SERVICE	23890 P	21-293-5920-050-000-0000	SUPPLIES-CONCESSIONS	451.07	
				23891 C	21-293-5920-050-000-0000	SUPPLIES-CONCESSIONS	26.87	
				23890 C	21-293-5920-050-000-0000	SUPPLIES-CONCESSIONS	(36.95)	
				23870 C	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	300.47	741.46
A10935	04/28/2023	G4402	GORDON FOOD SERVICE	KA203 P	21-297-5610-000-000-0000	FOOD	6,169.10	
				KA203 P	21-297-5610-000-000-0000	FOOD	1,376.99	
				KA203 P	21-297-5610-000-000-0000	FOOD	7,340.27	
				KA203 P	21-297-5610-000-000-0000	FOOD	2,034.97	
				KA203 P	21-297-5610-000-000-0000	FOOD	(28.02)	

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10936	04/28/2023	G4800	W W GRAINGER INC	KA203 P	21-297-5610-000-000-0000	FOOD	(211.52)	20,940.33
				KA203 P	21-297-5610-000-000-0000	FOOD	(33.72)	
				KA203 P	21-297-5610-000-000-0000	FOOD	2,497.00	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	83.64	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	1,151.78	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	138.77	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	114.56	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	161.78	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	144.73	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT		
A10937	04/28/2023	H4965	ANNE HASSELD	23851 P	11-261-5990-040-150-0000	MAINT SUPPLY ELECTRI	173.88	112.29
A10938	04/28/2023	H9435	HUTSON INC OF MICHIGAN	23851 P	11-261-5990-040-150-0000	MAINT SUPPLY ELECTRI	414.75	30.48
A10939	04/28/2023	J1980	RACHEL JACOBS	23851 C	11-261-5990-040-150-0000	MAINT SUPPLY ELECTRI	406.53	31.44
				23857 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	52.00	
				23857 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	100.78	
A10940	04/28/2023	J4860	JOHNSON AND WOOD	23857 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	37.18	2,213.58
				23857 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	58.50	
				23854 P	11-261-5990-040-250-0000	MAINT SUPPLY PLUMBIN	2,213.58	
A10941	04/28/2023	J9004	JOSTENS	23854 P	11-261-5990-040-250-0000	MAINT SUPPLY PLUMBIN	47.95	4,211.07
				23854 C	11-261-5990-040-250-0000	MAINT SUPPLY PLUMBIN	705.92	
				23860 C	11-127-5110-030-595-3440	TCH SUP COMPUTER PRO	112.29	
A10938	04/28/2023	H9435	HUTSON INC OF MICHIGAN	23899 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	30.48	30.48
A10939	04/28/2023	J1980	RACHEL JACOBS		11-112-3210-021-000-0000	TRAVEL & MILEAGE	31.44	31.44
				23889 C	11-261-4110-050-250-0000	CONTRACTED SERV PLUM	1,485.00	
				23844 C	11-261-5990-040-550-0000	MAINT SUPPLY HVAC	855.00	
A10941	04/28/2023	J9004	JOSTENS	23906 C	11-232-3190-050-500-0000	GRADUATION EXPENSE	3,429.95	3,429.95
A10942	04/28/2023	K0100	K & J ELECTRIC INC	23848 P	11-261-4110-050-150-0000	CONTRACTED SERV ELEC	1,071.00	1,210.00
A10943	04/28/2023	K4890	SHENG KOIVU	23848 C	11-261-4110-050-150-0000	CONTRACTED SERV ELEC	139.00	
				23885 C	62-431-8000-009-000-2000	COM ED-SOCER CONCES	118.43	
A10944	04/28/2023	L1300	LASHBROOK SEPTIC SERVICE	23862 C	11-261-4110-050-250-0000	CONTRACTED SERV PLUM	425.00	535.00
A10945	04/28/2023	L6600	LIVINGSTON EDUC SERV AGENCY	23850 C	11-311-3190-009-100-0000	CONT SERV COMM SCH	110.00	
				23817 C	11-127-8220-030-000-3440	CON INS TUITION-SCHO	7,837.50	
				23900 C	11-225-8220-600-000-0000	LESA CONSULTING	15,524.90	
A10946	04/28/2023	M8715	MARY BETH MORRISON		11-232-3190-050-100-0000	20-21 CERT RENEWAL	160.00	23,362.40
A10947	04/28/2023	O8500	CHERYL OSTERVIK		11-112-3210-021-000-0000	TRAVEL & MILEAGE	31.44	160.00
A10948	04/28/2023	P2400	PEPSI BEVERAGES COMPANY	KA205 P	21-297-5610-000-000-0000	FOOD	488.05	31.44

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CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10949	04/28/2023	P3000	PETER'S TRUE VALUE	KA205 P	21-297-5610-000-000-0000	FOOD	585.80	1,073.85
				23858 P	11-261-5990-040-150-0000	MAINT SUPPLY ELECTRI	31.98	
				23858 C	11-261-5990-040-150-0000	MAINT SUPPLY ELECTRI	73.29	
				23864 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	49.95	
				23864 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	28.97	
				23887 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	120.58	
				23864 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	23.67	
				23864 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	8.99	
				23864 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	146.00	
				23864 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	29.69	
A10950	04/28/2023	P4680	CHRISTOPHER PIPER	23864 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	3.99	
				23864 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	4.10	521.21
				23868 C	62-431-4700-030-000-0000	REIMB SET EXPENSES	695.99	695.99
				KA208 P	21-297-5610-000-000-0000	FOOD	503.78	
				KA208 P	21-297-5610-000-000-0000	FOOD	173.31	
				KA208 P	21-297-5610-000-000-0000	FOOD	213.75	
				KA208 P	21-297-5610-000-000-0000	FOOD	345.05	
				KA208 P	21-297-5610-000-000-0000	FOOD	200.82	
				KA208 P	21-297-5610-000-000-0000	FOOD	171.66	
				KA208 P	21-297-5610-000-000-0000	FOOD	171.66	
A10951	04/28/2023	P6175	PRAIRIE FARMS DAIRY	KA208 P	21-297-5610-000-000-0000	FOOD	157.08	
				KA208 P	21-297-5610-000-000-0000	FOOD	171.66	
				KA208 P	21-297-5610-000-000-0000	FOOD	212.10	
				KA208 P	21-297-5610-000-000-0000	FOOD	199.17	
				KA208 P	21-297-5610-000-000-0000	FOOD	171.66	
				KA208 P	21-297-5610-000-000-0000	FOOD	186.24	
				KA208 P	21-297-5610-000-000-0000	FOOD	215.40	
				KA208 P	21-297-5610-000-000-0000	FOOD	226.68	
				KA208 P	21-297-5610-000-000-0000	FOOD	242.91	
				KA208 P	21-297-5610-000-000-0000	FOOD	330.39	4,677.07
A10952	04/28/2023	R0099	LIVING COLOR FUNDRAISER	23901 C	62-431-1500-021-000-0000	FIS ACTIVITY-BAND AC	10,454.75	
				23902 C	62-431-9500-021-000-0000	FIS ACTIVITY-VOCAL M	5,612.50	16,067.25

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CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10953	04/28/2023	R1100	REACHING HIGHER INC	23904 C	11-232-3190-050-100-0000	CONT SVC-OTHER	5,500.00	
				23903 C	11-232-3190-050-100-0000	CONT SVC-OTHER	5,500.00	11,000.00
A10954	04/28/2023	R2810	RHINO SEED & LANDSCAPE SUPPLY	23846 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	344.00	344.00
A10955	04/28/2023	S1855	SCHOOL SPECIALTY LLC	CA293 C	11-112-5110-022-900-0000	TCH SUP OTHER	71.76	71.76
A10956	04/28/2023	S5625	JESSICA SIMPSON	23869 C	11-113-5110-030-440-0000	TCH SUP CHEMISTRY	11.99	11.99
A10957	04/28/2023	S6475	THERESA SMITH	23820 C	62-431-6000-022-000-0000	HMS ACTIVITY-QUIZ BO	44.00	44.00
A10958	04/28/2023	T3100	RANDALL THACKER		11-112-3210-021-000-0000	TRAVEL & MILEAGE	31.44	31.44
A10959	04/28/2023	T3285	THE SPIRIT OF LIVINGSTON	23897 C	21-293-5930-050-000-0000	SUPPLIES-ADVERTISING	120.00	120.00
A10960	04/28/2023	T7875	TRANSFER EXPRESS INC	23871 P	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	34.20	
				23871 C	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	22.00	56.20
A10961	04/28/2023	T8475	TRI-COUNTY SUPPLY	23888 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	1,013.90	
				23845 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	88.82	
				23853 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	9,749.47	10,852.19
A10962	04/28/2023	U0700	UNITED FUND		12-451-1140-000-000-0000	UNITED WAY DEDUCTION	145.42	145.42
A10963	04/28/2023	W4790	ALYSON WILSON	23849 C	11-112-5110-022-410-0000	TCH SUP LIFE SCIENCE	11.67	
				23849 C	11-112-5110-022-650-0000	TCH SUP COMPUTER	62.52	74.19
A10964	04/28/2023	W8000	RACHAEL WRIGHT	23861 C	62-431-5800-030-000-0000	HHS ACTIVITY-HIGH SC	56.97	56.97
A10965	04/28/2023	Z0300	DAVID ZAPFE	23878 C	62-431-8800-022-000-0000	HMS ACTIVITY-TRACK	37.89	37.89
Sub Total:							\$648,596.84	
Register Total:							\$697,379.79	

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
Posting By Fund								
Fund Name			Amount					
CAFETERIA FUND			\$29,557.48					
ATHLETICS FUND			\$3,385.99					
GENERAL FUND			\$622,346.69					
STUDENT ACTIVITIES			\$42,089.63					
Total:			\$697,379.79					

Posting To Detail Control Accounts

Account	Description	Fund	Account Class	Acct. Charge
12-101-0020-000-000-0000	CASH IN BANK AP	G	O	(697,379.79)
12-131-0000-000-000-0000	INTERFUND RECEIVABLE	G	K	75,033.10
12-402-0020-000-000-0000	ACC PYBLE-SYSTEM	G	D	622,346.69
22-402-0000-000-000-0000	ACCTS PAYABLE	C	D	29,557.48
22-402-0050-000-000-0000	ACCOUNTS PAYABLE	E	D	3,385.99
22-411-0000-000-000-0000	INTERFUND PAY CAFE	C	N	(29,557.48)
22-411-0020-000-000-0000	INTERFUND PAYABLE	E	N	(3,385.99)
62-402-0020-000-000-0000	ACC PYBLE-SYSTEM	S	D	42,089.63
62-411-0000-000-000-0000	INTERFUND PAYABLE	S	N	(42,089.63)

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CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
REGULAR CHECKS								
235633	04/25/2023	C2973	CEDAR POINT	23865 C	62-431-2400-022-000-0000	HMS ACTIVITY-CEDAR P	21,995.15	21,995.15
235634	04/25/2023	C9470	CRYSTAL GARDENS BANQUET CENT	23866 C	62-431-3740-030-000-0000	PROM	24,666.00	24,666.00
235635	04/25/2023	M7309	MICHIGAN STATE UNIVERSITY	23859 C	62-431-6000-012-000-0000	4-H CHIRLDRENS GARD	278.00	278.00
Sub Total:							\$46,939.15	
Register Total:							\$46,939.15	

Philip
4/28/23

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
Posting By Fund								
Fund Name			Amount					
STUDENT ACTIVITIES			\$46,939.15					
Total:			\$46,939.15					

Posting To Detail Control Accounts

Account	Description	Fund	Account Class	Acct. Charge
12-101-0020-000-000-0000	CASH IN BANK AP	G	O	(46,939.15)
12-131-0000-000-000-0000	INTERFUND RECEIVABLE	G	K	46,939.15
62-402-0020-000-000-0000	ACC PYBLE-SYSTEM	S	D	46,939.15
62-411-0000-000-000-0000	INTERFUND PAYABLE	S	N	(46,939.15)