

Hartland Consolidated Schools
Personnel Committee Meeting minutes
March 24, 2022
Central Office Conference Room

Members present: M. Hemeyer, K. Coleman, C. Hughes, S. VanEpps, R. Bois

Chuck called the meeting to order at 7:30 a.m.

Central Office Hires – Update

Chuck reminded the committee that these hires will not go to the Board. He just wants to keep them aware of what is happening.

Scott VanEpps talked about the interviews for the Payroll Specialist and Human Resource Specialist. Hiring Solutions was contracted, and they've done a great job finding qualified candidates. Andi's last day is April 29th, and we hope to have 2 weeks training with the new Payroll Specialist before she leaves.

Chuck mentioned Food Service contract negotiations are ongoing. Their contract expires June 30th.

LCSO Hartland Coverage

Chuck said he is working with Charyl Stockwell to find out if they are interested in a partnership with HCS and the township to have a police presence in Hartland. It will be a dedicated person from 6 am – 6 pm on school days if we move forward. This will go to the full Board for consideration when ready.

Salary Comparison (Foundational data for future)

Chuck talked about where we are with salaries compared to like districts and noted we may need to make adjustments in the future.

Custodial Transition Update

Chuck said we have changed over Lakes, Farms, Creekside and the HESSC using EduStaff employees. We're seeing a positive impact in schools with cleaning.

The plan is to change over Round, Village and the 51 building by the end of the school year.

Matt and Rachel will put out proposals for bids for the HS and MS for next year. If that works, we can continue, if not, we will change over those buildings with EduStaff employees.

Professional and Certified Staff Dress Code in Handbooks

Chuck talked about a change to the dress code in an effort to make it clearer.

Teacher Staffing Process - VanEpps

Teacher staffing is not bargainable. The process of staffing will begin after spring break. Scott VanEpps said internal candidates will have the opportunity to apply for any openings.

The High school is asking for a 5th counselor, the MS is asking for full time counselor, they currently have 1 and a half.

The meeting adjourned at 8:34 a.m.

Respectfully submitted,

Renee Braden
Recording Secretary

The above represents the recording secretary's understanding of the information presented and decisions accepted during the above dated meeting. All additions, corrections and clarifications are to be submitted to the Board President within (5) days of receipt.