

**HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING – BOARD OF EDUCATION
April 10, 2023**

AGENDA

- I. Call to order, 6:30 p.m., Boardroom, Hartland Educational Support Service Center
 - A. Pledge of Allegiance
 - B. Approval of Agenda/Items for Discussion
 - C. Approval of Minutes – March 13, 2023 Regular Meeting
 - D. Superintendent's Report
 - Non-Homestead Millage Renewal
 - LESA 2023-24 Budget
 - Athletics-Winter Sports Highlights
 - E. Call to the Public

This portion of the agenda is for citizens to address any questions or comments to the Board. Attendees must register their intention to participate in the public participation portion of the meeting prior to the start of the meeting. Individuals may not register others to speak during public participation.

The Board will listen and take comments and questions under advisement but will not respond at this time. The presiding officer will refer questions to the superintendent for investigation and respond at a later date.

Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. Each speaker may be limited to three (3) minutes. No participant may speak more than once.

- F. Board Reports & Requests
- II. Action Items
 - A. Payment of Invoices
 - B. New Hire
 - C. Technology Purchase (2020 Bond)
 - D. Copier/Printer Replacement Purchase
 - E. Exterior Door Replacements
- III. Discussion Items
 - A. School Safety Staff
 - B. Superintendent/Administrative Safety Committee
 - C. Kitchen Equipment Purchase
 - D. Change to School Board Meeting Schedule (June)
 - E. Board Stipend/Scholarship
 - F. New & Revised Policies
- IV. Information Items
 - A. Future Meetings: May 8, 2023, regular, 6:30 p.m., Boardroom, Hartland Educational Support Service Center
 - B. Information Items
- V. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the business of Hartland Consolidated Schools and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item I.E. This meeting may be recorded.

DETAILED AGENDA

I. CALL TO ORDER

I.A. PLEDGE OF ALLEGIANCE

I.B. APPROVAL OF AGENDA/ITEMS FOR DISCUSSION

(Recommended action): That the agenda for the April 10, 2023 regular meeting be approved, and that policy be set aside allowing Items II.D. and II.E. to be treated as Action Items.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

I.C. APPROVAL OF MINUTES – MARCH 13, 2023, REGULAR MEETING- SEE ATTACHED

(Recommended action): That the minutes of the March 13, 2023 regular meeting be approved.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

I.D. SUPERINTENDENT'S REPORT

I.E. CALL TO THE PUBLIC

I.F. BOARD REPORTS & REQUESTS

II.A. PAYMENT OF INVOICES – SEE ATTACHED

(Recommended action): That the Board of Education, upon the recommendation of the Chief Financial Officer, approves the financial report as of March 31, 2023, and the payment of invoices totaling \$2,178,787.85 and payroll obligations totaling \$5,518,525.07. Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

II.B. NEW HIRE

(Recommended action): That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Lexey Tobel for the 2022/23 school year, pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

II.C. TECHNOLOGY PURCHASE (2020 BOND)

(Recommended action): That the Board of Education, upon the recommendation of the Chief Financial Officer and the Director of Technology, approves the Computer Replacement Purchase as presented.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

II.D. COPIER/PRINTER REPLACEMENT PURCHASE

(Recommended action): That the Board of Education, upon the recommendation of the Chief Financial Officer and the Director of Technology, approves the Copier/Printer Replacement Purchase as presented.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

II.E. EXTERIOR DOOR REPLACEMENTS

(Recommended action): That the Board of Education, upon the recommendation of the Chief Financial Officer and the Director of Operations, approves the exterior door replacements as presented.

Motion by _____, supported by _____. _____

Gogoleski: _____, Shaw: _____, Coleman: _____, Glabach: _____, Keller: _____, Blondeel: _____, Costa: _____

III.A. SCHOOL SAFETY STAFF

For discussion.

III.B. SUPERINTENDENT/ADMINISTRATIVE SAFETY COMMITTEE

For discussion.

III.C. KITCHEN EQUIPMENT PURCHASE

For discussion.

III.D. CHANGE TO SCHOOL BOARD MEETING SCHEDULE (JUNE)

For discussion.

III.E. BOARD STIPEND/SCHOLARSHIP

For discussion.

III.F. NEW & REVISED POLICIES

For discussion.

Polices 2623-Student Assessment, 6325-Procurement-Federal Grants/Funds, 8390-Animals on District Property, 8400-School Safety Information, 5330.02-Opioid Antagonists, 7540.02-Web Accessibility, Content, Apps, and Services, 7540.03-Student Technology Acceptable Use and Safety, 7540.04-Staff Technology Acceptable Use and Safety, 8300-Continuity of Organizational Operations Plan, 8305-Information Security, 8315-Information Management, 9700.01-Advertising and Commercial Activities, Bylaw 0142.7-Orientation.

IV.A. FUTURE MEETINGS

May 8, 2023, regular, 6:30 p.m., Boardroom, Hartland Educational Support Service Center

IV.B. INFORMATION ITEMS

V. ADJOURNMENT

HARTLAND CONSOLIDATED SCHOOLS
REGULAR MEETING-BOARD OF EDUCATION MINUTES
MARCH 13, 2023
RECORDING: https://youtu.be/sNrYsYt-r_4

Members present: C. Costa, G. Gogoleski, C. Shaw, K. Coleman, M. Glabach, G. Keller, M. Blondeel

Members absent: None

Admin. Present: C. Hughes, R. Bois, D. Minsker, M. Marino, M. Cheney, J. Reck, A. Dean, C. Hayes, D. Hottum, K. Gregory, S. Moore-Way, A. Howerton, C. Briskey, J. Fitzgerald, M. Frasier,

Guests: R. Clark, K. Gregg, P. Single, A. Murphy, H. Austin, S. Austin, V. Fyke, S. Neighbors, K. Raap, S. Quinn, A. Yarber, A. Ronzi, M. Cattermole, T. Marrin, A. Tipsord, D. Kromer, B. Tonk, H. Reid, F. Nikitin, D. O'Connell, T. Mrozek, E. Clay, L. Sapp, M. Batten, M. O'Boyle, K. Jagusch, S. Kromleigh, R. Shallack, K. Chapman K. Artu, J. Hull, A. Smith, M. Vincent, L. Hatfield, T. Johnson, S. Gordinear, A. Larson, M. Charboneau, C. Charboneau, H. Zachow, J. Leutze, C. Grass, M. Day, M. Bandkau, A. Brown, S. Hinds, S. French, M. Hense, P. Meng, B. Pritula, L. Brynolf, M. Wiater, M. Dicks, AJ Cattermole, M. Atreo, C. Wessley, T. Eddy, R. Smith, F. Jones, L. Jones, T. Knauf, J. Hoover, M. Wirth, J. Scott, K. Chi, B. Daavetila, M. Ferris, J. Cooper, S. Cooper, J. Hager, D. Shi, TJ. Sweet, M. Anderson, R. Anderson, T. Kilbane, E. Halonen, M. Elkins, J. Pennala, E. Czubaj, D. Ohngren, J. Turvey, N. Robeson, S. Majors, B. Whiton, D. Whitson, R. Fedewa, P. Kucharski, R. Habarth, B. Fetner, T. Chinn, S. Wissner, J. Gulbis, E. Stollman, P. Margarita, M. Greene, L. Greene, D. Edmund, C. Sell, M. Sell, M. Peters, K. Glazer, L. Meyer, C. Panteton, M. Clark, A. Frye, K. Fox, D. Fox, K. Gutteridge, J. Tocalis, E. Millington, R. Jacobs, C. Hall, D. Watts, M. Szymanski, B. Stanaway, T. Fessher, L. McFarland, S. Gillis, R. Camilleri, L. Clay, J. Pietila, A. Conner, R. Spiker, J. Drager, L. Alt, G. Snyder, C. Barrett, C. Esquibel, N. Spranger, A. Batten, S. Schlosser, E. Glabach, J. Ringuette, S. Paawla, N. Glynn, K. Lewkowicz, K. Guss, L. Bergkoetter, K. Guss, G. Johnson, J. Johnson, N. Matthews-Creech, K. Alsup, E. McKenna, K. Burger, C. Halonen, S. Halonen, L. Smith, J. Lawson

via Zoom: see attached

President Costa called the meeting to order at 6:30 p.m. in the Boardroom of the Hartland Educational Support Service Center. The Pledge of Allegiance was recited.

3/13/23 AGENDA APPROVED

Motion by Coleman, supported by Shaw, that the agenda for the March 13, 2023 regular meeting be approved.

Gogoleski: yes, Shaw: yes, Coleman: yes, Glabach: yes, Keller: yes, Blondeel: yes, Costa: yes

Motion carried 7-0.

2/13/23 MINUTES APPROVED

Motion by Coleman, supported by Glabach, that the minutes of the February 13, 2023 regular meeting be approved.

Gogoleski: no, Shaw: yes, Coleman: yes, Glabach: yes, Keller: yes, Blondeel: yes, Costa: yes

Motion carried 6-1.

SUPERINTENDENT'S REPORT

Superintendent Hughes reminded those in attendance about the non-homestead millage election, and congratulated the 31 DECA students going to the international competition.

CALL TO THE PUBLIC

Members of the public addressed the Board.

PAYMENT OF INVOICES

Motion by Coleman, supported by Glabach, that the Board of Education, upon the recommendation of the Chief Financial Officer, approves the financial report as of February 28, 2023, and the payment of invoices totaling \$2,668,353.32 and payroll obligations totaling \$3,557,415.12.

Gogoleski: yes, Shaw: yes, Coleman: yes, Glabach: yes, Keller: yes, Blondeel: yes, Costa: yes

Motion carried 7-0.

REVISED POLICIES

Motion by Shaw, supported by Coleman, that the Board of Education, upon the recommendation of Board Treasurer Meghan Glabach, adopts revised policy **#9150 School Visitors** as presented and discussed.

Gogoleski: yes, Shaw: yes, Coleman: yes, Glabach: yes, Keller: yes, Blondeel: yes, Costa: yes

Motion carried 7-0.

Motion by Keller, supported by Costa, to amend the language of policy #4120.09 to say, "Volunteers *will* be subject to a comprehensive background check".

Gogoleski: yes, Shaw: yes, Coleman: yes, Glabach: yes, Keller: yes, Blondeel: yes, Costa: yes

Motion carried 7-0.

Motion by Coleman, supported by Shaw, that the Board of Education, upon the recommendation of Board Treasurer Meghan Glabach, adopts revised bylaw **#4120.09 Volunteers** as presented and discussed.

Gogoleski: yes, Shaw: yes, Coleman: yes, Glabach: yes, Keller: yes, Blondeel: yes, Costa: yes

Motion carried 7-0.

ADMINISTRATIVE CONTRACT RENEWALS

Motion by Coleman, supported by Glabach, that the Board of Education, upon the recommendation of the Superintendent, approves the 3-year contract renewals effective July 1, 2023 for Scott VanEpps, David Minsker, Rachel Bois, Kate Gregory, James Fitzgerald, Melissa Frasier, Tom Ureche, J.D. Wheeler, Nicole Conley, Lawrence Pumford, Chris Chanavier, Mikki Cheney, Cristal Briskey, Dotty Hottum, Tony Howerton, Stephanie Way, Jason Reck, Carol Hayes and Scott Usher.

Gogoleski: no, Shaw: yes, Coleman: yes, Glabach: yes, Keller: no, Blondeel: no, Costa: yes

Motion carried 4-3.

OUT OF COUNTRY TRIP – SUMMER 2024

Motion by Shaw, supported by Glabach, that the Board of Education, upon the recommendation of the Superintendent, approves the out of country trip as presented.

Gogoleski: yes, Shaw: yes, Coleman: yes, Glabach: yes, Keller: yes, Blondeel: yes, Costa: yes

Motion carried 7-0.

2023-2024 SCHOOL CALENDAR

Motion by Coleman, supported by Glabach, that the Board of Education, upon the recommendation of the Superintendent, approves the 2023-2024 school calendar as presented.

Gogoleski: yes, Shaw: yes, Coleman: yes, Glabach: yes, Keller: yes, Blondeel: yes, Costa: yes

Motion carried 7-0.

RESOLUTION – DISCLAIMING ACTS OF INDIVIDUALS-GLENN GOGOLESKI AND GREG KELLER

Motion by Coleman, supported by Shaw, that the Board of Education, upon the recommendation of the Board President, approves the resolution disclaiming acts of individuals Glenn Gogoleski and Greg Keller in a February 19, 2023 podcast as presented.

Gogoleski: no, Shaw: yes, Coleman: yes, Glabach: yes, Keller: no, Blondeel: no, Costa: yes

Motion carried 4-3.

SCHOOL SAFETY STAFF

The board had discussion about resource officers.

SUPERINTENDENT/ADMINISTRATIVE SAFETY COMMITTEE

The board discussed creating a safety committee.

FUTURE MEETINGS

President Costa noted that the next meeting will be held April 10, 2023, 6:30 p.m., regular, and May 8, 2023, 6:30 p.m., regular, Boardroom, Hartland Educational Support Service Center.

ADJOURNMENT

The meeting was adjourned at 10:25 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Cynthia Shaw".

Cynthia Shaw
Board Secretary

A handwritten signature in cursive script, appearing to read "Renee Braden".

Renee Braden
Recording Secretary

5 Tim Kastamo 10 U	C. Wagner	grace's iPad	Jim Pantelas
A.S.	CameronMontney	Gretchen Derr Mullins	Joe Colliton
Abby Usher	Carole Ronan	Griffin Peltier	Joe Guarr
Ada	Catherine Ensley	H Nicole	Joey & Libby
Admin	Cathy Trammel	Heather A	john doe
AJ	Cheryl	Heather Adams	Jon Tobias
Alena	Cheryl's iPhone	Heather Bloom	Jonathan C
Allison Pace	chris	Heather's iPhone	Kara
Amanda	Chris Haponek	Heidi	Karen Condra
Amanda Taylor	Christi's Iphone	helenkenney	Karen Fox
Amanda's iPhone	Christopher	Hilary Pham	Kate Hagerman
amy	Chuck	Holly Dingman	Katelyn Paquette
Amy & Matt	Cindy Michniewicz	Holly G.	Katey Hirt
Amy N.	Colin C	HostD	Katherine Gimmestad
Amy Scott	Condra	Hunter Gogoleski	Katherine Holt
Andre Nelson	Cordin Johnson	iPhone - CB	Kathleen Hoerauf
Andrea Kosla	CortneyWood's iPhone	iPhone (2) Robin	Kathleen Straitiff
Andrea Sprague	Courtney	iPhone Marc	Kathryn Allen
Andrew Kartsounes	CP	iPhone Val	Kathryn E Allen
andy	cw	iPhoneerin	kathrynstaron
Ann Michalak	Dan Aldred	iPhone-Michele	Kathy Dinser
Annette Macfarlane	Dan Wholihan	iPhonerica	Kathy Williams
Arnett	Dane Morris	J Luke	Katie
Ashley Haponek	Dave Daav	Jackie Lundin	Katie Butzier
Ashley Lieto	dave mcdaniel	Jacqui Tomy	Katie Oziemski
Assistant Morgan	David Brewer	James Alsup	katie schlueter
Associates In Medical	David Van Auker	James's iPhone	Katie Tobias
Specialties# P.C. Martin	dcalop	jamie k	Katy Michalski
Barb Striz	deb	Jamie Moore	Kaylee Hamilton
BeckiWallace	Debbie Causey Kangas	Jason	keith
Becky Carpenter	Deez	Jason Eaton	Kelly Keller
Becky Lucas# HVS	Derek McCracken	JB	Kelly Spangler
Benjamin's iPhone	Diana's iPhone	Jeff Smith	Kendra
Beth Maurin	dianedepue	jen	Kent Wabel
Beth Woodbury	Donna Smith	Jen Church	Keri C
Betty Chyo	Drew Sandahl# OCWRC	Jen Kramer	Keri Garcia
Bianca Sanders	Duke	Jenn	Kerry Risse
billy	Duncan Laibly	jenna	kevno
Bob	Duppong	Jenna L	Kim's Phone
Bob Mahon	E SMITH	Jennifer	Kristen Glazer
Bonnie Kussmaul's	Eman Czubaj	Jennifer Carnevale	Kristi Shaffer
iPhone	Emily Kurtz	Jennifer J	Kristie Ross
Bonnies Cell	Emily Kwon	Jennifer Kent	kristin
Bontekoe	Emily Pool	Jennifer Timmermann	Kristina iPhone
Borg	Eric Leaf	Jennifer's iPhone	Kristy Ellis
Brad Laibly	Erica Empie	jenny	L. Moore
Brandy	Erin	Jeremy	Lansing
Brenda's iPhone	Erin Schreiner	Jess	Laura Drake
Brian	Erin Ulko	Jessica	Laura's phone
brian kelm	Ethan Hawker	Jessica Brangan	Lauren
Brian's iPhone	Evanscd	Jessica Steen	Lauren Brynolf
briannabeleski	Frank Wozny's iPhone	Jill	Lauren Denton
Bryan Monty	Gayle Roberts	Jill Mosack	Lauren West
C keller	ginger's iPhone	Jill Rivet	Laurie Reiner

Leah Craig	Mary	Nathan's iPhone	Sherri Hughes
Linda Fowler	Mary Beth Potrykus	news	Sherry O
Lindsay Haar	Mary Jo Ferris	Nichole Perior	Sherry Szekeres
Lindsay Howe	Mary Judd	Nick Stankevich	Smith
Lindsay Lutton	Mary LaPointe	Nicola	stacey
Lindsay Sapp	Matt	Nicole Sidge	stacy
lindsaysmither	Matt Pedigo	Nicolette Kowal	Stacy Farrell
Lindsey Harr-Smith	Matthew Tennis	Nikki Lambert	Stacy Kraepel
Lisa	mayola	Nikki's iphone	Stacy Malik
Lisa Archey	Mcd	pam	stefanie tunison
Lisa Oleary	MCS	Pam Tobolski Schiesser	Stephanie
lisa villar	me	Parent	Sue's iPhone
Lisa's iPad OG	Meg Marhofer	Poe	Summer Korponic (ACC)
Liz's iPhone	Megan	R Bell	Tami
Lori L	Megan Smejkal	Racheal	Tami Cain
Lorrie	Melanie Schultz	Rachel Gearhart	tammie
Lynda	Melinda Howe	Rachel Shotton	Teri Anna
Lynn Luck	Melissa	Rebecca Murphy	Teri Wozny
mac	MELISSA BURCH	Rob Schaibly	Terri Lynch-Caris
Maegan Weller	Melissa Hoffman	robert	Terri Mason
Maggie	Meredith Paquette	Roseanne	Terri Mezel
Maggie Gibbons	Meredith's iPhone	Ryan Madden	Terry
Mallory Woodbury	MG	S. Marchand Quist	The Arc Livingston
MamaJen	mganzak	sabrina	Theresa Marvin
Mandy Mach	Michael Schmidt	Sally Ride	Theresia Rogers
Marcia	michelle	Sam	Thurman
Marcie's iPad	Michelle Passeggiato	Samantha's iPhone	Tim Deachin
marcus	Michelle Rosinski	Sara Adams	Tim P
marcy	Michelle Slater	sara masters	Tina Dean
Margaret Bezerko	Michelle.Lewis	Sarah	Tyler James Eddy
Marie	MichelleHemeyer	Sarah's iPhone	Val Gogoleski
Mark	Mike Cieszkowski	Sean	Vera Gombert
Mark Akins	Mike Jahnke	Serenity Kelly	Vic Bugni
Mark Frasier	mim nordstrom	Shanna Dana	Vicki's iPhone
marlowealter	Monica	Shari Russano	Viewer
martha richard-smolarek	Myanna Komaromi	Shaun Finney	Wendy & Eric Phillipa
marthayarmak	Natalie Browne	Shawn Howell	Yoerg
Martina White	Natalie Herman	Shealynn Moe	

**HARTLAND CONSOLIDATED SCHOOLS
BOARD MEETING ON APRIL 10, 2023
EXPENDITURES FOR THE MONTH OF MARCH 2023**

Check registers and ACH payments:

Date	Description	General Fund	Athletics	Cafeteria	Capital Proj	Debt	Activity	TOTAL
03/01/2023	A/P Check Run						\$ 1,500.00	\$ 1,500.00
03/03/2023	A/P Check Run	\$ 171,050.84	\$ 742.70	\$ 17,212.70	\$ 1,860.00		\$ 17,686.16	\$ 208,552.40
03/09/2023	A/P Check Run	\$ 182,738.92	\$ 7,985.45	\$ 20,016.06	\$ 20,068.17		\$ 40,191.58	\$ 271,000.18
03/16/2023	A/P Check Run	\$ 111,652.46	\$ 690.00	\$ 19,720.88			\$ 8,273.89	\$ 140,337.23
03/24/2023	A/P Check Run	\$ 710,746.38	\$ 7,689.44	\$ 24,158.27	\$ 130,857.54		\$ 70,560.93	\$ 944,012.56
03/30/2023	A/P Check Run	\$ 161,681.25	\$ 695.61	\$ 977.99			\$ 2,690.39	\$ 166,045.24
03/30/2023	A/P Check Run	\$ 30.17						\$ 30.17
03/10/2023	Merchant Fees (Comm Ed)	\$ 12,462.24						\$ 12,462.24
03/31/2023	Bank Fees	\$ 2,948.56						\$ 2,948.56
03/01/2023	EDUSTAFF - ACH	\$ 2,212.41						\$ 2,212.41
03/03/2023	EDUSTAFF - ACH	\$ 121,498.73						\$ 121,498.73
03/17/2023	EDUSTAFF - ACH	\$ 130,493.11						\$ 130,493.11
3/31/2023	EDUSTAFF - ACH	\$ 135,695.65						\$ 135,695.65
03/28/2023	PNC VISA - ACH	\$ 41,999.37						\$ 41,999.37
TOTAL		\$ 1,785,210.09	\$ 17,803.20	\$ 82,085.90	\$ 152,785.71	\$ -	\$ 140,902.95	\$ 2,178,787.85

Payroll and Benefit expenses:

Date	Description	Net Pay	Federal Taxes	State Taxes	Retirement	Other	Health Equity	TOTAL
3/6/2023	FEBRUARY UAAL				\$ 451,416.79			\$ 451,416.79
3/3/2023	3/3/2023 PAYDATE	\$ 785,591.08	\$ 265,033.81	\$ 40,700.22	\$ 417,578.01	\$ 51,540.69	\$ (23,908.70)	\$ 1,536,535.11
3/17/2023	3/17/2023 PAYDATE	\$ 720,508.83	\$ 239,603.73	\$ 36,940.10	\$ 421,684.30	\$ 48,287.91	\$ (23,658.70)	\$ 1,443,366.17
3/31/2023	3/31/2023 PAYDATE	\$ 759,296.90	\$ 253,322.15	\$ 38,879.76	**	**		
3/22/2023	MARCH UAAL				\$ 2,028,815.01			\$ 2,028,815.01
	MARCH HEALTH EQUITY CLAIMS						\$ 58,391.99	\$ 58,391.99
TOTAL		\$ 2,265,396.81	\$ 757,959.69	\$ 116,520.08	\$ 3,319,494.11	\$ 99,828.60	\$ 10,824.59	\$ 5,518,525.07

** Paid in April 2023

New Hire
April 10, 2023

**HARTLAND CONSOLIDATED SCHOOLS
HARTLAND, MICHIGAN**

RESUME'

NAME: Lexey Tobel

EDUCATION: B.A., Rochester University – 2023

MAJOR: Special Education

MINOR: Teacher Education

CERTIFICATIONS: Elementary Standard Certificate with endorsements in (SM) K -12 and (BA) 6-12.

EXPERIENCE: Lexey has been student teaching at Farms Intermediate School since November of 2022. Prior to that Lexey did student teaching for the Waterford School District.

SALARY STEP: BA, Step 1

ASSIGNMENT: Special Education at Farms Intermediate School

Recommended Action:

That the Board of Education, upon the recommendation of the Superintendent, offers a probationary teaching contract to Lexey Tobel for the 2022-2023 school year, at the Step 1, BA salary tract, (\$41,841), pending verification of credentials and Public Acts 99, 83 & 189 requirements, if applicable.

Hartland Consolidated Schools

Scott A. Usher, Technology Director

9525 E. Highland Road
Howell, MI 48843



Telephone (810) 626-2119
Fax: (810) 626-2118

April 03, 2023

Mr. Chuck Hughes
Superintendent
Hartland Consolidated Schools
9525 E. Highland Road
Howell, MI 48843

RE: 2023 Computer Replacement Purchase

Dear Mr. Hughes,

Included in the 2020 Bond is a district-wide desktop computer replacement. In many industries, desktop computers are replaced every 3-5 years. In education, it is typical for desktop computers to be replaced every 5 years. At HCS, we also plan to replace our desktop computers every 5 years.. That being said, the Technology Department makes every effort to extend the life of HCS desktop computers beyond 5 years and we have been successful doing so over the last two replacement cycles.

The majority of the computers that we need to replace this year have been in service since the summer of 2015, which means, I am proud to say, we have been successful using them for 8 years.

Below you will find the breakdown of the buildings we plan to replace this year.

Building	Year Purchased
LES	2015
RES	2015
VES	2015
HMS	2016

Given different circumstances, we would wait to to replace the computers at HMS until their proper location in the replacement rotation, Summer 2024, however, there are aspects of those specific devices which has made communicating with the Newline Interactive Flat Panels challenging. While the Technology Department has done a great job getting them to work, they do experience issues more frequently than the devices at CES, HHS, or the SSC. When we have had more significant difficulties in specific classrooms, we have placed a newer computer in that room and the issues

Hartland Consolidated Schools

Scott A. Usher, Technology Director

9525 E. Highland Road
Howell, MI 48843



Telephone (810) 626-2119
Fax: (810) 626-2118

have disappeared. Thus, moving the replacement of HMS up one Summer will be very helpful in eliminating those difficulties.

In four of the labs at HMS, we have been using student computers that were upgraded in 2016 (not replaced) They were originally purchased in 2007. We are planning to replace those devices with chromebook carts this summer. This plan will increase access to devices at HMS, provide a more adequate number of devices upon which to execute state testing, and increase the efficiency of those students devices which are most certainly beyond end-of-life.

Below you will find the computers and Chromebooks that would be needed for this replacement project.

I would like to present the following for approval:

2023 Summer Computer and Chromebook Purchase

QTY	Description	Vendor	Unit Price	Total Cost
253	Dell Optiplex 7000 SFF	Presidio	\$666.00	\$168,498.00
104	Monitors	CDWG	\$255.85	\$28,608.40
7	Laptops	Presidio	\$875.00	\$6,125.00
280	Dell 3110 Chromebook 11	Presidio	\$315.30	\$88,284.00
5	Chromebook Charging Cart	Precision Data Products	\$1,101.55	\$5,501.75

TOTAL: \$295,023.15

The Bond Budget for this portion of the computer replacement project totaled \$299,386.00. The products above from Presidio and Precision Data Products are off of the REMC Bid List. The products from CDWG are off of the MiDEAL Bid List.

Thank you for your consideration,

A handwritten signature in cursive script that reads 'Scott A. Usher'.

Scott A. Usher
Technology Director

Hartland Consolidated Schools

Scott A. Usher, Technology Director

9525 E. Highland Road
Howell, MI 48843

Telephone (810) 626-2119
Fax: (810) 626-2118



April 03, 2023

Mr. Chuck Hughes
Superintendent
Hartland Consolidated Schools
9525 E. Highland Road
Howell, MI 48843

RE: 2023 Copier/Printer Replacement Purchase

Dear Mr. Hughes,

As you are aware, the county-wide copier RFP went out during this school year. The existing fleet of copiers we have across the district was purchased during the Summer of 2017. It has been our practice to plan to replace copiers every 5 years because, along with the other districts in the county, after 5 years, our copier devices have reached their life expectancy. Over the past two contracts, we and the other county districts have agreed to extend the contract by a year to get the most life out of the machines as possible and our current vendor was agreeable. We are now at the point where we do need to replace our fleet of copiers.

In addition, our entire fleet of printers was installed in July 2014. We have reached the point where our printer fleet should also be replaced. Through my research I have confirmed that many school districts have moved to more of a workgroup printer/copier solution with print release stations. This is an efficient model that is intended to reduce printer waste and ultimately save districts and businesses money. Other districts in the county have been using this print release model for several years and are happy with the results.

A group of Technology Directors and Business Officials from around the county reviewed bids submitted by copier vendors and 5 were selected for site visits (conducted in February). Given a standard configuration for Hartland Schools, used for comparison, Marco came in with the lowest bid for equipment. In addition, their cost per copy/print was very competitive with some slightly higher and some slightly lower but all extremely close to one another. When we visited the 5 sites Marco was certainly one of the two vendors that stood out and we all felt would best be able to meet our demanding copier service needs.

Below you will find the printers/copiers that would be needed for our 2023 printer/copier replacement project.

I would like to present the following copiers/printers for approval through the vendor, Marco:

2023 Summer Printer/Copier Purchase

QTY	Description
15	B476

Hartland Consolidated Schools

Scott A. Usher, Technology Director

9525 E. Highland Road
Howell, MI 48843



Telephone (810) 626-2119
Fax: (810) 626-2118

4	BP-70c36
3	BP-70c55
2	BP-70c65
8	BP-70m36
7	BP-70m45
8	BP-70m55
18	BP-70m65
7	BP-70m90
1	C304
18	HP E40040

TOTAL: \$316,966.95

Service: \$4,169.00/Month

Copiers

- Black and White Prints included per Month: 1,000,000
- Black and White Print Overage: \$0.0035/print
- Color Prints included per month: 17,000
- Color Print Overages: \$0.032/print

HP Printers

- Black and White Prints included per Month: 5,000
- Black and White Print Overage: \$0.025

We will closely monitor our prints and copies and make adjustments to the service contract corresponding with our usage over the life of the copiers/printers.

Thank you for your consideration,

A handwritten signature in cursive script that reads 'Scott A. Usher'.

Scott A. Usher
Technology Director



Operations Department


Matt Marino, Director of Operations

9525 Highland Rd

Howell, MI 48843

Phone: 810-626-2189

Email: mattmarino@hartlandschools.us

Date: April 4, 2023
To: Chuck Hughes
Cc: Rachel Bois
From: Matt Marino 
Subject: Exterior Door Replacement

I evaluated the exterior doors at all of the district buildings with the maintenance staff and we selected 26 exterior doors in need of replacement. The doors range from the high school student entrance to individual classroom doors. These doors have significant rust, are beyond repair and design life and all are original to the date of the building.

Three bids have been received and below is a breakdown of the bids. Becki Wallace, Maintenance Manager, and I reviewed the bids and conducted a follow up interview with the low bidder. After the interview as well as previous work performed in the district for many years I am recommending Rayhaven Group be awarded the contract to perform the replacement of a cost of \$349,332.00. This project will be funded by the Maintenance Capital Project account.

The sooner this project is awarded the more likely the project would have a completion during the summer window. If approval is delayed past April the project start time could be late August and into the next school year.

Rayhaven Group	\$349,332.00
Daniels Glass	\$366,155.00
Hewett Co.	\$395,640.00

List of Exterior Doors to be replaced - 2023

Hartland High

Door #38 (student entrance)

Ore Creek Middle

Door # 3

Door # 13

Door # 13 (Vestibule)

Lakes Elementary School

Door # 9

Door # 10

Door # 11

Door # 13

Door # 15

Farms Intermediate School

Door # 27

Door # 32

Door # 3

Door # 4

Creekside Elementary School

Door # 41

Door # 40

Door # 37

Door # 38

Door # 34

Door # 35

Village Elementary School

Door # 2

Door # 6

Door # 7

Door # 8

Door # 10

Round Elementary School

Door # 16

Door # 13

FORM 3: BID TABULATION FORM

Location	Item #	Manufacturer	Model	Description	Quantity	Unit Cost	Install/ Delivery	Removal/ Disposal of Existing	Total Cost
Village Elementary	VES-1	Multiteria	MPHC-5-G	Hot Food Serving Counter/Table	1				
Village Elementary	VES-2	Multiteria	MPUC-2-G	Serving Counter	1				
Village Elementary	VES-3	Vulcan	ABCZE-208	Combi-Oven, Electric	1				
Village Elementary	VES-4	Lakeside Manufacturing	CUSTOM #SP-15039	Condiment Cart	1			N/A	
Farms Intermediate	FES-2	Lakeside Manufacturing	CUSTOM #SP-15038	Condiment Cart	1				
Farms Intermediate	FIS-1	Traulsen	G20010	Reach-in Refrigerator	1			N/A	
Round Elementary	RES-1	Vulcan	ABCZE-240	Combi-Oven, Electric	1				
Round Elementary	RES-2	Vulcan	VC4ED	Convection Oven, Electric	1			N/A	
Round Elementary	RES-3	Lakeside Manufacturing	CUSTOM #SP-15039	Condiment Cart	1			N/A	
Lakes Elementary	LES-1	Vulcan	VC4ED	Convection Oven, Electric	1				
Lakes Elementary	LES-2	Traulsen	G1001-	Reach-in Refrigerator	1				
Lakes Elementary	LES-3	Lakeside Manufacturing	CUSTOM #SP-15039	Condiment Cart	1			N/A	
Hartland High School	HHS-1	Ovention	CONVEYOR C2000	Conveyor Oven	1				
Hartland High School	HHS-2	Traulsen	G20010	Reach-in Refrigerator	1			N/A	
Hartland High School	HHS-3	Vulcan	VC44GD	Convection Oven, Gas	3			N/A	
Hartland High School	HHS-4	American Panel Corp	AP20BCF200-3	Blast Chiller Freezer, Roll-in	1				
Hartland High School	HHS-5	Metro	C549-ASDS-U	Mobile Heated Cabinet	12			N/A	
Hartland High School	HHS-6	Lakeside Manufacturing	CUSTOM #SP-15038	Condiment Cart	2				
Ore Creek Middle School	OCMS-1	Lakeside Manufacturing	CUSTOM #SP-15038	Condiment Cart	1			N/A	
Creekside Elementary	CES-1	Lakeside Manufacturing	CUSTOM #SP-15039	Condiment Cart	1			N/A	
GRAND TOTAL									

SCHOOL BOARD MEETING DATES
2022-23

REGULAR MEETINGS

Monday, July 18, 2022, Organizational (8:00 a.m.)

Monday, August 8, 2022 (8:00 a.m.)

Monday, September 12, 2022

Monday, October 10, 2022

Monday, November 14, 2022

Monday, December 12, 2022

Monday, January 9, 2023

Monday, February 13, 2023

Monday, March 13, 2023

Monday, April 10, 2023

Monday, May 8, 2023

Monday, June 12, 2023 (~~8:00 a.m.~~) 6:30 p.m.

Monday, June 26, 2023 (~~8:00 a.m.~~) 6:30 p.m.

Monday, July 17, 2023, Organizational (8:00 a.m.)

SPECIAL MEETINGS

August 17, 2022

August 22, 2022

All meetings take place in the Boardroom at the Hartland Educational Support Service Center, 9525 E. Highland Road, Howell, and begin at 6:30 p.m. unless otherwise indicated.

Adopted: 7/18/2022

MI LOCAL UPDATE OVERVIEW AND COMMENTS

VOLUME 37 NUMBER 2

BYLAWS AND POLICIES

Policy 2623 - Student Assessment (Revised)

This policy has been revised to include the provisions of the Office of Educational Assessment and Accountability (OEAA) and the reporting requirements of the Michigan Department of Education (MDE).

These revisions reflect MDE and State Board of Education rules regarding student assessment and should be adopted in order to maintain accurate policies.

Policy 6325 - Procurement - Federal Grants/Funds (Revised)

A minor adjustment has been made to policy 6325, specifically to recognize that not all federal grant contracts are subject to the Davis-Bacon Act ("DBA"). The DBA typically applies to any federally funded contract in excess of \$2,000 for the construction, alteration, or repair of public buildings or public works, and requires payment of prevailing wages for workers who provide services under the contracts. However, there are some instances in which the DBA does not apply, and the change made to policy 6325 clarifies this. School districts should review the specific terms of federal grants that might be used for construction-related projects and consult with legal counsel before determining whether the DBA applies to a contract or not. This revision reflects the latest provisions issued in the OMB Compliance Supplement and the provisions of Appendix II to 2 C.F.R. Part 200.

This revision reflects current EDGAR provisions and should be adopted to maintain accurate policies.

Policy 8390 - Animals on District Property (Revised)

This policy has been revised at the request of clients wanting to provide some structured options regarding therapy/comfort animals. Note: Neola does not recommend including such animals, given the liabilities and complexities of such approval. However, given the widespread nature of the request, optional language providing structure to such approval is offered for use at the discretion of client districts. It is strongly recommended that such a provision be thoroughly explored with the district's legal counsel and authorization sought from the Board.

Policy 8400 - School Safety Information (Revised)

This policy has been updated to reflect current state law and best practices regarding school safety. The corresponding AG provides specific details regarding Threat Assessment plans if the District chooses to implement such provisions.

These revisions are consistent with current state law and should be adopted.

Policy 5330.02 - Opioid Antagonists (New)

Bylaw 0142.7 - Orientation (Revised)



Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	STUDENT ASSESSMENT
Code	po2623
Status	
Legal	M.C.L. 380.1278a, 380.1279, 380.1279g, 390.1451 et seq., 380.1280b, 380.1280f A.C. Rule 340.1101 et seq.
Adopted	January 28, 2008
Last Revised	June 12, 2017

2623 - STUDENT ASSESSMENT

The Board of Education shall, in compliance with law and rules of the State Board of Education, assess student achievement and needs in designated subject areas in order to determine the progress of students and to assist them in attaining District goals.

Each student's proficiencies and needs will be assessed by staff members upon the student's entrance into the District and annually or more frequently, as required by law, thereafter. Procedures for such assessments will include, but need not be limited to, teacher observation techniques, cumulative student records, student performance data collected through standard testing programs and/or diagnostic reading assessment systems, student portfolios, and physical examinations.

The Superintendent shall develop and present to the Board annually a program of testing and assessment that includes:

- A. the Michigan Student Test of Educational Progress (M-STEP), the Michigan Merit Examination ("MME") (or other readiness assessment program approved by the State Superintendent), the PSAT, and MI-Access Alternate Assessments administered each year in accordance with the schedule established by statute and the State Department of Education;

M-STEP includes summative assessments designed to measure student growth effectively for today's students. English language arts and mathematics will be assessed in grades three (3) through eight (8) ~~3-8~~, science in grades four (4) ~~4~~ and seven (7) ~~7~~, and social studies in grades five (5) ~~5~~ and eight (8) ~~8~~. It also includes the Michigan Merit Examination in 11th grade, which consists of the SAT with essay, ACT WorkKeys, and M-STEP summative in science, and social studies.

- B. A valid and reliable screening, formative, and diagnostic third grade reading assessment system from the assessment systems approved by the Michigan Department of Education.
- C. criteria-based written and oral examinations that include use of alternative questions, demonstrations, writing exercises, individual and group projects, performances, portfolios, and samples of best work;

D. assessment tests;

E. aptitude tests;

F. achievement tests;

G. vocational inventories;

H. tests of mental ability.

The Superintendent is responsible for the District's assessment and testing program and shall implement the program in accordance with the provisions of the Office of Educational Assessment and Accountability (OEAA) and the reporting requirements of the Michigan Department of Education (MDE). The Superintendent will appoint an individual to act as each assessment's District Assessment Coordinator. All staff members who participate in a state assessment must be fully trained in proper test administration procedures pertaining to their role in the assessment.

The Superintendent shall require that all appropriate staff have knowledge of the prescribed standards of ethical assessment practice and shall monitor the assessment practices for compliance with these standards. These duties shall include:

- A. communicating standards of ethical assessment practice;
- B. communicating security procedures for assessment;
- C. establishing procedures for reviewing assessment materials and procedures and assessment preparation materials and procedures;
- D. establishing channels of communication that allow teachers, other educators, students, parents, and other members of the community to voice concerns about assessment practices;
- E. establishing written procedures for investigating complaints, allegations, and/or concerns about assessment practices, protecting the rights of an individual, the integrity of an assessment, and the results of an assessment.

The Board requires that:

- A. any assessment tests used shall not be a psychiatric examination, testing, or treatment; or a psychological examination, testing, or treatment in which the primary purpose is to reveal information concerning:

1. political affiliations;
2. mental and psychological problems potentially embarrassing to the student or the student's his/her family;
3. sexual behavior and attitude;
4. illegal, anti-social, self-incriminating, and demeaning behavior;
5. critical appraisals of other individuals with whom respondents have close family relationships;
6. legally-recognized, privileged and analogous relationships, such as those of lawyers, physicians, and ministers;
7. income without the prior consent of the adult student or without the prior written consent of the parent;

- B. any personality testing complies with Department of Education guidelines.

The Board also requires that:

- A. tests be administered by persons who are qualified under State law and regulation;
- B. parents be informed of the testing program of the schools and of the special tests that are to be administered to their children.

All eleventh grade students shall participate in the Michigan Merit Examination, unless excluded under the guidelines established by the State Department of Education.

A student who wants to repeat a State approved readiness assessment (other than the Michigan Merit Examination and any component) may repeat the assessment in the next school year or after graduation on a date when the District is administering the assessment. Only this type of repeat assessment testing will be without charge to the student.

The District shall administer the complete Michigan Merit Examination to a student only once and shall not administer the complete Michigan Merit Examination to the same student more than once if the student has valid scores in some or all MME components. If a student does not take the complete Michigan Merit Examination in grade **eleven (11)**, the District shall administer the complete Michigan Merit Examination to the student in grade **twelve (12)**. If a student chooses to retake the college entrance examination component of the Michigan Merit Examination, the student may do so through the provider of the college entrance examination component and the cost of the retake is the responsibility of the student unless all of the following are met:

- A. the student has taken the complete Michigan Merit Examination;
- B. the student did not qualify for a Michigan promise grant based on the student's performance on the complete Michigan Merit Examination **(if available)**;
- C. the student meets the Federal income eligibility criteria for free breakfast, lunch, or milk;
- D. the student has applied to the provider of the college entrance examination component for a scholarship or fee waiver to cover the cost of the retake and that application has been denied;
- E. after taking the complete Michigan Merit Examination, the student has not already received a free retake of the college entrance examination component paid for either by the State of Michigan, or through a scholarship or fee waiver by the provider.

In addition to the testing programs, the Superintendent shall develop administrative guidelines whereby a portfolio is developed and maintained for each student.

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Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	PROCUREMENT – FEDERAL GRANTS/FUNDS
Code	po6325
Status	
Legal	2 C.F.R. 200.317 - .326. Appendix II to Part 200 2 C.F.R. 200.520
Adopted	June 6, 2016
Last Revised	May 9, 2022

6325 - **PROCUREMENT – FEDERAL GRANTS/FUNDS**

Procurement of all supplies, materials, equipment, and services paid for from Federal funds or District matching funds shall be made in accordance with all applicable Federal, State, and local statutes and/or regulations, the terms and conditions of the Federal grant, Board of Education policies, and administrative procedures.

The Superintendent shall have and use a procurement and contract administration system in accordance with the USDOE requirements (2 CFR 200.317-.326), including affirmative steps for small and minority businesses and women's business enterprises, for the administration and management of Federal grants and Federally-funded programs. The District shall maintain oversight that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of the District's documented general purchasing Policy 6320 and AG 6320A.

When required by Federal program legislation, all Federally-funded contracts in excess of \$2,000 related to construction, alterations, repairs, painting, decorating, etc. must comply with Davis-Bacon prevailing wage requirements.

All District employees, officers, and agents who have purchasing authority shall abide by the standards of conduct covering conflicts of interest and governing the actions of its employees, officers, and agents engaged in the selection, award, and administration of contracts as established in Policy 1130, Policy 3113 and Policy 4113 – Conflict of Interest.

The District will avoid acquisition of unnecessary or duplicative items. Additionally, consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase. And, where appropriate, an analysis shall be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach. These considerations are given as part of the process to determine the allowability of each purchase made with Federal funds.

To foster greater economy and efficiency, the District may enter into State and local intergovernmental agreements where appropriate for procurement or use of common or shared goods and services.

Competition

All procurement transactions for the acquisition of property or services required under a Federal award paid for from Federal funds or District matching funds shall be conducted in a manner that encourages full and open competition and that is in accordance with good administrative practice and sound business judgment. In order to promote objective contractor performance and eliminate unfair competitive advantage, the District shall exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids or requests for proposals from competition for such procurements.

Some of the situations considered to be restrictive of competition include, but are not limited to, the following:

- A. unreasonable requirements on firms in order for them to qualify to do business;
- B. unnecessary experience and excessive bonding requirements;
- C. noncompetitive pricing practices between firms or between affiliated companies;
- D. noncompetitive contracts to consultants that are on retainer contracts;
- E. organizational conflicts of interest;
- F. specification of only a "brand name" product instead of allowing for an "or equal" product to be offered and describing the performance or other relevant requirements of the procurement; and
- G. any arbitrary action in the procurement process.

Further, the District does not use statutorily or administratively imposed State, local, or tribal geographical preferences in the evaluation of bids or proposals, unless (1) an applicable Federal statute expressly mandates or encourages a geographic preference; or (2) the District is contracting for architectural and engineering services, in which case geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

The District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

Affirmative steps will include:

- A. placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- B. assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- C. dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- D. establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- E. using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- F. requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

Solicitation Language

The District shall have written procurement procedures that require that all solicitations made pursuant to this policy incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description shall not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, shall set forth those minimum essential characteristics and standards to which it shall conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible.

When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which shall be met by offers shall be clearly stated; and identify all requirements which the offerors shall fulfill and all other factors to be used in evaluating bids or proposals.

The Board will not approve any expenditure for an unauthorized purchase or contract.

Procurement Methods

The District shall have and use documented procedures, consistent with the standards described above for the following methods of procurement:

A. Informal Procurement Methods

When the value of the procurement for property or services under a Federal award does not exceed the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are not required. The District may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the simplified acquisition threshold include:

1. Micro-purchases

Procurement by micropurchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed \$10,000 (not to exceed \$10,000). To the maximum extent practicable, the District should distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be made without soliciting competitive quotations if Superintendent considers the price to be reasonable based on research, experience, purchase history or other relevant information and documents are filed accordingly. The District shall maintain evidence of this reasonableness in the records of all purchases made by this method.

2. Small Purchases

Small purchases include the acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the competitive bid threshold allowed by state statute. Small purchase procedures require that price or rate quotations shall be obtained from an adequate number of qualified sources.

Districts are responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk, and its documented procurement procedures which must not exceed the threshold established in the Federal Acquisition Regulations (FAR). When applicable, a lower simplified acquisition threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations.

B. Formal Procurement Methods

When the value of the procurement for property or services under a Federal award exceeds the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement method can be used in accordance with the standards on competition in C.F.R. 200.319 or non-competitive procurement. The formal methods of procurement are:

1. Sealed Bids

Sealed, competitive bids shall be obtained when the purchase of, and contract for, single items of supplies, materials, or equipment which amounts to the amount allowed by Michigan statute and when the Board determines to build, repair, enlarge, improve, or demolish a school building/facility the cost of which will exceed the amount allowed by Michigan statute.

In order for sealed bidding to be feasible, the following conditions shall be present:

- a. a complete, adequate, and realistic specification or purchase description is available;
- b. two (2) or more responsible bidders are willing and able to compete effectively for the business; and
- c. the procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

When sealed bids are used, the following requirements apply:

- a. Bids shall be solicited in accordance with the provisions of State law and Policy 6320. Bids shall be solicited from an adequate number of qualified suppliers, providing sufficient response time prior to the date set for the opening of bids. The invitation to bid shall be publicly advertised.
- b. The invitation for bids will include product/contract specifications and pertinent attachments and shall define the items and/or services required in order for the bidder to properly respond.
- c. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.

- d. A firm fixed price contract award will be made in writing to the lowest responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine the low bid when prior experience indicates that such discounts are usually taken.
- e. The Board reserves the right to reject any or all bids for sound documented reason.

2. Proposals

Procurement by proposals is a method in which either a fixed price or cost-reimbursement type contract is awarded. Proposals are generally used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method.

If this method is used, the following requirements apply:

- a. Requests for proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to the publicized requests for proposals shall be considered to the maximum extent practical.
- b. Proposals shall be solicited from an adequate number of sources.
- c. The District shall use its written method for conducting technical evaluations of the proposals received and for selecting recipients.
- d. Contracts shall be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.

The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E that firms are a potential source to perform the proposed effort.

3. Noncompetitive Procurement

Procurement by noncompetitive proposals allows for solicitation of a proposal from only one (1) source and may be used only when one (1) or more of the following circumstances apply:

- a. micro-purchases
- b. the item is available only from a single source
- c. the public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation
- d. the Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District
- e. after solicitation of a number of sources, competition is determined to be inadequate

Domestic Preference for Procurement

As appropriate and to the extent consistent with law, the District shall, to the extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. Such requirements shall be included in all subawards including all contracts and purchase orders for work or products under the Federal award.

Contract/Price Analysis

The District shall perform a cost or price analysis in connection with every procurement action in excess of \$250,000, including contract modifications. A cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price, without looking at the individual cost elements.

The method and degree of analysis is dependent on the facts surrounding the particular procurement situation; however, the District shall come to an independent estimate prior to receiving bids or proposals.

When performing a cost analysis, the District shall negotiate profit as a separate element of the price. To establish a fair and reasonable profit, consideration is given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

Time and Materials Contracts

The District uses a time-and-materials type contract only (1) after a determination that no other contract is suitable; and (2) if the contract includes a ceiling price that the contractor exceeds at its own risk. A time-and-materials type contract means a contract whose cost to the District is the sum of the actual costs of materials, and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District shall assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

Suspension and Debarment

The District will award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of the proposed procurement. All purchasing decisions shall be made in the best interests of the District and shall seek to obtain the maximum value for each dollar expended. When making a purchasing decision, the District shall consider such factors as (1) contractor integrity; (2) compliance with public policy; (3) record of past performance; and (4) financial and technical resources.

The Superintendent shall have the authority to suspend or debar a person/corporation, for cause, from consideration or award of further contracts. The District is subject to and shall abide by the nonprocurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR Part 180.

Suspension is an action taken by the District that immediately prohibits a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 CFR chapter 1) for a temporary period, pending completion of an agency investigation and any judicial or administrative proceedings that may ensue. A person so excluded is suspended. (2 CFR Part 180 Subpart G)

Debarment is an action taken by the Superintendent to exclude a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 CFR chapter 1). A person so excluded is debarred. (2 CFR Part 180 Subpart H)

The District shall not subcontract with or award subgrants to any person or company who is debarred or suspended. For contracts over \$25,000, the District shall confirm that the vendor is not debarred or suspended by either checking the Federal government's System for Award Management, which maintains a list of such debarred or suspended vendors at www.sam.gov; collecting a certification from the vendor; or adding a clause or condition to the covered transaction with that vendor. (2 CFR Part 180 Subpart C)

Bid Protest

The District maintains the following protest procedures to handle and resolve disputes relating to procurements and, in all instances, discloses information regarding the protest to the awarding agency.

A bidder who wishes to file a bid protest shall file such notice and follow procedures prescribed by the Request For Proposals (RFPs) or the individual bid specifications package, for resolution. Bid protests shall be filed in writing with the Superintendent within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the Superintendent shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed, shall constitute a waiver of proceedings.

Maintenance of Procurement Records

The District shall maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price (including a cost or price analysis).

Revised 12/17/18

Revised 6/10/19

Revised 5/19/21

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Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	ANIMALS ON DISTRICT PROPERTY
Code	po8390
Status	
Legal	28 C.F.R. 35.104 Section 504 of the Rehabilitation Act of 1973, as amended (Section 504) The Americans with Disabilities Act, as amended (ADA) The Individuals with Disabilities Education Improvement Act (IDEIA)
Adopted	November 25, 2013
Last Revised	June 29, 2015

8390 - ANIMALS ON DISTRICT PROPERTY

Introduction

The Board of Education recognizes that there are many occasions when animals are present on District property and many reasons for those animals' presence. Animals are commonly utilized by teachers during classroom presentations and are often housed in classrooms and other locations on campus. Additionally, employees, students, parents, vendors, and other members of the public may be accompanied at school by a service or therapy animal in accordance with Federal and State law and this policy.

This policy applies to all animals on District property, including service animals.

Definitions

A. **"Animal"**: Includes any living creature that is not a human being. ~~includes every vertebrate other than a human.~~

B. **"Service animal"**: Pursuant to 28 C.F.R. Section 36.104, "means any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition. The work or tasks performed by a service animal must be directly related to the individual's disability. Examples of work or tasks include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition."

The Americans with Disabilities Act (ADA) also defines a miniature horse as an animal that can serve as a service animal, so long as the miniature horse has been individually trained to do work or perform tasks for the benefit of the individual with a disability. To better determine whether the Board must allow for the use of a miniature horse or make modifications to buildings, the Board should refer to Section 35.136 (c) through (i) of the ADA.

C. "Therapy Dog": Therapy dogs are dogs who go with their owners to volunteer in settings such as schools, hospitals, and nursing homes for the purpose of providing affection and comfort to aid in a particular purpose, such as healing or learning. A therapy dog in a school setting services the function of assisting students in the learning process while providing comfort and affection to specific students or to a group of students. Therapy dogs are not service dogs and do not have the same special access as service dogs (source: American Kennel Club/AKC).

Animals housed on or brought on to District property for any school purpose, such as to conduct random searches for illegal substances or to support classroom activities, or brought on to District property on a regular basis for any purpose, including service animals, must meet every veterinary requirement set forth in State law and County regulation/ordinance, including but not limited to rabies vaccination or other inoculations required to be properly licensed.

Non-Service Animals in Schools and Elsewhere on District Property

~~Animals permitted in schools and elsewhere on District property shall be limited to those necessary to support specific curriculum-related projects and activities, those that provide assistance to a student or staff member due to a disability (e.g., seizure disorder), those that provide a reasonable accommodation to a student in accordance with a Section 504 Plan, or those that serve as service animals as required by Federal and State law.~~

~~Taking into consideration that some animals can cause or exacerbate allergic reactions, spread bacterial infections, or cause damage and create a hazard if they escape from confinement, the Principal may permit non-service animals to be present in classrooms to support curriculum-related projects and activities only under the following conditions:~~

~~A. the staff member seeking approval to have a non-service animal in his/her classroom shall:~~

- ~~1. provide a current satisfactory health certificate or report of examination from a veterinarian for the animal;~~
- ~~2. take precautions deemed necessary to protect the health and safety of students and other staff;~~
- ~~3. ensure that the animal is treated humanely, keeping it in a healthy condition and in appropriate housing (e.g., a cage or tank) that is properly cleaned and maintained; and,~~
- ~~4. keep the surrounding areas in a clean and sanitary condition at all times;~~

~~B. other staff members and parents of students in areas potentially affected by animals have been notified in writing and adjustments have been made to accommodate verified health-related or other concerns.~~

~~Except where required by law, the presence of a non-service animal shall be disallowed if documented health concerns of a student or staff member cannot be accommodated.~~

Service Animals for Students

A service animal is permitted to accompany a student with a disability to whom the animal is assigned anywhere on the school campus where students are permitted to be.

A service animal is the personal property of the student and/or parents. The Board does not assume responsibility for training, daily care, healthcare or supervision of service animals. The Board does not assume responsibility for personal injury or property damage arising out of or relating to the presence or use of service animals on District property or at District-sponsored events.

A service animal that meets the definitions set forth in the ADA and this policy shall be under the control of the student with a disability, or a separate handler if the student is unable to control the animal. A service animal shall have a harness, leash, or other tether, unless either the student with a disability is unable because of a disability to use a harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks, in which case the service animal must be otherwise under the student's control (e.g., voice control, signals, or other effective means), or under the control of a handler other than the student.

If the student with a disability is unable to control the service animal and another person serves as the animal's handler, that individual shall be treated as a volunteer and, as such, will be subject to Policy 4120.09.

Removing and/or Excluding a Student's Service Animal

If a service animal demonstrates that it is not under the control of the student or its handler, the Principal is responsible for documenting such behavior and for determining if and when the service animal is to be removed and/or excluded from school property.

Similarly, in instances when the service animal ~~has demonstrated~~ that it is not housebroken, the Principal shall document such behavior and determine whether the service animal is to be removed and/or excluded from school property.

The Principal shall notify the Superintendent when a service animal is removed and/or excluded, and, immediately subsequent to such notification, document the reasons for the removal and/or exclusion.

The Principal's decision to remove and/or exclude a service animal from school property may be appealed in accordance with the complaint procedure set forth in Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity.

The procedures set forth in Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity do not interfere with the rights of a student and his/her parents or an eligible student to pursue a complaint with the United States Department of Education's Office for Civil Rights or the Department of Justice.

Eligibility of a Student's Service Animal for Transportation

A student with a disability shall be permitted to access School District transportation with his/her service animal. There may also be a need for the service animal's handler, if the handler is someone other than the student, to also access School District transportation.

When a service animal is going to ride on a school bus or other Board-owned or leased vehicle, the student and ~~their~~ his/her parents, or eligible student, and the handler, if ~~the handler~~ he is someone other than the student, shall meet with the Principal, Transportation Supervisor and/or Special Education Director to discuss critical commands needed for daily interaction and emergency/evacuation, and to determine whether the service animal should be secured on bus/vehicle with a tether or harness.

At the discretion of the Principal, Transportation Supervisor and/or Special Education Director an orientation will take place for students and staff who will be riding the bus/vehicle with the service animal regarding the animal's functions and how students should interact with the animal.

The service animal shall board the bus by the steps with the student, not a lift, unless the student uses the lift to enter and exit the bus. The service animal must participate in bus evacuation drills with the student.

While the bus/vehicle is in motion, the service animal shall remain positioned on the floor, at the student's feet.

Situations that would cause cessation of transportation privileges for the service animal include:

- A. the student, or handler, is unable to control the service animal's behavior, which poses a threat to the health or safety of others;
or
- B. the service animal urinates or defecates on the bus.

The student and ~~their~~ his/her parents shall be informed of behaviors that could result in cessation of transportation privileges for the service animal, in writing, prior to the first day of transportation.

If it is necessary to suspend transportation privileges for the service animal for any of the above reasons, the decision may be appealed to the Superintendent.

Although transportation may be suspended for the service animal, it remains the District's responsibility to transport the student. Furthermore, unless the behavior that resulted in the service animal's removal from the bus is also documented during the school day, the service animal may still accompany the student in school.

Service Animals for Employees

In accordance with Policy 1623, Policy 3123, and Policy 4123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment, the Board provides qualified individuals with disabilities with reasonable accommodation(s). An employee with a disability may request authorization to use a service animal while on duty as such an accommodation. The request will be handled in accordance with the ADA-mandated interactive process.

Service Animals for Parents, Vendors, Visitors, and Others

Individuals with disabilities who are accompanied by their service animals are permitted access to all areas of the District's facilities where members of the public, as participants in services, programs or activities, as vendors, or as invitees, are permitted to go.

Individuals who will access any area of the District's facilities with their service animals should notify the Principal that their service animal will accompany them during their visit.

An individual with a disability who attends a school event will be permitted to be accompanied by their his/her service animal in accordance with Policy 9160 - Public Attendance at School Events.

Non-Service Animals in Schools and Elsewhere on District Property

Animals permitted in schools and elsewhere on District property shall be limited to those necessary to support specific curriculum- related projects and activities, those that provide assistance to a student or staff member due to a disability (e.g., seizure disorder), those that provide a reasonable accommodation to a student in accordance with a Section 504 Plan, or those that serve as service animals as required by Federal and State law.

Taking into consideration that some animals can cause or exacerbate allergic reactions, spread bacterial infections, or cause damage and create a hazard if they escape from confinement, the Principal may permit non-service animals to be present in classrooms to support curriculum-related projects and activities only under the following conditions:

A. the staff member seeking approval to have a non-service animal in his/her classroom shall:

1. provide a current satisfactory health certificate or report of examination from a veterinarian for the animal;
2. take precautions deemed necessary to protect the health and safety of students and other staff;
3. ensure that the animal is treated humanely, keeping it in a healthy condition and in appropriate housing (e.g., a cage or tank) that is properly cleaned and maintained; and,
4. keep the surrounding areas in a clean and sanitary condition at all times;

B. other staff members and parents of students in areas potentially affected by animals have been notified in writing and adjustments have been made to accommodate verified health-related or other concerns.

Except where required by law, the presence of a non-service animal shall be disallowed if documented health concerns of a student or staff member cannot be accommodated.

Consistent with State and Federal law, authorization for an emotional support animal to be on District grounds may be suspended if the animal is the source of an allergic reaction, causes discomfort or distress to a student or staff member, shows aggression or disruptive behavior, relieves itself inappropriately, or otherwise interferes with the learning environment. Reinstatement of authorization for the animal to be on District grounds requires approval by the Superintendent or designee. Authorization for an emotional support animal to be on District grounds may be withdrawn at any time by the Superintendent.

Therapy Dogs

Therapy dogs are the personal property of the handler and are specially trained to help students in the assigned classroom, program, or school. Authorization for a therapy dog to be on District grounds may be granted by the Superintendent or designee, provided the following conditions are met each year:

A. Documentation of certification as a therapy dog from the AKC, Intermountain Therapy Animals (R.E.A.D.), Alliance of Therapy Dogs, Bright and Beautiful Therapy Dogs, Love on a Leash, Pet Partners, Therapy Dogs International, or another certification program recognized by the AKC.

B. Documentation of an educational purpose for the therapy dog and a regular appraisal period for continuation.

C. Documentation that the therapy dog is not younger than one (1) year old and is properly licensed according to local requirements.

D. Documentation from a licensed veterinarian that the therapy dog is current on its vaccinations and immunizations, is free of fleas and ticks, is in good health, is housebroken, and does not pose a danger to the well-being of students or staff.

E. Documentation of an insurance policy that provides liability insurance for the therapy dog while on District grounds.

F. Documentation that the handler has completed a background check consistent with Board policy and is prepared to be solely responsible for the therapy dog and the therapy dog's care, cleaning, feeding, and cleanup while on District grounds.

G. Agreement that the therapy dog and handler will abide by school rules and any specific rules for the therapy dog's presence on District grounds.

Authorization for a therapy dog to be on District grounds will be suspended if the therapy dog is the source of an allergic reaction, causes discomfort or distress to a student or staff member, shows aggression or disruptive behavior, relieves itself

inappropriately, or otherwise interferes with the learning environment. Reinstatement of authorization for the therapy dog to be on District grounds requires approval by the Superintendent or designee. Authorization for a therapy dog to be on District grounds may be withdrawn at any time by the Superintendent.

28 C.F.R. 36.104

Section 504 of the Rehabilitation Act of 1973, as amended (Section 504)

The Americans with Disabilities Act, as amended (ADA)

The Individuals with Disabilities Education Improvement Act (IDEIA)

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Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	SCHOOL SAFETY INFORMATION
Code	po8400
Status	
Legal	Title IX, Section 9532 of the Elementary and Secondary Education Act, as amended M.C.L. 380.1241, 380.1308, 380.1308a, 380.1310a, 752.913, 771.2a
Adopted	January 28, 2008
Last Revised	May 19, 2021

8400 - SCHOOL SAFETY INFORMATION

The Board of Education is committed to maintaining a safe school environment. The Board believes that school crime and violence are multifaceted problems which need to be addressed in a manner that utilizes the best resources and coordinated efforts of School District personnel, law enforcement agencies, and families. The Board further believes that school administrators and local law enforcement officials must work together to provide for the safety and welfare of students while they are at school or a school-sponsored activity or while enroute to or from school, or a school-sponsored activity. The Board also believes that the first step in addressing school crime and violence is to assess the extent and nature of the problem(s) or threat, and then plan and implement strategies that promote school safety and minimize the likelihood of school crime and violence.

In furtherance of its commitment to a safe school environment, the Board has prohibited weapons on school property and at school-sponsored events, except in very limited circumstances. See Board Policy 3217, Policy 4217, and Policy 5772. This prohibition is reasonably related to legitimate educational concerns, including the ability to provide a safe and secure learning and social environment for its students and controlling and minimizing disruptions to the educational process. The presence of dangerous weapons on school property or at school-sponsored events, except under very controlled circumstances, creates a potentially dangerous situation for students, staff and visitors, and may trigger precautionary safety responses which disrupt the educational process and learning environment for students.

Federal law establishes a "Student Safety Zone" that extends 1,000 feet from the boundary of any school property in relation to weapons and drugs. Individuals are prohibited from possessing or using weapons or drugs at any time on District property, within the Student Safety Zone, or at any District-related event.

The District may work with local officials in arranging signage defining the 1,000-foot boundary.

The Assistant Superintendent of Personnel and Student Services, or designee, shall ensure continued implementation and compliance with the District's obligations under the Statewide School Safety Information Policy and related law. The Assistant Superintendent of Personnel and Student Services, or designee, may convene meetings to make modifications as deemed necessary and proper to address issues that are unique to the District; discuss additional training that might be needed; and discuss ~~shall convene a meeting for the purpose of conferring regarding the School Safety Information Policy Agreement, and making modifications as deemed necessary and proper, discussing additional training that might be needed; and, discussing~~ any other such related matters as may be deemed to be necessary by the participants. Participants in this meeting shall include the Superintendent, members of the Board, the County Prosecutor or ~~their~~ his/her designee, and representatives from the local law enforcement agency.

The Superintendent shall make a report to the Board about all such reviews and recommend the approval and adoption of any proposed revisions or additions ~~to local policy~~.

District Contact Person/Liaison

Furthermore, in accordance with state law, the Board hereby designates the Assistant Superintendent of Personnel and Student Services as the District contact person who shall receive information from law enforcement officials, prosecutors and the court officials, including receipt of the information provided from the Michigan State Police relating to the student safety act hotline ("OK2Say"). The current contact information for the Assistant Superintendent of Personnel and Student Services shall be provided to the Michigan State Police in the manner and frequency required by law.

The District contact person shall notify the principal of the school of attendance of a student about whom information is received from law enforcement officials, prosecutors, or court officials within twenty-four (24) hours of the receipt of that information. The principal shall, in turn, notify the building staff members, who the principals/he determines to have a need to know the information that has been received within twenty-four (24) hours of receipt of that information.

The District contact person shall notify the appropriate law enforcement officials when an adult or a student commits any offense listed as a reportable incident in the *School Safety Information Policy and related law Agreement* and shall report all information that is required to be reported to State or local law enforcement agencies and prosecutors. Reporting such information is subject to 20 U.S.C. 1232g, commonly referred to as the Family Educational Rights and Privacy Act of 1974.

If a student is involved in an incident that is reported to law enforcement officials pursuant to the District's *local school safety information policy/School Safety Information Policy Agreement*, then, upon request by school officials, the student's parent or legal guardian shall execute any waivers or consents necessary to allow school officials access to school, court, or other pertinent records of the student concerning the incident and action taken as a result of the incident.

The District designates the Assistant Superintendent of Personnel and Student Services as a liaison to work with the school safety commission created under the comprehensive school safety and the office of school safety, including work on identifying model practices for determining school safety issues.

Required Reporting

The Superintendent shall submit a report at least annually to the Superintendent of Public Instruction, in the form prescribed by the Superintendent of Public Instruction, stating the number of students expelled from the District during the preceding school year and the reason for the expulsion.

The Superintendent shall post a report on the District website at least annually, in the form prescribed by the Superintendent of Public Instruction, stating the incidents of crime occurring at school. At least annually, a copy of the most recent report of incidents of crime disaggregated by school building shall be made available to the parent or legal guardian of each student enrolled in the District. This report will include at least crimes involving:

- A. physical violence;
- B. gang-related acts;
- C. illegal possession of a controlled substance, controlled substance analog or other intoxicant;
- D. trespassing;
- E. property crimes, including but not limited to, theft and vandalism, including an estimate of the cost to the District resulting from the property crime.

Each school building shall collect and keep current on a weekly basis the information required from the report of incidents of crime, and must provide that information, within seven (7) days, upon request.

Additionally, the District shall report all incidents of and attempted commissions of the crimes listed above to the Michigan State Police, in the form and manner prescribed by the Michigan State Police, within twenty-four (24) hours after the incident occurs.

Law Enforcement Information Network (LEIN)

The Board authorizes the Superintendent, principal, or designee and/or assistant principal(s) to request vehicle registration information for suspicious vehicles within 1,000 feet of school property through the Law Enforcement Information Network (LEIN).

Threat Assessment

The primary purpose of a threat assessment is to minimize the risk of targeted violence at school. This policy is designed to be consistent with the process for identifying, assessing, and managing students who may pose a threat as set forth in the joint U.S. Secret Service and Department of Homeland Security publication, *Enhancing School Safety Using a Threat Assessment Model: An Operational Guide for Preventing Targeted School Violence*. The goal of the threat assessment process is to take appropriate preventive or corrective measures to maintain a safe school environment, protect and support potential victims, and provide assistance, as appropriate, to the student being assessed.

The threat assessment process is centered upon an analysis of the facts and evidence of behavior in a given situation. The appraisal of risk in a threat assessment focuses on actions, communications, and specific circumstances that might suggest that an individual intends to cause physical harm and is engaged in planning or preparing for that event.

The Board authorizes the Superintendent to create building-level, trained threat assessment teams. Each Team shall be headed by the Principal and include a school counselor, school psychologist, instructional personnel, and, where appropriate, the School Resource Officer. At the discretion of the Superintendent, a threat assessment team may serve more than one (1) school when logistics and staff assignments make it feasible.

The Team will meet as needed and when the Principal learns a student has made a threat of violence or engages in concerning communications or behaviors that suggest the likelihood of a threatening situation.

The Team is empowered to gather information, evaluate facts, and make a determination as to whether a given student poses a threat of violence to a target. If an inquiry indicates that there is a risk of violence in a specific situation, the Team may collaborate with others to develop and implement a written plan to manage or reduce the threat posed by the student in that situation.

The Board authorizes the Superintendent to create guidelines for the purpose of:

- A. identifying team participants by position and role;
- B. requiring team participants to undergo appropriate training;
- C. defining the nature and extent of behavior or communication that would trigger a threat assessment and/or action pursuant to a threat assessment;
- D. defining what types of information that may be gathered during the assessment;
- E. stating when and how parents/guardians of the student making the threat shall be notified and involved;
- F. designating the individuals (by position) who would be responsible for gathering and investigating information;
- G. identifying the steps and procedures to be followed from initiation to conclusion of the threat assessment inquiry or investigation.

Board employees, volunteers, and other school community members, including students and parents, shall immediately report to the Superintendent or Principal any expression of intent to harm another person or other statements or behaviors that suggest a student may intend to commit an act of violence.

Nothing in this policy overrides or replaces an individual's responsibility to contact 911 in an emergency.

Regardless of threat assessment activities or protocols, disciplinary action and referral to law enforcement shall occur as required by State law and Board policy.

Threat assessment team members shall maintain student confidentiality at all times as required by Board Policy 8330 – Student Records, and State and Federal law.

Persistently Dangerous Schools

The Board recognizes that State and Federal law requires that the District report annually incidents which meet the statutory definition of violent criminal offenses that occur in a school, on school grounds, on a school conveyance, or at a school-sponsored activity. It is further understood that the State Department of Education will then use this data to determine whether or not a school is considered "persistently dangerous" as defined by State policy.

Pursuant to the Board's stated intent to provide a safe school environment, the school administrators are expected to respond appropriately to any and all violations of the Student Code of Conduct, especially those of a serious, violent nature. In any year where the number of reportable incidents of violent criminal offenses in any school exceeds the threshold number established in State policy, the Superintendent shall convene a meeting of the building administrator, representative(s) of the local law enforcement agency and any other individuals deemed appropriate for the purpose of developing a plan of corrective action that can be implemented in an effort to reduce the number of these incidents in the subsequent year.

The Superintendent shall make a report to the Board about this plan of corrective action and shall recommend approval and adoption of it.

~~make a report to the Board about this plan of corrective action and shall recommend approval and adoption of it.~~

In the unexpected event that the number of reportable incidents in three (3) consecutive school years exceeds the statutory threshold and the school is identified as persistently dangerous, students attending the school shall have the choice option as provided in Policy 5113.02 and AG 5113.02.

Victims of Violent Crime

The Board further recognizes that, despite the diligent efforts of school administrators and staff to provide a safe school environment, an individual student may be a victim of a violent crime in a school, on school grounds, on a school conveyance, or at a school-sponsored activity. In accordance with Federal and State law, the parents of the eligible student shall have the choice options provided by Policy 5113.02 and AG 5113.02.

Revised 6/29/15
Revised 12/14/15
Revised 6/12/17
Revised 6/10/19
Revised 12/9/19
Revised 6/8/20

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Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	OPIOID ANTAGONISTS
Code	po5330.02
Status	
Legal	Administration of Opioid Antagonists Act

5330.02 - OPIOID ANTAGONISTS

The Board has determined that it is in the best interests of its students and employees to have opioid antagonists available to be administered, if necessary, by appropriately trained personnel. Therefore, the Board adopts this policy to govern the handling and administration of opioid antagonists consistent with the following processes, procedures and limitations.

District shall purchase opioid antagonists and distribute the opioid antagonists to an employee or agent of the District who has been trained in the administration of that opioid antagonist. An opioid antagonist is naloxone hydrochloride or any other similarly acting and equally safe drug approved by the U.S. Food and Drug Administration for the treatment of drug overdose.

A District employee or agent may possess an opioid antagonist distributed to that employee or agent and may administer that opioid antagonist to an individual only if both of the following apply:

- A. The employee or agent has been trained in the proper administration of that opioid antagonist.
- B. The employee or agent has reason to believe that the individual is experiencing an opioid-related overdose.

Each school in the District shall possess at least one (1) package of an opioid antagonist on site. The opioid antagonist may be administered by a trained school employee or agent to a student or other individual on school grounds who is believed to be having an opioid-related overdose.

An opioid-related overdose is a condition, including, but not limited to, extreme physical illness, decreased level of consciousness, respiratory depression, coma, or death, that results from the consumption or use of an opioid or another substance with which an opioid was combined or that a reasonable person would believe to be an opioid-related overdose that requires medical assistance.

Any school personnel who have reason to believe that a student is having an opioid-related overdose must call 911.

Any person who administers an opioid antagonist to a student shall promptly notify the student's parent/guardian.

It shall be the responsibility of the school nurse to be sure that the supply of opioid antagonists is maintained at the appropriate level and they have not expired. The school nurse shall also be responsible for coordinating the training of District employees to administer the opioid antagonists and to maintain the list of employees authorized to administer the antagonists.

The District's training regarding administration of, and the maintenance and storage of opioid antagonists, shall be consistent with PO 5330, AG 5330 and the Michigan Department of Education's medication administration guidelines, as amended.

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Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	ORIENTATION
Code	po0142.7
Status	
Adopted	January 28, 2008

0142.7 - ORIENTATION

The Board believes that the preparation of each Board member for the performance of Board duties is essential to the effective functioning of the Board. The Board shall encourage each new Board member to understand the functions of the Board, acquire knowledge of matters related to the operation of the District, and learn Board procedures. Accordingly, the Board shall give to each new Board member no later than his/her first regular meeting as a Board member for his/her use and possession during the term on the Board the following items:

- A. ~~the link to a copy of~~ the Board policy manual
- B. a copy of each current negotiated agreement
- C. the current budget statement, audit report, and related fiscal materials
- D. organizational chart
- E. ~~required materials to perform a background check through the HCS Personnel office~~

Each new Board member must complete the background check referenced above, and is required to take the Michigan Association of School Boards orientation course, CBA 101 within 60 days of taking office.

Each new Board member shall be invited to meet with the Board President, the Superintendent and the Business Manager to discuss Board functions, policies, and procedures.

The Board shall encourage the attendance of each new Board member at orientation and training meetings.

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SPECIAL UPDATE – TECHNOLOGY

This Special Release includes:

POLICIES

These policies and corresponding administrative guidelines have been updated to reflect changes that have occurred in the area since many of the documents were last updated in 2017 and 2018, including the recent release of ChatGPT (see Policies and AGs 7540.03 and 7540.04, which now include a fairly extensive discussion of artificial intelligence and natural language processing tools).

Policy 7540.02 – Web Accessibility, Content, Apps, and Services (Revised)

This policy has been updated to reflect best practices and the evolving state of the law related to website accessibility based on the Americans with Disabilities Action (ADA). While the Department of Justice and the U.S. Department of Education Office for Civil Rights (OCR) have not formally adopted regulations pertaining to website accessibility for public entities, including public schools, they continue to publicize the need for public entities' websites to be accessible to individuals with disabilities in order to comply with the ADA and/or Section 504 of the Rehabilitation Act of 1973. Additionally, the OCR continues to find districts out of compliance with the law and to enter into resolution agreements to bring the offending district's websites into an acceptable state of accessibility.

Policy 7540.03 - Student Technology Acceptable Use and Safety (Revised)

Policy 7540.04 - Staff Technology Acceptable Use and Safety (Revised)

Policy 8300 - Continuity of Organizational Operations Plan (Revised)

Policy 8305 - Information Security (Revised)

Policy 8315 - Information Management (Revised)

Policy 9700.01 - Advertising and Commercial Activities (Revised)

These revisions are recommended but not required.



Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	WEB ACCESSIBILITY, CONTENT, APPS AND SERVICES
Code	po7540.02
Status	
Legal	R.C. 9.03 A.G. Opinion No. 2002-01
Adopted	January 28, 2008
Last Revised	June 25, 2018

7540.02 - **WEB ACCESSIBILITY, CONTENT, APPS AND SERVICES**

A. **Creation of Content for Web Pages/~~Webs~~Sites, Apps and Services**

The Board of Education authorizes staff members and students to create content, apps and services (see Bylaw 0100 Definitions) that will be hosted by the Board on its servers or District-affiliated servers (i.e., servers the Board pays to use or otherwise sanctions the use of) and/or published on the Internet.

The content, apps, and services must comply with applicable State and Federal laws (e.g., copyright laws, Children's Internet Protection Act (CIPA), Section 504 of the Rehabilitation Act of 1973 (Section 504), Americans with Disabilities Act (ADA), Student Online Personal Protection Act (SOPPA), and Children's Online Privacy Protection Act (COPPA)), and reflect the professional image/brand of the District, its employees, and students. Content, apps and services must be consistent with the Board's Mission Statement and staff-created web content, services and apps are subject to prior review and approval of the Superintendent before being published on the Internet and/or used with students.

The creation of content, apps, and services by students must be done under the supervision of a professional staff member.

B. **Purpose of Content of District Web Pages/Sites, Apps and Services**

The purpose of content, apps, and services covered by this policy hosted by the Board on its servers or District-affiliated servers is to educate, inform, and communicate. The following criteria shall be used to guide the development of such content, apps and services:

1. **Educate**

Content should be suitable for and usable by students and teachers to support the curriculum and the Board's Objectives as listed in the Board's Strategic Plan.

2. **Inform**

Content may inform the community about the school, teachers, students, or departments, including information about curriculum, events, class projects, student activities, and departmental policies.

3. **Communicate**

Content may communicate information about the plans, policies and operations of the District to members of the public and other persons who may be **interested in and/or affected** by District matters.

The information contained on the Board's website(s) should reflect and support the Board's Mission Statement, Educational Philosophy, and the School Improvement Process.

When the content includes a photograph or personally identifiable information relating to a student, the Board will abide by the provisions of Policy 8330 - Student Records.

Under no circumstances ~~are~~ District-created content, apps and services, to be used for commercial purposes, advertising, political lobbying or to provide financial gains for any individual. Included in this prohibition is the fact no web content contained on the District's website may:

1. include statements or other items that support or oppose a candidate for public office, the investigation, prosecution or recall of a public official, or passage of a tax levy or bond issue;
2. link to a website of another organization if the other website includes such a message; or
3. communicate information that supports or opposes any labor organization or any action by, on behalf of, or against any labor organization.

Under no circumstances is staff member-created content, apps and services, including personal web pages/websites, to be used to post student progress reports, grades, class assignments, or any other similar class-related material. Employees are required to use the Board-specified website, app or service (e.g., Progressbook) for the purpose of conveying information to students and/or parents.

Staff members are prohibited from requiring students to go to the staff member's personal web pages/websites (including, but not limited to, their Facebook, Instagram, Pinterest pages, YouTube Channel(s), or TikTok sites) to check grades, obtain class assignments and/or class-related materials, and/or to turn in assignments.

Unless the content, apps, and services contains student personally-identifiable information, Board websites, apps, and web services that are created by students and/or staff members that are posted on the Internet should not be password-protected or otherwise contain restricted access features, whereby only employees, student(s), or other limited groups of people can access the site. Community members, parents, employees, staff, students, and other website users will generally be given full access to the Board's website(s), apps, and web services.

Web content, apps and web services should reflect an understanding that both internal and external audiences will be viewing the information.

The District's website(s) and web pages, apps, and services must be hosted on Board-owned or District-affiliated servers. ~~School web pages/sites, apps and web services must be located on Board-owned or District-affiliated servers.~~

The Superintendent shall prepare administrative guidelines defining the rules and standards applicable to the use of the Board's website and the creation of web content, apps, and web services by staff and students.

The Board retains all proprietary rights related to the design of **and content for its website(s)** ~~web content~~, apps, and web services ~~that are hosted on Board-owned or District-affiliated servers~~, absent written agreement to the contrary.

In order for a student's school work (i.e., work that is created in a class, at school, or as part of a school-sponsored extracurricular activity) to be displayed on the Board's website, the student (who is eighteen (18) years of age or older) or the student's parent (if the student is seventeen (17) years of age or younger) must provide written permission and expressly license its display without cost to the Board. ~~Students who want their class work to be displayed on the Board's website must have written parent permission and expressly license its display without cost to the Board.~~
~~Prior written parent permission is necessary for a student to be identified by name on the Board's website.~~

C. Website Accessibility

The District is committed to providing persons with disabilities an opportunity equal to that of persons without disabilities to participate in the District's programs, benefits, and services, including those delivered through electronic and information technology, except where doing so would impose an undue burden or create a fundamental alteration. The District is further committed to ensuring persons with disabilities are able to acquire the same information, engage in the same interactions, and enjoy the same benefits and services within the same timeframe as persons without a disability, with substantially equivalent ease of use; that they are not excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in any

District programs, services, and activities delivered online, as required by Section 504 and Title II of the ADA and their implementing regulations; and that they receive effective communication of the District's programs, services, and activities delivered online.

~~This policy reflects the Board's commitment and the District adopts this policy to fulfill this commitment and affirm~~ its intention to comply with the requirements of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. Section 794, 34 C.F.R. Part 104, and Title II of the Americans With Disabilities Act of 1990, 42 U.S.C. Section 12131 and 28 C.F.R. Part 35 in all respects.

1. Technical Standards

The District will adhere to the technical standards of compliance identified at www.hartlandschools.us. The District measures the accessibility of online content and functionality according to the World Wide Web Consortium's Web Content Accessibility Guidelines (WCAG) 2.1 Level AA, and the Web Accessibility Initiative - Accessible Rich Internet Applications Suite (WAI-ARIA 1.1) for web content.

2. Web Accessibility Coordinator

The Board designates its Technology Director **as the District's Web Accessibility Coordinator**. That individual(s) is responsible for coordinating and implementing this policy.

The District's Web Accessibility Coordinator(s) can be reached at:

Scott Usher, Technology Director
10635 Durham Road
Hartland, MI 48353
accessibility@hartlandschools.us

3. Third Party Content

Links included on the Board's website(s) or web services and apps that pertain to its programs, benefits and/or services must also meet the above criteria and comply with State and Federal law (e.g. copyright laws, CIPA, Section 504, ADA, SOPPA and COPPA). While the District strives to provide access through its website to online content provided or developed by third parties (including vendors, video-sharing websites, and other sources of online/digital content) that is in an accessible format, that is not always feasible. The District's administrators and staff, however, are aware of this requirement with respect to the selection of online content provided to students. The District's Web Accessibility Coordinator or ~~his/her~~ designee, **s** will vet online content available on its website, apps, and services **-that are** related to the District's programs, benefits, and/or services for compliance with this criteria for all new content **published on the District's website(s), apps, and services after adoption of this policy** ~~placed on the District's website after adoption of this policy.~~

Nothing in the preceding paragraph, however, shall prevent the District from including links on the Board's website(s), **apps, and services** to:

- a. recognized news/media outlets (e.g., local newspapers' websites, local television stations' websites), or
- b. websites, services and/or apps that are developed and hosted by outside vendors or organizations that are not part of the District's program, benefits, or services.

The Board recognizes that such third party websites may not contain **advertisements that are not** age-appropriate ~~or advertisements that are~~ consistent with the requirements of Policy 9700.01, AG 9700B, and State and Federal law.

4. Regular Audits

The District, under the direction of the Web Accessibility Coordinator(s) or ~~his/her/their~~ designees, will, at regular intervals, audit the District's online content and measure this content against the technical standards adopted above.

If problems are identified through the audit, such problems will be documented, evaluated, and, if necessary, remediated within a reasonable period of time.

5. Reporting Concerns or Possible Violations

If a person accessing the District's website(s), apps, or services (e.g., a student, prospective student, employee, guest, or visitor) ("user") believes that the District has violated the technical standards identified above in its online content, the user may contact a/the Web Accessibility Coordinator with any accessibility concerns. The user may also file a formal

~~complaint utilizing the procedures set out in Board Policy 2260.01 relating to Section 504 and Title II. If any student, prospective student, employee, guest, or visitor believes that the District has violated the technical standards in its online content, s/he may contact the Web Accessibility Coordinator with any accessibility concerns. S/he may also file a formal complaint utilizing the procedures set out in Board Policy 2260 and Policy 2260.01 relating to Section 504 and Title II.~~

D. Instructional Use of Apps and Web Services

The Board authorizes the use of apps and web services to supplement and enhance learning opportunities for students either in the classroom or for extended learning outside the classroom.

A teacher who elects to supplement and enhance student learning through the use of apps and/or web services is responsible for verifying/certifying to the Director of Technology that the app and/or web service has a FERPA-compliant privacy policy, and it complies with all requirements of the Children's Online Privacy Protection Act (COPPA), Student Online Personal Protection Act (SOPPA) and the Children's Internet Protection Act (CIPA).

The Board further requires the use of a Board-issued e-mail address in the login process.

E. Training

The District will provide periodic training for its employees who are responsible for creating **web content** or distributing information with online content so that these employees are aware of this policy and understand their roles and responsibilities with respect to web design and creation and/or uploading documents and multimedia content.

F. One-Way Communication Using District Website(s), Content, Apps, and Services

The Board approves the use of its website(s)/web pages. ~~The District is authorized to use web pages/sites, apps, and services to promote school activities and inform stakeholders and the general public about District news and operations.~~

Such communications constitute public records that will be archived.

G.

When the Board or Superintendent designates communications distributed via District web pages/websites, apps, and web services to be one-way communication, public comments are not solicited or desired, and the web-site(s), apps, or web services are to be considered a nonpublic forum.

~~If the District uses an apps and web service that does not allow the District to block or deactivate public comments (e.g., Facebook, which does not allow comments to be turned off, or Twitter, which does not permit users to disable private messages or mentions/replies), the District's use of that apps and/or web service will be subject to Policy 7544 – Use of Social Media, unless the District is able to automatically withhold all public comments.~~

If unsolicited public comments can be automatically withheld, the District will retain the comments in accordance with its adopted record retention schedule (see AG 8310A – Public Records, and AG 8310E – Record Retention and Disposal), but it will not review or consider those comments.

Revised 12/15/14

Revised 6/12/17

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Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	STUDENT EDUCATION TECHNOLOGY ACCEPTABLE USE AND SAFETY
Code	po7540.03
Status	
Legal	<p>P.L. 110-385, Title II, Protecting Children in the 21st Century Act</p> <p>P.L. 106-554, Children's Internet Protection Act of 2000</p> <p>18 U.S.C. 1460</p> <p>18 U.S.C. 2246</p> <p>18 U.S.C. 2256</p> <p>20 U.S.C. 6777, 9134 (2003)</p> <p>20 U.S.C. 6801 et seq., Part F, Elementary and Secondary Education Act of 1965, as amended (2003)</p> <p>47 U.S.C. 254(h), (1), Communications Act of 1934, as amended (2003)</p> <p>47 C.F.R. 54.520</p>
Adopted	January 28, 2008
Last Revised	December 18, 2017

7540.03 - **STUDENT EDUCATION TECHNOLOGY ACCEPTABLE USE AND SAFETY**

Technology directly affects ~~has fundamentally altered~~ the ways in which information is accessed, communicated, and transferred in society. Educators are expected to continually adapt. ~~As a result, educators are continually adapting~~ their means and methods of instruction, and the way they approach student learning, to incorporate the latest technologies. The Board of Education provides Information & Technology Resources (as defined in Bylaw 0100) (collectively, "District Information & Technology Resources") ~~vast, diverse, and unique resources available through the Internet. The Board of Education provides Technology Resources (as defined in Bylaw 0100)~~ to support the educational and professional needs of its students and staff. With respect to students, District Information & Technology Resources afford them the opportunity to acquire the skills and knowledge to learn effectively and live productively in a digital world. The Board provides students with access to the Internet for ~~limited~~ educational purposes only and utilizes online educational services/apps to enhance the instruction delivered to its students. The District's computer network and Internet system does not serve as a public access service or a public forum, and the Board imposes reasonable restrictions on its use consistent with its ~~stated limited~~ educational purpose.

The Board regulates the use of District Information & Technology Resources in a manner ~~by principles~~ consistent with applicable local, State, and Federal laws, the District's educational mission, and articulated expectations of student conduct as delineated in the Student Code of Conduct. This policy and its related administrative guidelines and the Student Code of Conduct govern students' use of District Information & Technology Resources and students' personal communication devices when they are connected to the District Information & Technology Resources, including online educational services/apps, regardless of whether such use takes place on or off school property ~~computer network, Internet connection, and/or online educational services/apps, or when used while the student is on Board-owned property or at a Board-sponsored activity (see Policy 5136).~~

Students are prohibited from using District Information & Technology Resources to engage in illegal conduct (e.g., libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, etc.) or conduct that violates this Policy and its related administrative guidelines and the Student Code of Conduct (e.g., making personal attacks or injurious comments, invading a person's privacy, etc.). Nothing herein, however, shall infringe on students' First Amendment rights. ~~Users are required to refrain from actions that are illegal (such as libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, and the like) or unkind (such as personal attacks, invasion of privacy, injurious comment, and the like).~~ Because its Information & Technology Resources are not unlimited, the Board may ~~has also~~ instituted restrictions aimed at preserving these resources, such as placing limits on use of bandwidth, storage space, and printers.

~~Students~~Users have no right or expectation to privacy when using District Information & Technology Resources (including, but not limited to, privacy in the content of their personal files, ~~messages/e-mails, and records of their online activity~~), ~~when using the District's computer network and/or Internet connection~~.

While the Board uses various technologies to limit students using its Information & Technology Resources to only use/access online educational services/apps and resources that have been pre-approved for the purpose of instruction, study, and research related to the curriculum, it is impossible to prevent students from accessing and/or coming in contact with online content that has not been pre-approved for use by students of certain ages. It is no longer possible for educators and community members ~~First, the Board may not be able to technologically limit access, through its Technology Resources, to only those services and resources that have been authorized for the purpose of instruction, study and research related to the curriculum. Unlike in the past when educators and community members had the opportunity to review and screen materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental levels of the students who would be exposed to them),~~ ~~when significant portions of students' education take place online or through the use of online educational services/apps, access to the Internet, because it serves as a gateway to any publicly available file server in the world, opens classrooms and students to electronic information resources that may not have been screened by educators for use by students of various ages.~~

Pursuant to Federal law, the Board ~~has implemented~~ technology protection measures that protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act (CIPA). At the discretion of the Board or the Superintendent, the technology protection measures may be configured to protect against access to other material considered inappropriate for students to access. The Board also utilizes software and/or hardware to monitor online activity of students to restrict access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors. The technology protection measures may not be disabled at any time that students may be using District Information & Technology Resources, if such disabling will cease to protect against access to materials that are prohibited under the ~~CIPA Children's Internet Protection Act~~. Any student who attempts to disable the technology protection measures will be ~~subject to discipline~~.

The Superintendent or Director of Technology may temporarily or permanently unblock access to websites or online educational services/apps containing appropriate material, if access to such sites has been ~~mistakenly, improperly, or inadvertently~~ ~~inappropriately~~ blocked by the technology protection measures. The determination of whether material is appropriate or inappropriate shall be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measures.

Parents are advised that a determined user may be able to gain access to ~~online content and/or services /apps and/or resources on the Internet~~ that the Board has not authorized for educational purposes. In fact, it is impossible to guarantee students will not gain access through the Internet to ~~content information and communications~~ that they and/or their parents may find inappropriate, offensive, objectionable or controversial. Parents of minors are responsible for setting and conveying the standards that their children should follow when using the Internet.

Principals are responsible for providing training so that students under their supervision are knowledgeable about this policy and its accompanying guidelines.

Pursuant to Federal law, students shall receive education about the following:

- A. safety and security while using e-mail, chat rooms, social media, and other forms of direct electronic communications
- B. the dangers inherent with the online disclosure of personally identifiable information
- C. the consequences of unauthorized access (e.g., "hacking") cyberbullying and other unlawful or inappropriate activities by students online; ~~and~~
- D. unauthorized disclosure, use, and dissemination of personal information regarding minors

Staff members shall provide guidance and instruction to their students regarding the appropriate use of District Information & Technology Resources and online safety and security as specified above. Additionally, such training shall include, but not be limited to, education concerning appropriate online behavior including interacting with others on social media, including in chat rooms, and cyberbullying awareness and response instruction for their students regarding the appropriate use of technology and online safety and security as specified above. Furthermore, staff members will monitor the online activities of students while they are at school.

Monitoring may include, but is not necessarily limited to, visual observations of online activities during class sessions; or use of specific monitoring tools to review browser history and network, server, and computer logs.

~~Building principals are responsible for providing training so that Internet users under their supervision are knowledgeable about this policy and its accompanying guidelines. The Board expects that staff members will provide guidance and instruction to students in the appropriate use of District Technology Resources. Such training shall include, but not be limited to, education concerning appropriate online behavior, including interacting with other individuals on social media, including in chat rooms, and cyberbullying awareness and response. All students who use users of District Information & Technology Resources (and their parents if they are minors) are required to sign a written agreement to abide by the terms and conditions of this policy and its accompanying guidelines (Acceptable Use Policy).~~

In order to keep District Information & Technology Resources operating in a safe, secure, efficient, effective, and beneficial manner to all users, students are required to comply with all District-established cybersecurity procedures () including, but not limited to, the use of multi-factored authentication for which they have been trained. Principals are responsible for providing such training on a regular basis and measuring the effectiveness of the training.

Students will be assigned a District-provided school e-mail account that they are required to utilize for all school-related electronic communications, including those to staff members, peers, and individuals, and/or organizations outside the District with whom they are communicating for school-related projects and assignments. Further, as directed and authorized by their teachers, they shall use their school-assigned e-mail account when signing-up/registering for access to various online educational services/apps, including mobile applications/apps that will be utilized by the student for educational purposes.

Students are responsible for good behavior when using District Information & Technology Resources – i.e., behavior comparable to that expected of students when they are in physical classrooms and school buildings and at school-sponsored events. ~~Because classrooms, school hallways, and other school premises and school sponsored events, C~~ommunications on the Internet are often public in nature, general. General school rules for behavior and communication apply. The Board does not approve any use of its Information & Technology Resources that is not authorized by or conducted strictly in compliance with this policy and its accompanying guidelines.

Students may only use District Information & Technology Resources to access or use social media if it is done for educational purposes in accordance with their teacher's approved plan for such use.

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users are personally responsible and liable, both civilly and criminally, for uses of District Information & Technology Resources that are not authorized by this policy and its accompanying guidelines.

The Board designates the Superintendent and the Technology Director as the administrators responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to students' use of District Information & Technology Resources.

Revised 3/8/10

Revised 5/23/11

Revised 5/29/12

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Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	STAFF EDUCATION TECHNOLOGY ACCEPTABLE USE AND SAFETY
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Status	
Legal	<p>P.L. 110-385, Title II, Protecting Children in the 21st Century Act</p> <p>20 U.S.C. 6801 et seq., Part F, Elementary and Secondary Education Act of 1965, as amended (2003)</p> <p>47 U.S.C. 254(h), (1), Communications Act of 1934, as amended (2003)</p> <p>P.L. 106-554, Children's Internet Protection Act of 2000</p> <p>18 U.S.C. 1460</p> <p>18 U.S.C. 2246</p> <p>18 U.S.C. 2256</p> <p>20 U.S.C. 6777, 9134 (2003)</p> <p>47 C.F.R. 54.500 – 54.523</p>
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7540.04 - **STAFF EDUCATION TECHNOLOGY ACCEPTABLE USE AND SAFETY**

Technology directly affects ~~has fundamentally altered~~ the ways in which information is accessed, communicated, and transferred in society. Educators are expected to continually adapt their means and methods of instruction and the way they approach student learning to incorporate the latest technologies. The Board of Education provides District Information & Technology Resources (as defined by Bylaw 0100) (collectively, "District Information & Technology Resources") ~~As a result, educators are continually adapting their means and methods of instruction, and the way they approach student learning, to incorporate the vast, diverse, and unique resources available through the Internet. The Board of Education provides Technology and Information Resources (as defined by Bylaw 0100) to support the educational and professional needs of its staff and students. The Board provides staff with access to the Internet for limited educational purposes only and utilizes online educational services/apps to enhance the instruction delivered to its students and to facilitate the staff's work. The District's computer network and Internet system does not serve as a public access service or a public forum, and the Board imposes reasonable restrictions on its use consistent with its stated limited educational purpose.~~

The Board regulates the use of District Information & Technology ~~and Information~~ Resources by principles consistent with applicable local, State, and Federal laws, and the District's educational mission. This policy and its related administrative guidelines and any applicable employment contracts and collective bargaining agreements govern the staff's use of the District's Information & Technology ~~and Information~~ Resources and staff's personal communication devices when they are connected to District Information & Technology Resources, including online educational services/apps, regardless of whether such use takes place on or off school property ~~the District's computer network, Internet connection and/or online educational services/apps, or when used while the staff member is on Board-owned property or at a Board-sponsored activity (see Policy 7530.02).~~

Staff members are prohibited from using District Information & Technology Resources to engage in illegal conduct (e.g., libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, etc.) or conduct that violates this Policy and its related administrative guidelines (e.g., making personal attacks and injurious comments, invading a person's privacy, etc.). Nothing herein, however, shall infringe on a staff member's First Amendment rights. Because District Information & Technology Resources are not unlimited, the Board may institute restrictions aimed at preserving these resources, such as placing limits on the use of bandwidth, storage space, and printers. Users are required to refrain from actions that are illegal (such as libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, and the like) or unkind (such as personal attacks, invasion of privacy, injurious comment, and the like). Because its Technology Resources are not unlimited, the Board has also instituted restrictions aimed at preserving these resources, such as placing limits on use of bandwidth, storage space, and printers.

Staff members have no right or expectation to privacy when using District Information & Technology and Information Resources (including, but not limited to, privacy in the content of their personal files, messages/e-mails, and records of their online activity when using the District's computer network and/or Internet connection).

Staff are expected to utilize District Information & Technology and Information Resources to promote educational excellence in our schools by providing students with the opportunity to develop the resource-sharing, innovation, and communication skills and tools that are essential to both life and work. The Board encourages the faculty to develop the appropriate skills necessary to effectively access, analyze, evaluate, and utilize these resources in enriching educational activities. The instructional use of the Internet and online educational services/apps will be guided by Board Policy 2521 – Selection of Instructional Materials and Equipment.

The Internet is a global information and communication network that brings incredible education and information resources to our students. The Internet connects computers and users in the District with computers and users worldwide. Through the Internet, students and staff can access relevant information that will enhance their learning and the education process. Further, District Information & Technology Resources provide students and staff with the opportunity to communicate with other people from throughout the world. Access to such an incredible quantity and diversity of information and resources brings with it, however, certain unique challenges and responsibilities.

While the Board uses various technologies to limit the use of District Information & Technology Resources to only use/access online services/apps and resources that have been pre-approved for the purpose of instruction, study, and research related to the curriculum, it is impossible to prevent users from accessing and/or coming in contact with online content that has not been pre-approved for use by students of certain ages. It is no longer possible for educators and community members. First, the Board may not be able to technologically limit access, through its Technology Resources, to only those services and resources that have been authorized for the purpose of instruction, study and research related to the curriculum. Unlike in the past when educators and community members had the opportunity to review and screen materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental levels of the students who would be exposed to them), when significant portions of students' education take place online or through the use of online educational services/apps access to the Internet, because it serves as a gateway to any publicly available file server in the world, opens classrooms and students to electronic information resources that may not have been screened by educators for use by students of various ages.

Pursuant to Federal law, the Board has implemented technology protection measures that protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act (CIPA). At the discretion of the Board or Superintendent, the technology protection measures may also be configured to protect against access to other material considered inappropriate for students to access. The Board also utilizes software and/or hardware to monitor online activity of staff members to restrict access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors. The technology protection measures may not be disabled at any time that students may be using the District Information & Technology Resources, if such disabling will cease to protect against access to materials that are prohibited under (CIPA) the Children's Internet Protection Act. Any staff member who attempts to disable the technology protection measures without express written consent of an appropriate administrator will be subject to disciplinary action, up to and including termination.

The Superintendent or Assistant Superintendent of Curriculum Director of Technology may temporarily or permanently unblock access to websites or online educational services/apps containing appropriate material, if access to such sites has been inappropriately blocked by the technology protection measures. The determination of whether material is appropriate or inappropriate shall be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measures. The Superintendent or Director of Technology Assistant Superintendent of Curriculum may also disable the technology protection measures to enable access for bona fide research or other lawful purposes.

Principals are responsible for providing training so that staff under their supervision are knowledgeable about this policy and its accompanying guidelines.

Staff members will participate in professional development programs in accordance with the provisions of law and this policy. Training shall include:

- A. the safety and security of students while using e-mail, chat rooms, social media and other forms of direct electronic communications;
- B. the inherent danger of students disclosing personally identifiable information online;
- C. the consequences of unauthorized access (e.g., "hacking"), cyberbullying and other unlawful or inappropriate activities by students or staff online; and
- D. unauthorized disclosure, use, and dissemination of personal information regarding minors.

Staff members shall provide guidance and instruction to their students regarding the appropriate use of District Information & Technology Resources and online safety and security as specified above. Additionally, such training shall include, but not be limited to, education concerning appropriate online behavior including interacting with others on social media, including in chat rooms, and cyberbullying awareness and response. Further, staff members shall monitor students' online activities while the students are at school. Furthermore, staff members shall provide instruction for their students regarding the appropriate use of technology and online safety and security as specified above, and staff members will monitor students' online activities while at school.

Monitoring may include, but is not necessarily limited to, visual observations of online activities during class sessions; or use of specific monitoring tools to review browser history and network, server, and computer logs.

The disclosure of personally identifiable information about students online is prohibited.

Building principals are responsible for providing training so that Internet users under their supervision are knowledgeable about this policy and its accompanying guidelines. The Board expects that staff members will provide guidance and instruction to students in the appropriate use of the District Technology Resources. Such training shall include, but not be limited to, education concerning appropriate online behavior, including interacting with other individuals on social media including in chat rooms, and cyberbullying awareness and response. All users of District Technology All staff members who use District Information & Technology Resources are required to sign a written agreement to abide by the terms and conditions of this policy and its accompanying guidelines. (Staff Acceptable Use Policy)

In order to keep District Information & Technology Resources operating in a safe, secure, efficient, effective, and beneficial manner to all users, staff members are required to comply with all District-established cybersecurity procedures including, but not limited to, the use of multi-factored authentication (MFA), for which they have been trained. Principals are responsible for providing such training on a regular basis and measuring the effectiveness of the training.

Staff will be assigned a District-provided school e-mail address that they are required to use for all school-related electronic communications, including those to students, parents and other staff members.

With prior approval from the Superintendent or Director of Technology, staff may direct students who have been issued school-assigned e-mail accounts to use those accounts when signing-up/registering for access to various online educational services/apps that the student will use, including mobile applications/apps that will be utilized by the students for educational purposes under the teacher's supervision.

Staff members are responsible for good behavior when using District Information & Technology and Information Resources - i.e., behavior comparable to that expected when they are in physical classrooms, school buildings, and at school-sponsored events. Because communications classrooms, school hallways, and other school premises and school-sponsored events. Communications on the Internet are often public in nature, general rules for professional behavior and communication apply. The Board does not approve any use of District Information & Technology and Information Resources that is not authorized by or conducted strictly in compliance with this policy and its accompanying guidelines.

Staff members may only use District Information & Technology Resources to access or use social media if it is done for educational or business-related purposes.
General school rules for behavior and communication apply.

Staff member use of District Information & Technology Resources to access or use social media is to be consistent with Policy 7544 and its accompanying procedure.

Social Media Use

An employee's personal or private use of social media may have unintended consequences. While the Board respects its employees' First Amendment rights, those rights do not include permission to post inflammatory comments that could compromise the District's mission, undermine staff relationships, or cause a substantial disruption to the school environment. This warning includes staff members' online conduct that occurs off school property, including from the employee's private computer. Postings to social media should be done in a manner sensitive to the staff member's professional responsibilities.

Use of Artificial Intelligence/Natural Language Processing Tools

Staff are permitted to use Artificial Intelligence and Natural Language Processing (NLP) tools (collectively, "AI/NLP tools") to accomplish their job responsibilities so long as the use is ethical, responsible, and does not violate any provisions of this policy (e.g., it does not infringe on students' or staff members' privacy rights, violate their duty to maintain confidentiality related to personally identifiable information, etc.).

With respect to students, it is the Board's policy that they are required to rely on their own knowledge, skills, and resources when completing school work. In order to ensure the integrity of the educational process and to promote fair and equal opportunities for all students, except as outlined below, students are prohibited from using AI/NLP tools to complete school work. The use of AI/NLP tools without the express permission/consent of a teacher is considered to undermine the learning and problem-solving skills that are essential to a student's academic success and that the staff is tasked to develop in each student. Consequently, students are encouraged to develop their own knowledge, skills, and understanding of course material rather than relying solely on AI/NLP tools, and they are expected to ask their teachers when they have questions and/or need assistance. A student's unauthorized use of AI/NLP tools is considered a form of plagiarism and any student found using such tools without permission or in a prohibited manner will be disciplined in accordance with the Student Code of Conduct.

Notwithstanding the preceding, students are allowed to use AI/NLP tools in the school setting if they receive prior permission/consent from their teacher, so long as they use the AI/NLP tools in an ethical and responsible manner. Teachers have the discretion to authorize students to use AI/NLP tools for the following uses:

Research assistance: AI/NLP tools can be used to help students quickly and efficiently search for and find relevant information for their school projects and assignments.

Data Analysis: AI/NLP tools can be used to help students to analyze, understand, and interpret large amounts of data, such as text documents or social media posts. This can be particularly useful for research projects or data analysis assignments – e.g., scientific experiments and marketing research.

Language translation: AI/NLP tools can be used to translate texts or documents into different languages, which can be helpful for students who are learning a new language or for students who are studying texts written in a different language.

Writing assistance: AI/NLP tools can provide grammar and spelling corrections, as well as suggest alternative word choices and sentence structure, to help students improve their writing skills.

Accessibility: AI/NLP tools can be used to help students with disabilities access and understand written materials. For example, text-to-speech software can help students with specific learning disabilities or visual impairments to read texts and AI-powered translation tools can help students with hearing impairments to understand spoken language.

As outlined above, under appropriate circumstances, AI/NLP tools can be effectively used as a supplement to and not a replacement for traditional learning methods. Consequently, with prior teacher permission/consent, students can use AI/NLP tools to help them better understand and analyze information and/or access course materials. If a student has any questions about whether they are permitted to use AI/NLP tools for a specific class assignment, they should ask their teacher.

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users are personally responsible and liable, both civilly and criminally, for uses of District Information & Technology ~~and Information Resources~~ that are not authorized by this policy and its accompanying guidelines.

The Board designates the Superintendent and Director of Technology as the administrators responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to staff members' use of District ~~Information and~~ **Information & Technology** ~~and Information Resources~~.

Social Media Use

~~An employee's personal or private use of social media may have unintended consequences. While the Board respects its employees' First Amendment rights, those rights do not include permission to post inflammatory comments that could compromise the District's mission, undermine staff relationships, or cause a substantial disruption to the school environment. This warning includes staff members' online conduct that occurs off school property including from the employee's private computer. Postings to social media should be done in a manner sensitive to the staff member's professional responsibilities.~~

In addition, Federal and State confidentiality laws forbid schools and their employees from using or disclosing student education records without parental consent. See Policy 8330. Education records include a wide variety of information; posting personally identifiable information about students is not permitted. Staff members who violate State and Federal confidentiality ~~and/or laws or~~ privacy laws related to the disclosure of ~~student or employee personally identifiable confidential employee~~ information may be disciplined.

Staff members retain rights of communication for collective bargaining purposes and union organizational activities.

Revised 3/8/10

Revised 5/23/11

Revised 5/29/12

Revised 12/15/14

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Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN
Code	po8300
Status	
Adopted	June 12, 2017

8300 - CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN

The Continuity of Organizational Operations Plan (COOP) provides the District with the capability of conducting its essential operations under all threats and conditions with or without warning. Having a plan to recover from any type of disaster regardless of the severity and consequences of the emergency is critical to recovery of operations and ~~can~~ minimizing the impact on the District's teaching and learning, personnel, facilities, technology, transportation, food service, and other functional resources.

Scope of the Continuity Plan

The primary objective of the COOP is to restore the District's critical operational functions and the learning environment as quickly as possible after a crisis or threat event ~~has occurred~~. A COOP contains critical and sensitive information that is confidential and exempt from public disclosure.

Planning for the continuity of operations of a school system in the aftermath of a disaster is a complex task. The current-changing threat environment and recent emergencies, including acts of nature, accidents, technological emergencies, ~~cyberattacks~~, and terrorist attacks and threats, have increased the need for viable continuity capabilities and plans that enable the District to resume and continue the essential functions in an all-hazards environment across a full spectrum of emergencies. Such conditions have increased the importance of having continuity plans in place that provide stability of essential functions across the various levels of public government and private enterprises.

The planning and development of continuity of an organizational operations plan, as well as the ongoing review, ~~testing~~, and revision of such a plan, is important for the overall District and also for each school and department in the District.

The District-wide plan describes how the District will respond as a total organization to a given emergency and describes the centralized resources and how they will be organized to implement command and control necessary to function during the life cycle of the event. Individual school and departmental plans contain the details related to the continuity plan for those specific sites and functional areas to prepare for an event, communicate throughout the duration of an event, assess the impact of an event on essential functions in the unit, respond to the event, and detail what will be done to recover from the event.

Preparation for, response to, and recovery from a disaster affecting administrative, educational, and support functions of the District's operations requires the cooperative efforts of external organizations, in partnership with the functional areas supporting the business of the District. This includes local government agencies, law enforcement, emergency management, medical services, and vendors necessary to District operations. The COOP outlines and coordinates all efforts by the District in cooperation with other local and State agencies and businesses to restore the essential functions of the District ~~to the larger local community~~ post-disaster.

The Superintendent shall ~~develop and~~ recommend the COOP for Board of Education review and approval; however, the COOP shall be considered a confidential document not subject to release under State public records laws and accordingly no copies shall be provided for public review during the adoption process.

The Superintendent shall conduct a periodic review of the COOP.



Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	INFORMATION SECURITY
Code	po8305
Status	
Adopted	June 12, 2017

8305 - INFORMATION SECURITY

The District collects, classifies, and retains data/information from and about students, staff, vendors/contractors, and other individuals, about programs and initiatives undertaken by the school system, and about and related to the business of the District. This data/information may be in hard copy or digital format, and may be stored in the District or offsite with a third party provider.

Data/information collected by the District shall be classified as Confidential, Controlled, or Published. Data/information will be considered Controlled until identified otherwise.

Protecting District Information & Technology Resources (as defined in Bylaw 0100) is of paramount importance. Information security requires everyone's active participation to keep the District's data/information secure. This includes Board of Education members, staff members/employees, students, parents, contractors/vendors, and visitors who use District Information & Technology Resources (as defined in Bylaw 0100) ~~and Information Resources.~~

Individuals who are granted access to data/information collected and retained by the District must follow established procedures so that the data/information is protected and preserved. Board members, administrators, and all District staff members, as well as contractors, vendors, and their employees, granted access to data/information retained by the District are required to certify annually that they shall comply with the established information security protocols pertaining to District data/information. Further, all individuals granted access to Confidential Data/Information retained by the District must certify annually that they will comply with the information security protocols pertaining to Confidential Data/Information. Completing the appropriate section of the Staff Technology Acceptable Use and Safety form (Form 7540.04 F1) shall provide this certification.

All Board members, staff members/employees, students, contractors/vendors, and visitors who have access to Board-owned or managed data/information must maintain the security of that data/information and the District Information & Technology Resources on which it is stored.

If an individual has any questions concerning whether this Policy and/or its related administrative guidelines apply to them/him/her or how they apply to them/him/her, the individual should contact the District's Technology Director or Information Technology Department/Office.

The Superintendent shall develop administrative guidelines that set forth the internal controls necessary to provide for the collection, classification, retention, access, and security of District Data/Information.

Further, the Superintendent is ~~charged with developing procedures that can~~ ~~authorized to develop procedures that would~~ be implemented in the event of an unauthorized release or breach of data/information. These procedures shall comply with the District's legal requirements if such a breach of personally-identifiable information occurs.

The Superintendent shall require ~~staff members to participate in training related to the internal controls applicable to the data/information that they collect and have access to and for which they are~~ ~~the participation of staff members in appropriate training related to the internal controls pertaining to the data/information that they collect, to which they have access, and for which they would be responsible for the security protocols.~~

Third-party contractors/vendors who require access to Confidential Data/Information collected and retained by the District will be informed of relevant Board policies that govern access to and use of District Information & Technology Resources, including the duty to safeguard the confidentiality of such data/information.

Failure to adhere to this Policy and its related administrative guidelines may put data/information collected and retained by the District at risk. Employees who violate this policy and/or its related administrative guidelines may be disciplined. ~~the administrative guidelines promulgated consistent with this policy may have disciplinary consequences imposed,~~ up to and including termination of employment, and/or referral to law enforcement. Students who violate this Policy and/or its related administrative guidelines will be disciplined. ~~AGs will be subject to disciplinary action,~~ up to and including expulsion, and/or referral to law enforcement. Contractors/vendors who violate this Policy and/or its related administrative guidelines ~~AGs~~ may face termination of their business relationships with and/or legal action by the District. Parents and visitors who violate this Policy and/or its related administrative guidelines will be disciplined. ~~AGs~~ may be denied access to the District's Information & Technology Resources.

The Superintendent shall conduct a periodic assessments of risk related to the access to and security of the data/information collected and retained by the District as needed.

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Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	INFORMATION MANAGEMENT
Code	po8315
Status	
Legal	Federal Rules of Civil Procedure 34, 37(f)
Adopted	March 8, 2010

8315 - INFORMATION MANAGEMENT

The Board of Education recognizes its responsibility, in certain circumstances, to maintain information created, maintained, or otherwise stored by the District outside the "Records Retention Schedule". In such situations, a "Litigation Hold" procedure will be used to identify and preserve information relevant to a specific matter. "Information" includes both paper documents and electronically stored information ("ESI"). When implementing the "Litigation Hold," the District will identify individuals in possession or custody of paper documents, ESI and electronic media containing ESI, and inform them of their obligation to preserve the documents and ESI outside the "Records Retention Schedule". The District will also identify third parties with custody or control over paper documents, ESI, or electronic media storing ESI, and request them to preserve that information. All information falling within a "Litigation Hold," which is under the control of the District, must be preserved in a readily accessible form and cannot be disposed of under the "Records Retention and Disposal" requirements. Failure to comply with a Litigation Hold notice may result in disciplinary action, up to and including possible termination.

Instances where the Board must maintain information outside the "Records Retention Schedule" include:

- A. when the Board has specific information and/or written notice from a parent/guardian, student, or another person representing the parent/guardian or student, an individual, parent or student of an intent to file an appeal of student discipline to State court;
- B. when the Board has specific information and/or written notice that litigation is imminent even though the litigation has not yet been filed in Federal or State court;
- C. when the Board is served with litigation, including, but not limited to, notice of a lawsuit in Federal or State court, or notice of a student disciplinary appeal to State court;
- D. when the Board receives specific information and/or written notification from an employee, labor union, or other person of an intent to file a claim against the Board, its members, employees or agents at an administrative agency such as the Equal Employment Opportunity Commission, Michigan Employment Relations Commission, U.S. Department of Education Office for Civil Rights, Michigan Department of Education Office for Special Education, State Personnel Board of Review, or a Civil Service Commission regarding a claim against the Board, its members, employees or agents;
- E. when the Board receives specific information and/or written notification from an administrative agency such as the Equal Employment Opportunity Commission, Michigan Employment Relations Commission, U.S. Department of Education Office for Civil Rights, Michigan Department of Education Office for Special Education, State Personnel Board of Review, or a Civil Service Commission regarding a claim against the Board, its members, employees or agents;
- F. when the Board receives written notification from a third party requesting that the Board maintain information that could be at issue in litigation or potential litigation involving that third party;
- G. when the Superintendent recommends the termination of an employee to the Board pursuant to a labor contract;

H. when the Board explores, contemplates or initiates litigation.

Definitions

"Documents" includes, but is not limited to, writings, drawings, graphs, charts, photographs, blueprints, sound/audio recordings, images, video recordings, and other data or data compilations stored in any medium from which information can be obtained or translated if necessary.

"ESI" means any type of information that is created, used, and stored in digital form and accessible by digital means. It includes all data, digital documents or files, or other information contained on any media type (e.g., tape, hard disk drive, cloud storage, or some yet-to-be-created storage technology). Specifically, it includes, but is not limited to, writings, drawings, graphs, charts, photographs, blueprints, sound/audio recordings, images, video recordings, and other data or data compilations stored in any electronic media from which information can be obtained or translated if necessary. Examples include: e-mails and their attachments, text and instant messages, communications conducted in ephemeral messaging applications or in workplace collaboration tools, word processing documents, spreadsheets, digital photographs/pictures, videos, application programs and data files, data/information stored in databases, data files, metadata, system files, electronic calendar appointments, scheduling program files, digital scans (including TIFF files), PDF files, MPG files, JPG files, GIF files, network share files, internal websites, external websites, newsgroups, directories, security and access information, legacy data, audio recordings, voicemails, phone/call logs, faxes, internet/browser histories, caches, cookies, or logs of activity on computer systems (whether internal to the District or external) that may have been used to process or store electronic data. ESI also includes data/information from cloud applications (e.g., educational or operational services/apps), electronic records of online activity (e.g., social media postings), and data generated or stored by devices connected to the Internet of Things (IoT). "ESI" includes, but is not limited to, writings, drawings, graphs, charts, photographs, blueprints, sound recordings, images and other data or data compilations stored in any electronic media from which information can be obtained or translated if necessary. It includes, but is not limited to, e-mails, e-mail attachments, instant messages, word processing files, spreadsheets, pictures, application program and data files, databases, data files, metadata, system files, electronic calendar appointments, scheduling program files, TIFF files, PDF files, MPG files, JPG files, GIF files, network share files, internal websites, external websites, newsgroups, directories, security and access information, legacy data, audio recordings, voice mails, phone logs, faxes, internet histories, caches, cookies or logs of activity on computer systems that may have been used to process or store electronic data.

"Electronic media" includes, but is not limited to, computer hard drives (including portable hard disk drives "HDD's"), floppy drives, disaster recovery media, and storage media (including DVD's, CD's, floppy discs, Zip discs/drives, Jazz discs/drives, USB memory drives, jump disc/drives, flash discs/drives, keychain discs/drives, thumb discs/drives, smart cards, micro-film, backup tapes, cassette tapes, cartridges, etc.), accessed, used, and/or stored on/in/through the following locations: networks and servers, whether internal or external (including the cloud); laptop and desktop work computers; home and personal computers; other computer systems; databases; backup computers or servers, whether internal or external (including cloud storage); archives; mobile devices (e.g., mobile/cellular phones and tablet computers, personal digital assistants ("PDAs" - including Palm, Blackberry), etc.); pagers; firewalls; audit trails and logs, printers; copiers; scanners; digital cameras; photographic devices; and video cameras and devices. Electronic media also includes social media websites (e.g., Facebook, Twitter, LinkedIn) and any item containing or maintaining ESI that is obtained by the District for Board member or employee usage or that an employee uses for such purpose (even if privately owned by the Board member or employee) from the date this policy was first adopted into the future; laptop and desktop work computers; home and personal computers; other computer systems; backup computers or servers; archives; personal digital assistants ("PDAs" - including Palm, Blackberry, cellular phone, tablet PC, etc.); pagers; firewalls; audit trails and logs, printers; copiers; scanners; digital cameras; photographic devices; and video cameras and devices. Electronic media shall also include any item containing or maintaining ESI that is obtained by the District for Board member or employee usage or that an employee uses for such purpose (even if privately owned by the Board member or employee) from the date this policy is adopted into the future.

Initiation and Removal of a "Litigation Hold"

The Board or the Superintendent may initiate a "Litigation Hold" under this policy. If the Superintendent initiates a "Litigation Hold, the Superintendent" s/he or the Board's legal counsel, will notify the Board of the reason the Litigation Hold was instituted and its scope. When implementing a Litigation Hold, the Board or Superintendent may utilize an Electronically Stored Information Team ("ESI Team"). The Board's legal counsel shall be involved in the implementation of the "Litigation Hold Procedure" outlined in AG 8315.

A "Litigation Hold" shall remain in place until removed/withdrawn by the Board. A "Litigation Hold" may be removed when the litigation or administrative agency matter has been resolved or can no longer be initiated. Any information maintained under this policy shall fall back under the "Records Retention Schedule" once the "Litigation Hold" is removed/withdrawn.

The Superintendent shall develop administrative guidelines outlining the procedures to be followed by Board members and employees when initiating and implementing a "Litigation Hold." This policy and its related administrative guidelines shall be posted and distributed in the manner described in AG 8315.



Book	Policy Manual
Section	REVISIONS 4-10-23 Discussion
Title	ADVERTISING AND COMMERCIAL ACTIVITIES
Code	po9700.01
Status	
Legal	
Adopted	May 29, 2012

9700.01 - **ADVERTISING AND COMMERCIAL ACTIVITIES**

The purpose of this policy is to provide guidelines for the appropriate and inappropriate use of advertising or promoting of commercial products or services to students and parents in the schools.

"Advertising" comes in many different categories and forums and is defined as an oral, written or graphic statement made by the producer, manufacturer, or seller of products, equipment, or services which calls for the public's attention to arouse a desire to buy, use or patronize the product, equipment, or services. This includes the visible promotion of product logos for other than identification purposes. Brand names, trademarks, logos or tags for product or service identification purposes are not considered advertising.

The Board of Education may permit advertising in School District facilities or on School District property in the following categories or forums in accordance with the guidelines set forth herein:

A. Product Sales:

1. product sales benefiting a district, school, or student activity (e.g., the sale of beverages or food within schools);
2. exclusive agreements between the District and businesses that provide the businesses with the exclusive right to sell or promote their products or services in the schools (e.g. pouring rights contracts with soda companies);
3. fundraising activities (e.g., short-term sales of gift wrap, cookies, candy, etc.) to benefit a specific student population, club, or activity where the school receives a share of the profits.

B. Direct Advertising/Appropriation of Space:

1. signage and billboards in schools and school facilities;
2. corporate logos or brand names on school equipment (e.g., marquees, message boards, or score boards);
3. ads, corporate logos, or brand names on book covers, student assignment books, or posters;
4. ads in school publications (newspapers, ~~and~~ yearbooks, and event programs);
5. media-based electronic advertising (e.g., Channel One or Internet or web-based sponsorship);
6. free samples (e.g., of food or personal hygiene products).

C. Indirect Advertising:

1. corporate-sponsored instructional or educational materials, teacher training, contests, incentives, grants, or gifts;

or corporate sponsored instructional or educational materials, teacher training, contracts, materials, games, or gifts;

2. the Board approves the use of instructional materials developed by commercial organizations, such as films and videos, only if the educational value of the materials outweighs their commercial nature.

The films or materials shall be carefully evaluated by the school principal for classroom use to determine whether the films or materials contain undesirable propaganda and are in compliance with the guidelines as set forth above.

D. Market Research:

1. surveys or polls related to commercial activities;
2. internet surveys or polls asking for information related to commercial activities.

It is further the policy of the Board that its name, students, staff members, and District facilities shall not be used for any commercial advertising or otherwise promoting the interests of any commercial, political, nonprofit, or other non-school agency or organization, public or private, without the approval of the Board or its designee.

Any commercial advertising shall be structured in accordance with the General Advertising Guidelines set forth below.

General Advertising Guidelines

The following guidelines shall be followed with respect to any form of advertising on school grounds or school property:

- A. When working together, schools and businesses must protect educational values. All commercial or corporate involvement should be consistent with the District's educational standards and goals.
- B. Any advertising that may become a permanent or semi-permanent part of a school requires prior approval of the Board.
- C. The Board reserves the right to consider requests for advertising in the schools on a case-by-case basis.
- D. No advertisement shall promote or contain references to alcohol, tobacco, drugs, drug paraphernalia, weapons, or lewd, vulgar, obscene, pornographic or illegal materials or activities, gambling, violence, hatred, sexual conduct or sexually explicit material, X or R rated movies, or gambling aids.
- E. No advertisement shall promote any specific religion or religious, ethnic or racial group, political candidate, or ballot issue, and shall be non-proselytizing.
- F. No advertisement may contain libelous material.
- G. No advertisement may be approved which would tend to create a substantial disruption in the school environment or inhibit the functioning of any school.
- H. No advertisement shall be false, misleading, or deceptive.
- I. Each advertisement must be reviewed in advance for age-appropriateness.
- J. Advertisements may be rejected by the School District if determined to be inconsistent with the educational objectives of the School District, inappropriate, or inconsistent with the guidelines set forth in this policy.
- K. All corporate support or activity must be consistent with the Board's policies prohibiting discrimination on the basis of race, color, national origin, religion, sex, disability, or age, and must be age-appropriate.
- L. Students shall not be required to advertise a product, service, company, or industry.
- M. Advertising will not be permitted on the outside or the inside of school buses.
- N. The Superintendent or designee is responsible for screening all advertising.
- O. The Superintendent or designee may require that samples of advertising be made available for inspection.
- P. The inclusion of advertisements in School District publications, in School District facilities, or on School District property does not constitute or imply approval and/or endorsement of any product, service, organization, or activity.
- Q. Final discretion regarding whether to advertise and the content and value of the materials will be with the Board.

Accounting

Advertising revenues must be properly reported and accounted for.

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Check Register

CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
REGULAR CHECKS								
235304	03/03/2023	A0700	A & L PARTS PLUS	23406 P	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	3.99	
				23406 C	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	434.40	438.39
235305	03/03/2023	A7710	ARTISTIC VIDEO INC	23384 C	11-311-3190-009-750-0000	Newsies DVD	30.00	30.00
235306	03/03/2023	A8570	AT&T		11-261-3410-012-000-0000	MAR LES	184.32	
					11-261-3410-021-000-0000	MAR FIS	184.33	368.65
235307	03/03/2023	A8575	AT&T		11-261-3410-009-000-0000	MAR COMM ED	30.65	
					11-261-3410-010-000-0000	MAR VES	122.56	
					11-261-3410-011-000-0000	MAR RES	214.47	
					11-261-3410-013-000-0000	MAR CES	122.56	
					11-261-3410-022-000-0000	MAR HMS	245.09	
					11-261-3410-030-000-0000	MAR HHS	275.65	
					11-261-3410-050-000-0000	MAR SSC	306.38	1,317.36
235308	03/03/2023	A8596	AT&T		11-261-3410-050-000-0000	MAR E911	1,233.96	1,233.96
235309	03/03/2023	B0480	BADEN SPORTS INC	ZA279 C	62-431-3700-030-100-0000	ATHLETICS-VOLLEYBALL	3,628.68	3,628.68
235310	03/03/2023	C8170	SAVING LIVES FIRST AID AND CPR	23383 C	11-311-5110-009-200-0000	CPR & AED	1,170.00	1,170.00
235311	03/03/2023	C9496	CUMMIN'S BRIDGEWAY	23357 C	11-261-4110-050-150-0000	CONTRACTED SERV ELEC	255.23	255.23
235312	03/03/2023	D5506	DTE ENERGY		11-261-5520-010-000-0000	VES LIGHTS FEB	100.02	
					11-261-5520-011-000-0000	RES LIGHTS FEB	231.05	
					11-261-5520-055-000-0000	STREET LIGHTS FEB	72.93	404.00
235313	03/03/2023	E0500	ETHNIC ARTWORK	23367 C	62-431-4200-030-100-0000	ATHLETICS-WRESTLING	525.00	525.00
235314	03/03/2023	E6000	ELDERS ENTERPRISES	23414 C	11-221-5110-000-555-0000	HOMELESS EXPENSES	630.00	630.00
235315	03/03/2023	E8100	ENVIROSAFE INC	MB276 C	11-261-4110-050-600-0000	CONTRACTED SERV GROU	9,931.04	
				MB275 C	11-261-4110-050-650-0000	CONTRACTED SERV FIEL	22,378.82	32,309.86
235316	03/03/2023	E8500	EPROMOS PROMOTIONAL PRODUCT	EB212 C	11-311-5110-009-650-0000	SUPP EQUIP SOCCER	2,184.72	2,184.72
235317	03/03/2023	I0575	IDN HARDWARE SALES INC	23374 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	415.31	
				23374 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	69.09	484.40
235318	03/03/2023	L0082	LAFONTAINE BUICK/CADILLAC/GMC	23405 C	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	101.21	101.21
235319	03/03/2023	L1450	JUDY L LAWRENCE	23369 C	21-495-7910-050-000-0000	MHSAA TRNMT/KLAA EXP	450.00	450.00
235320	03/03/2023	L2150	LEISURE UNLIMITED LLC	23366 C	11-311-3190-009-100-0000	January Classes	2,070.75	2,070.75
235321	03/03/2023	L6190	LIVINGSTON COUNTY SENIOR NUTRIT	23363 C	11-331-3190-050-950-0000	EVENT EXPENSE	137.00	137.00
235322	03/03/2023	L9280	LOWE'S BUSINESS ACCT/SYNCB	23401 C	11-127-5110-030-540-3440	TCH SUP CONS TRDS	3,557.09	3,557.09
235323	03/03/2023	M0020	M-2 AUTO PARTS INC.	23407 P	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	371.42	

135330
 135330
 82531

Vendor	InvoiceNo	Account	Description	Amount	InvDate	REASON
MSC04	CAFETERIA REFUND	22-471-0000-000-000-0000	ANGELA INGALL	\$ 81.65	2/28/2023	REFUND Students Lunch Accounts (3)
MSC10	REIMBURSEMENT	21-297-3190-000-000-0000	ANN BUTCHER	\$ 61.47	2/27/2023	REIMB Cafeteria Uniform Allowance
MSC10	REIMBURSEMENT	21-297-3190-000-000-0000	ARLENE HOVEY	\$ 19.65	3/1/2023	REIMB Cafeteria Uniform Allowance
MSC10	REIMBURSEMENT	21-297-3190-000-000-0000	DANA BURANT	\$ 89.34	3/1/2023	REIMB Cafeteria Uniform Allowance
MSC10	REIMBURSEMENT	21-297-3190-000-000-0000	ELIZABETH NELSON	\$ 98.58	3/1/2023	REIMB Cafeteria Uniform Allowance
MSC10	REIMBURSEMENT	21-297-3190-000-000-0000	FRAN SHUFFETT	\$ 77.66	2/27/2023	REIMB Cafeteria Uniform Allowance
MSC10	REIMBURSEMENT	21-297-3190-000-000-0000	JANICE CHMIELEWSKI	\$ 68.89	3/1/2023	REIMB Cafeteria Uniform Allowance
MSC10	REIMBURSEMENT	21-297-3190-000-000-0000	MARGARET BROWN	\$ 114.46	3/1/2023	REIMB Cafeteria Uniform Allowance
MSC10	REIMBURSEMENT	21-297-3190-000-000-0000	MELANIE HUTTULA	\$ 123.98	2/28/2023	REIMB Cafeteria Uniform Allowance
MSC10	REIMBURSEMENT	21-297-3190-000-000-0000	SARA SAVAGE	\$ 82.73	3/1/2023	REIMB Cafeteria Uniform Allowance
MSC10	REIMBURSEMENT	21-297-3190-000-000-0000	TERRY HERMAN	\$ 199.65	2/24/2023	REIMB Cafeteria Uniform Allowance
MSC63	EF 03/04/23	21-293-4910-050-209-0000	NOVI ATHLETICS	\$ 50.00	2/28/2023	ENTRY FEE HS Boys Swim

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
235324	03/03/2023	M0100	BRYAN WASI	23407 C	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	34.00	405.42
235325	03/03/2023	M0810	MICHAEL MALKIN	23370 C	21-293-7410-050-000-0000	MEMBERSHIP & DUES	150.00	150.00
235326	03/03/2023	M1925	MATHESON TRI-GAS INC.	SA245 C	11-122-5110-010-194-0000	TCH SUP VE RR	55.96	55.96
235327	03/03/2023	M5800	MICHIGAN EDUCATION SAVINGS PRO	HA202 P	11-127-5110-030-550-3440	TCH SUP AUTO	144.09	144.09
235328	03/03/2023	M7120	MICHIGAN SCIENCE CENTER	23398 C	12-451-1146-000-000-0000	MICH EDUC SVGS PROG	725.00	725.00
235329	03/03/2023	M7260	MICHIGAN STATE DISBURSEMENT UN		11-311-3190-009-275-0000	CONT SERV SMR CAMP F	50.00	50.00
					12-451-1131-000-000-0000	CASE#912778782	235.17	
					12-451-1131-000-000-0000	CASE#912249685	93.56	
					12-451-1131-000-000-0000	CASE#912047345	472.41	
					12-451-1131-000-000-0000	CASE#912883743	243.45	1,044.59
235330	03/03/2023	MSC04	ANGELA INGALL		22-471-0000-000-000-0000	ANGELA INGALL	81.65	81.65
235331	03/03/2023	MSC10	ANN BUTCHER		21-297-3190-000-000-0000	ANN BUTCHER	61.47	61.47
235332	03/03/2023	MSC10	ARLENE HOVEY		21-297-3190-000-000-0000	ARLENE HOVEY	19.65	19.65
235333	03/03/2023	MSC10	DANA BURANT		21-297-3190-000-000-0000	DANA BURANT	89.34	89.34
235334	03/03/2023	MSC10	ELIZABETH NELSON		21-297-3190-000-000-0000	ELIZABETH NELSON	98.58	98.58
235335	03/03/2023	MSC10	FRAN SHUFFETT		21-297-3190-000-000-0000	FRAN SHUFFETT	77.66	77.66
235336	03/03/2023	MSC10	JANICE CHMIELEWSKI		21-297-3190-000-000-0000	JANICE CHMIELEWSKI	68.89	68.89
235337	03/03/2023	MSC10	MARGARET BROWN		21-297-3190-000-000-0000	MARGARET BROWN	114.46	114.46
235338	03/03/2023	MSC10	MELANIE HUTTULA		21-297-3190-000-000-0000	MELANIE HUTTULA	123.98	123.98
235339	03/03/2023	MSC10	SARA SAVAGE		21-297-3190-000-000-0000	SARA SAVAGE	82.73	82.73
235340	03/03/2023	MSC10	TERRY HERMAN		21-297-3190-000-000-0000	TERRY HERMAN	199.65	199.65
235341	03/03/2023	MSC63	NOVI ATHLETICS		21-293-4910-050-209-0000	NOVI ATHLETICS	50.00	50.00
235342	03/03/2023	N4075	MICHIGAN URGENT CARE 0019		23382 C	DUES & FEES	32.00	
					23404 C	CONTRACTED SERV	222.00	
					23394 C	PHYSICALS	95.00	349.00
235343	03/03/2023	P1745	PEAK PERFORMANCE CHEER & TUMB	23356 C	62-431-2900-030-100-0000	ATHLETICS-CHEER	7,470.00	7,470.00
235344	03/03/2023	P8860	POSTMASTER	23400 C	11-311-3430-009-100-0000	PRINT/PUB/POSTAGE	290.00	290.00
235345	03/03/2023	R2445	RESILIENCY INC	23360 C	11-113-3910-030-000-4410	OTHER CONTRACT SVC-E	5,578.12	5,578.12
235346	03/03/2023	R9120	RYAN'S REFRIGERATION LLC	23365 C	21-297-4190-000-000-0000	REPAIRS & MAINT	492.25	492.25
235347	03/03/2023	S0815	SASS AND THISTLE		23365 C	Newsies Tech Shirts	152.00	
					23402 C	ATHLETICS-POM	342.00	
					23403 C	ATHLETICS-POM	630.00	1,124.00
235348	03/03/2023	S3885	SHERWIN WILLIAMS CO	23373 C	11-261-5990-040-100-0000	MAINT OFFICE SUPPLIE	515.98	515.98

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CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
236349	03/03/2023	S6590	SNAP-ON TOOLS	23412 C	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	205.00	205.00
236350	03/03/2023	T1300	TEACHER DIRECT	LA268 C	62-431-2000-012-000-0000	LES ACTIVITY-MISCELL	107.28	107.28
236351	03/03/2023	V3600	VARSITY SPIRIT FASHIONS & SUPPLI	23391 C	62-431-2900-030-100-0000	ATHLETICS-CHEER	1,397.60	
				23368 C	62-431-3900-030-100-0000	ATHLETICS-POM	1,231.80	2,629.40
236352	03/03/2023	V3622	VELO LAW OFFICE		12-451-1360-000-000-0000	ACCT#201442GC	182.13	182.13
236363	03/03/2023	W5290	WONDERPLAY INC	MB268 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	82.93	82.93

Sub Total: \$73,965.51

ACH CHECKS

A10506	03/03/2023	A1300	ABSOPURE WATER CO	SA200 P	11-122-3190-050-000-0000	03/01/23 - 03/31/23	12.00	
				AA201 P	11-232-3190-050-100-0000	HMS	78.55	
				AA201 P	11-232-3190-050-100-0000	LES	71.95	
				AA201 P	11-232-3190-050-100-0000	FIS	22.00	
				AA201 P	11-232-3190-050-100-0000	RES	66.00	
				AA201 P	11-232-3190-050-100-0000	VES	66.00	
				AA201 P	11-232-3190-050-100-0000	SSC	73.00	
				AA202 P	11-232-3190-050-100-0000	03/01/23 - 03/31/23	12.00	
				FA200 P	11-241-5910-021-000-0000	03/01/23 - 03/31/23	12.00	
				EA209 P	62-431-4000-009-000-1000	COM ED-FIELD TRIP CH	8.00	
				EA209 P	62-431-4000-009-000-1000	COM ED-FIELD TRIP CH	47.00	468.50
A10507	03/03/2023	A2250	JESSICA AKINS		11-232-3190-050-100-0000	22-23 CERT RENEWAL	160.00	160.00
A10508	03/03/2023	A3500	AMAZON CAPITAL SERVICES INC	WA286 P	11-111-5110-011-221-0000	TCH SUP CURRIC CHANG	35.80	
				WA286 C	11-111-5110-011-221-0000	TCH SUP CURRIC CHANG	101.70	
				RA263 C	11-111-5110-011-310-0000	TCH SUP PHYS ED	1,183.99	
				NA256 C	11-111-5110-013-901-0000	TCH SUP OTHER	142.50	
				NA257 C	11-111-5110-013-901-0000	TCH SUP OTHER	56.03	
				FA264 P	11-112-5110-021-900-0000	TCH SUP OTHER	21.55	
				FA264 C	11-112-5110-021-900-0000	TCH SUP OTHER	23.99	
				FA270 C	11-112-5110-021-900-0000	TCH SUP OTHER	72.28	
				HB259 C	11-113-5110-030-105-0000	TCH SUP MATH	210.75	
				HB257 C	11-113-5110-030-110-0000	TCH SUP ART	258.60	
				WA293 C	11-113-5110-030-221-0000	TCH SUP CURRIC CHANG	284.96	
				HB265 C	11-113-5110-030-410-0000	TCH SUP LIFE SCIENCE	47.51	
				HB264 C	11-113-5110-030-440-0000	TCH SUP CHEMISTRY	42.04	
				SA244 C	11-122-5110-013-194-0000	TCH SUP CE RR	109.34	

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CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
				HB262 P	11-127-5110-030-510-3440	TCH SUP MRKTING	30.12	
				HB262 C	11-127-5110-030-510-3440	TCH SUP MRKTING	70.92	
				HB261 C	11-127-5110-030-520-3440	TCH SUP FAM&CON SVC	18.99	
				HB256 C	11-127-5110-030-541-3440	TCH SUP ENERGY	477.47	
				HB263 C	11-127-5110-030-595-3440	TCH SUP COMPUTER PRO	28.89	
				DA223 C	11-225-5110-600-000-0000	SUPPLIES COMPUTER	475.61	
				DA225 C	11-225-5110-600-000-0000	SUPPLIES COMPUTER	40.00	
				AA231 P	11-232-3190-050-100-0000	CONT SVC-OTHER	21.80	
				AA234 C	11-232-3190-050-100-0000	CONT SVC-OTHER	270.20	
				AA231 P	11-232-3190-050-100-0000	CONT SVC-OTHER	75.88	
				LA274 P	11-241-5910-012-000-0000	OFFICE SUPPLIES	15.98	
				LA274 C	11-241-5910-012-000-0000	OFFICE SUPPLIES	66.70	
				HB260 P	11-241-5910-030-000-0000	OFFICE SUPPLIES	73.46	
				HB260 C	11-241-5910-030-000-0000	OFFICE SUPPLIES	328.26	
				MB272 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	155.86	
				MB271 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	31.99	
				EB214 C	11-311-6420-009-100-0000	EQUIPMENT	199.90	
				ZA278 P	21-293-5920-050-000-0000	SUPPLIES-CONCESSIONS	238.89	
				ZA278 C	21-293-5920-050-000-0000	PO ZA278 CREDIT MEMO	(146.19)	
				HB258 C	62-431-1000-030-000-0000	HHS ACTIVITY-ADVANCE	30.50	
				ZA274 C	62-431-1300-030-100-0000	ATHLETICS-GIRLS BASK	188.88	
				ZA280 C	62-431-1300-030-100-0000	ATHLETICS-GIRLS BASK	113.78	
				NA254 C	62-431-1500-013-000-0000	CES ACTIVITY-ART	151.84	
				ZA277	62-431-2200-030-100-0000	PO ZA276 CREDIT MEMO	(13.88)	
				ZA277 C	62-431-3700-030-100-0000	ATHLETICS-VOLLEYBALL	27.40	
				EB213 C	62-431-3700-030-100-0000	ATHLETICS-VOLLEYBALL	62.36	
				EB215 P	62-431-4000-009-000-1000	COM ED-FIELD TRIP CH	11.74	
				RA257 P	62-431-4000-009-000-2000	COM ED-SUMMER CAMP	186.20	
				RA257 C	62-431-9500-011-000-0000	RES ACTIVITY-PRINCIP	587.16	
				RA264 P	62-431-9500-011-000-0000	RES ACTIVITY-PRINCIP	(15.40)	
				RA264 C	62-431-9500-011-000-0000	RES ACTIVITY-PRINCIP	50.72	
							27.27	6,474.34
A10509	03/03/2023	B4000	KATIE BOOG		11-232-3190-050-100-0000	22-23 CERT RENEWAL	160.00	160.00
A10510	03/03/2023	B4765	KATRINA BOULTER	23378 C	11-311-3190-009-100-0000	CARDIO DRUM CLASS	299.00	299.00
A10511	03/03/2023	C0400	C & M ASSOCIATES	23389 C	11-261-4110-050-300-0000	CONTRACTED SERV BLDG	2,750.00	
				23392 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	285.00	3,035.00

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CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10512	03/03/2023	C2100	CAROLINA BIOLOGICAL		11-113-5110-030-410-0000	PO HB252 SHORTAGE	1,126.00	1,126.00
A10513	03/03/2023	C4495	MICHELE CHENEY	23380 C	62-431-2000-021-000-0000	FIS ACTIVITY-BENEVOL	25.00	
				23381 C	62-431-6000-021-000-0000	FIS ACTIVITY-MISCELL	18.95	43.95
A10514	03/03/2023	C7680	COMSOURCE	23408 C	11-271-4910-060-000-0000	CONTRACTED SERV	1,066.00	1,066.00
A10515	03/03/2023	C7700	KAREN CONDRA	23376 C	11-112-5110-022-888-0000	TCH SUP SPEC ED	239.28	239.28
A10516	03/03/2023	C8510	CORRIGAN OIL CO.	23409 C	11-271-5790-060-000-0000	BUS SUPPLIES OTHER	366.85	366.85
A10517	03/03/2023	C8600	COLIN COSTELLO		11-221-3210-000-111-0000	TRAVEL & MILEAGE-CUR	83.95	83.95
A10518	03/03/2023	D5150	R. L. DEPPMANN CO.	MB266 P	11-281-5990-040-550-0000	MAINT SUPPLY HVAC	1,106.41	
				MB266 C	11-281-5990-040-550-0000	MAINT SUPPLY HVAC	2,237.03	3,343.44
A10519	03/03/2023	D5270	NICOLE DESANTIS		11-232-3190-050-100-0000	22-23 CERT RENEWAL	160.00	160.00
A10520	03/03/2023	G3350	JEANNINE GOGOLESKI	23379 C	62-431-4500-021-000-0000	FIS ACTIVITY-LEADERS	60.01	60.01
A10521	03/03/2023	G4401	GORDON FOOD SERVICE	23397 C	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	284.67	284.67
A10522	03/03/2023	G4402	GORDON FOOD SERVICE	KA203 P	21-297-5610-000-000-0000	FOOD	1,567.38	
				KA203 P	21-297-5610-000-000-0000	FOOD	1,520.85	
				KA203 P	21-297-5610-000-000-0000	FOOD	4,717.04	
				KA203 P	21-297-5610-000-000-0000	FOOD	1,277.17	
				KA203 P	21-297-5610-000-000-0000	FOOD	1,006.96	
				KA203 P	21-297-5610-000-000-0000	FOOD	(112.05)	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	497.94	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	136.69	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	167.32	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	173.24	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	140.21	11,092.75
A10523	03/03/2023	G4800	W W GRAINGER INC	23355 P	11-261-5990-040-150-0000	MAINT SUPPLY ELECTRI	122.22	
				23355 P	11-261-5990-040-150-0000	MAINT SUPPLY ELECTRI	277.52	
				23355 C	11-261-5990-040-150-0000	MAINT SUPPLY ELECTRI	330.07	
				23355 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	28.73	
				23355 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	17.82	
				23355 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	133.38	
				23355 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	276.04	
				23355 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	16.62	
				23355 P	11-261-5990-040-250-0000	MAINT SUPPLY PLUMBIN	139.86	
				23355 C	11-261-5990-040-250-0000	MAINT SUPPLY PLUMBIN	148.40	
				23413 P	11-266-5910-050-000-2440	SUPPLIES-SECURITY GR	392.50	
				23413 C	11-266-5910-050-000-2440	SUPPLIES-SECURITY GR	119.66	

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CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10524	03/03/2023	G9000	JOSEPH GUARR	23366 C	21-297-5990-000-000-0000	OTHER SUPPL & MAT	275.04	2,277.86
					11-232-3190-050-100-0000		160.00	160.00
A10525	03/03/2023	H0800	ANDREA HANSEN		11-112-3220-022-000-0000	CONF EXPENSE	200.51	200.51
A10526	03/03/2023	H6932	KATHLEEN HOERAUF	23395 C	62-431-8700-030-000-0000	HHS ACTIVITY-STUDENT	441.29	441.29
A10527	03/03/2023	J2877	JEREMY JARVINEN	23371 C	11-112-5110-022-710-0000	TCH SUP IND ARTS	123.89	123.89
A10528	03/03/2023	J4860	JOHNSON AND WOOD	23386 C	11-261-4110-050-550-0000	CONTRACTED SERV HVAC	4,227.50	
				23388 C	11-261-5990-040-250-0000	MAINT SUPPLY PLUMBIN	4,939.00	9,166.50
A10529	03/03/2023	K7570	KSS ENTERPRISES	23359 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	98.40	98.40
A10530	03/03/2023	M0420	MANDY MACH		11-232-3190-050-100-0000	22-23 CERT RENEWAL	160.00	160.00
A10531	03/03/2023	M3285	COLLEEN MERCIER-SMITH		11-232-3190-050-100-0000	22-23 CERT RENEWAL	160.00	160.00
A10532	03/03/2023	M8582	CAMERON MONTNEY		11-284-3210-600-000-0000	TRAVEL & MILEAGE.COM	83.78	
					11-284-3210-600-000-0000	TRAVEL & MILEAGE.COM	97.66	181.44
A10533	03/03/2023	N0010	N2Y LLC	SA246 C	11-122-5110-013-194-0000	TCH SUP CE RR	699.99	699.99
A10534	03/03/2023	N3029	NAVIGATE360 LLC	23361 C	11-266-3190-050-000-2440	CONT SVC-SECURITY AS	11,169.22	11,169.22
A10535	03/03/2023	N3055	NCS PEARSON INC	SA243 C	11-122-5110-022-194-0000	TCH SUP HMS RR	148.00	148.00
A10536	03/03/2023	O7500	OSCAR W LARSON CO	MA295 C	11-451-6110-011-000-0000	SITE ACQ & IMPROVE	5,809.00	5,809.00
A10537	03/03/2023	P2400	PEPSI BEVERAGES COMPANY	KA205 P	21-297-5610-000-000-0000	FOOD	609.60	
				KA205 P	21-297-5610-000-000-0000	FOOD	1,093.10	
				KA205 P	21-297-5610-000-000-0000	FOOD	317.12	2,019.82
A10538	03/03/2023	P3000	PETER'S TRUE VALUE	23372 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	14.28	
				23372 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	17.98	
				23372 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	54.44	
				23354 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	43.34	
				23354 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	65.47	
				23354 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	46.99	242.50
A10539	03/03/2023	P6175	PRAIRIE FARMS DAIRY	KA208 P	21-297-5610-000-000-0000	FOOD	177.42	
				KA208 P	21-297-5610-000-000-0000	FOOD	281.42	
				KA208 P	21-297-5610-000-000-0000	FOOD	117.18	
				KA208 P	21-297-5610-000-000-0000	FOOD	117.18	
				KA208 P	21-297-5610-000-000-0000	FOOD	73.65	
				KA208 P	21-297-5610-000-000-0000	FOOD	135.54	
				KA208 P	21-297-5610-000-000-0000	FOOD	204.24	1,106.63
A10540	03/03/2023	P7075	PREISS COMPANIES LLC	MA210 P	11-261-4110-050-600-0000	CONTRACTED SERV GROU	26,316.00	
				MA210 P	11-261-4110-050-600-0000	CONTRACTED SERV GROU	3,500.00	

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A10541	03/03/2023	P8115	PROGRESSIVE PLUMBING SUPPLY C	MA211 P	11-261-5990-040-600-0000	MAINT SUPPLY GROUNDS	6,984.00	
				MA211 C	11-261-5990-040-600-0000	MAINT SUPPLY GROUNDS	8,153.60	44,953.60
A10541	03/03/2023	P8115	PROGRESSIVE PLUMBING SUPPLY C			MAINT SUPPLY PLUMBIN	837.88	837.88
A10542	03/03/2023	R0405	RAPID FIRE PROTECTION	23362 C	11-261-4110-050-450-0000	CONTRACTED SERV FIRE	145.00	
				23358 C	11-261-4110-050-450-0000	CONTRACTED SERV FIRE	183.00	328.00
A10543	03/03/2023	S1855	SCHOOL SPECIALTY LLC	LA275 C	11-111-5110-012-310-0000	TCH SUP PHYS ED	1,015.60	1,015.60
A10544	03/03/2023	S3350	SET SEG	21602 C	11-252-2840-050-000-0000	WORKMENS COMP	5,837.00	5,837.00
A10545	03/03/2023	S6065	SMART BUSINESS SOURCE LLC	23410 C	11-271-5910-060-000-0000	OFFICE SUPPLY	33.00	33.00
A10546	03/03/2023	S7515	SPEEDWRENCH INC	23353 P	11-261-4110-050-700-0000	CONTRACTED SERV SANI	375.00	
				23353 P	11-261-4110-050-700-0000	CONTRACTED SERV SANI	375.00	
				23353 C	11-261-4110-050-700-0000	CONTRACTED SERV SANI	375.00	1,125.00
A10547	03/03/2023	S8265	STAPLES INC	EB210 C	62-431-4000-009-000-1000	COM ED-FIELD TRIP CH	60.31	60.31
A10548	03/03/2023	T3195	THE PITNEY BOWES BANK INC - RESE	23399 C	11-232-3430-050-000-0000	POSTAGE	1,000.00	1,000.00
A10549	03/03/2023	T6000	THRUN LAW FIRM PC	23387 C	11-231-3170-050-000-0000	CONTR SERV LEGAL	1,890.00	
				23375 C	11-231-3170-050-000-0000	CONTR SERV LEGAL	1,549.78	
				23387 C	41-231-3170-000-000-2017	CONTR SERV LEGAL	1,860.00	5,299.78
A10550	03/03/2023	T8475	TRL-COUNTY SUPPLY	23352 P	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	175.46	
				23352 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	1,888.79	
				23393 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	352.97	
				23352 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	204.87	
				23411 C	11-271-5790-060-000-0000	BUS SUPPLIES OTHER	314.07	2,936.16
A10551	03/03/2023	T8920	T-SQUARED DESIGNS INC	23351 C	11-261-4110-050-300-0000	CONTRACTED SERV BLDG	1,047.50	1,047.50
A10552	03/03/2023	U0700	UNITED FUND		12-451-1140-000-000-0000	UNITED WAY DEDUCTION	145.42	145.42
A10553	03/03/2023	U9035	MARIA USHER	23364 C	11-331-3190-050-100-0000	DANCE CLASSES	1,588.80	1,588.80
A10554	03/03/2023	V0850	VAN EERDEN	KA204 P	21-297-5610-000-000-0000	FOOD	1,061.74	
				KA204 P	21-297-5610-000-000-0000	FOOD	62.65	
				KA204 P	21-297-5610-000-000-0000	FOOD	(11.24)	1,113.15
A10555	03/03/2023	V3950	VERIZON COMMUNICATONS INC	DA202 P	11-225-5110-600-000-0000	TECH FEB	30.01	
				23377 C	11-261-3410-050-000-0000	HOT SPOT FEB	30.01	
				GA201 P	11-331-3410-050-600-0000	SENIOR CTR FEB	82.16	142.18
A10556	03/03/2023	V3951	VERIZON COMMUNICATIONS INC	MA212 P	11-261-3410-040-000-0000	MAINT FEB	976.48	
				MA212 P	11-271-3410-060-000-0000	TELEPHONE	153.76	1,130.24
A10557	03/03/2023	W1450	WASTE MANAGEMENT	MA208 P	11-261-4110-050-700-0000	FEB	2,725.03	
				MA207 P	11-261-4110-050-700-0000	CONTRACTED SERV SANI	639.45	3,364.48

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
Sub Total:							\$134,586.89	
Register Total:							\$208,552.40	

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
Posting By Fund								
Fund Name			Amount					
CAPITAL PROJECTS FUND			\$1,860.00					
CAFETERIA FUND			\$17,212.70					
ATHLETICS FUND			\$742.70					
GENERAL FUND			\$171,050.84					
STUDENT ACTIVITIES			\$17,686.16					
Total:			\$208,552.40					

Posting To Detail Control Accounts

Account	Description	Fund	Account Class	Acct. Charge
12-101-0020-000-000-0000	CASH IN BANK AP	G	O	(208,562.40)
12-131-0000-000-000-0000	INTERFUND RECEIVABLE	G	K	37,501.56
12-402-0020-000-000-0000	ACC PYBLE-SYSTEM	G	D	171,050.84
22-402-0000-000-000-0000	ACCTS PAYABLE	C	D	17,212.70
22-402-0050-000-000-0000	ACCOUNTS PAYABLE	E	D	742.70
22-411-0000-000-000-0000	INTERFUND PAY CAFE	C	N	(17,212.70)
22-411-0020-000-000-0000	INTERFUND PAYABLE	E	N	(742.70)
42-402-0000-000-000-0000	ACCOUNTS PAYABLE	B	D	1,860.00
42-411-0000-000-000-0000	INTERFUND PAYABLE	B	N	(1,860.00)
62-402-0020-000-000-0000	ACC PYBLE-SYSTEM	S	D	17,686.16
62-411-0000-000-000-0000	INTERFUND PAYABLE	S	N	(17,686.16)

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
REGULAR CHECKS								
235354	03/09/2023	A2150	AFFINETY SOLUTIONS	EA208 P	11-311-3190-009-999-0000	SYSTEM/ISA FEES	625.00	625.00
235355	03/09/2023	A8590	AT&T LONG DISTANCE		11-261-3410-050-000-0000	MAR DISTRICT LD	3.09	3.09
235356	03/09/2023	D3740	DEERE & COMPANY	MB212 C	11-261-5990-040-600-0000	MAINT SUPPLY GROUNDS	4,900.56	4,900.56
235357	03/09/2023	D6025	DETROIT METRO SKATING COUNCIL	23450 C	62-431-2600-030-100-0000	ATHLETICS-FIGURE SKA	2,010.00	2,010.00
235358	03/09/2023	D6034	DETROIT SYMPHONY ORCHESTRA H	23477 C	11-331-3190-050-700-0000	HOLLYWOOD ROCKS	1,218.00	1,218.00
235359	03/09/2023	D7715	DIVERSE NETWORK ASSOCIATES	DA200 P	11-225-5110-600-000-0000	MAR	486.00	486.00
235360	03/09/2023	E0500	ETHNIC ARTWORK	23456 C	62-431-4200-030-100-0000	ATHLETICS-WRESTLING	2,065.00	2,065.00
235361	03/09/2023	E0800	TRACY EARL	23417 C	11-311-3190-009-100-0000	DEPOSIT SPRG COOKIES	481.25	481.25
235362	03/09/2023	F3200	CYNTHIA FICORELLI	23468 C	11-331-3190-050-100-0000	FITNESS CLASSES	250.00	250.00
235363	03/09/2023	G0550	GARDEN CITY ATOMIC POM OF MICH	23452 C	62-431-3900-030-100-0000	ATHLETICS-POM	750.00	750.00
235364	03/09/2023	H0579	WILLIAM BOWERS HALLORAN	23423 C	62-431-1500-021-000-0000	BRASS INSTRUC	375.00	375.00
235365	03/09/2023	H4159	HARTLAND FLOWERS	23459 C	62-431-3800-030-100-0000	ATHLETICS-HOCKEY	350.00	350.00
235366	03/09/2023	H6200	HERSHEY CREAMERY CO.	KA206 P	21-297-5610-000-000-0000	FOOD	420.00	
				KA206 P	21-297-5610-000-000-0000	FOOD	958.97	
				KA206 P	21-297-5610-000-000-0000	FOOD	206.57	
				KA206 P	21-297-5610-000-000-0000	FOOD	634.32	2,219.86
235367	03/09/2023	I0800	FREDERICK R IGNATOVICH	23430 C	11-232-3190-050-200-0000	CONTSVC-CONSUL	450.00	450.00
235368	03/09/2023	K0480	GREGORY S KAH	23428 C	11-331-3190-050-100-0000	ZUMA CLASSES	280.00	280.00
235369	03/09/2023	L2070	LEGACY CENTER LLC	23473 C	21-293-3190-050-000-0000	PERFORMANCE TRAINING	3,925.00	3,925.00
235370	03/09/2023	L6200	LIVINGSTON COUNTY SHERIFF DEPAF		11-232-3190-050-700-0000	CON SVC-FINGERPRINT	43.25	43.25
235371	03/09/2023	L6200	LIVINGSTON COUNTY SHERIFF DEPAF		11-232-3190-050-700-0000	CON SVC-FINGERPRINT	43.25	43.25
235372	03/09/2023	L6200	LIVINGSTON COUNTY SHERIFF DEPAF		11-232-3190-050-700-0000	CON SVC-FINGERPRINT	43.25	43.25
235373	03/09/2023	L6200	LIVINGSTON COUNTY SHERIFF DEPAF		11-232-3190-050-700-0000	CON SVC-FINGERPRINT	43.25	43.25
235374	03/09/2023	L6200	LIVINGSTON COUNTY SHERIFF DEPAF		11-232-3190-050-700-0000	CON SVC-FINGERPRINT	43.25	43.25
235375	03/09/2023	M3350	MERIDIAN WINDS	23467 C	11-112-5110-022-210-0000	TCH SUP INST MUSIC	301.00	301.00
235376	03/09/2023	R2220	LYMAN PARAS RHODES	23475 C	11-331-3190-050-950-0000	MUSIC IRISH DINNER	150.00	150.00
235377	03/09/2023	S0694	BRIAN SAMULSKI	23454 C	21-293-7410-050-000-0000	MEMBERSHIP & DUES	150.00	150.00
235378	03/09/2023	S3885	SHERWIN WILLIAMS CO	23448 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	1,361.09	1,361.09
235379	03/09/2023	S6050	SHERRIANNE SMARCH	23465 C	11-112-5110-022-410-0000	TCH SUP LIFE SCIENCE	102.96	102.96
235380	03/09/2023	S9660	SUPER-FLITE OIL CO.	23440 C	11-271-5790-060-000-0000	BUS SUPPLIES OTHER	1,085.70	1,085.70
235381	03/09/2023	S9775	SWIMOUTLET.COM	EB216 C	11-311-6420-009-100-0000	EQUIPMENT	121.80	121.80

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3/11/23

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
235382	03/09/2023	T0285	JACK DOUGLAS TALLMAN JR	23424 C	62-431-1500-021-000-0000	PERCUSSION INSTRUCT	375.00	375.00
235383	03/09/2023	U7300	UNIVERSITY TRANSLATORS SERVICE	23425 C	11-122-3190-050-000-0000	CONT SVC-OTHER-SPEC	329.15	329.15
235384	03/09/2023	V3600	VARSITY SPIRIT FASHIONS & SUPPL	23460 C	62-431-3900-030-100-0000	ATHLETICS-POM	1,458.25	1,458.25
235385	03/09/2023	W0350	WALDENWOODS FAMILY	23455 C	62-431-2200-030-100-0000	ATHLETICS-BOYS SWIM	1,802.72	
				23451 C	62-431-2600-030-100-0000	ATHLETICS-FIGURE SKA	170.97	1,973.69
235386	03/09/2023	W1700	WATER TECH	23432 C	11-261-4110-050-250-0000	CONTRACTED SERV PLUM	1,947.00	1,947.00
235387	03/09/2023	W2375	WEISSMANS THEATRICAL SUPPLY	EA293 P	62-431-3000-009-000-1000	COM ED-DANCE	95.04	95.04
235388	03/09/2023	W2383	WENGER COPORATION	MB294 C	11-451-6110-011-000-0000	SITE ACQ & IMPROVE	20,867.27	20,867.27
Sub Total:							\$50,922.96	

ACH CHECKS

A10568	03/09/2023	A1250	ABM INDUSTRY GROUPS LLC	22632 P	11-261-4110-050-100-0000	FEB 2023	69,800.25	69,800.25
A10569	03/09/2023	A2285	ALAMO MUSIC CENTER	BM100 P	41-459-6410-030-000-2020	FEE-HS	5,305.64	
				BM100 P	41-459-6410-030-000-2020	FEE-HS	6,097.94	11,403.58
A10560	03/09/2023	A3500	AMAZON CAPITAL SERVICES INC	FA273 C	11-112-5110-021-210-0000	TCH SUP BAND	128.51	
				WA292 P	11-112-5110-021-221-0000	TCH SUP CURRIC CHANG	11.79	
				WA292 C	11-112-5110-021-221-0000	TCH SUP CURRIC CHANG	1,055.28	
				FA275 C	11-112-5110-021-900-0000	TCH SUP OTHER	11.66	
				CA267 C	11-112-5110-022-100-0000	TCH SUP MATH	84.42	
				CA266 C	11-112-5110-022-888-0000	TCH SUP SPEC ED	58.75	
				CA268 C	11-112-5110-022-900-0000	TCH SUP OTHER	54.84	
				HB267 C	11-127-5110-030-520-3440	TCH SUP FAM&CON SVC	58.97	
				HB271 C	11-127-5110-030-595-3440	TCH SUP COMPUTER PRO	33.10	
				WA291 P	11-221-5110-000-111-0000	SUPPLIES CURR DEVEL	7.99	
				WA291 C	11-221-5110-000-111-0000	SUPPLIES CURR DEVEL	491.81	
				WA297 C	11-221-5110-000-111-0000	SUPPLIES CURR DEVEL	42.97	
				WA294 C	11-221-5110-000-221-0000	SUPPLIES CURRIC CHAN	531.31	
				CA268 C	11-222-5910-022-100-0000	LIBRARY SUPPLIES	21.99	
				MB278 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	106.64	
				TA217 C	11-271-5730-060-000-0000	VEHICLE REPAIR PARTS	18.23	
				EB207 P	11-311-5110-009-200-0000	TCH SUP DAYCARE	23.90	
				EB207 C	11-311-5110-009-200-0000	TCH SUP DAYCARE	24.76	
				NA259 C	62-431-1500-013-000-0000	GES ACTIVITY-ART	114.96	
				FA274 C	62-431-1500-021-000-0000	FIS ACTIVITY-BAND AC	101.05	
				EB215 C	62-431-4000-009-000-2000	COM ED-SUMMER CAMP	110.80	

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10561	03/09/2023	A8600	ATI HOLDINGS INC.	RA265 C	62-431-9500-011-000-0000	RES ACTIVITY-PRINCIP	51.75	
				RA266 C	62-431-9500-011-000-0000	RES ACTIVITY-PRINCIP	30.57	
				FA272 C	62-431-9500-021-000-0000	FIS ACTIVITY-VOCAL M	46.36	3,222.41
A10562	03/09/2023	B2347	BIG PDQ	23474 C	21-293-3190-050-000-0000	CONT SVC-TRAINER	3,837.50	3,837.50
A10563	03/09/2023	B5250	BP ENERGY HOLDING COMPANY LLC	23476 C	11-331-3430-050-000-0000	COMMUNICATIONS	37.18	37.18
					11-261-5510-009-000-0000	FEB BLDG 51	855.89	
					11-261-5510-010-000-0000	FEB VES	1,917.61	
					11-261-5510-011-000-0000	FEB RES	1,443.93	
					11-261-5510-012-000-0000	FEB LES	593.32	
					11-261-5510-013-000-0000	FEB CES	1,942.68	
					11-261-5510-021-000-0000	FEB FIS	1,000.15	
					11-261-5510-022-000-0000	FEB HMS	3,008.80	
					11-261-5510-030-000-0000	FEB HHS	11,885.29	
					11-261-5510-055-000-0000	FEB SSC	6,090.38	
A10564	03/09/2023	B7490	BSN SPORTS LLC		11-261-5510-055-000-0000	FEB TRANSP	394.52	
					11-391-5510-080-000-0000	FEB MUSIC HALL	184.28	29,316.85
				23444 C	62-431-7350-030-000-0000	HHS ACTIVITY-PROJECT	140.96	140.96
A10565	03/09/2023	C0400	C & M ASSOCIATES	MB219 C	11-451-6110-011-000-0000	SITE ACQ & IMPROVE	13,150.00	13,150.00
A10566	03/09/2023	C0600	SHERYL CABAJ		11-111-3210-010-000-0000	TRAVEL & MILEAGE	28.22	
					11-111-3210-012-000-0000	TRAVEL & MILEAGE	28.23	56.45
A10567	03/09/2023	D1005	SHANNA DANA	23445 C	11-113-5110-030-410-0000	TCH SUP LIFE SCIENCE	24.37	24.37
A10568	03/09/2023	D4550	DEMCO INC	BM116 C	41-459-6410-012-000-2020	FFE-LES	8,664.59	8,664.59
A10569	03/09/2023	F1363	JENNIFER FELLOWS	23463 C	11-112-5110-022-420-0000	TCH SUP PHY SCIENCE	10.69	10.69
A10570	03/09/2023	F5300	FIVE STAR SIGNS INC.	23453 C	62-431-1800-030-100-0000	ATHLETICS-BOWLING	125.00	125.00
A10571	03/09/2023	F5800	FLINN SCIENTIFIC INC	23442 C	11-113-5110-030-400-0000	TCH SUP MATERIAL SCI	340.73	
				WVA296 C	11-221-5110-000-221-0000	SUPPLIES CURRIC CHAN	171.42	512.15
A10572	03/09/2023	G4401	GORDON FOOD SERVICE	23457 C	21-293-5920-050-000-0000	SUPPLIES-CONCESSIONS	72.95	72.95
A10573	03/09/2023	G4402	GORDON FOOD SERVICE	KA203 P	21-297-5610-000-000-0000	FOOD	1,102.65	
				KA203 P	21-297-5610-000-000-0000	FOOD	1,525.22	
				KA203 P	21-297-5610-000-000-0000	FOOD	5,025.46	
				KA203 P	21-297-5610-000-000-0000	FOOD	(148.20)	
				KA203 P	21-297-5610-000-000-0000	FOOD	1,640.64	
				KA203 P	21-297-5610-000-000-0000	FOOD	3,975.32	
				KA203 P	21-297-5610-000-000-0000	FOOD	71.54	
				KA203 P	21-297-5610-000-000-0000	FOOD	43.13	

Check Register

CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10574	03/09/2023	G4800	W W GRAINGER INC	KA203 P	21-297-5610-000-000-0000	FOOD	43.13	
				KA203 P	21-297-5610-000-000-0000	FOOD	(20.91)	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	183.42	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	39.14	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	365.08	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	240.15	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	585.84	14,671.61
				23438 P	11-261-5990-040-150-0000	MAINT SUPPLY ELECTRI	64.76	
				23438 P	11-261-5990-040-150-0000	MAINT SUPPLY ELECTRI	162.90	
				23438 P	11-261-5990-040-150-0000	MAINT SUPPLY ELECTRI	205.73	
A10575	03/09/2023	H0450	CATHLEEN HAGLUND	23438 C	11-261-5990-040-150-0000	MAINT SUPPLY ELECTRI	88.23	
				23436 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	7.92	
				23436 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	57.60	
				23436 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	43.33	
				23436 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	10.71	
				23437 P	11-261-5990-040-250-0000	MAINT SUPPLY PLUMBIN	71.49	
				23437 P	11-261-5990-040-250-0000	MAINT SUPPLY PLUMBIN	19.91	
				23437 C	11-261-5990-040-250-0000	MAINT SUPPLY PLUMBIN	59.73	
				23435 C	11-266-5910-050-000-2440	SUPPLIES-SECURITY GR	1,177.50	1,969.81
				23427 C	62-431-5800-030-000-0000	HHS ACTIVITY-HIGH SC	238.09	238.09
A10576	03/09/2023	H5080	RACHEL HAUKE		11-122-3210-050-000-0000	TRAVEL & MILEAGE-SPE	186.74	186.74
A10577	03/09/2023	H5700	HEINEMANN	WA287 C	11-221-5110-000-111-0000	SUPPLIES CURR DEVEL	171.71	171.71
A10578	03/09/2023	I0950	IMAGE 360 - BRIGHTON	23415 C	11-271-5790-060-000-0000	BUS SUPPLIES OTHER	95.58	95.58
A10579	03/09/2023	J4260	JOG ATHLETICS LLC	23447 C	62-431-3800-030-100-0000	ATHLETICS-HOCKEY	200.00	
				23472 C	62-431-3800-030-100-0000	ATHLETICS-HOCKEY	10,062.00	10,252.00
A10580	03/09/2023	J4860	JOHNSON AND WOOD	23431 C	11-261-4110-050-250-0000	CONTRACTED SERV PLUM	600.00	600.00
A10581	03/09/2023	K2675	KENSINGTON VALLEY VARSITY	23458 C	21-297-3190-000-000-0000	UNIFORM ALLOWANCE	42.98	42.98
A10582	03/09/2023	K3500	KIZCAM	23478 C	11-331-5910-050-000-0000	SUPPLIES	78.00	78.00
A10583	03/09/2023	K7570	KSS ENTERPRISES	23434 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	219.20	
				23433 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	157.43	376.63
A10584	03/09/2023	M0495	MACMILLAN ASSOCIATES	HB255 P	62-431-1000-030-000-0000	HHS ACTIVITY-ADVANCE	13,756.80	13,768.35
A10585	03/09/2023	N3360	NEOLA INC	HB255 C	62-431-1000-030-000-0000	HHS ACTIVITY-ADVANCE	11.55	
				23449 C	11-231-3190-050-100-0000	CONT SVC-BD OF ED	1,295.00	1,295.00
A10586	03/09/2023	P0540	CHRISTOPHER MICHAEL PALMER	23421 C	62-431-1500-021-000-0000	TROMBONE INSTRUCT	375.00	375.00

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10587	03/09/2023	P1295	MEGAN PARSELL	23419 C	62-431-1500-021-000-0000	SAXOPHONE INSTRUCT	125.00	125.00
A10588	03/09/2023	P2300	JW PEPPER & SON INC.	FA271 P	62-431-9500-021-000-0000	FIS ACTIVITY-VOCAL M	269.48	
				FA271 C	62-431-9500-021-000-0000	FIS ACTIVITY-VOCAL M	1,006.92	1,276.40
A10589	03/09/2023	P2400	PEPSI BEVERAGES COMPANY	KA205 P	21-297-5610-000-000-0000	FOOD	593.75	593.75
A10590	03/09/2023	P3000	PETER'S TRUE VALUE	23439 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	48.01	
				23439 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	17.63	65.64
A10591	03/09/2023	P6175	PRAIRIE FARMS DAIRY	KA208 P	21-297-5610-000-000-0000	FOOD	192.48	
				KA208 P	21-297-5610-000-000-0000	FOOD	190.83	
				KA208 P	21-297-5610-000-000-0000	FOOD	205.89	
				KA208 P	21-297-5610-000-000-0000	FOOD	220.95	
				KA208 P	21-297-5610-000-000-0000	FOOD	234.36	
				KA208 P	21-297-5610-000-000-0000	FOOD	264.48	
				KA208 P	21-297-5610-000-000-0000	FOOD	458.84	1,767.83
A10592	03/09/2023	R0900	RAYHAVEN GROUP	MB216 C	11-451-6110-011-000-0000	SITE ACQ & IMPROVE	14,650.00	14,650.00
A10593	03/09/2023	S1365	SCHEMA ROOFING & SHEET METAL	23471 P	11-261-4110-050-300-0000	CONTRACTED SERV BLDG	797.00	
				23471 P	11-261-4110-050-300-0000	CONTRACTED SERV BLDG	600.00	
				23471 P	11-261-4110-050-300-0000	CONTRACTED SERV BLDG	700.00	
				23471 C	11-261-4110-050-300-0000	CONTRACTED SERV BLDG	577.00	
				23446 C	11-261-4110-050-300-0000	CONTRACTED SERV BLDG	693.50	3,367.50
A10594	03/09/2023	S1855	SCHOOL SPECIALTY LLC	MA258 C	62-431-1500-013-000-0000	CES ACTIVITY-ART	1,073.19	1,073.19
A10595	03/09/2023	S3180	JENNIFER SEOG	23461 C	11-241-5910-022-000-0000	OFFICE SUPPLIES	63.00	63.00
A10596	03/09/2023	S4104	LISA L SHIPMAN	23418 C	62-431-1500-021-000-0000	FLUTE INSTRUC	125.00	125.00
A10597	03/09/2023	S4210	NATHAN SHOOK	23422 C	62-431-1500-021-000-0000	FULL CLASS INSTRUC	375.00	375.00
A10598	03/09/2023	S6935	SOLUCIENT SECURITY SYSTEMS	MA220 P	11-261-4110-050-500-0000	04/01/23 - 04/30/23	838.17	838.17
A10599	03/09/2023	S8100	RANDALL STANDRIDGE	23464 C	11-112-5110-022-210-0000	TCH SUP INST MUSIC	65.00	65.00
A10600	03/09/2023	S8265	STAPLES INC	GA207 P	11-331-5910-050-000-0000	SUPPLIES	176.64	
				GA207 C	11-331-5910-050-000-0000	SUPPLIES	20.62	197.26
A10601	03/09/2023	S9050	JILL STONE	23466 C	11-112-5110-022-420-0000	TCH SUP PHY SCIENCE	51.57	51.57
A10602	03/09/2023	S9700	SUPERIOR SCREEN PRINTING & EMB	23469 C	62-431-9000-009-000-5000	COM ED-SWIM MS SWIM	831.50	831.50
A10603	03/09/2023	T0757	DALLIN P TAYLOR	23420 C	62-431-1500-021-000-0000	FRENCH HORN INSTRUC	250.00	250.00
A10604	03/09/2023	T3285	THE SPIRIT OF LIVINGSTON	23462 C	11-112-5110-022-900-0000	TCH SUP OTHER	99.00	99.00
A10605	03/09/2023	T7860	TRANE U.S. INC.	MA209 P	11-261-4110-050-700-0000	CONTRACTED SERV SANI	1,160.81	1,160.81
A10606	03/09/2023	T7875	TRANSFER EXPRESS INC	23443 P	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	507.78	
				23443 P	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	(3.11)	

Check Register

CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10607	03/09/2023	T8475	TRI-COUNTY SUPPLY	23443 P	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	565.95	
				23443 C	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	258.00	1,328.62
				23441 P	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	212.03	
				23441 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	1,139.88	
				23416 P	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	517.37	
A10608	03/09/2023	V0850	VAN EERDEN	23416 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	1,378.32	
				23470 C	11-261-5990-040-100-0000	MAINT OFFICE SUPPLIE	3,026.77	6,274.37
				KA204 P	21-297-5610-000-000-0000	FOOD	727.30	
				KA204 P	21-297-5610-000-000-0000	FOOD	(7.27)	720.03
					11-232-3190-050-100-0000	22-23 CERT RENEWAL	160.00	160.00
A10609	03/09/2023	V4500	LISA VILLAR				122.15	122.15
A10610	03/09/2023	W3000	WEST MUSIC	VA227 C	11-111-5110-010-210-0000	TCH SUP MUSIC	122.15	122.15
Sub Total:							\$220,077.22	
Register Total:							\$271,000.18	

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
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Posting By Fund

Fund Name	Amount
CAPITAL PROJECTS FUND	\$20,068.17
CAFETERIA FUND	\$20,016.06
ATHLETICS FUND	\$7,985.45
GENERAL FUND	\$182,738.92
STUDENT ACTIVITIES	\$40,191.58
Total:	\$271,000.18

Posting To Detail Control Accounts

Account	Description	Fund	Account Class	Acct. Charge
12-101-0020-000-000-0000	CASH IN BANK AP	G	O	(271,000.18)
12-131-0000-000-000-0000	INTERFUND RECEIVABLE	G	K	88,261.26
12-402-0020-000-000-0000	ACC PYBLE-SYSTEM	G	D	182,738.92
22-402-0000-000-000-0000	ACCTS PAYABLE	C	D	20,016.06
22-402-0050-000-000-0000	ACCOUNTS PAYABLE	E	D	7,985.45
22-411-0000-000-000-0000	INTERFUND PAY CAFE	C	N	(20,016.06)
22-411-0020-000-000-0000	INTERFUND PAYABLE	E	N	(7,985.45)
42-402-0000-000-000-0000	ACCOUNTS PAYABLE	B	D	20,068.17
42-411-0000-000-000-0000	INTERFUND PAYABLE	B	N	(20,068.17)
62-402-0020-000-000-0000	ACC PYBLE-SYSTEM	S	D	40,191.58
62-411-0000-000-000-0000	INTERFUND PAYABLE	S	N	(40,191.58)

Check Register

CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
REGULAR CHECKS								
235389	03/16/2023	A6650	APOLLO STUDIOS LLC	23489 C	11-112-510-022-210-0000	TCH SUP INST MUSIC	210.00	210.00
235390	03/16/2023	A7125	ARBOR PROFESSIONAL SOLUTIONS	23505 C	10-181-1001-009-100-0000	COMM SCH DAY-CARE	20.00	
				23505 C	10-181-1001-009-275-0000	COMM SCH SMR CAMP	40.00	60.00
235391	03/16/2023	B6110	BRIGHTON HIGH SCHOOL	23496 C	11-321-3190-022-080-0000	CONT SVC-MS SWIM	150.00	150.00
235392	03/16/2023	C2955	C. C. CATERING INC	23493 C	11-331-3190-050-950-0000	EVENT EXPENSE	1,220.00	1,220.00
235393	03/16/2023	D6500	DTE ENERGY		11-261-5520-010-000-0000	PARK MAR	69.37	
					11-261-5520-010-000-0000	VES MAR	1,849.50	
					11-261-5520-013-000-0000	CES MAR	2,363.12	
					11-261-5520-022-000-0000	HMS MAR	4,500.26	
					11-261-5520-030-000-0000	HS ATH MAR	396.71	
					11-391-5520-080-000-0000	MUSIC HALL MAR	171.91	9,350.87
235394	03/16/2023	D6505	DTE ENERGY		11-261-5520-009-000-0000	BLDG 51 MAR	426.70	
					11-261-5520-011-000-0000	RES MAR	1,378.13	
					11-261-5520-011-000-0000	RES MOD MAR	653.28	
					11-261-5520-012-000-0000	LES MAR	4,925.76	
					11-261-5520-021-000-0000	FIS MAR	9,851.50	
					11-261-5520-030-000-0000	HHS MAR	7,574.53	
					11-261-5520-055-000-0000	SSC MAR	5,276.45	30,086.35
235395	03/16/2023	L0450	LAKE SHORE LEARNING MATERIALS	LA272 C	62-431-2000-012-000-0000	LES ACTIVITY-MISCELL	319.93	319.93
235396	03/16/2023	L0625	JENNIFER LANDACRE		11-311-5910-009-750-0000	SUPPL PRELUDE MAKE-U	201.34	201.34
235397	03/16/2023	L6300	LIVINGSTON COUNTY TREASURER	23479 C	11-259-7610-050-000-0000	TAX CH BCKWRI OFFS	128.10	128.10
235398	03/16/2023	L6620	LIVINGSTON DAILY PRESS & ARGUS	23498 C	11-271-4910-060-000-0000	CONTRACTED SERV	50.00	50.00
235399	03/16/2023	L9280	LOWE'S BUSINESS ACCT/SYNCR	23495 C	11-127-5110-030-540-3440	TCH SUP CONS TRDS	323.93	323.93
235400	03/16/2023	M5800	MICHIGAN EDUCATION SAVINGS PRO		12-451-1146-000-000-0000	MICH EDUC SVGS PROG	725.00	725.00
235401	03/16/2023	M7260	MICHIGAN STATE DISBURSEMENT UN		12-451-1131-000-000-0000	CASE#912778782	235.17	
					12-451-1131-000-000-0000	CASE#912249685	93.56	
					12-451-1131-000-000-0000	CASE#912047345	472.41	
					12-451-1131-000-000-0000	CASE#912883743	243.45	
					12-451-1131-000-000-0000	CASE#913441582	609.43	1,654.02
235402	03/16/2023	MSC04	KAYLA TURSELL		22-471-0000-000-000-0000	KAYLA TURSELL	27.50	27.50
235403	03/16/2023	MSC10	KELLY GOSBETH		21-297-3190-000-000-0000	KELLY GOSBETH	31.79	31.79
235404	03/16/2023	MSC10	LINDA HOPKINS		21-297-3190-000-000-0000	LINDA HOPKINS	143.78	143.78

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3/17/23

235403

235401

Vendor	InvoiceNo	Account	Description	Amount	InvDate	REASON
MSC04	REFUND	22-471-0000-000-000-0000	KAYLA TURSSELL	\$ 27.50	3/13/2023	REFUND student lunch account
MSC10	REIMBURSEMENT	21-297-3190-000-000-0000	KELLY GOSBETH	\$ 31.79	3/9/2023	REIMB Cafeteria Uniform Allowance
MSC10	REIMBURSEMENT	21-297-3190-000-000-0000	LUNDA HOPKINS	\$ 143.78	3/15/2023	REIMB Cafeteria Uniform Allowance
MSC10	REIMBURSEMENT	21-297-3190-000-000-0000	LORI STEVENSON	\$ 131.08	3/10/2023	REIMB Cafeteria Uniform Allowance
MSC10	REIMBURSEMENT	21-297-3190-000-000-0000	MARGUERITE MESSENGER	\$ 119.71	3/13/2023	REIMB Cafeteria Uniform Allowance
MSC91	REIMBURSEMENT	62-431-1200-030-100-0000	CHRISTINE DORR	\$ 192.00	3/16/2023	REIMB Boys Basketball cookies senior night
MSC91	REIMBURSEMENT	62-431-2200-030-100-0000	GINNIE BARRETT	\$ 53.00	3/16/2023	REIMB Boys Swim Eagles Flag
MSC91	REIMBURSEMENT	62-431-1800-030-100-0000	TRACY HEBEL	\$ 590.61	3/16/2023	REIMB Bowling Banquet Food

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
235405	03/16/2023	MSC10	LORI STEVENSON		21-297-3190-000-000-0000	LORI STEVENSON	131.08	131.08
235406	03/16/2023	MSC10	MARGUERITE MESSENGER		21-297-3190-000-000-0000	MARGUERITE MESSENGER	119.71	119.71
235407	03/16/2023	MSC91	CHRISTINE DORR		62-431-1200-030-100-0000	CHRISTINE DORR	192.00	192.00
235408	03/16/2023	MSC91	GINNIE BARRETT		62-431-2200-030-100-0000	GINNIE BARRETT	53.00	53.00
235409	03/16/2023	MSC91	TRACY HEBEL		62-431-1800-030-100-0000	TRACY HEBEL	590.61	590.61
235410	03/16/2023	S3885	SHERWIN WILLIAMS CO		23499 P 11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	232.84	
					23499 C 11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	58.21	291.05
235411	03/16/2023	S5450	TERESA SIMONDS		23503 C 62-431-9000-011-000-0000	DOG TAGS	58.60	58.60
235412	03/16/2023	S7965	SQUARE ONE EDUCATION NETWORK	23526 C	11-291-5990-030-000-3490	MISC SUPPL-FIRST ROB	2,000.00	2,000.00
235413	03/16/2023	S8560	STATE OF MICHIGAN	23502 C	11-261-7910-040-000-0000	DUES & FEES	120.00	120.00
235414	03/16/2023	U0260	U LINE INC	23485 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	42.14	42.14
235415	03/16/2023	V3622	VELO LAW OFFICE		12-451-1360-000-000-0000	ACCT#201442GC	182.13	182.13
235416	03/16/2023	W2375	WEISSMANS THEATRICAL SUPPLY	EA294 P	62-431-3000-009-000-1000	COM ED-DANCE	106.52	106.52

Sub Total: \$48,569.45

ACH CHECKS

A10611	03/16/2023	A1300	ABSO PURE WATER CO					
				AA201 P	11-232-3190-050-100-0000	CES	66.00	
				AA201 P	11-232-3190-050-100-0000	HMS	53.70	
				AA201 P	11-232-3190-050-100-0000	FIS	132.00	
				AA201 P	11-232-3190-050-100-0000	LES	55.00	
				AA201 P	11-232-3190-050-100-0000	RES	7.00	
				EA209 P	62-431-4000-009-000-1000	COM ED-FIELD TRIP CH	41.50	355.20
A10612	03/16/2023	A1490	ACCO BRANDS USA LLC					
				23504 C	11-111-3220-011-000-0000	CONF EXPENSE	362.00	362.00
A10613	03/16/2023	A1865	ADVANCED WATER TREATMENT INC					
				23486 P	11-261-4110-050-250-0000	CONTRACTED SERV PLUM	210.00	
				23486 C	11-261-4110-050-250-0000	CONTRACTED SERV PLUM	294.00	504.00
A10614	03/16/2023	A3500	AMAZON CAPITAL SERVICES INC					
				VA226 P	11-111-5110-010-510-0000	TCH SUP STEM	345.07	
				VA226 C	11-111-5110-010-510-0000	TCH SUP STEM	(31.49)	
				FA265 C	11-112-5110-021-900-0000	TCH SUP OTHER	11.99	
				CA271 C	11-112-5110-022-420-0000	TCH SUP PHY SCIENCE	80.94	
				CA269 C	11-112-5110-022-888-0000	TCH SUP SPEC ED	180.65	
				SA247 C	11-122-5110-013-194-0000	TCH SUP CE RR	47.25	
				HB253	11-127-5110-030-541-3440	CREDIT MEMO HB253	(10.99)	
				WA295 P	11-221-5110-000-221-0000	SUPPLIES CURRIC CHAN	123.65	
				WA295 C	11-221-5110-000-221-0000	SUPPLIES CURRIC CHAN	1,336.90	

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10615	03/16/2023	B0555	MELANIE BALDWIN	MB279 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	94.70	
				MB283 C	11-266-5910-050-000-2440	SUPPLIES-SECURITY GR	336.07	
				KA238 C	21-297-5990-000-000-0000	OTHER SUPPL & MAT	14.48	
				KA240 C	21-297-5990-000-000-0000	OTHER SUPPL & MAT	42.06	
				ZA281 C	62-431-1000-030-100-0000	ATHLETICS	219.98	
A10616	03/16/2023	B2347	BIG PDQ	NA250 P	62-431-1500-013-000-0000	CES ACTIVITY-ART	685.05	
				LA278 C	62-431-2000-012-000-0000	LES ACTIVITY-MISCELL	84.56	
				EB221 P	62-431-5000-009-000-2000	COM ED-GYM EQUIPMENT	175.78	
				EB221 C	62-431-5000-009-000-2000	COM ED-GYM EQUIPMENT	79.90	3,816.55
A10615	03/16/2023	B0555	MELANIE BALDWIN	23490 C	11-112-5110-022-110-0000	TCH SUP ART	5.15	5.15
A10616	03/16/2023	B2347	BIG PDQ	23429 C	11-232-3190-050-800-0000	CONT SVC-ADVERTISING	284.00	284.00
A10617	03/16/2023	B3550	BOLHOUSE LLC	MB281 C	11-261-5990-040-550-0000	MAINT SUPPLY HVAC	541.00	541.00
A10618	03/16/2023	B7490	BSN SPORTS LLC	23518 C	62-431-1900-030-100-0000	ATHLETICS-BOYS BASEB	185.00	185.00
A10619	03/16/2023	C8050	CONSUMERS ENERGY		11-261-5510-010-000-0000	VES FEB	922.59	
					11-261-5510-012-000-0000	LES FEB	754.70	
					11-261-5510-013-000-0000	CES FEB	933.86	
					11-261-5510-021-000-0000	FIS FEB	1,109.81	
					11-261-5510-022-000-0000	HMS FEB	1,413.42	
					11-261-5510-030-000-0000	HHS FEB	6,280.56	
					11-261-5510-055-000-0000	TRANSP FEB	237.46	
					11-261-5510-055-000-0000	SSC FEB	3,673.83	15,326.23
A10620	03/16/2023	D5100	LAUREN DEPESTEL	23523 C	62-431-7350-030-000-0000	HHS ACTIVITY-PROJECT	133.96	422.17
A10621	03/16/2023	D8000	DM BURR SECURITY SERVICES INC	21635 P	11-266-3190-030-000-0000	HHS ACTIVITY-WORK SK	288.21	
A10622	03/16/2023	F8275	DENNIS FREEMAN	23510 C	11-266-3190-030-000-0000	FEB	8,020.74	8,020.74
A10623	03/16/2023	G4401	GORDON FOOD SERVICE		11-311-3190-009-750-0000	Newies Photo Service	1,000.00	1,000.00
				23521 P	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	174.09	
				23521 C	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	195.34	369.43
A10624	03/16/2023	G4402	GORDON FOOD SERVICE	KA203 P	21-297-5610-000-000-0000	FOOD	1,161.66	
				KA203 P	21-297-5610-000-000-0000	FOOD	4,292.33	
				KA203 P	21-297-5610-000-000-0000	FOOD	1,724.62	
				KA203 P	21-297-5610-000-000-0000	FOOD	(143.36)	
				KA203 P	21-297-5610-000-000-0000	FOOD	(103.52)	
				KA203 P	21-297-5610-000-000-0000	FOOD	3,584.12	
				KA203 P	21-297-5610-000-000-0000	FOOD	1,747.09	
				KA203 P	21-297-5610-000-000-0000	FOOD	(15.79)	

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CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10625	03/16/2023	H0425	KATHERINE HAGERMAN	KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	1,159.51	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	96.76	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	132.88	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	225.82	
A10626	03/16/2023	H0425	KATHERINE HAGERMAN	KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	330.72	14,192.84
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	77.64	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	112.47	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	50.00	240.11
A10627	03/16/2023	H4965	ANNE HASSELD	23512 C	11-113-5110-030-440-0000	TCH SUP CHEMISTRY	80.20	80.20
				23512 C	62-431-7400-030-000-0000	HHS ACTIVITY-QUIZ BO	112.47	
				23512 C	62-431-8200-030-000-0000	HHS ACTIVITY-SCIENCE	50.00	
				23512 C	62-431-8200-030-000-0000	HHS ACTIVITY-SCIENCE	80.20	80.20
A10628	03/16/2023	J4860	JOHNSON AND WOOD	23481 C	11-261-4110-050-250-0000	MISC SUPPL-FIRST ROB	285.00	285.00
				23481 C	62-431-2700-030-100-0000	CONTRACTED SERV PLUM	507.60	507.60
				23481 C	62-431-2700-030-100-0000	CONTRACTED SERV ELEC	237.00	
				23481 C	62-431-2700-030-100-0000	CONTRACTED SERV ELEC	309.00	
A10629	03/16/2023	K0100	K & J ELECTRIC INC	23501 P	11-261-4110-050-150-0000	CAP OUTLAY-FURN & EQ	932.00	1,478.00
				23501 P	11-261-4110-050-150-0000	CAP OUTLAY-FURN & EQ	8,218.26	8,218.26
				23501 C	21-297-6420-000-000-0000	SITE ACQ & IMPROVE	690.00	690.00
				23501 C	21-297-6420-000-000-0000	SITE ACQ & IMPROVE	14.37	14.37
A10630	03/16/2023	K7500	KRUEGER INTERNATIONAL INC	MEB244 C	11-451-6110-011-000-0000	PORT O JOHNS	165.34	165.34
				MEB244 C	21-293-4220-050-000-0000	VIP Night Cookies	64.00	64.00
				23516 C	62-431-7000-009-000-3000	SUP COUNSELING	3,898.06	3,898.06
				23516 C	62-431-7000-009-000-3000	SUP COUNSELING	84.72	136.09
A10631	03/16/2023	L9290	DAWN LUBESKI	23487 C	11-212-5910-022-000-0000	ATHLETICS-CHEER	236.48	236.48
				23487 C	11-212-5910-022-000-0000	ATHLETICS-CHEER	185.00	185.00
				23487 C	11-113-5110-030-400-0000	TCH SUP MATERIAL SCI	327.20	
				23487 C	11-113-5110-030-400-0000	TCH SUP MATERIAL SCI	(0.91)	
A10632	03/16/2023	M2650	ERICA MCLENNAN	23525 C	11-113-5110-030-430-0000	TCH SUP EARTH SCIENC	374.50	700.79
				23525 C	11-113-5110-030-430-0000	TCH SUP EARTH SCIENC	380.60	380.60
				23525 C	11-112-5110-022-110-0000	TCH SUP ART	1,612.55	1,612.55
				23525 C	11-112-5110-022-110-0000	TCH SUP ART	447.08	
A10633	03/16/2023	M3620	MHSAA	DA201 P	11-225-5110-600-000-0000	CONTRACTED SERV FIRE	177.42	
				DA201 P	11-225-5110-600-000-0000	CONTRACTED SERV FIRE	507.32	
				23525 C	11-261-4110-050-450-0000	CONTRACTED SERV FIRE	192.48	
				23525 C	11-261-4110-050-450-0000	CONTRACTED SERV FIRE	177.42	
A10634	03/16/2023	M6500	MICHIGAN OFFICE SOLUTIONS INC	KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
A10635	03/16/2023	M8591	LAURA MOORE	KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
A10636	03/16/2023	N0300	NASCO EDUCATION LLC	KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
A10637	03/16/2023	N2200	NATIONAL TIME & SIGNAL	KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
A10638	03/16/2023	P2400	PEPSI BEVERAGES COMPANY	KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
A10639	03/16/2023	P4650	PIONEER VALLEY BOOKS	KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
A10640	03/16/2023	P4650	PIONEER VALLEY BOOKS	KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
A10641	03/16/2023	P4650	CHRISTOPHER PIPER	KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
A10642	03/16/2023	P8175	PRAIRIE FARMS DAIRY	KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		
				KA205 P	21-297-5610-000-000-0000	FOOD		

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10643	03/16/2023	P7178	PRESIDIO NETWORKED SOLUTIONS	EA291 C	11-311-6410-009-200-7010	FEE DAYCARE GRANT	15,975.00	15,975.00
A10644	03/16/2023	S1855	SCHOOL SPECIALTY LLC	CA265 C	11-112-5110-022-110-0000	TCH SUP ART	183.02	
				CA270 C	11-112-5110-022-900-0000	TCH SUP OTHER	47.90	230.92
A10645	03/16/2023	S4250	SHOW YOUR TEAM SPIRIT	23515 C	62-431-2200-030-100-0000	ATHLETICS-BOYS SWIM	70.00	190.00
				23508 C	62-431-5000-009-000-4000	COM ED-GYM APPAREL &	120.00	
A10646	03/16/2023	S4293	SI PRODUCTS LLC	23520 C	62-431-2700-030-100-0000	DEPOSIT	594.00	594.00
A10647	03/16/2023	S4315	SIEMENS INDUSTRY INC.	23497 C	11-261-5990-040-550-0000	MAINT SUPPLY HVAC	592.22	592.22
A10648	03/16/2023	S5175	STEVE SILVERSTON	23492 C	62-431-2000-022-000-0000	HMS ACTIVITY-BASKETB	60.00	60.00
A10649	03/16/2023	S6475	THERESA SMITH	23491 C	62-431-6000-022-000-0000	HMS ACTIVITY-QUIZ BO	26.65	26.65
A10650	03/16/2023	S7945	ANDREA SPRAGUE	23494 C	11-113-5110-030-440-0000	TCH SUP CHEMISTRY	34.29	34.29
A10651	03/16/2023	S9700	SUPERIOR SCREEN PRINTING & EMB	23480 C	62-431-2000-012-000-0000	LES ACTIVITY-MISCELL	704.00	704.00
A10652	03/16/2023	T3285	THE SPIRIT OF LIVINGSTON	23484 C	11-331-3190-050-800-0000	MEMORIAL EXPENSE	75.00	
				23514 C	62-431-4300-030-100-0000	ATHLETICS-GYMNASTICS	79.50	154.50
A10653	03/16/2023	T7875	TRANSFER EXPRESS INC	23522 C	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	200.52	200.52
A10654	03/16/2023	T8475	TRI-COUNTY SUPPLY	23482 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	225.05	225.05
A10655	03/16/2023	U0700	UNITED FUND		12-451-1140-000-000-0000	UNITED WAY DEDUCTION	145.42	145.42
A10656	03/16/2023	VA150	VFP FIRE SYSTEMS	23500 C	11-261-4110-050-450-0000	CONTRACTED SERV FIRE	2,650.00	2,650.00
A10657	03/16/2023	W0020	W4 SIGNS	23488 C	11-112-5110-022-750-0000	TCH SUP 7TH SOC STDI	380.00	380.00
A10658	03/16/2023	W0190	TAYLOR WAGNER	23517 C	62-431-3300-030-100-0000	ATHLETICS-SOFTBALL	93.60	93.60
A10659	03/16/2023	W3000	WEST MUSIC	LA262 C	11-111-5110-012-210-0000	TCH SUP MUSIC	95.00	95.00
A10660	03/16/2023	W3695	WHMI 93.5 FM	23506 C	11-232-3190-050-800-0000	CONT SVC-ADVERTISING	1,755.00	1,755.00
Sub Total:							\$91,767.78	
Register Total:							\$140,337.23	

Check Register

CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
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Posting By Fund

Fund Name	Amount
CAFETERIA FUND	\$19,720.88
ATHLETICS FUND	\$690.00
GENERAL FUND	\$111,652.46
STUDENT ACTIVITIES	\$8,273.89
Total:	\$140,337.23

Posting To Detail Control Accounts

Account	Description	Fund	Account Class	Acct. Charge
12-101-0020-000-000-0000	CASH IN BANK AP	G	O	(140,337.23)
12-131-0000-000-000-0000	INTERFUND RECEIVABLE	G	K	28,684.77
12-402-0020-000-000-0000	ACC PYBLE-SYSTEM	G	D	111,652.46
22-402-0000-000-000-0000	ACCTS PAYABLE	C	D	19,720.88
22-402-0050-000-000-0000	ACCOUNTS PAYABLE	E	D	690.00
22-411-0000-000-000-0000	INTERFUND PAY CAFE	C	N	(19,720.88)
22-411-0020-000-000-0000	INTERFUND PAYABLE	E	N	(690.00)
62-402-0020-000-000-0000	ACC PYBLE-SYSTEM	S	D	8,273.89
62-411-0000-000-000-0000	INTERFUND PAYABLE	S	N	(8,273.89)

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
REGULAR CHECKS								
235417	03/24/2023	A1590	ADAFRUIT INDUSTRIES LLC	CA272 C	11-112-5110-022-650-0000	TCH SUP COMPUTER	226.55	226.55
235418	03/24/2023	A7720	ARTS & SCRAPS	23557 C	11-311-3190-009-275-0000	Workshop 7/7	25.00	25.00
235419	03/24/2023	A8570	AT&T		11-261-3410-012-000-0000	APR LES	184.33	
					11-261-3410-021-000-0000	APR FIS	184.33	368.66
235420	03/24/2023	A8595	AT&T		11-261-3410-050-000-0000	MAR MIS ACCESS	653.98	653.98
235421	03/24/2023	B1330	BASES LOADED SPORTING GOODS I	ZA285 C	21-293-6420-030-260-0000	EQUIP SOFTBALL	1,034.55	1,034.55
235422	03/24/2023	B3200	BLICK ART MATERIALS	23584 C	62-431-2300-030-000-0000	HHS ACTIVITY-CERAMIC	740.00	740.00
235423	03/24/2023	B7487	KARL BRUSMAN	23573 C	21-293-3190-030-212-0000	OFF-BOYS LACROSSE-HS	275.00	275.00
235424	03/24/2023	C2105	CAROLINA COVERTECH INC	23574 C	11-266-5910-050-000-2440	SUPPLIES-SECURITY GR	2,160.61	2,160.61
235425	03/24/2023	C5500	CINTAS CORPORATION	HA202 P	11-127-5110-030-550-3440	TCH SUP AUTO	172.36	172.36
235426	03/24/2023	C9017	AWARD & SPORTS	23528 C	62-431-1300-030-100-0000	ATHLETICS-GIRLS BASK	390.76	390.76
235427	03/24/2023	D5500	DTE ENERGY		11-261-5520-021-000-0000	FIS MOD MAR	363.52	363.52
235428	03/24/2023	D7715	DIVERSE NETWORK ASSOCIATES	DA200 P	11-225-5110-600-000-0000	APR	486.00	486.00
235429	03/24/2023	F1000	F A R MANAGEMENT	21628 C	11-252-2850-050-000-0000	04/01/23 - 06/30/23	825.00	825.00
235430	03/24/2023	G4820	GRAND LEDGE PUBLIC SCHOOLS	23585 C	11-113-5110-030-931-0000	ACC COMPETITION	60.00	60.00
235431	03/24/2023	H4590	ENCORE YOUTH THEATER	23546 C	62-431-2000-011-000-0000	LION KING JR	1,455.00	1,455.00
235432	03/24/2023	H6200	HERSHEY CREAMERY CO.	KA206 P	21-297-5610-000-000-0000	FOOD	171.72	
				KA206 P	21-297-5610-000-000-0000	FOOD	392.64	
				KA206 P	21-297-5610-000-000-0000	FOOD	203.02	767.38
235433	03/24/2023	H7325	HOME DEPOT CREDIT	23579 C	11-266-5910-050-000-2440	SUPPLIES-SECURITY GR	1,428.00	1,428.00
235434	03/24/2023	H7800	HORIZON LEARNING SOLUTIONS LLC	23564 C	11-311-3190-009-100-0000	Spring Math Prep	72.00	72.00
235435	03/24/2023	H9404	HUNTINGTON PUBLIC CAP CORP	23541 C	11-511-7160-050-000-0000	PRIN BUS LOAN	62,712.25	
				23541 C	11-511-7260-050-000-0000	INT-BUS LOANS	3,808.89	66,521.14
235436	03/24/2023	H9410	HURON CLINTON METROPOLITAN AU	23588 P	21-293-4910-050-310-0000	ENTRY FEE BOYS GOLF	240.00	240.00
235437	03/24/2023	L1600	LEON ORIN BRAISTED III	23588 P	21-293-4910-050-310-0000	HAZEN TRANSFER TOURN	200.00	
				23588 P	21-293-4910-050-310-0000	GRIFFITH REALTY JV T	175.00	
				23588 P	21-293-4910-050-310-0000	EMBERS TOURNEY	185.00	
				23588 P	21-293-4910-050-310-0000	THE B/G/O/G JV TOURN	175.00	
				23588 P	21-293-4910-050-310-0000	SCHWARTS&CO INV ADV	200.00	
				23588 P	21-293-4910-050-310-0000	KENSINGTON JV CHALLE	180.00	
				23588 C	21-293-4910-050-310-0000	NORTHSTAR BANK TOURN	190.00	1,305.00

Handwritten: Paid 3/28/23

Check #

Vendor	InvoiceNo	Account	Description	Amount	InvDate	REASON
MSC04	REFUND	22-471-0000-000-000-0000	KAYLA TURSELL	\$ 10.00	3/16/2023	REFUND student lunch account
MSC15	REIMBURSEMENT	11-113-3710-030-000-0000	CARRIE LEE	\$ 144.00	3/22/2023	REIMB dual enrollment book
MSC15	REIMBURSEMENT	11-113-3710-030-000-0000	COLLIN DEGRAND	\$ 99.31	3/22/2023	REIMB dual enrollment book
MSC15	REIMBURSEMENT	11-113-3710-030-000-0000	LAUREN FORCIA	\$ 67.99	3/22/2023	REIMB dual enrollment book
MSC20	EF 01/07/23	21-293-4910-050-340-0000	FLUSHING HIGH SCHOOL	\$ 225.00	3/22/2023	ENTRY FEE JV & Varsity Cheer Competition
MSC30	EF 05/05/23	21-293-4910-050-310-0000	FOREST DUNES G C	\$ 400.00	3/22/2023	ENTRY FEE Varsity Golf Invite
MSC30	EF 05/19/23	21-293-4910-050-310-0000	HOWELL HIGH SCHOOL	\$ 135.00	3/22/2023	ENTRY FEE KLAJ JV Golf Invite
MSC30	EF 05/22/23	21-293-4910-050-310-0000	MIDLAND HIGH SCHOOL	\$ 225.00	3/22/2023	ENTRY FEE Varsity Golf Invite
MSC30	EF 05/02/23	21-293-4910-050-310-0000	SOUTH LYON HIGH SCHOOL	\$ 225.00	3/22/2023	ENTRY FEE JV Golf Invite
MSC60	EF 05/13/23	21-293-4910-050-260-0000	SALINE HIGH SCHOOL	\$ 350.00	3/22/2023	ENTRY FEE Softball Tournament
MSC70	EF 04/29/23	21-293-4910-050-210-0000	BRIGHTON HIGH SCHOOL	\$ 225.00	3/22/2023	ENTRY FEE GIRLS TRACK HS
MSC70	EF 04/29/23	21-293-4910-050-210-0000	BRIGHTON HIGH SCHOOL	\$ 225.00	3/22/2023	ENTRY FEE BOYS TRACK HS
MSC70	EF 05/06/23	21-293-4910-050-210-0000	FARMINGTON HS	\$ 200.00	3/22/2023	ENTRY FEE GIRLS TRACK HS
MSC70	EF 05/06/23	21-293-4910-050-210-0000	FARMINGTON HS	\$ 200.00	3/22/2023	ENTRY FEE BOYS TRACK HS
MSC70	EF 04/15/23	21-293-4910-050-210-0000	FREELAND HIGH SCHOOL	\$ 125.00	3/22/2023	ENTRY FEE GIRLS TRACK HS
MSC70	EF 04/15/23	21-293-4910-050-210-0000	FREELAND HIGH SCHOOL	\$ 125.00	3/22/2023	ENTRY FEE BOYS TRACK HS
MSC70	EF 04/22/23	21-293-4910-050-210-0000	HOWELL HIGH SCHOOL	\$ 125.00	3/22/2023	ENTRY FEE GIRLS TRACK HS
MSC70	EF 04/22/23	21-293-4910-050-210-0000	HOWELL HIGH SCHOOL	\$ 125.00	3/22/2023	ENTRY FEE BOYS TRACK HS
MSC91	REIMBURSEMENT	62-431-4300-030-100-0000	CHERYL ZAPPE	\$ 617.70	3/22/2023	REIMB HS gymnastics t-shirts
MSC91	REIMBURSEMENT	62-431-4300-030-100-0000	CHRISTINA GOYT	\$ 125.00	3/22/2023	REIMB HS gymnastics tumblers for seniors
MSC91	REIMBURSEMENT	62-431-2200-030-100-0000	MICHELLE HEMEYER	\$ 49.98	3/22/2023	REIMB HS boys swim cake
MSC91	REIMBURSEMENT	62-431-3900-030-100-0000	REBECCA MURPHY	\$ 76.40	3/15/2023	REIMB pom candy, mugs, & cups
MSC98	TRIP REFUND	11-331-3190-050-700-0000	ARTIE EDGERTON	\$ 1,758.00	3/22/2023	SR CTR REFUND - extended trip cancelled - min not met
MSC98	TRIP REFUND	11-331-3190-050-700-0000	BARB RYAN	\$ 1,148.00	3/22/2023	SR CTR REFUND - extended trip cancelled - min not met
MSC98	TRIP REFUND	11-331-3190-050-700-0000	BEVERLY ADKINS	\$ 358.00	3/22/2023	SR CTR REFUND - extended trip cancelled - min not met
MSC98	TRIP REFUND	11-331-3190-050-700-0000	CAROL FRINK	\$ 879.00	3/22/2023	SR CTR REFUND - extended trip cancelled - min not met
MSC98	TRIP REFUND	11-331-3190-050-700-0000	DEWISE MELE	\$ 400.00	3/22/2023	SR CTR REFUND - extended trip cancelled - min not met
MSC98	TRIP REFUND	11-331-3190-050-700-0000	DIANE AVEDESIAN	\$ 879.00	3/22/2023	SR CTR REFUND - extended trip cancelled - min not met
MSC98	TRIP REFUND	11-331-3190-050-700-0000	DOUG MCLEARON	\$ 1,758.00	3/22/2023	SR CTR REFUND - extended trip cancelled - min not met
MSC98	TRIP REFUND	11-331-3190-050-700-0000	HAZEL SWAIN	\$ 179.00	3/22/2023	SR CTR REFUND - extended trip cancelled - min not met
MSC98	TRIP REFUND	11-331-3190-050-700-0000	JAN COPI	\$ 879.00	3/22/2023	SR CTR REFUND - extended trip cancelled - min not met
MSC98	TRIP REFUND	11-331-3190-050-700-0000	JANE CLAWS	\$ 358.00	3/22/2023	SR CTR REFUND - extended trip cancelled - min not met
MSC98	TRIP REFUND	11-331-3190-050-700-0000	JEANNE HURST	\$ 179.00	3/22/2023	SR CTR REFUND - extended trip cancelled - min not met
MSC98	TRIP REFUND	11-331-3190-050-700-0000	JOANNE BELLARD	\$ 179.00	3/22/2023	SR CTR REFUND - extended trip cancelled - min not met
MSC98	TRIP REFUND	11-331-3190-050-700-0000	JUDY PEDDIE	\$ 879.00	3/22/2023	SR CTR REFUND - extended trip cancelled - min not met
MSC98	TRIP REFUND	11-331-3190-050-700-0000	LISA BANISTER	\$ 879.00	3/22/2023	SR CTR REFUND - extended trip cancelled - min not met
MSC98	TRIP REFUND	11-331-3190-050-700-0000	MARGE KENNEDY	\$ 879.00	3/22/2023	SR CTR REFUND - extended trip cancelled - min not met
MSC98	TRIP REFUND	11-331-3190-050-700-0000	MARLEA PFEIL	\$ 358.00	3/22/2023	SR CTR REFUND - extended trip cancelled - min not met
MSC98	TRIP REFUND	11-331-3190-050-700-0000	MILLIE MADDEN	\$ 179.00	3/22/2023	SR CTR REFUND - extended trip cancelled - min not met
MSC98	TRIP REFUND	11-331-3190-050-700-0000	SANDY RAMILLER	\$ 219.00	3/22/2023	SR CTR REFUND - extended trip cancelled - min not met
MSC98	TRIP REFUND	11-331-3190-050-700-0000	SARAH ANDERSON	\$ 358.00	3/22/2023	SR CTR REFUND - extended trip cancelled - min not met
MSC98	TRIP REFUND	11-331-3190-050-700-0000	SHEILA CURRY	\$ 358.00	3/22/2023	SR CTR REFUND - extended trip cancelled - min not met

3/23/24

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
235438	03/24/2023	L2750	ROBERT LIDDELL	23568 C	62-431-3800-030-100-0000	ATHLETICS-HOCKEY	875.00	875.00
235439	03/24/2023	L2900	LIFT AT STS LLC	23572 C	62-431-4300-030-100-0000	ATHLETICS-GYMNASTICS	111.80	111.80
235440	03/24/2023	L6190	LIVINGSTON COUNTY SENIOR NUTRIT	23566 C	11-331-3190-050-950-0000	VETERANS' BREAKFAST	200.00	
				23555 C	11-331-3190-050-950-0000	HOLIDAY LUNCHEON	432.00	632.00
235441	03/24/2023	M0470	MACKINAW HOTEL MANAGEMENT IN	23544 C	62-431-4000-013-000-0000	CES ACTIVITY-MACKINA	191.79	
				23547 C	62-431-9000-011-000-0000	RES ACTIVITY-MACKINA	191.79	383.58
235442	03/24/2023	M0496	MACMILLAN HOLDINGS LLC	HB255	62-431-1000-030-000-0000	HHS ACTIVITY-ADVANCE	13,756.80	
					62-431-1000-030-000-0000	HHS ACTIVITY-ADVANCE	11.55	13,768.35
235443	03/24/2023	M3350	MERIDIAN WINDS	23542 P	11-112-4120-021-210-0000	EQUIP REPAIR-BAND	175.00	
				23542 C	11-112-4120-021-210-0000	EQUIP REPAIR-BAND	175.00	
				23533 P	11-112-4120-022-210-0000	EQUIP REPAIR-BAND	170.00	
				23533 C	11-112-4120-022-210-0000	EQUIP REPAIR-BAND	100.00	
				23553 C	11-113-4190-030-210-0000	INST REPAIR SCHOOL	124.00	
				23553 P	11-113-5110-030-210-0000	TCH SUP INST MUSIC	255.00	
				23553 C	11-113-5110-030-210-0000	TCH SUP INST MUSIC	226.00	
				23542 C	62-431-1500-021-000-0000	FIS ACTIVITY-BAND AC	78.00	1,303.00
235444	03/24/2023	M5650	MICHIGAN DECA	23591 C	11-127-5110-030-510-3440	TCH SUP MKTING	4,572.00	
				23591 C	62-431-4300-030-000-0000	HHS ACTIVITY-DECA	32,339.00	36,911.00
235445	03/24/2023	M7309	MICHIGAN STATE UNIVERSITY	23601 C	11-261-6510-040-000-0000	MAINT VEH REP A	25,000.00	25,000.00
235446	03/24/2023	M8750	JOHN MOTT	23662 C	62-431-6000-021-000-0000	FIS ACTIVITY-MISCELL	18.98	18.98
235447	03/24/2023	MSC04	KAYLA TURSELL		22-471-0000-000-000-0000	KAYLA TURSELL	10.00	10.00
235448	03/24/2023	MSC15	CARRIE LEE		11-113-3710-030-000-0000	CARRIE LEE	144.00	144.00
235449	03/24/2023	MSC15	COLLIN DEGRAND		11-113-3710-030-000-0000	COLLIN DEGRAND	99.31	99.31
235450	03/24/2023	MSC15	LAUREN FORCIA		11-113-3710-030-000-0000	LAUREN FORCIA	67.99	67.99
235451	03/24/2023	MSC20	FLUSHING HIGH SCHOOL		21-293-4910-050-340-0000	FLUSHING HIGH SCHOOL	225.00	225.00
235452	03/24/2023	MSC30	FOREST DUNES G C		21-293-4910-050-310-0000	FOREST DUNES G C	400.00	400.00
235453	03/24/2023	MSC30	HOWELL HIGH SCHOOL		21-293-4910-050-310-0000	HOWELL HIGH SCHOOL	135.00	135.00
235454	03/24/2023	MSC30	MIDLAND HIGH SCHOOL		21-293-4910-050-310-0000	MIDLAND HIGH SCHOOL	225.00	225.00
235455	03/24/2023	MSC30	SOUTH LYON HS		21-293-4910-050-310-0000	SOUTH LYON HS	225.00	225.00
235456	03/24/2023	MSC60	SALINE HIGH SCHOOL		21-293-4910-050-260-0000	SALINE HIGH SCHOOL	350.00	350.00
235457	03/24/2023	MSC70	BRIGHTON HIGH SCHOOL		21-293-4910-050-210-0000	BRIGHTON HIGH SCHOOL	225.00	225.00
235458	03/24/2023	MSC70	BRIGHTON HIGH SCHOOL		21-293-4910-050-210-0000	BRIGHTON HIGH SCHOOL	225.00	225.00
235459	03/24/2023	MSC70	FARMINGTON HS		21-293-4910-050-210-0000	FARMINGTON HS	200.00	200.00

Check Register

CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	Checkamt
235460	03/24/2023	MSC70	FARMINGTON HS		21-293-4910-050-210-0000	FARMINGTON HS	200.00	200.00
235461	03/24/2023	MSC70	FREELAND HIGH SCHOOL		21-293-4910-050-210-0000	FREELAND HIGH SCHOOL	125.00	125.00
235462	03/24/2023	MSC70	FREELAND HIGH SCHOOL		21-293-4910-050-210-0000	FREELAND HIGH SCHOOL	125.00	125.00
235463	03/24/2023	MSC70	HOWELL HIGH SCHOOL		21-293-4910-050-210-0000	HOWELL HIGH SCHOOL	200.00	200.00
235464	03/24/2023	MSC70	HOWELL HIGH SCHOOL		21-293-4910-050-210-0000	HOWELL HIGH SCHOOL	200.00	200.00
235465	03/24/2023	MSC91	CHERYL ZAPFE		62-431-4300-030-100-0000	CHERYL ZAPFE	617.70	617.70
235466	03/24/2023	MSC91	CHRISTINA GOYT		62-431-4300-030-100-0000	CHRISTINA GOYT	125.00	125.00
235467	03/24/2023	MSC91	MICHELLE HEMEYER		62-431-2200-030-100-0000	MICHELLE HEMEYER	49.98	49.98
235468	03/24/2023	MSC91	REBECCA MURPHY		62-431-3900-030-100-0000	REBECCA MURPHY	76.40	76.40
235469	03/24/2023	MSC98	ARTIE EDGERTON		11-331-3190-050-700-0000	ARTIE EDGERTON	1,758.00	1,758.00
235470	03/24/2023	MSC98	BARB RYAN		11-331-3190-050-700-0000	BARB RYAN	1,148.00	1,148.00
235471	03/24/2023	MSC98	BEVERLY ADKINS		11-331-3190-050-700-0000	BEVERLY ADKINS	358.00	358.00
235472	03/24/2023	MSC98	CAROL FRINK		11-331-3190-050-700-0000	CAROL FRINK	879.00	879.00
235473	03/24/2023	MSC98	DENISE MELE		11-331-3190-050-700-0000	DENISE MELE	400.00	400.00
235474	03/24/2023	MSC98	DIANE AVEDISIAN		11-331-3190-050-700-0000	DIANE AVEDISIAN	879.00	879.00
235475	03/24/2023	MSC98	DOUG MCLEARON		11-331-3190-050-700-0000	DOUG MCLEARON	1,758.00	1,758.00
235476	03/24/2023	MSC98	HAZEL SWAIN		11-331-3190-050-700-0000	HAZEL SWAIN	179.00	179.00
235477	03/24/2023	MSC98	JAN COP		11-331-3190-050-700-0000	JAN COP	879.00	879.00
235478	03/24/2023	MSC98	JANE CLAUS		11-331-3190-050-700-0000	JANE CLAUS	358.00	358.00
235479	03/24/2023	MSC98	JEANNE HURST		11-331-3190-050-700-0000	JEANNE HURST	179.00	179.00
235480	03/24/2023	MSC98	JOANNE BELLMARD		11-331-3190-050-700-0000	JOANNE BELLMARD	179.00	179.00
235481	03/24/2023	MSC98	JUDY PEDDIE		11-331-3190-050-700-0000	JUDY PEDDIE	879.00	879.00
235482	03/24/2023	MSC98	LISA BANISTER		11-331-3190-050-700-0000	LISA BANISTER	879.00	879.00
235483	03/24/2023	MSC98	MARGE KENNEY		11-331-3190-050-700-0000	MARGE KENNEY	358.00	358.00
235484	03/24/2023	MSC98	MARLEA PFEIL		11-331-3190-050-700-0000	MARLEA PFEIL	358.00	358.00
235485	03/24/2023	MSC98	MILLIE MADDEN		11-331-3190-050-700-0000	MILLIE MADDEN	179.00	179.00
235486	03/24/2023	MSC98	SANDY RAMILLER		11-331-3190-050-700-0000	SANDY RAMILLER	219.00	219.00
235487	03/24/2023	MSC98	SARAH ANDERSON		11-331-3190-050-700-0000	SARAH ANDERSON	358.00	358.00
235488	03/24/2023	MSC98	SHEILA CURRY		11-331-3190-050-700-0000	SHEILA CURRY	358.00	358.00
235489	03/24/2023	P2560	PERFECT EDGE HOCKEY		23589 C 62-431-3800-030-100-0000	ATHLETICS-HOCKEY	12,080.00	12,080.00
235490	03/24/2023	S0715	SANCHIN SYSTEMS		23665 C 11-311-3190-009-100-0000	KARATE CLASSES	300.00	300.00
235491	03/24/2023	S3360	SET SEG		23638 C 12-451-1200-000-000-0000	MEBS/SET SEG PRETAX	314.57	314.57

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CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
235492	03/24/2023	S3885	SHERWIN WILLIAMS CO	23536 C	11-261-5590-040-200-0000	GENERAL MAINT SUPPLY	442.73	442.73
235493	03/24/2023	T9350	TURTLESON LLC	23569 C	62-431-2700-030-100-0000	ATHLETICS-BOYS GOLF	1,141.09	1,141.09
235494	03/24/2023	W1200	WASHTEENAW COMM COLLEGE	23560 C	11-113-3710-030-000-0000	DUAL ENROLLMENT	12,510.00	
				23560 C	11-113-3710-030-031-0000	DUAL ENROLLMENT-LEGA	2,295.00	
				23560 C	11-113-3710-030-031-0001	DUAL ENROLLMENT-HVA	2,160.00	16,965.00
235495	03/24/2023	W1700	WATER TECH	23581 C	11-261-4110-050-250-0000	CONTRACTED SERV PLUM	25.00	
				23580 C	11-321-3190-030-000-0000	Feb. Testing	66.00	91.00
235496	03/24/2023	W2375	WEISSMANS THEATRICAL SUPPLY	EA289 P	62-431-3000-009-000-1000	COM ED-DANCE	302.29	
				EA294 P	62-431-3000-009-000-1000	COM ED-DANCE	454.69	
				EA294 P	62-431-3000-009-000-1000	COM ED-DANCE	256.41	1,013.39
235497	03/24/2023	Z0540	ZEHNEDERS OF FRANKENMUTH INC	23532 C	11-331-3190-050-700-0000	RED HAT LADIES DAYS	1,392.00	1,392.00
Sub Total:							\$209,627.38	

ACH CHECKS

A10661	03/24/2023	A0750	A R REPAIRS	KA200 P	21-297-4190-000-000-0000	REPAIRS & MAINT	248.00	
				KA200 P	21-297-4190-000-000-0000	REPAIRS & MAINT	522.98	770.98
A10662	03/24/2023	A1865	ADVANCED WATER TREATMENT INC	23535 C	11-261-4110-050-250-0000	CONTRACTED SERV PLUM	199.50	199.50
A10663	03/24/2023	A3500	AMAZON CAPITAL SERVICES INC	VA229 C	11-111-5110-010-210-0000	TCH SUP MUSIC	51.34	
				VA229 C	11-111-5110-010-900-0000	TCH SUP OTHER	135.28	
				LA279 C	11-111-5110-012-510-0000	TCH SUP STEM	1,369.89	
				MA260 C	11-111-5110-013-901-0000	TCH SUP OTHER	19.99	
				MA263 C	11-111-5110-013-901-0000	TCH SUP OTHER	46.00	
				LA281 C	11-111-6410-012-000-0000	EQUIP & FURN NEW	479.95	
				FA278 C	11-112-5110-021-900-0000	TCH SUP OTHER	298.40	
				CA264 C	11-112-5110-022-110-0000	TCH SUP ART	223.49	
				CA274 C	11-112-5110-022-315-0000	TCH SUP HEALTHH	71.96	
				CA281 C	11-112-5110-022-315-0000	TCH SUP HEALTHH	84.24	
				CA277 C	11-112-5110-022-850-0000	TCH SUP 7TH ENGLISH	392.89	
				CA279 C	11-112-5110-022-888-0000	TCH SUP SPEC ED	188.73	
				FA269 P	11-112-6410-021-000-0000	EQUIP & FURN NEW	3,958.45	
				FA269 P	11-112-6410-021-000-0000	EQUIP & FURN NEW	(161.07)	
				FA269 P	11-112-6410-021-000-0000	EQUIP & FURN NEW	(53.69)	
				FA269 P	11-112-6410-021-000-0000	EQUIP & FURN NEW	(161.07)	
				FA269 C	11-112-6410-021-000-0000	EQUIP & FURN NEW	375.83	
				SA250 C	11-112-5110-013-194-0000	TCH SUP CE RR	95.94	

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CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10664	03/24/2023	A6785	AQUATIC SOURCE	SA251 C	11-122-5110-013-194-0000	TCH SUP CE RR	6.99	
				LA282 C	11-241-5910-012-000-0000	OFFICE SUPPLIES	79.59	
				MB288 C	11-261-5990-040-100-0000	MAINT OFFICE SUPPLIE	91.48	
				MB291 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	264.16	
				KA242 C	21-297-5610-000-000-0000	FOOD	12.00	
				KA237 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	73.11	
				KA237 C	21-297-5990-000-000-0000	OTHER SUPPL & MAT	13.92	
				KA241 C	21-297-5990-000-000-0000	OTHER SUPPL & MAT	93.30	
				KA244 C	21-297-5990-000-000-0000	OTHER SUPPL & MAT	15.72	
				NA261 C	62-431-1000-013-000-0000	CES ACTIVITY	75.50	
				ZA284 C	62-431-1300-030-100-0000	ATHLETICS-GIRLS BASK	27.99	
				ZA282 C	62-431-2200-030-100-0000	ATHLETICS-BOYS SWIM	7.99	
				ZA283 C	62-431-3100-030-100-0000	ATHLETICS-SKI	256.90	
				HB274 C	62-431-5800-030-000-0000	HHS ACTIVITY-HIGH SC	318.86	
				FA277 P	62-431-6000-021-000-0000	FIS ACTIVITY-MISCELL	54.66	
				FA277 P	62-431-6000-021-000-0000	FIS ACTIVITY-MISCELL	22.95	
				FA277 C	62-431-6000-021-000-0000	FIS ACTIVITY-MISCELL	(22.95)	
A10665	03/24/2023	A9350	AUTO-WARES GROUP	EB223 C	62-431-7000-009-000-1000	COM ED-PRESCHOOL	176.80	
				EB222 C	62-431-7000-009-000-3000	COM ED-PRESCHOOL LUB	43.63	
				RA268 P	62-431-9500-011-000-0000	RES ACTIVITY-PRINCIP	43.96	
				RA268 C	62-431-9500-011-000-0000	RES ACTIVITY-PRINCIP	31.99	9,105.10
				23554 C	11-321-5990-030-000-0000	OTHER SUPPLIES-POOL	619.02	619.02
				HA201 P	11-127-5110-030-550-3440	TCH SUP AUTO	273.18	
				HA201 P	11-127-5110-030-550-3440	TCH SUP AUTO	424.17	
				HA201 P	11-127-5110-030-550-3440	TCH SUP AUTO	103.58	
				HA201 P	11-127-5110-030-550-3440	TCH SUP AUTO	345.98	
				HA201 P	11-127-5110-030-550-3440	TCH SUP AUTO	39.19	
A10666	03/24/2023	A9452	AVENTRIC TECHNOLOGIES	HA201 P	11-127-5110-030-550-3440	TCH SUP AUTO	9.79	
				HA201 P	11-127-5110-030-550-3440	TCH SUP AUTO	24.09	
				HA201 P	11-127-5110-030-550-3440	TCH SUP AUTO	(284.58)	
				HA201 P	11-127-5110-030-550-3440	TCH SUP AUTO	(103.58)	
				HA201 P	11-127-5110-030-550-3440	TCH SUP AUTO	133.38	
				HA201 P	11-127-5110-030-550-3440	TCH SUP AUTO	66.89	
				HA201 P	11-127-5110-030-550-3440	TCH SUP AUTO	12.39	1,044.48
				23600 C	11-213-5990-000-000-0000	CLINIC SUPP H	130.00	130.00
				BM123 C	11-311-6410-009-200-7010	FEE DAYCARE GRANT	4,853.70	
A10667	03/24/2023	B1000	BARTON MALOW BUILDERS					

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CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10668	03/24/2023	B2000	LISA BERGKOTTER	BM123 C	41-452-6310-022-000-2020	SITE WORK-MS	20,922.88	
A10669	03/24/2023	B4540	HEATHER OSTERHOUT	BM123 C	41-456-6220-010-000-2020	CONSTRUCTION-VES	21,627.34	
A10670	03/24/2023	B6650	TARA BRANSON	BM123 C	41-456-6220-050-000-2020	CONSTRUCTION-HESSC	5,562.33	
A10671	03/24/2023	B6000	BRIGHTON AREA SCHOOLS	BM123 C	41-456-6220-050-100-2020	CONSTRUCTION MGR FEE	41,059.54	
				BM123 C	41-456-6220-050-200-2020	GENERAL FIELD CONDIR	1,140.27	
				BM123 C	41-459-6310-022-000-2020	TECH INFRASTRUCTURE-	7,745.40	
				BM123 C	41-459-6310-030-000-2020	TECH INFRASTRUCTURE-	18,711.90	
				BM123 C	41-459-6310-050-000-2020	TECH INFRASTRUCTURE-	14,085.90	
				BM123 C	41-459-6410-050-100-2020	TECH EQUIPMENT-HESSC	1.98	135,711.24
A10668	03/24/2023	B2000	LISA BERGKOTTER	23583 C	62-431-7700-030-000-0000	HHS ACTIVITY-REACHIN	77.11	77.11
A10669	03/24/2023	B4540	HEATHER OSTERHOUT	23552 C	62-431-3750-030-000-0000	HHS ACTIVITY-CLASS O	31.79	31.79
A10670	03/24/2023	B6650	TARA BRANSON		21-297-3210-000-000-0000	TRAVEL & MILEAGE	22.72	22.72
A10671	03/24/2023	B6000	BRIGHTON AREA SCHOOLS	23545 C	12-451-1100-000-000-0000	HEALTH INS-MESSA	468,461.64	
				23549 C	12-451-1111-000-000-0000	COBRA - A PARLETTE	45.86	
				23548 C	12-451-1111-000-000-0000	COBRA - K WILSON	14.45	468,521.95
A10672	03/24/2023	C0800	HEATHER CALABRESE	23563 C	11-311-3190-009-500-0000	April CL Spring Bro	711.00	711.00
A10673	03/24/2023	C3600	CENTER FOR ENERGY	23582 C	11-127-5110-030-541-3440	TCH SUP ENERGY	200.00	200.00
A10674	03/24/2023	C6050	CONSUMERS ENERGY		11-261-5510-009-000-0000	BLDG 51 FEB	788.70	
					11-261-5510-011-000-0000	RES FEB	1,207.82	
					11-391-5510-080-000-0000	MUSIC HALL FEB	203.28	2,199.80
A10675	03/24/2023	D2950	MARY E DAY	23587 C	62-431-6000-021-000-0000	FIS ACTIVITY-MISCELL	145.64	145.64
A10676	03/24/2023	D4565	SARAH DEMGEN		11-221-3210-000-111-0000	TRAVEL & MILEAGE-CUR	66.68	66.68
A10677	03/24/2023	D6150	R. L. DEPPMANN CO.	MB280 P	11-261-5990-040-550-0000	MAINT SUPPLY HVAC	2,683.26	2,683.26
A10678	03/24/2023	E6500	ELLISON EDUCATIONAL EQUIPMENT I	LA276 C	11-111-6410-012-000-0000	EQUIP & FURN NEW	1,005.06	1,005.06
A10679	03/24/2023	E7900	ENERCO	MA206 P	11-261-4110-050-250-0000	MAR	635.00	635.00
A10680	03/24/2023	E9900	EXECUTIVE ENERGY SERVICES LLC	21748 P	11-232-3190-050-200-0000	MAR	300.00	300.00
A10681	03/24/2023	F5300	FIVE STAR SIGNS INC.	23567 C	62-431-4300-030-100-0000	ATHLETICS-GYMNASTICS	212.00	212.00
A10682	03/24/2023	G4200	GOPHER SPORT	VA292 C	11-111-5110-010-310-0000	TCH SUP PHYS ED	155.68	155.68
A10683	03/24/2023	G4401	GORDON FOOD SERVICE	GA200 P	11-331-5910-050-000-0000	SUPPLIES	21.44	21.44
A10684	03/24/2023	G4402	GORDON FOOD SERVICE	KA203 P	21-297-5610-000-000-0000	FOOD	1,283.17	
				KA203 P	21-297-5610-000-000-0000	FOOD	(29.86)	
				KA203 P	21-297-5610-000-000-0000	FOOD	6,308.64	
				KA203 P	21-297-5610-000-000-0000	FOOD	(186.17)	
				KA203 P	21-297-5610-000-000-0000	FOOD	(14.06)	

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CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10685	03/24/2023	G4800	W W GRAINGER INC	KA203 P	21-297-5610-000-000-0000	FOOD	2,552.63	18,430.78
				KA203 P	21-297-5610-000-000-0000	FOOD	4,795.90	
				KA203 P	21-297-5610-000-000-0000	FOOD	1,710.13	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	257.11	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	1,147.17	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	192.33	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	189.74	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	338.21	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	(45.03)	
				KA203 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	(69.13)	
A10686	03/24/2023	H0425	KATHERINE HAGERMAN	23596 P	11-261-5990-040-150-0000	MAINT SUPPLY ELECTRI	72.55	121.83
				23596 P	11-261-5990-040-150-0000	MAINT SUPPLY ELECTRI	67.30	
				23596 C	11-261-5990-040-150-0000	MAINT SUPPLY ELECTRI	43.91	
				23595 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	16.36	
				23595 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	37.47	
				23595 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	191.99	
				23595 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	545.93	
				23594 C	11-261-5990-040-250-0000	MAINT SUPPLY PLUMBIN	32.10	
				23594 P	11-261-5990-040-250-0000	MAINT SUPPLY PLUMBIN	1,037.42	
				23593 P	11-261-5990-040-250-0000	MAINT SUPPLY PLUMBIN	12.57	
A10687	03/24/2023	H4965	ANNE HASSELD	23593 P	11-266-3190-050-000-2440	CONT SVC-SECURITY GR	38.60	2,134.40
				23593 C	11-266-3190-050-000-2440	CONT SVC-SECURITY GR	38.20	
						ACC COMPETITION	121.83	
						TRAVEL & MILEAGE	86.98	
						SUPPLIES CURR DEVEL	86.00	
						TCH SUP MATERIAL SCI	130.29	
						VES ACTIVITY-MISC	595.00	
						CONTRACTED SERV PLUM	1,542.50	
						CONTRACTED SERV PLUM	96.00	
						CONTRACTED SERV HVAC	1,392.50	
A10688	03/24/2023	H5700	HEINEMANN	23529 C	11-113-5110-030-400-0000	TCH SUP MATERIAL SCI	130.29	130.29
				23529 C	11-113-5110-030-400-0000	TCH SUP MATERIAL SCI	130.29	
						TCH SUP MATERIAL SCI	130.29	
						TCH SUP MATERIAL SCI	130.29	
						TCH SUP MATERIAL SCI	130.29	
						TCH SUP MATERIAL SCI	130.29	
						TCH SUP MATERIAL SCI	130.29	
						TCH SUP MATERIAL SCI	130.29	
						TCH SUP MATERIAL SCI	130.29	
						TCH SUP MATERIAL SCI	130.29	
A10689	03/24/2023	I0400	IASCO	23529 C	11-113-5110-030-400-0000	TCH SUP MATERIAL SCI	130.29	130.29
				23529 C	11-113-5110-030-400-0000	TCH SUP MATERIAL SCI	130.29	
						TCH SUP MATERIAL SCI	130.29	
						TCH SUP MATERIAL SCI	130.29	
						TCH SUP MATERIAL SCI	130.29	
						TCH SUP MATERIAL SCI	130.29	
						TCH SUP MATERIAL SCI	130.29	
						TCH SUP MATERIAL SCI	130.29	
						TCH SUP MATERIAL SCI	130.29	
						TCH SUP MATERIAL SCI	130.29	
A10690	03/24/2023	I9900	IXL LEARNING INC	23528 C	62-431-3000-010-000-0000	VES ACTIVITY-MISC	595.00	595.00
				23575 P	11-261-4110-050-250-0000	CONTRACTED SERV PLUM	1,542.50	
				23575 C	11-261-4110-050-250-0000	CONTRACTED SERV PLUM	96.00	
				23592 C	11-261-4110-050-550-0000	CONTRACTED SERV HVAC	1,392.50	
						CONTRACTED SERV HVAC	1,392.50	
						CONTRACTED SERV HVAC	1,392.50	
						CONTRACTED SERV HVAC	1,392.50	
						CONTRACTED SERV HVAC	1,392.50	
						CONTRACTED SERV HVAC	1,392.50	
						CONTRACTED SERV HVAC	1,392.50	
A10691	03/24/2023	J4860	JOHNSON AND WOOD	23575 P	11-261-4110-050-250-0000	CONTRACTED SERV PLUM	1,542.50	3,030.00
				23575 C	11-261-4110-050-250-0000	CONTRACTED SERV PLUM	96.00	
				23592 C	11-261-4110-050-550-0000	CONTRACTED SERV HVAC	1,392.50	
						CONTRACTED SERV HVAC	1,392.50	
						CONTRACTED SERV HVAC	1,392.50	
						CONTRACTED SERV HVAC	1,392.50	
						CONTRACTED SERV HVAC	1,392.50	
						CONTRACTED SERV HVAC	1,392.50	
						CONTRACTED SERV HVAC	1,392.50	
						CONTRACTED SERV HVAC	1,392.50	
A10692	03/24/2023	J6310	JONES GLOBAL SPORTS LLC	23571 C	62-431-2700-030-100-0000	ATHLETICS-BOYS GOLF	627.60	627.60
				23571 C	62-431-2700-030-100-0000	ATHLETICS-BOYS GOLF	627.60	
						ATHLETICS-BOYS GOLF	627.60	
						ATHLETICS-BOYS GOLF	627.60	
						ATHLETICS-BOYS GOLF	627.60	
						ATHLETICS-BOYS GOLF	627.60	
						ATHLETICS-BOYS GOLF	627.60	
						ATHLETICS-BOYS GOLF	627.60	
						ATHLETICS-BOYS GOLF	627.60	
						ATHLETICS-BOYS GOLF	627.60	
A10693	03/24/2023	L9285	LRP PUBLICATIONS INC	23528 C	11-122-5110-050-000-0000	TCH SUP SPEC ED GENE	43.45	43.45
				23528 C	11-122-5110-050-000-0000	TCH SUP SPEC ED GENE	43.45	
						TCH SUP SPEC ED GENE	43.45	
						TCH SUP SPEC ED GENE	43.45	
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						TCH SUP SPEC ED GENE	43.45	
						TCH SUP SPEC ED GENE	43.45	
A10694	03/24/2023	M0340	ANNETTE MACFARLANE	23528 C	11-122-5110-050-000-0000	TCH SUP SPEC ED GENE	43.45	43.45
				23528 C	11-122-5110-050-000-0000	TCH SUP SPEC ED GENE	43.45	
						TCH SUP SPEC ED GENE	43.45	
						TCH SUP SPEC ED GENE	43.45	
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						TCH SUP SPEC ED GENE	43.45	
						TCH SUP SPEC ED GENE	43.45	
A10695	03/24/2023	N0010	N2Y LLC	23528 C	11-122-5110-050-000-0000	TCH SUP SPEC ED GENE	43.45	43.45
				23528 C	11-122-5110-050-000-0000	TCH SUP SPEC ED GENE	43.45	
						TCH SUP SPEC ED GENE	43.45	
						TCH SUP SPEC ED GENE	43.45	
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						TCH SUP SPEC ED GENE	43.45	
						TCH SUP SPEC ED GENE	43.45	
A10696	03/24/2023	P2400	PEPSI BEVERAGES COMPANY	23528 C	11-122-5110-050-000-0000	TCH SUP SPEC ED GENE	43.45	43.45
				23528 C	11-122-5110-050-000-0000	TCH SUP SPEC ED GENE	43.45	
						TCH SUP SPEC ED GENE	43.45	
						TCH SUP SPEC ED GENE	43.45	
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						TCH SUP SPEC ED GENE	43.45	
						TCH SUP SPEC ED GENE	43.45	
						TCH SUP SPEC ED GENE	43.45	

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10697	03/24/2023	P3000	PETER'S TRUE VALUE	23597 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	27.98	
				23597 P	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	42.25	
				23597 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	21.01	
				23598 P	11-261-5990-040-250-0000	MAINT SUPPLY PLUMBIN	118.91	
				23598 C	11-261-5990-040-250-0000	MAINT SUPPLY PLUMBIN	308.56	518.71
A10698	03/24/2023	P4600	PIONEER ATHLETICS	23540 C	21-293-5992-050-000-0000	CHALK AND PAINT	1,774.89	1,774.89
A10699	03/24/2023	P6175	PRAIRIE FARMS DAIRY	KA208 P	21-297-5610-000-000-0000	FOOD	227.24	
				KA208 P	21-297-5610-000-000-0000	FOOD	201.31	
				KA208 P	21-297-5610-000-000-0000	FOOD	254.83	
				KA208 P	21-297-5610-000-000-0000	FOOD	227.24	
				KA208 P	21-297-5610-000-000-0000	FOOD	173.74	
				KA208 P	21-297-5610-000-000-0000	FOOD	227.24	
				KA208 P	21-297-5610-000-000-0000	FOOD	172.08	
				KA208 P	21-297-5610-000-000-0000	FOOD	201.31	
				KA208 P	21-297-5610-000-000-0000	FOOD	227.24	
				KA208 P	21-297-5610-000-000-0000	FOOD	228.90	
				KA208 P	21-297-5610-000-000-0000	FOOD	186.70	
				KA208 P	21-297-5610-000-000-0000	FOOD	142.85	
				KA208 P	21-297-5610-000-000-0000	FOOD	157.47	
				KA208 P	21-297-5610-000-000-0000	FOOD	188.35	
				KA208 P	21-297-5610-000-000-0000	FOOD	185.05	
				KA208 P	21-297-5610-000-000-0000	FOOD	144.51	
				KA208 P	21-297-5610-000-000-0000	FOOD	214.28	
				KA208 P	62-431-3900-030-100-0000	FOOD	345.91	
				KA208 P	62-431-3900-030-100-0000	FOOD	360.61	
				KA208 P	62-431-3900-030-100-0000	FOOD	402.62	4,626.95
A10700	03/24/2023	P7178	PRESIDIO NETWORKED SOLUTIONS	MA279 C	11-271-5990-060-000-0000	REPLACEMENT OF EQUIP	1,034.00	
				GA205 P	11-331-6410-050-000-0000	FURN & EQUIP PURCHAS	381.00	
				GA205 C	11-331-6410-050-000-0000	FURN & EQUIP PURCHAS	560.00	1,975.00
A10701	03/24/2023	R1260	SUSAN REDDING	23527 C	62-431-5500-009-000-0000	Balloons	29.64	29.64
A10702	03/24/2023	S0670	SONYA SALINAS-ARREDONDO	23561 C	11-112-5110-022-860-0000	TCH SUP 8TH ENGLISH	17.50	17.50
A10703	03/24/2023	S1365	SCHEMA ROOFING & SHEET METAL	23578 C	11-261-4110-050-300-0000	CONTRACTED SERV BLDG	1,045.00	1,045.00
A10704	03/24/2023	S1850	SCHOOL NURSE SUPPLY INC.	23599 C	11-213-5990-000-000-0000	CLINIC SUPP H	1,141.19	1,141.19
A10705	03/24/2023	S1855	SCHOOL SPECIALTY LLC	NA262 C	11-111-5110-013-901-0000	TCH SUP OTHER	205.72	

Check Register

CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10706	03/24/2023	S3050	SEHI COMPUTER PRODUCTS	HB272 C	11-127-5110-030-524-3440	TCH SUP EDUCATION	736.75	736.75
A10707	03/24/2023	S4293	SI PRODUCTS LLC	23570 C	62-431-2700-030-100-0000	ATHLETICS-BOYS GOLF	755.73	755.73
A10708	03/24/2023	S5175	STEVE SILVERSTON	23531 C	62-431-2000-022-000-0000	HMS ACTIVITY-BASKETB	181.88	181.88
A10709	03/24/2023	S8005	STAFFORD MEDIA INC	EA211 P	11-311-3430-009-100-0000	PRINT/PUB/POSTAGE	3,973.22	
				EA211 P	11-311-3610-009-500-0000	PRINT/POST COMM LIFE	2,648.82	6,622.04
A10710	03/24/2023	S9050	JILL STONE	23530 C	62-431-7400-022-000-0000	HMS ACTIVITY-TEACHER	75.00	75.00
A10711	03/24/2023	S9375	BARBARA STRIZ	23590 C	62-431-3000-010-000-0000	VES ACTIVITY-MISC	170.09	170.09
A10712	03/24/2023	S9700	SUPERIOR SCREEN PRINTING & EMB	23558 C	62-431-9000-009-000-1000	MS Spirit Item	45.50	45.50
A10713	03/24/2023	T3285	THE SPIRIT OF LIVINGSTON	23586 C	11-232-3190-050-600-0000	EMP RECOGNITION	300.00	
				23566 C	62-431-2900-030-100-0000	ATHLETICS-CHEER	202.50	502.50
A10714	03/24/2023	T8475	TRI-COUNTY SUPPLY	23577 P	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	1,365.82	
				23577 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	215.10	
				23537 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	7.50	
				23534 C	11-261-5990-040-000-0000	CUSTODIAL SUPPLIES	2,479.23	4,067.65
A10715	03/24/2023	W1400	WASHTENAW INT SCHL DST	23560 C	11-113-8220-030-000-0000	FEES PD TO OTH DIST-	24,333.00	
				23551 C	11-113-8220-030-000-0000	FEES PD TO OTH DIST-	310.00	
				23560 C	11-113-8220-030-031-0000	FEES PD TO OTH DIST-	2,170.00	
				23560 C	11-113-8220-030-031-0001	FEES PD TO OTH DIST-	29,587.00	56,400.00
A10716	03/24/2023	W2325	WEINGARTZ SUPPLY CO INC	23576 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	887.14	887.14
Sub Total:							\$734,385.18	
Register Total:							\$944,012.56	

Check Register

CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
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Posting By Fund

Fund Name	Amount
CAPITAL PROJECTS FUND	\$130,857.54
CAFETERIA FUND	\$24,158.27
ATHLETICS FUND	\$7,689.44
GENERAL FUND	\$710,746.38
STUDENT ACTIVITIES	\$70,560.93
Total:	\$944,012.56

Posting To Detail Control Accounts

Account	Description	Fund	Account Class	Acct. Charge
12-101-0020-000-000-0000	CASH IN BANK AP	G	O	(944,012.56)
12-131-0000-000-000-0000	INTERFUND RECEIVABLE	G	K	233,266.18
12-402-0020-000-000-0000	ACC PYBLE-SYSTEM	G	D	710,746.38
22-402-0000-000-000-0000	ACCTS PAYABLE	C	D	24,158.27
22-402-0050-000-000-0000	ACCOUNTS PAYABLE	E	D	7,689.44
22-411-0000-000-000-0000	INTERFUND PAY CAFE	C	N	(24,158.27)
22-411-0020-000-000-0000	INTERFUND PAYABLE	E	N	(7,689.44)
42-402-0000-000-000-0000	ACCOUNTS PAYABLE	B	D	130,857.54
42-411-0000-000-000-0000	INTERFUND PAYABLE	B	N	(130,857.54)
62-402-0020-000-000-0000	ACC PYBLE-SYSTEM	S	D	70,560.93
62-411-0000-000-000-0000	INTERFUND PAYABLE	S	N	(70,560.93)

Check Register

CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
REGULAR CHECKS								
235498	03/30/2023	A5100	AMERICAN RED CROSS	23609 C	11-321-3190-030-000-0000	Dec. 17 LG Review	287.00	287.00
235499	03/30/2023	A8575	AT&T		11-261-3410-009-000-0000	APR COMM ED	17.46	
					11-261-3410-010-000-0000	APR VES	69.82	
					11-261-3410-011-000-0000	APR RES	122.17	
					11-261-3410-013-000-0000	APR CES	69.82	
					11-261-3410-022-000-0000	APR HMS	139.61	
					11-261-3410-030-000-0000	APR HHS	156.99	
					11-261-3410-050-000-0000	APR SSC	174.54	750.41
235500	03/30/2023	A8596	AT&T		11-261-3410-050-000-0000	APR E911	1,233.96	1,233.96
235501	03/30/2023	C8480	CORNWELL'S TURKEY PRODUCTS	23624 C	11-331-3190-050-700-0000	1 DOI 1 DOI	1,000.00	1,000.00
235502	03/30/2023	G4530	KATRINA RENEE GRACE	23610 C	11-311-3190-009-100-0000	BATON TWIRLING CLASS	660.00	660.00
235503	03/30/2023	H6200	HERSHEY CREAMERY CO.	KA206 P	21-297-5610-000-000-0000	FOOD	862.50	862.50
235504	03/30/2023	I0575	IDN HARDWARE SALES INC	23617 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	712.54	712.54
235505	03/30/2023	L2900	LIFT AT STS LLC	23572	62-431-4300-030-100-0000	ATHLETICS-GYMNASTICS	1,000.00	1,000.00
235506	03/30/2023	L6200	LIVINGSTON COUNTY SHERIFF DEPAF	23602 C	11-231-3190-050-100-0000	CONT SVC-BD OF ED	357.50	357.50
235507	03/30/2023	M5800	MICHIGAN EDUCATION SAVINGS PRO		12-451-1146-000-000-0000	MICH EDUC SVGS PROG	725.00	725.00
235508	03/30/2023	M7260	MICHIGAN STATE DISBURSEMENT UN		12-451-1131-000-000-0000	CASE#912778782	235.17	
					12-451-1131-000-000-0000	CASE#912249685	93.56	
					12-451-1131-000-000-0000	CASE#912047345	472.41	
					12-451-1131-000-000-0000	CASE#912883743	243.45	
					12-451-1131-000-000-0000	CASE#913441582	609.43	1,654.02
235509	03/30/2023	MSC14	JOSHUA BRADEN		62-431-5800-021-000-0000	JOSHUA BRADEN	10.00	10.00
235510	03/30/2023	MSC16	LAURA CARLSON		11-112-5110-022-580-0000	LAURA CARLSON	34.25	34.25
235511	03/30/2023	MSC91	KERI GARCIA		62-431-4300-030-100-0000	KERI GARCIA	222.64	222.64
235512	03/30/2023	MSC96	CYNTHIA SHAW		11-232-3190-050-700-0000	CYNTHIA SHAW	43.25	43.25
235513	03/30/2023	MSC96	SHANTAL SERVELLO		11-232-3190-050-700-0000	SHANTAL SERVELLO	43.25	43.25
235514	03/30/2023	MSC99	AMBER RIVERA		62-431-5600-009-000-0000	AMBER RIVERA	50.00	50.00
235515	03/30/2023	P5850	POSTMASTER	23606 C	11-311-3610-009-500-0000	May CL Postage	1,175.00	1,175.00
235516	03/30/2023	P5850	POSTMASTER	23611 C	11-331-3610-050-100-0000	POSTAGE	630.00	630.00
235517	03/30/2023	S3885	SHERWIN WILLIAMS CO	23622 C	11-261-5990-040-200-0000	GENERAL MAINT SUPPLY	195.68	195.68
235518	03/30/2023	S8640	STATE OF MICHIGAN	23559 P	11-321-4910-080-000-0000	CONT SERV MUSIC HALL	138.12	
				23559 C	11-321-4910-080-000-0000	CONT SERV MUSIC HALL	142.40	280.52

Check #

35509

35514

Vendor	InvoiceNo	Account	Description	Amount	InvDate	REASON
MSC14	REFUND	62-431-5800-021-000-0000	JOSHUA BRADEN	\$ 10.00	3/15/2023	REFUND FIS Found lost library book
MSC16	REIMBURSEMENT	11-112-5110-022-580-0000	LAURA CARLSON	\$ 34.25	3/22/2023	REIMB HMS water & cookies peer to peer lunch
MSC91	REIMBURSEMENT	62-431-4300-030-100-0000	KERI GARCIA	\$ 222.64	3/23/2023	REIMB Ath gymnastics senior night, banquet
MSC96	FINGERPRINT REIMB	11-232-3190-050-700-0000	CYNTHIA SHAW	\$ 43.25	3/29/2023	REIMB fingerprinting
MSC96	FINGERPRINT REIMB	11-232-3190-050-700-0000	SHANTAL SERVELLO	\$ 43.25	3/24/2023	REIMB fingerprinting
MSC99	REFUND	62-431-5500-009-000-0000	AMBER RIVERA	\$ 50.00	3/27/2023	REFUND Comm Ed Gymnastics Party

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
235519	03/30/2023	T1850	MOTIVATED AND MOVING LLC	23612 C	11-331-3190-050-100-0000	CONT SVC-CLASS INSTR	225.00	225.00
235520	03/30/2023	V3622	VELO LAW OFFICE		12-451-1360-000-000-0000	ACCT#2014426C	182.13	182.13

Sub Total: \$12,334.65

ACH CHECKS

A10717	03/30/2023	A1490	ACCO BRANDS USA LLC	VA230 C	11-111-5110-010-900-0000	TCH SUP OTHER	250.00	250.00
A10718	03/30/2023	A1875	AERO FILTER INC	23625 P	11-261-5990-040-550-0000	MAINT SUPPLY HVAC	4,119.11	
				23625 P	11-261-5990-040-550-0000	MAINT SUPPLY HVAC	589.41	
				23625 P	11-261-5990-040-550-0000	MAINT SUPPLY HVAC	1,707.09	
				23625 P	11-261-5990-040-550-0000	MAINT SUPPLY HVAC	3,681.38	
				23625 P	11-261-5990-040-550-0000	MAINT SUPPLY HVAC	1,328.35	
				23625 P	11-261-5990-040-550-0000	MAINT SUPPLY HVAC	768.10	
				23625 P	11-261-5990-040-550-0000	MAINT SUPPLY HVAC	49.71	
				23625 C	11-261-5990-040-550-0000	MAINT SUPPLY HVAC	64.34	12,317.49
A10719	03/30/2023	A2455	ALL-PRO EXERCISE	23613 C	11-331-3190-050-200-0000	CONT SVC-OTHER	460.00	460.00
A10720	03/30/2023	A3500	AMAZON CAPITAL SERVICES INC	LA279	11-111-5110-012-510-0000	TCH SUP STEM	134.77	
				CA284 C	11-112-5110-022-650-0000	TCH SUP COMPUTER	402.77	
				CA282 C	11-112-5110-022-888-0000	TCH SUP SPEC ED	235.11	
				HB275 P	11-113-5110-030-440-0000	TCH SUP CHEMISTRY	528.35	
				HB275 C	11-113-5110-030-440-0000	TCH SUP CHEMISTRY	(19.71)	
				HB281 C	11-113-5110-030-440-0000	TCH SUP CHEMISTRY	83.20	
				HB276 C	11-127-5110-030-524-3440	TCH SUP EDUCATION	30.99	
				HB284 C	11-127-5110-030-550-3440	TCH SUP AUTO	187.57	
				HB279 C	11-127-5110-030-595-3440	TCH SUP COMPUTER PRO	67.99	
				CA285 C	11-212-5910-022-000-0000	SUP COUNSELING	24.98	
				AA236 C	11-232-3190-050-100-0000	CONT SVC-OTHER	21.99	
				AA237 C	11-232-3190-050-100-0000	CONT SVC-OTHER	109.95	
				AA238 C	11-232-3190-050-100-0000	CONT SVC-OTHER	153.93	
				MB293 C	11-266-5910-050-000-2440	SUPPLIES-SECURITY GR	99.86	
				HB278 C	11-291-5990-030-000-3490	MISC SUPPL-FIRST ROB	62.42	
				HB282 C	11-291-5990-030-000-3490	MISC SUPPL-FIRST ROB	14.21	
				KA243 P	21-297-5990-000-000-0000	OTHER SUPPL & MAT	22.28	
				KA243 C	21-297-5990-000-000-0000	OTHER SUPPL & MAT	93.21	
				FA279 C	62-431-6000-021-000-0000	FIS ACTIVITY-MISCELL	227.34	
				FA280 C	62-431-6000-021-000-0000	FIS ACTIVITY-MISCELL	48.82	

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CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10721	03/30/2023	B2347	BIG PDQ	HB283 C	62-431-9400-030-000-0000	HHS ACTIVITY-YEARBOO	260.19	2,790.22
A10722	03/30/2023	C5640	CITY ELECTRIC SUPPLY	23607 C	11-331-3190-050-950-0000	EVENT EXPENSE	39.34	39.34
A10723	03/30/2023	D7560	DIRECT ENERGY BUSINESS	MB260 C	11-261-5990-040-150-0000	MAINT SUPPLY ELECTRI	35.72	35.72
					11-261-5520-009-000-0000	BLDG 51 MAR	448.95	
					11-261-5520-010-000-0000	VES MAR	2,298.81	
					11-261-5520-011-000-0000	RES MOD MAR	743.60	
					11-261-5520-013-000-0000	CES MAR	2,966.51	
					11-261-5520-021-000-0000	FIS MOD MAR	366.82	
					11-261-5520-022-000-0000	HMS MAR	5,745.17	
					11-261-5520-030-000-0000	HS ATH MAR	409.94	
					11-261-5520-030-000-0000	HHS MAR	19,575.74	
					11-261-5520-055-000-0000	SSC MAR	10,147.92	42,703.46
A10724	03/30/2023	D8200	TERESA DOROUGH	23608 C	62-431-3000-009-000-1000	COM ED-DANCE	60.80	60.80
A10725	03/30/2023	E6406	ELITE FIRE SAFETY INC	23621 C	11-261-4110-050-450-0000	CONTRACTED SERV FIRE	1,739.00	1,739.00
A10726	03/30/2023	F7250	KAY FOUNTAIN	23604 C	11-112-5110-022-250-0000	TCH SUP LIFE SKILLS	167.12	167.12
A10727	03/30/2023	G3465	DARCI GONTARSKI		11-213-3210-050-000-0000	TRAVEL & MILEAGE-NUR	70.75	
					11-213-3210-050-000-0000	TRAVEL & MILEAGE-NUR	102.50	173.25
A10728	03/30/2023	G9000	JOSEPH GUARR	23605 C	11-112-5110-022-900-0000	TCH SUP OTHER	249.00	249.00
A10729	03/30/2023	H6080	RACHEL HAUK		11-122-3210-050-000-0000	TRAVEL & MILEAGE-SPE	186.77	186.77
A10730	03/30/2023	I0950	IMAGE 360 - BRIGHTON	23618 C	11-266-5910-050-000-2440	SUPPLIES-SECURITY GR	877.53	877.53
A10731	03/30/2023	J4860	JOHNSON AND WOOD	23619 C	11-261-4110-050-300-0000	CONTRACTED SERV BLDG	430.00	
				MB289 C	11-261-4110-050-550-0000	CONTRACTED SERV HVAC	6,751.83	
				23614 C	11-261-4110-050-550-0000	CONTRACTED SERV HVAC	2,098.50	9,280.33
A10732	03/30/2023	L1300	LASHBROOK SEPTIC SERVICE	23620 C	11-261-4110-050-700-0000	CONTRACTED SERV SANI	250.00	250.00
A10733	03/30/2023	M6500	MICHIGAN OFFICE SOLUTIONS INC	DA201 P	11-225-5110-600-000-0000	TECH MAR	30.01	30.01
A10734	03/30/2023	P7020	PRECISION DATA PRODUCTS	HB269 C	11-127-5110-030-524-3440	TCH SUP EDUCATION	1,079.00	1,079.00
A10735	03/30/2023	R9300	RUNYAN POTTERY SUPPLY INC	HB277 C	62-431-2300-030-000-0000	HHS ACTIVITY-CERAMIC	665.00	665.00
A10736	03/30/2023	S0325	SAFETY-KLEEN SYSTEMS INC	HA203 P	11-127-5110-030-550-3440	TCH SUP AUTO	378.04	378.04
A10737	03/30/2023	S1365	SCHEMA ROOFING & SHEET METAL	MB292 C	11-261-4110-050-300-0000	CONTRACTED SERV BLDG	2,227.00	
				23623 C	11-261-4110-050-300-0000	CONTRACTED SERV BLDG	1,295.00	3,522.00
A10738	03/30/2023	S2510	AOB SECURITY LLC	23207 C	11-266-3190-050-000-2440	CONT SVC-SECURITY GR	3,127.00	3,127.00
A10739	03/30/2023	S3050	SEHI COMPUTER PRODUCTS	HB266 P	11-127-5110-030-595-3440	TCH SUP COMPUTER PRO	50,592.00	
				HB266 C	11-127-5110-030-595-3440	TCH SUP COMPUTER PRO	11,440.64	
				HA221 C	62-431-1300-030-000-0000	HHS ACTIVITY-AUTO TE	145.60	62,178.24

Check Register

CheckNo	CKDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
A10740	03/30/2023	T3195	THE PITNEY BOWES BANK INC - RESE	23616 C	11-232-3430-050-000-0000	POSTAGE	1,000.00	1,000.00
A10741	03/30/2023	T8475	TRI-COUNTY SUPPLY	23615 C	11-261-6990-040-000-0000	CUSTODIAL SUPPLIES	141.47	
				MB290 C	11-451-6110-011-000-0000	SITE ACQ & IMPROVE	7,926.36	8,067.83
A10742	03/30/2023	U0700	UNITED FUND		12-451-1140-000-000-0000	UNITED WAY DEDUCTION	145.42	145.42
A10743	03/30/2023	V3950	VERIZON COMMUNICATIONS INC	DA202 P	11-225-5110-600-000-0000	TECH MAR	30.01	
				GA201 P	11-331-3410-050-600-0000	SENIOR CTR MAR	82.16	112.17
A10744	03/30/2023	V3951	VERIZON COMMUNICATIONS INC	MA212 P	11-261-3410-040-000-0000	MAINT MAR	976.48	
				MA212 P	11-271-3410-060-000-0000	TRANSP MAR	153.76	1,130.24
A10745	03/30/2023	W3140	JAMES WHEELER		21-293-3210-050-312-0000	TRAVEL & MILEAGE-MIS	78.60	
					21-293-3210-050-312-0000	TRAVEL & MILEAGE-MIS	186.02	
					21-293-3210-050-312-0000	TRAVEL & MILEAGE-MIS	430.99	695.61
Sub Total:							\$153,710.59	
Register Total:							\$166,045.24	

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
Posting By Fund								
Fund Name			Amount					
CAFETERIA FUND			\$977.99					
ATHLETICS FUND			\$695.61					
GENERAL FUND			\$161,681.25					
STUDENT ACTIVITIES			\$2,690.39					
Total:			\$166,045.24					

Posting To Detail Control Accounts

Account	Description	Fund	Account Class	Acct. Charge
12-101-0020-000-000-0000	CASH IN BANK AP	G	O	(166,045.24)
12-131-0000-000-000-0000	INTERFUND RECEIVABLE	G	K	4,363.99
12-402-0020-000-000-0000	ACC PYBLE-SYSTEM	G	D	161,681.25
22-402-0000-000-000-0000	ACCTS PAYABLE	C	D	977.99
22-402-0050-000-000-0000	ACCOUNTS PAYABLE	E	D	695.61
22-411-0000-000-000-0000	INTERFUND PAY CAFE	C	N	(977.99)
22-411-0020-000-000-0000	INTERFUND PAYABLE	E	N	(695.61)
62-402-0020-000-000-0000	ACC PYBLE-SYSTEM	S	D	2,690.39
62-411-0000-000-000-0000	INTERFUND PAYABLE	S	N	(2,690.39)

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
ACH CHECKS								
A10746	03/30/2023	V3950	VERIZON COMMUNICATIONS INC	23603 C	11-261-3410-050-000-0000	HOT SPOT MAR	30.17	30.17
Sub Total:							\$30.17	
Register Total:							\$30.17	

Handwritten:
3/30/23
[Signature]

Check Register

CheckNo	CkDate	Vendor	Name	PO #	Account	Description	Amount	CheckAmt
Posting By Fund								
Fund Name						Amount		
GENERAL FUND						\$30.17		
			Total:			\$30.17		

Posting To Detail Control Accounts						
Account	Description	Fund	Account Class	Acct. Charge		
12-101-0020-000-000-0000	CASH IN BANK AP	G	O	(30.17)		
12-402-0020-000-000-0000	ACC PYBLE-SYSTEM	G	D	30.17		