

Hartland Consolidated Schools
Superintendent/Administrative Health & Safety Committee
Meeting Minutes
April 27, 2023
4:00 p.m. – Central Office Conference Room

Present: Chuck Hughes, Rachel Bois, Matt Marino, Scott VanEpps, Mike Capra, Deputy Hillier,
Chris Costa, Meghan Glabach, Greg Keller

Chuck Hughes called the meeting to order at 4:00.

Conversation was had regarding the intent of the committee. Chuck shared that the committee needs to center on thoughts around how the administration can develop recommendations to forward to the full board when appropriate.

Greg went over a list of things he believes are associated with health and safety. He suggested meeting quarterly. He mentioned he visited Brighton schools and they have something called Raptor at building entrances that scans visitor IDs.

Chuck shared that HCS has ordered the Raptor system and it should be installed over the summer.

Meghan Glabach shared her thoughts of what she thought the committee should look like and how school resource officers might be included to report their thoughts to the committee if the district decides to employ some. One of her objectives is reviewing safety measures. She shared that it might be necessary to have regular safety audits done moving forward to check progress and to identify additional needs.

Chris Costa shared his thoughts about how the Committee should focus on a safe school environment for the students. He suggested meeting in August, then possibly in December to listen to any concerns which could be addressed for the 2nd semester. He stated the committee should be apprised of progress and informed if concerns arise. Chris suggested principals regularly identify trends they are seeing that can be compiled and shared with the committee. Chuck indicated that this can be done through his administrative meetings.

Deputy Hillier talked about the reports he does, mostly short briefs just to document the incident. He said the goal is to look for repeat offenders.

Chuck shared that based on conversations with the Livingston County Sherriff's office, if we are looking into School Resource Officers through the LCSO and or private security team members, we will need to know by June if we want to go that route.

Meghan suggested having another meeting in June. She also asked if we are getting multiple quotes for private security.

Meghan suggested solidifying the committee structure at the June meeting and go over expectations. Meghan asked Deputy Hillier for a copy of an SRO job description so the committee can see what it looks like.

The meeting adjourned at 5:00 p.m.

Respectfully submitted,
Renee Braden

The above represents the recording secretary's understanding of the information presented and decisions accepted during the above dated meeting. All additions, corrections and clarifications are to be submitted to the Board President within (5) days of receipt.